



AGENDA

FOR COUNCIL MEETING TO BE HELD ON

18 DECEMBER 2017 AT 6:30 PM

IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Mayor G Aldridge
Cr D Proleta
Cr D Balaza
Cr S Bedford
Cr B Brug
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso (Deputy Mayor)
Cr R Cook
Cr E Gill
Cr D Pilkington
Cr S Reardon
Cr G Reynolds
Cr S White
Cr J Woodman
Cr R Zahra

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Communications and Customer Relations, Mr M Bennington
Manager Governance, Mr M Petrovski
Team Leader Corporate Communications, Mr C Treloar
Governance Support Officer, Ms K Boyd

PRAYER

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.

We thank you for the opportunity to now deliberate over how best to help our community.

Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name.

Amen.

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

KAURNA WELCOME TO COUNTRY

There is an existing resolution of Council from 24 May 2014 that a Welcome to Country is presented at the December meeting of Council each year.

Welcome to Country involves traditional Aboriginal people within the local area welcoming people to their land.

The Welcome to Country will be provided by Mr Jack Buckskin, a Kurna and Narrunga man from Salisbury, who is committed to educating the community and sharing Kurna language and culture.

Acknowledgement of Country

A way of showing awareness of and respect for the traditional Aboriginal owners of the land on which a meeting or event is being held, and of recognising the continuing connection of Aboriginal people to their country.

APOLOGIES

LEAVE OF ABSENCE

PUBLIC QUESTION TIME

DEPUTATIONS

DEP1 **Salisbury Community Hub**

Mr Lindsay Virgo will be in attendance in relation to the Salisbury Community Hub.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 27 November 2017.

Presentation of the Minutes of the Confidential Council Meeting held on 27 November 2017.

QUESTIONS ON NOTICE

QON1 **Question on Notice - Carisbrooke House**

At the 27/11/2017 Council Meeting, Cr David Balaza asked a question in relation to whether any works have commenced at Carisbrooke House to repair the issues that Council has in regards to that building, and is there an update as to what staff have done to rectify these issues.

The Question was taken on Notice.

General Manager City Infrastructure, Mr Mark van der Pennen has provided the following response:

As resolved by Council, staff have extended the current Lessee's lease by a further 2 years.

Staff have also met with the Lessee and a contractor on site to inspect the works that is required to be undertaken to finalise a scope of works. The contractor is currently in the process of providing the costs to undertake the works and it is expected that this will be received soon with works commencing in early 2018

QON2 Question on Notice - Mawson Lakes Parking

Cr David Bryant has submitted the following question on notice:

It has recently been communicated that Romeo's Foodland staff at Mawson Lakes are being instructed to park in the existing Mawson Lakes train station interchange. Meanwhile, the car park is over capacity and people that use the train to go to the city are missing out on those car parks. What options are open to Council to address these concerns, and have any other areas for parking at Mawson Lakes been identified by Council, DPTI, or the State Government?

General Manager City Development, Mr Terry Sutcliffe has provided the following response:

The Development Approval applying to this particular development requires the provision of 146 parking spaces, including 24 at grade (the balance are contained in the basement carpark.). There are no requirements in the development approval restricting the owner's ability to impose controls over the use of the carpark, but the assessment of the development included reference to a parking analysis which included provision for on-site parking for staff. Council staff will contact the building owner and the supermarket operator to clarify their obligations under the approval in relation to this matter.

In relation to other options for parking at Mawson Lakes, this was most recently assessed and reported to Council at its 18th April 2017 Policy and Planning Committee (item 1.3.1 Salisbury, Mawson Lakes and Ingle Farm Car Parking Review). Whilst this study determined that there was adequate parking provided in Mawson Lakes to service demand, issues with management of high-demand parking areas were identified. In relation to the Mawson Lakes Interchange, the primary responsibility for provision of commuter parking rests with DPTI, and there is capacity within the Interchange land to expand parking provision, particularly through a deck parking solution.

QON3 Question on Notice - Salisbury Community Hub - Detailed Costings, Cost for Demolition of Current Building and Fit Out of New Building

Cr David Bryant has submitted the following question:

When will detailed costing be made available and what is the breakup of those costs as per the new Council building, community space, and the surrounding street renewals? What is the cost of demolishing the existing building, and what is the cost of the fit out in the new building?

General Manager City Development, Mr Terry Sutcliffe has provided the following response:

A detailed breakdown of the pre-tender estimate project costs and budget was provided in the Policy and Planning Committee Agenda reports 11 December 2017 (Item numbers 1.3.2 and 1.10.1). To protect Council’s commercial position during the project tender process, components of the financial estimates are confidential to Council. Accordingly, Members should refer to the Policy and Planning Committee Agenda report 1.10.1 for this information, noting confidentiality.

The total capital budget for the project of \$43.82m is publically available and included in Council’s 2016/17 Annual Plan.

The project cost estimates previously reported to Council in a public agenda on 25 September 2017 were in response to a Question on Notice (QoN 7). The estimated costs reflected the project at 30% design were as follows, noting however that cost estimates have been refined and updated at 50% design as reported in Policy and Planning Committee Confidential Agenda 11/12/17 item 1.10.1:

Table 1	4 Storey Design Development (30% Drawings)
Demolition & Site Preparation	\$210k
Site Infrastructure & Servicing	\$617k
Building Works	\$28.446m
Contingencies and professional fees	\$7.7m
Furniture Fittings and Equipment/AV/ICT	\$3.43m
Decanting and Relocation	\$85k
Post Occupancy Tuning & Project Communications	\$205k
Open Space / Streetscape Upgrade	\$1.607m
Demolition Civic Building & Carpark Replacement	\$1.06m
Project Client Representative (outside normal professional fee allowances)	Incl.
Total Order of Cost Estimate	\$43.36 (2)
Net Project Cost following identified returns from sale of Len Beadell & 12 James Street land holdings	\$36.36m

QON4 Question on Notice - Parking Issues - Mawson Lakes Interchange

Cr Beau Brug has submitted the following question:

What are the short term and long term solutions of Council to addressing the car parking issues around the Mawson Lakes Interchange?

General Manager City Development, Mr Terry Sutcliffe, has provided the following response:

Over the last couple of years Council has considered a number of actions, strategies, policies, submissions and Inquiries relevant to car parking in the Council area, including Mawson Lakes, including (but not limited to):

- Policy Planning item 1.7.1, 19 June 2017 - Transport Strategic Action Plan
- Policy Planning item 1.3.1, 18 April 2017 – Car parking Study Review of Salisbury City Centre, Mawson Lakes and Ingle Farm
- Policy Planning item 1.2.1, 19 January 2015 - Contribution to car park funds by small business in Mawson Lakes and Salisbury City Centre
- Resource and Governance item 3.3.1, 19 June 2017 - Amend Australian road rules on parking
- Budget and Finance item 6.6.1, 21 March 2016 - Mawson Central Car Park Separate Rate - Cease to collect
- Policy planning item 1.3.1, 17 July 2017 - Parliamentary Inquiry into parking and traffic movement in SA
- Policy planning item 1.2.2, 19 June 2017 - Business friendly approach to supporting business growth and investment.

These range from Council wide strategies such as the Transport Strategic Action Plan through the State wide Parliamentary Inquiry into parking and traffic movement in SA, the Australian Road Rules changes on parking, the Council Business support for growth and investment, and onto the more specific Council considerations of reviewing the contributions of small business to car parking funds, the separate rating for Mawson Central car parking, and the Carpark Review of the Salisbury Town Centre, Mawson Centre and Ingle Farm.

Car parking provision and its relationship with business prosperity in town and city centres can generate conflict between the needs of multiple stakeholders (eg long term commuter parking; high turnover parking for businesses, resident parking), and parking strategies attempt to reconcile these differing needs. Overlaying these matters is the issue of who is responsible for providing and maintaining parking to meet demands – such as private property owners for the needs of their commercial land uses; public transport authorities for the needs of commuters; Council for on-street parking provision and management and traffic management and access; and home owners in relation to their individual secure parking requirements.

Changing Government strategies for car parking provision are a further influence on the requirements for provision of parking. For example, there is a trend towards reducing parking provision for commercial/retail developments in planning standards under the Development Plan.

Regarding the specifics of parking around the Mawson Lakes interchange, Council endorsed investigations into the potential for additional parking at Euston Walk and other appropriate locations, a trial of electronic parking controls at Euston Walk and Metro Parade to assist the utilisation and turnover of parking spaces adjacent the interchange, and the investigation of disabled parking spaces provision, and loading zone controls in these locations. Staff are reviewing the available opportunities and technology for electronic parking controls and surveillance and developing a business case for a trial.

Council recently endorsed an approach to DPTI, Renewal SA and the Minister for Transport and Infrastructure on the car parking scenario at the Interchange and on seeking deck parking. The response from the Minister dated 4 September 2017 is attached (and was reported to Elected Members via the Elected Members' portal on 2 November 2017). The need for decked car parking at the Interchange has been consistently raised with the State Government over a number of years.

In addition, Renewal SA has an obligation in relation to the Mawson Lakes interchange and carpark site under the Mawson Lakes Project Completion Arrangements Deed "to discuss whether it is appropriate for the land to be developed for its original purpose" (ie a mixed commercial and residential use incorporating parking), and if appropriate "to agree on an appropriate master plan for the interchange area and the sale and development of the land for its original purpose". Renewal SA were contacted in relation to this issue in April and May 2017 given that one of the review dates in the Deed was June 2017. This was followed up with a further query in early November 2017 as to the status of the investigation in early November 2017 and raised in a meeting with Renewal SA representatives again on 16 November 2017. We are awaiting a response in relation to this issue.

State Government planning policy encourages denser forms of development (including around transport nodes), promoting infill development rather than development on the suburban fringe, and a movement towards more mixed use development. Mawson Lakes Central, including the interchange precinct, is such a location, where a more 'urban' rather than 'suburban' form of development is encouraged and expected. As a result, the approach to parking provision is also more aligned to an urban rather than a suburban setting. Consolidated parking areas, such as deck parking around the interchange is an example of the expected form of development in such a setting.

As indicated in the Council submission on the Legislative Review Committee Inquiry, there is a need for the State to recognise the impact of its urban density policies in the planning reforms being initiated through the Planning and Design Code, and the requirements of the State assets such as the public transport system and its users, upon the provision of adequate parking at the interchange. Council will continue to work with the State Government in relation to this issue, in accordance with previous decisions of Council



Government
of South Australia

17MTR/0833

The Hon Stephen Mullighan MP

Ms Gillian Aldridge
Mayor
City of Salisbury
PO Box 8
SALISBURY SA 5108

Dear Mayor *Gillian*

Thank you for your letter regarding Mawson Lakes interchange Park 'n' Ride facility.

The Department of Planning, Transport and Infrastructure (DPTI) and the City of Salisbury together recognised that walking and cycling access to the station can be difficult, and the Dry Creek Trails network is severed by the railway lines. The \$2.4 million joint investment between DPTI and City of Salisbury to improve the walking and cycling catchment around the Interchange is soon to commence and will help more people reach public transport by foot or bike.

While DPTI has no plans to expand the Park 'n' Ride facility at Mawson Lakes Interchange, these types of walking catchment upgrades will help both existing and future residents' travel actively and safely to their local station and relieve the demand for ongoing parking growth. Residents attracted to new developments near the station, as a result of the recently completed Development Plan Amendment, will also benefit from improvements in the neighbourhoods around stations.

Notwithstanding, I have asked that DPTI further investigate the information you have provided. In addition, walking connectivity and comfort issues around the Parafield Gardens and Parafield Railway stations are also being reviewed in partnership with City of Salisbury.

With regards to the security aspects of the Mawson Lakes Interchange, I am pleased to advise that CCTV cameras cover the entire station and Park 'n' Ride area. These cameras are equipped with an online capability that allows South Australia Police to not only obtain historic data, but to also view live coverage as needed.

I trust that this information is of assistance.

Yours sincerely

HON STEPHEN MULLIGHAN MP
MINISTER FOR TRANSPORT AND INFRASTRUCTURE

4 September 2017

Minister for Transport and Infrastructure
Minister for Housing and Urban Development

12th Floor, Roma Mitchell House, 136 North Terrace Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 8402 1708 | Fax 08 8402 1991 | Email ministermullighan@sa.gov.au



QON5 Question on Notice - Repairs to Existing Building and Payment for Proposed Community Hub

Cr Beau Brug has submitted the following questions:

1. What is the cost breakdown of the estimated \$11million to repair the existing building?
2. What cost effective methods and measures exist to repair these for a cheaper price?
3. How long would it take to pay off the cost and costs associated with the proposed Hub development?
4. Can Council rates be reduced and still pay off the proposed Hub development?
5. What is the impact on 2018-19 Budget should Council not support the Long Term Financial Management Plan of 3% rate increases?
6. What percentage do Council rates need to increase to cover the cost of the proposed Hub expenditure?

General Manager City Development, Mr Terry Sutcliffe and General Manager Business Excellence, Mr Charles Mansueto have provided the following responses:

1. A detailed cost breakdown was provided in the MPH Architects report of 5 May 2015, and prepared by cost managers Rider Levett Bucknall. The cost breakdown drawn from that report is detailed below:

Cost Summary Breakdown (Minor Works)

<i>Construction & Integrated Fitout:</i>	\$8,826,750.00 - Includes reused FFE
<i>ICT Allowance:</i>	\$250,000.00 - As advised by the City of Salisbury
<i>Seismic Upgrade Works:</i>	\$1,052,232.50 - Includes additional staging, out of hours work, etc.
<i>Sub Total:</i>	\$10,128,982.50
<i>Decanting / Relocation:</i>	\$70,000.00 - Assumed decanting of staff off site for eight months to allow access for seismic upgrade works
<i>Temporary Fitout:</i>	\$663,500.00
<i>Temporary Accommodation leasing:</i>	\$387,000.00 - Based on 10 months temporary accommodation.
<i>Sub Total:</i>	\$1,120,500.00
<u>Total (ex GST):</u>	\$11,249,482.50 - Includes all project costs e.g; contingencies and fees

The report is publically available on Council's website and due to the size of the report a link is provided below:

http://www.salisbury.sa.gov.au/files/assets/public/general_documents/build/150505_1321_city_of_salisbury_stage_2_reduced_redacted.pdf

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2. A final scope of works has not been further investigated and defined for an upgrade of the existing Civic Centre at 12 James Street beyond the scope of works identified in the MPH report outlined above, given Council's decision not to pursue upgrade of the existing Civic Centre in its review of options for Council's library, civic and administration facilities in Salisbury City Centre. Please refer to the MPH report for the scope of works proposed and costed as part of that report.
 3. The payment of the loan amount of \$18m has been calculated over a 15 year period.
 4. Council considers its budget and the level of rates each year taking into account the various projects and services it proposes to provide. The current Long Term Financial Plan (LTFP) estimates of annual Operating Surplus from 2019 through to 2027 range from \$1.1m through to \$5.1m which factors in the cost of the Community Hub.
 5. Council previously considered the financial impact of rate increases aligned to the Consumer Price Index movements with the impact over the 10 year horizon of the LTFP we accumulate a deficit of \$24.6M, with year 10 being a deficit of \$7.3M.
 6. The LTFP factors a proposed 3% rate increase to deliver the various services and programs to the community, maintaining the existing assets and investing in new infrastructure including the Community Hub and therefore there is no requirement to increase rates due to the Community Hub expenditure.

QON6 Questions on Notice - Compliance of Existing Council Building

Cr Chad Buchanan has submitted the following questions:

1. Is Council required by law or regulation to ensure that the Council building, in its current built form, is earthquake compliant? If we do not undertake any new extensions or substantial modifications? If so, what section of Act or Regulation requires this? Was legal advice sought on this matter before or after engaging an assessment and report on the current building?
2. Can Council choose not to spend any money on the existing building in regards to earthquake measures and remain operating in the current building and meet its legal requirements?
3. Is there a requirement on Council to comply with legislation and regulation in relation to earthquake measures, should Council decide to make significant extensions and changes to the existing building?
4. Should Council decide to save ratepayers money by keeping staff in the existing Council building instead of relocating our administration to a proposed “Community Hub”, is Council legally required to address claimed building code issues of a disabled toilet and alleged earthquake compliance (as contained in the MPH Builders Report).? The amount quoted could be up to \$11.25mil and is largely relating to the earthquake works, if council decided to address it.

General Manager City Development, Mr Terry Sutcliffe has provided the following responses:

1. The Development Act section 53A requires the ‘potential’ upgrade of a building if there is the need for a Building Rules consent for work proposed. It is difficult to be definitive as to whether upgrades for Building Rules compliance will be required until the extent and nature of any works proposed is defined, and this requires consideration from an accredited Building Surveyor to determine. If Building Rules consent is required the newly adopted (August 2017) Ministers Specification for Upgrading health and safety in existing buildings would then be applied (for a copy of the Ministers Specification see https://www.sa.gov.au/data/assets/pdf_file/0019/352450/Ministers-Specification-SA-Upgrading-health-and-safety-in-existing-buildings.pdf).

Noting the role of an accredited Building Surveyor in this issue, legal advice was not obtained in relation to this matter. Notwithstanding the requirements or otherwise triggered by any Building Rules consent, Council as the asset owner has an obligation to adequately maintain and upgrade as necessary its built assets and ensure their safety for users including the community and employees, and as an employer has a Work Health and Safety obligation to provide a safe workplace that is fit for purpose. In addition, social inclusion agendas, in which Council is and should be a community leader, will also influence decisions regarding universal access to Council facilities including provision of facilities for the disabled.

2. See response to Q.1 above relating to Council's obligations as an asset owner. In addition Council would need to assess the risk of earthquake damage and then undertake appropriate action e.g accept the risk and do nothing (noting however the response to question 1 above relating to public safety and work health and safety obligations, and expectations relating to universal access); or implement additional controls and plans, such as:
 - Develop an upgrade plan and time frame
 - Further investigate essential upgrade items
 - In the event of an earthquake consider upgrades to maintain the structural stability of the building after a significant earthquake rather than trying to comply protect the building's serviceability
 - Upgrade the building so it doesn't completely fail during an earthquake accepting however that the building might still be badly damaged and require expensive repairs or replacement.
3. See response to question 1 above.
4. See responses to questions 1 and 2 above.

QON7 Questions on Notice - Revenue from Kerbside Hard Waste Collection Fee

Cr Chad Buchanan has submitted the following questions:

1. What is the amount of revenue collected by Council over the last 3 financial years from the \$10 service charge Council applies to use of its Kerbside Hard Waste collection service?
2. What is budgeted amount for the \$10 service fee for kerbside hard waste collection for the 2017/18 financial year?
3. What would be the impact on the 2017/18 budget if Council removed the \$10 service charge applied to residents who access our kerbside hard waste collection service?

General Manager City Infrastructure, Mr Mark van der Pennen, has provided the following responses:

1. The actual revenue received was:
 - 2014/15 \$29,970
 - 2015/16 \$34,630
 - 2016/17 \$38,840
 - 2017/18 \$11,530 Year to Date
2. \$35,000.
3. The cost to provide the service would increase by approximately \$35k-\$40k, depending on demand. In addition, there is a potential unknown increase to service demand which will impact/increase the costs to collect and dispose of the additional materials

QON8 Question on Notice - Salisbury Community Hub - Tenders

Cr Beau Brug has submitted the following question:

Do the procurement guidelines for the proposed tender process include a focus on employing City of Salisbury residents?

General Manager Business Excellence, Mr Charles Mansueto has provided the following response:

The City of Salisbury Procurement Policy identifies supporting the economic development of the Northern Region as a priority in delivering the organisation's objectives. Our Procurement Framework, in support of the policy states as follows:

"An important principle to CoS is the Economic Development of the Northern Region,

- CoS will take into account accessibility of local providers when planning and designing infrastructure or services that will require external procurement.*
- CoS will incorporate the Economic Benefit Assessment, aligning elements of the*
- Industry Participation Policy developed by the Office of the Industry Advocate, within procurement processes, to support maximum usage of northern region labour and business and Australian made steel.*
- CoS will endeavour to provide support to local enterprises by holding briefings to encourage development of capacity to meet the needs of Council."*

QON9 Question on Notice - Petitions Opposing Salisbury Community Hub

Cr David Bryant has submitted the following question:

Has Council received any petitions from the community opposing the proposed City of Salisbury Community Hub?

Manager Governance, Mr Mick Petrovski has provided the following response:

As at the time of preparing the Agenda for the meeting of Council on 18 December 2017, no petitions opposing the proposed City of Salisbury Community Hub had been received.

QON10 Question on Notice - Salisbury Community Hub - Interest Expense & Depreciation and Staffing Efficiencies

Cr Sean Bedford has asked the following questions:

1. What impact will the proposed Community Hub project have on interest expense and depreciation in the coming years in terms of a dollar value and as a percentage of rate revenue?
2. Is Council likely to realise efficiencies in terms of staffing costs as a result of the Community Hub project?

General Manager Business Excellence, Mr Charles Mansueto has provided the following responses:

1. The LTFP includes the following:
 - Total Interest of \$5.8m equating to 0.5% of rate revenue (over the 10 year period)
 - Total Depreciation of \$6.1m equating to 0.5% of rate revenue (over the 10 year period)

Note that the depreciation of the existing 12 James Street and Len Beadell Library is \$1.8m which would result in a net depreciation impact of \$4.3m or 0.4% of rate revenue over the LTFP period.

2. It is expected that the flexible work environment, better technology and a focus on improved customer service will deliver a more efficient organisation that will be able to deliver better services to the community, noting also the implementation of the continuous improvement framework and supporting change management framework to support the required change.

QUESTIONS WITHOUT NOTICE

NOTICES OF MOTION

NOM1 Establishment of Tree Removal Sub Committee

Cr Chad Buchanan has submitted the following Notice of Motion:

1. That staff bring back a report and draft Terms of Reference for a Tree Removal Sub Committee to be established in the first quarter of 2018.
2. Terms of Reference and report to include removal of delegations to relevant staff relating to the removal of Council trees.
3. Draft Terms of Reference to include sub committee membership of 5 Elected Members and relevant staff to provide advice and recommendations.
4. Draft Terms of Reference to include delegated authority to the sub committee in relation to the decision of removing or retaining Council trees.

NOM2 Removal of Hard Waste Collection Fee

Cr Chad Buchanan has submitted the following Notice of Motion:

1. Council remove the \$10 charge applied to residents for the use of Council's limited hard waste collection, effective immediately.
2. Staff bring back a report providing costings to increase the Hard Waste Kerbside Collection service to 3 times per year and allowing residents to access the service at least 3 times per year instead of 1.

NOM3 Salisbury Community Hub

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That the report be received, and the current status of the Salisbury City Centre Community Hub project be noted.
2. That the Salisbury Community Hub detailed design drawings - Hassell November 2017 provided as attachment 3 (item no 1.3.2 Policy and Planning Committee 11/12/2017) be endorsed.
3. The Chief Executive Officer be authorised to:
 - a. proceed to a select tender process for the Salisbury Community Hub on the basis of the endorsed plans provided as Attachment 3 and Item No. 1.3.2, Policy and Planning Committee 11/12/2017 in accordance with the endorsed procurement strategy;
 - b. that staff begin the formal tender process, with a report to be presented to Council on completion of the tender analysis process with a recommended tenderer.

NOM4 Reserves and Public Areas – Provision of Facilities

Cr Beau Brug has submitted the following Notice of Motion:

1. That a report be brought forward identifying appropriate locations in City of Salisbury reserves and public areas that would benefit from the installation of public barbecues and toilets to encourage greater recreational use.
2. The report include advice on the cost implications of this initiative for consideration as part of the 2018/19 budget deliberation process.

Refer to CONFIDENTIAL ITEMS section of Council Agenda

NOM5 Salisbury Community Hub – Procurement Process

NOM6 Salisbury Community Hub - Procurement Process

Cr Chad Buchanan has submitted the following Notice of Motion:

1. That Council defer the next stage of contractual procurement for the Hub for up to two months to allow staff to report back and investigate the following:
 - 1.1 staff report back (independent advice checked by relevant Safework SA) if there is any structural issues with current building that provide imminent risk to safety for staff and the public;
 - 1.2 what is the minimum costs required to meet any structural issues with the current building to ensure that there is no risk to the safety of staff and the public, except in regards to an earthquake or other natural event;
 - 1.3 given that the MPH Report on the current building states that the key issues with the current building include “contemporary design, disabled toilet access, size of staff offices as mentioned as the key issues with current building”, can staff provide an accurate assessment of what is wrong with the current building and provide independent certification that the current building is safe now, 10 to 20 years?
 - 1.4 that this report be considered no later than March 2018 to enable Council to provide due diligence, costings and factual report on the safety of the current building to enable Council to provide confidence to the rate payers and residents that Council has investigated if there is any risk to safety of staff if they continue to work in the current building and provide cheaper alternatives.

NOM7 Salisbury Community Hub - Further Consultation

Cr Beau Brug has submitted the following Notice of Motion:

1. That Council conduct further comprehensive consultation with residents.
2. That Council wait until further consultation is completed before proceeding any further authorisation of money for the Hub.

PETITIONS

PET1 Petition - Salisbury Community Hub

Petition Details

Petition Register Number	108
Date Received	11/12/2017
First Signatory's Name	Mr Lindsay Virgo
Number of Signatories	76
Nature of Petition	We believe there is a need for progress within the City Centre, and that we support the proposed Community Hub, to be located adjacent to the current Civic Square. We believe that the project will provide a valuable community asset for current and future generations and acknowledge that it is an appropriate investment to support the development of the Salisbury community. We request that the project continue to be supported and the Community Hub be constructed for the benefit of Salisbury.

Action

General Manager Responsible	General Manager City Development, Mr Terry Sutcliffe
Response	This matter relates to Policy and Planning Committee Agenda 11 December 2017 item 1.3.2 and confidential item 1.10.1, and Council agenda 18 December 2017 confidential Further Information item 1.10.1FI. The content of the petition should be considered by Council in the context of those agenda items and recommendations.
Report to Council Expected	Report contained in the current Council agenda 18 December 2017, relating to recommendations regarding Policy and Planning Committee Agenda 11 December 2017 item 1.3.2 and confidential item 1.10.1, and Council agenda 18 December 2017 confidential Further Information item 1.10.1FI.

RECOMMENDATION

1. The attached notice of petition in relation to the Salisbury Community Hub be received.
2. That it be noted that the matter is the subject of a report and recommendations in the current Council agenda 18 December 2017 relating to Policy and Planning Committee Agenda 11 December 2017 item 1.3.2 and confidential item 1.10.1, and Council agenda 18 December 2017 confidential Further Information item 1.10.1FI, and that the content of the petition will be considered by Council in the context of those agenda items and recommendations.

PET2 Petition - Salisbury Community Hub

Petition Details

Petition Register Number	109
Date Received	12/12/2017
First Signatory's Name	Mr David Waylen
Number of Signatories	35
Nature of Petition	We believe there is a need for progress within the City Centre, and that we support the proposed Community Hub, to be located adjacent to the current Civic Square. We believe that the project will provide a valuable community asset for current and future generations and acknowledge that it is an appropriate investment to support the development of the Salisbury community. We request that the project continue to be supported and the Community Hub be constructed for the benefit of Salisbury.

Action

General Manager Responsible	General Manager City Development, Mr Terry Sutcliffe
Response	This matter relates to Policy and Planning Committee Agenda 11 December 2017 item 1.3.2 and confidential item 1.10.1, and Council agenda 18 December 2017 confidential Further Information item 1.10.1FI. The content of the petition should be considered by Council in the context of those agenda items and recommendations.
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COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Chairman - Cr D Pilkington

Consideration of the minutes of the Policy and Planning Committee Meeting - 11 December 2017 and adoption of recommendations in relation to item numbers:

Administration

1.0.1 Future Reports for the Policy and Planning Committee

It is recommended to Council that:

1. The information be received.

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Monday 4 December 2017

1.0.2-TVSC1 Historical Way Finding Signage

It is recommended to Council that:

1. The information within this report be received and noted.
2. That in April 2018 the committee, in a workshop with staff, develop a list of sites to be investigated and considered for signage installation.
3. That staff investigate the sites/locations further prior to discussing with DPTI.
4. Upon the agreement with DPTI about the sites/locations that staff lodge an application for the signage as budget is made available for the manufacture, installation and ongoing maintenance, as part of the 2018/19 New Initiative Bid Process.

FURTHER RECOMMENDATION that:

A report on Local Heritage Signs be provided following the April 2018 workshop.

Community Development

1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 5 December 2017

1.1.1-YC1 Youth Council Project Teams Update

It is recommended to Council that:

1. That the information be received and noted.

1.1.1-YC2 Twelve25 Salisbury Youth Enterprise Centre - November Update

It is recommended to Council that:

1. That the information be received and noted.

Urban Development

1.3.1 Update on Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment

It is recommended to Council that:

1. That the item be deferred for one month.

1.3.2 Salisbury Community Hub - 50% Detailed Design Report

It is recommended to Council that:

1. That the report be received, and the current status of the Salisbury City Centre Community Hub project be noted.
2. That the Salisbury Community Hub Detailed Design Drawings – HASSELL November 2017 provided as Attachment 3 Item No. 1.3.2, Policy and Planning Committee 11/12/2017) be endorsed.
3. The Chief Executive Officer be authorised to:
 - a. proceed to a select tender process for the Salisbury Community Hub on the basis of the endorsed plans provided as Attachment 3 Item No. 1.3.2, Policy and Planning Committee 11/12/2017 in accordance with the endorsed procurement strategy; and
 - b. execute a construction contract with the preferred Principal Contractor to proceed to construction of the Salisbury Community Hub project, subject to the final negotiated tender being within the total capital budget of \$43.82million.

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Agenda

1.10.1 Salisbury Community Hub - Contractor Procurement and Pre-Tender Estimate

See Confidential Further Information Item

1.10.1FI Salisbury Community Hub - Contractor Procurement and Pre-Tender Estimate

2 Works and Services Committee Meeting

Chairman - Cr G Reynolds

Consideration of the minutes of the Works and Services Committee Meeting - 11 December 2017 and adoption of recommendations in relation to item numbers:

Administration

2.0.1 Future Reports for the Works and Services Committee

It is recommended to Council that:

1. The information be received.

Community Centres and Youth

2.1.1 Salisbury North Skate Park Upgrade

It is recommended to Council that:

1. The information within this report be received and noted.
2. Further consultation be undertaken with stakeholders.
3. Consideration of the feedback, assessment and draft scope be reported back to Council in April 2018.

Public Works

2.6.1 Capital Progress Report - November 2017

It is recommended to Council that:

1. Defer Creaser Park, Parafield Gardens, and Desmond Avenue, Pooraka, from the 2017/18 Carpark Renewal / Upgrade Program, retain these project funds within the program to complete the carpark and entrance driveway at the Little Para Golf Course, Salisbury.
2. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No 2.6.1, Works and Services Committee, 11th December 2017) be endorsed as program inclusions within the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.
3. A non-discretionary 2017/18 Second Quarter Budget Review Bid be submitted to adjust the income budget for PR24415 Diment Road Upgrade from \$1.75M to \$0, and expenditure budget from \$3.5M to \$650k, transfer \$1.1M expenditure budget to PR12000 Road Reseal Program enabling completion of road renewals as set out in this report (Item No. 2.6.1, Works and Services Committee, 11th December 2017).
4. Within PR21558 Sportsfield Lighting Assistance Program, City of Salisbury contribute an additional \$68k (current contribution \$71k) towards the sportsfield lighting upgrade at Yalumba Drive Reserve, Paralowie, from funds available within the program.

2.6.2 St Kilda Mangrove Trail Status Update

It is recommended to Council that:

1. The information within this report be received and noted.
2. Council officers continue to develop the proposal with DEWNR and submit a funding submission in early 2018 to the State Government for the upgrade.
3. That Council engage with candidates and local MPs to support project and funding application to DEWNR.

3 Resources and Governance Committee Meeting

Chairman - Cr S Bedford

Consideration of the minutes of the Resources and Governance Committee Meeting - 11 December 2017 and adoption of recommendations in relation to item numbers:

Administration

3.0.1 Future Reports for the Resources and Governance Committee

It is recommended to Council that:

1. The information be received.

Health, Animal Management and By-laws

3.3.1 Dog Registration Fees 2018 - 2019

It is recommended to Council that:

1. The information be received.
2. That the maximum dog registration fee be set at \$65 for 2018-2019, with the dog registration categories and eligible rebates as per the Dog Registration Fee Schedule Proforma 2018-2019 forming attachment 5 to the Resources and Governance Committee Agenda, 11 December 2017, Item No. 3.3.1.

Corporate Governance

3.6.1 Review of Internal Review of Council Decisions Procedure

It is recommended to Council that:

1. The information be received.
2. The Internal Review of Council Decisions Policy and Procedure as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 12/12/2017), be endorsed.

3.6.2 Summary Report for Attendance at Training and Development Activity - Cr Steve White

It is recommended to Council that:

1. The information be received.

3.6.3 Nominations Sought for the South Australian Public Health Council

It is recommended to Council that:

1. That the City of Salisbury not submit a nomination for a Local Government Member on the South Australian Public Health Council.

3.6.4 Customer Compliments, Comments and Complaints Policy

It is recommended to Council that:

1. That the information be received.
2. The Compliments, Comments and Complaints Handling Policy be discontinued, noting that the Customer Service Framework and Charter replaces the existing policy.

5 Council Assessment Panel Meeting

A meeting of the Council Assessment Panel took place on 23 November 2017. The minutes have been distributed to all members for information.

6 Budget and Finance Committee Meeting

Chairman - Cr R Zahra

Consideration of the minutes of the Budget and Finance Committee Meeting - 11 December 2017 and adoption of recommendations in relation to item numbers:

Administration

6.0.1 Future Reports for the Budget and Finance Committee

It is recommended to Council that:

1. The information be received.

7 Sport, Recreation and Grants Committee Meeting

Chairman - Cr L Caruso

Consideration of the minutes of the Sport, Recreation and Grants Committee Meeting - 4 December 2017 and adoption of recommendations in relation to item numbers:

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

It is recommended to Council that:

1. The information be received.

Community Grants

7.2.1 Youth Sponsorship - November Applications

It is recommended to Council that:

1. The information be received.

7.2.2 Community Grants Program Applications for December 2017

It is recommended to Council that:

1. The information be received and noted.

7.2.3 18/2017: Saint Francis Community Child Care Centre Inc. - Community Grants Program Application

It is recommended to Council that:

1. The information be received and noted.

7.2.4 28/2017: One Life Community Assist Ltd - Community Grants Program Application Funding Variation Request

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee consents to the request from Grant No. 28/2017: One Life Community Assist Ltd that the amount of \$2,500.00 awarded on Monday, 13 November 2017 be applied to assist with the purchase of sound, lighting and stage for the 2017 Christmas Carols event.

7.2.5 36/2017: Salisbury Bowling Club Inc. - Community Grants Program Application

It is recommended to Council that:

1. The information be received and noted.

7.2.6 37/2017: Adelaide Bangladeshi Cultural Club Inc. - Community Grants Program Application

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the December 2017 round of Community Grants as follows:
 - a. Grant No. 37/2017: Adelaide Bangladeshi Cultural Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of musical instruments for ethnic school and community activities as outlined in the Community Grant Application and additional information.

GENERAL BUSINESS

OTHER BUSINESS

MAYOR'S DIARY

MD1 Mayor's Diary 71

REPORTS FROM COUNCIL REPRESENTATIVES

CONFIDENTIAL ITEMS**NOM5 Salisbury Community Hub - Procurement Process**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this item at this time may protect information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of Council*

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Procurement Process** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Mr Stephen Knight, Cost Manager, Rider Levett Bucknall, Mr Nick Argyros, Project Client Representative, Turner Townsend Thinc, and Mr Michael Kelledy, KelledyJones, be excluded from attendance at the meeting for this Agenda Item.*

1.10.1 Salisbury Community Hub - Contractor Procurement and Pre-Tender Estimate

See Confidential Further Information Item

1.10.1FI Salisbury Community Hub - Contractor Procurement and Pre-Tender Estimate

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Report contains information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of Council.

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Contractor Procurement and Pre-Tender Estimate** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Mr Stephen Knight, Cost Manager, Rider Levett Bucknall, Mr Nick Argyros, Project Client Representative, Turner Townsend Thinc, and Mr Michael Kelledy, KelledyJones, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

27 NOVEMBER 2017

MEMBERS PRESENT

Mayor G Aldridge
Cr D Proleta (Deputy Mayor)
Cr D Balaza
Cr B Brug
Cr D Bryant
Cr L Caruso
Cr R Cook
Cr E Gill
Cr S Reardon
Cr G Reynolds
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Communications and Customer Relations, Mr M Bennington
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:30 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

Apologies were received from Cr S Bedford, Cr C Buchanan, Cr G Caruso and Cr D Pilkington.

LEAVE OF ABSENCE

Nil

PUBLIC QUESTION TIME

Ms Alice Howe from Paralowie addressed Council regarding verge maintenance methods used by outdoor maintenance staff, saying that footpaths are not edged properly with debris and rubbish left afterwards. Ms Howe complained that she had to repeatedly call the Council for clean up to occur and would like to see improvements in verge maintenance.

Ms Howe also raised the issue of the Salisbury Council Residents and Ratepayers Facebook page, asserting that some Councillors are using the page for their own agenda. She explained that she had had a negative experience interacting with the page, which affected her personally and her business. Ms Howe urged councillors using the page to be more diplomatic and to be more respectful in their conduct when using such forums.

DEPUTATIONS

No Deputations were received.

Cr J Woodman entered the meeting at 6:32 pm.

PRESENTATION OF MINUTES

Moved Cr B Brug
Seconded Cr S White

The Minutes of the Council Meeting held on 23 October 2017, be taken and read as confirmed.

CARRIED
2143/2017

Moved Cr R Zahra
Seconded Cr R Cook

The Minutes of the Confidential Council Meeting held on 23 October 2017, be taken and read as confirmed.

CARRIED
2144/2017

QUESTIONS ON NOTICE

QON1 Question on Notice - Elected Member Failure to Comply with Council Policy

Cr Robyn Cook asked the following Question on Notice:

What remedies are available to address circumstances where an Elected Member fails to comply with the requirements of an Endorsed Council Policy, other than making a code of conduct complaint which comes at a significant cost to the community and doesn't provide practical solutions to address misbehaviour by Elected Members?

Manager Governance, Mick Petrovski has provided the following response:

Where an Elected Member has observed and formed a view that a Council colleague may have acted in a way that is contrary to an endorsed Council policy, the Councillor may:

- discuss the matter directly with the Elected Member concerned, to bring to their attention that they may have acted in a way contrary to an endorsed Council policy, therefore giving them an opportunity to withdraw, retract or redress their action so that they are compliant with the Council policy; or
- bring the matter to the notice of the Chief Executive Officer, who, if he concurs with the observation, can discuss it with the Elected Member concerned and give them an opportunity to withdraw, retract or redress their action so that they are compliant with the endorsed Council policy; or
- ask a question (with or without notice) in Council, and in doing so, providing an opportunity for the Chief Executive Officer to provide general advice regarding the Code of Conduct and the obligations contained therein; or
- submit a Code of Conduct complaint to the Chief Executive Officer which will be processed in accordance with the Code of Conduct for Council Members – Dealing with Complaints Procedure.

Notwithstanding the above, in relation to matters of corruption, misconduct and maladministration in public administration, public officers and public authorities have an obligation under the Independent Commissioner Against Corruption Act 2012 (the ICAC Act) to report suspected corruption to the Office of Public Integrity, and a mandatory requirement to report where there is a reasonable suspicion of serious or systemic misconduct or maladministration.

Cr R Cook made a personal explanation regarding her question, which was regarding a letter sent by an Elected Member to the Northern Weekly on 18/10/17 titled “Australia Day”. The letter had been signed off by the author using their title “Councillor”. Cr Cook strongly disagreed with content of this letter and reminded Elected Members that when using the “Councillor” title, it implies to the public that they are making representations on behalf of the City of Salisbury and urged them to be more aware when using the Elected Member title.

QON2 Question on Notice - Funding for Christmas Carol Events

At the 20/11/2017 Budget and Finance Committee meeting, Cr G Reynolds asked the following question:

How many formal applications for funding have been received for Christmas Carol Events this year and how many have we supported?

The Question was taken on Notice.

General Manager Community Development, Ms Pippa Webb provided a response to the meeting and distributed an information sheet indicating that six funding applications had been submitted and that five had received the funding. The reason that the single application that did not receive funding was because they failed to provide sufficient information by the deadline.

QUESTIONS WITHOUT NOTICE

QWON1 Register of Historical Equipment – City of Salisbury

Cr E Gill asked a question in relation to whether the City of Salisbury holds a record of historical equipment within Council.

The General Manager City Infrastructure responded that Council holds an Asset Register.

QWON2 Christmas Carols Event

Cr D Balaza asked a question in relation to the status of the report regarding the timeframe and budget for the proposed Christmas Carols event at Pioneer Park so it can be included in the budget next year.

The General Manager Community Development responded that the report was due in January 2018.

QWON3 Carisbrooke House

Cr D Balaza asked a question in relation to whether any works have commenced at Carisbrooke House to repair the issues that Council has in regards to that building, and is there an update as to what staff have done to rectify these issues.

The Question was taken on Notice.

Cr D Proleta entered the meeting at 6:47pm.

NOTICES OF MOTION
NOM1 Statutes Amendment (Decriminalisation of Sex Work) Bill 2015

Moved Cr B Brug
 Seconded Cr S White

1. That Council resolve to formally oppose the Statutes Amendment (Decriminalisation of Sex Work) Bill 2015, currently before the South Australian House of Assembly.
2. The Chief Executive Officer, on behalf of Council, write to all Members of the House of Assembly informing them of Council's decision.

Cr B Brug, with consent of the seconder, **VARIED** the MOTION as follows:

1. That Council resolve to formally oppose the Statutes Amendment (Decriminalisation of Sex Work) Bill 2015, currently before the South Australian House of Assembly.
2. The Mayor, on behalf of Council, write to all Members of the House of Assembly informing them of Council's decision.

LOST**NOM2 Bike Racks in the City of Salisbury**

Cr S Reardon left the meeting at 07:02 pm.

Cr S Reardon returned to the meeting at 07:05 pm.

Moved Cr B Brug
 Seconded Cr G Reynolds

1. That a report be brought forward assessing the need for more bike racks in the City of Salisbury to encourage and support bicycle use.
2. The report include advice identifying suitable locations (such as cycling trails) and the cost implications of installing the bike racks, for consideration as part of the 2018/19 budget deliberation process.

**CARRIED
2145/2017**

NOM3 Reserves and Public Areas – Provision of Facilities

Moved Cr B Brug
Seconded Cr G Reynolds

1. That a report be brought forward identifying appropriate locations in City of Salisbury reserves and public areas that would benefit from the installation of public barbecues and toilets to encourage greater recreational use.
2. The report include advice on the cost implications of this initiative for consideration as part of the 2018/19 budget deliberation process.

LOST

*A **DIVISION** was requested by Cr B Brug and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Balaza, B Brug, L Caruso, G Reynolds, J Woodman and R Zahra

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs D Proleta, D Bryant, R Cook, E Gill, S Reardon and S White

*The Mayor exercised her **CASTING VOTE** and voted **AGAINST** the **MOTION**.*

*The Mayor declared the **MOTION** was **LOST***

NOM4 Mawson Lakes Multi-Storey Carpark

Cr D Bryant declared a material conflict on the basis of nominating for the seat of Playford. Cr D Bryant left the meeting at 07:24 pm.

Moved Cr B Brug
Seconded Cr S White

1. Council note the high carparking demand at Mawson Lakes interchange.
2. That the Mayor write to the relevant Minister and Shadow Minister and all candidates for the state seat of Playford before the March 2018 election seeking a commitment to address adequate parking spaces to service the Mawson Lakes interchange.

CARRIED
2146/2017

Cr D Bryant returned to the meeting at 07:37 pm.

NOM5 Proposed Events - Mawson Lakes Fishing Competition and Clean Up Australia Day

Moved Cr B Brug
Seconded Cr R Zahra

1. That, in light of the Administration preparing a comprehensive report to Council on a potential extended calendar of events for the City of Salisbury, the report also include:
 - 1.1 advice on reviving the Mawson Lakes Fishing Competition, including ways of mobilising and supporting Traders with the event; and
 - 1.2 Council's potential involvement in running and facilitating Clean Up Australia Day events, and supporting Elected Members to be involved in the local events in their wards.

**CARRIED
2147/2017**

NOM6 State Government Investment in Local Schools

Moved Cr G Reynolds
Seconded Cr S White

That staff report into the implications to Council of the recent State Government announcement of school investment in the Salisbury Council area, including any planned capacity increases and the effects on local traffic management and other Council provided infrastructure and services.

**CARRIED
2148/2017**

PETITIONS

No Petitions were received.

The Mayor thanked Cr D Proleta for her term as Deputy Mayor and congratulated Cr L Caruso on her appointment as Deputy Mayor through to the elections in November 2018.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Minutes of the Policy and Planning Committee Meeting held on 20 November 2017 were considered by Council.

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr R Cook
 Seconded Cr J Woodman

1. The information be received.

**CARRIED
 2149/2017**

Community Development

1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 14 November 2017

1.1.1-SIPSC1 China Action Plan

Moved Cr J Woodman
 Seconded Cr L Caruso

1. That the report be received.
2. That the China Action Plan be transitioned into operational activities reflecting progress against the plan since its inception.

**CARRIED
 2150/2017**

1.1.1-SIPSC2 International Staff Exchange Program

Moved Cr J Woodman
 Seconded Cr L Caruso

1. Information be received.
2. A report be provided to the Strategic and International Partnerships Sub Committee outlining costs associated with a three month exchange program, a one month exchange program and a two week exchange program with estimated costings for all options.

**CARRIED
 2151/2017**

1.1.1-SIPSC3 Delegation to Mobara July 2018

Moved Cr J Woodman

Seconded Cr L Caruso

1. The information be received and noted.
2. The City of Mobara be advised that the City of Salisbury wishes to accept the invitation for a delegation to visit coinciding with the Mobara Tanabata-Matsuri Festival in July 2018.
3. A further report be brought to the next meeting of the Strategic and International Partnerships Sub Committee in relation to the options for the duration of the delegation visit and membership of the delegation.

CARRIED
2152/2017

1.1.2 Regional Athletics Facility at Bridgestone Reserve

Moved Cr G Reynolds
Seconded Cr J Woodman

1. That the information be received and noted.
2. That the following be endorsed:
 - a. Staff continue the concept development for a regional athletics facility at Bridgestone Reserve, subject to external funding and other key considerations.
 - b. The City of Salisbury’s application to Round One of the Office for Recreation and Sport’s Sporting Surfaces Program for \$1million towards the development of a synthetic athletics track at Bridgestone Reserve;
 - c. The City of Salisbury’s application to the Office for Recreation and Sport’s Community Recreation and Sport Facility Program for \$500,000 towards the development of a club and change room facility located at Bridgestone Reserve;
 - d. The City of Salisbury’s applications to other appropriate funding programs or sources that may be identified in the future for the development of athletics facilities at Bridgestone Reserve;
 - e. Staff continue to engage with potential users of such a facility with a desire to develop partnership agreements with Council.
3. A further report be brought back to Council for consideration regarding the detailed scope of works and operating costs, revenue streams and end user commitments associated with Council’s preferred option before June 2018.
4. Subject to receipt of significant external funding and end user commitments, a new initiative bid for the 2018/19 Budget be prepared for Council consideration for the development of the endorsed Concept.

**CARRIED
2153/2017**

1.1.3 Age Friendly Salisbury Strategy

Moved Cr R Zahra
Seconded Cr R Cook

1. The information be received.

**CARRIED
2154/2017**

Economic Development

1.2.1 Office of the Small Business Commissioner - Small Business Council Friendly Initiative

Cr D Bryant declared a perceived conflict of interest on the basis of owning a business in Mawson Lakes and using the services of the Polaris Centre. Cr Bryant managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the Salisbury Business Association governing body. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr R Cook

Seconded Cr G Reynolds

1. That the Office of the Small Business Commissioner's Small Business Friendly Council Initiative and supporting information be noted.
2. That the Chief Executive Officer be authorised to sign a Charter that commits Council to the Small Business Friendly Council Initiative.

**CARRIED
2155/2017**

Urban Development

1.3.1 Community Engagement Charter (State Planning Commission) Consultation Stage 2

Moved Cr J Woodman

Seconded Cr R Zahra

1. That the report be noted.
2. The General Manager, City Development write to the State Planning Commission to provide Council's feedback on the draft Community Engagement Charter, as discussed in Paragraph 3.5 of the report to Item 1.3.1 to the Policy and Planning Committee meeting on 20 November 2017.

**CARRIED
2156/2017**

2 Works and Services Committee Meeting

Minutes of the Works and Services Committee Meeting held on 20 November 2017 were considered by Council.

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr R Zahra
Seconded Cr R Cook

1. The information be received.

CARRIED
2157/2017

Healthy Ageing and Access

2.2.1 The Salisbury Home and Community Services Business Model Project (Aged and Disability Services) post 2020

Moved Cr J Woodman
Seconded Cr B Brug

1. Information be received.
2. Council note the consultant's report on the future directions of Aged Care and Disability Services.
3. Council note the decision criteria in determining the future of Councils role in Home and Community Services to create a sustainable financial model that mitigates Councils exposure to risk.
4. That the Community Health and Wellbeing Division proceed to develop a detailed business plan for:
 - Option 2 – Expand the current services scope volume. Continue to provide the current low-level home support and group programs for both aged and disability services.
 - Option 3 - Diversify into new service areas. Grow and diversify to offer the current service mix across all aged and disability services, but retain the low-risk criteria (low-level home support and group programs).
 - Option 6 - Hybrid service, continuity and diversification. Council
 - (a) funds and directly provides a limited scope of baseline services (eg. social programs operating in the Jack Young Centre), and
 - (b) transfers all other service delivery (both current and potential future mix) to a separate business unit.

CARRIED
2158/2017

Libraries

2.3.1 Proposed Microsoft/Department of State Development Partnership

Moved Cr G Reynolds

Seconded Cr S Reardon

1. The report be received and noted.
2. The Administration continue to negotiate with the Department of State Developments, Automotive Transformation Taskforce and Microsoft to progress the proposed partnership to provide digital literacy and the “Business Model You” community learning program pilots.
3. The Administration further explore the proposed partnership between Department of State Developments, Automotive Transformation Taskforce and Microsoft and Council. Subject to the agreements meeting all Council procurement, licensing and legal requirements the pilot programs are implemented.

**CARRIED
2159/2017**

Property

2.5.1 Revocation of Portion of Wright Road Reserve, Known as Allotment 282 in Deposited Plan 7897

Moved Cr J Woodman

Seconded Cr G Reynolds

1. The information in this report be received and noted.
2. A portion of approximately 281 square metres of Wright Road Reserve known as Allotment 282 in Deposited Plan 7897 and described in Certificate of Title Volume 5810 Folio 887 is declared surplus to Council requirements and the community land classification to be revoked.
3. The attached report be adopted for the purpose of Section 194 of the Local Government Act 1999. Attachment 3, Item 2.5.1 Works and Services Committee dated 20th November 2017.
4. The Manager Property and Buildings be authorised to implement a public consultation program, comprising of a Public Notice in the Northern Messenger, a letter with the attached Section 194 Report be sent to the surrounding property owners expected to be affected by this proposal and a notice be published on the City of Salisbury Website.
5. A sign not be erected on the Reserve in accordance with Councils Public Consultation Policy as the portion of land is directly adjacent to Wright Road (a very busy road) and may cause distraction to passing motorists and confusion as to what portion of land is proposed to be revoked.
6. A further report be presented to Council for consideration of any objections received. In the event that no objections are received, the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval.
7. Upon revocation, The Manager Property and Buildings be authorised to prepare a plan of division rededicating the portion of revoked land as Wright Road.

**CARRIED
2160/2017**

Public Works

2.6.1 Capital Progress Report - October 2017

Moved Cr S Reardon

Seconded Cr S White

1. Report be received and noted.

**CARRIED
2161/2017**

2.6.2 Installation of Bus Shelters

Cr D Bryant sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr S White

Seconded Cr B Brug

1. This report be received and noted.
2. That the Administration continue to work with the Department of Planning, Transport & Infrastructure (DPTI) to advocate for the State Government to reinstate the DPTI Bus Shelter Funding Program, given the benefits passengers receive from increased service levels at bus stops.
3. That Council write to the Local Government Association and the Minister for Transport and the Shadow Minister, and other political parties advocating for the need for additional bus shelters in our community.
4. That Council write to the Minister for Transport and the Shadow Minister requesting that Bus Route 411 be rerouted through the residential streets of The Sanctuary Estate, as is done in adjacent residential areas, to encourage residents there to use public transport.

With leave of the meeting and consent of the seconder Cr S White
VARIED the MOTION as follows

1. This report be received and noted.
2. That the Administration continue to work with the Department of Planning, Transport & Infrastructure (DPTI) to advocate for the State Government to reinstate the DPTI Bus Shelter Funding Program, given the benefits passengers receive from increased service levels at bus stops.
3. That Council write to the Local Government Association and the Minister for Transport and the Shadow Minister, and other political parties advocating for the need for additional bus shelters in our community.

CARRIED
2162/2017

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

2.9.1 Request for Extension of Confidentiality Orders in Relation to Emerald Green (Ryans Rd)

2.9.2 Future Use of Leased Area - Ingle Farm Recreation Centre

3 Resources and Governance Committee Meeting

Minutes of the Resources and Governance Committee Meeting held on 20 November 2017 were considered by Council.

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Cr R Zahra
Seconded Cr R Cook

1. The information be received.

**CARRIED
2163/2017**

Corporate Governance

3.6.1 Review of Burning Policy

Moved Cr L Caruso
Seconded Cr R Cook

1. The information be received.
2. The Burning Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 20/11/2017), be discontinued and replaced with the City of Salisbury Burning in the Open Information Sheet set out in Attachment 2 to this report.

**CARRIED
2164/2017**

3.6.2 Review of Elected Members Induction Policy

Moved Cr L Caruso
Seconded Cr R Cook

1. The Information be received.
2. The Elected Members Induction Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.2, 20/11/2017), be endorsed.

**CARRIED
2165/2017**

3.6.3 Review of Elected Member Recognition Policy

Moved Cr G Reynolds
Seconded Cr R Cook

1. The Information be received.
2. The Elected Member Recognition Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 20/11/2017), be endorsed.

CARRIED
2166/2017

3.6.4 Updated Elected Member Allowances, Facilities and Support Policy

Moved Cr D Proleta
Seconded Cr R Cook

1. The Elected Member Allowances, Facilities and Support Policy as attached to Item 3.6.4, Resources and Governance, 20/11/2017 be endorsed.

CARRIED
2167/2017

Cr D Balaza left the meeting at 08:23 pm.

3.6.5 Formal Meeting Schedule for 2018

Moved Cr J Woodman
Seconded Cr S Reardon

1. The 2018 Formal Meeting Schedule as set out in Attachment 1 to this report (Item 3.6.5, Resources and Governance Committee, 20/11/2017) be endorsed.
2. The Chief Executive Officer be delegated authority to amend the 2018 Formal Meeting Schedule should the need arise.

CARRIED
2168/2017

3.6.6 Draft 2016/17 Annual Report

Further Information Item 3.6.6FI – Draft 2016/17 Annual Report

Moved Cr D Bryant
Seconded Cr D Proleta

1. That the Draft 2016/17 Annual Report forming attachment 1 to Item Number 3.6.6 of the Resource and Governance Committee agenda dated 20 November 2017 be endorsed, subject to any amendments by Council and the inclusion of Mayor and CEO messages.

**CARRIED
2169/2017**

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. The meeting was suspended at 8:25 pm.

Cr R Cook left the meeting at 08:25 pm and did not return.

The meeting reconvened at 8:40 pm.

Cr D Balaza returned to the meeting at 8:40 pm.

4 Audit Committee Meeting

Minutes of the Audit Committee Meeting held on 14 November 2017 were considered by Council.

Administration

4.0.1 Future Reports for the Audit Committee of Council

Moved Cr J Woodman
Seconded Cr R Zahra

That the information be received.

**CARRIED
2170/2017**

4.0.2 Proposed Audit Committee Meeting Schedule for 2018

Moved Cr R Zahra

Seconded Cr D Proleta

That the information be received.

**CARRIED
2171/2017**

Reports

4.2.1 Asset Policy Review

Moved Cr J Woodman

Seconded Cr E Gill

That:

1. The information be received.
2. The Asset Depreciation Policy, as set out in Attachment 1 be endorsed.

**CARRIED
2172/2017**

4.2.2 Treasury Policy

Moved Cr S Reardon

Seconded Cr R Zahra

That:

1. The information be received.
2. The Treasury Policy, as set out in Attachment 1 be endorsed.

**CARRIED
2173/2017**

4.2.3 Review of Prudential Management Policy

Moved Cr R Zahra

Seconded Cr J Woodman

That the Prudential Management Policy as set out in Attachment 1 to this report (Resources and Governance 4.2.3, 16/10/2017), and amended by the inclusion of the word “not” in paragraph D3 prior to the words “part of ongoing operations”, be endorsed.

**CARRIED
2174/2017**

4.2.4 Internal Audit Plan

Moved Cr R Zahra
Seconded Cr S Reardon

That the Internal Audit Plan, as set out in Attachment 1 to this report (Audit Committee 4.2.4, 14/11/2017), be endorsed.

**CARRIED
2175/2017**

4.2.5 Update on the Risk Management and Internal Controls Activities for the 2017-18 financial year and outstanding Internal Audit actions.

Moved Cr S Reardon
Seconded Cr J Woodman

That the information be received.

**CARRIED
2176/2017**

5 Council Assessment Panel Meeting

A meeting of the Council Assessment Panel took place on 24 October 2017. The minutes were distributed to all members for information.

6 Budget and Finance Committee Meeting

Minutes of the Budget and Finance Committee Meeting held on 20 November 2017 were considered by Council.

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr R Zahra
Seconded Cr S White

1. The information be received.

**CARRIED
2177/2017**

6.0.2 Building Upgrade Agreements

Moved Cr J Woodman
Seconded Cr R Zahra

1. That the information be received.

**CARRIED
2178/2017**

6.0.3 Minutes of the Program Review Sub Committee meeting held on Monday 13 November 2017

6.0.3-PRSC1 CEO and Governance Program Review – Final Report

Moved Cr D Bryant

Seconded Cr E Gill

1. The CEO and Governance Program Review report be received and noted.
2. The Manager Governance undertakes to achieve full compliance in those areas identified in the recommendations of the Legislative Compliance Audit at the earliest opportunity.
3. The Chief Executive work with the Manager Governance to identify further opportunities to improve and strengthen Council's governance processes, but in particular take action to:
 - a. Implement the proposed changes to the Code of Conduct for Council Members - Dealing with Complaints Procedure as contained in Attachment 4 to this report.
 - b. Present to an Informal Strategy session the proposed examples of new Council and Committee report templates before proceeding with implementation.
 - c. A new contract resource with appropriate skills be appointed to the Governance Division to assist in the further development of the corporate governance function and an expanded audit and risk management capability.
 - d. Develop a program of Elected Member training, and source appropriate training provision options for putting to the Elected Members to determine level of interest for each training subject.
 - e. Staff bring back an implementation plan to transition to the delivery of digital agendas and minutes for Elected Members and staff.
4. Funding and headcount for the new contract position as noted in recommendation 3(c) will be from existing budgets.

**CARRIED
2179/2017**

**6.0.3-PRSC1 CEO And Governance Program Review –
Final Report – Further Recommendation**

Moved Cr D Bryant
Seconded Cr E Gill

That Council trial the use of legal resources for a period of 3 months to assist in the training and support for Elected Members and staff in the conduct of a Council meeting and report the outcomes of the trial to Council at the Elected Member Annual workshop in February 2018.

**CARRIED
2180/2017**

Finance

6.1.1 Council Finance Report - October 2017

Moved Cr S White
Seconded Cr J Woodman

1. The information be received.

**CARRIED
2181/2017**

4. Council approve the following transfers:
 - a. Transfer of \$17,600 income and \$123,000 expenditure operating budgets from Field Services to Inspectorial Services as a result of an operational review undertaken that determined this function should be managed out of Inspectorial Services.
 - b. Transfer of \$69,450 Social Planning budget from Community Planning and Vitality to Community Development Administration as per divisional restructure.
 - c. Transfer of \$49,140 Wages and Salaries from within Salisbury Memorial Park and Business Support to Recreation Contract Management and Sports Development for the revised allocation of the Project Support Officer.
 - d. Transfer of \$20,500 consultancy budget from Business Excellence Administration to Computing for TechnologyOne Financials Upgrade.
 - e. Transfer of \$53,220 Wages and Salaries to contractual services \$50,000 and materials \$3,220 within Native Landscapes as per services review.
5. Investments / Borrowings be varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.

(NB: If parts 1 to 5 of this resolution are moved as recommended investments in 2017/18 will increase by \$527,480.)

**CARRIED
2182/2017**

Other Business

6.8.1 Financial Policy Review (Not Treasury or Fixed Assets)

Moved Cr R Zahra

Seconded Cr L Caruso

1. The Open Space Reserve Fund Policy as set out in attachment 1 to this report (Item No.6.8.1, Budget and Finance Committee, 20/11/2017) be endorsed.
2. The Business Unit Surplus Policy as set out in attachment 2 to this report (Item No.6.8.1, Budget and Finance Committee, 20/11/2017) be endorsed.
3. That 2017/18 financial results incorporate the transfer of the 2016/17 Salisbury Water Business Unit deficit of \$895,868 from the general surplus to the Salisbury Water Business Unit Reserve.

**CARRIED
2183/2017**

7 Sport, Recreation and Grants Committee Meeting

Minutes of the Sport, Recreation and Grants Committee Meeting held on 13 November 2017 were considered by Council.

Administration

7.0.1 Appointment of Deputy Chairman - Sport, Recreation and Grants Committee

Moved Cr R Zahra
Seconded Cr D Proleta

1. Cr D Proleta be appointed as Deputy Chairman of the Sport, Recreation and Grants Committee for the remainder of the current term of Council, effective 01/12/2017.

CARRIED
2184/2017

7.0.2 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr R Zahra
Seconded Cr S White

1. The information be received.

CARRIED
2185/2017

Community Grants

7.2.1 Youth Sponsorship - October Applications

Moved Cr R Zahra
Seconded Cr J Woodman

1. The information be received.

CARRIED
2186/2017

7.2.2 Community Grants Program Applications for November 2017

Moved Cr R Zahra
Seconded Cr L Caruso

1. The information be received and noted.

CARRIED
2187/2017

7.2.3 12/2017: The Salisbury East Junior Soccer Club Inc. - Community Grants Program Application

Moved Cr J Woodman
Seconded Cr R Zahra

1. The information be received and noted.

**CARRIED
2188/2017**

7.2.4 22/2017: Brahma Lodge Sports Club Inc. - Community Grants Program Application

Moved Cr D Balaza
Seconded Cr E Gill

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 22/2017: Brahma Lodge Sports Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of football Guernsey's for ongoing use as outlined in the Community Grant Application and additional information.

**CARRIED
2189/2017**

7.2.5 25/2017: Salisbury Sharks Golf and Social Club Inc. - Community Grants Program Application

Cr L Caruso declared an actual conflict of interest on the basis of Salisbury Sharks Golf and Social Club Inc. using her premises, and also being the Treasurer of the Club. Cr L Caruso left the meeting at 08:47 pm.

Moved Cr J Woodman
Seconded Cr G Reynolds

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 25/2017: Salisbury Sharks Golf and Social Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of an indoor wood heater as outlined in the Community Grant Application and additional information.

**CARRIED
2190/2017**

Cr L Caruso returned to the meeting at 08:48 pm.

7.2.6 27/2017: Shrimad Rajchandra Mission Dharampur (Australia) Limited - Community Grants Program Application

Moved Cr D Bryant
Seconded Cr R Zahra

1. The information be received and noted.

**CARRIED
2191/2017**

7.2.7 28/2017: One Life Community Assist Ltd - Community Grants Program Application

Moved Cr B Brug
Seconded Cr G Reynolds

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 28/2017: One Life Community Assist Ltd be awarded the amount of **\$2,500.00** to assist with the purchase of advertising and temporary fencing for the 2017 Christmas Carols event as outlined in the Community Grant Application and additional information.

**CARRIED
2192/2017**

7.2.8 29/2017: Uniting Church in Australia Salisbury - Community Grants Program Application

Moved Cr D Proleta
Seconded Cr D Balaza

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 29/2017: Uniting Church in Australia Salisbury be awarded the amount of **\$2,283.00** with the purchase of advertising, animal farm hire and catering for the 2017 Carols on the Lawn event as outlined in the Community Grant Application and additional information.

**CARRIED
2193/2017**

7.2.9 30/2017: Meals on Wheels (SA) Inc. - Community Grants Program Application

Moved Cr D Balaza
Seconded Cr J Woodman

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 30/2017: Meals on Wheels (SA) Inc. be awarded the amount of **\$1,200.00** to assist with the purchase of foodstuff and gift bags for the 2017 Christmas Hampers as outlined in the Community Grant Application.

**CARRIED
2194/2017**

7.2.10 31/2017: Life Church SA Inc. - Community Grants Program Application

Moved Cr B Brug
Seconded Cr S White

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 31/2017: Life Church SA Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of venue hire, catering, jumping castle, lights, props and scaffolding hire for the 2017 The Christmas Garden Interactive Nativity Story as outlined in the Community Grant Application.

**CARRIED
2195/2017**

7.2.11 32/2017: Salisbury North Quilting Group - Community Grants Program Application

Moved Cr J Woodman
Seconded Cr L Caruso

1. The information be received and noted.

**CARRIED
2196/2017**

7.2.12 33/2017: Providence Chick [World Harvest Christian Centre Inc.] - Community Grants Program Application

Moved Cr J Woodman
 Seconded Cr D Proleta

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 33/2017: Providence Chick [World Harvest Christian Centre Inc.] be awarded the amount of **\$2,500.00** to assist with the purchase of catering for the 2018 Providence Conference use as outlined in the Community Grant Application and additional information.

**CARRIED
 2197/2017**

7.2.13 34/2017: Gujari SA Inc. - Community Grants Program Application

Moved Cr D Bryant
 Seconded Cr G Reynolds

That funding not be awarded for Application 34/2017: Gurjari SA Inc.

**CARRIED
 2198/2017**

7.2.14 35/2017: Mawson Boat Club Inc. - Community Grants Program Application

Moved Cr B Brug
 Seconded Cr S White

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 35/2017: Mawson Boat Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of advertising and PA system hire for the Pathfinder Rowing Program and Inaugural Mawson Regatta as outlined in the Community Grant Application and additional information.

**CARRIED
 2199/2017**

7.2.15 Inclusion of the Sister City Program for Youth Sponsorship and Community Grants Program's Guidelines

Moved Cr J Woodman
Seconded Cr E Gill

1. The information be received and noted.
2. The Community Grants Program Guidelines and Eligibility Criteria document section '3.1 Aim' be amended to include '*projects and activities that support Sister City and Friendship City relationships*' and all other criteria remain unchanged.
3. The Youth Sponsorship Guidelines document category - 'Community Involvement' be amended to – Community Involvement (public speaking, debating, *activities that support Sister City and Friendship City relationships* etc) – letter from event organizer (non profit).

**CARRIED
2200/2017**

8 CEO Review Committee Meeting

Minutes of the CEO Review Committee Meeting held on 14 November 2017 were considered by Council.

Reports

8.1.1 Composition of the CEO Review Committee

Moved Cr R Zahra
Seconded Cr G Reynolds

1. Information be received.
2. The Recommendation relating to the CEO Personal Evaluation System Rating (which informs the remuneration review) is not confidential. The Performance Appraisal Report remains confidential.

**CARRIED
2201/2017**

8.1.2 CEO Performance Appraisal Survey

Moved Cr J Woodman
 Seconded Cr S White

1. Information be received.
2. The CEO Performance Appraisal Survey process is revised as follows:
 - a. Executive Behaviours are aligned to Key Result Areas;
 - b. 360 degree feedback is incorporated into the survey, which includes direct reports to the Chief Executive Officer and three external industry peers who are to be agreed by the Chief Executive Officer and the CEO Review Committee;
 - c. Revised Corporate Values are included in the Survey.

CARRIED
2202/2017

8.1.3 CEO Key Performance Indicators Status Update

Moved Cr L Caruso
 Seconded Cr G Reynolds

1. Information be received.
2. Progress towards achievement of the endorsed 2017/2018 Key Performance Indicators be noted and endorsed.

CARRIED
2203/2017

GENERAL BUSINESS

Nil

OTHER BUSINESS

OB1 Bus Route 411

Moved Cr S White
 Seconded Cr B Brug

That Council write to the Minister for Transport and the Shadow Minister requesting that Bus Route 411 be rerouted through the residential streets of The Sanctuary Estate, as is done in adjacent residential areas, to encourage residents there to use public transport.

CARRIED
2204/2017

OB2 Register of Historical Items

Moved Cr E Gill
Seconded Cr D Balaza

That staff create a register of historical items owned by the City of Salisbury.

**CARRIED
2205/2017**

Passing of Mrs Daphne Benney

Council noted the recent passing of Mrs Daphne Benney. Cr D Bryant and Cr E Gill attended the funeral. Condolences were sent to Tom Benney and were read out at the funeral.

OB3 Carparking at Salisbury Interchange

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the Salisbury Business Association governing body. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr B Brug

Seconded Cr G Reynolds

That:

1. Council note the high carparking demand at the Salisbury Interchange
2. That the Mayor write to the relevant Minister and Shadow Minister and all candidates contesting the state seat of Ramsay before the March 2018 election seeking a commitment to address adequate parking spaces to service the Salisbury interchange.
3. That beyond contacting the major parties that the Mayor write to any other candidates for the seat of Ramsay as they nominate.

CARRIED
2206/2017

MAYOR'S DIARY**MD1 Mayor's Diary**

Moved Cr D Proleta

Seconded Cr B Brug

1. That this information be noted.

CARRIED
2207/2017

REPORTS FROM COUNCIL REPRESENTATIVES**Cr E Gill:**

27/09/2017	Salisbury Business Awards
28/09/2017	JYC Advisory at Para Hills
	B & B Chapell at Burnside
1/10 /2017	Tramway Museum 50th birthday
3/10/2017	Radio programme
5/10/2017	NAWMA MRF Launch
7/10/2017	Northern Jets Season launch
11/10/2017	Legends Awards
12/10/2017	ALGWA AGM at Wallmans
15/10/2017	Air Cadets Sports Day
17/10/2017	Cota presentation
	Radio programme
	Meeting with Para Hills resident
18/10/2017	Citizenship

19/10/2017	Turning of the first sod at Para Hills
20/10/2017	Seniors Birthday Lunch
22/10/2017	Salisbury Car Show
24/10/2017	Christmas Parade meeting
25/10/2017	LGA Election workshop
26/10/2017	Meet with Kristina at Burnside
30/10/2017	Meeting with Lawyer
31/10/2017	Meeting with G. Mansfield re Cart
4/11/2017	Meeting with A. Trottman
7/11/2017	Radio
9/11/2017	Op Shop w/e Rotary
10/11/2017	Flight VA218 to Melbourne
11/11/2017	ALGWA Strategic directions workshop
	Flight VA 241 to Adelaide
12/11/2017	Christmas Parade costume pick-up
15/11/2017	Strategic & International Partnerships Sub Committee
17/11/2017	Daphne Benney's funeral in Tanunda
18/11/2017	Meeting w/- resident at Neale's Green
21/11/2017	Radio programme
	Christmas Parade meeting
	12/25 Advisory meeting
24/11/2017	Christmas parade photo shoot
25/11/2017	ALGWA Christmas Brunch at Watershed
	Toy Boys Christmas Toy presentation – presented over 400 hand made toys
	St Kilda Bio Blitz
25/11/2017	Rotary Family picnic at Carisbrooke
	St Kilda Plays

Cr D Proleta:

- Attended the opening of Fairbanks Reserve for Bethany and Temple School on behalf of the Mayor
- Thanks to staff involved in working on Pitman Park improvements
- Congratulations to staff involved in Family Day at St Kilda on Sunday 26 November 2017

Cr S White:

- Attended the Mawson Lakes Rowing Club Regatta on behalf of the Mayor on Sunday 19 November 2017

Cr B Brug:

- Thank you to staff at the Mawson Centre Christmas Market. High attendance at the event.
- Attended the Mawson Lakes Rowing Club Regatta with Cr White on 19 November 2017

Cr S Reardon:

- Attended Governing Council of Para Hills High School who received a grant from State Government. Hoping to get further funding to build a Performing Arts Centre.
- Attended Para Hills Community Club Christmas function on Sunday 26 November. Assisted on the Neighbourhood Watch stand. Noted the Salisbury Council stand for consultation on the regarding The Paddocks. Overwhelming response to the consultation.

CONFIDENTIAL ITEMS
2.9.1 Request for Extension of Confidentiality Orders in Relation to Emerald Green (Ryans Rd)

Moved Cr R Zahra

Seconded Cr B Brug

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of the discussion of this item would protect commercial information in relation to the Emerald Green project.

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Orders in Relation to Emerald Green (Ryans Rd)** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
2208/2017**

The meeting moved into confidence at 9:24 pm

The meeting moved out of confidence at 9:24 pm.

2.9.2 Future Use of Leased Area - Ingle Farm Recreation Centre

Moved Cr R Zahra

Seconded Cr J Woodman

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this matter at this time will protect information provided to Council and Council's commercial position as public disclosure may provide third parties with a commercial advantage.

On that basis the public's interest is best served by not disclosing the **Future Use of Leased Area - Ingle Farm Recreation Centre** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED
2209/2017**

The meeting moved into confidence at 9:25pm

The meeting moved out of confidence and closed at 9:25 pm.

CHAIRMAN.....

DATE.....

ITEM MD1

COUNCIL

DATE 18 December 2017

HEADING Mayor's Diary

RECOMMENDATION

1. That this information be noted.

Date	Time	Function
22/11/2017	08:30 AM	For Your Information - Community Hub Consultation
22/11/2017	03:00 PM	Salisbury Service Awards
23/11/2017	09:15 AM	LGA Board
23/11/2017	10:00 AM	PA catchup
24/11/2017	09:00 AM	For Your Information - Community Hub Consultation
24/11/2017	10:30 AM	Asbestos Victims Ceremony
24/11/2017	11:30 AM	Bedford Ute Photo Shoot
24/11/2017	12:20 PM	Lunch with Guests on the Tour from Onkaparinga (Mayor & Councillors from Onkarparinga)
24/11/2017	06:30 PM	Elected Member and Executive Team Christmas Dinner
25/11/2017	09:30 AM	Street Corner Meeting with Mark Butler and Zoe Bettison
25/11/2017	09:30 AM	Bio Blitz at St Kilda ** FORMALITIES AT 12:30 PM **
25/11/2017	02:00 PM	Puran, Spiritual Prabachan & Cultural Program (Bhutanese Community)
25/11/2017	12 Noon	Croatian Food and Wine Festival
26/11/2017	10:00 AM	Mawson Centre Christmas Market
26/11/2017	11:00 AM	For Your Information - Community Hub Consultation
26/11/2017	12:45 PM	Salisbury Plays at St Kilda
27/11/2017	11:30 AM	Meeting with City of Salisbury and Mr Corey Wingard
27/11/2017	03:00 PM	Mayor's Christmas Speech Review
27/11/2017	03:30 PM	ID Check for CEO and Mayor, City of Salisbury
27/11/2017	04:00 PM	Resident: Signing of Pension Forms - 83963482
27/11/2017	04:30 PM	Australia Day 2018 Meeting
27/11/2017	06:30 PM	CONFIRMED: Council Meeting
28/11/2017	11:30 AM	Mayor discussion with Andrea Overall
28/11/2017	02:30 PM	As part of the Salisbury Youth Services Network Professional Development day - PUBLIC LAUNCH OF THE YOUTH ACTION PLAN at 2.45pm - 3.30pm
28/11/2017	02:45 PM	Launch of The City of Salisbury's Youth Action Plan
28/11/2017	06:00 PM	CONFIRMED: Council Assessment Panel
28/11/2017	12 Noon	Media Issues - Regular Catch-up
29/11/2017	10:00 AM	Salisbury Secret Garden 2018 discussion
29/11/2017	02:00 PM	Appointment - Mawson lakes resident
29/11/2017	05:45 PM	Cocktail Dinner Christmas Program and Nepal's Natural and Cultural Diversity Showcase - Guest of Nepalese Ambassador Ms Lucky Sherpa

ITEM MD1

Item MD1

30/11/2017	10:00 AM	Nepalese Ambassador - Ms Lucky Sherpa
30/11/2017	11:00 AM	discussion with mayor re Video for Intercultural Strategy Launch
30/11/2017	01:00 PM	PA / Mayor Catch up
1/12/2017	09:50 AM	Salisbury High School Speech Day
1/12/2017	01:00 PM	Meeting with MP Zoe Bettison and Developer
1/12/2017	07:00 PM	Salisbury Rotary Dinner
2/12/2017	09:30 AM	2017 Salisbury Community Christmas Parade arrive at 9.30am
2/12/2017	10:30 AM	FOR YOUR INFORMATION - Community Hub Consultation
3/12/2017	06:00 PM	Tyndale Community Carols
4/12/2017	01:00 PM	MLGG Executive Committee meeting & end of year lunch
4/12/2017	02:45 PM	*** SPEECH *** - Voter Education for for adults with intellectual impairment
4/12/2017	03:30 PM	FYI only Site Tour - Proposed Salisbury City Centre RV Site
4/12/2017	04:30 PM	Tourism and Visitor Sub Committee Meeting
4/12/2017	06:30 PM	CONFIRMED: Sport, Recreation & Grants Committee
5/12/2017	10:00 AM	Radio Show with Cr E Gill
5/12/2017	12:30 PM	tentative hold Film short videos for HUB
5/12/2017	05:00 PM	CONFIRMED: Youth Council
5/12/2017	12 Noon	Media Issues - Regular Catch-up
6/12/2017	11:00 AM	Italian Cultural Centre - Christmas Lunch
6/12/2017	01:30 PM	Business appointment
6/12/2017	12 Noon	Vietnam Veterans Christmas Lunch
7/12/2017	11:00 AM	discuss the traffic problems with Mayor and Lui Schipani
7/12/2017	02:00 PM	Office Time with PA
7/12/2017	12 Noon	Intercultural Group Luncheon
8/12/2017	07:30 AM	Mayor's Christmas Breakfast
9/12/2017	06:30 PM	Australian Air League - End of Year Function
11/12/2017	03:30 PM	Meeting with Resident
11/12/2017	04:30 PM	Launch of the City of Salisbury's Inaugural Intercultural Strategic Plan
11/12/2017	06:30 PM	CONFIRMED: Standing Committees
12/12/2017	10:15 AM	BUF Announcement - TBC Venue
12/12/2017	12:30 PM	SPEECH - Volunteer Christmas Party
12/12/2017	03:00 PM	Community Hub Video review with the Mayor
12/12/2017	05:00 PM	Burton Community Centre AGM
13/12/2017	07:00 AM	Northern Business Breakfast Committee meeting
13/12/2017	08:30 AM	Please avoid booking before 10.30am if Possible
13/12/2017	05:00 PM	Friends of Ramsay Chrissy Drinks
13/12/2017	06:30 PM	Community Grants Program Cheque Presentation Ceremony

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
05/12/2017	Cr E Gill	PBAFM Radio Show – 10:00am
11/12/2017	Cr D Proleta	Temple/Bethany School Graduation – 5:45pm