



**MINUTES OF POLICY AND PLANNING COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

20 NOVEMBER 2017

MEMBERS PRESENT

Cr D Pilkington (Chairman)
Cr D Balaza
Cr S Bedford
Cr B Brug (*from 6:32 pm*)
Cr D Bryant
Cr L Caruso
Cr E Gill
Cr R Cook
Cr D Proleta
Cr G Reynolds
Cr S White
Cr J Woodman (Deputy Chairman)
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
Acting General Manager City Infrastructure, Ms K Pepe
General Manager Community Development, Ms P Webb
Manager Communications and Customer Relations, Mr M Bennington
Manager Governance, Mr M Petrovski
Governance Co-ordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:30 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge, Cr C Buchanan, Cr G Caruso and Cr S Reardon.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr L Caruso
Seconded Cr J Woodman

The Minutes of the Policy and Planning Committee Meeting held on 16 October 2017, be taken and read as confirmed.

**CARRIED
UNANIMOUSLY**

REPORTS

Administration

Cr B Brug entered the meeting at 6:32 pm.

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr D Bryant
Seconded Cr S White

1. The information be received.

**CARRIED
UNANIMOUSLY**

Community Development

1.1.1 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 14 November 2017

1.1.1-SIPSC1 China Action Plan

Moved Cr D Balaza
Seconded Cr G Reynolds

1. That the report be received.
2. That the China Action Plan be transitioned into operational activities reflecting progress against the plan since its inception.

**CARRIED
UNANIMOUSLY**

1.1.1-SIPSC2 International Staff Exchange Program

Moved Cr D Balaza
Seconded Cr G Reynolds

1. Information be received.
2. A report be provided to the Strategic and International Partnerships Sub Committee outlining costs associated with a three month exchange program and a two week exchange program with estimate costings for both options.

With leave of the meeting and consent of the seconder Cr D Balaza VARIED the MOTION as follows:

1. Information be received.
2. A report be provided to the Strategic and International Partnerships Sub Committee outlining costs associated with a three month exchange program, a one month exchange program and a two week exchange program with estimated costings for all options.

CARRIED
UNANIMOUSLY

1.1.1-SIPSC3 Delegation to Mobara July 2018

Moved Cr D Balaza
Seconded Cr G Reynolds

1. The information be received and noted.
2. The City of Mobara be advised that the City of Salisbury wishes to accept the invitation for a delegation to visit coinciding with the Mobara Tanabata-Matsuri Festival in July 2018.
3. A further report be brought to the next meeting of the Strategic and International Partnerships Sub Committee in relation to the options for the duration of the delegation visit and membership of the delegation.

CARRIED
UNANIMOUSLY

1.1.2 Regional Athletics Facility at Bridgestone Reserve

Moved Cr L Caruso

Seconded Cr R Zahra

1. That the information be received and noted.
2. That the following be endorsed:
 - a. Staff continue the concept development for a regional athletics facility at Bridgestone Reserve, subject to external funding and other key considerations.
 - b. The City of Salisbury's application to Round One of the Office for Recreation and Sport's Sporting Surfaces Program for \$1million towards the development of a synthetic athletics track at Bridgestone Reserve;
 - c. The City of Salisbury's application to the Office for Recreation and Sport's Community Recreation and Sport Facility Program for \$500,000 towards the development of a club and change room facility located at Bridgestone Reserve;
 - d. The City of Salisbury's applications to other appropriate funding programs or sources that may be identified in the future for the development of athletics facilities at Bridgestone Reserve;
 - e. Staff continue to engage with potential users of such a facility with a desire to develop partnership agreements with Council.
3. A further report be brought back to Council for consideration regarding the detailed scope of works and operating costs, revenue streams and end user commitments associated with Council's preferred option before June 2018.
4. Subject to receipt of significant external funding and end user commitments, a new initiative bid for the 2018/19 Budget be prepared for Council consideration for the development of the endorsed Concept.

CARRIED
UNANIMOUSLY

1.1.3 Age Friendly Salisbury Strategy

Moved Cr J Woodman
Seconded Cr D Proleta

1. The information be received.

CARRIED
UNANIMOUSLY

*Economic Development***1.2.1 Office of the Small Business Commissioner - Small Business Council Friendly Initiative**

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the Salisbury Business Association. Cr Balaza managed the conflict by stating that as the item is substantial, he will remain in the meeting and vote in the best interest of the community.

Cr D Bryant declared a perceived conflict of interest on the basis of owning a business in Mawson Lakes which uses the Polaris Centre. Cr Bryant managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr R Zahra
Seconded Cr S White

1. That the Office of the Small Business Commissioner's Small Business Friendly Council Initiative and supporting information be noted.
2. That the Chief Executive Officer be authorised to sign a Charter that commits Council to the Small Business Friendly Council Initiative.

CARRIED
UNANIMOUSLY

*Urban Development***1.3.1 Community Engagement Charter (State Planning Commission) Consultation Stage 2**

Moved Cr J Woodman
Seconded Cr R Zahra

1. That the report be noted.
2. The General Manager, City Development write to the State Planning Commission to provide Council's feedback on the draft Community Engagement Charter, as discussed in Paragraph 3.5 of the report to Item 1.3.1 to the Policy and Planning Committee meeting on 20 November 2017.

CARRIED
UNANIMOUSLY

OTHER BUSINESS

Cr E Gill made a personal statement to offer a public apology in accordance with the resolution of Council at its meeting on 23 October 2017 (Resolution No. 2139/2017), regarding the Code of Conduct matter concerning her.

The meeting closed at 6:55pm.

CHAIRMAN.....

DATE.....