



## **AGENDA**

### **FOR WORKS AND SERVICES COMMITTEE MEETING TO BE HELD ON 11 DECEMBER 2017 AT CONCLUSION OF BUDGET AND FINANCE COMMITTEE IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY**

#### **MEMBERS**

Cr G Reynolds (Chairman)  
Mayor G Aldridge (ex officio)  
Cr C Buchanan  
Cr G Caruso  
Cr E Gill  
Cr S Reardon (Deputy Chairman)  
Cr S White  
Cr J Woodman  
Cr R Zahra

#### **REQUIRED STAFF**

General Manager City Infrastructure, Mr M van der Pennen  
General Manager Community Development, Ms P Webb  
Manager Communications and Customer Relations, Mr M Bennington  
Manager Governance, Mr M Petrovski  
Governance Support Officer, Ms K Boyd

#### **APOLOGIES**

#### **LEAVE OF ABSENCE**

#### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Works and Services Committee Meeting held on 20 November 2017.

Presentation of the Minutes of the Confidential Works and Services Committee Meeting held on 20 November 2017.

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**REPORTS**

*Administration*

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**OTHER BUSINESS**

**CLOSE**



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**20 NOVEMBER 2017**

**MEMBERS PRESENT**

Cr G Reynolds (Chairman)  
Cr E Gill  
Cr S White  
Cr J Woodman  
Cr R Zahra

**STAFF**

Chief Executive Officer, Mr J Harry  
Acting General Manager City Infrastructure, Ms K Pepe  
General Manager Community Development, Ms P Webb  
Governance Co-ordinator, Ms J Rowett  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7:40 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Mayor G Aldridge, Cr C Buchanan, Cr G Caruso and Cr S Reardon.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr R Zahra  
Seconded Cr E Gill

The Minutes of the Works and Services Committee Meeting held on 16 October 2017, be taken and read as confirmed.

**CARRIED**

Moved Cr J Woodman  
Seconded Cr R Zahra

The Minutes of the Confidential Works and Services Committee Meeting held on 16 October 2017, be taken and read as confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **2.0.1 Future Reports for the Works and Services Committee**

Moved Cr J Woodman  
Seconded Cr R Zahra

1. The information be received.

**CARRIED**

**2.2.1 The Salisbury Home and Community Services Business Model Project (Aged and Disability Services) post 2020**

Moved Cr E Gill

Seconded Cr J Woodman

1. Information be received.
2. Council note the consultant's report on the future directions of Aged Care and Disability Services.
3. Council note the decision criteria in determining the future of Councils role in Home and Community Services to create a sustainable financial model that mitigates Councils exposure to risk.
4. That the Community Health and Wellbeing Division proceed to develop a detailed business plan for:
  - Option 2 – Expand the current services scope volume. Continue to provide the current low-level home support and group programs for both aged and disability services.
  - Option 3 - Diversify into new service areas. Grow and diversify to offer the current service mix across all aged and disability services, but retain the low-risk criteria (low-level home support and group programs).
  - Option 6 - Hybrid service, continuity and diversification.  
Council
    - (a) funds and directly provides a limited scope of baseline services (eg. social programs operating in the Jack Young Centre), and
    - (b) transfers all other service delivery (both current and potential future mix) to a separate business unit.

**CARRIED**

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*Libraries*

**2.3.1 Proposed Microsoft/Department of State Development Partnership**

Moved Cr S White

Seconded Cr R Zahra

1. The report be received and noted.
2. The Administration continue to negotiate with the Department of State Developments, Automotive Transformation Taskforce and Microsoft to progress the proposed partnership to provide digital literacy and the “Business Model You” community learning program pilots.
3. The Administration further explore the proposed partnership between Department of State Developments, Automotive Transformation Taskforce and Microsoft and Council. Subject to the agreements meeting all Council procurement, licensing and legal requirements the pilot programs are implemented.

**CARRIED**

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*Property*

**2.5.1 Revocation of Portion of Wright Road Reserve, known as Allotment 282 in Deposited Plan 7897**

Moved Cr R Zahra

Seconded Cr J Woodman

1. The information in this report be received and noted.
2. A portion of approximately 281 square metres of Wright Road Reserve known as Allotment 282 in Deposited Plan 7897 and described in Certificate of Title Volume 5810 Folio 887 is declared surplus to Council requirements and the community land classification to be revoked.
3. The attached report be adopted for the purpose of Section 194 of the Local Government Act 1999. Attachment 3, Item 2.5.1 Works and Services Committee dated 20<sup>th</sup> November 2017.
4. The Manager Property and Buildings be authorised to implement a public consultation program, comprising of a Public Notice in the Northern Messenger, a letter with the attached Section 194 Report be sent to the surrounding property owners expected to be affected by this proposal and a notice be published on the City of Salisbury Website.
5. A sign not be erected on the Reserve in accordance with Councils Public Consultation Policy as the portion of land is directly adjacent to Wright Road (a very busy road) and may cause distraction to passing motorists and confusion as to what portion of land is proposed to be revoked.
6. A further report be presented to Council for consideration of any objections received. In the event that no objections are received, the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval.
7. Upon revocation, The Manager Property and Buildings be authorised to prepare a plan of division rededicating the portion of revoked land as Wright Road.

**CARRIED**

*Public Works*

**2.6.1 Capital Progress Report - October 2017**

Moved Cr J Woodman

Seconded Cr S White

1. Report be received and noted.

**CARRIED**

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## 2.6.2 Installation of Bus Shelters

Moved Cr E Gill  
Seconded Cr S White

1. This report be received and noted.
2. That the Administration continue to work with the Department of Planning, Transport & Infrastructure (DPTI) to advocate for the State Government to reinstate the DPTI Bus Shelter Funding Program, given the benefits passengers receive from increased service levels at bus stops.
3. A New Initiative Bid to the value of \$45,000 be submitted for consideration in addition to the current renewal program, to assist in urgent community needs in the 2018/19 Budget Bid process.

**LOST**

### Further Motion

#### 2.6.2 – Installation of Bus Shelters

Moved Cr R Zahra  
Seconded Cr E Gill

1. This report be received and noted.
2. That the Administration continue to work with the Department of Planning, Transport & Infrastructure (DPTI) to advocate for the State Government to reinstate the DPTI Bus Shelter Funding Program, given the benefits passengers receive from increased service levels at bus stops.
3. That Council lobby the Local Government Association and State Government regarding the need for bus shelters in our community.

With leave of the meeting and consent of the seconder Cr R Zahra  
VARIED the MOTION as follows:

1. This report be received and noted.
2. That the Administration continue to work with the Department of Planning, Transport & Infrastructure (DPTI) to advocate for the State Government to reinstate the DPTI Bus Shelter Funding Program, given the benefits passengers receive from increased service levels at bus stops.
3. That Council write to the Local Government Association and the Minister for Transport and the Shadow Minister, and other political parties advocating for the need for additional bus shelters in our community.

**CARRIED**

### OTHER BUSINESS

Nil



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## CONFIDENTIAL ITEMS

### 2.9.1 Request for Extension of Confidentiality Orders in Relation to Emerald Green (Ryans Rd)

Moved Cr R Zahra

Seconded Cr J Woodman

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of the discussion of this item would protect commercial information in relation to the Emerald Green project.

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Orders in Relation to Emerald Green (Ryans Rd)** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED**

The meeting moved into confidence at 8:11 pm.

The meeting moved out of confidence at 8:13 pm.

**2.9.2 Future Use of Leased Area - Ingle Farm Recreation Centre**

Moved Cr R Zahra

Seconded Cr J Woodman

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- information the disclosure of which would, on balance, be contrary to the public interest; and
- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
- Non disclosure of this matter at this time will protect information provided to Council and Council's commercial position as public disclosure may provide third parties with a commercial advantage.

On that basis the public's interest is best served by not disclosing the **Future Use of Leased Area - Ingle Farm Recreation Centre** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED**

The meeting moved into confidence at 8:13 pm.

The meeting moved out of confidence and closed at 8:15 pm.

CHAIRMAN.....

DATE.....

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|                        |  |
|------------------------|--|
| <b>ITEM</b>            | 2.0.1  |
|                        | <b>WORKS AND SERVICES COMMITTEE</b>  |
| <b>DATE</b>            | 11 December 2017   |
| <b>HEADING</b>         | Future Reports for the Works and Services Committee  |
| <b>AUTHOR</b>          | Michelle Woods, Projects Officer Governance, CEO and Governance  |
| <b>CITY PLAN LINKS</b> | 4.3 Have robust processes that support consistent service delivery and informed decision making.   |
| <b>SUMMARY</b>         | This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. |

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

### 3. REPORT

3.1 The following table outlines the reports to be presented to the Works and Services Committee as a result of a Council resolution:

| Meeting Item        | Heading and Resolution   | Officer       |
|---------------------|--|---------------|
| 28/02/2011<br>2.1.3 | <p><b>Update of Council's Flood Management Strategy</b></p> <p>4. On completion of the Flood Plain Mapping an amended Stormwater Management Plan be submitted to Council for endorsement.</p> <p><b>Due:</b> December 2017<br/> <b>Deferred to:</b> March 2018<br/> <b>Reason:</b> The management of flooding with respect to Council's Development Plan is being combined with the report on Council's Flood Plain Mapping results. These will be reported together in March 2018.</p>  | Dameon Roy    |
| 14/12/2015<br>NOM3  | <p><b>Traffic monitoring, Kesters Road between Main North Road and Ceafield Road</b></p> <p>1. That following the opening of the Masters store and other new businesses on Main North Road, staff undertake traffic monitoring on the lower part of Kesters Road, between Main North Road and Ceafield Road to determine the impact of the operation of those businesses on traffic flow and volume in the area. The report should include consideration of:</p> <p>a. The requirement for additional parking restrictions in the area<br/> b. Vehicle movements of heavy and long vehicles through the area<br/> c. Risks to public safety as a result of changed traffic patterns.</p> <p><b>Due:</b> December 2017<br/> <b>Deferred to:</b> June 2018<br/> <b>Reason:</b> Subject to the tenancy of the Masters site.</p> | Dameon Roy    |
| 29/03/2016<br>2.2.2 | <p><b>Implementation of Free Bike Hire Scheme (in conjunction with Bike SA) - investigation findings</b></p> <p>3. The implementation of a Free Bike Hire Scheme within the City of Salisbury be considered again in three years.</p> <p><b>Due:</b> March 2019</p>  | Adam Trottman |
| 26/04/2016<br>6.4.3 | <p><b>Your Tutor Trial</b></p> <p>2. Report on Outcomes of the Your Tutor Trial to be included on the futures report for Works and Services, and scheduled for March 2017.</p> <p><b>Due:</b> June 2018</p>  | Jo Cooper     |

|                      |   |                                   |
|----------------------|---|-----------------------------------|
| 22/05/2017           | <b>Investigation of Costs Associated with Waterslide/Diving Platform Installation at Salisbury Recreation Precinct</b>  | Adam Trottman                     |
| 2.1.1                | 2. A decision regarding the installation of the water play feature be deferred pending council consideration of a long term plan for the aquatic facilities.  |                                   |
| <b>Due:</b>          | June 2018   |                                   |
| 26/06/2017           | <b>Solar Lighting and Basketball Hoop Wire Mesh Net, Community Gardens at Heyford Reserve (Catalina Avenue), Parafield Gardens</b>  | Adam Trottman                     |
| 2.1.1                | 4. Staff report back on a comprehensive review of community gardens in reserves.  |                                   |
| <b>Due:</b>          | January 2018  |                                   |
| 24/07/2017           | <b>Variation to Council Decision 1783/2017: St Kilda Master Plan - Stage 2</b>  | Greg Ratsch                       |
| NOM1                 | 3. That authorisation to progress with priorities 3 to 8 inclusive provided in the St Kilda Stage 2 – Marine Recreation Precinct and Mangroves Master Plan be subject of consideration of further reports to Council.   |                                   |
| <b>Due:</b>          | February 2019   |                                   |
| 28/08/2017           | <b>Reduction of damage caused by fish/animals - Mawson Lakes</b>  | Dameon Roy                        |
| NOM2                 | 1. That staff report back on options for reducing the damage caused by fish/animals in the waters of Mawson Lakes such as Carp, including consideration of whether stocking the lake with alternative fish species will positively impact the native ecosystems.                                    |                                   |
| <b>Due:</b>          | December 2017   |                                   |
| <b>Deferred to:</b>  | February 2018   |                                   |
| <b>Reason:</b>       | Data is being gathered and investigations are underway.   |                                   |
| 28/08/2017           | <b>Dedicated Dog Park at St Kilda</b>   | John Darzanos /<br>Craig Johansen |
| 3.3.1 Further Motion | 1. That staff report back on options for installation of a dedicated dog park at St Kilda.  |                                   |
| <b>Due:</b>          | January 2018  |                                   |
| 25/09/2017           | <b>Flood Management</b>   | Dameon Roy                        |
| NOM3                 | 1. That Staff report back with a comprehensive report providing details of areas within the City of Salisbury that are currently subject to flooding or inundation during periods of heavy rainfall and any planned and ongoing work undertaken to mitigate the impact of flooding across the City. |                                   |
| <b>Due:</b>          | December 2017   |                                   |
| <b>Deferred to:</b>  | March 2018  |                                   |
| <b>Reason:</b>       | The management of flooding with respect to Council's Development Plan is being combined with the report on Council's Flood Plain Mapping results. These will be reported together in March 2018.  |                                   |

|                       |   |               |
|-----------------------|---|---------------|
| 25/09/2017<br>2.5.3   | <b>Expressions of Interest - Facility (Southern End) and fenced playing field at Adams Oval, Salisbury North</b><br>6. That a further report be brought back to Council outlining discussions with the Pooraka Football Club and the Metro United Football Club.<br><b>Due:</b> December 2017<br><b>Deferred to:</b> February 2018<br><b>Reason:</b> Discussions are underway with the Pooraka Football Club and a response is expected shortly.  | Tim Starr     |
| 23/10/2017<br>NOM2    | <b>Illegal Dumping</b><br>1. That staff report on strategies undertaken by Council in addressing illegal dumping.<br>2. That staff report on any further opportunities to increase utilisation and accessibility to current waste disposal services offered by the City of Salisbury.<br><b>Due:</b> December 2017<br><b>Deferred to:</b> February 2018<br><b>Reason:</b> Investigations underway in collaboration with NAWMA.  | Mark Purdie   |
| 23/10/2017<br>NOM8    | <b>Clean Up of Creeks/Trails</b><br>1. Staff report back on the current maintenance schedule over the last 5 years of our creeks, in particular the Little Para trail system.<br>2. Staff report back on the number of Council employees or contractors assigned to this task and how often this task is undertaken.<br>3. Staff provide costing of employing two full time Council employees, dedicated to maintaining and cleaning our trails, creeks and catchments (including ANZAC plantation, Salisbury Heights and required clean up in associated reserve/floodway).<br><b>Due:</b> February 2018 | Mark Purdie   |
| 23/10/2017<br>2.5.1   | <b>Carisbrooke House – Future Use</b><br>2. A report come to Council regarding the renovation of Carisbrooke House for the purpose of a café and recreation area.<br><b>Due:</b> June 2018  | Tim Starr     |
| 23/10/2017<br>2.6.4   | <b>Salisbury Wetlands - Management and Opportunities</b><br>3. That staff proceed with detail design and costings to facilitate kayaking at the Greenfield wetlands and report back to Council.<br><b>Due:</b> February 2018  | Bruce Naumann |
| 23/10/2017<br>Cnl-OB1 | <b>Salisbury United Football Club</b><br>That a report be brought forward advising how Council can support the Salisbury United Football Club with advice/assistance regarding to the issues presented to Council by the Club Secretary in an email dated 22 October 2017.<br><b>Due:</b> February 2018   | Karen Pepe    |

|                     |  |                |
|---------------------|--|----------------|
| 27/11/2017<br>NOM2  | <b>Bike Racks in the City of Salisbury</b><br>1. That a report be brought forward assessing the need for more bike racks in the City of Salisbury to encourage and support bicycle use.<br>2. The report include advice identifying suitable locations (such as cycling trails) and the cost implications of installing the bike racks, for consideration as part of the 2018/19 budget deliberation process.<br><b>Due:</b> February 2018 | Craig Johansen |
| 27/11/2017<br>NOM6  | <b>State Government Investment in Local Schools</b><br>That staff report into the implications to Council of the recent State Government announcement of school investment in the Salisbury Council area, including any planned capacity increases and the effects on local traffic management and other Council provided infrastructure and services.<br><b>Due:</b> March 2018   | Dameon Roy     |
| 27/11/2017<br>2.5.1 | <b>Revocation of Portion of Wright Road Reserve, Known as Allotment 282 in Deposited Plan 7897</b><br>6. A further report be presented to Council for consideration of any objections received. In the event that no objections are received, the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval.<br><b>Due:</b> March 2018                                    | Liz Lynch      |

#### 4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Policy and Planning Committee have been reviewed and are presented to Council for noting.

#### CO-ORDINATION

Officer: Executive Group  
Date: 4/12/2017





|                        |   |       |                        |
|------------------------|---|-------|------------------------|
| <b>ITEM</b>            | 2.1.1   |       |                        |
|                        | <b>WORKS AND SERVICES COMMITTEE</b>   |       |                        |
| <b>DATE</b>            | 11 December 2017  |       |                        |
| <b>PREV REFS</b>       | Youth Council Sub<br>Committee  | YCOB1 | 10 Oct 2017 5:00<br>pm |
| <b>HEADING</b>         | Salisbury North Skate Park Upgrade  |       |                        |
| <b>AUTHOR</b>          | Craig Johansen, Team Leader Landscape Design, City<br>Infrastructure  |       |                        |
| <b>CITY PLAN LINKS</b> | 2.3 Have natural resources and landscapes that support biodiversity<br>and community wellbeing.<br>3.2 Have interesting places where people want to be.<br>3.3 Be a connected city where all people have opportunities to<br>participate.   |       |                        |
| <b>SUMMARY</b>         | Council has requested staff report back on options for upgrading<br>components of the Salisbury North Skate Park. This report outlines<br>the need for further consultation with stakeholders, to ensure the<br>needs of the community can be met and so that a full scope of<br>works can be presented to Council. |       |                        |

## RECOMMENDATION

1. The information within this report be received and noted.
2. Further consultation be undertaken with stakeholders.
3. Consideration of the feedback, assessment and draft scope be reported back to Council in March 2018.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

- 1.1 As part of an event held at Salisbury North Skate Park in October 2017 by Youth Council and Twelve25, Youth Council members gathered information for one of their projects, 'Safe Cities' through a short survey.
- 1.2 This information was presented verbally to the Youth Council meeting on 10 October 2017, then presented to Council at its October meeting, where the following resolution was passed, '*That staff provide a report in December 2017 with costings for upgrading shading, seating and lighting and refurbishing the Salisbury North Skate Park for budget consideration*'.

## 2. CONSULTATION / COMMUNICATION

### 2.1 Internal

2.1.1 Community Development Staff (Manager Community Planning & Vitality, Team Leader Twelve25)

2.1.2 City Infrastructure Staff (Lighting and Electrical)

## 3. REPORT

3.1 Salisbury North Skate Park is located off the corner of Kelsey Road and Bagster Road, Salisbury North, adjacent to the Salisbury North Football Oval, as shown below:



3.2 As part of an event held at Salisbury North Skate Park in October 2017 by Youth Council, the working group members gathered information for one of their projects, 'Safe Cities' through a short survey.

3.3 The questions asked included the following;

3.3.1 Do you feel safe at the Salisbury North Skate Park?

3.3.2 If no – why not?

3.3.3 Would you be interested in further conversation about the future of the skate park?

3.3.4 How often do you visit the skate park?

3.3.5 What time do you visit the skate park?

3.3.6 What other regional skate parks do you visit?

- 3.3.7 How do you rank the Skate Park out of 10?
- 3.3.8 What improvements would you like to see at the park?
- 3.4 The Youth Council received 16 responses, with 13 being from younger community members (ages 10-16 years) and 3 from parents/caregivers of children at the park. 62% of the children who responded attend the park daily.
- 3.5 With all responses received rating the skate park 6.2/10.
- 3.6 50% of the young respondents said that they felt safe at the park. The reasons provided for feeling unsafe at the park were people being mean, bullying, kids picking on kids, ramps being too steep.
- 3.7 This survey developed a list of improvements that would be desirable to see for the Salisbury North Skate Park, listed below in priority order.
- 3.7.1 Lighting till 9pm
- 3.7.2 Skate Bowl facility
- 3.7.3 More shade
- 3.7.4 Free Wi-Fi
- 3.7.5 More seating
- 3.8 As the sample size for the survey was small, further consultation needs to be undertaken with other stakeholders in the area such as local residents and businesses in close proximity, Salisbury North Football Club and Salisbury North School. This consultation is the key part of developing assets which are able to meet the needs of the entire community and also consider any impacts.
- 3.9 Infrastructure improvements such as shade, seating, lighting etc will be part of the consultation.
- 3.10 When assessing, staff will consider any impacts on key stakeholders and users concerning issues such as noise, hours of operations, car parking, traffic movements and ongoing passive or active security.
- 3.11 The infrastructure improvements will be considered in future years as part of the Outdoor Furniture Program.
- 3.12 It is proposed that further consultation be undertaken by the Youth Council, working group (supported by Twelve 25 staff) to build on the initial work, and Community Planning and Vitality. In addition advice regarding lighting, and traffic and parking will be considered. The results from the consultation can be further considered by the Youth Council and subsequently presented to Council in the future.
- 3.13 Staff have discussed how lighting and the price for installation of the skate park can be achieved. Due to the active nature of the use of the facility, the lighting level will need to be similar to that for a sports court so that there are no areas of heavy shadowing. Preliminary costs for installation are estimated at \$80,000.
- 3.14 If lighting was to be installed, operational costs also need to be considered. Recent energy costs for lighting of a similar facility; the Pooraka Skate Park, was approximately \$800/ month. It is estimated that energy costs for Salisbury North Skate Park will be approximately \$500/month, due to the smaller size of the facility.

**4. CONCLUSION / PROPOSAL**

- 4.1 Further consultation with a broader stakeholder group is required and then a needs and impact assessment. The determination of major capital expenditure (lighting and skate bowl development) should be delayed, so that a draft scope of works can be costed and presented to Council.
- 4.2 The provision of a shelter and picnic setting can be delivered through the Outdoor Furniture Program budget line in future years.
- 4.3 There is also a possibility that State Government grants could be sourced for some of these upgrades, under a Crime Prevention agenda. This will be investigated further by Community Development staff.

**CO-ORDINATION**

Officer: Executive Group  
Date: 4/12/2017

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|                        |   |
|------------------------|---|
| <b>ITEM</b>            | 2.6.1   |
|                        | <b>WORKS AND SERVICES COMMITTEE</b>   |
| <b>DATE</b>            | 11 December 2017  |
| <b>HEADING</b>         | Capital Progress Report - November 2017   |
| <b>AUTHOR</b>          | Christy Martin, Senior Coordinator Project Administration, City Infrastructure  |
| <b>CITY PLAN LINKS</b> | 3.2 Have interesting places where people want to be.  |
| <b>SUMMARY</b>         | The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program. |

### RECOMMENDATION

1. Defer Creaser Park, Parafield Gardens, and Desmond Avenue, Pooraka, from the 2017/18 Carpark Renewal / Upgrade Program, retain these project funds within the program to complete the carpark and entrance driveway at the Little Para Golf Course, Salisbury.
2. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No 2.6.1, Works and Services Committee, 11<sup>th</sup> December 2017) be endorsed as program inclusions within the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.
3. A non-discretionary 2017/18 Second Quarter Budget Review Bid be submitted to adjust the income budget for PR24415 Diment Road Upgrade from \$1.75M to \$0, and expenditure budget from \$3.5M to \$650k, transfer \$1.1M expenditure budget to PR12000 Road Reseal Program enabling completion of road renewals as set out in this report (Item No. 2.6.1, Works and Services Committee, 11<sup>th</sup> December 2017).
4. Within PR21558 Sportsfield Lighting Assistance Program, City of Salisbury contribute an additional \$68k (current contribution \$71k) towards the sportsfield lighting upgrade at Yalumba Drive Reserve, Paralowie, from funds available within the program.

### ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

- 1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal service providers and external consultants/contractors. City Infrastructure provides periodical progress reports for these projects.

## 2. CONSULTATION / COMMUNICATION

2.1 As part of the management of the City Infrastructure Capital Works Program, communication of the program occurs on a monthly basis via the Works and Services Committee. In addition, a current program of works is available via the City of Salisbury internet site and highlights included within the periodic publications of Salisbury Aware.

## 3. REPORT

### 3.1 PROGRAM AMENDMENTS

As part of the coordination of the Capital Works Program, it is continuously monitored to ensure it best meets the needs of the community whilst maintaining infrastructure condition. As a result, the following changes are requested;

#### Amendment to Program

##### **PR21413 Carpark Renewal / Upgrade Program**

For 2017/18, it was proposed to renew carparks at Creaser Park, Parafield Gardens, Desmond Avenue, Pooraka and the Little Para Golf Course driveway entrance. As reported, 20<sup>th</sup> November 2017, via Policy and Planning Committee, a regional athletics facility is currently being explored and therefore the renewal of the carpark at Creaser Park is proposed to be deferred from the current program and re-considered after further consideration of the track.

Desmond Avenue, Pooraka, is located at a local shopping centre where the carpark has co-ownership. An agreement and further negotiation with co-owners is required prior to works commencing, and this project is proposed to be deferred to 2018/19 whilst the investigation and negotiation occurs.

With the above deferrals, the retention of funds within the program provides an opportunity to undertake further works within the Little Para Golf Course, Salisbury carpark, as well as the programmed drive way entrance. Approval is sought to amend the 2017/18 Carpark Renewal Program as defined within this report.

Recommendation: Defer Creaser Park, Parafield Gardens, and Desmond Avenue, Pooraka, from the 2017/18 Carpark Renewal / Upgrade Program, retain these project funds within the program to complete further works within the carpark and entrance driveway at the Little Para Golf Course, Salisbury.

Impact: Program reprioritisation with only one site to be constructed in 2017/18.

### Amendment to Program

#### PR14498 Council Funded New Footpath Program

#### PR21412 Kerb Ramp Construction / Upgrade Program

Via the Footpath Request Evaluation Team (FRET), requests for new footpaths and/or associated kerb ramps were received for the following locations;

- Bentley Green, Pooraka – Playground connection
- Carol Drive, Para Hills – Adjacent Mawson St, remove redundant footpath
- Casuarina Drive, Parafield Gardens – Connecting link to child care facilities
- Clement Avenue, Paralowie – Access link request
- Commercial Road, Salisbury – Connecting road footpath to reserve path
- Deborah Grove Reserve, Para Vista – Reserve crossing link
- Fairbanks Drive, Paralowie – Access link request
- Kensington Way, Burton – Accessible ramp to Shepley Crescent Reserve
- Laurel Crescent, Parafield Gardens – Footpath links, school link
- Nelson Road Plantation, Para Vista – Link to bus stop 41C
- Maxwell Road, Ingle Farm – New compliant ramps adjacent No. 75
- McInnis Avenue, Burton – Minor footpath link, improvement initiative
- Resthaven Reserve, Parafield Gardens – Reserve link
- Rosalie Terrace, Parafield Gardens – Access link request
- Shepherdson Road, Parafield Gardens – Adjacent Oleander Drive, school link
- Strowan Park, Paralowie – Connecting footpath link to Green Trails Network
- Universal Road, Salisbury Downs – Access link request
- Wright Rd, Para Vista – Accessible Bus stop 42 and connecting path

These requests have been reviewed in accordance with the key principles of the Footpath Policy and are recommended for construction. It is proposed to fund these works via the Council Footpath Program and Kerb Ramp Construction / Upgrade Program.

Recommendation: Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No. 2.6.1, Works and Services Committee, 11<sup>th</sup> December 2017) be endorsed as program inclusions within the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.

Impact: No impact.

### Amendment to Program & Budget

#### PR24415 Diment Road, Burton/Direk Upgrade

#### PR12000 Road Reseal Program

As part of the 2017/18 New Initiative Bid (NIB) process, the reconstruction and upgrade of Diment Road was approved to be undertaken if 50% grant funding was able to be successfully secured. To date, the accompanying \$1.75M grant funding has not been able to be secured. As identified within the NIB, if the program was not able to secure grant funding, the \$1.1M associated with renewal will be returned to the Road Reseal Program to enable full program completion. The following road renewals will now occur with the return of the \$1.1M to the program:

- Delamere Drive, Paralowie (Vincent Rd to cul-de-sac)
- Elmwood Grove, Paralowie (Vincent Rd to Delamere Dve)
- Geoffrey Avenue, Valley View (Plews Ave to O'Loughlin Rd)
- O'Loughlin Road, Valley View (Pauls Dve to Forest Ave)
- Maxwell Road, Para Hills/Ingle Farm (Bridge Rd to Maxwell Service Rd)
- Prince Street, Salisbury East (Douglas Rd to Melville Rd)
- Panto Avenue, Paralowie (Dale Dve to cul-de-sac)

Due to a section of Diment Road being in need of urgent attention due to drainage and road condition, it is recommended that \$650k from PR24415 Diment Road Upgrade be retained to complete an upgrade along the section of Diment Road, Hawker Road to the golf course. Accordingly, the following adjustments are proposed:

- Transfer \$1.1M Expenditure Budget to PR12000 Road Reseal Program
- Retain \$650k Expenditure Budget within PR24415 Diment Rd for construction works between Hawker Road and the golf course
- Remaining \$1.75M Expenditure Budget to be reduced to \$0
- \$1.75M Income Budget to be reduced to \$0

Recommendation: A non-discretionary 2017/18 Second Quarter Budget Review Bid be submitted to adjust the income budget for PR24415 Diment Road Upgrade from \$1.75M to \$0, and expenditure budget from \$3.5M to \$650k, transfer \$1.1M expenditure budget to PR12000 Road Reseal Program enabling completion of road renewals as set out in this report (Item No. 2.6.1, Works and Services Committee, 11<sup>th</sup> December 2017).

Impact: Return road renewal funds to the Road Reseal Program, enabling full program completion and reconsider further upgrades to Diment Road upgrade as part of future years funding.



**Amendment to Budget****PR21558 Sportsfield Lighting Assistance Program**

Within the Sportsfield Lighting Upgrade Program, Yalumba Drive Reserve, Paralowie was forecast to be completed in 2018/19 at an estimated value of \$200k. Pontian Eagles Sports and Social Club Incorporated, located at Yalumba Drive Reserve, applied for and was successfully awarded a \$71k grant from the Office for Recreation and Sport, towards sportsfield lighting. This grant funding enabled the work at Yalumba Drive to be brought forward into 2017/18 via the Sportsfield Lighting Assistance Program. This program requires City of Salisbury (\$71k) to match the funding secured by the sports club (\$71k).

With detailed design and specification development near completion, the project estimate has been reviewed at a cost of \$210k. It is recommended that the project proceed as part of the Sportsfield Lighting Assistance Program, utilising the \$71k grant funding, with an additional \$68k Council contribution allocated to complete the full scope of works. Therefore, the total allocation by Council would be \$139k. The current program has sufficient funds to accommodate this additional budget request.

Recommendation: Within PR21558 Sportsfield Lighting Assistance Program, City of Salisbury contribute an additional \$68k (current contribution \$71k) towards the sportsfield lighting upgrade at Yalumba Drive Reserve, Paralowie, from funds available within the program.

Impact: City of Salisbury contributes additional funding to this project via available program budget funds.

### 3.2 PROGRAM HIGHLIGHTS

#### Recent Completions at Mawson Lakes

Accessible Parking



Cycle & Pedestrian Path Crossing

Bridge Renewal, adjacent Victoria Court



Recent Completion

Bedford Ute Restoration

Donated to City of Salisbury by Ms M Hudson



**4. CONCLUSION / PROPOSAL**

- 4.1 This summary report regarding the City Infrastructure Capital Works Program be received.

**CO-ORDINATION**

Officer: Executive Group  
Date: 4/12/2017

|                        |  |  |            |
|------------------------|--|--|------------|
| <b>ITEM</b>            | 2.6.2  |  |            |
|                        | <b>WORKS AND SERVICES COMMITTEE</b>  |  |            |
| <b>DATE</b>            | 11 December 2017   |  |            |
| <b>PREV REFS</b>       | Works and Services Committee   | 2.4.1  | 17/10/2016 |
|                        | St Kilda Development Committee   | SKDC3 - St Kilda Mangrove Boardwalk Negotiations     | 14/01/2013 |
|                        | St Kilda Development Committee   | SKDC3 - Current Operations of the St Kilda Boardwalk | 11/06/2013 |
|                        | Policy and Planning Committee  | 1.5.2 Current Operations of the St Kilda Boardwalk   | 21/01/2013 |
| <b>HEADING</b>         | St Kilda Mangrove Trail Status Update  |  |            |
| <b>AUTHOR</b>          | Dameon Roy, Manager Technical Services, City Infrastructure  |  |            |
| <b>CITY PLAN LINKS</b> | 2.2 Have a community that is knowledgeable about our natural environment and embraces a sustainable lifestyle.   |  |            |
| <b>SUMMARY</b>         | The report updates Council on the status of the Mangrove Trail, with recommendations to continue working with DEWNR in the development of a proposal for consideration in future State Government Budgets.   |  |            |
| <b>RECOMMENDATION</b>  | <ol style="list-style-type: none"> <li>1. The information within this report be received and noted.</li> <li>2. Council officers continue to develop the proposal with DEWNR and submit a funding submission in early 2018 to the State Government for the upgrade.</li> </ol> |  |            |
| <b>ATTACHMENTS</b>     | <p>This document should be read in conjunction with the following attachments:</p> <ol style="list-style-type: none"> <li>1. St Kilda Mangrove Trail Map</li> </ol>  |  |            |

## 1. BACKGROUND

- 1.1 The St. Kilda Mangrove Trail and associated boardwalk was constructed in 1985 as a 1.7km loop, comprising of approximately 1km of raised timber boardwalk through the mangrove forest. The boardwalk is accessed and joined via a calcrete pathway constructed on an embankment that was previously built over samphire flats on the eastern edge of the mangrove forest.
- 1.2 The boardwalk is subject to regular tidal inundation and due to its age and construction, is vulnerable to damage during storm events and king tides, particularly in the western most reaches where there is limited protection from the mangroves.
- 1.3 Being of timber construction, the boardwalk can be slippery when wet due to algae growth. Council officers inspect the facility daily, remove accumulation of sea weed and treat the surface with grit where appropriate to minimize risks to users. During wet weather conditions and high tide events, the mangrove trail is closed to the public.
- 1.4 A significant storm event in 2006 destroyed a section (estimated at 80m) of the boardwalk near the seaward edge, breaking the continuous loop and leaving two return sections; a northern section leading from the embankment to the lookout of some 500m, and a southern section of approximately 600m that ended at the damaged area. Refer to attachment 1.
- 1.5 A review of the operations of the Mangrove Trail was undertaken in 2013 following a large storm in 2012 that caused damage to both sections of the mangrove trail boardwalk. At this time, the southern loop was permanently closed to the public, with repair works and ongoing maintenance activity focused on the northern loop section to the lookout.
- 1.6 Grant Funding applications to both State & Federal sources to renew the mangrove trail in 2014 were unsuccessful.
- 1.7 During the winter period of 2016, storm activity severely damaged a 40m (approx.) section of boardwalk just before the lookout on the northern trail. Large sections of the boardwalk were dislodged from the piles. This section of trail was repaired and reinstated and reopened to the public. This provides access to the lookout.
- 1.8 Council staff have continued an advocacy with State Government to redevelop the Mangrove Trail in conjunction with the development of the Adelaide International Bird Sanctuary.

## 2. CONSULTATION / COMMUNICATION

- 2.1 Internal
  - 2.1.1 Economic and Urban Policy
- 2.2 External
  - 2.2.1 Department of Environment Water and Natural Resources (DEWNR)

### 3. REPORT

- 3.1 Over the last 12 months, staff have been working closely with DEWNR on a wide range of opportunities to develop Salisbury's Coastal region, in line with the newly created Adelaide International Bird Sanctuary (AIBS).
- 3.2 This has led to a number of proposals being considered, but importantly the trail and boardwalk have been confirmed as an integral part of any future pedestrian/cycling network throughout the AIBS and the foreshore of the mangrove forests.
- 3.3 During the same period, the St Kilda Master Planning community consultation also received proposals around the management and location of the trail in the future.
- 3.4 An alternate option for the trail was included in one of the responses as part of this community consultation. Attachment 1 shows the current state of the trail and also a potential future trail and connections. The renewal of the existing and alternate proposals are being explored by staff and DEWNR.
- 3.5 The proposal being discussed is to upgrade the whole Mangrove trail with consideration to include being:
  - 3.5.1 Above the high tide level
  - 3.5.2 Made of alternatives to timber to manage the coastal environment
  - 3.5.3 Be DDA compliant
  - 3.5.4 Have more efficient visitor access
  - 3.5.5 Improve the interpretive information provided
  - 3.5.6 Assist in the management of educational tours
  - 3.5.7 Be integrated with future trail networks
  - 3.5.8 Provide appropriate set down areas for maintenance
- 3.6 There is currently no funding allocated for these works from either a Council or State perspective and discussions have continued seeking support.
- 3.7 The site is owned by the Department of Environment which prevents any submission for a People for Places grants, which would normally allocate funds to these projects.
- 3.8 DEWNR representatives are supportive of working with Council to finalise and advocate for State Government funding. Further discussions are planned early in the new year with a view to develop a bid for consideration by the State Government noting the election in March 2018. Consideration across multiple years will also be discussed as the AIBS gains momentum.

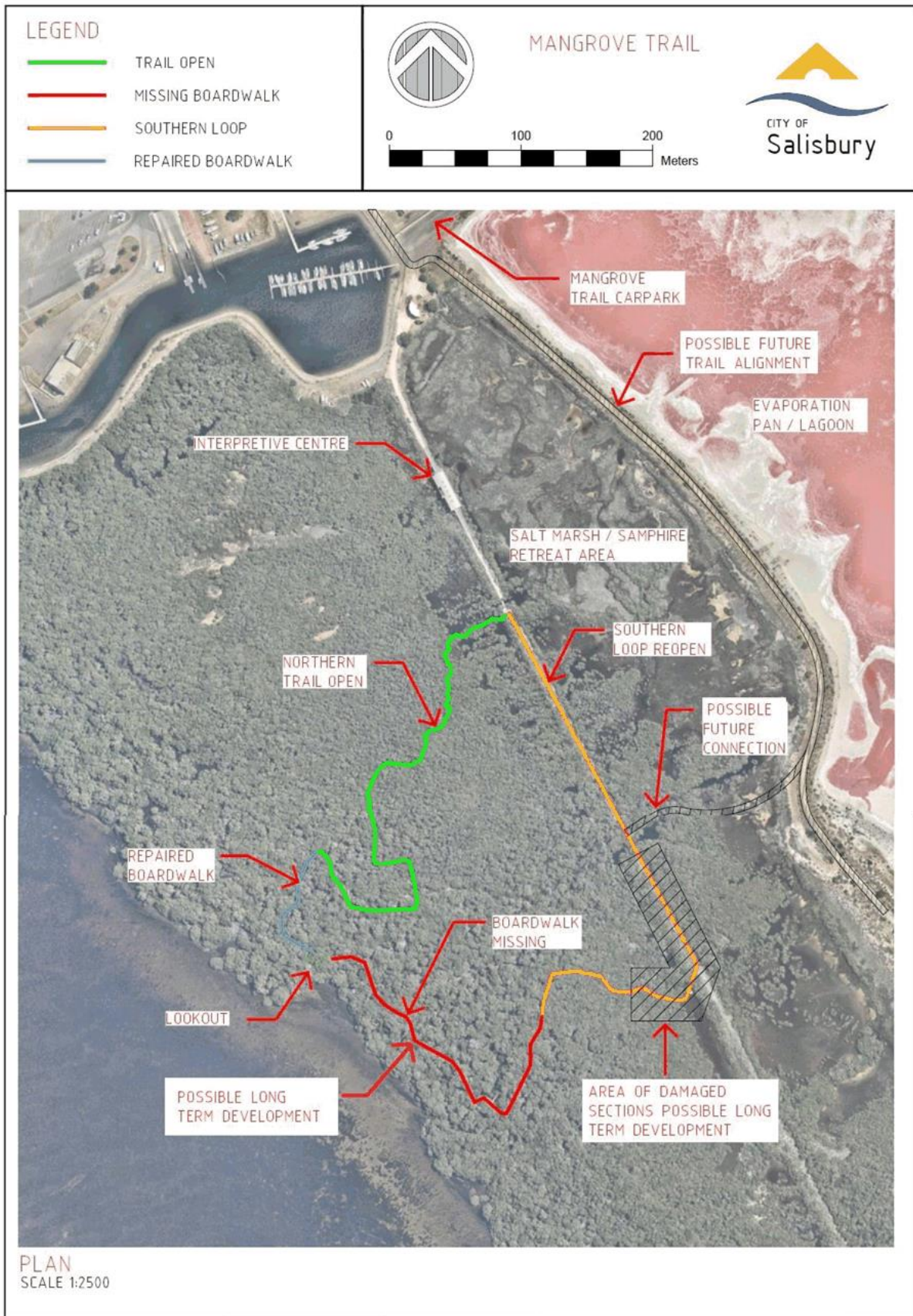
### 4. CONCLUSION / PROPOSAL

- 4.1 Council is continuing to work with DEWNR on opportunities for State Government funding to be included and considered in the 2018/19 and potentially following financial year budgets.

**CO-ORDINATION**

Officer: Executive Group  
Date: 7/12/2017





Item 2.6.2 - Attachment 1 - St Kilda Mangrove Trail Map