



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

18 DECEMBER 2017

MEMBERS PRESENT

Mayor G Aldridge
Cr D Proleta
Cr D Balaza
Cr S Bedford
Cr B Brug
Cr C Buchanan
Cr L Caruso (Deputy Mayor)
Cr R Cook
Cr E Gill
Cr D Pilkington
Cr S Reardon
Cr G Reynolds
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Communications and Customer Relations, Mr M Bennington
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd
Legal Adviser, Mr M Kelledy

The meeting commenced at 6:31 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

Apologies were received from Cr D Bryant and Cr G Caruso.

LEAVE OF ABSENCE

Nil

PUBLIC QUESTION TIME

The Mayor acknowledged Mr Ashton Eldridge of Gould Creek who indicated that he wanted to ask a question. Mr Eldridge asked the following question for Public Question Time:

I want to see a copy of the Council Constitution to know on what grounds he (indicating Mr Michael Kelledey) is allowed to sit next to the Mayor when he is not part of Council.

The Mayor asked the Chief Executive Officer to respond. Mr Harry advised that Council resolved at a previous Council meeting to have a legal adviser present at three consecutive meetings.

The Mayor then invited Mr Scott Chappell of Parafield Gardens to ask a question. Mr Chappell asked:

Is Council still going ahead with the Community Hub even though so many of the public are saying there are so many other things need to be done?

The Mayor advised that the matter was on the agenda for consideration and that a decision would be made later in the meeting.

The Mayor invited Mr Steve Firle of Para Hills West to ask a question. Mr Firle asked:

What benefits will the ratepayers gain from the Hub?

The Mayor advised that the information was in the reports that had been provided regarding the Hub.

The Mayor invited Mr Des Nolan of Globe Derby to ask a question. Mr Nolan asked:

What is Council's current standing on Globe Derby Park being converted into a residential development?

The Mayor advised that no proposals had been put to Council, but if that were to occur Council would look at all options.

LEAVE OF THE MEETING

Moved Cr C Buchanan
Seconded Cr D Proleta

Cr C Buchanan sought leave of the meeting for Mr Des Nolan to make a Deputation to Council for five minutes. Leave was granted

CARRIED
2212/2017

DEPUTATIONS

Globe Derby Park

Mr Des Nolan of Globe Derby addressed the Council in relation to the Globe Derby Park.

Cr D Pilkington entered the meeting at 6:48pm.

DEP1 Salisbury Community Hub

Mr Lindsay Virgo of St Kilda addressed the Council in relation to the Salisbury Community Hub.

LEAVE OF THE MEETING

Mayor G Aldridge sought leave of the meeting to bring forward Items PET1 – Petition – Salisbury Community Hub and PET2 – Petition – Salisbury Community Hub to this point of the agenda and asked that the Petitions be noted. Leave was granted and the Petitions noted by a show of hands.

CARRIED
2213/2017

PRESENTATION OF MINUTES

Moved Cr L Caruso
Seconded Cr J Woodman

The Minutes of the Council Meeting held on 27 November 2017, be taken and read as confirmed.

CARRIED
2214/2017

Moved Cr D Pilkington
Seconded Cr J Woodman

The Minutes of the Confidential Council Meeting held on 27 November 2017, be taken and read as confirmed.

CARRIED
2215/2017

QUESTIONS ON NOTICE

QON1 Question on Notice - Carisbrooke House

At the 27/11/2017 Council Meeting, Cr David Balaza asked a question in relation to whether any works have commenced at Carisbrooke House to repair the issues that Council has in regards to that building, and is there an update as to what staff have done to rectify these issues.

General Manager City Infrastructure, Mr Mark van der Pennen provided the following response:

As resolved by Council, staff have extended the current Lessee's lease by a further 2 years.

Staff have also met with the Lessee and a contractor on site to inspect the works that is required to be undertaken to finalise a scope of works. The contractor is currently in the process of providing the costs to undertake the works and it is expected that this will be received soon with works commencing in early 2018.

QON2 Question on Notice - Mawson Lakes Parking

Cr David Bryant submitted the following question on notice:

It has recently been communicated that Romeo's Foodland staff at Mawson Lakes are being instructed to park in the existing Mawson Lakes train station interchange. Meanwhile, the car park is over capacity and people that use the train to go to the city are missing out on those car parks. What options are open to Council to address these concerns, and have any other areas for parking at Mawson Lakes been identified by Council, DPTI, or the State Government?

General Manager City Development, Mr Terry Sutcliffe provided the following response:

The Development Approval applying to this particular development requires the provision of 146 parking spaces, including 24 at grade (the balance are contained in the basement carpark.). There are no requirements in the development approval restricting the owner's ability to impose controls over the use of the carpark, but the assessment of the development included reference to a parking analysis which included provision for on-site parking for staff. Council staff will contact the building owner and the supermarket operator to clarify their obligations under the approval in relation to this matter.

In relation to other options for parking at Mawson Lakes, this was most recently assessed and reported to Council at its 18th April 2017 Policy and Planning Committee (item 1.3.1 Salisbury, Mawson Lakes and Ingle Farm Car Parking Review). Whilst this study determined that there was adequate parking provided in Mawson Lakes to service demand, issues with management of high-demand parking areas were identified. In relation to the Mawson Lakes Interchange, the primary responsibility for provision of commuter parking rests with DPTI, and there is capacity within the Interchange land to expand parking provision, particularly through a deck parking solution.

QON3 Question on Notice - Salisbury Community Hub - Detailed Costings, Cost for Demolition of Current Building and Fit Out of New Building

Cr David Bryant submitted the following question:

When will detailed costing be made available and what is the breakup of those costs as per the new Council building, community space, and the surrounding street renewals? What is the cost of demolishing the existing building, and what is the cost of the fit out in the new building?

General Manager City Development, Mr Terry Sutcliffe provided the following response:

A detailed breakdown of the pre-tender estimate project costs and budget was provided in the Policy and Planning Committee Agenda reports 11 December 2017 (Item numbers 1.3.2 and 1.10.1). To protect Council's commercial position during the project tender process, components of the financial estimates are confidential to Council. Accordingly, Members should refer to the Policy and Planning Committee Agenda report 1.10.1 for this information, noting confidentiality.

The total capital budget for the project of \$43.82m is publically available and included in Council's 2016/17 Annual Plan.

The project cost estimates previously reported to Council in a public agenda on 25 September 2017 were in response to a Question on Notice (QoN 7). The estimated costs reflected the project at 30% design were as follows, noting however that cost estimates have been refined and updated at 50% design as reported in Policy and Planning Committee Confidential Agenda 11/12/17 item 1.10.1:

Table 1	4 Storey Design Development (30% Drawings)
Demolition & Site Preparation	\$210k
Site Infrastructure & Servicing	\$617k
Building Works	\$28.446m
Contingencies and professional fees	\$7.7m
Furniture Fittings and Equipment/AV/ICT	\$3.43m
Decanting and Relocation	\$85k
Post Occupancy Tuning & Project Communications	\$205k
Open Space / Streetscape Upgrade	\$1.607m
Demolition Civic Building & Carpark Replacement	\$1.06m
Project Client Representative (outside normal professional fee allowances)	Incl.
Total Order of Cost Estimate	\$43.36 (2)
Net Project Cost following identified returns from sale of Len Beadell & 12 James Street land holdings	\$36.36m

QON4 Question on Notice - Parking Issues - Mawson Lakes Interchange

Cr Beau Brug submitted the following question:

What are the short term and long term solutions of Council to addressing the car parking issues around the Mawson Lakes Interchange?

General Manager City Development, Mr Terry Sutcliffe, provided the following response:

Over the last couple of years Council has considered a number of actions, strategies, policies, submissions and Inquiries relevant to car parking in the Council area, including Mawson Lakes, including (but not limited to):

- Policy Planning item 1.7.1, 19 June 2017 - Transport Strategic Action Plan
- Policy Planning item 1.3.1, 18 April 2017 – Car parking Study Review of Salisbury City Centre, Mawson Lakes and Ingle Farm
- Policy Planning item 1.2.1, 19 January 2015 - Contribution to car park funds by small business in Mawson Lakes and Salisbury City Centre
- Resource and Governance item 3.3.1, 19 June 2017 - Amend Australian road rules on parking
- Budget and Finance item 6.6.1, 21 March 2016 - Mawson Central Car Park Separate Rate - Cease to collect
- Policy planning item 1.3.1, 17 July 2017 - Parliamentary Inquiry into parking and traffic movement in SA
- Policy planning item 1.2.2, 19 June 2017 - Business friendly approach to supporting business growth and investment.

These range from Council wide strategies such as the Transport Strategic Action Plan through the State wide Parliamentary Inquiry into parking and traffic movement in SA, the Australian Road Rules changes on parking, the Council Business support for growth and investment, and onto the more specific Council considerations of reviewing the contributions of small business to car parking funds, the separate rating for Mawson Central car parking, and the Carpark Review of the Salisbury Town Centre, Mawson Centre and Ingle Farm.

Car parking provision and its relationship with business prosperity in town and city centres can generate conflict between the needs of multiple stakeholders (eg long term commuter parking; high turnover parking for businesses, resident parking), and parking strategies attempt to reconcile these differing needs. Overlaying these matters is the issue of who is responsible for providing and maintaining parking to meet demands – such as private property owners for the needs of their commercial land uses; public transport authorities for the needs of commuters; Council for on-street parking provision and management and traffic management and access; and home owners in relation to their individual secure parking requirements.

Changing Government strategies for car parking provision are a further influence on the requirements for provision of parking. For example, there is a trend towards reducing parking provision for commercial/retail developments in planning standards under the Development Plan.

Regarding the specifics of parking around the Mawson Lakes interchange, Council endorsed investigations into the potential for additional parking at Euston Walk and other appropriate locations, a trial of electronic parking controls at Euston Walk and Metro Parade to assist the utilisation and turnover of parking spaces adjacent the interchange, and the investigation of disabled parking spaces provision, and loading zone controls in these locations. Staff are reviewing the available opportunities and technology for electronic parking controls and surveillance and developing a business case for a trial.

Council recently endorsed an approach to DPTI, Renewal SA and the Minister for Transport and Infrastructure on the car parking scenario at the Interchange and on seeking deck parking. The response from the Minister dated 4 September 2017 is attached (and was reported to Elected Members via the Elected Members' portal on 2 November 2017). The need for decked car parking at the Interchange has been consistently raised with the State Government over a number of years.

In addition, Renewal SA has an obligation in relation to the Mawson Lakes interchange and carpark site under the Mawson Lakes Project Completion Arrangements Deed “to discuss whether it is appropriate for the land to be developed for its original purpose” (ie a mixed commercial and residential use incorporating parking), and if appropriate “to agree on an appropriate master plan for the interchange area and the sale and development of the land for its original purpose”. Renewal SA were contacted in relation to this issue in April and May 2017 given that one of the review dates in the Deed was June 2017. This was followed up with a further query in early November 2017 as to the status of the investigation in early November 2017 and raised in a meeting with Renewal SA representatives again on 16 November 2017. We are awaiting a response in relation to this issue.

State Government planning policy encourages denser forms of development (including around transport nodes), promoting infill development rather than development on the suburban fringe, and a movement towards more mixed use development. Mawson Lakes Central, including the interchange precinct, is such a location, where a more 'urban' rather than 'suburban' form of development is encouraged and expected. As a result, the approach to parking provision is also more aligned to an urban rather than a suburban setting. Consolidated parking areas, such as deck parking around the interchange is an example of the expected form of development in such a setting.

As indicated in the Council submission on the Legislative Review Committee Inquiry, there is a need for the State to recognise the impact of its urban density policies in the planning reforms being initiated through the Planning and Design Code, and the requirements of the State assets such as the public transport system and its users, upon the provision of adequate parking at the interchange. Council will continue to work with the State Government in relation to this issue, in accordance with previous decisions of Council

QON5 Question on Notice - Repairs to Existing Building and Payment for Proposed Community Hub

Cr Beau Brug submitted the following questions:

1. What is the cost breakdown of the estimated \$11million to repair the existing building?
2. What cost effective methods and measures exist to repair these for a cheaper price?
3. How long would it take to pay off the cost and costs associated with the proposed Hub development?
4. Can Council rates be reduced and still pay off the proposed Hub development?
5. What is the impact on 2018-19 Budget should Council not support the Long Term Financial Management Plan of 3% rate increases?
6. What percentage do Council rates need to increase to cover the cost of the proposed Hub expenditure?

General Manager City Development, Mr Terry Sutcliffe and General Manager Business Excellence, Mr Charles Mansueto provided the following responses:

1. A detailed cost breakdown was provided in the MPH Architects report of 5 May 2015, and prepared by cost managers Rider Levett Bucknall. The cost breakdown drawn from that report is detailed below:

Cost Summary Breakdown (Minor Works)

<i>Construction & Integrated Fitout:</i>	\$8,826,750.00 - Includes reused FFE
<i>ICT Allowance:</i>	\$250,000.00 - As advised by the City of Salisbury
<i>Seismic Upgrade Works:</i>	\$1,052,232.50 - Includes additional staging, out of hours work, etc.
<i>Sub Total:</i>	\$10,128,982.50
<i>Decanting / Relocation:</i>	\$70,000.00 - Assumed decanting of staff off site for eight months to allow access for seismic upgrade works
<i>Temporary Fitout:</i>	\$663,500.00
<i>Temporary Accommodation leasing:</i>	\$387,000.00 - Based on 10 months temporary accommodation.
<i>Sub Total:</i>	\$1,120,500.00
<u>Total (ex GST):</u>	\$11,249,482.50 - Includes all project costs e.g; contingencies and fees

The report is publically available on Council's website and due to the size of the report a link is provided below:

http://www.salisbury.sa.gov.au/files/assets/public/general_documents/build/150505_1321_city_of_salisbury_stage_2_reduced_redacted.pdf

2. A final scope of works has not been further investigated and defined for an upgrade of the existing Civic Centre at 12 James Street beyond the scope of works identified in the MPH report outlined above, given Council's decision not to pursue upgrade of the existing Civic Centre in its review of options for Council's library, civic and administration facilities in Salisbury City Centre. Please refer to the MPH report for the scope of works proposed and costed as part of that report.
3. The payment of the loan amount of \$18m has been calculated over a 15 year period.
4. Council considers its budget and the level of rates each year taking into account the various projects and services it proposes to provide. The current Long Term Financial Plan (LTFP) estimates of annual Operating Surplus from 2019 through to 2027 range from \$1.1m through to \$5.1m which factors in the cost of the Community Hub.
5. Council previously considered the financial impact of rate increases aligned to the Consumer Price Index movements with the impact over the 10 year horizon of the LTFP we accumulate a deficit of \$24.6M, with year 10 being a deficit of \$7.3M.
6. The LTFP factors a proposed 3% rate increase to deliver the various services and programs to the community, maintaining the existing assets and investing in new infrastructure including the Community Hub and therefore there is no requirement to increase rates due to the Community Hub expenditure.

QON6 Questions on Notice - Compliance of Existing Council Building

Cr Chad Buchanan submitted the following questions:

1. Is Council required by law or regulation to ensure that the Council building, in its current built form, is earthquake compliant? If we do not undertake any new extensions or substantial modifications? If so, what section of Act or Regulation requires this? Was legal advice sought on this matter before or after engaging an assessment and report on the current building?
2. Can Council choose not to spend any money on the existing building in regards to earthquake measures and remain operating in the current building and meet its legal requirements?
3. Is there a requirement on Council to comply with legislation and regulation in relation to earthquake measures, should Council decide to make significant extensions and changes to the existing building?
4. Should Council decide to save ratepayers money by keeping staff in the existing Council building instead of relocating our administration to a proposed "Community Hub", is Council legally required to address claimed building code issues of a disabled toilet and alleged earthquake compliance (as contained in the MPH Builders Report).? The amount quoted could be up to \$11.25mil and is largely relating to the earthquake works, if council decided to address it.

General Manager City Development, Mr Terry Sutcliffe provided the following responses:

1. The Development Act section 53A requires the 'potential' upgrade of a building if there is the need for a Building Rules consent for work proposed. It is difficult to be definitive as to whether upgrades for Building Rules compliance will be required until the extent and nature of any works proposed is defined, and this requires consideration from an accredited Building Surveyor to determine. If Building Rules consent is required the newly adopted (August 2017) Ministers Specification for Upgrading health and safety in existing buildings would then be applied (for a copy of the Ministers Specification see https://www.sa.gov.au/_data/assets/pdf_file/0019/352450/Ministers-Specification-SA-Upgrading-health-and-safety-in-existing-buildings.pdf).

Noting the role of an accredited Building Surveyor in this issue, legal advice was not obtained in relation to this matter.

Notwithstanding the requirements or otherwise triggered by any Building Rules consent, Council as the asset owner has an obligation to adequately maintain and upgrade as necessary its built assets and ensure their safety for users including the community and employees, and as an employer has a Work Health and Safety obligation to provide a safe workplace that is fit for purpose. In addition, social inclusion agendas, in which Council is and should be a community leader, will also influence decisions regarding universal access to Council facilities including provision of facilities for the disabled.

2. See response to Q.1 above relating to Council's obligations as an asset owner. In addition Council would need to assess the risk of earthquake damage and then undertake appropriate action e.g accept the risk and do nothing (noting however the response to question 1 above relating to public safety and work health and safety obligations, and expectations relating to universal access); or implement additional controls and plans, such as:
 - Develop an upgrade plan and time frame
 - Further investigate essential upgrade items
 - In the event of an earthquake consider upgrades to maintain the structural stability of the building after a significant earthquake rather than trying to comply protect the building's serviceability
 - Upgrade the building so it doesn't completely fail during an earthquake accepting however that the building might still be badly damaged and require expensive repairs or replacement.
3. See response to question 1 above.
4. See responses to questions 1 and 2 above.

Cr Buchanan sought leave of the meeting to make a personal explanation for two minutes and leave was granted.

QON7 Questions on Notice - Revenue from Kerbside Hard Waste Collection Fee

Cr Chad Buchanan submitted the following questions:

1. What is the amount of revenue collected by Council over the last 3 financial years from the \$10 service charge Council applies to use of its Kerbside Hard Waste collection service?
2. What is budgeted amount for the \$10 service fee for kerbside hard waste collection for the 2017/18 financial year?
3. What would be the impact on the 2017/18 budget if Council removed the \$10 service charge applied to residents who access our kerbside hard waste collection service?

General Manager City Infrastructure, Mr Mark van der Pennen, provided the following responses:

1. The actual revenue received was:
 - 2014/15 \$29,970
 - 2015/16 \$34,630
 - 2016/17 \$38,840
 - 2017/18 \$11,530 Year to Date
2. \$35,000.
3. The cost to provide the service would increase by approximately \$35k-\$40k, depending on demand. In addition, there is a potential unknown increase to service demand which will impact/increase the costs to collect and dispose of the additional materials

QON8 Question on Notice - Salisbury Community Hub - Tenders

Cr Beau Brug submitted the following question:

Do the procurement guidelines for the proposed tender process include a focus on employing City of Salisbury residents?

General Manager Business Excellence, Mr Charles Mansueto provided the following response:

The City of Salisbury Procurement Policy identifies supporting the economic development of the Northern Region as a priority in delivering the organisation's objectives. Our Procurement Framework, in support of the policy states as follows:

"An important principle to CoS is the Economic Development of the Northern Region,

- CoS will take into account accessibility of local providers when planning and designing infrastructure or services that will require external procurement.*
- CoS will incorporate the Economic Benefit Assessment, aligning elements of the*
- Industry Participation Policy developed by the Office of the Industry Advocate, within procurement processes, to support maximum usage of northern region labour and business and Australian made steel.*
- CoS will endeavour to provide support to local enterprises by holding briefings to encourage development of capacity to meet the needs of Council."*

QON9 Question on Notice - Petitions Opposing Salisbury Community Hub

Cr David Bryant submitted the following question:

Has Council received any petitions from the community opposing the proposed City of Salisbury Community Hub?

Manager Governance, Mr Mick Petrovski provided the following response:

As at the time of preparing the Agenda for the meeting of Council on 18 December 2017, no petitions opposing the proposed City of Salisbury Community Hub had been received.

QON10 Question on Notice - Salisbury Community Hub - Interest Expense & Depreciation and Staffing Efficiencies

Cr Sean Bedford asked the following questions:

1. What impact will the proposed Community Hub project have on interest expense and depreciation in the coming years in terms of a dollar value and as a percentage of rate revenue?
2. Is Council likely to realise efficiencies in terms of staffing costs as a result of the Community Hub project?

General Manager Business Excellence, Mr Charles Mansueto provided the following responses:

1. The LTFP includes the following:
 - Total Interest of \$5.8m equating to 0.5% of rate revenue (over the 10 year period)
 - Total Depreciation of \$6.1m equating to 0.5% of rate revenue (over the 10 year period)

Note that the depreciation of the existing 12 James Street and Len Beadell Library is \$1.8m which would result in a net depreciation impact of \$4.3m or 0.4% of rate revenue over the LTFP period.

2. It is expected that the flexible work environment, better technology and a focus on improved customer service will deliver a more efficient organisation that will be able to deliver better services to the community, noting also the implementation of the continuous improvement framework and supporting change management framework to support the required change.

QUESTIONS WITHOUT NOTICE**QWON1 Cost Associated with Illegal Dumping**

Cr B Brug asked a question in relation to the cost associated with each individual and also average cost of collection of illegal refuse dumping in the community.

The Question was taken on Notice.

NOTICES OF MOTION

NOM1 Establishment of Tree Removal Sub Committee

Moved Cr C Buchanan

Seconded Cr B Brug

1. That staff bring back a report and draft Terms of Reference for a Tree Removal Sub Committee to be established in the first quarter of 2018.
2. Terms of Reference and report to include removal of delegations to relevant staff relating to the removal of Council trees.
3. Draft Terms of Reference to include sub committee membership of 5 Elected Members and relevant staff to provide advice and recommendations.
4. Draft Terms of Reference to include delegated authority to the sub committee in relation to the decision of removing or retaining Council trees.

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION to read as follows:

1. That staff bring back a report and draft Terms of Reference for a Tree Removal Appeal Sub Committee to be established in the first quarter of 2018.
2. Terms of Reference and report to address delegations to the sub committee for the removal of Council trees.
3. Draft Terms of Reference to include sub committee membership of 5 Elected Members and relevant staff to provide advice and recommendations.

Cr D Balaza sought leave of the meeting to speak for a second time and leave was granted.

**The MOTION, as VARIED, was CARRIED
2216/2017**

NOM2 Removal of Hard Waste Collection Fee

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr J Woodman declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr J Woodman left the meeting at 08:50 pm.

Cr E Gill declared a perceived conflict of interest on the basis of being a Deputy Member of the NAWMA Board. Cr Gill managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a Deputy Member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr R Cook left the meeting at 8:59pm.

Cr Cook returned to the meeting at 9:01pm.

Moved Cr C Buchanan

Seconded Cr B Brug

1. Council remove the \$10 charge applied to residents for the use of Council's limited hard waste collection, effective immediately.
2. The forthcoming report on hard waste to provide costings to increase the Hard Waste Kerbside Collection service to 3 times per year and allowing residents to access the service at least 3 times per year instead of 1.

CARRIED
2217/2017

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Proleta, D Balaza, S Bedford, B Brug, C Buchanan, L Caruso, R Cook, S Reardon, G Reynolds, S White and R Zahra

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs E Gill and D Pilkington

*The Mayor declared the **MOTION** was **CARRIED***

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a five minute break to all present. The meeting was suspended at 9:12 pm.

The meeting reconvened at 9.25 pm.

Cr J Woodman returned to the meeting at 09:26 pm.

NOM3 Salisbury Community Hub

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the Salisbury Business Association. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr D Pilkington sought leave of the meeting to speak for a further five minutes and leave was granted.

Cr C Buchanan sought leave of the meeting to speak for a further five minutes and leave was granted.

Cr R Cook left the meeting at 10:15 pm.

Cr R Cook returned to the meeting at 10:17 pm.

Cr S Bedford sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr D Pilkington

Seconded Cr J Woodman

1. That the report be received, and the current status of the Salisbury City Centre Community Hub project be noted.
2. That the Salisbury Community Hub detailed design drawings - Hassell November 2017 provided as attachment 3 (item no 1.3.2 Policy and Planning Committee 11/12/2017) be endorsed.
3. The Chief Executive Officer be authorised to:
 - a. proceed to a select tender process for the Salisbury Community Hub on the basis of the endorsed plans provided as Attachment 3 and Item No. 1.3.2, Policy and Planning Committee 11/12/2017 in accordance with the endorsed procurement strategy;
 - b. that staff undertake the formal tender process in accordance with usual practice and, subject to the final negotiated tender being within the total capital budget of \$43.82 million, after the contract has been executed the CEO advise Elected Members of the successful tenderer and the reasons for this appointment.

**CARRIED
2218/2017**

*A **DIVISION** was requested by Cr Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Proleta, L Caruso, R Cook, E Gill, D Pilkington, S Reardon, G Reynolds, S White, J Woodman and R Zahra

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs D Balaza, S Bedford, B Brug and C Buchanan

*The Mayor declared the **MOTION** was **CARRIED***

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a five minute break to all present. The meeting was suspended at 10:58 pm.

The meeting reconvened at 11:08 pm.

Cr R Cook did not return

NOM4 Reserves and Public Areas – Provision of Facilities

Moved Cr B Brug
Seconded Cr E Gill

1. That a report be brought forward identifying appropriate locations in City of Salisbury reserves and public areas that would benefit from the installation of public barbecues and toilets to encourage greater recreational use.
2. The report include advice on the cost implications of this initiative for consideration as part of the 2018/19 budget deliberation process.

CARRIED
2219/2017

Refer to CONFIDENTIAL ITEMS section

NOM5 Salisbury Community Hub – Procurement Process

NOM6 Salisbury Community Hub - Procurement Process

The Mayor advised that Item NOM6 could not be considered because the effect of the proposed Motion on Notice would be to revoke or vary the earlier resolution of Council regarding Item NOM3.

NOM7 Salisbury Community Hub - Further Consultation

The Mayor advised that Item NOM7 could not be considered because the effect of the proposed Motion on Notice would be to revoke or vary the earlier resolution of Council regarding Item NOM3.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Minutes of the Policy and Planning Committee Meeting held on 11 December 2017 were considered by Council.

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr R Zahra
Seconded Cr J Woodman

1. The information be received.

CARRIED
2220/2017

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Monday 4 December 2017

1.0.2-TVSC1 Historical Way Finding Signage

Moved Cr J Woodman
Seconded Cr D Pilkington

1. The information within this report be received and noted.
2. That in April 2018 the committee, in a workshop with staff, develop a list of sites to be investigated and considered for signage installation.
3. That staff investigate the sites/locations further prior to discussing with DPTI.
4. Upon the agreement with DPTI about the sites/locations that staff lodge an application for the signage as budget is made available for the manufacture, installation and ongoing maintenance, as part of the 2018/19 New Initiative Bid Process.

FURTHER RECOMMENDATION that:

A report on Local Heritage Signs be provided following the April 2018 workshop.

CARRIED
2221/2017

Community Development

1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 5 December 2017

1.1.1-YC1 Youth Council Project Teams Update

Moved Cr S White
Seconded Cr L Caruso

1. That the information be received and noted.

CARRIED
2222/2017

1.1.1-YC2 Twelve25 Salisbury Youth Enterprise Centre - November Update

Moved Cr S White
Seconded Cr L Caruso

1. That the information be received and noted.

CARRIED
2223/2017

Urban Development

1.3.1 Update on Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment

Cr G Reynolds declared a perceived conflict of interest on the basis of his employer being a key stakeholder. Cr G Reynolds left the meeting at 11:14 pm.

Moved Cr J Woodman
Seconded Cr S White

That the item be deferred for one month.

CARRIED
2224/2017

Cr G Reynolds returned to the meeting at 11:14 pm.

1.3.2 Salisbury Community Hub - 50% Detailed Design Report

The matter could not be considered due to the earlier decision of Council regarding Item NOM3, Council Meeting of 18/12/2017.

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

1.10.1 Salisbury Community Hub - Contractor Procurement and Pre-Tender Estimate

Confidential Further Information Item 1.10.1FI

Further Information Item 1.10.1FI

Salisbury Community Hub - Contractor Procurement and Pre-Tender Estimate

2 Works and Services Committee Meeting

Minutes of the Works and Services Committee Meeting held on 11 December 2017 were considered by Council.

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr S Reardon
Seconded Cr J Woodman

1. The information be received.

CARRIED
2225/2017

Community Centres and Youth

2.1.1 Salisbury North Skate Park Upgrade

Moved Cr B Brug
Seconded Cr G Reynolds

1. The information within this report be received and noted.
2. Further consultation be undertaken with stakeholders.
3. Consideration of the feedback, assessment and draft scope be reported back to Council in April 2018.

CARRIED
2226/2017

Public Works

2.6.1 Capital Progress Report - November 2017

Cr C Buchanan left the meeting at 11:16 pm.

Moved Cr S White

Seconded Cr G Reynolds

1. Defer Creaser Park, Parafield Gardens, and Desmond Avenue, Pooraka, from the 2017/18 Carpark Renewal / Upgrade Program, retain these project funds within the program to complete the carpark and entrance driveway at the Little Para Golf Course, Salisbury.
2. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No 2.6.1, Works and Services Committee, 11th December 2017) be endorsed as program inclusions within the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.
3. A non-discretionary 2017/18 Second Quarter Budget Review Bid be submitted to adjust the income budget for PR24415 Diment Road Upgrade from \$1.75M to \$0, and expenditure budget from \$3.5M to \$650k, transfer \$1.1M expenditure budget to PR12000 Road Reseal Program enabling completion of road renewals as set out in this report (Item No. 2.6.1, Works and Services Committee, 11th December 2017).
4. Within PR21558 Sportsfield Lighting Assistance Program, City of Salisbury contribute an additional \$68k (current contribution \$71k) towards the sportsfield lighting upgrade at Yalumba Drive Reserve, Paralowie, from funds available within the program.

CARRIED
2227/2017

2.6.2 St Kilda Mangrove Trail Status Update

Cr D Balaza declared a perceived conflict of interest on the basis of his employment. Cr D Balaza left the meeting at 11:19 pm.

Cr C Buchanan returned to the meeting at 11:20 pm.

Moved Cr D Proleta

Seconded Cr B Brug

1. The information within this report be received and noted.
2. Council officers continue to develop the proposal with DEWNR and submit a funding submission in early 2018 to the State Government for the upgrade.
3. That Council engage with candidates and local MPs to support project and funding application to DEWNR.

CARRIED
2228/2017

Cr D Balaza returned to the meeting at 11:21 pm.

3 Resources and Governance Committee Meeting

Minutes of the Resources and Governance Committee Meeting held on 11 December 2017 were considered by Council.

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Cr D Pilkington
Seconded Cr L Caruso

1. The information be received.

CARRIED
2229/2017

Health, Animal Management and By-laws

3.3.1 Dog Registration Fees 2018 - 2019

Moved Cr D Balaza
Seconded Cr D Proleta

1. The information be received.
2. That the maximum dog registration fee be set at \$65 for 2018-2019, with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule Proforma 2018-2019 forming attachment 5 to the Resources and Governance Committee Agenda, 11 December 2017, Item No. 3.3.1.

CARRIED
2230/2017

Corporate Governance

3.6.1 Review of Internal Review of Council Decisions Procedure

Moved Cr L Caruso
Seconded Cr D Pilkington

1. The information be received.
2. The Internal Review of Council Decisions Policy and Procedure as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 12/12/2017), be endorsed.

CARRIED
2231/2017

3.6.2 Summary Report for Attendance at Training and Development Activity - Cr Steve White

Moved Cr D Pilkington
Seconded Cr J Woodman

1. The information be received.

CARRIED
2232/2017

3.6.3 Nominations Sought for the South Australian Public Health Council

Moved Cr D Pilkington
Seconded Cr L Caruso

1. That the City of Salisbury not submit a nomination for a Local Government Member on the South Australian Public Health Council.

CARRIED
2233/2017

3.6.4 Customer Compliments, Comments and Complaints Policy

Moved Cr R Zahra
Seconded Cr D Pilkington

1. That the information be received.
2. The Compliments, Comments and Complaints Handling Policy be discontinued, noting that the Customer Service Framework and Charter replaces the existing policy.

CARRIED
2234/2017

5 Council Assessment Panel Meeting

A meeting of the Council Assessment Panel took place on 23 November 2017. The minutes were distributed to all members for information.

6 Budget and Finance Committee Meeting

Minutes of the Budget and Finance Committee Meeting held on 11 December 2017 were considered by Council.

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Cr L Caruso left the meeting at 11:25 pm.

Moved Cr S White
Seconded Cr J Woodman

1. The information be received.

CARRIED
2235/2017

7 Sport, Recreation and Grants Committee Meeting

Minutes of the Sport, Recreation and Grants Committee Meeting held on 4 December 2017 were considered by Council.

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr R Zahra
Seconded Cr J Woodman

1. The information be received.

**CARRIED
2236/2017**

Cr L Caruso returned to the meeting at 11:25 pm.

Community Grants

7.2.1 Youth Sponsorship - November Applications

Moved Cr S Reardon
Seconded Cr R Zahra

1. The information be received.

**CARRIED
2237/2017**

7.2.2 Community Grants Program Applications for December 2017

Moved Cr R Zahra
Seconded Cr D Pilkington

1. The information be received and noted.

**CARRIED
2238/2017**

7.2.3 18/2017: Saint Francis Community Child Care Centre Inc. - Community Grants Program Application

Moved Cr R Zahra
Seconded Cr G Reynolds

1. The information be received and noted.

**CARRIED
2239/2017**

7.2.4 28/2017: One Life Community Assist Ltd - Community Grants Program Application Funding Variation Request

Cr B Brug declared a perceived conflict of interest on the basis of being a referee for the grant applicant. Cr B Brug left the meeting at 11:28 pm.

Moved Cr R Zahra
Seconded Cr G Reynolds

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee consents to the request from Grant No. 28/2017: One Life Community Assist Ltd that the amount of \$2,500.00 awarded on Monday, 13 November 2017 be applied to assist with the purchase of sound, lighting and stage for the 2017 Christmas Carols event.

**CARRIED
2240/2017**

Cr B Brug returned to the meeting at 11:28 pm.

7.2.5 36/2017: Salisbury Bowling Club Inc. - Community Grants Program Application

Moved Cr R Zahra
Seconded Cr J Woodman

1. The information be received and noted.

**CARRIED
2241/2017**

7.2.6 37/2017: Adelaide Bangladeshi Cultural Club Inc. - Community Grants Program Application

Moved Cr B Brug
Seconded Cr D Pilkington

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the December 2017 round of Community Grants as follows:
 - a. Grant No. 37/2017: Adelaide Bangladeshi Cultural Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of musical instruments for ethnic school and community activities as outlined in the Community Grant Application and additional information.

**CARRIED
2242/2017**

GENERAL BUSINESS

Nil

OTHER BUSINESS

OB1 Notification to Elected Members in the Event of the Passing of a Longstanding Elected Member or Staff Member

Cr C Buchanan left the meeting at 11:31 pm.

Moved Cr S Reardon

Seconded Cr J Woodman

That, on the sad occasion when a former or current elected member or long serving member of staff of the City of Salisbury passes away, Elected Members be notified as soon as possible and advice be placed on the Agenda for the next Council meeting, to provide an opportunity for Council to acknowledge and pay its respect to the deceased by way of a minute's silence at the commencement of the meeting.

**CARRIED
2243/2017**

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr S White

Seconded Cr B Brug

1. That this information be noted.

**CARRIED
2244/2017**

Cr C Buchanan returned to the meeting at 11:34 pm.

Cr B Brug left the meeting at 11:34 pm.

Cr B Brug returned to the meeting at 11:36 pm.

REPORTS FROM COUNCIL REPRESENTATIVES

Cr Proleta:

Attended:

- St Kilda and Surrounds Tourism Association AGM
- Bethany & Temple College Graduations

Cr Pilkington:

Attended BioBlitz at St Kilda

Cr White:

Attended:

- Parafield Airport Consultative Committee with Cr Gill
- Mawson Lakes Christmas Garden. Noted that quiet time was set aside for autistic children to attend.

Cr Reardon:

Attended:

- Neighbourhood Watch Board
- SA Bushfire Coordination Committee

Cr Gill:

28/11/2017	Radio programme w/- Gillian
30/11/2017	JYC Advisory Meeting at LGA with President PACC
2/11/2017	MC'ing Salisbury Christmas Parade
5/11/2017	Radio with Father Christmas and Gillian
6/11/2017	Morning Tea with Croquet Club
7/11/2017	Rotary Op Shop
8/11/2017	Mayor's breakfast
9/11/2017	Air Cadets Presentation
10/11/2017	Rotary Christmas Lunch at Playford Tennis Club
11/11/2017	Christmas Parade De-brief
12/11/2017	Volunteers Christmas Lunch Motor cycle club Christmas Tea
13/11/2017	Northern Business Breakfast SBA Christmas Drinks Zoe Bettison Christmas drinks at Salisbury Nth FC
15/11/2017	Lunch with Resident of Salisbury East Air Cadets Club presentation
18/11/2017	ALGWA Teleconference
21/11/2017	Lunch with residents of Salisbury Park.

Cr Buchanan:

- Acknowledgement of the passing of Cr Jim McLafferty from Tea Tree Gully Council and extends his personal sympathy to Cr McLafferty's family and colleagues. Would like Salisbury Council to extend its respect to Tea Tree Gully Council for their loss.
- Attended Burton Community Centre AGM

Cr Woodman:

Attended:

- Salisbury Christmas Parade
- Reported on Valley View Secondary School

Cr Brug

Attended:

- Mawson Lakes T20 Cricket Club match
- Mawson Lakes Park Run
- Mayors Christmas Breakfast
- Salisbury Christmas Parade
- Life Church Christmas Garden
- Victory Church
- Scrooge Production
- Lord Mayor of Adelaide's Christmas Reception with the Mayor
- Salisbury City Rotaract Club are putting on a Christmas Day lunch

CONFIDENTIAL ITEMS

NOM5 Salisbury Community Hub - Procurement Process

Mayor G Aldridge declared a material conflict of interest on the basis of Mr D Palumbo donating to her last campaign. Mayor G Aldridge left the meeting at 11:53 pm and Cr L Caruso, Deputy Mayor, assumed the Chair.

Moved Cr D Pilkington
Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
- Non disclosure of this item at this time may protect information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of Council*

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Procurement Process** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
2245/2017**

The meeting moved into confidence at 12:01am on 19 December 2017.

The meeting moved out of confidence at 12:13am on 19 December 2017.

1.10.1 Salisbury Community Hub - Contractor Procurement and Pre-Tender Estimate

1.10.1FI Further Information Item:

Salisbury Community Hub - Contractor Procurement and Pre-Tender Estimate

Mayor G Aldridge declared a material conflict of interest on the basis of Mr D Palumbo donating to her last campaign. Mayor Aldridge left the meeting at 12:14am on 19 December 2017 and the Deputy Mayor, Cr L Caruso assumed the Chair.

Moved Cr D Pilkington
Seconded Cr S White

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
- *Report contains information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Contractor Procurement and Pre-Tender Estimate** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
2246/2017**

The meeting moved into confidence at 12:15am on 19 December 2017.

The meeting moved out of confidence and closed at 12:25 am on 19 December 2017.

CHAIRMAN.....

DATE.....