



**MINUTES OF RESOURCES AND GOVERNANCE COMMITTEE MEETING HELD IN
COMMITTEE ROOM 1, 12 JAMES STREET, SALISBURY ON**

20 NOVEMBER 2017

MEMBERS PRESENT

Cr S Bedford (Chairman)
Cr D Balaza
Cr B Brug
Cr D Bryant
Cr L Caruso
Cr R Cook (Deputy Chairman)
Cr D Pilkington
Cr D Proleta

STAFF

General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
Manager Governance, Mr M Petrovski
Manager Communications and Customer Relations, Mr M Bennington
Manager Environmental Health and Safety, Mr J Darzanos

The meeting commenced at 7:37 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Mayor G Aldridge.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr L Caruso
Seconded Cr D Pilkington

The Minutes of the Resources and Governance Committee Meeting held on 16 October 2017, be taken and read as confirmed.

CARRIED

REPORTS

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Cr D Pilkington
Seconded Cr L Caruso

1. The information be received.

CARRIED

Corporate Governance

3.6.1 Review of Burning Policy

Moved Cr D Pilkington
Seconded Cr R Cook

1. The information be received.
2. The Burning Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 20/11/2017), be discontinued and replaced with the City of Salisbury Burning in the Open Information Sheet set out in Attachment 2 to this report.

CARRIED

3.6.2 Review of Elected Members Induction Policy

Moved Cr L Caruso
Seconded Cr R Cook

1. The Information be received.
2. The Elected Members Induction Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.2, 20/11/2017), be endorsed.

CARRIED

3.6.3 Review of Elected Member Recognition Policy

Moved Cr D Pilkington
Seconded Cr R Cook

1. The Information be received.
2. The Elected Member Recognition Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.3, 20/11/2017), be endorsed.

CARRIED

3.6.4 Updated Elected Member Allowances, Facilities and Support Policy

Moved Cr L Caruso
Seconded Cr R Cook

1. The Elected Member Allowances, Facilities and Support Policy as attached to Item 3.6.4, Resources and Governance, 20/11/2017 be endorsed.

CARRIED

3.6.5 Formal Meeting Schedule for 2018

Moved Cr D Pilkington
Seconded Cr R Cook

1. The 2018 Formal Meeting Schedule as set out in Attachment 1 to this report (Item 3.6.5, Resources and Governance Committee, 20/11/2017) be endorsed.
2. The Chief Executive Officer be delegated authority to amend the 2018 Formal Meeting Schedule should the need arise.

CARRIED

3.6.6 Draft 2016/17 Annual Report

Cr D Balaza declared a material conflict of interest on the basis of being a member of the Board of NAWMA. Cr Balaza left the meeting at 7:52 pm.

Moved Cr D Bryant
Seconded Cr D Pilkington

1. That the Draft 2016/17 Annual Report forming attachment 1 to Item Number 3.6.6 of the Resource and Governance Committee agenda dated 20 November 2017 be endorsed, subject to any amendments by Council and the inclusion of Mayor and CEO messages.

CARRIED

Cr D Balaza returned to the meeting at 7:57 pm.

OTHER BUSINESS

Nil

The meeting closed at 8:02 pm.

CHAIRMAN.....

DATE.....