



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

20 NOVEMBER 2017

MEMBERS PRESENT

Cr G Reynolds (Chairman)
Cr E Gill
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
Acting General Manager City Infrastructure, Ms K Pepe
General Manager Community Development, Ms P Webb
Governance Co-ordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

The meeting commenced at 7:40 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge, Cr C Buchanan, Cr G Caruso and Cr S Reardon.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr R Zahra
Seconded Cr E Gill

The Minutes of the Works and Services Committee Meeting held on 16 October 2017, be taken and read as confirmed.

CARRIED

Moved Cr J Woodman
Seconded Cr R Zahra

The Minutes of the Confidential Works and Services Committee Meeting held on 16 October 2017, be taken and read as confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr J Woodman
Seconded Cr R Zahra

1. The information be received.

CARRIED

2.2.1 The Salisbury Home and Community Services Business Model Project (Aged and Disability Services) post 2020

Moved Cr E Gill

Seconded Cr J Woodman

1. Information be received.
2. Council note the consultant's report on the future directions of Aged Care and Disability Services.
3. Council note the decision criteria in determining the future of Councils role in Home and Community Services to create a sustainable financial model that mitigates Councils exposure to risk.
4. That the Community Health and Wellbeing Division proceed to develop a detailed business plan for:
 - Option 2 – Expand the current services scope volume. Continue to provide the current low-level home support and group programs for both aged and disability services.
 - Option 3 - Diversify into new service areas. Grow and diversify to offer the current service mix across all aged and disability services, but retain the low-risk criteria (low-level home support and group programs).
 - Option 6 - Hybrid service, continuity and diversification.
Council
 - (a) funds and directly provides a limited scope of baseline services (eg. social programs operating in the Jack Young Centre), and
 - (b) transfers all other service delivery (both current and potential future mix) to a separate business unit.

CARRIED

Libraries

2.3.1 Proposed Microsoft/Department of State Development Partnership

Moved Cr S White

Seconded Cr R Zahra

1. The report be received and noted.
2. The Administration continue to negotiate with the Department of State Developments, Automotive Transformation Taskforce and Microsoft to progress the proposed partnership to provide digital literacy and the “Business Model You” community learning program pilots.
3. The Administration further explore the proposed partnership between Department of State Developments, Automotive Transformation Taskforce and Microsoft and Council. Subject to the agreements meeting all Council procurement, licensing and legal requirements the pilot programs are implemented.

CARRIED

Property

2.5.1 Revocation of Portion of Wright Road Reserve, known as Allotment 282 in Deposited Plan 7897

Moved Cr R Zahra

Seconded Cr J Woodman

1. The information in this report be received and noted.
2. A portion of approximately 281 square metres of Wright Road Reserve known as Allotment 282 in Deposited Plan 7897 and described in Certificate of Title Volume 5810 Folio 887 is declared surplus to Council requirements and the community land classification to be revoked.
3. The attached report be adopted for the purpose of Section 194 of the Local Government Act 1999. Attachment 3, Item 2.5.1 Works and Services Committee dated 20th November 2017.
4. The Manager Property and Buildings be authorised to implement a public consultation program, comprising of a Public Notice in the Northern Messenger, a letter with the attached Section 194 Report be sent to the surrounding property owners expected to be affected by this proposal and a notice be published on the City of Salisbury Website.
5. A sign not be erected on the Reserve in accordance with Councils Public Consultation Policy as the portion of land is directly adjacent to Wright Road (a very busy road) and may cause distraction to passing motorists and confusion as to what portion of land is proposed to be revoked.
6. A further report be presented to Council for consideration of any objections received. In the event that no objections are received, the Manager Property and Buildings be authorised to prepare and submit the necessary documentation to the Minster for approval.
7. Upon revocation, The Manager Property and Buildings be authorised to prepare a plan of division rededicating the portion of revoked land as Wright Road.

CARRIED

Public Works

2.6.1 Capital Progress Report - October 2017

Moved Cr J Woodman

Seconded Cr S White

1. Report be received and noted.

CARRIED

2.6.2 Installation of Bus Shelters

Moved Cr E Gill
Seconded Cr S White

1. This report be received and noted.
2. That the Administration continue to work with the Department of Planning, Transport & Infrastructure (DPTI) to advocate for the State Government to reinstate the DPTI Bus Shelter Funding Program, given the benefits passengers receive from increased service levels at bus stops.
3. A New Initiative Bid to the value of \$45,000 be submitted for consideration in addition to the current renewal program, to assist in urgent community needs in the 2018/19 Budget Bid process.

LOST

Further Motion

2.6.2 – Installation of Bus Shelters

Moved Cr R Zahra
Seconded Cr E Gill

1. This report be received and noted.
2. That the Administration continue to work with the Department of Planning, Transport & Infrastructure (DPTI) to advocate for the State Government to reinstate the DPTI Bus Shelter Funding Program, given the benefits passengers receive from increased service levels at bus stops.
3. That Council lobby the Local Government Association and State Government regarding the need for bus shelters in our community.

With leave of the meeting and consent of the seconder Cr R Zahra
VARIED the MOTION as follows:

1. This report be received and noted.
2. That the Administration continue to work with the Department of Planning, Transport & Infrastructure (DPTI) to advocate for the State Government to reinstate the DPTI Bus Shelter Funding Program, given the benefits passengers receive from increased service levels at bus stops.
3. That Council write to the Local Government Association and the Minister for Transport and the Shadow Minister, and other political parties advocating for the need for additional bus shelters in our community.

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

2.9.1 Request for Extension of Confidentiality Orders in Relation to Emerald Green (Ryans Rd)

Moved Cr R Zahra

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of the discussion of this item would protect commercial information in relation to the Emerald Green project.*

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Orders in Relation to Emerald Green (Ryans Rd)** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 8:11 pm.

The meeting moved out of confidence at 8:13 pm.

2.9.2 Future Use of Leased Area - Ingle Farm Recreation Centre

Moved Cr R Zahra

Seconded Cr J Woodman

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- information the disclosure of which would, on balance, be contrary to the public interest; and
- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
- Non disclosure of this matter at this time will protect information provided to Council and Council's commercial position as public disclosure may provide third parties with a commercial advantage.

On that basis the public's interest is best served by not disclosing the **Future Use of Leased Area - Ingle Farm Recreation Centre** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CARRIED

The meeting moved into confidence at 8:13 pm.

The meeting moved out of confidence and closed at 8:15 pm.

CHAIRMAN.....

DATE.....