



AGENDA

FOR SPORT, RECREATION AND GRANTS COMMITTEE MEETING TO BE HELD ON

13 NOVEMBER 2017 AT 6:30 PM

IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY

MEMBERS

Cr L Caruso (Chairman)
Mayor G Aldridge (ex officio)
Cr D Balaza
Cr B Brug
Cr D Bryant
Cr D Pilkington
Cr D Proleta
Cr J Woodman (Deputy Chairman)
Cr R Zahra

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
Acting General Manager Community Development, Ms J Cooper
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

APOLOGIES

An apology has been received from Cr B Brug.

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Sport, Recreation and Grants Committee Meeting held on 09 October 2017.

REPORTS

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OTHER BUSINESS

CLOSE



**MINUTES OF SPORT, RECREATION AND GRANTS COMMITTEE MEETING HELD
IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

9 OCTOBER 2017

MEMBERS PRESENT

Cr L Caruso (Chairman)
Cr D Balaza
Cr D Proleta
Cr J Woodman (Deputy Chairman)
Cr R Zahra

OBSERVERS

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community Development, Ms P Webb
Manager Governance, Mr M Petrovski
Governance Coordinator, Ms J Rowett

The meeting commenced at 6:33pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies have been received from Cr B Brug and Cr D Pilkington

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr D Balaza
Seconded Cr R Zahra

The Minutes of the Sport, Recreation and Grants Committee Meeting held on 11 September 2017, with the amendment that Item **7.2.4 19/2017: Para Hills Wanderers Netball Club Inc. - Community Grants Program Application** was not approved, be taken and read as confirmed.

CARRIED

REPORTS

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr J Woodman
Seconded Cr R Zahra

1. The information be received.

CARRIED

Community Grants

7.2.1 Youth Sponsorship - September Applications

Moved Cr R Zahra
Seconded Cr J Woodman

1. The information be received.

CARRIED

7.2.2 Community Grants Program Applications for October 2017

Moved Cr R Zahra
Seconded Cr J Woodman

1. The information be received and noted.

CARRIED

7.2.3 10/2017: Adelaide FX Drilldance Team Inc. - Community Grants Program Application

Moved Cr J Woodman
 Seconded Cr R Zahra

1. The information be received and noted.

CARRIED

7.2.4 20/2017: Providence Chick [World Harvest Christian Centre Inc.] - Community Grants Program Application

Moved Cr R Zahra
 Seconded Cr J Woodman

1. The information be received and noted.

CARRIED

7.2.5 21/2017: Australian Refugee Association Inc. - Community Grants Program Application

Moved Cr R Zahra
 Seconded Cr D Balaza

1. The information be received and noted.

CARRIED

7.2.6 24/2017: Uniting In Care Salisbury Inc. - Community Grants Program Application

Moved Cr D Balaza
 Seconded Cr R Zahra

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the October 2017 round of Community Grants as follows:
 - a. Grant No. 24/2017: Uniting In Care Salisbury Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of \$20 Essential Cards for the 2017 Parcel of Love project as outlined in the Community Grant Application and additional information.

CARRIED

7.2.7 26/2017: Penfield Pistol, Rifle and Archery Club Inc. - Community Grants Program Application

Cr J Woodman declared a perceived conflict of interest on the basis of her employment. Cr Woodman managed the conflict by remaining in the meeting but not voting.

Moved Cr D Proleta
Seconded Cr D Balaza

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the October 2017 round of Community Grants as follows:
 - a. Grant No. 26/2017: Penfield Pistol. Rifle and Archery Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of a defibrillator for ongoing use as outlined in the Community Grant Application and additional information.

CARRIED

7.2.8 Strategic and International Partnerships Sub Committee Grant Criteria Consideration Request

Moved Cr R Zahra
Seconded Cr J Woodman

1. The information be received and noted.
2. A report, outlining options to include the Sister City Program in the Youth Sponsorship and Community Grants Program Guidelines be provided to the Sport, Recreation and Grants Committee for consideration in November 2017.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 6:42pm.

CHAIRMAN.....

DATE.....

ITEM	7.0.1
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	Appointment of Deputy Chairman - Sport, Recreation and Grants Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.4 To ensure informed and transparent decision-making that is accountable and legally compliant
SUMMARY	In accordance with Council resolution, this report addresses the requirement for the Committee to make a new appointment for the position of Deputy Chairman of the Sport, Recreation and Grants Committee.

RECOMMENDATION

1. Cr _____ be appointed as Deputy Chairman of the Sport, Recreation and Grants Committee for the remainder of the current term of Council, effective 01/12/2017.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 In February 2017, Council resolved:
 - 1.1.1 Cr J Woodman be appointed as Deputy Chairman of the Sport, Recreation and Grants Committee for a term expiring end of November 2017.
- 1.2 As the term of the current appointment of the Deputy Chair of the Sport, Recreation and Grants Committee will expire at the end of this month, the Committee is now required to make a new appointment for the position.

2. REPORT

- 2.1 The terms of reference for the Sport, Recreation and Grants Committee specify:
 - 2.1.1 *The Deputy Chairman will be appointed at the first meeting of the Committee for a term to be determined by the Committee. At the end of that term, if less than the full term of Council, the Committee will make a new appointment.*
- 2.2 The term of the current appointment will expire on 30/11/2017.
- 2.3 The Deputy Chairman acts in the role of Chairman in their absence.

- 2.4 The Committee is now required to make a new appointment for the position of Deputy Chairman of the Sport, Recreation and Grants Committee.

3. CONCLUSION / PROPOSAL

- 3.1 The Committee is asked to make an appointment for the position of Deputy Chairman of the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

ITEM	7.0.2
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	Future Reports for the Sport, Recreation and Grants Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

- 3.1 The following table outlines reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution:

Meeting Item	- Heading and Resolution	Officer
24/07/2017 7.2.2	Review of Youth Sponsorship Funding and Allocation Cap and Youth Sponsorship Policy 1. That the changes to the Youth Sponsorship Policy and associated Guidelines endorsed by Council at its April 2017 meeting be monitored for a period of 12 months and a report be brought back for consideration at the end of this review period.	Mechelle Potter
Due:	October 2018	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Sport, Recreation and Grants Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

ITEM	7.2.1
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	Youth Sponsorship - October Applications
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Sports, Recreation and Grants Committee resolved that a report be provided listing all Youth Sponsorship grants approved.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members
- 2.2 External
 - 2.2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Sport, Recreation and Grants Committee in October 2017.

Funding per application	Event	Total Funding
1 @ \$1,000	One application has been received to represent Australia in the Asian Schools Tenpin Bowling Championships to be held in Malaysia in November 2017.	\$1,000.00
1 @ \$1,000	One application has been received to represent South Australia at the 2017 Ultimate Fiji Soccer Cup Tournament to be held in Fiji in December 2017.	\$1,000.00
2 @ \$125	Two applications have been received to represent South Australia at the School Sport Australia Pacific School Games Swimming Championship to be held in Adelaide in December 2017.	\$250.00
1 @ \$250	One application has been received to represent South Australia at the 2017 Trans Bass Gymnastics Challenge to be held in Geelong, Victoria in November 2017.	\$250.00
1 @ \$250	One application has been received to represent South Australia at the School Sport Australia Pacific School Games Track and Field Championship to be held in Adelaide in December 2017.	\$250.00
22 @ \$250	22 applications have been received to represent South Australia at the Australian All Star National Cheer and Dance Championships to be held in Melbourne in November 2017.	\$5,500.00
Total Funding for October 2017:		\$8,250.00

3.2 The following applications were received, however, are deemed ineligible:

- 3.2.1 One application to attend a Football tour to Serbia in October 2017, however the application was not eligible due to the applicant not providing letter of support from the peak body.
- 3.2.2 One application to represent Australia at the Gymnastics World Championships to be held in Sofia, Bulgaria in November 2017, however the application is not eligible as funding was received by the applicant in April 2017.
- 3.2.3 One application to attend a study and cultural Tour of Italy, however there was no selection process and it is not a state representation and therefore considered ineligible.
- 3.2.4 One application to represent South Australia at the National Hockey Championships to be held in Perth, Western Australia in October 2017, however the application was not eligible due to the applicant not providing letter of support from the peak body.

- 3.2.5 Two applications to represent South Australia at the Northern Territory BMX Titles to be held in Darwin in October 2017, however the applications were not eligible due to applicant not providing letter of support from the peak body.

4. CONCLUSION / PROPOSAL

- 4.1 The 2017/18 Youth Sponsorship budget allocation is \$45,000 less expenditure to date of \$21,375 (including October applications) which leaves a balance remaining of \$23,625.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

ITEM	7.2.2
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	Community Grants Program Applications for November 2017
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.4 Be a proud, accessible and welcoming community.
SUMMARY	This report outlines the Community Grants Program Applications received for the November 2017 round.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Nine (9) applications were received for the November 2017 round of Community Grants.
- 1.2 One (1) application received for the July 2017 round of Community Grants required further information. The further information has not been received and the application is therefore deemed ineligible:
 - 1.2.1 12/2017: The Salisbury East Junior Soccer Club Inc.
- 1.3 Two (2) applications received for the November 2017 round of Community Grants are deemed ineligible and listed below:
 - 1.3.1 27/2017: Shrimad Rajchandra Mission Dharampur (Australia) Limited
 - 1.3.2 32/2017: Salisbury North Quilting Group
- 1.4 Two (2) applications received for the October 2017 round of Community Grants required further information. The further information has been received and the applications are submitted for consideration.¹

2. REPORT

- 2.1 Nine (9) applications are presented for the November 2017 round of Community Grants, all of which are deemed compliant and listed below:
 - 2.1.1 22/2017: Brahma Lodge Sports Club Inc.¹
 - 2.1.2 25/2017: Salisbury Sharks Golf and Social Club Inc.¹
 - 2.1.3 28/2017: One Life Community Assist Limited

- 2.1.4 29/2017: Uniting Church in Australia Salisbury
- 2.1.5 30/2017: Meals on Wheels (SA) Inc.
- 2.1.6 31/2017: Life Church SA Inc.
- 2.1.7 33/2017: Providence Chick [World Harvest Christian Centre Inc.]
- 2.1.8 34/2017: Gurjari SA Inc.
- 2.1.9 35/2017: Mawson Boat Club Inc.
- 2.2 The Community Grant Funding budget allocation for 2017/2018 is \$82,000. In 2017/2018 monies approved for grant funding is \$21,490.00 which leaves an unspent balance of \$60,510.00.
- 2.3 The monies committed to the nine (9) compliant applications for the November 2017 round, if all approved, is **\$20,983.00**.
- 2.4 The remaining balance of the grant funding if all nine (9) applications are approved is **\$39,527.00**.

3. CONCLUSION / PROPOSAL

- 3.1 Nine (9) Community Grants Program applications are presented for funding consideration at the Sport, Recreation and Grants Committee in November 2017.
- 3.2 Three (3) Community Grants Program applications are deemed ineligible and are submitted to the Sport, Recreation and Grants Committee in an individual report for information.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

ITEM	7.2.3
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
PREV REFS	Sport, Recreation and Grants Committee 7.2.3 10/07/2017
HEADING	12/2017: The Salisbury East Junior Soccer Club Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Salisbury East Junior Soccer Club Inc. Community Grants Program Application is submitted to the Sport, Recreation and Grants Committee for information.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 12/2017: Salisbury East Junior Soccer Club Inc. - Application

1. BACKGROUND

- 1.1 The Salisbury East Junior Soccer Club Inc. Application was received for the July 2017 round of Community Grants Program funding.
- 1.2 The Application was incomplete and required further information.

2. REPORT

- 2.1 The original 12/2017: The Salisbury East Junior Soccer Club Inc. Application was received for the July 2017 round of Community Grants Program funding however the application was incomplete and required further information as follows:
 - evidence that the Committee has *endorsed* submission of the Community Grant Application was not provided;
 - ‘What resources will you and your group contribute to the project ...’ is incomplete;
 - the ‘Expenses and \$ Amount’ is incomplete;

- the ‘Summary of Project/Event Requiring Funding’ is incomplete;
- the ‘Project/Event Details’ is incomplete;
- ‘Support for the Project or Event’ is incomplete;
- the signatory box for ‘S1’ has not been checked/ticked.

2.2 The additional information has not been received and therefore the Application is deemed ineligible as per clause 11.2 of the Community Grants Program Guidelines and Eligibility Criteria:

Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.

2.3 The Applicant has been notified that their Community Grants Program Application has lapsed.

3. CONCLUSION / PROPOSAL

3.1 The Salisbury East Junior Soccer Club Inc. Application is submitted for information as per clause 11.6 of the Community Grants Program Guidelines and Eligibility Criteria:

Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



**City of Salisbury
The Living City**

Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
<ul style="list-style-type: none"> • Money already spent? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Recurrent administration costs? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Capital development (e.g. renovations or building changes that will be permanently part of the structure)? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Upgrading facilities which belong to Local, State or Commonwealth Governments? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Application from Public / Private Schools? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • An organisation trading as a sole trader/individual? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal? 	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Salisbury East Junior Soccer Club		
Address:	Darey Oval, Gloucester Ave		
Suburb:	Salisbury East Postcode: 5109		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Gareth Davies		
Title (your role with the group/organisation):	Secretary		
Address:	[REDACTED]		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Gareth Davies		
Title (role with the group/organisation):	Secretary		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	Via Committee		
Is your organisation:			
a) Incorporated:	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="width: 50%;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="width: 50%;"> No <input type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	Fees parents pay.	
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: Salisbury East Junior Soccer Club Incorporated. <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Catherine Smith.	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small> 45 170 592 615 <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$
Organisation's contribution:	\$
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	\$
TOTAL (including GST):	\$
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	ongoing
Total cost of Project/Event	\$
Amount of Community Grant Funding Requested	\$
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. Quote x3 2. Committee minutes
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):		
What amount of Grant funding was provided:	\$	
When was the previous Grant acquitted (month & year):		
Group/Organisation Information		
Group/Organisation Name	Salisbury East Junior Soccer Club.	
Group/Organisation Description	Soccer club.	
Group/Organisation Registered Address	Number/Street: Davey Oval, Gloucester Ave. Suburb: Sal's East Postcode: 5109.	
Is the Club Incorporated?	Yes.	
Number of Members	76.	
% of Membership that reside in the City of Salisbury	100% 98%.	
Project/Event Details		
Project/Event Name		
Project/Event Summary		
Date(s) of Project/Event		
Location of Project/Event:	Number/Street: Suburb: Postcode:	
How will the Project/Event benefit the residents of the City of Salisbury?		
How many individuals will benefit from the Project/Event?		
% of project/event participants that reside in the City of Salisbury		
If it is an Event, is it open to the public?		
How will the Project/Event be promoted?		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 2775 .
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
U6's shirts .	\$ 300
U7's shirts .	\$ 300
U8's shirts .	\$ 300
U9's shirts	\$ 375
U10's shirts .	\$ 375
U11's shirts .	\$ 375
U12's shirts .	\$ 375
U13's shirts	\$ 375 .
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2775 .
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes
	<input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event: SEJSC are seeking to replace the existing club shirts (strips). It has been discussed in committee meeting (minutes attached). The strips are faded & in some cases damaged and in need of repair. Further to this SEJSC has grown its members this year by adding another team, fielding a brand new team of under 12's, most of whom have never played before. The club has gone from 5 teams to 6 teams, growing the club by 20%. With the added implementation of a development squad (3-5yr olds) this year we envisage the club to grow by another team in 2018, therefore requiring more strips. The provision of tops is mandatory to players; having fresh new strips in good condition promotes club pride, enthusiasm and confidence among players as well as attracting new members to the club.

Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
1. Quotes - we have obtained 3 quotes & will go with the cheapest.
 2. Committee minutes
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

By obtaining grant money for these shirts it will free up funds for the club to replace nets and much needed training equipment to ensure there are enough balls for every child during training, as well as meet the ongoing costs to the club. SEJSC aims to keep club fees as low as possible, via actively fundraising in order to ensure affordability to Salisbury residence. SEJSC is run by volunteers & actively promotes a sense of community & belonging to ensure a family

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

focused enjoyable sporting club is accessible for Salisbury residence.

Community Grant Application - Page 10 of 13

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i> <i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u> <i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u> <i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <ul style="list-style-type: none"> - The committee will design a new strip with a view to going back to the original strips as the club will be 50 years old next year. - The treasurer will be responsible for purchasing the strips & ensuring appropriate receipts are given. - Shirts will be kept at the club and given to players to wear on game day then washed and returned each week to ensure the club retains ownership of the shirts.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of <u>Salisbury East Junior Soccer Club</u> (Group/Organisation)	
<u>Gareth Daves, Secretary</u> (Name/Position)	and <u>Tim Rowing</u> (Name/Position) Council of clubs rep.
<u>[Signature]</u> (Signature 1)	<u>[Signature]</u> (Signature 2)
<u>5/6/17</u> (Date)	<u>31.5.17</u> (Date)
Contact (phone number): <u>[Redacted]</u>	Contact (phone number): <u>[Redacted]</u>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input checked="" type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input checked="" type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

SALISBURY EAST JUNIOR SOCCER CLUB
(Group/Organisation)

GARETH DAVIES SECRETARY
(Name/Position)


(Signature)

5/6/17
(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13



Gareth Davies [Redacted]

Salisbury East Junior Soccer Club - Soccer Balls & Spray Jackets

Thu, May 18, 2017 at 4:38 PM

To: SEJSC Secretary [Redacted]
Cc: [Redacted]

Hi Gareth

Quote

Thanks for your order of soccer balls.

Please find attached the Sales Invoice for these items. Could you please arrange payment of 50% of this account? The remaining balance is due upon collection/delivery of the goods. Once I have the soccer balls in store (should be tomorrow or Monday) I will contact you to arrange supply of the goods.

In regards to the quote for the jerseys, I provide the following price options;

Australian Made (2 week turnaround)

- Jerseys = \$55.00 each (including GST)

Off Shore – Option 1 (4 week turnaround)

- Jerseys = \$33.00 each (including GST)

Off Shore – Option 2 (8 week turnaround)

- Jerseys = \$25.00 each (including GST)

When you have had an opportunity to consider the spray jackets and jersey options, please call me on my mobile [Redacted] or email me.

I will speak to you soon.


Regards

[Redacted Signature]



From: SEJSC Secretary [redacted]
Sent: Thursday, 18 May 2017 3:54 PM
To: [redacted]
Subject: Re: Salisbury East Junior Soccer Club - Soccer Balls & Spray Jackets

[Quoted text hidden]

 **Sales Invoice SO31564.pdf**
85K



Gareth Davies [redacted]

[redacted] quote

1 message

[redacted] Teamwear [redacted]

Mon, Apr 3, 2017 at 1:15 PM

To: [redacted]

Hi , Thank you for the opportunity to quote on your clubs needs,. Please find quote below as requested. We are having some trouble sourcing the net for smaller goals at this stage but are still working on it.
regards Garry
[redacted]

Thinskin socks (Bottle Green) 20pr @ \$11	\$220
Nike Training balls (45/3,45/4) 90 @ \$14	\$1260
Nike Match GK gloves 5pr @ \$24	\$120
Sublimated Playing strips 8 @ \$39	\$312
Soccer nets - Triangle design (standard size)	\$220 pr
- Box design (standard size)	\$330pr

Nike Training tops (incl name & number) \$35 ea (subject to availability)

\$39 each top



Gareth Davies [Redacted]

Quote for Soccer shorts and Jerseys

2 messages

[Redacted]
To: sejscsecretary [Redacted]

Thu, May 4, 2017 at 6:54 AM

Hi Leanne

Thank you for your time and patience yesterday.

It was greatly appreciated.

The following is the pricing for Shorts and Jerseys

PRICES are GST Inc.

SHORTS (Inc Logo) - \$22.50 ea (Goal Keeper – Add \$3.00)

JERSEY (Inc logo, numbers, names sponsors) - \$33.00 ea (Goal Keeper – Add \$3.00)

SHORTS	
Size	Quantity
6	6
8	12

Gmail - Quote for Soccer shorts and Jerseys

10	12
12	12
14	12
16	12
S (Adult)	6

If you have any queries, please feel free to call me any time Leanne

Happy to further discuss.

Warm regards

[Redacted signature]

[Redacted contact information]

[Redacted contact information]

SEJSC Committee meeting Minutes



16th March 2017 @ 7:15 am – 8:02 pm

Present: Gareth Davies, Bianca Watson, Tim Rolling, Kelly Ritonja, Nick Underwood

Apologies: Steven Green, Damien Pilkington

Topic Lead	Topic	Minutes	Actions required
Chair	Previous Minutes Accepted	yes	
Damien	Treasurer report	Not available	
Tim	Council of clubs report	[REDACTED]	[REDACTED]
Leanne	Registrar report	[REDACTED]	[REDACTED]
Gareth	Coaches coordinator report	[REDACTED]	
Leanne	uniform/equipment report	<p>New team tops reqd due to fading and damage to some - seek grant funding for this. -</p> <p>New shorts needed- Search brands for new jerseys Bulk order for some socks, 5 per team sports power</p>	<p>Leanne to seek quote from [REDACTED]</p> <p>Damien to order</p> <p>Tim</p>
Chair	New Business		Assigned to:

[Type the document title]

[Type the date]



Gareth	Cleaners	[REDACTED]	[REDACTED]
Gareth	Grants	[REDACTED]	[REDACTED]
Gareth	Sub Lease	[REDACTED]	[REDACTED]
Tim	Quotes for equipment	[REDACTED]	[REDACTED]
Gareth	Canteen pricing	[REDACTED]	[REDACTED]
Gareth	Canteen operations / purchasing	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED]
Leanne	Club Hire	[REDACTED]	[REDACTED]
		Next meeting scheduled 26/4/17	



[Type the document title]

[Type the date]

SEJSC Committee meeting Minutes



26th April 2017 @ 7:40 am – 8:35 pm

Present: Gareth Davies, Bianca Watson, Tim Roling, Damien Pilkington, Ruth Pilkington, Natalie Cooper, Barry , Nadine Mckellar,

Apologies: Steven Green

Topic Lead	Topic	Minutes	Actions required
Chair	Previous Minutes Accepted	yes	
Damien	Treasurer report	[REDACTED]	
Tim	Council of clubs report	[REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]



[Type the document title]

[Type the date]

		[REDACTED]	
Leanne	Registrar report	[REDACTED]	
Gareth	Coaches coordinator report	[REDACTED]	
Leanne	uniform/equipment report	1x socks left sold really well Need all shorts, awaiting quotes order ASAP once quotes have come in Club attire waiting quotes Investigate [REDACTED] for shorts - Leanne to email [REDACTED]	
Chair	New Business		Assigned to:
Gareth	Fundraising Quiz night FA Cup Night	[REDACTED]	[REDACTED]



[Type the document title]

	Chocolate boxes	[REDACTED]	[REDACTED]
Gareth	Development Squad	[REDACTED]	[REDACTED]
Damien	MYOB	[REDACTED]	[REDACTED]
	Mini pitch canteen	[REDACTED]	[REDACTED]
	Flags	[REDACTED]	
Gareth	Canteen	[REDACTED]	[REDACTED]
		[REDACTED]	[REDACTED]
Damien	Ref fees	[REDACTED]	[REDACTED]
		Next meeting scheduled 31/5/17	

[Type the document title]

[Type the date]



ITEM	7.2.4
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
PREV REFS	Sport, Recreation and Grants Committee 7.2.2 09/10/2017
HEADING	22/2017: Brahma Lodge Sports Club Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.4 Be a proud, accessible and welcoming community. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Brahma Lodge Sports Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 22/2017: Brahma Lodge Sports Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of football Guernsey's for ongoing use as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 22/2017: Brahma Lodge Sports Club Inc. - Application
2. 22/2017: Brahma Lodge Sports Club Inc. - Additional Information

1. BACKGROUND

- 1.1 The Brahma Lodge Sports Club Inc. Application was originally received for the October 2017 round of Community Grants Program funding however the Application was incomplete and required further information.
- 1.2 The additional information has been received and is attached to this report.
- 1.3 The Brahma Lodge Sports Club Inc. received \$2,000 Community Grants Program funding in March 2016 for a defibrillator for ongoing use.

2. REPORT

- 2.1 The original 22/2017: Brahma Lodge Sports Club Inc. Application was received for the October 2017 round of Community Grants Program funding however the Application required further information:
- evidence that the Committee has endorsed submission of the Community Grant Application was not provided; and
 - page 2 of the Application was not provided.
- 2.2 The Brahma Lodge Sports Club Inc. Application meets the eligibility criteria for funding consideration for the upper limit Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Brahma Lodge Sports Club Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	BRAHMA LODGE SPORTS CLUB		
Address:	PO BOX 143		
Suburb:	SA;OSBURY Postcode: 5108		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr SHAUN RYAN		
Title (your role with the group/organisation):	TREASURER		
Address:	PO BOX 143, SALISBURY 5108		
Phone:	Landline: Mobile: XXXXXXXXXX		
Email:	XXXXXXXXXX@XXXXXX.XX		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr SHAUN RYAN		
Title (role with the group/organisation):	TREASURER		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	MANAGEMENT COMMITTEE		
Is your organisation:			
a) Incorporated:	<table border="0"> <tr> <td style="text-align: center;">Yes <input checked="" type="checkbox"/> (go to question c)</td> <td style="text-align: center;">No <input type="checkbox"/> (go to question b)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table border="0"> <tr> <td style="text-align: center;">Yes <input type="checkbox"/> (go to question c)</td> <td style="text-align: center;">No <input type="checkbox"/> (go to question c)</td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <small>(evidence must be attached to this application)</small>	No <input checked="" type="checkbox"/>
d) Government Funded: <small>(If Yes, please list funding source/s and purpose in part e & f)</small>	Yes <input type="checkbox"/> <small>(go to question e & f)</small>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: BRAHMA LODGE SPORTS CLUB <small>*do not provide account or BSB numbers*</small>	Financial Institution Name: [REDACTED]	
	Branch Location: [REDACTED]	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	DAVID BALAZA	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 3 0 2 8 3 6 2 9 0 3 6 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>NIL</i>
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
<i>Guernsey's for Players</i>	\$ 2,495
TOTAL (including GST):	\$ 2,495

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	FOOTBALL
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	ONGOING
Total cost of Project/Event	\$ 2,495
Amount of Community Grant Funding Requested	\$ 2,495
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	MARCH 2016
What amount of Grant funding was provided:	\$ 2,000
When was the previous Grant acquitted (month & year):	APRIL 2016
Group/Organisation Information	
Group/Organisation Name	BRAHMA LODGE SPORTS CLUB
Group/Organisation Description	FOOTBALL, CRICKET AND DARTS
Group/Organisation Registered Address	Number/Street: 1 FRANCIS ROAD Suburb: BRAHMA LODGE Postcode: 5109
Is the Club Incorporated?	YES
Number of Members	120
% of Membership that reside in the City of Salisbury	85 %
Project/Event Details	
Project/Event Name	GUERNSEYS FOR PLAYERS
Project/Event Summary	FOOTBALL
Date(s) of Project/Event	ONGOING
Location of Project/Event:	Number/Street: 1 FRANCIS ROAD Suburb: BRAHMA LODGE Postcode: 5109
How will the Project/Event benefit the residents of the City of Salisbury?	HAVING 3 SENIOR MENS TEAMS PLAYING SPORT
How many individuals will benefit from the Project/Event?	ALL PLAYERS
% of project/event participants that reside in the City of Salisbury	85 % ALL PLAYERS
If it is an Event, is it open to the public?	Yes
How will the Project/Event be promoted?	ONGOING

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 2,495
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
GUERNSEYS	\$ 2,495
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,495
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p>GUERNSEYS FOR THE CLUB'S THREE SENIOR MENS TEAMS WILL ALLOW THEM TO COMPETE IN THE ADELAIDE FOOTY LEAGUE WITH APPROPRIATE BRANDING AS DEFINED BY THE LEAGUE</p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none">1.2.3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p>ALLOW THE CLUB'S PLAYERS TO PLAY WITH GUERNSEYS THAT ARE NOT RIPPED OR TORN AS THE CURRENT SETS ARE UP TO 5 YEARS OLD AND NEED REPLACING.</p> <p>IT WILL ALLOW UP TO 67 PLAYERS EACH WEEK IN FOOTBALL SEASON TO COMPETE AND CONTINUE A HEALTH AND FITNESS OPPORTUNITY TO THESE PLAYERS</p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i> <i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p>85% OF THE CLUBS PLAYING GROUP RESIDE IN THE CITY OF SALISBURY</p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none">1.2.3.

Project or Event Management
<p><u>Ongoing Projects or Events</u> <i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u> <i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p>GUERNSEYS WILL BE PURCHASED AND WASHED BY THE CLUB AFTER USE EACH WEEK</p> <p>IT IS ANTICIPATED THAT THE 3 SETS WILL HAVE A LIFE SPAN OF 3 YEARS AND THE CLUB WILL ORGANISE FOR REPAIRS TO ANY DAMAGED GUERNSEYS DURING THE 3 YEAR PERIOD</p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of BRAHMA LODGE SC (Group/Organisation)

SHAUNRYAN / TREASURER and DARRENASINARI / CHAIRMAN
(Name/Position) (Name/Position)

[Signature]
(Signature 1)

[Signature]
(Signature 2)

1/9/17
(Date)

1-9-17
(Date)

Contact (phone number): [Redacted]

Contact (phone number): [Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



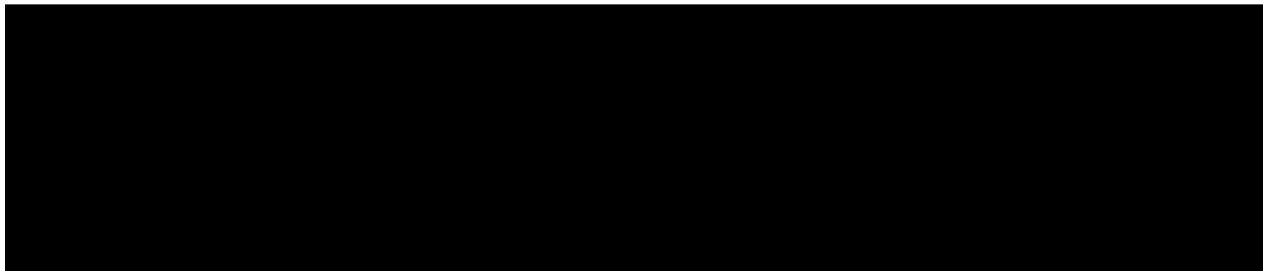
28th August 2017
Brahma Lodge Football Club
Att: Shaun Ryan

RE: GUERNSEYS

Australian Made P199 Football Guernsey
12 month replacement guarantee
\$36.00 + GST per Unit

63 Units = \$2268.00 + GST

Total = \$2494.80





THURSDAY 31 August 2017

8:15 PM

MINUTES

1. **Apologies**

Nil

2. **Minutes of previous Meeting**

Moved: Wayne Carter Seconded: Dave Bevan Carried

3. **Business Arising from the Minutes**

- Nil

4. **Approval for Grant Application**

As per city of Salisbury Grant Application process a formal motion must be moved and approved for the grant to be considered:

- The Committee approve to apply for \$2,500 from the City of Salisbury Community Grants, to go toward the purchase of new Playing Guernseys

Moved: Darren Asinari Seconded: Shane Brown Carried

Other Business

Nil

Meeting Closed 8:20 pm

Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name:	<i>BRAHMA LODGE SPORTS CLUB</i>	
Address:	<i>PO BOX 143</i>	
Suburb:	<i>SA;OSBURY</i> Postcode: <i>5108</i>	
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)		
Name:	<i>Mr</i> <i>SHAUN RYAN</i>	
Title (your role with the group/organisation):	<i>TREASURER</i>	
Address:	<i>PO BOX 143, SALISBURY 5108</i>	
Phone:	Landline: Mobile: XXXXXXXXXX	
Email:	XXXXXXXXXX XXXXXXXXXX	
3. COMMUNITY GRANT RESPONSIBILITY		
Name of Person Responsible for the Grant:	<i>Mr</i> <i>SHAUN RYAN</i>	
Title (role with the group/organisation):	<i>TREASURER</i>	
4. GROUP / ORGANISATION MANAGEMENT DETAILS		
How is your group/organisation managed:	<i>MANAGEMENT COMMITTEE</i>	
Is your organisation:		
a) Incorporated:	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
ASIC Registration Number:		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Parent Organisation		
Name:		
ASIC Registration Number:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: BRAHMA LODGE SPORTS CLUB <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	DAVID BALAZA	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 3 0 2 8 3 6 2 9 0 3 6 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>NIL</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Guernsey's for Players</i>	<i>\$ 2,495</i>
TOTAL (including GST):	\$ 2,495

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	FOOTBALL
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	ONGOING
Total cost of Project/Event	\$ 2,495
Amount of Community Grant Funding Requested	\$ 2,495
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small><i>(go to Group/Organisation Information)</i></small>
When was the Grant funding received (month & year):	MARCH 2016
What amount of Grant funding was provided:	\$ 2,000
When was the previous Grant acquitted (month & year):	APRIL 2016
Group/Organisation Information	
Group/Organisation Name	BRAHMA LODGE SPORTS CLUB
Group/Organisation Description	FOOTBALL, CRICKET AND DARTS
Group/Organisation Registered Address	Number/Street: 1 FRANCIS ROAD Suburb: BRAHMA LODGE Postcode: 5109
Is the Club Incorporated?	YES
Number of Members	120
% of Membership that reside in the City of Salisbury	85 %
Project/Event Details	
Project/Event Name	GUERNSEYS FOR PLAYERS
Project/Event Summary	FOOTBALL
Date(s) of Project/Event	ONGOING
Location of Project/Event:	Number/Street: 1 FRANCIS ROAD Suburb: BRAHMA LODGE Postcode: 5109
How will the Project/Event benefit the residents of the City of Salisbury?	HAVING 3 SENIOR MENS TEAMS PLAYING SPORT
How many individuals will benefit from the Project/Event?	ALL PLAYERS
% of project/event participants that reside in the City of Salisbury	85 % ALL PLAYERS
If it is an Event, is it open to the public?	Yes
How will the Project/Event be promoted?	ONGOING

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 2,495
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
GUERNSEYS	\$ 2,495
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,495
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event:

GUERNSEYS FOR THE CLUB'S THREE SENIOR MENS TEAMS WILL ALLOW THEM TO COMPETE IN THE ADELAIDE FOOTY LEAGUE WITH APPROPRIATE BRANDING AS DEFINED BY THE LEAGUE

Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
 - 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

ALLOW THE CLUB'S PLAYERS TO PLAY WITH GUERNSEYS THAT ARE NOT RIPPED OR TORN AS THE CURRENT SETS ARE UP TO 5 YEARS IOLD AND NEED REPLACING.

IT WILL ALLOW UP TO 67 PLAYERS EACH WEEK IN FOOTBALL SEASON TO COMPETE AND CONTINUE A HEALTH AND FITNESS OPPORTUNITY TO THESE PLAYERS

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

85% OF THE CLUBS PLAYING GROUP RESIDE IN THE CITY OF SALISBURY

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

GUERNSEYS WILL BE PURCHASED AND WASHED BY THE CLUB AFTER USE EACH WEEK

IT IS ANTICIPATED THAT THE 3 SETS WILL HAVE A LIFE SPAN OF 3 YEARS AND THE CLUB WILL ORGANISE FOR REPAIRS TO ANY DAMAGED GUERNSEYS DURING THE 3 YEAR PERIOD

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of BRAHMA LODGE SC (Group/Organisation)

SHAUNRYAN / TREASURER
(Name/Position)

and

DARRENASINARI / CHAIRMAN
(Name/Position)

(Signature 1)

(Signature 2)

(Date)

(Date)

Contact (phone number): XXXXXXXXXX

Contact (phone number): XXXXXXXXXX

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

ITEM	7.2.5
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	25/2017: Salisbury Sharks Golf and Social Club Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Salisbury Sharks Golf and Social Club Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 25/2017: Salisbury Sharks Golf and Social Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of an indoor wood heater as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 25/2017: Salisbury Sharks Golf and Social Club Inc. - Application
2. 25/2017: Salisbury Sharks Golf and Social Club Inc. - Additional Information

1. BACKGROUND

- 1.1 The Salisbury Sharks Golf and Social Club Inc. received \$2,000 Community Grant funding in November 2015 to assist with the purchase of a pool table and accessories for the Eight Ball Games Competition.

2. REPORT

- 2.1 The Salisbury Sharks Golf and Social Club Inc. Application meets the eligibility criteria for the upper limit Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Salisbury Sharks Golf and Social Club Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

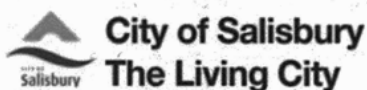


Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



City of Salisbury
The Living City

live it up

Application Eligibility Checklist			
Is the Funding For:	Yes	No	
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

***If you have answered YES to any of these questions,
this application is NOT eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	SALISBURY SHARKS GOLF & SOCIAL CLUB ^{LWG}		
Address:	DIMENT ROAD		
Suburb:	DIREK Postcode: 5110		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> MARGARET BARNETT		
Title (your role with the group/organisation):	PRESIDENT		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:			
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> MARGARET BARNETT		
Title (role with the group/organisation):	PRESIDENT		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	VOLUNTEER BOARD OF MANAGEMENT		
Is your organisation:			
a) Incorporated:	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Yes <input checked="" type="checkbox"/> (go to question c)</td> <td style="width: 50%;">No <input type="checkbox"/> (go to question b)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Yes <input type="checkbox"/> (go to question c)</td> <td style="width: 50%;">No <input type="checkbox"/> (go to question c)</td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)			
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>	
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>	
e) Funding source/s:			
f) Purpose:			
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
5. BANKING INFORMATION			
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>			
Full Account Name: <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]		
	Branch Location: [REDACTED]		
6. REFEREE INFORMATION			
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>			
Referee's Name:	LUKE FADDOLL		
Referee's Contact Information:	[REDACTED]		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
<p>I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.</p>		
<p>Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i></p> <p><u>90 118 781 793</u> <i>(If No, the ABN Declaration Form attached must be signed)</i></p>	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
<p>Is your group/organisation registered for GST</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information		
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<i>If Yes, provide details:</i>		
INCOME	\$ AMOUNT	
Project or event generated income:	\$ /	
Organisation's contribution:	\$ /	
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ /	
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ /	
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ /	
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	\$ /	
TOTAL (including GST):	\$ /	
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Labour	
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT	
	\$ /	
	\$ /	
	\$ /	
	\$ /	
	\$ /	
	\$ /	
	\$ /	
	\$ /	
TOTAL (including GST):	\$ /	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	19th/11/2015	
What amount of Grant funding was provided:	\$ 2000.	
When was the previous Grant acquitted (month & year):		
Group/Organisation Information		
Group/Organisation Name	SALISBURY SHARKS GOLF & SOCIAL CLUB INC	
Group/Organisation Description	NOT FOR PROFIT	
Group/Organisation Registered Address	Number/Street: [REDACTED]	
	Suburb: DIREK	Postcode: 5110
Is the Club Incorporated?	YES	
Number of Members	120	
% of Membership that reside in the City of Salisbury	98%	
Project/Event Details		
Project/Event Name	INDOOR WOOD HEATER	
Project/Event Summary		
Date(s) of Project/Event	WHEN WE RECEIVE	
Location of Project/Event:	Number/Street: AS ABOVE	
	Suburb:	Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	IT WILL INCREASE PARTICIPATION BY KEEPING THEM WARM	
How many individuals will benefit from the Project/Event?	120	
% of project/event participants that reside in the City of Salisbury	98%	
If it is an Event, is it open to the public?	YES	
How will the Project/Event be promoted?	THROUGH THE SOCIAL CLUB	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	INDOOR WOOD HEATER
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	
Total cost of Project/Event	\$ 1000 2,791
Amount of Community Grant Funding Requested	\$ 2,500
Is there any other information that you may feel is relevant to your application?	QUOTE
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p>INDOOR WOOD HEATER SCANDIA SUPREMACY SCANDIA GRAPHITE FLUE - 45 DEGREE BOND 4 M FLUE PLUS EXTENSION</p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none">1. AS ABOVE2. " "3. " "

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p>TO INCREASE COMMUNITY ATTENDANCE</p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

THE RESIDENTS OF THE CITY OF SALISBURY AND OTHER WILL BENEFIT BY THE PROPOSED PROJECT, BY KEEPING WARM IN WINTER.

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events
Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events
Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)

IT WILL BE MANAGED BY SALISBURY SHARKS GOLF & SOCIAL CLUB INC.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read; tick the S1 and S2 boxes and sign:

S1 S2

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of SALISBURY SHARKS GOLF & SOCIAL CLUB (Group/Organisation)

MARGARET BARNETT PRESIDENT and _____
(Name/Position) (Name/Position)

[Signature]
(Signature 1)

[Signature]
(Signature 2)

30/08/2017
(Date)

03.09.2017
(Date)

Contact (phone number): [Redacted]

Contact (phone number): _____

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

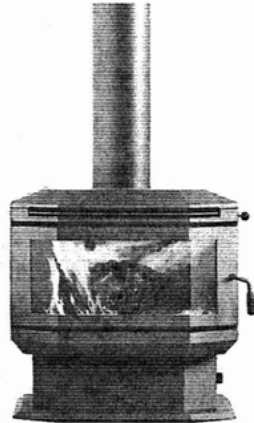
to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Nearest store Munno Para West

Today 7:00am - 9:00pm Thu 7:00am - 9:00pm

Corner Frisby and Curtis Rd (08) 7285 7000



**Scandia Supremacy 300sqm
Indoor Convection Wood Heater**

I/N: 3171224

\$2,199

Price correct as at Wed 30 Aug 2017 12:45:45 PM

You can order this product from the Special Orders desk at Munno Para West.



Special Order
Contact your nearest store to order



Get It Home
We can help you get it home

Product Description

The largest model in our premium range, the Supremacy 300 has presence in any room with its sleek lines and bay window design. This powerful yet elegant unit is capable of heating large open plan homes and commercial spaces up to 300m2.

- Supreme quality - 8mm steel firebox construction
- Supreme style - beautifully crafted bay window design
- Supreme performance - extended overnight burn times
- Supreme confidence - 15 year firebox warranty
- Supreme technology - soft touch fan controls with I/R remote

Product Details

Model Name	Supremacy 300	Model Number	SCSP300
Material	Steel Firebox Construction	Product Dimensions (mm)	W:830 H:770 L:670
Package Dimensions (mm)	W:880 H:930 L:745	Weight	247
Indoor Use	Yes	Outdoor Use	No
360 Degree Fire View	No	Heating Area (sq mtr)	300
Portable	No	Cover Included	No
Particulate Emmissions	0.9g/kg	Efficiency	69%
Heating Style	Convection	Fan Included	Yes
Firebox Construction	8mm Steel	Flue Diameter	6" / 152mm
Standards Tested	AS/NZS 4012/4013, AS/NZS 2918	Remote Fan Control	Yes



Quotation

Customer: margret barnet

Date: 30-AUG-2017

Delivery Address:

Contact:
Phone:



Delivery Instructions:

Delivery Date: 13/09/2017

We have the pleasure in submitting our Quotation No: 115619405 for the following job:

Job Address:

Summary (Refer Attachment)	Amt Excl GST	GST Payable	Amt Incl GST
AS PER ATTACHED SCHEDULE			
OUTDOOR LIVING	5,279.91	527.99	5,807.90
Prices in this quotation are valid for a period of 30 days from the date of the Quotation after which the prices may be varied			
Total	\$5,279.91	\$527.99	\$5,807.90



For further enquiries concerning this Quotation would you please contact our representative.





Quotes & Estimates

Unless our quotation/estimate specifies otherwise, it is valid only if the full quantity is ordered within 30 days. Also, the order must be for delivery within 30 days (except some special orders where we require a longer delivery lead time). If circumstances change (eg our cost price changes) then we might alter or withdraw the quotation/estimate. We will tell you if this happens. You must ensure that the quantities and specifications on which our quotation/estimate is based are correct and reflect your requirements. If you wish to change the order or product specifications we will requote the order. We will be bound to supply you the Goods when [REDACTED] accepts your order (but not before), and you will then be bound to pay for them.

Delivery

You will be charged for delivery unless otherwise specified. [REDACTED] will give you an estimated delivery date/time in good faith, but we are unable to accept liability if the delivery is late or if stock is not available in time for scheduled delivery. We will deposit your Goods at ground level on the delivery site unless you have arranged otherwise with us. You must ensure we have clear and safe access for delivery. We do not accept liability for damage to any property occurring in the course of delivery. The Goods are at your risk after delivery. Please ensure there is a person present at the delivery site who is authorised by you to accept delivery. If there is not, you authorise us to deliver the Goods anyway. If our delivery subcontractor arrives but is unable to deliver the Goods, you may be required to pay for re-delivery later.

Collection

If your Goods are being collected, please collect them within 10 days after we inform you that the Goods are ready for collection. If you do not do so, we will assume you have cancelled your order. We reserve the right to charge you in full for custom made goods which are not collected within 2 weeks.

Installation

Where we arrange for our supplier to install Goods supplied by us, you must contract separately with the installer. [REDACTED] will not be liable for any aspect of installation of Goods.

Warranties

[REDACTED] warrants that the Goods are fit for their usual purpose and are free of defects. All other warranties and representations (including any made to you verbally), except those which are non-excludable in law, are excluded. You must ensure that the Goods are suitable for your specific purpose. [REDACTED] liability to you is limited to refunding the price, replacing or repairing the Goods (at our option). We exclude liability for indirect or consequential loss (eg contractor time on site). We will not be liable for damage, loss or injury suffered as a result of any person failing to follow instructions relating to the Goods, modifying them, failing to appropriately maintain or store them or using them for an unintended purpose. You must inspect the Goods upon taking delivery and any shortage, discrepancy, defect, wrong specification or similar problem must be notified to [REDACTED] as soon as you become aware of it, and in any event within 7 days of delivery (otherwise we will not be liable for that problem later).

Payment

If you are an account customer, [REDACTED] Terms and Conditions of Supply on Credit apply to all your purchases from [REDACTED]. You must pay all amounts in respect of the Goods (plus GST) on time and without setoff. You must not backcharge or short pay any amount without our prior written agreement. However we will try and resolve any problems quickly after you notify us.

Cancellation & Returns

We will try and assist you if you wish to cancel your order or return the Goods unused, but we may require you to pay for loss we will incur as a result (for example, handling/transport costs or any re-stocking fee charged by our supplier). Some Goods, including custom made Goods, are not returnable. You agree that these terms and conditions apply to the exclusion of all others even if other terms are exchanged later.



Quotation No: 115619405

Customer: margret barnet

Date: 30-AUG-2017

Delivery Address:

Job Number:

Job Address:

Line	Item Number	Item Description	METRE or QTY	M3 or UNIT	RATE EXC GST	AMOUNT EXC GST	GST PAYABLE	AMOUNT INC GST
1	3180689	HEATER ACC SCANDIA++1.2X1.2M SLATE HEARTH	1	Each	440.91	440.91	44.09	485.00
2	3171593	HEATER SCANDIA GRAPHITE FLUE++45DEG BEND KIT RH SCF917	1	Each	90.00	90.00	9.00	99.00
3	3171607	HEATER ACC SCANDIA++STAINLESS FIRE TOOL SET	1	Each	90.82	90.82	9.08	99.90
4	3180725	HEATER ACC SCANDIA++LARGE HEATER GUARD W/DOOR <i>Shelf</i>	1	Each	250.00	250.00	25.00	275.00
5	3171521	HEATER ACC SCANDIA++6IN FLUE BRUSH KIT <i>Shelf</i>	1	Each	60.91	60.91	6.09	67.00
6	3171535	INDOOR WOOD HEATER SCANDIA++300 STACKER WOODFIRE	1	Each	1,900.00	1,900.00	190.00	2,090.00
7	3171224	INDOOR WOOD HEATER SCANDIA++SUPREMACY CONVECTION 300	1	Each	1,999.09	1,999.09	199.91	2,199.00
8	3180672	HEATER ACC SCANDIA++FLUE KIT FOR 3170518/20/21 S2^ <i>Shelf</i>	1	Each	361.82	361.82	36.18	398.00
9	3170783	HEATER ACC SCANDIA++FLUE EXTENS EXTERNAL1M SCF902	1	Each	86.36	86.36	8.64	95.00
GRAND TOTAL			9			5,279.91	527.99	5,807.90

*** Quote Valid until 29-SEP-2017 ***

All care taken but no responsibility accepted for any errors or omissions. It is the customer's responsibility to confirm all items and quantities prior to any order being accepted.

*** This quote is strictly confidential ***



Quotes & Estimates

Unless our quotation/estimate specifies otherwise, it is valid only if the full quantity is ordered within 30 days. Also, the order must be for delivery within 30 days (except some special orders where we require a longer delivery lead time). If circumstances change (eg our cost price changes) then we might alter or withdraw the quotation/estimate. We will tell you if this happens. You must ensure that the quantities and specifications on which our quotation/estimate is based are correct and reflect your requirements. If you wish to change the order or product specifications we will requote the order. We will be bound to supply you the Goods when [REDACTED] accepts your order (but not before), and you will then be bound to pay for them.

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You will be charged for delivery unless otherwise specified. [REDACTED] will give you an estimated delivery date/time in good faith, but we are unable to accept liability if the delivery is late or if stock is not available in time for scheduled delivery. We will deposit your Goods at ground level on the delivery site unless you have arranged otherwise with us. You must ensure we have clear and safe access for delivery. We do not accept liability for damage to any property occurring in the course of delivery. The Goods are at your risk after delivery. Please ensure there is a person present at the delivery site who is authorised by you to accept delivery. If there is not, you authorise us to deliver the Goods anyway. If our delivery subcontractor arrives but is unable to deliver the Goods, you may be required to pay for re-delivery later.

Collection

If your Goods are being collected, please collect them within 10 days after we inform you that the Goods are ready for collection. If you do not do so, we will assume you have cancelled your order. We reserve the right to charge you in full for custom made goods which are not collected within 2 weeks.

Installation

Where we arrange for our supplier to install Goods supplied by us, you must contract separately with the installer. [REDACTED] will not be liable for any aspect of installation of Goods.

Warranties

[REDACTED] warrants that the Goods are fit for their usual purpose and are free of defects. All other warranties and representations (including any made to you verbally), except those which are non-excludable in law, are excluded. You must ensure that the Goods are suitable for your specific purpose. [REDACTED] liability to you is limited to refunding the price, replacing or repairing the Goods (at our option). We exclude liability for indirect or consequential loss (eg contractor time on site). We will not be liable for damage, loss or injury suffered as a result of any person failing to follow instructions relating to the Goods, modifying them, failing to appropriately maintain or store them or using them for an unintended purpose. You must inspect the Goods upon taking delivery and any shortage, discrepancy, defect, wrong specification or similar problem must be notified to [REDACTED] as soon as you become aware of it, and in any event within 7 days of delivery (otherwise we will not be liable for that problem later).

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If you are an account customer, [REDACTED] Terms and Conditions of Supply on Credit apply to all your purchases from [REDACTED]. You must pay all amounts in respect of the Goods (plus GST) on time and without setoff. You must not backcharge or short pay any amount without our prior written agreement. However we will try and resolve any problems quickly after you notify us.

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We will try and assist you if you wish to cancel your order or return the Goods unused, but we may require you to pay for loss we will incur as a result (for example, handling/transport costs or any re-stocking fee charged by our supplier). Some Goods, including custom made Goods, are not returnable. You agree that these terms and conditions apply to the exclusion of all others even if other terms are exchanged later.

Applicant Organisation Information		
GROUP / ORGANISATION DETAILS		
Name:	SALISBURY SHARKS GOLF & SOCIAL CLUB ^{LINC}	
Address:	DIMENT ROAD	
Suburb:	DIREK	Postcode: 5110
CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)		
Name:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> MARGARET BARNETT	
Title (your role with the group/organisation):	PRESIDENT	
Address:	[REDACTED]	
Phone:	Landline: [REDACTED]	Mobile: [REDACTED]
Email:	[REDACTED]	
COMMUNITY GRANT RESPONSIBILITY		
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> MARGARET BARNETT	
Title (role with the group/organisation):	PRESIDENT	
GROUP / ORGANISATION MANAGEMENT DETAILS		
How is your group/organisation managed:	VOLUNTEER BOARD OF MANAGEMENT	
Is your organisation:		
a) Incorporated:	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
ASIC Registration Number:		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Parent Organisation		
Name:		
ASIC Registration Number:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
6.1 Is your organisation endorsed with Government (DGR) status or Taxation Office or Charities and Not-for-profits?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
6.2 Is your organisation funded?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<i>(evidence must be attached to this application)</i>		
<i>(go to question e & f)</i>		
Funding source/s:		
Purpose:		
6.3 Is your organisation a charity (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
7. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: Salisbury SHARKS GOLF & Social club <i>Do not provide account or BSB numbers*</i>	Financial Institution Name: BANK SA	
	Branch Location: SALISBURY	
8. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	LUKE FADDON	
Referee's Contact Information:	[REDACTED]	

Please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small> 90 118 781 793 <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information		
Does your project generate income (e.g. entry fees etc.)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	\$ AMOUNT	
Project generated income:	\$	/
Organizational contribution:	\$	/
Income received from other Grants: <small>(Please specify the source, product or service and estimated amount of funding requested)</small>	\$	/
Income received from sponsors: <small>(Please specify the source, product or service and estimated amount of funding requested)</small>	\$	/
Other funding: <small>(Please specify the source, product or service and estimated amount of funding requested)</small>	\$	/
Have you sought any other funding for the project: <small>(Please specify the source and amount of funding requested)</small>	\$	/
TOTAL (including GST):	\$	/
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Labour	
EXPENSES <small>(Specify the proposed expense budget by item:)</small>	\$ AMOUNT	
Bend Kit	\$	99
Heater	\$	2199
Flute	\$	398
Flute	\$	95.
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	1006 \$	2791

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

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Summary of Project/Event Information	
Is the funding for:	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	INDOOR WOOD HEATER
Date of Project/Event <small>(or "Ongoing" if applicable)</small>	
Total Cost of Project/Event	\$ 2,791
Amount of Community Grant Funding Requested	\$ 2,500
Are there any other information that you feel is relevant to your application?	QUOTE
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <small>(please check all that apply)</small>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	19 th /11/2015	
What amount of Grant funding was provided:	\$ 2000.	
When was the previous Grant acquitted (month & year):		
Group/Organisation Information		
Group/Organisation Name	SALISBURY SHARKS GOLF & SOCIAL CLUB INC	
Group/Organisation Description	NOT FOR PROFIT	
Group/Organisation Registered Address	Number/Street: [REDACTED]	Suburb: DIERK Postcode: 5110
Is the Club Incorporated?	YES	
Number of Members	120	
% of Membership that reside in the City of Salisbury	98%	
Project/Event Details		
Project/Event Name	INDOOR WOOD HEATER	
Project/Event Summary		
Date(s) of Project/Event	WHEN WE RECEIVE	
Location of Project/Event:	Number/Street: AS ABOVE	Suburb: Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	IT WILL INCREASE PARTICIPATION BY KEEPING THEM WARM	
How many individuals will benefit from the Project/Event?	120	
% of project/event participants that reside in the City of Salisbury	98%	
If it is an Event, is it open to the public?	YES	
How will the Project/Event be promoted?	THROUGH THE SOCIAL CLUB	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 2,500
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
INDOOR WOOD HEATER	\$ 2,199
4m FLOOR	\$ 398
EXTENSION	\$ 95
CEILING BEND	\$ 99
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,791
Quote Attached:	<input checked="" type="checkbox"/> Yes
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input type="checkbox"/> No
	<i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered
 Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

INDOOR WOOD HEATER SCANDIA SUPPLY
 SCANDIA GRAPHITE FLUE - 65 DEGREE BOND
 4M FLUE PLUS EXTENSION

Project will be managed weekly and be cleaned out when needed, and flue once a year, be managed by Social club and owners.

mb

Attachments

There are no attachments relating to the Project or Event Scope.

The following documents are attached relating to the Project or Event Scope:

1. AS ABOVE
2. " "
3. " "

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

TO INCREASE COMMUNITY ATTENDANCE

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

THE RESIDENTS OF THE CITY OF SALISBURY AND OTHER WILL BENEFIT BY THE PROPOSED PROJECT BY KEEPING WARM IN WINTER.

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events
Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events
Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)

IT WILL BE MANAGED BY SALISBURY SHARKS GOLF & SOCIAL CLUB INC.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Item 7.2.5 - Attachment 2 - 25/2017: Salisbury Sharks Golf and Social Club Inc. - Additional Information

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of SALISBURY SHARKS GOLF & SOCIAL CLUB (Group/Organisation)

MARGARET BARNETT PRESIDENT and

(Name/Position) Secretary. at

[Signature]
(Signature 1)

[Signature]
(Signature 2)

30/09/2017
(Date)

03-09-2017
(Date)

Contact (phone number): [Redacted]

Contact (phone number):

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

[Handwritten mark]

Meeting held on the Tuesday 1st of August at Salisbury Country Golf Links – Meeting Opened 7.30pm.

Present – Natasha Faddoul, John Pucinni, Linda Caruso, Joe Cavallaro, Rocco Caruso, and Wally Wajwoda. Apologies from Margret Barnett and Martin Prosper.

Previous meeting minutes read.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

General Business:

[REDACTED]

Joe Cavallaro moved that we approach council for assistance in the purchase of an open fire. Second John Pucinni Caries. '

[REDACTED]

[REDACTED]

No further business.

Meeting closes at 9.05pm.

Next meeting is Tuesday 28th November.

ITEM	7.2.6
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	27/2017: Shrimad Rajchandra Mission Dharampur (Australia) Limited - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Shrimad Rajchandra Mission Dharampur (Australia) Limited Application is submitted to the Sport, Recreation and Grants Committee for information.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 27/2017: Shrimad Rajchandra Mission Dharampur (Australia) Limited - Application

1. BACKGROUND

- 1.1 Shrimad Rajchandra Mission Dharampur (Australia) Limited has not received prior Community Grants Program funding.
- 1.2 The Application is deemed ineligible in accordance with section 8 of the Guidelines and Eligibility Criteria.

2. REPORT

- 2.1 The Shrimad Rajchandra Mission Dharampur (Australia) Limited Application is deemed ineligible for Community Grants Program funding in accordance with the Guidelines and Eligibility Criteria section 8. *Eligibility to Apply*, as the organisation:
 - does not hold a current bank account in South Australia; and
 - is located outside of South Australia.
- 2.2 Shrimad Rajchandra Mission Dharampur (Australia) Limited was advised that the application is ineligible.

- 2.3 Gurjari SA Inc. has consequently submitted a Community Grants Program Application for this event (Application Reference 34/2017; Agenda Item 7.2.13 – 13/11/2017).
- 2.4 The Shrimad Rajchandra Mission Dharampur (Australia) Limited Application is submitted for information to the Sport, Recreation and Grants Committee.

3. CONCLUSION / PROPOSAL

- 3.1 Shrimad Rajchandra Mission Dharampur (Australia) Limited is deemed ineligible for Community Grants Program funding in accordance with the Guidelines and Eligibility Criteria section 8. due to the organisations registration and bank account being in Epping, New South Wales.
- 3.2 The Shrimad Rajchandra Mission Dharampur (Australia) Limited Application is submitted for information as per clause 11.6 of the Community Grants Program Guidelines and Eligibility Criteria:

Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

From: Pippa Webb [REDACTED]
Sent: Monday, 25 September 2017 4:46:37 PM
To: Bronwyn Hatswell
Subject: FW: Grant Application form and request

Pippa Webb
General Manager
Community Development

[REDACTED]
City of Salisbury
12 James St, Salisbury, SA, 5108
P: 08 8406 8222
F: 08 8281 5466
TTY: 08 8406 8596
W: www.salisbury.sa.gov.au

From: saloni upadhyay [REDACTED]
Sent: Monday, 25 September 2017 4:35 PM
To: Beau Brug; Pippa Webb
Subject: Grant Application form and request

Dear Peppa,

Thankyou for the information that you shared with us.
We have now filled up the grant application form for your consideration, hoping to get a positive response.

As mentioned to Beau, it is a play that highlights the values of expanding one's capacity to love and give selflessly, respecting diversity, fostering trust and building lasting communities.

All further details are attached.

If you need any further clarification please don't hesitate to get back to me

Thank you once again to both of you for showing a path

Regards,
Saloni Upadhyay
JP
[REDACTED]



Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



City of Salisbury
The Living City

live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,
this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	SHRIMAD RAJCHANDRA MISSION DHARAMPUR (AUSTRALIA) LI		
Address:	[REDACTED]		
Suburb:	Windsor Gardens Postcode: 5087		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr SANJAY SHAH		
Title (your role with the group/organisation):	COORDINATOR		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Other: SANJAY SHAH		
Title (role with the group/organisation):	COORDINATOR		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	THROUGH VOLUNTEERS. NO PAID STAFF EMPLOYED		
Is your organisation:			
a) Incorporated:	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center; width: 50%;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	37620 862 955		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 50%;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center; width: 50%;"> No <input type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>FUND RAISING ACTIVITIES, DONATIONS</i>	
f) Purpose:	<i>STRENGTHEN MULTICULTURALISM & COMMUNITY DEVELOPM</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>SHRIMAD RAJCHANDRA MISSION DHARAMPUR, AI</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	
	Branch Location: <i>EPPING</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>JITEN PATEL</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small> 3 7 6 2 0 8 6 2 9 5 5 <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 12,000
Organisation's contribution:	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$ 3,000
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$ 1,300
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 16,300
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Volunteers will dedicate time and effort to sell tickets, promote the show, host the artists and fund the shortfall through personal donations</i>
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
<i>Artist fees</i>	\$ 2,500
<i>Venue hire</i>	\$ 1,500
<i>Audio visual hire</i>	\$ 2,700
<i>Advertising, promotion, printing</i>	\$ 2,600
<i>Insurance</i>	\$ 500
<i>Travel and Transportation</i>	\$ 3,500
<i>Catering</i>	\$ 4,500
<i>Miscellaneous, booking portal etc</i>	\$ 500
TOTAL (including GST):	\$ 18,300

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	<i>'YUGPURUSH'- A PLAY ON GANDHI AND HIS MENTOR</i>
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	<i>3rd December, 2017</i>
Total cost of Project/Event	<i>\$ 18,300</i>
Amount of Community Grant Funding Requested	<i>\$ 2,000</i>
Is there any other information that you may feel is relevant to your application?	<i>The Yugpurush play highlights the values of expanding one's capacity to love and give selflessly, respecting diversity, supporting truth, fostering trust and building lasting communities. It brings to the forefront a powerful experience of looking within, upholding fearlessness rather than succumbing to racial hatred and in the process transforming character and consciousness</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: <i>1. Yugpurush Factsheet 2. Letter of support from the High Commissioner of India to Australia</i>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input checked="" type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes
	<input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	SHRIMAD RAJCHANDRA MISSION DHARAMPUR AUSTRALIA LL
Group/Organisation Description	COMMUNITY DEVELOPMENT
Group/Organisation Registered Address	Number/Street: [REDACTED] Suburb: EPPING Postcode: 2121
Is the Club Incorporated?	YES
Number of Members	NO FORMAL MEMBERSHIP
% of Membership that reside in the City of Salisbury	%
Project/Event Details	
Project/Event Name	YUGPURUSH - THEATRICAL PRODUCTION
Project/Event Summary	GANDHI'S INSPIRATION FOR NON VIOLENCE
Date(s) of Project/Event	3RD DECEMBER, 2017
Location of Project/Event:	Number/Street: SCOTT THEATRE, UNIVERSITY OF ADELAIDE Suburb: ADELAIDE Postcode: 5000
How will the Project/Event benefit the residents of the City of Salisbury?	The play is a tribute to the triumph of multiculturalism and tolerance of different cultures over racial hatred and bigotry
How many individuals will benefit from the Project/Event?	Apart from the patrons of the show, the message will resonate through the wider community
% of project/event participants that reside in the City of Salisbury	% 25%
If it is an Event, is it open to the public?	Yes <input type="checkbox"/>
How will the Project/Event be promoted?	Advertisement through social media, radio, TV and print media

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>We are bringing an unique theatrical production called Yugpurush to Adelaide. It describes the relatively untold story of one of the main sources of inspiration of the great Indian freedom fighter - Mahatma Gandhi. Shrimad Rajchandra was a brilliant spiritual luminary whose profound wisdom and spiritual awakening shaped Gandhi's ideology and beliefs. Employing non violent civil disobediences, Gandhi led India to independence and inspired movements for civil rights and freedom across the world. The Yugpurush play seeks to create awareness of Gandhi's ideology that can be considered as a radical alternative in today's age of 'fire and fury'.</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. <i>Yugpurush Fact sheet</i> 2. 3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>The awareness of the power of truth, compassion and non violence that the Yugpurush play will create is likely to be an eye opener and inspiration to the diverse community groups. It is an entirely non religious concept that resonates across all cultures and celebrates the diversity of humanity across racial and religious differences. It promotes harmonious living and tolerance and respect for fellow citizens.</i></p>



to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>The BAPS Swaminarayan association is a very strong supporter of the cause is endorsing the shows to its 500+ members. Several of its members are residents of the City of Salisbury. We are approaching various other Churches, the Buddhist association and other community groups to have them involved in the event.</i></p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. <i>Yugpurush Factsheet</i> 2. 3.

Project or Event Management
<p><u><i>Ongoing Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p>
<p><u><i>One-off Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>This is an one off project that is managed by a team of dedicated volunteers. They are committed to selflessly work in promoting and funding the event through personal time, effort and meeting the shortfall in funding.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration		
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>		
<p>Please read, tick the S1 and S2 boxes and sign:</p>		
S1	S2	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
I acknowledge that I am authorised to make this application on behalf of the Organisation.		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
I acknowledge that the information provided in this application is true and correct.		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.		
<p>On behalf of <u>SHRIMAD RAJCHANDRA MIU</u> (Group/Organisation)</p>		
<p>SANJAY SHAH / (Name/Position)</p>	<p>and</p>	<p>SALONI UPADHYAY / (Name/Position)</p>
 _____ (Signature 1)		 _____ (Signature 2)
_____ 24 September 2017 (Date)		_____ 24 September 2017 (Date)
Contact (phone number): XXXXXXXXXX		Contact (phone number): XXXXXXXXXX

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

High Commissioner

Phone : +61-2-6273 1920
Fax : +61-2-6273 3328
E-mail : hc@hcindia-au.org



भारत का उच्चायोग, कैनबरा
HIGH COMMISSION OF INDIA
3-5 Moonah Place, Yarralumla
Canberra, ACT 2600
AUSTRALIA

No.CAN/HC/2017

14 August 2017

Dear Shri Ghelani,

It was a pleasure to meet you on 9th August and know about the play "Yugpurush" depicting the relationship between Mahatma Gandhi and Shrimad Rajchandraji, whose 150th birth anniversary is being celebrated this year. You also informed me that Hon'ble Prime Minister of India released commemorative stamps and coins honouring Shrimad Rajchandraji in June, 2017.

I am sure that the play "Yugpurush", which has been performed successfully in many cities in Europe and America, will also find a resonance in Australia.

Your efforts and support from various community groups, agencies and sponsors would make this a successful project. You have assurance of my full support for this endeavour.

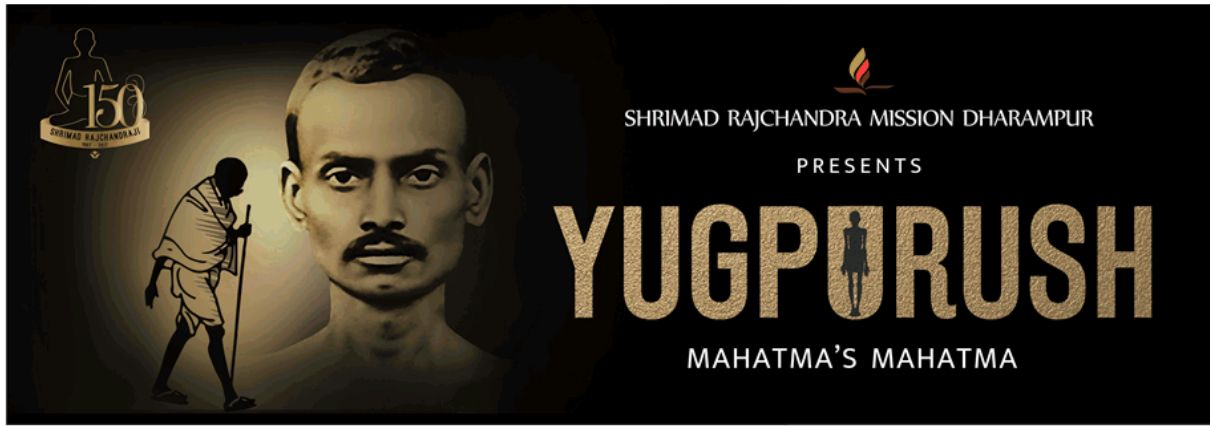
With best wishes,

Yours sincerely,

(A M Gondane)

Shri Dhaval Ghelani
President
SRMD Australia
[REDACTED]
EPPING NSW 2121.

YUGPURUSH FACT SHEET



SHRIMAD RAJCHANDRAJI

Shrimadji was born to Smt. Devba and Shri Ravjibhai on the auspicious day of Kartik Purnima in V.S. 1924 (November 9, 1867) at Vavana (Gujarat, India). At the young age of 7, on witnessing the burning pyre of an acquaintance, He underwent unprecedented mental churning thus attaining Jatismaranjan (a recollection of several past lives).

He was endowed with extraordinary power called shatavdhan (performing hundred tasks simultaneously). Rather than publicly exhibiting them, He chose to ignore them, focusing solely on self-realization. Despite a powerful intrinsic sentiment of detachment and a burning desire for renunciation, at the age of 20, He had to tie the knot of marriage and engage in business.

At the age of 23, He attained shuddh samyak darshan (right belief). After the age of 28, He began to spend 4 to 6 months of the year in the seclusion of jungles, mountains and remote places, effortlessly leading an austere life. Composed in a single sitting of only one and a half hours, Shri Atmasiddhi Shastra is the prime jewel amongst His writings. On Chaitra Vad Pancham V.S. 1957 (April 9, 1901) at Rajkot, this Enlightened Soul left His mortal body in a state of complete awareness. In the short span of 33 years, He not only soared high in the spiritual skies but was also instrumental in directing many others to the path of enlightenment.

His preaching have been compiled and published in an invaluable volume entitled 'Shrimad Rajchandra' which, even today, continues to quench the thirst of true seekers.

SHRIMAD RAJCHANDRAJI & GANDHIJI

Mahatma Gandhi, the Father of the Nation, was captivated in spiritual matters most by Shrimadji, as by none other. Gandhiji's has publicly acknowledged Shrimad Rajchandraji as his foremost spiritual guide in the 'Modern Review', June 1930. He has quoted "*I have said else where that besides Kavi (Shrimadji), Ruskin and Tolstoy have contributed in forming my intrinsic character; but Kavi has had a more profound effect because I had come in personal and intimate contact with Him.*" -

A Close Association

The first meeting with Shrimadji led to deep-rooted impression on Gandhiji. It happened in V.S. 1947, in Mumbai on Gandhiji's return from England. He was two years younger than Shrimadji, and in the first meeting, instantly took to His liking. Subsequent meetings ensued in the two years that Gandhiji spent in Mumbai, where Gandhiji would visit Shrimadji's office on a regular basis, posing doubts, which Shrimadji would resolve with utmost ingenuity. In those visits Gandhiji intently observed Shrimadji's way of life. As the association grew, his respect for Shrimadji grew in leaps and bounds. The ease with which He performed His duties as a pearl and diamond jeweler with a perfectly detached attitude amazed Gandhiji.

In tribute, Gandhiji writes, "*Raichandbhai's commercial transactions covered hundreds of thousands. He was a connoisseur of pearls and diamonds. No knotty business problem was too difficult for him. But these things were not the centre round which his life revolved. That centre was the passion to see God face to face. Amongst the things on his business table, there were invariably to be found some religious book and his diary. The moment he finished his business he opened the religious book or the diary. Much of his published writing is a reproduction from this diary. And I saw him thus absorbed in Godly pursuits in the midst of business, not once or twice, but very often. I never saw him lose his state of equipoise.*" [The Story of My Experiments with Truth, Part II, Chapter 26, Raichandbhai.]

Gandhiji says, "*The man who, immediately on finishing his talk about weighty business transactions, begins to write about the hidden things of the spirit could evidently not be a businessman at all, but a real seeker after Truth.*"

Even after Gandhiji moved to South Africa, the meetings continued through letters. This close association with Shrimadji, in person in Mumbai and then through correspondence from South Africa, contributed a great deal in molding Gandhiji's character. In fact, he attributes his strong foundation of truth, non-violence and self-improvement, to Shrimadji. This beautiful association continued intermittently for several years till the end of Shrimadji's life.

Spiritual Guide

In South Africa, Gandhiji was faced with constant pressure from his Christian and Muslim friends to adopt their faith. In this moment of spiritual crisis, he resorted to Shrimadji for help, conveying his doubts through 27 questions by post. Shrimadji's judicious, direct, and pertinent answers resolved his doubts and restored his faith in Hinduism. There remained no question of converting to another faith. This letter along with two others is included in the volume titled 'Shrimad Rajchandra'. However, it is certain that the correspondence was far more than this, because Gandhiji mentions in his autobiography that he remained in touch with Shrimadji through letters till the very end.

Influence of Shrimadji's Teachings

Shrimadji's teachings left an indelible mark on Gandhiji. Shrimadji's priceless letters and compositions were his constant companions - physically and mentally. He contemplated upon them and he also often recited Shrimadji's poem 'Nirakhine Nav Yauvana' to strengthen his belief in celibacy. He had also rendered Shri Atmasiddhi Shastra into English prose. In fact, he had carried this text of Shri Atmasiddhi Shastra and some of the letters from Shrimadji with him to London - but the entire bundle was lost on a bus journey. Shrimadji's unique composition, 'Aparva Avsar Evo Kyare Aavshe?' was one of Gandhiji's favourite compositions, which was included in his 'Ashram Bhajanavali' - a collection of devotional songs sung at his daily public prayer meetings.

Gandhiji writes about Shrimadji's works, "*The lines of his poem, 'When Will That Unique Moment Come?' (Apurva Avasar Evo Kyare Aavshe) are soaked in the spirit of detachment, which I have seen epitomised in every moment of Shrimad's life during my last two years of deep and abiding friendship with him. His writings are unique in that, they unfold his real experience and do not contain even a single grain of artificiality. I have never seen him writing a single line with the ulterior motive of pleasing others.*" [Raichandbhaina Ketlak Smarano – Shri Rajchandra Jeevanyatra tatha vicharratno, page 94]

Gandhiji says, "*It is my firm belief that those who want to free themselves from the torture of their souls, and are eager to know what is their main duty in this life, will gather a lot from Shrimad's writings, then may he be a Hindu and for that matter, follower of any other religion.*" [Raichandbhaina Ketlak Smarano – Shri Rajchandra Jeevanyatra tatha vicharratno, page 89]

Heartfelt Tributes to Shrimadji

With great reverence Gandhiji mentions Shrimadji in his writings. His deep devotion for Shrimadji, can be particularly seen in the chapters 'Raichandbhai', 'Religious Ferment', Comparative autobiography.

Shri Revashankar Jagjivanbhai even requested Gandhiji to author the preface to the second edition of 'Shrimad Rajchandra', to be published by Paramshrut Prabhavak Mandal in V.S. 1982. Gandhiji agreed and wrote an article titled, 'Raichandbhai na Ketlak Smarano'. In it, he incorporated the reminiscences of Shrimadji he had written earlier in Yervada Jail after completing and making several additions to them. He paid glorious tributes to Shrimadji on several occasions, such as, being present at the celebrations of Shrimadji's birth anniversary in Rajkot and Wadhwan; celebrating Shrimadji's birth anniversary on kartik purnima, at Kochrab Ashram, near Ahmedabad, and later at Sabarmati Ashram. Gandhiji took these opportunities to publicly acknowledge his indebtedness and express his heartfelt gratitude to Shrimadji. About such a saintly personality Gandhiji adds, "*We are all worldly people whereas Shrimad was not of this world. We will have to take many births whereas for Shrimad perhaps one birth is sufficient. We will perhaps be running away from liberation whereas Shrimad was advancing towards liberation at a very fast pace.*" [Raichandbhaina Ketlak Smarano – Shri Rajchandra Jeevanyatra tatha vicharratno, page 88-89]

Contribution to the Nation

Gandhiji's memorable accounts on Shrimadji testify the profound influence that Shrimadji's personality exerted on the Mahatma's life. Shrimadji's emphasis on truth, compassion and non-violence in every walk of life, later crystallised as the fundamentals of Gandhism, which played a significant role in the Indian struggle for independence. In the history of India, the success of Gandhiji's non-violent struggle as a means of achieving freedom will be engraved in golden letters. Even in the history of the world his unique contributions will be immortalised.

Gandhiji, who has been praised by the whole world as a messenger of non-violence, will ever remain indebted to the teachings of Shrimadji. Thus the role of Shrimadji's spiritual teachings in the regeneration of a new India can hardly be exaggerated.

The inner bond between Shrimadji and Mahatma Gandhi initiated a brilliant new chapter, not only in their own lives, or in the history of Gujarat, but in the cultural, political and spiritual history of the entire nation.

HIGHLIGHTS OF SHRIMADJI AND GHANDHIJI'S RELATIONSHIP

- Shrimadji was Gandhiji's friend, philosopher and guide
- Gandhiji's deep dedication to Shrimadji is apparent in the chapter entitled 'Raychandbhai' in his autobiography 'The Story of My Experiments with Truth.' He also mentions Shrimadji in the chapters, 'Religious Ferment', 'Comparative Study of Religions' and 'Brahmacharya'.
- When Gandhiji was sent to London to put forward the plight of the Indians in South Africa, he carried some letters that Shrimadji had written to him as well as an English translation of 'Shri Atmasiddhi Shastra' - Shrimadji's philosophical magnum opus, translated by Gandhiji himself.
- Shrimadji's distinctive composition, 'Apurva Avsar Evo Kyare Aavshe?' was one of Gandhiji's favourites. It was included in the 'Ashram Bhajanavali' - a collection of devotional songs sung at daily prayer meetings. Gandhiji often recited Shrimadji's poem 'Nirakhine Nav Yauvana' to strengthen his belief in celibacy.
- Gandhiji prepared an article entitled, 'Some Recollections of Raychandbhai', in which he extensively extolled Shrimadji. He wrote this article while he was jailed in Yerwada, Pune.
- Gandhiji once said, "*I have drunk to my heart's content the nectar of religion that was offered to me by Shri Raichandbhai". Raichandbhai hated the spread of irreligion in the name of religion and he condemned lies, hypocrisy and such other vices, which were getting a free hand in his time. He considered the whole world as his relative and his sympathy extended to all living beings of all ages*".

YUGPURUSH – THE PLAY

Commemorating the glorious occasion of Shrimad Rajchandraji's 150th birth anniversary year, under the able guidance of Pujya Gurudevshri Rakeshbhai, Shrimad Rajchandra Mission Dharampur presents the theatre production, **Yugpurush – Mahatma's Mahatma**.

Yugpurush is a heart-touching and riveting portrayal of the profound spiritual relationship between Shrimadji and Gandhiji. Experience Gandhiji's internal and external journeys unfold under the inspiration of his spiritual mentor. Yugpurush highlights the values of expanding one's capacity to love and give selflessly, respecting diversity, supporting truth, fostering trust, and building lasting communities. It brings to the forefront a powerful experience of looking within, upholding truth and fearlessness, as well as transforming character and consciousness.

Director: The Gujarati play is directed by acclaimed director Rajesh Joshi of 'Code Mantra' fame.

Script: Uttam Gada of 'Maharathi' fame.

Music: Sachin - Jigar.

Duration: 120 minutes with intermission.

Languages: Gujarati, Hindi, Marathi, English, Kannada, Bengali

YUGPURUSH – THE GLOBAL PHENOMENON

- More than 600 shows completed in 7 months, since its premiere in November 2016.
- Close to half a million viewers touched
- More than 200 cities hosted Yugpurush
- Other than India, Yugpurush was played in UK, Europe, USA, Canada, Dubai, Muscat, Kenya.

YUGPURUSH AUSTRALIA

Yugpurush is touring Australia-NZ-Fiji this November with 8 shows planed in Australia and one each in Auckland & Fiji.

Australian shows include: three in Sydney, and one each in Brisbane, Melbourne, Canberra, Adelaide & Perth.

FUNDRAISING EFFORT

As an entirely charitable endeavour organised by SRMD Australia, all surplus proceeds will support the construction of a new 200-bed multi-specialty charity hospital for the underprivileged population in Dharampur, in Valsad district of south Gujarat. Close to 2 million people in the district will be helped immensely by this hospital.

TESTIMONIALS

- Chief ministers of Maharashtra, Gujarat, Karnataka, Madhya Pradesh & Chhatisgarh have praised this theatrical masterpiece.
- Yugpurush has enjoyed tremendous success all over the world with audiences from diverse backgrounds, age and communities acclaiming this drama.

AWARDS

- Dadasaheb Phalke Excellence Award for Best Drama – 2017
- The 16th Annual Transmedia Gujarati Screen & Stage Awards –
 - i) Best drama – Mumbai
 - ii) Best Director – Rajesh Joshi
 - iii) Best Supporting Actor – Pulkit Solanki

RECOGNITION BY THE INDIAN GOVERNMENT

- Honourable Prime Minister of India, Narendra Modi, recognised the importance of 150th birth anniversary of Shrimad Rajchandraji.
- Government of India has released commemorative stamps and coins on June 29.

ITEM	7.2.7
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	28/2017: One Life Community Assist Ltd - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The One Life Community Assist Ltd Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 28/2017: One Life Community Assist Ltd be awarded the amount of **\$2,500.00** to assist with the purchase of advertising and temporary fencing for the 2017 Christmas Carols event as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 28/2017: One Life Community Assist Ltd - Application
2. 28/2017: One Life Community Assist Ltd - Additional Information

1. BACKGROUND

- 1.1 One Life Community Assist Ltd has not received prior Community Grants Program funding.

2. REPORT

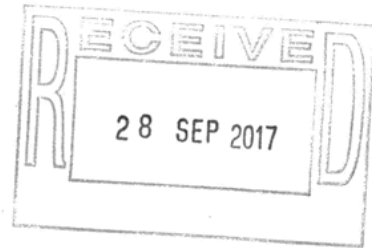
- 2.1 One Life Community Assist Ltd is registered as an 'Australian Public Company, Limited by Guarantee' and is registered with the Australian Charities and Not-for-Profits Commission (ACNC).
- 2.2 The One Life Community Assist Ltd Application meets the eligibility criteria for funding consideration for the upper limit Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The One Life Community Assist Ltd Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	ONE LIFE Community Assist		
Address:	13-15 ORMSBY AVENUE		
Suburb:	PARAFIELD GARDENS Postcode: 5107		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr Jeffery MARSHALL		
Title (your role with the group/organisation):	Director		
Address:	13-15 ORMSBY AVENUE PARAFIELD GARDENS SA 5107.		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Other: Jeffery MARSHALL		
Title (role with the group/organisation):	Director		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:			
Is your organisation:			
a) Incorporated:	<table border="0"> <tr> <td style="text-align: center;">Yes <input checked="" type="checkbox"/> (go to question c)</td> <td style="text-align: center;">No <input type="checkbox"/> (go to question b)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	138770626		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0"> <tr> <td style="text-align: center;">Yes <input type="checkbox"/> (go to question c)</td> <td style="text-align: center;">No <input type="checkbox"/> (go to question c)</td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input checked="" type="checkbox"/> <small>(evidence must be attached to this application)</small> ACNC Summary Attached.	No <input type="checkbox"/>
d) Government Funded: <small>(If Yes, please list funding source/s and purpose in part e & f)</small>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: ONE LIFE Community Assist <small>*do not provide account or BSB numbers*</small>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	MR Beau Brug	
Referee's Contact Information:	bbrug@salisbury.sa.gov.au 84668222	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<u>92138770626</u> <small>(If No, the ABN Declaration Form attached must be signed)</small>		
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$0
Organisation's contribution:	\$ 500.00
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$0
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$0
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$0 500.00
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Time Setting up / Cleaning up
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
Advertising - Signs	352.00
- FLYERS	1077.50
	398.42
Security	-
Stage	770.00
Sound	2200.00
Temp Fencing	924.00
Advertising - Newspaper	1500.00
	-
TOTAL (including GST):	\$0 7221.92

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	2017 Christmas CAROLS
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	10th December 2017
Total cost of Project/Event	so 7221-92
Amount of Community Grant Funding Requested	£ 7221-92
Is there any other information that you may feel is relevant to your application? <input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <small>(go to Group/Organisation Information)</small>
When was the Grant funding received (month & year):		
What amount of Grant funding was provided:		
When was the previous Grant acquitted (month & year):		
Group/Organisation Information		
Group/Organisation Name	ONE LIFE COMMUNITY ASSIST	
Group/Organisation Description	Public Benevolent Institution	
Group/Organisation Registered Address	Number/Street: 13-15 ORMSBY AVENUE Suburb: PARAFIELD GARDENS Postcode: S107	
Is the Club Incorporated?	YES	
Number of Members	75	
% of Membership that reside in the City of Salisbury	100 %	
Project/Event Details		
Project/Event Name	2017 CHRISTMAS CARDS	
Project/Event Summary	Christmas Cards For Community Free event.	
Date(s) of Project/Event	10 th December 2017	
Location of Project/Event:	Number/Street: 15 SHEPHERDSON RD Suburb: PARAFIELD GARDENS Postcode: S107	
How will the Project/Event benefit the residents of the City of Salisbury?	OPPORTUNITY For Locals to Connect & Celebrate the Spirit of Christmas in a Safe & friendly environment	
How many individuals will benefit from the Project/Event?	500 to 1000	
% of project/event participants that reside in the City of Salisbury	100 %	
If it is an Event, is it open to the public?	YES	
How will the Project/Event be promoted?	Letterbox Drops, Radio Station, PG High School, Church advertising. Uniting + Anglican Churches in Parafield Gardens.	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 0
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Advertising Signs	\$ 352.00
Advertising Flyers	\$ 1077.50
Security	\$ 398.42
Stage	\$ 770.00
Sound	\$ 2200.00
Temp Fencing	\$ 924.00
Advertising Newspaper	\$ 1500.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 0 7221.92.
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event:

Community / Christmas Carols so that all in
Community can Celebrate the Christmas spirit.
this will be a free event for community

Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
 - 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

Residents of the City of Salisbury will have a
chance to get together & celebrate the Christmas spirit
in a safe & friendly environment with in time slot
suitable for children to be able to attend.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event
<p>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community: (include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.)</p> <p>Uniting Church Parafield Garden - Advertising + Attending event Anglican Church Parafield Garden - " " " " Parafield Gardens High School - providing oval for event - Advertising in School. ONE Life church - organising event - Advertising + Attending event.</p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event. <input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u> Describe how the proposed project or event will be managed into the future: (outline how you will ensure sustainability and achieve outcomes for the project or activity)</p> <p><u>One-off Projects or Events</u> Describe how the proposed project or event will be managed: (outline how you will achieve outcomes for the project or activity)</p> <p>Plans to make an annual event to celebrate the festival at that time of the year</p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2


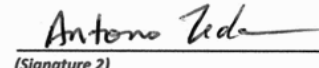
I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of <u>ONE LIFE COMMUNITY</u> (Group/Organisation) <u>JEFF MARSHALL DIRECTOR ASSIST</u> and (Name/Position)	<u>ANTONIO TEDESCO</u> Board Member, (Name/Position)
 (Signature 1)	 (Signature 2)
<u>1 / 9 / 2017</u> (Date)	<u>1 / 9 / 2017</u> (Date)
Contact (phone number): [REDACTED]	Contact (phone number): [REDACTED]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13



Australian
Charities and
Not-for-profits
Commission

ACNC Charity Register Summary

ONE Life Community Assist Ltd.

Charity Details	
Name	ONE Life Community Assist Ltd.
Other Name	ONE Life Community Assist
Charity ABN	<u>92138770626</u>
Charity Address for Service	jeffm@communityassist.org.au
Charity Street Address	13 - 15 Ormsby Avenue Parafield Gardens SA 5107 AUSTRALIA
Website	www.communityassist.org.au
E-Mail	jeffm@communityassist.org.au
Phone	0882583865
About the Charity	
Date Established	01/01/2008
Who the Charity Benefits	General community in Australia
Size of Charity	Small
Financial Year End	30/06
Where the Charity Operates	
Operating State(s)	South Australia
Operates in (Countries)	

Using the information on the Register

Information on this Register has been provided to the ACNC by the charity or transferred from the Australian Taxation Office (ATO) and the Australian Business Register (ABR). If information is not shown, this may be because the charity has not yet provided the information or because the ACNC is progressively confirming and uploading information received. The ACNC may also approve information be withheld from the Register in certain circumstances. The Register will be updated over time as we work through the information received and any applications for information to be withheld. Read more about information on the Register.

acnc.gov.au

9/1/2017 11:24:17 AM



ACNC Charity Register Summary

ONE Life Community Assist Ltd.

Registration Details	
Entity Type	Charity
Sub-Entity Type	2014 Advancing religion (01/01/2014) 2014 Public benevolent institution (01/01/2014) 2014 Advancing social or public welfare (01/01/2015) 2014 Purposes beneficial to the general public and analogous to the other charitable purposes (01/01/2015)
Registration Status	Registered
Basic Religious Charity	N

Responsible Persons	
<u>Position</u>	<u>Name</u>
Chairperson	Jeffery Marshall
Board Member	Kenneth Luyt
Board Member	Susann Smith

Registration Status History	
<u>Effective Date</u>	<u>Status</u>
03/12/2012	Registered

SubType History		
<u>Start Date</u>	<u>End Date</u>	<u>Entity Subtypes</u>
1/01/2014		2014 Advancing religion
1/01/2015		2014 Advancing social or public welfare
1/01/2014		2014 Public benevolent institution
1/01/2015		2014 Purposes beneficial to the general public and analogous to the other charitable purposes
3/12/2012	31/12/2013	2012 Advancement of religion
3/12/2012	31/12/2013	2012 Another purpose beneficial to the community
3/12/2012	31/12/2013	2012 Public benevolent institution (PBI)

Using the information on the Register
Information on this Register has been provided to the ACNC by the charity or transferred from the Australian Taxation Office (ATO) and the Australian Business Register (ABR). If information is not shown, this may be because the charity has not yet provided the information or because the ACNC is progressively confirming and uploading information received. The ACNC may also approve information be withheld from the Register in certain circumstances. The Register will be updated over time as we work through the information received and any applications for information to be withheld. Read more about information on the Register.

acnc.gov.au

9/1/2017 11:24:17 AM



ACNC Charity Register Summary

ONE Life Community Assist Ltd.

Annual Reporting			
<u>Due Date</u>	<u>Document</u>	<u>Status</u>	<u>Date Received</u>
31/03/2014	AIS 2013	Received	28/03/2014
31/01/2015	AIS 2014	Received	31/01/2015
31/01/2016	AIS 2015	Received	18/02/2016
31/01/2017	AIS 2016	Received	22/02/2017
31/12/2017	AIS 2017		

Charity's Documents		
<u>Date</u>	<u>Document Type</u>	<u>Description</u>
14/02/2017	Governing document	ONE Life Community Assist Constitution.pdf

Using the information on the Register

Information on this Register has been provided to the ACNC by the charity or transferred from the Australian Taxation Office (ATO) and the Australian Business Register (ABR). If information is not shown, this may be because the charity has not yet provided the information or because the ACNC is progressively confirming and uploading information received. The ACNC may also approve information be [withheld from the Register](#) in certain circumstances. The Register will be updated over time as we work through the information received and any applications for information to be withheld. Read more about [information on the Register](#).

acnc.gov.au

9/1/2017 11:24:17 AM

Jeffery Marshall

From: [Redacted]
Sent: Wednesday, 30 August 2017 10:23 AM
To: [Redacted]
Subject: [Redacted] PRINT AND DISTRIBUTION QUOTE
Attachments: [Redacted] Terms and condition.pdf

Hi,

Quote as requested

PRINTING:

PRINTING	QUOTE	1	
PRODUCT	Postcards		
SIZE	A6		
COLOUR	Full Colour		
SIDEDS	Double Sided		
STOCK	350	GSM	PREMIUM GLOSS
QTY	15,000	x 1 Artwork	
PRICE	\$ 863	+ GST (Free delivery to one address Australia wide)	

PRINTING	QUOTE	2	
PRODUCT	Flyers		
SIZE	DL		
COLOUR	Full Colour		
SIDEDS	Double Sided		
STOCK	150	GSM	PREMIUM GLOSS
QTY	15,000	x 1 Artwork	
PRICE	\$ 621	+ GST (Free delivery to one address Australia wide)	

*Flyers: \$621
 distribution: \$456.50
 \$1,077.50*

Additional 5,000 flyers to client: \$40 + GST.

Artwork must be supplied in Press Printing Standards.

Design and setup charges are not included in the quote.

Delivery time - 5 to 7 Business days after payment confirmation

Urgent printing may be available on our standard stock 150 GSM Premium Gloss, Delivery time - 2 to 3 business days after artwork and payment confirmation (\$50 additional)

PRINTING JOB BOOKING PROCESS

Step 1:	Request quote
Step 2:	Emailing Artwork, Request Proof and Approve
Step 3:	Request Invoice, Please make Payment and Email Paid Receipt
Step 4:	Printing Process Commence and then Distribution Commence

DISTRIBUTION:

Please find below a quote for distribution, if you require addition suburb/Postcodes please select it from the link

SA DISTRIBUTION

LIST - Click the below link to download the list

<https://drive.google.com/file/d/0Bxr4s4DkRpVoT19acWZZUWV5RVk/view?usp=sharing>

PRODUCT: Flyers/ Brochures

SIZE: A3/ A4/ A5/ A6/ DL

(Weight should be less than 20 grams- if it is more we will charge on weight basis)

DISTRIBUTION LIST				
POSTZONE	SUBURB	HOUSES	UNITS	HOUSES & UNITS
5107	Parafield Gardens	4,618	316	4,934
5108	Paralowie	5,270	229	5,499
TOTAL	LETTERBOXES			10,433

DISTRIBUTION	QUOTE	1	1 Flyers/ Brochures (Each Flyers/ Brochures weight should be less than 20 grams)	
LISTING		METRO		
QTY		10,000	(Pricing is based on quantities over 5000)	
RATE		\$38	+ GST per 1000	(For Metro Area Only)
PRICE		\$380	+ GST	
RECEIVING & HANDLING		\$35	+ GST	Per JOB

Total Cost for Distribution (Distribution + Receiving & Handling): \$456.5 (Incl. GST)

(+)Courier Pick up: Standard rate for Metro only (Applicable for pick ups within 50 km Radius of our warehouse)

Not available for Regional and Country locations.

Additional AUDITING AND DISTRIBUTION REPORTS: \$15 + GST per 1000 (Optional)

BOOKING PROCESS & IMPORTANT TERMS AND CONDITIONS:

A. DISTRIBUTION JOB BOOKING PROCESS

Step 1:	Request quote
Step 2:	Complete Job Order Form
Step 3:	Request Invoice, Please make Payment and Email Paid Receipt
Step 4:	Request JOB ID, JOB NAME and Label the boxes
Step 5:	As soon as the boxes are ready please email us the confirmation, we will have them picked up ASAP and distributio

B. Bundling Specifications : The boxes have to be packed according to the following bundling specifications.

a) In Bundles of 100/ 250/ 500

b) The boxes should not weigh more than 9 kgs

* For print and distribution Jobs [REDACTED] will organize the bundling as per above specs*

C. Payment Terms: Prepaid, Cancellation fee – 10% of Distribution Rate - up to and including 7 days prior to distribution, 25% - Less than 7 days prior to distribution.

D. Time Frame: We require 5-7 business days for printing and 5-7 Business days in order to organize and carry out the entire distribution run.

E. DISTRIBUTION JOB BOOKING DEADLINES:

Weekend Distribution run (Saturday/Sunday)	Monday at 10.50am
Weekday run Distribution run (Tuesday/Wednesday)	Tuesday at 11.00am
PLEASE NOTE: Flyers need to be labeled and ready for pickup 7 days prior to the actual distribution date. Job ID and Job name will be given after payment confirmation and order processing.	

We give the best price in the market. However if you find a cheaper price please let us know, and we'll beat it by up to 10%.

Thank you,



Jeffery Marshall

From: [REDACTED]
Sent: Wednesday, 6 September 2017 3:51 PM
To: Jeffery Marshall
Subject: Re: Quote for staging

Hi Jeff,

we can provide a 4.88m x 4.88m stage: \$600 + GST

Del/pickup; \$100 + GST

Total Cost: \$770.00 (inc GST)

Stage includes, set of steps, safety rails and stage drape.

Regards [REDACTED]

On 06-Sep-17 12:21 PM, Jeffery Marshall wrote:

Hi,

We are running a Carols on December 10th and I need an outdoor stage, we have the back of truck so far 8m by 3m which will be a little difficult for people to be getting up and down on. I am thinking a 4m by 4m outdoor staging should be enough, could I please get a quote.

Kindest Regards,

Jeff Marshall
Director

13 – 15 Ormsby Ave
Parafield Gardens SA 5107
ABN. 92 138 770 626

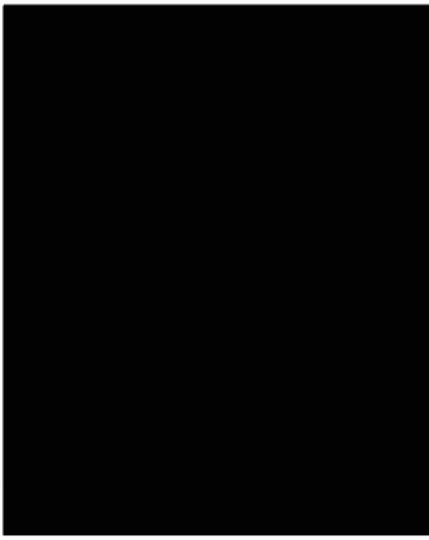
[REDACTED]
www.communityassist.org.au



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2





QUOTATION FORM

DATE: 5th September 2017 QUOTE No. OLC02
CLIENT'S TRADE NAME: One Life Church
Contact: Jeff
Email: [Redacted]
Hi Jeff,

Thank you for the opportunity of being able to quote for providing and operating the production equipment for the Carols event on the 10th December 2017.. Quote will Include labor for the event itself and Setup and Pack up.

We have supplied several quotations for the equipment, so that you can work which may best suit the needs of your event, as details are not looked in for your requirements at this stage.

The following will be required to be supplied by yourself for [Redacted] to provide you with the services required to produce the carols event.

32amp 3 phase power supply,

2 PA risers to lift Front of house PA off the ground (these will be required and a 1.8m height for the pa to sit on. Must have a safe load rating of 250Kg) This can be hired from staging company or a rated Australia standards approved scaffold can be used ie aluminum Scaffold. For this I would suggest talking to some one like [Redacted] hire company to see if you could get it donated for the event and have them as a sponsor. We will be able to erect the scaffold with no charge.

If you have any questions I would be happy to discuss with you. Please feel free to email or call (calls best done after 3:30pm)



DETAILS OF EQUIPMENT WHICH ARE TO BE SUPPLIED FOR HIRE:

Audio

8 x v8LAT Active line array boxes

2 x flying frames



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- 4 x SV182 subwoofers
- 1 x speaker processor
- 1 x Digital Mixing Console with Cable
- 4 x Radio Mics
- 6 x foldback wedges
- 1 x 8 piece drum mic set
- 6 x choir mics
- 6 x cable mics
- 3 x Power amps
- 6 x di boxes
- 1 x 3 phase power distribution box
- Mic Stands for above
- Power and audio cables to suit

Delivery, set up, pack up and operation

Sub Total	\$1,500
GST	\$150
Total	\$1,650

Recommend Lighting

- 10 x Led Par Cans
- 2 x 3m Box Truss
- 4 x 2m Box truss
- 6 x Base plates
- 6 x Led Moving Head Lights
- 4 x led Bars
- 1 x lighting controller
- 1 x Dmx splitter
- Power and dmx cables to suit

Delivery, set up, pack up and operation

Sub Total	\$500
GST	\$50
Total	\$550

Sub Total	\$2,000
GST	\$200
Total	\$2,200



PAYMENT TERMS ARE: TO BE FINALISED UPON ACCEPTANCE OF QUOTE

THIS QUOTATION REMAINS VALID FOR 90 DAYS FROM THE ABOVE DATE AFTER WHICH A REVISED QUOTE MAY BE NECESSARY.

ANY VARIATION TO THE ABOVE QUANTITIES OR THE REQUESTED SERVICES MAY RESULT IN A VARIATION TO THE QUOTED PRICE.

I accept this quotation and certify that the above information is true and correct. I have read and understand the TERMS AND CONDITIONS OF TRADE (overleaf or attached) of [REDACTED] which form part of, and are intended to be read in conjunction with this Quotation Form and agree to be bound by these conditions. I authorise the use of my personal information as detailed in the Privacy Act clause therein. *I agree that if I am a director/shareholder (owning at least 15% of the shares) of the Client I shall be personally liable for the performance of the Client's obligations under this contract.*



SIGNED (CLIENT): _____

Name: _____

Position: _____

Name: _____ Date




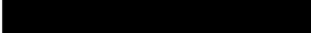
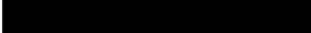

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QUOTATION

Quote Number: **RADL068276**
 Date of Quote: **15/Sep/2017**
 Hire Term: **weekend**
 Install Date: **10-12-17**

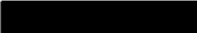
Attention: **Tony** Mobile : **0407217476**
 Company : **Parafield gardens high school** Phone :
 Site Address : **15 shepherdson rd** Fax :
PARAFIELD GARDENS SA 5107

Branch : **Adelaide**
 Contact : 
 Email : 
 Phone : 
 Fax : 

PRODUCT	COMMENT	QTY	UNIT	PRICE	DAM WAIV.	TOTAL (inc DW)
Mesh Fence (40)		120	Metres	\$7.00	\$0.00	\$840.00

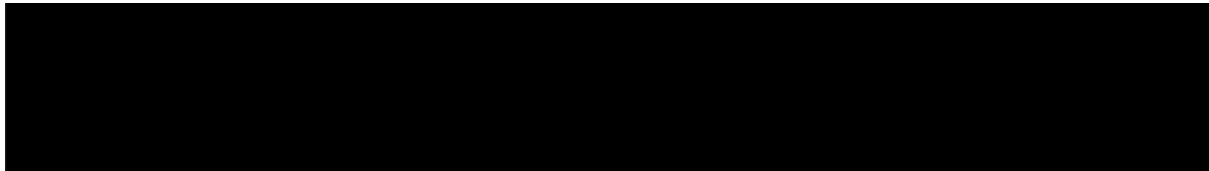
Notes :

Sub Total: **\$840.00**
 GST Total: **\$84.00**
Total: \$924.00

Acceptance of Quote: _____ **Date of Acceptance:** _____
 Please Note: Acceptance of quotation acknowledges that you have read and agreed to Quote Conditions and  Standard Terms and Conditions



Quote Number: RADL068276
Date of Quote: 15/Sep/2017



Conditions of Quotation

General

- Quotation is subject to [redacted] Standard Terms and Conditions.
- Standard payment terms apply.
- Quotation is valid for 30 days and subject to availability.
- This quote is an estimate only. The meterage of fence and any additional items quoted is subject to change, depending on site requirements
- Upon expiry of your initial hire period all products will go into automatic rehire.

Temporary Fencing

- Pricing based on one installation and dismantle only.
- Fence relocation or re-standing may incur additional charges. Please call your local branch for pricing.
- Complies with AS4687-2007 for Temporary Fencing and Hoarding
- Rehire rate for Mesh Panels will be charged at \$3.00 per metre per month (or part thereof).
- Rehire rate for Hoarding Panels will be charged at \$5.00 per metre per month (or part thereof).

Temporary Pool Fencing

- Pricing based on one installation and dismantle only.
- Complies with AS1926.1-2012 safety barriers for swimming pools.
- Pool Fencing rehire is based on pro rata rate.

Portable Toilets

- Charges apply for any additional call-outs/service requests.
- Delivery and Pickup charges are included in the original invoice.
- Toilets must be accessible at all times.
- Toilets will be rehired at the original weekly hire rate.

Wind Regions

This quote is based on the requirements of AS 4687-2007 for the applicable general wind region for the Hirer's site. The Company reserves the right to amend its quote and charge the Hirer for any additional materials and labour required to supply and install the Equipment to comply with the specific wind rating of the Hirer's site (if different to the general wind region rating), or to rectify and reinstall Equipment due to conditions outside the range of wind loadings for that region.

Servicing Australia Wide





One Life Community Assist
13-15 Ormsby Ave

Quote No: **10345**
Date: **30/08/17**

Attention: Jeff Marshall

We thank you for your enquiry and are pleased to submit the following quotation.

Digitally Printed Banner

Description: Supply only Digitally Printed Full colour banner
Installation: Not required
Size: 1000mm x 4000mm
Material: 440 gsm gloss banner
Design: By Client
Delivery: Client Pick up

Quantity: 1
Signage \$320.00
Sub-Total \$320.00
GST \$32.00
Your Investment will be. **\$352.00**

If you would like to discuss this quote further, please contact me.

To accept this quote a 40% deposit is required or an official purchase order.
Balance is payable upon job completion.
We accept payment via eft, cash, visa and mastercard. We do accept cheques but the cheque must be cleared prior to initiating the job

Kind Regards



Subject [REDACTED]
From CC National Retail <nationalretail@news.com.au>
To [REDACTED]
Date 22/09/2017 10:31 am

Hi Tony,

Thanks for your time today, as discussed we have an offer for our [REDACTED] for 3 medium strips.

92mm high x 262mm wide

Normally \$1,841 per run

OFFER: 3 x Medium strips \$1,500

Also I would suggest reaching our larger market with advertising in the Advertiser in our What's On directory a week leading up to your event

Friday readership:

40mm high x 64mm wide

\$180 per Friday Ad run

If you have any further questions please let me know

Kind regards,

[REDACTED]

[REDACTED]

[REDACTED]

ref:_00D90kViP._500901kQ3If:ref

From: Jeffery Marshall [REDACTED]
Sent: Monday, 16 October 2017 10:04:26 AM
To: City of Salisbury
Subject: Community Grants Program

Hi,

I refer to correspondence received on October 4th, please find attached a n excerpt from our board minutes regarding the application for the community grant for our Christmas Carols.


I note that the meeting will be held on the 13th of November as our event is on the 10th of December, when would we be informed that we are successful as the major part of funding of this event is reliant on this grant.

Kindest Regards,

Jeff Marshall
Director

13 – 15 Ormsby Ave
Parafield Gardens SA 5107
ABN. 92 138 770 626

[REDACTED]
www.communityassist.org.au

 Community Assist logo

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Excerpt from
Board Minutes
Meeting held on the 15th of June 2017
ONE Life Church Inc / ONE Life Community Assist Ltd
13 – 15 Ormsby Ave, Parafield Gardens SA 5107

2. New Business

2.5 December 10th, 2017 Community Christmas Carols event. It was agreed upon that Jeff and Tony would compile quotes and submit a Community Grant Application for the Carols to the City of Salisbury. Jeff presented approximate budget and informed the board as an incorporated organisation we can apply for a maximum of \$5,000 and it was agreed the remainder of budget would be sought through sponsorship. Jeff also shared that Foss Smith would be assisting with the music and bringing together a band



Pastor Jeff Marshall
Chairman



Mr Ken Luyt
Board Member

ITEM	7.2.8
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	29/2017: Uniting Church in Australia Salisbury - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Uniting Church in Australia Salisbury Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 29/2017: Uniting Church in Australia Salisbury be awarded the amount of **\$2,283.00** with the purchase of advertising, animal farm hire and catering for the 2017 Carols on the Lawn event as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 29/2017: Uniting Church in Australia Salisbury - Application
2. 29/2017: Uniting Church in Australia Salisbury - Additional Information

1. BACKGROUND

- 1.1 Uniting Church in Australia Salisbury received \$1,930 Community Grants Program funding in November 2016 to assist with the purchase of advertising banner, animal farm hire and catering for the 2016 Carols on the Lawn event.

2. REPORT

- 2.1 The Uniting Church in Australia Salisbury Application meets the eligibility criteria for funding consideration for the requested Community Grants Program funding.


3. CONCLUSION / PROPOSAL

- 3.1 The Uniting Church in Australia Salisbury Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

SALISBURY UNITING CHURCH



Salisbury Uniting Church,
59-61 Park Terrace
Salisbury SA 5108
Phone: 8258 2675

13 October 2017

Minister
Rev Nick Patselis
Manse : Phone [REDACTED]

Salisbury Uniting Church
Application for
'CAROLS ON THE LAWN'
Contact
Cheryl Sachse
Treasurer
[REDACTED]

Vision:
(To Live and Share the Good News of Jesus)



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Salisbury uniting Church		
Address:	59-61 Park terrace		
Suburb:	Salisbury SA Postcode: 5108		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mrs Cheryl Sachse		
Title (your role with the group/organisation):	Treasurer		
Address:	████████████████████		
Phone:	Landline: ██████████ Mobile: ██████████		
Email:	████████████████████		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mrs Cheryl Sachse		
Title (role with the group/organisation):	Treasurer		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	by Church Council		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input checked="" type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question b)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input checked="" type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>We are funded by our church members</i>	
f) Purpose:	<i>Religious education</i>	
g) Other (please specify): <i>rooms available for hire to local community and multicultural churches</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Salisbury Uniting Church</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	
	Branch Location: [REDACTED]	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Shirley Abbott</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 5 8 4 1 2 4 3 5 4 9 1 - - - - - <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	0.00
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>We will provide funds for advertising, safety fencing, and craft activities for children. We will supply and manage BBQ, activities with children letterbox drop. We will supply singers, musicians and preacher .</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Advertising Banner</i>	\$ 240
<i>Sausages</i>	\$ 180
<i>Icecreams</i>	\$ 173
<i>Asst drinks</i>	\$ 241
<i>Animal farm & ponies</i>	\$ 1,200
<i>Bread & Sauce</i>	\$ 69
<i>Bottles water</i>	\$ 36
<i>Post cards & Posters</i>	\$ 187
TOTAL (including GST):	\$ 2,326

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	<i>'Carols on the Lawn'</i>
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	<i>17/12/2017</i>
Total cost of Project/Event	<i>\$ 2,326</i>
Amount of Community Grant Funding Requested	<i>\$ 2,326</i>
Is there any other information that you may feel is relevant to your application?	<p><i>This event will be open to the community a time for families to gather enjoy a free BBQ drinks, entertainment, craft activities & free pony rides and Animal Farm.</i></p>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: <ol style="list-style-type: none"> 1. <i>Quotes for the event.</i> 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	<i>December 2016</i>
What amount of Grant funding was provided:	<i>\$ 1,926</i>
When was the previous Grant acquitted (month & year):	<i>May 2017</i>
Group/Organisation Information	
Group/Organisation Name	<i>Salisbury Uniting Church</i>
Group/Organisation Description	<i>Uniting Church</i>
Group/Organisation Registered Address	<i>Number/Street: 59-61 Park Terrace Suburb: Salisbury Postcode: 5108</i>
Is the Club Incorporated?	<i>NO</i>
Number of Members	<i>160</i>
% of Membership that reside in the City of Salisbury	<i>98 %</i>
Project/Event Details	
Project/Event Name	<i>'Carols on the Lawn'</i>
Project/Event Summary	<i>Christmas Carols on the Lawn</i>
Date(s) of Project/Event	<i>17/12/2017</i>
Location of Project/Event:	<i>Number/Street: 59-61 Park Terrace Salisbury Suburb: Salisbury Postcode: 5108</i>
How will the Project/Event benefit the residents of the City of Salisbury?	<i>It will be a free family event, for the local community.</i>
How many individuals will benefit from the Project/Event?	<i>250</i>
% of project/event participants that reside in the City of Salisbury	<i>100 %</i>
If it is an Event, is it open to the public?	<i>Yes</i>
How will the Project/Event be promoted?	<i>Messenger, postcard letter drop, posters, banner & webpage.</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 2,326
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
20 packets Woolworths sausages	\$ 160
4 packets gluten-free sausages	\$ 20
██████████ Animal Farm & pony rides	\$ 1,200
Asst drinks	\$ 241
Bottled water	\$ 36
Ice-creams	\$ 173
Postcards & posters	\$ 187
Advertising banner	\$ 240
Bread & sauce	\$ 69
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,326
Quote Attached:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>
<i>A detailed, current quote must be provided with the application.</i>	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event:

We will hold 'Carols on the Lawn' a week before Christmas. It will be held on the front lawns of our church. We will begin with activities at 7pm. There will be a free BBQ sausage sizzle, and drinks & ice-creams. We will have photo booths set-up with costumes, donkey rides, and an Animal Farm where the children are invited to feed and cuddle the animals. We have invited the Burmese, African & Philippines church communities in past years to take part and this has been very successful. At 8pm we have a time of singing carols and hearing the Christmas Story told in a relaxed setting. It is a great experience to host this wonderful event that welcomes the local community & especially our Uniting In Care clients to enjoy a free family activity at Christmas.

Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
1. *quotes for Carols on the Lawn.*
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

For families on low income, Christmas can be a time of limitations. By making this event a free family fun activity it is open to all. It will also be a great benefit to our multicultural churches to join together and share the christmas story. We are positioned well on Park terrace clearly visible and find new people attend each year. We hope that this event will be something the local community will look forward to each year.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>We have contacted our multicultural churches to join with us each year. We have young families across the road attending Salisbury Primary school. Our church have a number of young families and friends that are looking forward to this event. Uniting In Care clients receive an invitation to join us also.</i></p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u><i>Ongoing Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u><i>One-off Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>We have a team of dedicated leaders who run this event. A lot of time and planning go into this to make sure it runs smoothly and that everyone attending will be welcomed and enjoy our hospitality. We are a church with a vision of being welcoming and 'Open doors' hospitality. We have volunteers especially chosen with the skills and gifts to manage this event.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.


I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

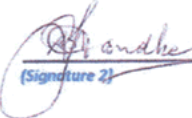
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.



On behalf of Salisbury Uniting Church (Group/Organisation)

Cheryl Sachse / Treasurer and **Robert Handke / Congregation Chair**
(Name/Position) (Name/Position)


(Signature 1)


(Signature 2)

12 October 2017 (Date) 12 October 2017 (Date)

Contact (phone number):  Contact (phone number): 

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



TAX INVOICE

Invoice #: **00003817**

Bill To:

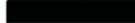


Ship To:

Salisbury Uniting Church



Salisbury Uniting Church



Client PO No.	Client Contact	Terms	Date	Page
	Cheryl Sachse	C.O.D.	8/12/2016	1
QTY.	DESCRIPTION	PRICE	EXTENDED	TAX
1	5*1m mesh banner + eyelets Amount of \$239.80 was paid by cheque no. 148003 on 12 Dec 2016	\$218.00	\$218.00	GST
*****PLEASE NOTE OUR NEW BANKING DETAILS*****				
		SALE AMOUNT	\$218.00	
		GST	\$21.80	
		TOTAL INC. GST	\$239.80	
		PAID TODAY	\$239.80	
BALANCE DUE			\$0.00	



15 x \$3.00=\$45

Woolworths ABN: 88 000 014 675

Corner James & Gawler street

Salisbury 5108



6 bottles of sauce x \$4.00=\$24

Woolworths ABN: 88 000 014 675

Corner James & Gawler street

Salisbury 5108



20 packets of sausages x \$8.00=\$160

Woolworths ABN: 88 000 014 675

Corner James & Gawler street

Salisbury 5108



4 packets gluten free sausages x \$5.00=\$20

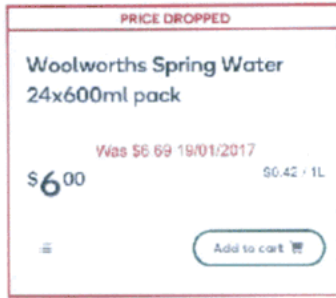
Woolworths ABN: 88 000 014 675

Corner James & Gawler street

Salisbury 5108

Woolworths ABN: 88 000 014 675
Corner James & Gawler street
Salisbury 5108

6 cartons of spring water
6 x \$6 = \$36



Woolworths ABN: 88 000 014 675
Corner James & Gawler street
Salisbury 5108



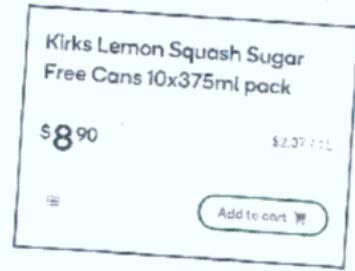
10 cartons of Paddle pops
15 x \$7 = \$105



Woolworths ABN: 88 000 014 675
Corner James & Gawler street
Salisbury 5108

20 cartons of Bulla icecreams
20x \$3.40 = \$68

Woolworths ABN: 88 000 014 675
Corner James & Gawler street
Salisbury 5108



10 cartons of Sugar free Kirks

$$10 \times \$8.90 = \$89$$

Woolworths ABN: 88 000 014 675
Corner James & Gawler street
Salisbury 5108

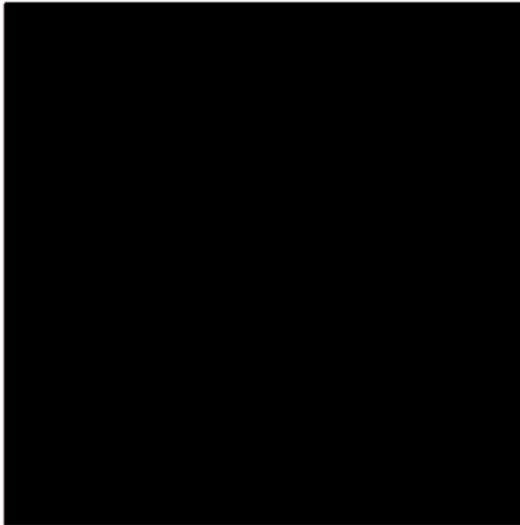
8 cartons of Coke

$$8 \times \$19.00 = \$152$$

Woolworths ABN: 88 000 014 675
Corner James & Gawler street
Salisbury 5108



TAX INVOICE



Salisbury uniting church
Cheryl Sachse
 59 -61 Park Terrace Salisbury 5108

Payment Terms 7 Days
 Invoice # 000118
 Date 12/10/2017



Description	Total
2017 Function farm/2 hrs \$550. 50% non refundable deposit required to book. Balance required before the event.	\$550.00
Donkey/Pony hire \$350/1hr 50% non refundable deposit required to book. Balance required before the event.	\$350.00
Donkey and pony hire \$300/1hr \$100 non refundable deposit required to book. Balance required before the party.	\$300.00

Subtotal	\$1,200.00
Total	\$1,200.00

Payments Summary

Paid Total	\$0.00
Amount Due	\$1,200.00

Christmas Postcards

Cost: cards are invoiced at \$82.50 (incl. GST) per 1000.

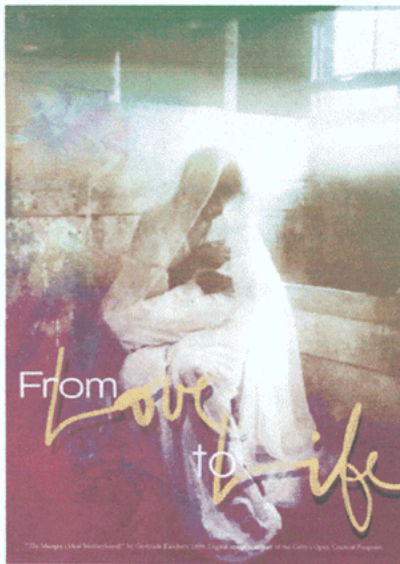
Minimum order is 500 postcards for \$44 (incl. GST).

Posters are \$22 (incl. GST) for 10 A3 posters (minimum of 10).

2,000 Postcards + A3 Posters =\$187

Postcards

From love to life...



Christmas 2017 Postcard Reverse



**"For God so loved the world
that he gave his one and only Son,
that whoever believes in him
shall not perish but have eternal life."
- John 3:16**

This Christmas, we remember that Mary nurtured
the Christ child, a sign of God's love for the world.

*Brief message from your congregation/
faith community (optional)*


For all Uniting Church Christmas services in SA,
please visit sa.uca.org.au/Christmas

Services details heading
Services details body



Uniting Church. **Uniting People.**

SALISBURY UNITING CHURCH



Salisbury Uniting Church
59-61 Park Terrace
Salisbury SA 5108
Phone: 8258 2675

Minister
Rev Nick Patselis
Manse : Phone [REDACTED]

18 October 2017

RE: COMMUNITY GRANT

Thank you for the opportunity to include the following information in our Grant submission.

- meeting minutes from Church Council meeting dated 10th October.
- Email (26th September 2017) from [REDACTED] regarding quote for Christmas Banner.
- Quote from [REDACTED].

As I had submitted the the 2016 invoice information in error instead of the attached quote 'from [REDACTED] this will alter the final total in our application. I have attached the corrected application sheets.

Kind Regards,

Cheryl Sachse
Salisbury Uniting Church
Treasurer

Vision:
'To Live and Share the Good News of Jesus'

EXCERPT OF THE SALISBURY UNITING CHURCH COUNCIL MEETING

10th October 2017 at 7.30 pm Leadership Room

Minutes

1. **Welcome:** Mike welcomed all to the meeting and opened in prayer.
 - a. Present: Mike Curtis(Chair), Nick Patselis, Margaret Green, Malcolm Bray, Cheryl Sachse, Rob Howard, Phil Klassen, Hanne Konrad, Nathan Carson, Laura Carson and Jheremy Leonidas.
 - b. Apologies: Mandy Slater

6. **Finance and Office Report – Cheryl**
 - Church Council approval required to apply for the City of Salisbury Council community event grant for carols on the park. Nominated Cheryl, seconded Margaret, all in favour.

Secretary: Mandy Slater
Chairperson: Michael Curtis
Date: 18/10/2017

Salisbury Uniting Church

From: [REDACTED]
Sent: Tuesday, 26 September 2017 12:36 PM
To: Salisbury Uniting Church
Subject: Re: banner for christmas carols

Categories: Red Category

Hi Cheryl,

Thanks for your email and interest in a new banner.

Pricing is as follows:

4m x 1m
Rip Stop Mesh Banner
Full Colour Print to one side
Finished Sewn Edging
Eyelets every 50cm
Qty = 1 pce
\$179 +GST

Turnaround of about 7 days from approval.

We'll help with free artwork based on the reference you've supplied if you are happy with the price and would like to proceed.

Please let me know if keen for us to create a proof for your approval.

Thanks,

[REDACTED]

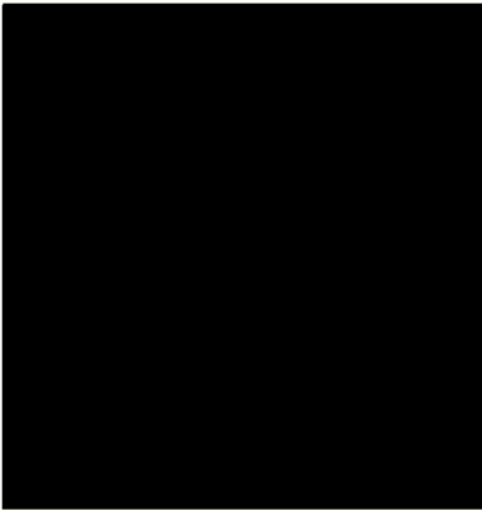
[REDACTED]

On 26 Sep 2017, at 11:50 AM, Salisbury Uniting Church <salisburyuca@bigpond.com> wrote:

[REDACTED]

Could you send me a quote for a Christmas banner for our Carols service please. We would like a mesh banner 4mx1m.

QUOTE



Salisbury uniting church Cheryl Sachse
 59 -61 Park Terrace Salisbury 5108

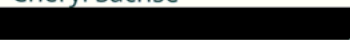
Estimate # 000015
 Date 17/10/2017



Description	Total
2017 Function farm/2 hrs \$550. 50% non refundable deposit required to book. Balance required before the event.	\$550.00
1Donkey 1 pony hire \$350/1hr \$100 non refundable deposit required to book. Balance required before the party.	\$350.00
1Donkey 1 pony hire \$300/1hr \$100 non refundable deposit required to book. Balance required before the party.	\$300.00
Subtotal	
	\$1,200.00
Total	
	\$1,200.00

Notes:

17th December
 630-830
 Salisbury uniting church
 59 -61 Park Terrace Salisbury 5108
 Cheryl Sachse



Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$ 0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$ 0
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	0.00
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>We will provide funds for advertising, safety fencing, and craft activities for children. We will supply and manage BBQ, activities with children letterbox drop. We will supply singers, musicians and preacher .</i>
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
<i>Advertising Banner</i>	\$ 197
<i>Sausages</i>	\$ 180
<i>Icecreams</i>	\$ 173
<i>Asst drinks</i>	\$ 241
<i>Rainbow Animal farm & ponies</i>	\$ 1,200
<i>Bread & Sauce</i>	\$ 69
<i>Bottled water</i>	\$ 36
<i>Postcards & Posters</i>	\$ 187
TOTAL (including GST):	\$ 2,283

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	<i>'Carols on the Lawn'</i>
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	<i>17/12/2017 at 7pm</i>
Total cost of Project/Event	<i>\$ 2,283</i>
Amount of Community Grant Funding Requested	<i>\$ 2,283</i>
Is there any other information that you may feel is relevant to your application?	<i>This event will be open to the community a time for families to gather and have free BBQ drinks and entertainment, craft activities & free pony rides and Animal Farm.</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>quotes for event</i> 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Grant Money Requested	
Amount Requested	\$ 2,283
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
20 x24 packets of Sausages	\$ 160
4 packets gluten-free sausages	\$ 20
Rainbow animal farm	\$ 1,200
Asst drinks	\$ 241
bottled water	\$ 36
icecreams	\$ 173
Postcards & Posters	\$ 187
Advertising banner	\$ 197
Bread & Sauce	\$ 69
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,283
Quote Attached:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	<i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

ITEM	7.2.9
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	30/2017: Meals on Wheels (SA) Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Meals on Wheels (SA) Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 30/2017: Meals on Wheels (SA) Inc. be awarded the amount of **\$1,200.00** to assist with the purchase of foodstuff and gift bags for the 2017 Christmas Hampers as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 30/2017: Meals on Wheels (SA) Inc. - Application

1. BACKGROUND

- 1.1 Meals on Wheels (SA) Inc. received \$1,200 Community Grants Program funding in November 2016 to assist with the purchase of foodstuff and gift bags for the 2016 Christmas Hampers project.

2. REPORT

- 2.1 The Meals on Wheels (SA) Inc. Application meets the eligibility criteria for the requested Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Meals on Wheels (SA) Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

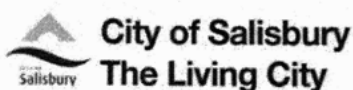
Officer: EXECUTIVE GROUP
Date: 06/11/2017



Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

*If you have answered **YES** to any of these questions,
this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Meals on Wheels SA Salisbury Branch		
Address:	3 Brown Tree Salisbury		
Suburb:	Salisbury Postcode:		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr Mrs Judith Oates		
Title (your role with the group/organisation):	Chair		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile:		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Other: Mrs Judith Oates		
Title (role with the group/organisation):	Chair		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	State Organization/Branch Committee		
Is your organisation:			
a) Incorporated:	<table border="0"> <tr> <td style="text-align: center;">Yes <input checked="" type="checkbox"/> (go to question c)</td> <td style="text-align: center;">No <input type="checkbox"/> (go to question b)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0"> <tr> <td style="text-align: center;">Yes <input checked="" type="checkbox"/> (go to question c)</td> <td style="text-align: center;">No <input type="checkbox"/> (go to question c)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input checked="" type="checkbox"/> <small>(evidence must be attached to this application)</small>	No <input type="checkbox"/>
d) Government Funded: <small>(If Yes, please list funding source/s and purpose in part e & f)</small>	Yes <input type="checkbox"/> <small>(go to question e & f)</small>	No <input type="checkbox"/>
e) Funding source/s:	Partial funding from State & Federal Governments	
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: <i>Meals on Wheels Inc. Salisbury Branch</i> <small>*do not provide account or BSB numbers*</small>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	<i>Mr John O'Arcy</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
76069475196 <small>(If No, the ABN Declaration Form attached must be signed)</small>		
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information

Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
If Yes, provide details:		
INCOME	\$ AMOUNT '0'	
Project or event generated income:	N/A	
Organisation's contribution:	N/A	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	N/A	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	N/A	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	N/A	
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
TOTAL (including GST):	\$ 0	

What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Committee members to volunteer time & labour to purchase products & fill gift bags with "special" Christmas goodies.
---	--

EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
1 x 150 Cream Shortbread ^{biscuits}	\$ 45 - 56
2 x 150 Cream butternut ^{biscuits}	88 - 82
2 x 60 Weet-bix (5m packs)	75 - 58
4 x 30 Cornflakes " "	95 - 72
4 x 485 x 30 Sultana Bran "	119 - 65
4 x 48 Pineapple Jelly Cups	160 - 08
200 5m fruit mince pies	150 - 00
200 5m Christmas Gift bags	200 - 00
TOTAL (including GST):	\$ 01,114 - 01

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	Small Christmas food hampers for Clients.
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	December 2017
Total cost of Project/Event	so \$1,200 - 00
Amount of Community Grant Funding Requested	\$1,200 - 00
Is there any other information that you may feel is relevant to your application? <input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes - when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(go to Group/Organisation Information)</small>
When was the Grant funding received (month & year):	December 2016
What amount of Grant funding was provided:	\$1,200.00
When was the previous Grant acquitted (month & year):	April 2017
Group/Organisation Information	
Group/Organisation Name	Meals on Wheels - Salisbury Branch
Group/Organisation Description	Provide fresh cooked & frozen meals to elderly clients.
Group/Organisation Registered Address	Number/Street: 3 Brown Tee Suburb: Salisbury SA Postcode:
Is the Club Incorporated?	Yes
Number of Members	130
% of Membership that reside in the City of Salisbury	% 100% of clients / 90% of Volunteers
Project/Event Details	
Project/Event Name	Christmas hampers for Clients
Project/Event Summary	To provide a few food items for our clients.
Date(s) of Project/Event	December 2017
Location of Project/Event:	Number/Street: 3 Brown Tee Suburb: Salisbury S. Aust Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	Clients will receive a gift bag containing special 'Christmas' goodies.
How many individuals will benefit from the Project/Event?	200
% of project/event participants that reside in the City of Salisbury	% 100%
If it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	N/A.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Amount Requested	\$ 0	\$ 1,200 - 00
Itemised Breakdown of Costs:		
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
1 x 150 Cream Shortbread ^{biscuits}	\$	45 - 56
2 x 150 Cream butternut ^{biscuits} _{snop}	\$	88 - 82
2 x 60 Weet bix (sm packs)	\$	75 - 58
4 x 30 Corn Flakes (")	\$	95 - 72
5 x 30 Sultana Bran (")	\$	119 - 65
4 x 48 Mini Plum Puddings	\$	178 - 60
4 x 48 Pineapple Jelly Cups	\$	160 - 08
200 Sm. fruit mince pies	\$	150 - 00
200 Sm. Christmas Gift Bags	\$	200 - 00
	\$	
	\$	
I have only been able to obtain a quote for some of the products from [REDACTED]		
I have quoted an approximate price for the small fruit mince pies and the gift bags, based on the last previous years costs.		
	\$	vudy Oades
TOTAL (including GST):	\$ 0	\$ 1114 - 01
Quote Attached: A detailed, current quote <u>must</u> be provided with the application.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <small>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</small>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Quote No: **QP273577** Quotation as at: 29/09/17 For 03853083 MEALS ON WHEELS SALISBURY
 Expire date: 24/11/17

Item Code	Item Description	Price	UOM	Units per Ctn	GST
M17 BISCUITS - PORTION CONTROL					
061905	P/C 150 CREAM CHOCOLATE AND SHORTBREAD PTN ARNOTTS	\$45.56	EA	1	*
090731	P/C 150 DELTA CREAM BUTTERNUT SNAP BISCUIT ARNOTTS	\$44.41	EA	1	*
M31 CEREAL - PORTION CONTROL					
078385	P/C 30GX60 WEET BIX SANITARIUM	\$37.79	EA	1	
090186	P/C 25GX30 CORNFLAKES CEREAL KELLOGGS	\$23.93	EA	1	
090194	P/C 40GX30 SULTANA BRAN CEREAL KELLOGGS	\$23.93	EA	1	
M65 PUDDINGS					
023356	80GX48 MINI PLUM PUDDING TOP TASTE	\$44.65	EA	1	*
N65 JELLY CRYSTALS					
051937	120GX48 PINEAPPLE JELLY CRYSTALS CUP RIVIANA	\$40.02	EA	1	
051938	120GX48 RASPBERRY JELLY CRYSTALS CUP RIVIANA	\$40.02	EA	1	

... Continued

Project or Event Scope

Provide a description of the proposed project or event:

A selection of food items will be put into a small Christmas gift bag and given to each client of the Salisbury Branch prior to Christmas day. Each client will receive a fruit mince pie, a small plum pudding, a flavoured jelly, a variety of breakfast cereals and a couple of sweet biscuits.

Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
- 1.
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

We aim to provide a few food items for our clients to have at Christmas time, as many of them are not able to shop for themselves, or do not ^{have} family members to support them. We deliver a special fresh, hot, 3 course meal with the small hamper. Many of our clients are very grateful for the small "gift."

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

This project is supported financially by the Salisbury Council Community Grants Programme and by several members of the Salisbury Meals on Wheels branch who pack the small gift bags and then deliver them to our clients.

Attachments

There are no attachments relating to Support for the Project or Event.
 The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events
Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events
Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)

The project will be continued in the future if there are enough volunteers who are prepared to do the work.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Salisbury Branch
Meals on Wheels (Group/Organisation)

(Name/Position) / and (Name/Position)

Judith Anne Cates and LINDA HOBART, TREASURER
J.A. Cates (Chair) L. Hobart

(Signature 1) (Signature 2)

J.A. Cates 4-8-17 12/10/17.

(Date) (Date)

Contact (phone number): [REDACTED] Contact (phone number): [REDACTED]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Meals on Wheels Meeting 7th August 2017

Present - Judy Oates, Chris Bugg, Raylene Whysall, Jodie Curtin, Rodney Smith, Barbara Hein, Deborah Russell, Jurgen Lohmann.

Apologies - Trish Slape, Deb Thomson, Karen Lohmann, Lindsay Curtin.

Absent - Rosalie and Robert Handke.

Minutes of previous meeting. Acceptance moved by Barb Hein, seconded Rodney Smith.

Business arising -

[Redacted]

[Redacted]

Correspondence - Nil.

Reports -

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

General Business.

1. [REDACTED]
2. [REDACTED]
3. J Oates proposed a motion to submit an application for a Salisbury Council Community Grant to the value of \$1000.00 to cover the cost of providing a small Christmas hamper to our clients. Motion moved by J Curtin and seconde by C Bugg. All in favour.
4. [REDACTED]
5. [REDACTED]

Meeting closed at 2:05pm.

Next meeting Monday October 9th at 1:30pm.

J Oates
Chair Salisbury Meals on Wheels Branch.

ITEM	7.2.10
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	31/2017: Life Church SA Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Life Church S.A. Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 31/2017: Life Church SA Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of venue hire, catering, jumping castle, lights, props and scaffolding hire for the 2017 The Christmas Garden Interactive Nativity Story as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 31/2017: Life Church SA Inc. - Application

1. BACKGROUND

- 1.1 Life Church S.A. Inc. received \$2,500 Community Grants Program funding in December 2016 to assist with the purchase of venue hire, props, lights, jumping castle and foodstuff for the 2016 Christmas Garden Interactive Nativity Story project.

2. REPORT

- 2.1 The Life Church SA Inc. Application meets the eligibility criteria for funding consideration for the upper limit Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Life Church SA Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

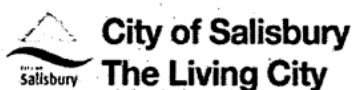


Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,
this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	<i>Life Church SA Inc.</i>		
Address:	<i>c/o Life Church Office - [REDACTED]</i>		
Suburb:	<i>Salisbury Downs</i> Postcode: <i>5108</i>		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	<i>Mrs Raechel Joyce</i>		
Title (your role with the group/organisation):	<i>The Christmas Garden Committee - Secretary</i>		
Address:	[REDACTED]		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	<i>Mrs Melesa Nikolettos</i>		
Title (role with the group/organisation):	<i>The Christmas Garden Committee - President</i>		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	<i>Committee Meetings</i>		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Life Church SA Inc.</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Pastor Nick Nikolettos</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 6 6 6 1 3 9 4 4 3 2 0 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 500
Organisation's contribution:	\$ 4,593
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	0.00
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	0.00
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$ 450 <i>Individual donations from church members</i>
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 5,543
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>In kind donations, labour, time, materials, and homemade cakes.</i>
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
<i>Hall Hire</i>	\$ 261
<i>Props and materials for garden scenes</i>	\$ 2,400
<i>Food and drinks</i>	\$ 1,600
<i>Transport of scenes to event location</i>	\$ 100
<i>Storage Container for props</i>	\$ 2,000
<i>Printing & Consumables</i>	\$ 250
<i>Advertising</i>	\$ 532
<i>Children's Entertainment</i>	\$ 900
TOTAL (including GST):	\$ 8,043

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	<i>The Christmas Garden - an Interactive Nativity Story</i>
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	<i>December 15th, December 16th and December 17th 2017</i>
Total cost of Project/Event	<i>\$ 8,043</i>
Amount of Community Grant Funding Requested	<i>\$ 2,500</i>
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Pictures</i> 2. <i>Event Layout</i>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project or Event Scope

Provide a description of the proposed project or event:

The last two years were a roaring success for The Christmas Garden with over 1400 local patrons including the local counselors coming to see the event in 2016, a 40% increase from 2015. Many people took a great amount of time to discuss the artwork with the artists and many brought family and friends to see the event after seeing it themselves. The change of venue brought about new opportunities which included more space. In 2017 the committee are adding a new scene to the Garden of King Herod, we are adding plaster painting and a passport experience for children along with the old favourites. In 2016 the sausage and veggie burger sizzle was an outstanding hit encouraging people to stay and connect. The Christmas Garden in 2017 will consist of 5 life-sized key scenes from the original Christmas Story. The scenes have been created by artists from the local community of Salisbury. It features life-like mannequins, life sized paper mache animals and props appropriate to the Biblical era which are "lit up with lights". In 2017 there will be a whole new scene to observe and realistic chicks that can be touched and held by the children. One or two scenes will have a primitive "shelter" to depict a village and stable. The five scenes are: The Angel Gabriel with Mary, The Shepherds & sheep in the fields, The wise men & camel, King Herod, Mary Joseph & Baby Jesus & farm animals in the Manger. There will also be a sixth area which is a fantasy "Christmas wonka land".

Building on previous years The Christmas Garden will provide more opportunity for people to engage and connect together. This will include another free sausage sizzle which will also offer a veterinarian option to meet the needs of the vast multicultural community within Salisbury Council, free candy canes, free children's entertainment including a colouring in competition and bouncy castle. Soft drinks, coffee, cake and ice-blocks will be available for a small purchase price. The event will run on the property of UNI SA in building K with use of the lawn area attached for the bouncy castle and the sausage sizzle. See attached event plan layout.

The event will be fully manned/supervised by the artists with additional church members to manage the sausage sizzle and children's entertainment. All people overseeing children activities will have working with children clearance. There is access to electricity as needed. There are bathroom facilities available on site. The Christmas Garden will also advertise ongoing community engagement activities through Life Church such as a youth group, free produce and bread twice weekly and free art classes. Waste management will be managed by Life Church and no waste will be left on the site. In 2017 due to the sad loss of the Mawson Lakes Community Carols The Christmas Garden will bring roving and performing carolers throughout the weekend at identified intervals.

Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
1. Pictures from Last years event
 2. Event layout
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

The community will benefit by having opportunity to see local talent, to meet and speak with the artists. The Christmas Garden is not about making money. Sem and Simonson in a review of festivals and events in 1989 said 'the real benefit of festivals and special events are more social they economic'. The heart of the Christmas Garden Committee is to share and engage in hope, community and kindness through the story of Jesus birth at a time when some people feel isolated and disconnected from family and community.

In 2015 and 2016 the Christmas Garden provided a fun, educational and interactive experience for families it also provided stories of depression, loneliness and need from within our local community. These stories gave Life Church the wonderful opportunity to provide hope, care and community to these people. It is these later stories the Christmas Garden seeks to address in 2017, in continuing with the fun, educational and interactive experience for families we will offer chairs and opportunity to sit, talk, eat, have a non alcoholic drink and encourage community connectedness. The Christmas Garden committee seeks to offer the real meaning of Christmas and serve the local community through the gifts, talents and resources we have available to us. In 2015 and 2016 The Christmas Garden at Mawson Lakes appeared barrier free as people from all cultures and religions shared laughing, stories and experiences together.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

UniSA have given a 75% discount on the venue hire for the Christmas Garden

Jump Easy Castle Hire has offered a \$90 discount on castle hire for the event.

Attachments

- There are no attachments relating to Support for the Project or Event.
- The following documents are attached relating to Support for the Project or Event:
1. *Uni SA Email*
 2. *Jump Easy Castle Hire*
 - 3.

Project or Event Management

Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events

*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

The actual scenes, mannequins, paper mache animals, props and lighting are well stored throughout the year enabling them to be reused hopefully for many years to come.

The committee hope 2016/2017 UniSA's venue will be able to annually accommodate The Christmas Garden for years to come.

The Committee hope to be able to continue providing the community with a free event each year.

Every year with the build up of resources The Christmas Garden will become less financially demanding.

The ongoing costs will be for the free children's entertainment and sausage or veggie pattie sizzle.

Life Church plan to run a fundraiser and seek a community grant (when able) for an ongoing annual event, that becomes a part of Christmas in Mawson Lakes each year.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

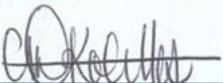
- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

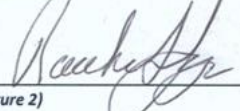
On behalf of Life Church SA (Group/Organisation)

Mel Nikolettos / President
(Name/Position)

and


Raechel Joyce, Secretary
(Name/Position)



(Signature 1)


(Signature 2)

12.10.17
(Date)

12.10.17
(Date)

Contact (phone number): 

Contact (phone number): 

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

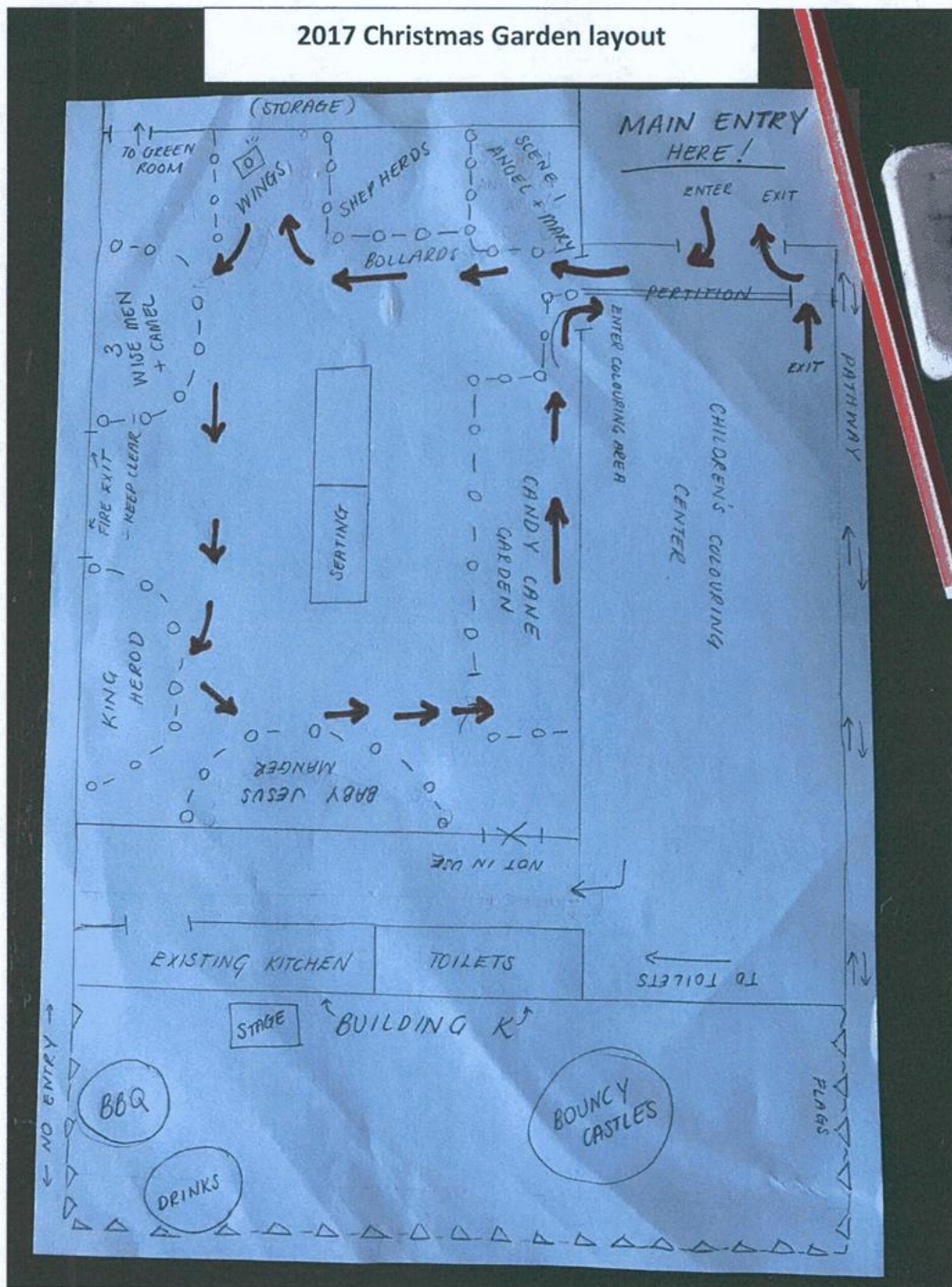
(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

The Christmas Garden 2016





**The Christmas Garden
Committee Meeting
Minutes of meeting held on Sunday 10th September 2017**

PRESENT: Melesa Nikolettos (President), April Nikolettos, Dimi Kritharas, Emily Underwood & Raechel Joyce (secretary)

MINUTE TAKER: Raechel Joyce

- 1. PRELIMINARIES**
 - 1.1 APOLOGIES:** None
- 2. CONFIRMATION OF MINUTES:** first official 2017 meeting
- 3. BUSINESS ARISING**

Topic	Name	Discussion	Action	By When	By Whom
3.1 Committee	MN				MN
3.2 Scenes	MN	<p>Discussion held regarding scenes and known prop requirements. A new scene this year to be discuss under next item. People to continue to manage original scene as per 2016, with the exception of Jess's.</p> <ul style="list-style-type: none"> • Mary and Gabriel – EU – will need flooring • The Shepherds – MN – will need flooring • The Wise Men – MN – will need tarps and flooring • New Scene – King Herod – MN & parents. • The Manger – DK – idea not to have live baby animals due to liability and overall management. Will need flooring and fencing. • Wonka Land – AN – will need fake grass, hedging and more spotlights 	All scene managers to review scene needs and advise RJ of any purchase requirements for the grant, out of session via email.	08/10/17	All

		<ul style="list-style-type: none"> All mannequins require better stabilisation with concrete bases. Bollards for safety by roping off scenes worked really well, new bollards required with larger bases. Barrier to mark off children's colouring are to ensure safety of children and crowd control for event. <p>Over all scenes require more lighting including fairy lights and spotlights.</p> <p>The sheep and camel have been damaged while in storage and require repair. MN and DK to facilitate repairs or remaking if repairs not possible. The church has purchased a shipping container to prevent this from happening again in 2018.</p> <p>Discussion regarding member safety when erecting scenes, suggestion of scaffolding on lockable wheels for reaching the heights required safely. To be included in council grant.</p>	Repairs or remake	Event opening	MN & DK	
			Scaffolding quote	08/10/17	RJ	
3.3 Props Inventory	MN	MN has established a props inventory to ensure things don't get lost and each scene has what they had last year. New items purchased for scenes including the new scene should be added to the inventory.	Advising MN of new items to be added to the inventory.	Ongoing	All	
3.4 Site	RJ	RJ has made contact with UniSA, site (Building K, as in 2016) has been booked for 13/12/17 until 17/12/17.				
		Committee decision has been made to approach UniSA and request extension of the site until 18/12/17. This is to allow 2 days for set up, inclusive of the extra scene. It also allows the event to be open on the Sunday, with hope to attract more people over the weekend.	Request site extension via email and advise committee out of session.	ASAP	RJ	
3.5 Marketing	MN	Need for a new Marketing Manager, EU nominated and approved. Places to market The Christmas Garden include advertising at local schools and kindy's. Announcement in the book of big days on Life FM radio. Announcement at services and outreaches through Life Church.	Promotional brochure to be produced. Other marketing to be secured.	ASAP	EU	

Item 7.2.10 - Attachment 1 - 31/2017: Life Church SA Inc. - Application

		<p>Facebook page and event to be created. Extended social media to be lined into following success in 2017.</p> <p>Promotional video for dissemination.</p> <p>Committee decision not to do a letter box drop as the action research showed it was a large financial outlay and time consuming for little to no return.</p>	Promotional video to be produced	Nov 2017	MN	
3.6 Grant	RJ	<p>Committee agreed to application for a grant through Salisbury Council for items including accommodation, lighting, backgrounds for scenes, flooring for scenes, new scene purchases, scaffolding, a free community jumping castle and sausage & vegie burger sizzle.</p> <p>Salisbury Council Grant to be applied for in October 2017, motion moved by EU and seconded by DK.</p>	<p>Quotes to be given to RJ</p> <p>Grant application and quotes to be compiled</p>	<p>ASAP</p> <p>12/10/17</p>	<p>All</p> <p>RJ</p>	
3.7 Christmas Service	RJ	<p>Christmas Day is Monday in 2017. Church Christmas service will not be impacted by the Christmas Garden.</p>	MN to confirm with Pastor Nick	Next meeting	MN	
3.8 Children's Entertainment	MN	<p>Colouring Competition: In 2016 the colouring competition was very successful - gave the children something to do while the adults talk and build community.</p> <p>Jumping Castles: The children loved the free jumping castles, these were a great addition to 2016 and will be continued in 2017. Committee decision to change the castles to the Saturday only and change supplier as discussed.</p> <p>Photo Background: Another very successful addition in 2016 to come back in 2017. Plan for children / adults to have fun and upload their picture to the Facebook page #thechristmasgarden</p>	<p>Church member to be asked regarding facilitating the competition.</p> <p>Quote to be submitted with the grant application</p>	<p>Next meeting</p> <p>08/10/17</p>	<p>MN</p> <p>AN</p>	
3.9 Sausage Sizzle	RJ	<p>The sausages and vegie burgers were very well accepted, there was ample supplies and these were offered free to the community. This was a great addition to 2016 and will be continued in 2017. The free sizzle</p>	Quote to be submitted with the grant application	08/10/17	RJ	

		will be included into the council grant.				
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4. NEW BUSINESS

Topic	Name	Discussion	Action	By When	By Whom
4.1 New Scene	MN	<p>The decision has been made to expand to a new scene this year, being a scene of King Herod in a Royal Chamber.</p> <ul style="list-style-type: none"> • A Mannequin to be purchased and fashioned by guest artists. • Chamber to be designed and items purchased. • Committee decision this should look royal in nature and include at least one large lion. • Scene purchases will be submitted within council grant where possible. 	Purchase and design.	MN	08/10/17
4.2 Children's entertainment	MN	<p>Plaster Painting - Discussion was raised regarding adding a plaster painting component to the children's entertainment. Plaster moulds would be made in advance and available for children to paint for free. To be held outside near the bouncy castle on the Saturday only. EU's parents have Christmas plater moulds and will be approached to support the event with premade moulds.</p> <p>Pony Rides – discussion was raised regarding the possibility of having pony rides for a couple of short periods on the Saturday. This is subject to further investigation, including venue approval and insurance.</p>	<p>EU to discuss topic with parents and advise the committee out of session.</p> <p>Enquire regarding insurance</p> <p>Enquire regarding venue approval.</p>	<p>ASAP</p> <p>ASAP when insurance is approved.</p>	<p>EU</p> <p>AN</p> <p>RJ</p>
4.3	MN	Discussion regarding having a family day on the Saturday and opening other some specific blocks of time as groups only. Invited groups would	Contact to be made with Autism SA and the	Next Meeting	RJ

Item 7.2.10 - Attachment 1 - 31/2017: Life Church SA Inc. - Application

<p>Construct of the event</p>		<p>be the local Aged Care facilities and a Special Needs group time. During this time the additional lighting and sound effects would be turned off.</p> <p>Discussion was had regarding the layout of the building, a map was drawn and agreed to on the updated layout to include the new scene.</p> <p>Discussion was also held regarding the possibility of having carols at the event, decision was made to have roving carollers, and times of scheduled carollers. There will not be a specific time advertised for a carols event.</p>	<p>Aged Care home in Mawson Lakes</p>			
<p>4.4 Fundraiser</p>	<p>RJ</p>	<p>Discussion was had regarding the funds required to run the event and the possibility of a church fundraising event to help with the costs. Decision that an appeal will be put forward for individual donations of funds and required good and services following great success in 2016.</p>	<p>Church appeal</p>	<p>Early Nov 2017</p>	<p>MN</p>	
<p>4.5 Event Volunteers</p>	<p>MN</p>	<p>Discussion surrounded the great volunteer support of the church in 2016. In 2017 people who are identified as volunteers will be allocated an area of responsibility to ensure all areas are adequately covered and volunteers can be supported by committee members within their roles.</p> <p>Children of volunteers, it was acknowledged the children of committee members and volunteers could have a 'green zone' where food and entertainment is provided and supervised to ensure safety and lots of fun.</p>	<p>Required roles for volunteers list and management of list.</p> <p>Green establishment room and management</p>	<p>Next Meeting</p> <p>During event</p>	<p>MN</p> <p>E3</p>	

Next Meeting: Sunday 12th November 2017

Joyce, Raechel [REDACTED]

From: [REDACTED]
Sent: Monday, 25 September 2017 16:18
To: Joyce, Raechel [REDACTED]
Subject: RE: The Christmas Garden 2017

Hi Raechel

To confirm I have added the extra day for you.

If you require a detailed email like I sent last year please send me similar and then I will be able to reply to all your points/requests for you to submit to Council.

The total cost for hire at the Community rate is \$261.00 – no further discounts will apply.



From: Joyce, Raechel [REDACTED]
Sent: Thursday, 21 September 2017 5:29 PM
To: [REDACTED]
Subject: RE: The Christmas Garden 2017

Hello [REDACTED]

I hope all is well with you and you are getting an opportunity to enjoy some of this lovely sunshine.

The time has come for us to submit the grant request to council for The Christmas Garden 2017. Can I please ask you to send us through a quote for the booking so I can attach it to the grant?

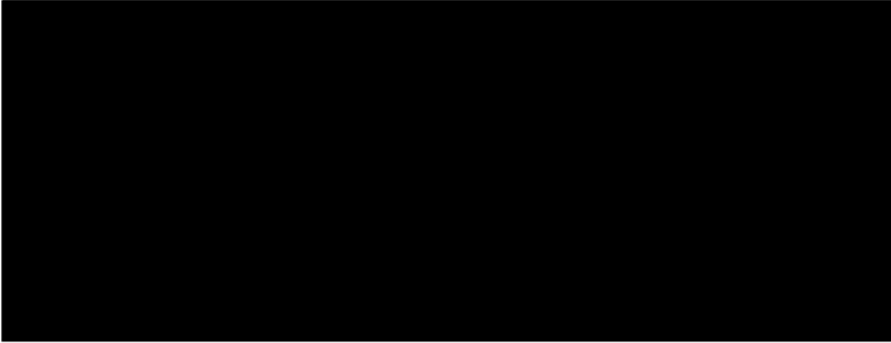
Also if it is possible could we please extend the booking by one day until the 18th as we are thinking to open the Garden on the Sunday so it runs over the whole weekend this year?

Thank you in advance for your assistance, we are very excited to be coming back to the Uni this year; it really was an amazing venue in 2016.

If you have any queries or questions give me a buzz or email. Best number is [REDACTED] if I miss you and you leave a message I will call you back.

Kindest regards, Raech

Raechel Joyce



From: Jodie Bowman [REDACTED]
Sent: Monday, 30 January 2017 2:53 PM
To: Joyce, Raechel [REDACTED]
Subject: RE: The Christmas Garden 2017

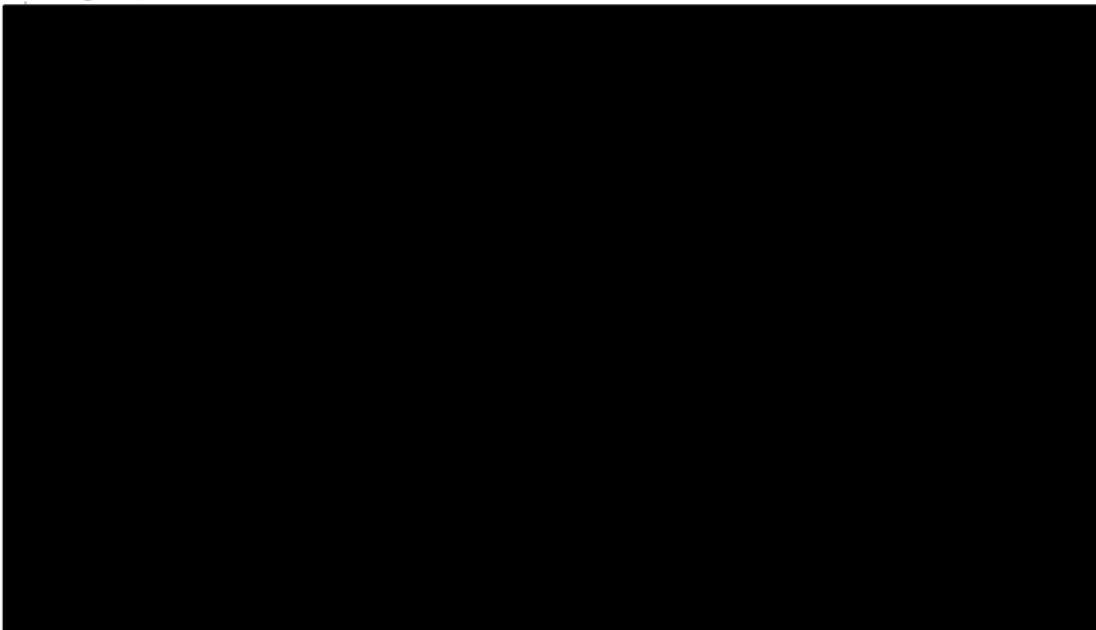
Hi Raechel

To confirm I have booked K1-02 as requested.

Can you please send me the details for the invoice to be sent to.

Thanks ☺

Kind regards,



From: Joyce, Raechel [REDACTED]
Sent: Monday, 30 January 2017 2:10 PM
To: [REDACTED]
Subject: The Christmas Garden 2017

Hello [REDACTED]

Can I please book Building K from December 13th until Dec 17th 2017?

Kindest regards, Raechel Joyce



The Christmas Garden
2017 BBQ quote.

The screenshots show the following items and prices:

- Screenshot 1:** Cook & Dine Tongs 23cm (4 for \$12.00), Coles Smart Buy Aluminium Foil Wrap 30m (2 for \$5.40), Syndian Natural Food Frozen Lentil Burgers 400g (4 for \$30.80), Coles Australian Chopped Frozen Onions 500g (\$324.25 total).
- Screenshot 2:** Coles Smart Buy 1 Ply Serviettes 100 pack (6 for \$5.70), Coles BBQ Sauce 2L (1 for \$5.25), MasterFoods Squeezy Limited Edition Outback Spicy BBQ Sauce (1 for \$3.36), Coles Tomato Sauce 2L (\$324.25 total).
- Screenshot 3:** Coles Wholemeal Sandwich Bread 650g (7 for \$10.50), Coles White Toast Bread 650g (20 for \$17.00), Coles Thin Beef BBQ Sausages 1.7kg (20 for \$180.00). Handwritten notes: "+ 10 extra = 25.50" and "+ 10 extra \$2.70".
- Screenshot 4:** Coles Australian Chopped Frozen Onions 500g (10 for \$21.00), Coles Vegetable Oil 4L (1 for \$9.50), Grillman Small Aluminium Trays 5 pack (2 for \$8.80), Coles Smart Buy 1 Ply Serviettes 100 pack (\$324.25 total).
- Screenshot 5:** Coles Tomato Sauce 2L (2 for \$8.00), MasterFoods Squeezy Australian Grown Tomato Sauce 500mL (2 for \$6.94), Coles Wholemeal Sandwich Bread 650g (7 for \$10.50), Coles White Toast Bread 650g (\$324.25 total).

Final total = \$422.75

* extras added due to limits in single order.

Date of Issue: Thursday 5th September

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Quote
Life Church


Re: Delivery / Set Up & Breakdown

Job Description	Date	Rate	Total (Excl GST)
Jumping Castles	16th December	\$500.00	\$500.00
Toy Story Tropical			
8hrs Supervision			
Total (Excl GST)			\$500.00

THE CHRISTMAS GARDEN
2017 scene quotes.

Handwritten annotations on the collage include:

- Item 1:** x10, \$83
- Item 2:** x1, \$779
- Item 3:** x10, \$199.90
- Item 4:** x2, AU \$1.00 - AU \$3.69
- Item 5:** x2, \$11.80
- Item 6:** x2, \$49.90
- Item 7:** x2, \$38.72
- Item 8:** x1, \$99.00
- Item 9:** x4, \$82
- Item 10:** x10, \$69.40
- Item 11:** x6, \$37.14
- Item 12:** x1, \$33.90
- Item 13:** x11, \$164.45
- Item 14:** x3, \$15
- Total:** \$1152.65

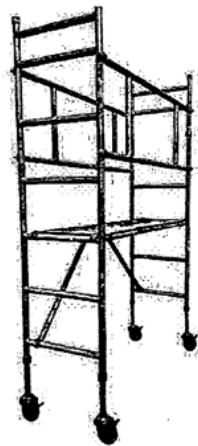


Your Nearest Branch is SALISBURY

📍 1730 MAIN NORTH ROAD

☎️ (08) 8258 6155

🕒 Today: 7:00AM - 5:00PM



SCAFFOLD - UNIVERSAL

Code: 370501

Estimated Total **\$178.00** Incl. GST

12/10/2017 8:00 AM - 14/10/2017 7:00 AM

For working above ground on a stable, safe platform. Ideal for narrow access and stairways. The universal scaffold is light and mobile and dismantles for easy transportation.



REQUIRED TRANSPORT AND SAFETY EQUIPMENT LEGENDS:



A ute is required



Protective gloves are required

MAIN FEATURES

- Light and easy to assemble
- Safe to use
- Dismantles for transportation

POPULAR APPLICATIONS

- Restoration
- Construction projects
- Maintenance
- Painting

TERMS & CONDTIONS

Please read our full Hire Contract Conditions here before hiring from Kennards Hire.

In addition, please note the following specific conditions:

- Tower erection procedure to be read prior to erecting scaffold.
- A licensed scaffolder is required for the erection, alteration or dismantling of a mobile scaffold where there is a risk that a person or object could fall more than 4 metres from the platform or the structure.
- All scaffolds are to be erected in accordance with manufacturer's specifications & all scaffolding components must be installed.

CAUTION: Do not approach within 4 metres of overhead low voltage power lines or other electrical hazards. Other factors may require a greater approach distance, check with your local electrical supply authority.

DELIVERY INFORMATION

- All deliveries and pickups must be in a safe area to unload, demonstrate the equipment and complete paperwork.
- We aim to deliver within 2 hours of your selected delivery time.
- Any delivery amount displayed is 'one-way' and for one load only. If multiple vehicles are required, we will contact you prior.

More information on our delivery service (including After Hours) and Pick Up information is available here.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39

ITEM	7.2.11
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	32/2017: Salisbury North Quilting Group - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Salisbury North Quilting Group Application is submitted to the Sport, Recreation and Grants Committee for information.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 32/2017: Salisbury North Quilting Group - Application

1. BACKGROUND

- 1.1 The Salisbury North Quilting Group has not received prior Community Grants Program funding and the Application is deemed ineligible.

2. REPORT

- 2.1 The Salisbury North Quilting Group Application is deemed ineligible for Community Grants Program funding in accordance with the Guidelines and Eligibility Criteria section 8.2 *Non-Eligible Organisations*, as the group is not established as a legally constituted incorporated organisation nor can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.
- 2.2 The Salisbury North Quilting Group has been advised that the application is ineligible.
- 2.3 The Salisbury North Quilting Group Application is submitted for information to the Sport, Recreation and Grants Committee.

3. CONCLUSION / PROPOSAL

- 3.1 The Salisbury North Quilting Group is deemed ineligible for Community Grants Program funding in accordance with the Guidelines and Eligibility Criteria section 8. due to the group not being established as a legally constituted incorporated organisation.
- 3.2 The Salisbury North Quilting Group Application is submitted for information as per clause 11.6 of the Community Grants Program Guidelines and Eligibility Criteria:

Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,
this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information	
1. GROUP / ORGANISATION DETAILS	
Name:	SALISBURY NORTH QUILTING GROUP
Address:	41, BAGSTERS RD (SALISBURY NORTH FOOTBALL CLUB)
Suburb:	SALISBURY NORTH Postcode: 5108
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)	
Name:	MARTHA THOMPSON Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/>
Title (your role with the group/organisation):	TUTOR
Address:	[REDACTED]
Phone:	[REDACTED] Landline: <input checked="" type="checkbox"/> Mobile: <input type="checkbox"/>
Email:	
3. COMMUNITY GRANT RESPONSIBILITY	
Name of Person Responsible for the Grant:	MARTHA THOMPSON Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/>
Title (role with the group/organisation):	VOLUNTEER INSTRUCTOR
4. GROUP / ORGANISATION MANAGEMENT DETAILS	
How is your group/organisation managed:	N/A WE each pay \$5 to cover the cost of the room.
Is your organisation:	
a) Incorporated:	Yes <input type="checkbox"/> (go to question c) No <input checked="" type="checkbox"/> (go to question b)
ASIC Registration Number:	N/A
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	Yes <input type="checkbox"/> (go to question c) No <input checked="" type="checkbox"/> (go to question c)
Parent Organisation	
Name:	N/A
ASIC Registration Number:	N/A

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <small>(evidence must be attached to this application)</small>	No <input checked="" type="checkbox"/>
d) Government Funded: <small>(If Yes, please list funding source/s and purpose in part e & f)</small>	Yes <input type="checkbox"/> <small>(go to question e & f)</small>	No <input checked="" type="checkbox"/>
e) Funding source/s:	N/A	
f) Purpose:	N/A	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: [REDACTED]	Financial Institution Name: [REDACTED]	
<small>*do not provide account or BSB numbers*</small>	Branch Location: [REDACTED]	
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	MRS PAULINE	ENGLISH
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small> ----- <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, provide details:	
INCOME	\$ AMOUNT N/A
Project or event generated income:	\$ N/A
Organisation's contribution:	\$ N/A
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ N/A
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ N/A
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	\$ No
TOTAL (including GST):	\$ N/A
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	in-kind
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
TWO ROLLS OF WADDING	\$ 850
BACKING FABRIC 5MTRPS	\$
@ \$20-per mtrps	\$ 100
BLANKETS @ \$5 EACH	\$ 50
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ \$1000 —

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <small>(go to Group/Organisation Information)</small>
When was the Grant funding received (month & year):	N/A	
What amount of Grant funding was provided:	\$ N/A	
When was the previous Grant acquitted (month & year):	N/A	
Group/Organisation Information		
Group/Organisation Name	SALISBURY NORTH QUILTING LADIES	
Group/Organisation Description	RETIRED LADIES who love to sew	
Group/Organisation Registered Address	Number/Street: Suburb: N/A Postcode:	
Is the Club Incorporated?	NO	
Number of Members	28	
% of Membership that reside in the City of Salisbury	75%	
Project/Event Details		
Project/Event Name	HAPPY QUILTERS	
Project/Event Summary	GATHERINGS/SHARING IDEAS & SKILLS	
Date(s) of Project/Event	CLASSES EVERY THURSDAY 9-12 / 1-3 clock	
Location of Project/Event:	Number/Street: 41, BAGSTER RD Suburb: S/NORTH Postcode: 5108	
How will the Project/Event benefit the residents of the City of Salisbury?	RETIRED PENSIONERS HAVE SOMEWHERE TO GATHER & DO NOT NEED TO BUY MATERIAL TO MAKE QUILTS	
How many individuals will benefit from the Project/Event?	WE WOULD LIKE TO FEEL THAT MANY PEOPLE WILL BENEFIT FROM OUR QUILTS	
% of project/event participants that reside in the City of Salisbury	75%	
If it is an Event, is it open to the public?	N/A	
How will the Project/Event be promoted?	N/A	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	HAPPY QUILTERS
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	ONGOING
Total cost of Project/Event	\$
Amount of Community Grant Funding Requested	\$ 1000 —
Is there any other information that you may feel is relevant to your application?	By obtaining the grant we can continue with our warm quilts donations to the various groups
<input checked="" type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. receipt - for WADDING 2017 2. receipt - for BLANKETS 2016
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p>Provide a description of the proposed project or event:</p> <p>making of quilts for the needy.</p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none">1. Documents from groups whom have benefited2. from our quilts3.

Benefits and Outcomes of the Project or Event
<p>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</p> <p>as above.</p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

The Salisbury North football club has kindly provided us with a room, so as we can hold our quilting group every thursday

Attachments

- There are no attachments relating to Support for the Project or Event.
- The following documents are attached relating to Support for the Project or Event:

1. SALISBURY NORTH FOOTBALL CLUB
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events

*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

The Salisbury North quilting group will continue making and donating quilts. Last year we donated a hundred quilts

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of SALISBURY NORTH
QUILTERS (Group/Organisation)

(Name/Position) MARTHA THOMPSON and
TUTOR

PAULINE ENGLISH
(Name/Position) PUPIL

(Signature 1) [Handwritten Signature]

(Signature 2) [Handwritten Signature]

(Date) 5-10-17

(Date) 5-10-17

Contact (phone number): [Redacted]

Contact (phone number): [Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input checked="" type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input checked="" type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

MARTHA THOMPSON
(Group/Organisation)

TUTOR
(Name/Position)

[Signature]
(Signature)

5-10-2017
(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

Invoice

28/8/2017

Bill To:

Bagster Road Quilters
c/- Martha Thompson

Ship To:

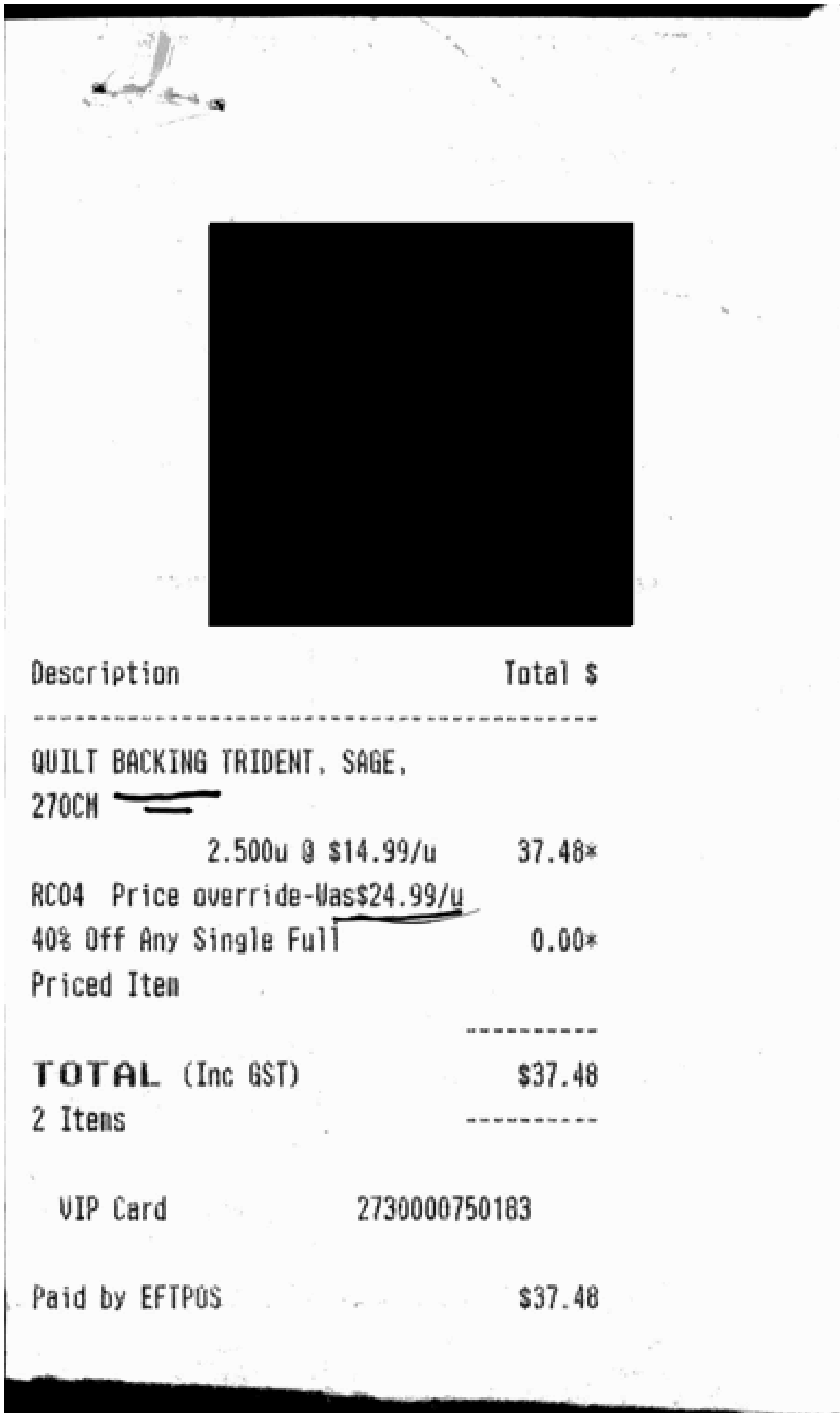
Quantity	Item	Description	Unit Price		Total
1	Wadding x 30m	2.4m folded wool/polyester	\$390.00		\$390.00
				Subtotal	\$390.00
				Postage	
				Balance	\$390.00

Receipt NO. 52978829
12/10/2017.
VIA INTERNET.

Payments may be made by cheque, cash or direct deposit.

Direct Deposit Payment Details:

Thankyou for your purchases.







Mailing Address:
PO Box 6
Elizabeth West D.C.
5113

23 Crafter Street
Davoren Park
South Australia
5113



Telephone (08) 82546300
Facsimile (08) 82542350
email: info@parwest.sa.edu.au
www.parawest.sa.edu.au

PARA WEST ADULT CAMPUS

Bagster Road Quilters
Bagster Road Community Centre
17 Bagster Road
Salisbury North SA 5108

Dear Bagster Road Quilters,

On behalf of the Young Mums at Para West Adult Campus, we would like to sincerely thank you for your wonderful donation of quilts and blankets to our Bubs and Me class. Our mums and babies are extremely grateful for your hard work and generosity, particularly as the colder weather has now set in for winter. Everyone is amazed at the beautiful craftsmanship displayed, and the mums would like to acknowledge your hard work, attention to detail and time that you have committed to making these quilts.

The quilts that you have generously provided us have enabled the mums and babies in the class to participate in developmental activities and without your donations, many of our mums and their babies would not have adequate warmth at night or a comfortable place to play, grow and learn at home.

Please find enclosed a card from the Mums of the Bubs and Me Program, who wanted to personally thank you for your donations and support over the last few years. We hope that you can continue to support our wonderful program, and we look forward to seeing more creative and exquisitely sewn quilts.

Warmest Regards,
The Bubs and Me Program
Nerida (Midwife)
Caitlin and Adrienne (Bubs and Me Support Workers)
Young Mums in the Bubs and Me Program- [REDACTED]
[REDACTED]

Expanding Your Horizons



To the volunteers at the
community centre,
I am part of the bubs'n
me class at Para West
Adult campus.
I recieved one of your
beautiful handmade
quilts. ...for everything.

I would like to say
a big thank you.
My daughter to be will
diffidently love it.

Thank- you

Joan

Dear Quilting Group,


All the Staff at the Northern Domestic Violence Sec. would like to express our thanks & gratitude for all the support you have shown us throughout the years.

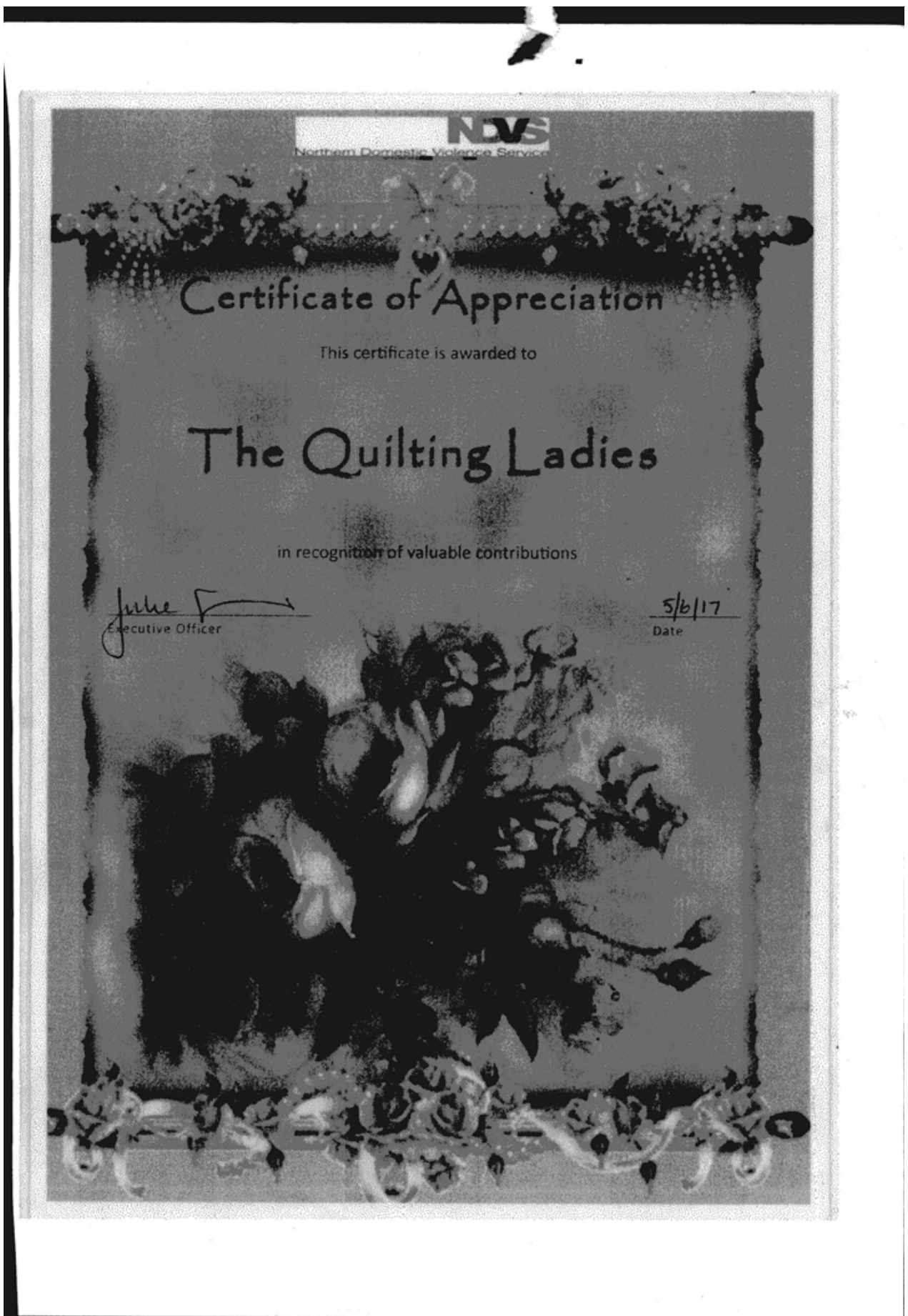
Our clients are so grateful & happy when they receive the home made quilts. They often comment on how beautiful they are, the children are in glee when given their quilts.

As you know these women and children often leave a domestic violent situation with little or nothing and having to rebuild their lives all over again. The beautiful quilts that are made with so much love by you wonderful ladies goes a long way with easing the burden they have.

Once again ladies "Big Thanks" for offering these beautiful quilts to our clients, your loving hard work is appreciated & bring a lot of joy to us all.

Kind Regards

From all the N.D.V.S Staff






4/8/15

To the Quilting Club, Bagsters Road Community Centre.

Thankyou.

I would like to express my heartfelt thanks for the donation of the 10 beautiful quilted blankets for our residents at Helping Hand Ingle Farm.

Our residents will enjoy the colourful designs that you have sewn on to these blankets and they will also be grateful for the warmth that the will provided.

Eternally Greatful

Karen Goodwin

Hotel Services Support Manager

Ph: [REDACTED]



14.09.2017

To Whom it may Concern,

The Salisbury North Quilting Ladies group have been coming to our premises to achieve some wonderful Quilts, in their own time and without profit.

They donate these gorgeous quilts back into the Community especially to the Bubs and Mums organisation at the Lyell McEwin Hospital to help the new Mums.

They are a lovely, happy group of women who donate their time and love of what they do to help others.

We are happy to have them join our Community and take part in our Club to help others.

Regards,

Brenton Franks
General Manager
Salisbury North Football Club

Email: brenton [redacted]
General Manager: Brenton Franks

Phone: [redacted]
Fax: [redacted]

ITEM	7.2.12
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	33/2017: Providence Chick [World Harvest Christian Centre Inc.] - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Providence Chick [World Harvest Christian Centre Inc.] Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 33/2017: Providence Chick [World Harvest Christian Centre Inc.] be awarded the amount of **\$2,500.00** to assist with the purchase of catering for the 2018 Providence Conference use as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 33/2017: Providence Chick [World Harvest Christian Centre Inc.] - Application
2. 33/2017: Providence Chick [World Harvest Christian Centre Inc.] - Additional Information

1. BACKGROUND

- 1.1 Providence Chick received \$2,500 Community Grant funding in August 2016 towards the purchase of catering for the 2016 Providence Conference.

2. REPORT

- 2.1 The Providence Chick Application is auspiced by World Harvest Christian Centre Inc.
- 2.2 The Providence Chick [World Harvest Christian Centre Inc.] Application meets the eligibility criteria for the upper limit Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Providence Chick [World Harvest Christian Centre Inc.] Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,
this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	<i>Providence Chick</i>		
Address:	<i>61 Baloo St</i>		
Suburb:	<i>INGLE FARM</i> Postcode: <i>5098</i>		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mrs <input checked="" type="checkbox"/> <i>Sharon Coleman</i>		
Title (your role with the group/organisation):	<i>Providence Administrator</i>		
Address:	[REDACTED]		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	<i>Other:</i> <i>Karen VanderVeen</i>		
Title (role with the group/organisation):	<i>Providence Chick Founder</i>		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	<i>Overseen by a Board</i>		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center; width: 50%;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center; width: 50%;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center; width: 50%;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center; width: 50%;"> No <input checked="" type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>ProvidenceChick</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Miss Belinda Theav</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 8 4 2 1 5 2 9 6 6 5 7 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 6,046
Organisation's contribution:	\$ 0
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ 4,000 FUNDRAISING EVENT, INDIVIDUAL DONATIONS
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 10,046
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Labour, time, materials, donations.
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Administration and postage</i>	\$ 1,075
<i>Catering</i>	\$ 4,400
<i>Props, opening night</i>	\$ 900
<i>Cleaning and skip bin</i>	\$ 740
<i>Merchandise costs</i>	\$ 1,150
<i>Decorations</i>	\$ 860
<i>Gifts</i>	\$ 940
<i>Miscellaneous</i>	\$ 1,535
TOTAL (including GST):	\$ 11,600

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	2018 Providence Conference
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	Wednesday 03 October 2018 - Friday 05 October 2018
Total cost of Project/Event	\$ 11,600
Amount of Community Grant Funding Requested	\$ 4,400
Is there any other information that you may feel is relevant to your application?	Providence Conference is a young girls conference for aged 8 - 18+. The conference runs for 3 nights and 2 days. The primary purpose of this conference is to give keys to girls in their adolescent years to build self-esteem and purpose.
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Registration form 2017 - 8-11 years</i> 2. <i>Registration form 2017 - 12-18+ years</i>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(if Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	August 2016
What amount of Grant funding was provided:	\$ 2,000
When was the previous Grant acquitted (month & year):	October 2016
Group/Organisation Information	
Group/Organisation Name	Life
Group/Organisation Description	Religious organisation
Group/Organisation Registered Address	Number/Street: 61 Baloo St Suburb: INGLE FARM Postcode: 5098
Is the Club Incorporated?	Yes
Number of Members	7
% of Membership that reside in the City of Salisbury	80 %
Project/Event Details	
Project/Event Name	2018 Providence Conference
Project/Event Summary	140 girls attending, receiving encouragement, meals, gifts and activities
Date(s) of Project/Event	Wednesday 03 October 2018 - Friday 05 October 2018
Location of Project/Event:	Number/Street: 61 Baloo St Suburb: Ingle Farm Postcode: 5098
How will the Project/Event benefit the residents of the City of Salisbury?	Provides young girls of the Salisbury community and girls from country towns of SA to make positive lifestyle choices in their adolescent years.
How many individuals will benefit from the Project/Event?	140
% of project/event participants that reside in the City of Salisbury	80 %
If it is an Event, is it open to the public?	Yes <input type="checkbox"/>
How will the Project/Event be promoted?	Schools, churches.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Project or Event Scope

Provide a description of the proposed project or event:

Providence conference begins on Wednesday evening providing an hour live performance providing solutions to relevant issues that young girls face in everyday life. This evening is attended by the registered girls of Providence as well as some of their parents, highly respected community leaders and politicians including the Mayor of Salisbury, pastors and youth pastors. The conference then continues the next day for the registered girls, dividing into age appropriate meetings. 8-11 years only attend on Thursday from 9:00am until 4:30pm and the 12-18+ years attend on Thursday and Friday 9:00am - 9:00pm. Both age groups are well attended, they receive encouragement and keys from the guest speakers to live a responsible lifestyle during adolescent years. The conference also provides up to 4 main meals and 2 morning teas, Zumba session, Lip-sync and many give-aways and gifts. This conference could not happen without the willingness of LIFE church's 60 volunteers that donate their time to assist in administration, media, band, catering and car parking. The feedback is always positive and meets the needs and provides the encouragement required to those attending.

Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
1. *Providence testimony letter*
 - 2.
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

- *Young girls in adolescent years have a conference where they are encouraged, taught keys to deal with adolescent issues and encouraged that they have a great future.*
- *Self-esteem is built up.*
- *Aboriginal girls are encouraged to come.*
- *Girls become aware of the counselling service that is available.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

Attendees come from:

*Temple Christian College, Paralowie Campus
Tyndale Christian School, Salisbury East
Local Salisbury Primary and High Schools
Churches located in the City of Salisbury*

Attachments

- There are no attachments relating to Support for the Project or Event.
- The following documents are attached relating to Support for the Project or Event:

1. *Letter from Rod Klimionok*
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events

*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

Ongoing:

There will always be a need to hold a conference for the age bracket of 8-18+ years. This will continue to happen if registration costs can be kept at a minimum, Life's volunteers give of their time and our community can see the need for Providence to assist the young girls by providing a conference for them.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the **S1** and **S2** boxes and sign:

S1 **S2**

- I acknowledge that I am authorised to make this application on behalf of the Organisation.
- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of LIFE (Group/Organisation)

Sharon Coleman / LIFE Board Member and

Karen VanderVeen / Providence Founder


(Signature 1)


(Signature 2)

13/10/2017
(Date)

13/10/17
(Date)

Contact (phone number):

Contact (phone number):

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input checked="" type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input checked="" type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

LIFE

(Group/Organisation)

Sharon Coleman/LIFE Board Member

(Name/Position)


(Signature)

13/10/2017
(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13



Trolley

Close this pop up dialog box

Products are Sorted by: last added change product sort order

612 items 612 items in your trolley remove all items from your trolley

skip to trolley total and checkout



Coles Hawaiian Frozen Pizza 500g

everyday product

10 Coles Hawaiian Frozen Pizza 500g everyday product for **\$30.00**

choose a different quantity for Coles Hawaiian Frozen Pizza 500g everyday product



Coles Margherita Pizza 470g

everyday product

10 Coles Margherita Pizza 470g everyday product for **\$30.00**

choose a different quantity for Coles Margherita Pizza 470g everyday product



Borg's Frozen Spinach & Cheese Triangles 360g

Cheese Triangles 360g



15 Borgs Frozen Spinach & Cheese Triangles 360gfor **\$59.85**

choose a different quantity forBorgs Frozen Spinach & Cheese Triangles 360g



Herbert AdamsFrozen Slow Cooked Chunky Beef Pies 400gHerbert Adams
Frozen Slow Cooked Chunky Beef Pies 400g

20 Herbert Adams Frozen Slow Cooked Chunky Beef Pies 400gfor **\$132.40**

choose a different quantity forHerbert Adams Frozen Slow Cooked Chunky Beef Pies 400g



BullaReal Dairy Vanilla 2LBulla Real Dairy Vanilla 2L everyday product

20 Bulla Real Dairy Vanilla 2L everyday productfor **\$80.00**

choose a different quantity forBulla Real Dairy Vanilla 2L everyday product



HandeeUltra White Paper Towels 3 packHandee Ultra White Paper Towels 3
pack everyday product

10 Handee Ultra White Paper Towels 3 pack everyday productfor **\$44.00**

choose a different quantity forHandee Ultra White Paper Towels 3 pack everyday product



Chux Regular Superwipes Cloth 20 pack Chux Regular Superwipes Cloth 20 pack everyday product

4 Chux Regular Superwipes Cloth 20 pack everyday product for \$24.00

choose a different quantity for Chux Regular Superwipes Cloth 20 pack everyday product



Sorbent 2 Ply Extra Thick Hypo Allergenic Toilet Paper 12 pack Sorbent 2 Ply Extra Thick Hypo Allergenic Toilet Paper 12 pack

20 Sorbent 2 Ply Extra Thick Hypo Allergenic Toilet Paper 12 pack for \$198.00


choose a different quantity for Sorbent 2 Ply Extra Thick Hypo Allergenic Toilet Paper 12 pack




Cottee's Apple & Raspberry Cordial 1L Cottee's Apple & Raspberry Cordial 1L

20 Cottee's Apple & Raspberry Cordial 1L for \$74.00

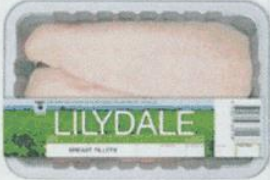
choose a different quantity for Cottee's Apple & Raspberry Cordial 1L




feed your family of four people under \$10



Lavazza Il Perretto Coffee Beans 1kg
4 Lavazza Il Perretto Coffee Beans 1kg for **\$131.96**
choose a different quantity for Lavazza Il Perretto Coffee Beans 1kg



Lilydale Free Range Skin Off Chicken Breast Fillet approx. 700g
20 Lilydale Free Range Skin Off Chicken Breast Fillet approx. 700g for **\$252.00**
choose a different quantity for Lilydale Free Range Skin Off Chicken Breast Fillet approx. 700g



Coles 5 Star Lean Beef Mince 500g
20 Coles 5 Star Lean Beef Mince 500g for **\$160.00**
choose a different quantity for Coles 5 Star Lean Beef Mince 500g

Item 7.2.12 - Attachment 1 - 33/2017: Providence Chick [World Harvest Christian Centre Inc.] - Application



feed your family of four people under \$10



Coles Basmati Rice 1kg everyday product

20 Coles Basmati Rice 1kg everyday product for **\$65.00**

choose a different quantity for Coles Basmati Rice 1kg everyday product



Tomato & Onion

500 gram

Dolmio Classic Tomato & Onion Pasta Sauce 500g everyday product

20 Dolmio Classic Tomato & Onion Pasta Sauce 500g everyday product for **\$40.00**

choose a different quantity for Dolmio Classic Tomato & Onion Pasta Sauce 500g everyday product



Family Pack

375 gram

San Remo Instant Lasagne Sheets Family Pack 375g on special

12 San Remo Instant Lasagne Sheets Family Pack 375g on special for **\$36.00** you've saved \$8.64

choose a different quantity for San Remo Instant Lasagne Sheets Family Pack 375g on special

On special

You save \$8.64



Fantastic Dairy Singapore Noodles 350g

20 Fantastic Dairy Singapore Noodles 350g for **\$58.40**

choose a different quantity for Fantastic Dairy Singapore Noodles 350g



San Remo Spaghetti No 5 500g

20 San Remo Spaghetti No 5 500g everyday product for **\$36.00**


choose a different quantity for San Remo Spaghetti No 5 500g everyday product



Golden Circle Sliced Beetroot 450g

20 Golden Circle Sliced Beetroot 450g for **\$37.20**


choose a different quantity for Golden Circle Sliced Beetroot 450g



Sanitarium Weet-Bix 1.4kg VALUE PACK

Sanitarium Weet-Bix 1.4kg for **\$9.00**


choose a different quantity for Sanitarium Weet-Bix 1.4kg



Coles Baby Cos Lettuce 2 pack on special

8 Coles Baby Cos Lettuce 2 pack on special for **\$16.00**

choose a different quantity for Coles Baby Cos Lettuce 2 pack on special




Coles X Large Free Range Eggs 12 pack 700g

10 Coles X Large Free Range Eggs 12 pack 700g for **\$42.00**

choose a different quantity for Coles X Large Free Range Eggs 12 pack 700g



feed your family of four people under **\$10**



Coles Thickened Cream 600mL

20 Coles Thickened Cream 600mL for **\$52.00**

choose a different quantity for Coles Thickened Cream 600mL



Coles Shredded Tasty Cheese 700g

10 Coles Shredded Tasty Cheese 700g for **\$55.00**

choose a different quantity for Coles Shredded Tasty Cheese 700g



Coles Full Cream Milk 3L

10 Coles Full Cream Milk 3L everyday product for **\$30.00**

choose a different quantity for Coles Full Cream Milk 3L everyday product

Item 7.2.12 - Attachment 1 - 33/2017: Providence Chick [World Harvest Christian Centre Inc.] - Application



Don Melosi Loin Ham approx. 125g

2000g Don Melosi Loin Ham approx. 125g for **\$48.00**

choose a different quantity for Don Melosi Loin Ham approx. 125g



Coles Deli Rindless Shortcut Bacon approx. 250g

2000g Coles Deli Rindless Shortcut Bacon approx. 250g for **\$34.00**

choose a different quantity for Coles Deli Rindless Shortcut Bacon approx. 250g



Coles Deli White Hungarian Salami approx. 125g
Salami approx. 125g on special

1500g Coles Deli White Hungarian Salami approx. 125g on special for **\$30.00** you've saved \$9.00

choose a different quantity for Coles Deli White Hungarian Salami approx. 125g on special

On special

You save \$9.00



Coles Deli Sliced Steggles Chicken Loaf Square approx. 125g
Coles Deli Sliced Steggles Chicken Loaf Square approx. 125g
1000g Coles Deli Sliced Steggles Chicken Loaf Square approx. 125g for **\$12.50**
choose a different quantity for Coles Deli Sliced Steggles Chicken Loaf Square approx. 125g



Coles Thin Beef BBQ Sausages 1.7kg
Coles Thin Beef BBQ Sausages 1.7kg
4 Coles Thin Beef BBQ Sausages 1.7kg for **\$36.00**
choose a different quantity for Coles Thin Beef BBQ Sausages 1.7kg



Coles Seedless Watermelon Whole
Coles Seedless Watermelon Whole on special
5 Coles Seedless Watermelon Whole on special for **\$71.25**
choose a different quantity for Coles Seedless Watermelon Whole on special

Item 7.2.12 - Attachment 1 - 33/2017: Providence Chick [World Harvest Christian Centre Inc.] - Application




ColesWashed Potatoes Prepacked 2kg

15 Coles Washed Potatoes Prepacked 2kg for **\$105.00**

choose a different quantity for Coles Washed Potatoes Prepacked 2kg



ColesField Tomatoes

50 Coles Field Tomatoes for **\$11.00**

choose a different quantity for Coles Field Tomatoes



ColesContinental Cucumber

20 Coles Continental Cucumber for **\$36.00**

choose a different quantity for Coles Continental Cucumber



feed your family of four people **\$10** under



Coles Red Capsicum
10 Coles Red Capsicum for **\$24.00**
choose a different quantity for Coles Red Capsicum




Coles Bakery Hot Dog Rolls 12 pack
20 Coles Bakery Hot Dog Rolls 12 pack for **\$70.00**
choose a different quantity for Coles Bakery Hot Dog Rolls 12 pack




Coles Bakery Soft Round Rolls 12 pack
20 Coles Bakery Soft Round Rolls 12 pack for **\$70.00**
choose a different quantity for Coles Bakery Soft Round Rolls 12 pack

Item 7.2.12 - Attachment 1 - 33/2017: Providence Chick [World Harvest Christian Centre Inc.] - Application




Coles feed your family of four people under **\$10**



Coles Bakery Mini Rainbow Cupcakes 12 Pack 180g everyday product

20 Coles Bakery Mini Rainbow Cupcakes 12 Pack 180g everyday product for **\$80.00**


choose a different quantity for Coles Bakery Mini Rainbow Cupcakes 12 Pack 180g everyday product



Coles 12 Choc Mud Mini Cupcakes 260g everyday product

20 Coles 12 Choc Mud Mini Cupcakes 260g everyday product for **\$80.00**


choose a different quantity for Coles 12 Choc Mud Mini Cupcakes 260g everyday product




Coles Chocolate & Salted Caramel Mousse Slice 2 pack

10 Coles Chocolate & Salted Caramel Mousse Slice 2 pack for **\$45.00**


choose a different quantity for Coles Chocolate & Salted Caramel Mousse Slice 2 pack




feed your family of four people under \$10



Coles Bakery Belgian Chocolate Cheesecake Slice 2 pack
8 Coles Bakery Belgian Chocolate Cheesecake Slice 2 pack for **\$36.00**
choose a different quantity for Coles Bakery Belgian Chocolate Cheesecake Slice 2 pack



Coles Bakery White Finger Buns 4 pack on special
10 Coles Bakery White Finger Buns 4 pack on special for **\$30.00** you've saved \$5.00
choose a different quantity for Coles Bakery White Finger Buns 4 pack on special
On special You save \$5.00



Coles Bakery Vanilla Slice 2 pack
7 Coles Bakery Vanilla Slice 2 pack for **\$31.50**
choose a different quantity for Coles Bakery Vanilla Slice 2 pack



Simson's Pantry Premium White Wraps 4pack 180g
Simson's Pantry Premium White Wraps 4pack 180g everyday product Any 2 for \$4.00

20 Simson's Pantry Premium White Wraps 4pack 180g everyday product for **\$40.00** you've saved **\$4.00**

choose a different quantity for **Simson's Pantry Premium White Wraps 4pack 180g everyday product Any 2 for \$4.00**

You save **\$4.00**



Coles White Toast Bread 700g
Coles White Toast Bread 700g everyday product

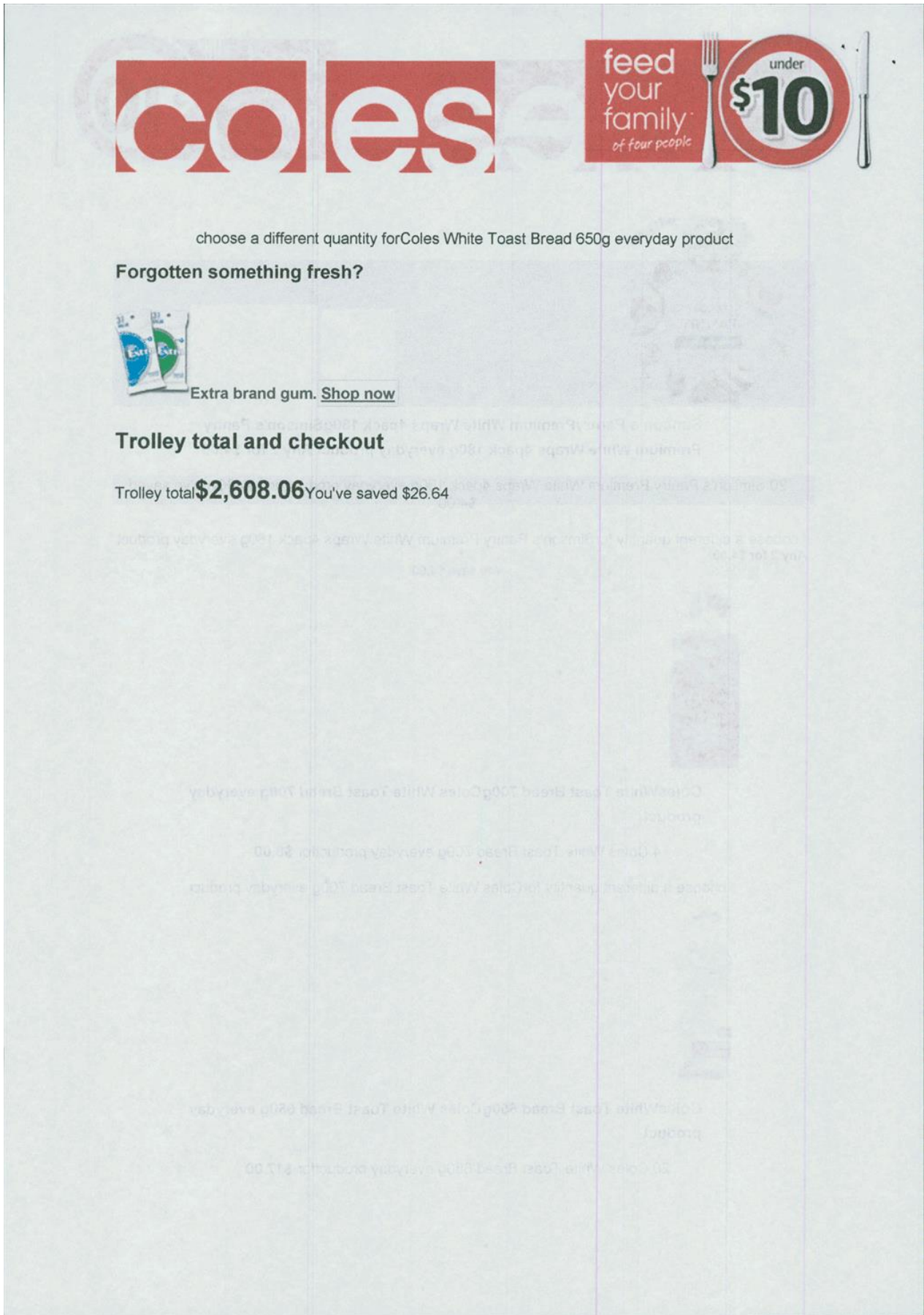
4 Coles White Toast Bread 700g everyday product for **\$8.00**

choose a different quantity for **Coles White Toast Bread 700g everyday product**



Coles White Toast Bread 650g
Coles White Toast Bread 650g everyday product

20 Coles White Toast Bread 650g everyday product for **\$17.00**



Item 7.2.12 - Attachment 1 - 33/2017: Providence Chick [World Harvest Christian Centre Inc.] - Application



QUOTE 181005

Hola Ruth,

Thankyou for the opportunity to quote for catering at the Providence Conference 2018 at Life Church Ingle Farm on October 4, 2018.

Dinner - [REDACTED] to provide a chicken and chorizo and vegetarian paella dinner at \$11.00 per head (would normally charge \$16.00)
Approx. 180-200 in attendance.
Balance to be invoiced after the event.
All our paellas are gluten, soy and dairy free.

- . Pricing includes all food, chefs on site, compostable tableware and cutlery
- . There is no additional charge for GST
- . A non-refundable deposit of \$500.00 is required on confirmation of booking to [REDACTED]

Once again, thankyou for the opportunity to quote for your Conference and please feel free to contact me on [REDACTED] via email [REDACTED] or Messenger for further information etc.

Kindest Regards





Providence

Providence
 PO Box 52
 61 Baloo Street
 Ingle Farm SA 5098

Thursday, October 12, 2017

Dear Members of the City of Salisbury Council,

I would like to introduce you to the founder of a non-profit organisation with a worthwhile objective to influence teenage girls. Her name is Karen Vander Veen and this organization is called "Providence". Providence has been established because there is a growing need within adolescent girls to live with confidence, to understand their value and to learn life skills that will enable them to reach their greatest potential in their walk of life.

Karen personally experienced setbacks during her childhood and teenage years and she understands that if it was not for the help of others and the solutions that she learnt later in life, she would not be able to contribute to the lives of young girls to find the hope that is available to them.

The vision of Providence is for young girls to understand their true beauty and worth, and to empower them to fulfill their dreams and influence their generation. This organisation believes every girl has amazing potential and a promising future. Providence has two areas of influence that is able to impact young girls between the ages of 8 to 18 years.

The first is an annual Providence Conference. This is a conference designed to strengthen young girls, aged 8 to 18 years, to know their value and to gain confidence and skills to overcome life's challenges. This event goes for three nights and two days and it is full of surprises, treats and gifts. Our experienced speakers will be sharing on how these girls can grasp their potential and change their lives so that they can change their world.

Another side to Providence is the counselling department, in which young girls are assisted to overcome eating disorders, self-harming and sexual abuse. The Providence Team counsels approximately 15 girls per month, strengthening them to overcome life's challenges and provides them with life skills to be a great influence in their community.

I have included some genuine testimonies from young girls that have greatly assisted from Providence Counselling, Conference and School Programme.

"The first time I met Karen was when I was at a really low stoop in my life. I just wanted to give up in life because I was lonely, ugly, unworthy, not good enough, ashamed and angry with myself. I just had enough of the pain and suffering that I was going through. When I arrived at Karen's door I was messed up and in a horrible state. I was a self-harmer and was watching porn, I felt guilty and ashamed of what I was doing. Series of times I wanted to take my life but every time something would happen and stop me from doing so...."

Step by Step Karen helped me to get back on my feet, that was when she invited to Providence Conference and I knew if I didn't go I would regret it. Personally Providence has taught me so many things, I believe that it was a way for God speaking to me and saying He wasn't finished with me yet. Phil 4:13 says "I can do all things through Christ who gives me strength". This text is so wonderful, He has given me strength and faith. Faith to believe in Him that He would do anything and forgive me and still accept me as His daughter. Strength to move on and keep going even when life gets hard. The encouragement and promises our Heavenly Father gives us is just so wonderful. Providence has been an amazing experience and I definitely look forward to the rest of them each year as Karen and the rest of the team bring such an amazing 3 days of fun." 14 Years Old

"I first got to know Karen through my School counsellor. She organised for her to come to my School once a week for eight weeks and talk to the girls in my year level about self-respect and value and that in itself helped me to find the courage to love myself. As the weeks progressed I found my confidence grew with every new piece of wisdom she fed us and this began to form the roots of something beautiful that was about to blossom. Karen introduced us to a conference she ran called Providence. I had heard of it before"

but I'd never really had any interest in it and I wasn't passionate about the Lord yet. Never the less, I went for the first time and thoroughly enjoyed myself. It was a safe, secure place for me to be myself without the fear of judgement. I could ask any of the beautiful women working there questions itching in my head and I knew I would get an honest and unbiased response.

I hadn't seen Karen for about a year when something huge happened to my family and myself, causing me to question God's existence and grace. I didn't feel I could tell anyone about what had happened, let alone accept it and move on. This is when I remembered I had Karen, I got in contact with her immediately and we began weekly mentoring sessions that built me up just like Providence had. For me this conference was my refuge, without it I'm not sure who or where I would be and I strongly suggest it to any girl who has ever doubted the undying love of our Saviour." 17 Years Old

"I've been going to Providence every year and honestly it just gets better and better each year, it's just been so much fun meeting new friends and just having great memories with them. It's good because I can just be myself and I don't have to try to fit in or try to be anyone else because the people there are just so friendly and welcoming.

One conference a few years ago I kept having nightmares just about every night. Ps Karen said if we were having nightmares to come out the front and we were going to pray and believe that these nightmares were not going to continue. From that night on I never had any more nightmares." 13 Years Old

Thank you for your time and any support that you are able to provide. If you have any enquiries please contact me by phone or email, or view our website at www.providencechick.com

Yours Sincerely,



Sharon Coleman
Providence Administrator

providence@lifeatlife.com



Temple Christian College

*Pursuing excellence
for the glory of God*

To Whomever It May Concern,

Each time we have run Providence for girls and Impact for boys at Temple Christian College, I have seen a difference in the students that have been a part of it. The six areas that are covered in these courses are vital to teenage development and growth. These six areas include respect, self-preservation, health and fitness/eating, etiquette, choices and bullying/harassment.

All of these are issues teenagers face. They need to have the opportunity to hear the advice these courses give, to help them deal with any issues they face and to give them hope and direction in their lives. The challenge for our young people today is that so often they lack hope and turn to negative areas to try to find fulfilment and meaning in life. Providence/Impact goes a long way to address these issues and give teenagers hope in whatever circumstances they find themselves in.

Karen has been a part of our student mentor team at Temple Christian College for approximately two years, as well as a valued parent with both her girls graduating from Temple Christian College. She has conducted Providence/Impact seminars at our campus on a number of occasions. Her input has always been valued and her passion and desire is to see students develop and grow into mature men and women who are responsible citizens in our community.

As a Principal I have always appreciated Karen's input into the school personally and through Providence and Impact. I endorse and recommend both of these courses to anyone who is considering running them.

Rod Klimionok
Campus Principal
Bethany Campus

Mile End Campus
2 Henley Beach Rd, Mile End
S A 5031
Ph: 08 8405 0900
Fax: 08 8234 1052

Bethany Campus
17 Countess Street, Paralowie
S A 5108
Ph: 08 8256 9600
Fax: 08 8283 3854

CRICOS PN: 01179J

From: Sharon Coleman [REDACTED]
Sent: Monday, 16 October 2017 6:12:06 PM
To: City of Salisbury
Subject: Re: City of Salisbury - Community Grants Program Application - Providence Chick

Hello Bronwyn,

I have attached a letter for you confirming Providence Chick's eligibility under World Harvest Christian Centre's ABN. Is this letter sufficient? I believe that you would have one on file from 2015 application as well.

Please contact me on [REDACTED] if you require additional information.

Regards

Sharon Coleman
Providence Administrator



On Mon, Oct 16, 2017 at 5:53 PM, Bronwyn Hatswell <[REDACTED]> wrote:

RESPONSES TO COUNCIL STAFF VIA EMAIL:

Do not reply to the sender of this email. To ensure email correspondence (including a response) is received and actioned by Council staff all emails should be directed to city@salisbury.sa.gov.au. Thank you.

Good Afternoon,

Please find attached important information regarding your Community Grants Program Application with the City of Salisbury.

Kind regards,

Bronwyn Hatswell
PA to General Manager Community Development
Personal & Admin Support



City of Salisbury
12 James St, Salisbury, South Australia, 5108
P: 08 8406 8222
F: 08 8281 5466
TTY: 08 8406 8596
W: www.salisbury.sa.gov.au

Bronwyn Hatswell
PA to General Manager Community Development
Personal & Admin Support



City of Salisbury
12 James St, Salisbury, South Australia, 5108
P: 08 8406 8222
F: 08 8281 5466
TTY: 08 8406 8596
W: www.salisbury.sa.gov.au



file:///C:/DataWrks/temp/4578901/dwa6422.htm

17/10/2017

 Growing for Gold 2017

 The City of Salisbury advises that, in order to comply with its obligations under the State Records Act 1997 and the Freedom of Information Act 1991, email messages may be monitored and/or accessed by Council staff and (in limited circumstances) third parties. The contents of this email are confidential and may be subject to copyright. This email is intended only for the addressee(s). If you have received this email in error please immediately advise the sender by return email and delete the message from your system. Use, disclosure or reproduction of this email by anyone other than the intended recipient(s) is strictly prohibited. No representation is made that the email is free of viruses or other defects. Virus scanning is recommended and is the responsibility of the recipient. All references to 'email' include references to attachments to the email.

file:///C:/DataWrks/temp/4578901/dwa6422.htm

17/10/2017



Monday, October 16, 2017

City of Salisbury
12 James Street
Salisbury SA 5108

Dear Community Grants Program,

Thank you for your responding letter requesting additional information in regards to the eligibility of Providence Chick. The Community Grant Application was submitted to the City of Salisbury in July and it has been requested of the following by no later than Friday 29 July, 2016:

1. A supporting letter from World Harvest Christian Centre providing eligibility to apply.

World Harvest Christian Centre is a legally constituted incorporated organization and takes legal and financial responsibility for any grant monies received from the City of Salisbury on behalf of Providence Chick ABN 84215296657.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sharon Coleman'.

Sharon Coleman
LIFE Board Member, formerly World Harvest Christian Centre

Encl: 1 x supporting letter from World Harvest Christian Centre



Formerly World Harvest Christian Centre | 61 Baloo St INGLE FARM
SA 5098 | 08 8262 6475 | ABN 84215296657

ITEM	7.2.13
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	34/2017: Gurjari SA Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 34/2017: Gurjari SA Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of venue and audio visual equipment hire for the Yugpurush Theatrical production as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 34/2017: Gurjari SA Inc. - Application
2. 34/2017: Gurjari SA Inc. - Additional Information

1. BACKGROUND

- 1.1 Gurjari SA Inc. has not received prior Community Grants Program funding.

2. REPORT

- 2.1 Shrimad Rajchandra Mission Dharampur (Australia) Limited originally applied for Community Grants Program funding for the Yugpurush Theatrical Production and was received for the November 2017 round (Application Reference 27/2017; Agenda Item 7.2.6 – 13/11/2017).
- 2.2 Shrimad Rajchandra Mission Dharampur (Australia) Limited was not eligible for Community Grants Program funding as the organisation does not hold a current bank account in South Australia and is located outside of South Australia.

- 2.3 Gurjari SA Inc. has consequently submitted the Community Grants Program Application for this event.
- 2.4 The Gurjari SA Inc. Application meets the eligibility criteria for the upper limit Community Grants Program funding, noting that the event is being held outside the City of Salisbury region (*unlikely* to be funded – Attachment C – Community Grants Program Guidelines and Eligibility Criteria).

3. CONCLUSION / PROPOSAL

- 3.1 The Gurjari SA Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

From: Yugpurush Adelaide [REDACTED]
Sent: Friday, 13 October 2017 11:16:04 AM
To: City of Salisbury; Beau Brug
CC: [REDACTED]
Subject: Application for community grant

Good morning Beau,

I refer to your discussion with our team member - Saloni earlier this week regarding an unique theatrical production that we are bringing to promote Gandhian values of peace, tolerance and non violence.

We would be grateful for the Council's support for this venture that we will promote increase trust and respect across the various cultural groups and build lasting community spirit.

Attached, please find our application for a community grant

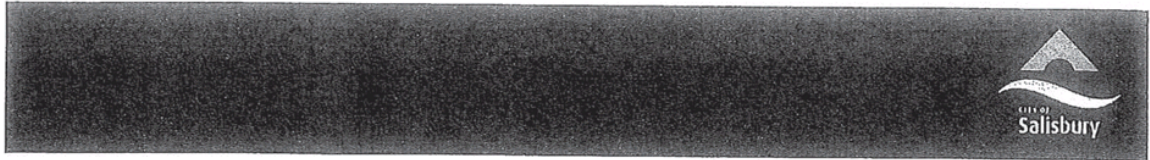
Please let me know if you need any other information.

Your sincerely,

Sanjay Shah
[REDACTED]

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16/10/2017

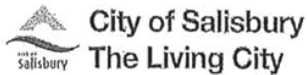


Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions, this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information		
1. GROUP / ORGANISATION DETAILS		
Name:	GURJARI SA INC.	
Address:	[REDACTED]	
Suburb:	SEFTON PARK	Postcode: 5083
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)		
Name:	Mr SANJAY SHAH	
Title (your role with the group/organisation):	COORDINATOR- YUGPURUSH PROJECT	
Address:	[REDACTED]	
Phone:	Landline: [REDACTED]	Mobile: [REDACTED]
Email:	[REDACTED]	
3. COMMUNITY GRANT RESPONSIBILITY		
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> SANJAY SHAH	
Title (role with the group/organisation):	COORDINATOR, YUGPURUSH PROJECT	
4. GROUP / ORGANISATION MANAGEMENT DETAILS		
How is your group/organisation managed:	THROUGH VOLUNTEERS, NO PAID STAFF	
Is your organisation:		
a) Incorporated:	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
ASIC Registration Number:	091 662 419	
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Parent Organisation Name:		
ASIC Registration Number:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>FUND RAISING ACTIVITIES, DONATIONS, MEMBERSHIP FEES</i>	
f) Purpose:	<i>TO PROMOTE THE GUJARATI CULTURE, TRADITIONAL VALUES.</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>GURJARI SA INC.</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>JITEN PATEL</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 9 8 0 9 1 6 6 2 4 1 9 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 12,000
Organisation's contribution:	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$ 600 VOLUNTEERS, PATRONS, WELL WISHERS
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 12,600
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	THE VOLUNTEERS WILL ADVERTISE THE EVENT, SELL TICKETS, PROVIDE LODGING AND BOARDING AT THEIR HOMES FOR THE ARTISTES, TRANSPORTATION AND DONATIONS TOWARDS THE EVENT
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
ARTIST FEES	\$ 2,500
VENUE HIRE	\$ 1,650
AUDIO VISUAL HIRE	\$ 4,021
ADVERTISING	\$ 2,800
INSURANCE	\$ 500
TRAVEL AND TRANSPORT	\$ 1,500
PRINTING	\$ 1,531
BOOKING PORTAL	\$ 500
TOTAL (including GST):	\$ 15,002

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	
Total cost of Project/Event	\$ 15,002
Amount of Community Grant Funding Requested	\$ 2,402
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. YUGPURUSH FACTSHEET 2. LETTER OF SUPPORT FROM THE INDIAN HIGH COMMIS
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input checked="" type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):		
What amount of Grant funding was provided:		
When was the previous Grant acquitted (month & year):		
Group/Organisation Information		
Group/Organisation Name	GURJARI SA INC	
Group/Organisation Description	COMMUNITY ORGANISATION	
Group/Organisation Registered Address	Number/Street: [REDACTED] Suburb: HAZELWOOD PARK Postcode: 5266	
Is the Club Incorporated?	YES	
Number of Members	2,500	
% of Membership that reside in the City of Salisbury	20 %	
Project/Event Details		
Project/Event Name	YUGPURUSH - THEATRICAL PRODUCTION	
Project/Event Summary	INSPIRATION FOR GANDHIAN VALUES	
Date(s) of Project/Event	3rd DECEMBER, 2017	
Location of Project/Event:	Number/Street: SCOTT THEATRE, KINTORE AVENUE Suburb: ADELAIDE Postcode: 5000	
How will the Project/Event benefit the residents of the City of Salisbury?	PROMOTE VALUES OF PEACE, NON VIOLENCE, TRUTH AND TOLERANCE FOR ALL COMMUNITIES	
How many individuals will benefit from the Project/Event?	560	
% of project/event participants that reside in the City of Salisbury	25 %	
If it is an Event, is it open to the public?	No	
How will the Project/Event be promoted?	ADVERTISEMENT THROUGH SOCIAL MEDIA, TV, PRINT	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 2,402
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
VENUE HIRE -UNIVERSITY OF ADELAIDE	\$ 1,650
AUDIO VISUAL EQUIPMENT HIRE - SCENI	\$ 4,021
ZEE TV	\$ 2,800
BULL PRINT	\$ 1,375
FLEXIBLE GRAPHIC STUDIOS	\$ 156
ARTIST FEES - SRMD	\$ 2,500
PUBLIC LIABILITY INSURANCE	\$ 500
TRANSPORTATION OF SET	\$ 1,500
MISCELLANEOUS, BOOKING PORTAL	\$ 500
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 15,002
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</small>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>We are bringing an unique theatrical production called Yugpurush to Adelaide. It describes the relatively untold story of one of the main sources of inspiration of the great Indian freedom fighter - Mahatma Gandhi. Shrimad Rajchandra was a brilliant spiritual luminary whose profound wisdom and spiritual awakening shaped Gandhi's ideology and beliefs. Employing non violent civil disobediences, Gandhi led India to independence and inspired movements for civil rights and freedom across the world. The Yugpurush play seeks to create awareness of Gandhi's ideology that can be considered as a radical alternative in today's age of 'fire and fury'.</i></p> <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. <i>Yugpurush Fact sheet</i> 2. 3.


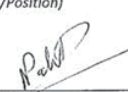
Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>The awareness of the power of truth, compassion and non violence that the Yugpurush play will create is likely to be an eye opener and inspiration to the diverse community groups. It is an entirely non religious concept that resonates across all cultures and celebrates the diversity of humanity across racial and religious differences. It promotes harmonious living and tolerance and respect for fellow citizens.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>The BAPS Swaminarayan association is a very strong supporter of the cause is endorsing the shows to its 500+ members. Several of its members are residents of the City of Salisbury. We are approaching various other Churches, the Buddhist association and other community groups to have them involved in the event.</i></p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. <i>Yugpurush Factsheet</i> 2. 3.

Project or Event Management
<p><u><i>Ongoing Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u><i>One-off Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>This is an one off project that is managed by a team of dedicated volunteers. They are committed to selflessly work in promoting and funding the event through personal time, effort and meeting the shortfall in funding.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.	
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
<p>On behalf of <u>GURJARI SA INC.</u> (Group/Organisation)</p>	
<p><u>NIRAL</u> NEERAL PATEL / VICE PRESIDENT and</p> <p><small>(Name/Position)</small></p>	<p><u>NEELAM PATEL / COMMITTEE</u></p> <p><small>(Name/Position)</small></p>
<p><u></u></p> <p><small>(Signature 1)</small></p>	<p><u></u></p> <p><small>(Signature 2)</small></p>
<p><u>12/10/17</u></p> <p><small>(Date)</small></p>	<p><u>12/13/17</u></p> <p><small>(Date)</small></p>
<p>Contact (phone number): [REDACTED]</p>	<p>Contact (phone number): [REDACTED]</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

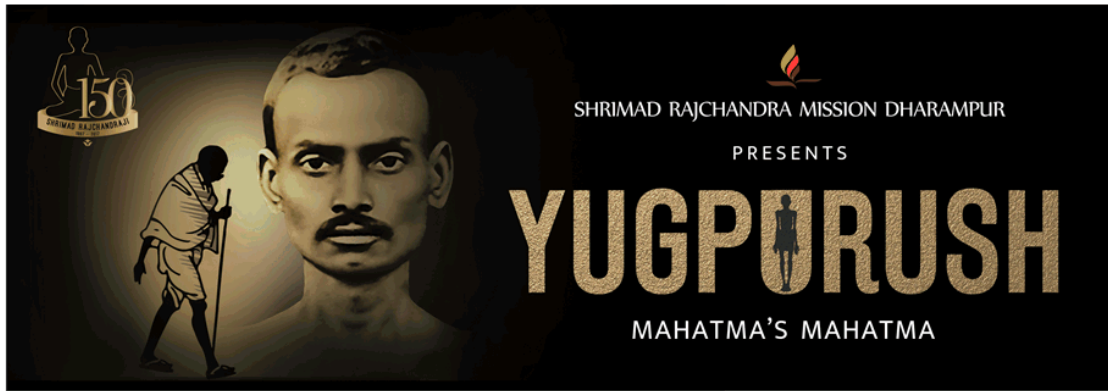
(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

YUGPURUSH FACT SHEET



SHRIMAD RAJCHANDRAJI

Shrimadji was born to Smt. Devba and Shri Ravjibhai on the auspicious day of Kartik Purnima in V.S. 1924 (November 9, 1867) at Vavana (Gujarat, India). At the young age of 7, on witnessing the burning pyre of an acquaintance, He underwent unprecedented mental churning thus attaining Jatismaranjan (a recollection of several past lives).

He was endowed with extraordinary power called shatavdhan (performing hundred tasks simultaneously). Rather than publicly exhibiting them, He chose to ignore them, focusing solely on self-realization. Despite a powerful intrinsic sentiment of detachment and a burning desire for renunciation, at the age of 20, He had to tie the knot of marriage and engage in business.

At the age of 23, He attained shuddh samyak darshan (right belief). After the age of 28, He began to spend 4 to 6 months of the year in the seclusion of jungles, mountains and remote places, effortlessly leading an austere life. Composed in a single sitting of only one and a half hours, Shri Atmasiddhi Shastra is the prime jewel amongst His writings. On Chaitra Vad Pancham V.S. 1957 (April 9, 1901) at Rajkot, this Enlightened Soul left His mortal body in a state of complete awareness. In the short span of 33 years, He not only soared high in the spiritual skies but was also instrumental in directing many others to the path of enlightenment.

His preaching have been compiled and published in an invaluable volume entitled 'Shrimad Rajchandra' which, even today, continues to quench the thirst of true seekers.

SHRIMAD RAJCHANDRAJI & GANDHIJI

Mahatma Gandhi, the Father of the Nation, was captivated in spiritual matters most by Shrimadji, as by none other. Gandhiji's has publicly acknowledged Shrimad Rajchandraji as his foremost spiritual guide in the 'Modern Review', June 1930. He has quoted *"I have said else where that besides Kavi (Shrimadji), Ruskin and Tolstoy have contributed in forming my intrinsic character; but Kavi has had a more profound effect because I had come in personal and intimate contact with Him."* -

A Close Association

The first meeting with Shrimadji led to deep-rooted impression on Gandhiji. It happened in V.S. 1947, in Mumbai on Gandhiji's return from England. He was two years younger than Shrimadji, and in the first meeting, instantly took to His liking. Subsequent meetings ensued in the two years that Gandhiji spent in Mumbai, where Gandhiji would visit Shrimadji's office on a regular basis, posing doubts, which Shrimadji would resolve with utmost ingenuity. In those visits Gandhiji intently observed Shrimadji's way of life. As the association grew, his respect for Shrimadji grew in leaps and bounds. The ease with which He performed His duties as a pearl and diamond jeweler with a perfectly detached attitude amazed Gandhiji.

In tribute, Gandhiji writes, "*Raichandbhai's commercial transactions covered hundreds of thousands. He was a connoisseur of pearls and diamonds. No knotty business problem was too difficult for him. But these things were not the centre round which his life revolved. That centre was the passion to see God face to face. Amongst the things on his business table, there were invariably to be found some religious book and his diary. The moment he finished his business he opened the religious book or the diary. Much of his published writing is a reproduction from this diary. And I saw him thus absorbed in Godly pursuits in the midst of business, not once or twice, but very often. I never saw him lose his state of equipoise.*" [The Story of My Experiments with Truth, Part II, Chapter 26, Raichandbhai.]

Gandhiji says, "*The man who, immediately on finishing his talk about weighty business transactions, begins to write about the hidden things of the spirit could evidently not be a businessman at all, but a real seeker after Truth.*"

Even after Gandhiji moved to South Africa, the meetings continued through letters. This close association with Shrimadji, in person in Mumbai and then through correspondence from South Africa, contributed a great deal in molding Gandhiji's character. In fact, he attributes his strong foundation of truth, non-violence and self-improvement, to Shrimadji. This beautiful association continued intermittently for several years till the end of Shrimadji's life.

Spiritual Guide

In South Africa, Gandhiji was faced with constant pressure from his Christian and Muslim friends to adopt their faith. In this moment of spiritual crisis, he resorted to Shrimadji for help, conveying his doubts through 27 questions by post. Shrimadji's judicious, direct, and pertinent answers resolved his doubts and restored his faith in Hinduism. There remained no question of converting to another faith. This letter along with two others is included in the volume titled 'Shrimad Rajchandra'. However, it is certain that the correspondence was far more than this, because Gandhiji mentions in his autobiography that he remained in touch with Shrimadji through letters till the very end.

Influence of Shrimadji's Teachings

Shrimadji's teachings left an indelible mark on Gandhiji. Shrimadji's priceless letters and compositions were his constant companions - physically and mentally. He contemplated upon them and he also often recited Shrimadji's poem 'Nirkhine Nav Yauvana' to strengthen his belief in celibacy. He had also rendered Shri Atmasiddhi Shastra into English prose. In fact, he had carried this text of Shri Atmasiddhi Shastra and some of the letters from Shrimadji with him to London - but the entire bundle was lost on a bus journey. Shrimadji's unique composition, 'Aparva Avsar Evo Kyare Aavshe?' was one of Gandhiji's favourite compositions, which was included in his 'Ashram Bhajanavali' - a collection of devotional songs sung at his daily public prayer meetings.

Gandhiji writes about Shrimadji's works, "*The lines of his poem, 'When Will That Unique Moment Come?' (Apurva Avasar Evo Kyare Aavshe) are soaked in the spirit of detachment, which I have seen epitomised in every moment of Shrimad's life during my last two years of deep and abiding friendship with him. His writings are unique in that, they unfold his real experience and do not contain even a single grain of artificiality. I have never seen him writing a single line with the ulterior motive of pleasing others.*" [Raichandbhaina Ketlak Smarano – Shri Rajchandra Jeevanyatra tatha vicharratno, page 94]

Gandhiji says, "*It is my firm belief that those who want to free themselves from the torture of their souls, and are eager to know what is their main duty in this life, will gather a lot from Shrimad's writings, then may he be a Hindu and for that matter, follower of any other religion.*" [Raichandbhaina Ketlak Smarano – Shri Rajchandra Jeevanyatra tatha vicharratno, page 89]

Heartfelt Tributes to Shrimadji

With great reverence Gandhiji mentions Shrimadji in his writings. His deep devotion for Shrimadji, can be particularly seen in the chapters 'Raichandbhai', 'Religious Ferment', Comparative autobiography.

Shri Revashankar Jagjivanbhai even requested Gandhiji to author the preface to the second edition of 'Shrimad Rajchandra', to be published by Paramshrut Prabhavak Mandal in V.S. 1982. Gandhiji agreed and wrote an article titled, 'Raichandbhai na Ketlak Smarano'. In it, he incorporated the reminiscences of Shrimadji he had written earlier in Yervada Jail after completing and making several additions to them. He paid glorious tributes to Shrimadji on several occasions, such as, being present at the celebrations of Shrimadji's birth anniversary in Rajkot and Wadhwan; celebrating Shrimadji's birth anniversary on kartik purnima, at Kochrab Ashram, near Ahmedabad, and later at Sabarmati Ashram. Gandhiji took these opportunities to publicly acknowledge his indebtedness and express his heart felt gratitude to Shrimadji. About such a saintly personality Gandhiji adds, "*We are all worldly people whereas Shrimad was not of this world. We will have to take many births whereas for Shrimad perhaps one birth is sufficient. We will perhaps be running away from liberation whereas Shrimad was advancing towards liberation at a very fast pace.*" [Raichandbhaina Ketlak Smarano – Shri Rajchandra Jeevanyatra tatha vicharratno, page 88-89]

Contribution to the Nation

Gandhiji's memorable accounts on Shrimadji testify the profound influence that Shrimadji's personality exerted on the Mahatma's life. Shrimadji's emphasis on truth, compassion and non-violence in every walk of life, later crystallised as the fundamentals of Gandhism, which played a significant role in the Indian struggle for independence. In the history of India, the success of Gandhiji's non-violent struggle as a means of achieving freedom will be engraved in golden letters. Even in the history of the world his unique contributions will be immortalised.

Gandhiji, who has been praised by the whole world as a messenger of non-violence, will ever remain indebted to the teachings of Shrimadji. Thus the role of Shrimadji's spiritual teachings in the regeneration of a new India can hardly be exaggerated.

The inner bond between Shrimadji and Mahatma Gandhi initiated a brilliant new chapter, not only in their own lives, or in the history of Gujarat, but in the cultural, political and spiritual history of the entire nation.

HIGHLIGHTS OF SHRIMADJI AND GHANDHIJI'S RELATIONSHIP

- Shrimadji was Ghandiji's friend, philosopher and guide
- Ghandiji's deep dedication to Shrimadji is apparent in the chapter entitled 'Raychandbhai' in his autobiography 'The Story of My Experiments with Truth.' He also mentions Shrimadji in the chapters, 'Religious Ferment', 'Comparative Study of Religions' and 'Brahmacharya'.
- When Ghandiji was sent to London to put forward the plight of the Indians in South Africa, he carried some letters that Shrimadji had written to him as well as an English translation of 'Shri Atmasiddhi Shastra' - Shrimadji's philosophical magnum opus, translated by Ghandiji himself.
- Shrimadji's distinctive composition, 'Apurva Avsar Evo Kyare Aavshe?' was one of Ghandiji's favourites. It was included in the 'Ashram Bhajanavali' - a collection of devotional songs sung at daily prayer meetings. Ghandiji often recited Shrimadji's poem 'Nirkhine Nav Yauvana' to strengthen his belief in celibacy.
- Ghandiji prepared an article entitled, 'Some Recollections of Raychandbhai', in which he extensively extolled Shrimadji. He wrote this article while he was jailed in Yerwada, Pune.
- Ghandiji once said, "*I have drunk to my heart's content the nectar of religion that was offered to me by Shri Raichandbhai". Raichandbhai hated the spread of irreligion in the name of religion and he condemned lies, hypocrisy and such other vices, which were getting a free hand in his time. He considered the whole world as his relative and his sympathy extended to all living beings of all ages*".

YUGPURUSH - THE PLAY

Commemorating the glorious occasion of Shrimad Rajchandraji's 150th birth anniversary year, under the able guidance of Pujya Gurudevshri Rakeshbhai, Shrimad Rajchandra Mission Dharampur presents the theatre production, **Yugpurush - Mahatma's Mahatma**.

Yugpurush is a heart-touching and riveting portrayal of the profound spiritual relationship between Shrimadji and Ghandiji. Experience Ghandiji's internal and external journeys unfold under the inspiration of his spiritual mentor. Yugpurush highlights the values of expanding one's capacity to love and give selflessly, respecting diversity, supporting truth, fostering trust, and building lasting communities. It brings to the forefront a powerful experience of looking within, upholding truth and fearlessness, as well as transforming character and consciousness.

Director: The Gujarati play is directed by acclaimed director Rajesh Joshi of 'Code Mantra' fame.

Script: Uttam Gada of 'Maharathi' fame.

Music: Sachin - Jigar.

Duration: 120 minutes with intermission.

Languages: Gujarati, Hindi, Marathi, English, Kannada, Bengali

YUGPURUSH - THE GLOBAL PHENOMENON

- More than 600 shows completed in 7 months, since its premiere in November 2016.
- Close to half a million viewers touched
- More than 200 cities hosted Yugpurush
- Other than India, Yugpurush was played in UK, Europe, USA, Canada, Dubai, Muscat, Kenya.

YUGPURUSH AUSTRALIA

Yugpurush is touring Australia-NZ-Fiji this November with 8 shows planned in Australia and one each in Auckland & Fiji. Australian shows include: three in Sydney, and one each in Brisbane, Melbourne, Canberra, Adelaide & Perth.

FUNDRAISING EFFORT

As an entirely charitable endeavour organised by SRMD Australia, all surplus proceeds will support the construction of a new 200-bed multi-specialty charity hospital for the underprivileged population in Dharampur, in Valsad district of south Gujarat. Close to 2 million people in the district will be helped immensely by this hospital.

TESTIMONIALS

- Chief ministers of Maharashtra, Gujarat, Karnataka, Madhya Pradesh & Chhatisgarh have praised this theatrical masterpiece.
- Yugpurush has enjoyed tremendous success all over the world with audiences from diverse backgrounds, age and communities acclaiming this drama.

AWARDS

- Dadasaheb Phalke Excellence Award for Best Drama – 2017
- The 16th Annual Transmedia Gujarati Screen & Stage Awards –
 - i) Best drama – Mumbai
 - ii) Best Director – Rajesh Joshi
 - iii) Best Supporting Actor – Pulkit Solanki

RECOGNITION BY THE INDIAN GOVERNMENT

- Honourable Prime Minister of India, Narendra Modi, recognised the importance of 150th birth anniversary of Shrimad Rajchandraji.
- Government of India has released commemorative stamps and coins on June 29.

High Commissioner

Phone : +61-2-6273 1920
Fax : +61-2-6273 3328
E-mail : hc@hcindia-au.org



भारत का उच्चायोग, कैनबरा
HIGH COMMISSION OF INDIA
3-5 Moonah Place, Yarralumla
Canberra, ACT 2600
AUSTRALIA

No.CAN/HC/2017

14 August 2017

Dear Shri Ghelani,

It was a pleasure to meet you on 9th August and know about the play "Yugpurush" depicting the relationship between Mahatma Gandhi and Shrimad Rajchandraji, whose 150th birth anniversary is being celebrated this year. You also informed me that Hon'ble Prime Minister of India released commemorative stamps and coins honouring Shrimad Rajchandraji in June, 2017.

I am sure that the play "Yugpurush", which has been performed successfully in many cities in Europe and America, will also find a resonance in Australia.

Your efforts and support from various community groups, agencies and sponsors would make this a successful project. You have assurance of my full support for this endeavour.

With best wishes,

Yours sincerely,


(A M Gondane)

Shri Dhaval Ghelani
President
SRMD Australia
[REDACTED]
EPPING NSW 2121.



event staging proposal



Event : Musical Production - Scott Theatre
Client : Yugpurush
Contact : Sanjay Shah
Account Manager: [Redacted]
Venue : [Redacted]
Room : Scott Theatre
Date: 03/12/17

equipment

QTY	Description	Days	Price	Total
Audio Equipment				
4	QSC K12 Powered Speaker	1	100.00	400.00
2	Speaker Stand	1	15.00	30.00
2	K&M Dual Speaker Fork	1	15.00	30.00
2	K&M Tilt Connector - Main FOH System	1	10.00	20.00
2	QSC K12 Powered Speaker Stage Foldback	1	100.00	200.00
1	16 Channel Digital Rack Package	1	160.00	160.00
1	16 In, 8 Line Out Digital Stage Box	1	50.00	50.00
4	Shure ULXD Radio Microphone Kit	1	150.00	600.00
2	Vocal Microphone	1	10.00	20.00
2	Microphone Stand - Long Boom - Client to Provide 10 Lapel Microphones	1	5.00	10.00
Lighting Equipment				
	Scott Theatre rig is free of charge			
1	M2GO Lighting Console	1	250.00	250.00
1	Compact Hazer Pro	1	50.00	50.00
Sunday 03 December 2017				
2	0800 - 1100 AV Technician Setup		80.00	480.00
2	1200 - 1300 AV Technician Rehearsal		80.00	160.00
2	1830 - 2130 AV Technician Operator		80.00	480.00
2	2200 - 2400 AV Technician Pack Down		80.00	320.00
Total Discount on Equipment:				-\$ 913.00

EQUIPMENT SUBTOTAL	\$ 1,820.00
LABOUR SUBTOTAL	\$ 1,440.00
CONSUMABLES	\$ 36.40
TRANSPORT	\$ 75.00
GST (10%)	\$ 245.84
TOTAL	\$ 2,704.24



confirmation

Please confirm this proposal with a purchase order and fax the signed approval back to us on [REDACTED], or alternatively send a confirmation via email to [REDACTED].

Please note: we make every effort to ensure that labour charges remain within the estimated budget. In the event of changes to the brief, or extensions to the length of the event, we reserve the right to charge for the actual labour required at our standard hourly rates.

If you have any queries please contact me on [REDACTED] or mobile [REDACTED]

We look forward to working with you on a successful event.

Kind Regards,

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

I accept the budget estimate **YUGPURUS00001** attached totaling **\$2,704.24**. Please reserve the equipment and personnel for the event. I accept the payment terms specified in this document.

Accepted By: _____

Signature: _____

Name: **Sanjay Shah** _____

Title: _____

Company: **Yugpurush** _____

Event Name : **Musical Production - Scott Theatre** _____

Date: _____

Pages 4 to 9 have been removed by City of Salisbury staff as they are not applicable for Grant consideration





Shipping Address:

****Pick Up****

TAX INVOICE

Invoice No.: 425931


Invoice Date: 19-07-2017

PO No.:

Payment Terms: 7 Days

Cust. No.

Billing Address:


Epping NSW 2121

Quantity	Description	Inc GST
10000	Flyers A5 Job Type: Flyers Job Size: A5 (148 x 210 mm) Sides: CMYK / CMYK Stock: 150gsm Gloss Art Hanno	\$420.00

GST	\$38.18
TOTAL Inc GST	\$420.00

Payment Terms

We require full payment on place of order. The job will start printing after funds have been credited into our account. Payment methods: Cash, Credit cards, Bank Trf. \$10 surcharge for cheque payments. Please use invoice number as the reference if doing a direct transfer into our bank account. Urgent jobs will need to pay an express fee for 24-48 hour turn around, credit card payment only for these jobs.



In case of any concerns on the print job received, it MUST be reported within 7 working days. If an order is requested to be cancelled after the proof approval request has been sent by us, a cancellation fee of \$50 applies.






Shipping Address:
****Pick Up****

TAX INVOICE
Invoice No.: 425993

Invoice Date: 26-07-2017
 PO No.:
 Payment Terms: 7 Days
 Cust. No.

Billing Address:


 Epping NSW 2121

Quantity	Description	Inc GST
1	Pull-up Banner (Skin Only) Job Type: Pull Up Banners Job Size: Roll Up (850 x 2000 mm) Sides: CMYK / None Stock: Poly Propylene	\$85.00
1	10% Discount	-\$8.50
		GST \$6.96 TOTAL Inc GST \$76.50

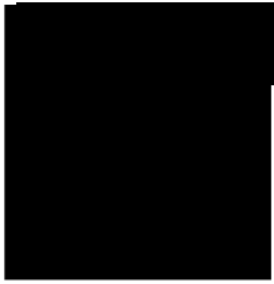
Payment Terms

We require full payment on place of order. The job will start printing after funds have been credited into our account. Payment methods: Cash, Credit cards, Bank Trf. \$10 surcharge for cheque payments. Please use invoice number as the reference if doing a direct transfer into our bank account. Urgent jobs will need to pay an express fee for 24-48 hour turn around, credit card payment only for these jobs.



In case of any concerns on the print job received, it MUST be reported within 7 working days. If an order is requested to be cancelled after the proof approval request has been sent by us, a cancellation fee of \$50 applies.





Shipping Address:

****Pick Up****

TAX INVOICE

Invoice No.: 425995


Invoice Date: 26-07-2017

PO No.:

Payment Terms: 7 Days

Cust. No.

Billing Address:


Epping NSW 2121

Quantity	Description	Inc GST
1	Outdoor Banner Job Type: Outdoor Banners Job Size: 1400 x 2333 mm Sides: CMYK / None Stock: 510gsm vinyl with eyelets and ropes	\$148.00
1	10% discount	-\$14.80
		GST \$12.10
		TOTAL Inc GST \$133.20

Payment Terms

We require full payment on place of order. The job will start printing after funds have been credited into our account. Payment methods: Cash, Credit cards, Bank Trf. \$10 surcharge for cheque payments. Please use invoice number as the reference if doing a direct transfer into our bank account. Urgent jobs will need to pay an express fee for 24-48 hour turn around, credit card payment only for these jobs.



In case of any concerns on the print job received, it MUST be reported within 7 working days. If an order is requested to be cancelled after the proof approval request has been sent by us, a cancellation fee of \$50 applies.





Shipping Address:

TAX INVOICE**Invoice No.: 426801**

Invoice Date: 09-10-2017

PO No.:

Payment Terms: 7 Days

Cust. No.

Billing Address:

Epping NSW 2121

Quantity	Description	Inc GST
100	Posters A3 4/0 - 4 kinds Job Type: Posters Job Size: A3 (420 x 297 mm) Sides: CMYK / none Stock: 200gsm Matt Art Sovereign	\$216.00
25	Cards Invite 4/0 - Adelaide Job Type: Cards Job Size: A5 (148 x 210 mm) Sides: CMYK / none Stock: 350gsm Ivory Paper Tablex	\$57.00
4000	Flyer A5 4/0 - 2 kinds Dharmayatra Job Type: Flyers Job Size: A5 (148 x 210 mm) Sides: CMYK / none Stock: 150gsm Gloss Art Hanno	\$288.00
2	Pull Up Banners 850 x 2000 Standard Job Type: Pull Up Banners Job Size: Roll Up (850 x 2000 mm) Sides: CMYK/none Stock: polypropylene Banner Banner Stand 850 x 2000	\$190.00

Payment Terms

We require full payment on place of order. The job will start printing after funds have been credited into our account. Payment methods: Cash, Credit cards, Bank Trf. \$10 surcharge for cheque payments. Please use invoice number as the reference if doing a direct transfer into our bank account. Urgent jobs will need to pay an express fee for 24-48 hour turn around, credit card payment only for these jobs.



In case of any concerns on the print job received, it MUST be reported within 7 working days. If an order is requested to be cancelled after the proof approval request has been sent by us, a cancellation fee of \$50 applies.



1	Discount	-\$135.00
1	Shipping Melbourne	\$25.00
1	Shipping Adelaide	\$30.00
1	Shipping Auckland	\$75.00

			Total Exl GST	\$678.18
			GST	\$67.82
Paid	Balance Due	\$746.00	TOTAL Inc GST	\$746.00

Payment Terms

We require full payment on place of order. The job will start printing after funds have been credited into our account. Payment methods: Cash, Credit cards, Bank Trf. \$10 surcharge for cheque payments. Please use invoice number as the reference if doing a direct transfer into our bank account. Urgent jobs will need to pay an express fee for 24-48 hour turn around, credit card payment only for these jobs.



In case of any concerns on the print job received, it MUST be reported within 7 working days. If an order is requested to be cancelled after the proof approval request has been sent by us, a cancellation fee of \$50 applies.



9 Temasek Boulevard #33-03 Suntec Tower 2 Singapore 038989
GST Registration No.201542704M


INVOICE

INVOICE TO SHRIMAD RAJCHANDRA MISSION
ADDRESS [REDACTED] EPPING NSW 2121

CHANNEL ASIA/Zee TV Apac
INVOICE NO 2020001603/17-18
DATE 27.09.2017
Your ref. no.81

ADVERTISER SHRIMAD RAJCHANDRA MISSION

PRODUCT SHRIMAD RAJCHANDRA MISSION

ITEM NO.	CAPTION	SPOT TYPE	TOTAL SEC	TELECAST	AMOUNT AUD
1	ZEE APAC Airtime of 2000 secondas, Associate Sponsorship on prime time show And as per contract	MID		OCT - NOV 2017	2800
				TOTAL	2,800
1.Payment to be made as agreed in the contract/deal.				LESS 15%	0
2.Interest @ 24 % wil be charges on delayed payments					
3 Any calrification can be had from our office as per details above				TOTAL AMOUNT DUE	2,800
4 Please give reference of this invoice along with payment.				 Authorized signatory	
We warrant that broadcast information shown in this invoice from the program log					
Account number	2889026673				
Bank name	DBS/POSB				
Currency	AUD				
SWIFT	DBSSSGSG				



ABN: 98091662419

19th October, 2017

The General Manager Community Development
City of Salisbury
12 James St, Salisbury, South Australia, 5108

Attention: Ms. Bronwyn Hatswell

E: [REDACTED]

Sub: Application for Community Grant

Reference: 34/2017 (BMH)

I refer to your letter dated 16th October confirming receipt of our application for the community grant under the City of Salisbury Community Grants Scheme and requesting some additional information.

We thank you for your acknowledgement and provide you with the following information as requested:

Page 3: Evidence that the Committee has endorsed the submission of the Community Grant application:

The Executive Committee of Gurjari SA Inc (consisting of the following members met on the 12th of October, 2017 and reviewed the grant application and unanimously approved the proposal to apply for the community grant. An extract of the minutes of the meeting signed by the President of Gurjari SA Inc. is attached.

[REDACTED] HAZELWOOD PARK. S.A. 5066

Page 9: Detailed current quote must be provided with the application and monies must not have been already spent.

We understand that the application must be made prior to the expenditure being incurred. In our case, the majority of the expenses – artist fees, transportation, venue hire, audio visual technician, booking portal costs are yet to be spent. However, to get the project started and to advertise the show, the only expense that we have incurred so far is some printing costs for brochures and banners. All remaining costs are yet to be paid.

We trust that this adequately answers all your questions but will be happy to provide any further clarifications as required.

Yours sincerely,



Sanjay Shah

Coordinator, Yugpurush Project

Gurjari SA Inc.

**Extract of the minutes of the meeting of Gurjari SA Inc held on 12th
October, 2017 at [REDACTED] Ascotpark SA 5043 at 6:30 pm**

RESOLVED that an application for a community grant be made to the City of Salisbury to cover the expenses and projected shortfall in revenue for the Yugpurush play on 3rd of December. The application be signed by Niral Patel (Vice President) and Neelam Patel (Secretary) on behalf of the Association and Sanjay Shah be nominated as the contact person for the project.

Signed and certified to be a true extract from the minutes of the meeting held on 12/10/17

U. Gandhi
Upendra Gandhi

President, Gurjari SA Inc

18th October, 2017

Bronwyn Hatswell

From: Sanjay Shah [REDACTED]
Sent: Tuesday, 24 October 2017 10:22 AM
To: City of Salisbury
Cc: Bronwyn Hatswell; Saloni Upadhyay
Subject: Yugpurush Adelaide Project
Attachments: Reply to the Council's letter dated 20th October.pdf; Signed Venue hire agreement.pdf; YUGPURUS-00001Q-V005.pdf; [REDACTED].pdf

Bronwyn,

I refer to your letter dated 20th Oct and in response, I provide the attached information.

I would be grateful if you can kindly call Saloni on [REDACTED] or myself on [REDACTED] if you need any more information.

--
Sanjay Shah



ABN: 98091662419

24th October, 2017

The General Manager Community Development
City of Salisbury
12 James St, Salisbury, South Australia, 5108

Attention: Ms. Bronwyn Hatswell

E: [REDACTED]

Sub: Application for Community Grant

Reference: 34/2017 (BMH)

I refer to your letter dated 20th October confirming receipt of our application for the community grant under the City of Salisbury Community Grants Scheme and requesting some additional information.

We attach the following quotations for services required for the show. Please note that these are quotations and we have not received the services and have not paid for them as yet.

1. [REDACTED] – Venue hire agreement \$ 1500 +gst
2. [REDACTED] – Audio visual equipment hire and technicians services:
\$ 4021
3. [REDACTED] – Advertising on Zee TV \$2800

As explained in our previous letter dated 19th Oct, to get the project started and to advertise the show, the only expense that we have incurred so far is

[REDACTED] HAZELWOOD PARK. S.A. 5066

some printing costs for brochures and banners. All remaining costs are yet to be paid.

We trust that this adequately answers all your questions but will be happy to provide any further clarifications as required.

Yours sincerely,



Sanjay Shah

Coordinator, Yugpurush Project

Gurjari SA Inc.



Date: 30th August 2017

Venue Hire Agreement

1. Hirer:

Name: Shrimad Rajchandra Mission Sydney
Address: [Redacted] Windsor Gardens, SA 5087
ABN (if applicable): N/A
Contact Person: Sanjay Shah
Telephone No: [Redacted]
Assigned Safety Person: As Above
Telephone No: As Above

2. Venue/Maximum No:

Venue	Capacity
Scott Theatre	569

3. Hire Period:

Date	Time
Sunday 3 rd December 2017	7:00am – 11:30pm

4. Event:

Yugpurush Performance

5. Number of People Attending: 600

INSURANCE**Insurance****EITHER**

- (a) You must effect and maintain a policy of public liability insurance for an amount of not less than \$10,000,000 on usual terms and you must provide us with a copy of that policy at least 7 days before the start of the *hire period*; and

OR

- (b) If you do not provide us with a copy of your public liability insurance policy by the time specified in clause 9(a) you will automatically be insured under our public liability insurance (for third party personal injury only) for the *hire period* and you will pay to us the sum of ONE HUNDRED AND TEN DOLLARS (\$110.00); and
- (c) You will not do, or allow to be done, anything which could prejudice our or your insurance.

Insurance required? – Yes

Insurance certificate received? – Yes

6. Payment Details (inclusive of GST):

Venue Hire:	\$ 1500.00
Public Liability Insurance (client has own):	\$ N/A
Audio Visual Services:	\$ TBC
Parking Permits (2 Complimentary):	\$ 0.00
Parking Permit (1 - Theatre Technician):	\$ 20.00
<i>\$20.00 Per Permit / Per Day</i>	

TOTAL: \$ TBC

Total \$ TBC

The hirer will pay any additional charges including labour, equipment or services used in addition to those booked and described above and any additional charge (determined by reference to the usage fee) if you do not vacate the *venue* at the end of the *hire period*. Please note that additional costs outlined above are estimates only and may vary to reflect actual costs.

7. Car Parking:

Car parking is not available on the [REDACTED] Public car parking is available on Victoria Drive or Kintore Avenue and charges do apply if permits have not been arranged previously. Client will only be provided **two** complimentary parking permits as part of the hire of the venue. Client is also to pay for **one** additional parking permit, required for theatre technician for the duration of the booking (Hired Audio Visual Company).

Pages 3 to 11 have been removed by City of Salisbury staff as they are not applicable for Grant consideration



event staging proposal

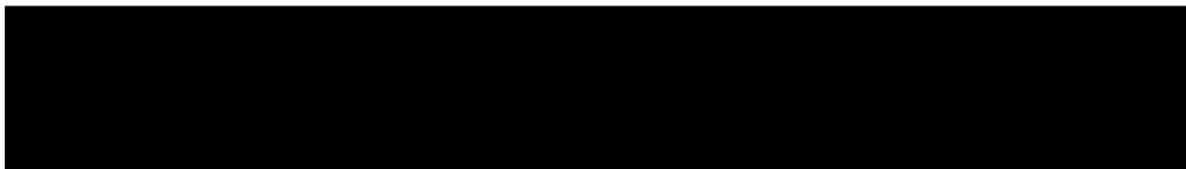


Event : Musical Production - Scott Theatre
Client : Yugpurush
Contact : Sanjay Shah
Account Manager: [Redacted]
Venue : [Redacted]
Room : Scott Theatre
Date: 03/12/17



equipment

QTY	Description	Days	Price	Total
Audio Equipment				
4	QSC K12 Powered Speaker	1	100.00	400.00
2	Speaker Stand	1	15.00	30.00
2	K&M Dual Speaker Fork	1	15.00	30.00
2	K&M Tilt Connector	1	10.00	20.00
	- Main FOH System			
2	QSC K12 Powered Speaker	1	100.00	200.00
	Stage Foldback			
1	16 Channel Digital Rack Package	1	160.00	160.00
1	16 In, 8 Line Out Digital Stage Box	1	50.00	50.00
2	Vocal Microphone	1	10.00	20.00
2	Microphone Stand - Long Boom	1	5.00	10.00
10	ME40 Microphone	1	20.00	200.00
5	Microphone Stand - Short Boom	1	5.00	25.00
	- 4 x Microphones Flown from Above and 4 x Front the front on stands			
Lighting Equipment				
	Scott Theatre rig is free of charge			
1	MA Dot 2 Core Lighting Console	1	250.00	250.00
1	Unique Hazer 2.1	1	50.00	50.00
Vision Equipment for Subtitles and Camera to Screen				
1	Barco RLM-W8 3 Chip DLP 8K Projector	1	1,000.00	1,000.00
1	Long Throw Lens for Barco RLM-W8 2.9-4.34:1	1	0.00	N/C
1	Long Throw Lens for Barco RLM-W8 - 4.34-6.76:1	1	150.00	150.00
1	21.5" Wide Screen HDMI Monitor	1	50.00	50.00
1	Barco PDS902 Seamless Vision Switcher	1	380.00	380.00
1	MacBook Pro 13" with Office 365	1	150.00	150.00
1	2M Truss Stand for Projector	1	50.00	50.00
	- Projector set at rear of room			
	- Using In House Screen set for Subtitles. Screen to come all the way down for pre show video			





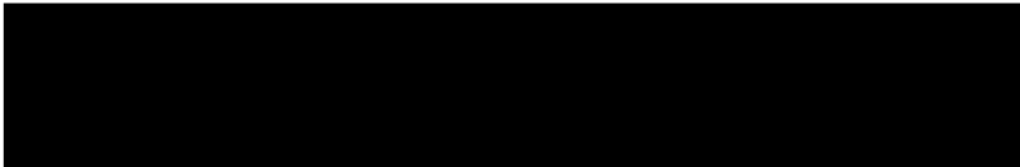
Labour

Sunday 03 December 2017

3	0800 - 1100	AV Technician Setup	80.00	720.00
2	1200 - 1300	AV Technician Rehearsal	80.00	160.00
2	1830 - 2130	AV Technician Operator	80.00	480.00
3	2200 - 2400	AV Technician Pack Down	80.00	480.00

55% Discount on Equipment: -\$ 1,548.25

EQUIPMENT SUBTOTAL	\$ 3,225.00
LABOUR SUBTOTAL	\$ 1,840.00
CONSUMABLES	\$ 64.50
TRANSPORT	\$ 75.00
GST (10%)	\$ 365.63
TOTAL	\$ 4,021.88





confirmation

Please confirm this proposal with a purchase order and fax the signed approval back to us on [REDACTED], or alternatively send a confirmation via email to [REDACTED]

Please note: we make every effort to ensure that labour charges remain within the estimated budget. In the event of changes to the brief, or extensions to the length of the event, we reserve the right to charge for the actual labour required at our standard hourly rates.

If you have any queries please contact me on [REDACTED] or mobile [REDACTED]

We look forward to working with you on a successful event.

Kind Regards,

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

I accept the budget estimate **YUGPURUS00001** attached totaling **\$4,021.88**. Please reserve the equipment and personnel for the event. I accept the payment terms specified in this document.

Accepted By: _____

Signature: _____

Name: **Sanjay Shah** _____

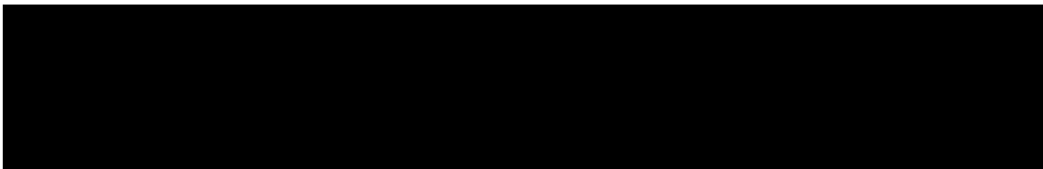
Title: _____

Company: **Yugpurush** _____

Event Name : **Musical Production - Scott Theatre** _____

Date: _____

Pages 5 to 10 have been removed by City of Salisbury staff as they are not applicable for Grant consideration



9 Temasek Boulevard #33-03 Suntec Tower 2 Singapore 038989
GST Registration No.201542704M


INVOICE

INVOICE TO SHRIMAD RAJCHANDRA MISSION
ADDRESS [REDACTED], EPPING NSW 2121

CHANNEL ASIA/Zee TV Apac
INVOICE NO 2020001603/17-18
DATE 27.09.2017
Your ref. no.81

ADVERTISER SHRIMAD RAJCHANDRA MISSION

PRODUCT SHRIMAD RAJCHANDRA MISSION

ITEM NO.	CAPTION	SPOT TYPE	TOTAL SEC	TELECAST	AMOUNT AUD
1	ZEE APAC Airtime of 2000 secondas, Associate Sponsorship on prime time show And as per contract	MID		OCT - NOV 2017	2800
				TOTAL	2,800
1.Payment to be made as agreed in the contract/deal.					
2.Interest @ 24 % wil be charges on delayed payments				LESS 15%	0
3 Any calrification can be had from our office as per details above					
4 Please give reference of this invoice along with payment.				TOTAL AMOUNT DUE	2,800
We warrant that broadcast information shown in this invoice from the program log				 Authorized signatory	
Account number	2889026673				
Bank name	DBS/POSB				
Currency	AUD				
SWIFT	DBSSSGSG				

ITEM	7.2.14
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	13 November 2017
HEADING	35/2017: Mawson Boat Club Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Mawson Boat Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2017 round of Community Grants as follows:
 - a. Grant No. 35/2017: Mawson Boat Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of advertising and PA system hire for the Pathfinder Rowing Program and Inaugural Mawson Regatta as outlined in the Community Grant Application and additional information.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 35/2017: Mawson Boat Club Inc. - Application
2. 35/2017: Mawson Boat Club Inc. - Additional Information

1. BACKGROUND

- 1.1 The Mawson Boat Club Inc. received \$5,000 Community Grant funding in December 2014 towards the purchase of rowing equipment and uniforms for their newly established club.

2. REPORT

- 2.1 The Mawson Boat Club Inc. Application meets the eligibility criteria for the upper limit Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Mawson Boat Club Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017



Community Grants Program

Application Form

MAWSON BOAT CLUB INC.

INCLUDING 1. PATHFINDER ROWING PROGRAM
2. INAUGURAL REGATTA

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,
this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	MAWSON BOAT CLUB INC.		
Address:	[REDACTED]		
Suburb:	TUSMORE Postcode: 5065		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> GERARD ELDER		
Title (your role with the group/organisation):	PRESIDENT		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> GERARD ELDER		
Title (role with the group/organisation):	PRESIDENT/TREASURER		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	MANAGEMENT COMMITTEE		
Is your organisation:			
a) Incorporated:	<table border="1"> <tr> <td>Yes <input checked="" type="checkbox"/> (go to question c)</td> <td>No <input type="checkbox"/> (go to question b)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	A42298		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="1"> <tr> <td>Yes <input checked="" type="checkbox"/> (go to question c)</td> <td>No <input type="checkbox"/> (go to question c)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation Name:	ROWING SA.		
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(if Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify): SELF FUNDED THROUGH MEMBERSHIP SUBSCRIPTIONS	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: MAWSON BOAT CLUB INC <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name:	LINDA VINING	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small> <div style="font-size: 1.2em; font-family: monospace;">93944018091</div> <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 2500
Organisation's contribution:	\$ 500
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ nil
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ nil
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$ nil
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	\$ No.
TOTAL (including GST):	\$ 3000.00
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	ROWING BOATS, TRAILERS and other Equipment eg Rowing Machines
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
Equipment	\$ 500
Transport	\$ 500
Coaching	\$ 2000
	\$ 3000
Marketing & Advertising	\$ 2526.00
	\$
	\$
	\$
TOTAL (including GST):	\$ 5526.00

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Pathfinder Super Series Rowing Program & Inaugural Mawson Regatta Project

G. S. Elder Provider ABN: 90 055 775 457

**QUOTE PFRP 001: For Program Provider of Pathfinder School Super Series Program
and Inaugural Regatta and Hire of Sykes 8 Rowing Boat.**

16/10/2917

Item	Expenditure	Amount
1.	Program Provider G.S. Elder (Minimum 20 week period of 8 hrs per week.) 2 coaches for duration of 20 weeks 3 sessions per week.	2000.00
2.	Remuneration of expenses for towing vehicle and boat trailer use to transport rowing boats to West Lakes for Special long - distance training sessions and rowing course familiarization. Minumum 10 transports Mawson Lakes to West Lakes	500.00
3.	Provision of Sykes 8 Rowing Boat for Hire to Mawson Boat Club for the Duration of the Pathfinder Program - 20 weeks.	500.00
	Total	\$3000.00

G. S. Elder Educational Services

Ph: [REDACTED] Mob: [REDACTED] Email: [REDACTED]
ABN 90055775457

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	PATHFINDER ROWING PROGRAM - INAUGURAL MAWSON REGATTA
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	ONGOING - CULMINATING IN REGATTA MARCH 25 th TBC
Total cost of Project/Event	\$ 5,000 \$5526.00
Amount of Community Grant Funding Requested	\$ 2,500
Is there any other information that you may feel is relevant to your application? <input type="checkbox"/> There are no relevant attachments.	• ROWING SA SUPPORTS THIS PROJECT • CLUBS CURRENT PLANS & STRATEGIC DIRECTIONS • 2017/18 PATHFINDER ROWING PROGRAM • ROWING SA REGATTA CALENDAR • PROMOTIONAL POSTER DRAFTS • MLSRA - SUPPORT FOR PRELIMINARY REGATTA <input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. ROWING SA LETTER OF SUPPORT 2. CURRENT PLANS & STRATEGIC DIRECTIONS DOCUMENT 3. AIMS & GOALS 4. S. ELDER PROVIDER QUOTE.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(go to Group/Organisation Information)</small>
When was the Grant funding received (month & year):	? 2015
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	ESTABLISHMENT GRANT ? 2016
Group/Organisation Information	
Group/Organisation Name	MAWSON BOAT CLUB INC.
Group/Organisation Description	ROWING CLUB
Group/Organisation Registered Address	Number/Street: [REDACTED] Suburb: TOSMORE Postcode: 5065
Is the Club Incorporated?	YES
Number of Members	30
% of Membership that reside in the City of Salisbury	93%
Project/Event Details	
Project/Event Name	PATHFINDER ROWING PROGRAM INAUGURAL MAWSON REGATTA
Project/Event Summary	ROWING PROGRAM + REGATTA
Date(s) of Project/Event	NOV – APRIL 2017/18 * 25 th MARCH – Regatta Day.
Location of Project/Event:	Number/Street: FIRST AVE Suburb: MAWSON LAKES Postcode:
How will the Project/Event benefit the residents of the City of Salisbury?	PROVIDE GREATER OPPORTUNITY TO LEARN ABOUT ROWING AND HOW TO JOIN IN THE SPORT
How many individuals will benefit from the Project/Event?	OVER 200 TO BE INTRODUCED TO ROWING 25-50 NEW ROWERS (MINIMUM) GENERAL PUBLIC + LOCAL COMMUNITY
% of project/event participants that reside in the City of Salisbury	90% +
If it is an Event, is it open to the public?	YES
How will the Project/Event be promoted?	<ul style="list-style-type: none"> • PRESS RELEASE POSTERS AROUND COMMUNITY + SCHOOL • BANNERS, SOCIAL MEDIA - WEBSITE • COMMUNITY ANNOUNCEMENTS - RADIO + TV • MAWSON LAKES LIVING MAGAZINE • MESSENGER PRESS

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Mawson Lakes *Living* 2017/18 Advertising Booking Form

Advertise in 3 easy steps

Step 1 - Size: Select the advertisement size you wish to book and tick the box.

<p>1/8 page</p> <p>\$123</p> <p>44mm (H) x 62mm (W)</p> <p>Suitable for business card</p>	<p>1/4 page horizontal</p> <p>\$176</p> <p>44mm (H) x 128mm (W)</p>	<p>1/4 page vertical</p> <p>\$176</p> <p>93mm (H) x 62mm (W)</p>	<p>1/2 page horizontal</p> <p>\$303</p> <p>93mm (H) x 128mm (W)</p>	<p>1/2 page vertical</p> <p>\$303</p> <p>190mm (H) x 62mm (W)</p>	<p>Full page</p> <p>\$515</p> <p>190mm (H) x 128mm (W)</p>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* A price rise will apply in 2018

Step 2 - Issue(s): Tick the issues below in which you wish to advertise.
 For our Frequency Discount, see the booking details at www.mawsonlakesliving.info

You will be invoiced each month. Number of months: _____

<input type="checkbox"/> Oct 2017: Issue 124	<input type="checkbox"/> Nov 2017: Issue 125	<input checked="" type="checkbox"/> Dec 2017: Issue 126	<input type="checkbox"/> Jan 2018: Issue 127
<input type="checkbox"/> Feb 2018: Issue 128	<input checked="" type="checkbox"/> Mar 2018: Issue 129	<input type="checkbox"/> April 2018: Issue 130	<input type="checkbox"/> May 2018: Issue 131
<input type="checkbox"/> Jun 2018: Issue 132	<input type="checkbox"/> July 2018: Issue 133	<input type="checkbox"/> Aug 2018: Issue 134	<input type="checkbox"/> Sept 2018: Issue 134

I would like the Mawson Lakes Living designer to prepare my advertisement for me (charges apply)

Step 3 - Advertiser's Details: Please complete

Business Name MAWSON BOAT CLUB	Contact Person's Name JERRY ELDER
Address CLUB	Position PRESIDENT
Website	Email
Mobile	Signature
Phone	

Send advertising bookings to:
 Linda Vining 8260 7077
office@mawsonlakesliving.info

Send artwork to:
 Nicole Aspinall 0431 476 537
design@mawsonlakesliving.info

Item 7.2.14 - Attachment 1 - 35/2017: Mawson Boat Club Inc. - Application



Cash Sale

Quote No: **10451**
Date: 16/10/17

Attention:

We thank you for your enquiry and are pleased to submit the following quotation.

Banners

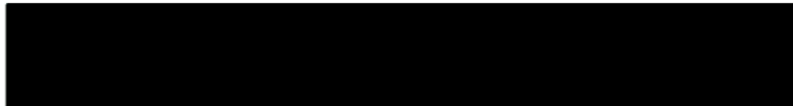
Description: Digitally Printed Full colour banners
Installation: Not required
Size: 2500mm x 800mm
Material: 440 gsm gloss banner
Design: [Redacted] / By Client
Delivery: Within the Metro Area / Client Pick up

Quantity:	3
Signage	\$720.00
GST	\$72.00
Your Investment will be.	<u>\$792.00</u>

If you would like to discuss this quote further, please contact me.

To accept this quote a 40% deposit is required or an official purchase order.
Balance is payable upon job completion.
We accept payment via eft, cash, visa and mastercard. We do accept cheques but the cheque must be cleared prior to initiating the job

Kind Regards



----- Original Message -----

From: [REDACTED]
Sent: 17/10/2017 11:14 AM
To: [REDACTED]
Subject: [REDACTED] WHATS ON

Hi Jerry,

thank you for your time today, please find attached collateral for Whats On in the Friday [REDACTED] and [REDACTED]. If you were to go with this we can build your advert at no extra charge, send in logo , photo and text and I will send you a proof until we get it right.

The second option you have is to submit information in the [REDACTED] - [REDACTED] and the [REDACTED] What's on Planner- there is no cost on this and not a guaranteed spot. Please see attached collateral.

The third option is to do flyers in the [REDACTED] minimum 1000 flyers at a cost of \$94.60 for say 3000 flyers the cost will be \$283.80 GST INC

I hope this is enough information for you , if not please contact me.

Have a great day!

Regards

[REDACTED]



Hire Quotation / Booking Details
Quotation only. Do not pay!

Reference Number MAWSON-B00001

Customer: Mawson Boat Club
Address: Hire App Required
Phone: [Redacted]
Email: [Redacted]
Contact: Jerry Elder

Dear Jerry,

We are pleased to provide the accompanying quotation for PA, Audio, DJ, Lighting, Backline and/or Vision systems as requested. As an experienced production company we look forward to being most competitive and delivering a personal service. At times should equipment specified, delivery times, need for service or engineer attendance differ from original quotation, please note an appropriate charge or credit may apply. Equipment to be returned in the same condition as hired, within the dedicated return times.

Our quotation herewith is valid for 14 days, thereafter may change without notice...**an early decision and written confirmation will ensure price protection and availability of equipment. Our team is always pleased to assist.**

Detail	Notes/Brief:
Delivery via: Customer	
<i>Deliver:</i> 120018th November 2017	
<i>Pick up:</i> 120019th November 2017	
Total \$99.00 (inc GST)	

**THIS HIRE WILL NOT BE BOOKED UNTIL...
WE RECEIVE A CONFIRMATION PURCHASE ORDER OR EMAIL/FAX STATING THE FULL NAME, BILLING ADDRESS
AND CONTACT DETAILS OF THE INDIVIDUAL OR COMPANY THAT WILL BE RESPONSIBLE FOR AND WILL BE
PAYING FOR THE HIRE.**

Regards,
[Redacted]
Hire Manager



Quotation/Booking Details

Client: Mawson Boat Club

Booking Ref# MAWSON-B00001

Equipment/Explanation	Qty
PACKAGE SETS	
Party Audio Pack 1	1
JBL EON 515 Powered Speaker	2
Allen & Heath ZED10FX Mixing Console	1

*****All Cabling and Stands Supplied To Spec*****



Project or Event Scope	
Provide a description of the proposed project or event:	
<ul style="list-style-type: none"> • SECONDARY SCHOOL TALENT SEARCH - THROUGH THE NORTHERN SCHOOLS 2017/18 PATHFINDER ROWING PROGRAM OVER 20 WEEKS PARTICIPATING IN ROWING SA'S SCHOOL SUPER SERIES. (CLIMINATING IN THE INAUGURAL MAWSON REGATTA) AND NOVICE STATE CHAMPIONSHIPS. • MASTERS ROWING PROGRAM - COMPETING IN NOVICE STATE CHAMPIONSHIPS • INAUGURAL MAWSON ROWING REGATTA 	
Attachments <input type="checkbox"/> There are no attachments relating to the Project or Event Scope. <input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope: <ol style="list-style-type: none"> 1. 2017/18 PATHFINDER PROGRAM & POSTERS (DRAFT) 2. ROWING SA REGATTA CALENDAR. 3. RIVERSIDE REGATTA EVENT MANAGEMENT-ON THE DAY TEMPLATE 	

Benefits and Outcomes of the Project or Event	
Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:	
<ul style="list-style-type: none"> • Health benefits • Opportunity to participate in a safe environment • Development of a high level of skills in character development through TEAM PARTICIPATION • Building of self esteem and confidence for the participants • Raising awareness of diversity of sports within the Salisbury City Council area 	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

SECONDARY SCHOOL TALENT SEARCH



Mawson Rowing Club 2017 Novice Double State Championship winners

2017/18 PATHFINDER ROWING PROGRAM

SINGLE DOUBLES QUADS FOURS & EIGHTS

COMPETE IN ROWING SA SCHOOL SUPER SERIES

INAUGURAL MAWSON ROWING REGATTA
SIR DOUGLAS MAWSON LAKE 26th APRIL 2017
PROGRAM DETAILS and Application Form CONTACT MAWSON BOAT CLUB
EMAIL: Mawsonbc@gmail.com or call MBC 0419854371

MAWSON PATHFINDER ROWING PROGRAM INFORMATION

Northern Schools Combined First 8 Senior Boys and Girls Sweep Rowing crews are being sponsored by the Mawson Boat Club through the New Mawson Pathfinder Rowing Program. The search is on for Years 8, 9, 10 & 11 secondary students from Northern Schools to form Advanced Level composite school age rowing crews to compete at Rowing SA School Super Series Regattas during the 2017/18 Rowing Season.

The New Mawson Pathfinder Rowing Program includes:

- Come & Try Rowing
- Precision Learn to Row course
- Recreational and Competitive Rowing

The Program will incorporate:

- Indoor Rowing Challenges & Assessments
- 10 week Learn to Row Course (During Term 4)
- Six month novice discount membership with Mawson Boat Club Inc.
- Rowing Training at Mawson Lakes, West Lakes and regional SA with MBC
- Competing at 2017/18 Club & School Super Series Rowing SA Regattas
- Participation at the Inaugural Mawson Regatta

Pathfinder Program Boats & Boat Shed

High quality Australian boat manufacturer Sykes Racing Rowing 8's, training fours, doubles and single boats are available through the Mawson Boat Club for the development and racing requirements of Super Series Pathfinder crews.

Rowing Australia Accredited Coaching Staff

Rowing Australia accredited Level 1, 2 and 3 coaches will be engaged in the delivery of this program.

Mawson Boat Club, First Ave. Mawson Lakes

FOR MORE INFORMATION ON THE MAWSON PATHFINDER ROWING PROGRAM

EMAIL: Mawsonbc@gmail.com or call MBC 0419854371

MAWSON BOAT CLUB SECONDARY SCHOOL AGE PATHFINDER SUPER SERIES PROGRAM		
EVENT	DATES	VENUE (S)
Indoor Rowing Challenge	November - Dec 2017 BOOKINGS TAKEN	The Boat Shed Mawson Lakes Local Schools
Train to Train Phase		
EVENT	DATE	VENUE
Precision LTR Course On Water Training	1st November – 17 th Dec.2017 SUN 9.30 – 11.30 AM TUES. & THURS. 4.00PM - 6.00PM	Mawson Lakes West Lakes
OPEN DAY	19 th Nov. 2017	Mawson Lakes
West Lakes Rowing Clinic	9 th & 10 th Dec 2017	West Lakes
Twilight Regatta	16 th Dec 2017	Torrens
Train to Compete Phase – Competitive Rowers		
EVENT	DATE	VENUE
January Race Preparation	31 ST Dec. 2017 – 31 st January 2018	Mawson Lakes & West Lakes
Summer Rowing Camp	TBA	West Lakes
West Lakes Regatta	20 th January 2018	West Lakes
On Water Training - January	SUN. 9.30 – 11.30 AM TUES. & THURS. 4.00 – 6.00PM	Mawson Lakes & West Lakes
Train to Win Phase – Competitive Rowers		
EVENT	DATE	VENUE
Super Series 1	3 rd February 2018	West Lakes
Super Series 2	17 th February 2018	West Lakes
On Water Training Feb - May	SUN 9.30 – 11.30 AM TUES. & THURS. 4.00PM - 6.00PM	Mawson Lakes & West Lakes
SA STATE CHAMPIONSHIPS	24 TH & 25 TH February 2018	West Lakes
Super Series 3	3 rd March 2018	West Lakes
Mawson Inaugural Rowing Regatta	26 th April	Mawson Lakes
NOVICE STATE CHAMPIONSHIPS	28 th April 2018	West Lakes



HOME REGATTA CALENDAR MOBILE RESULTS

2017-2018 Regatta Calendar

Regatta Season:

Date	Day	Regatta	Host	Venue	Type	Links
2017						
August						
5/8/2017	Sat	SASI/Rowing SA Time Trial	SASI	Alex Ramsay Regatta Course	Time Trial	Results
September						
2/9/2017	Sat	SASI/Rowing SA Time Trial	SASI	Alex Ramsay Regatta Course	Time Trial	Results
27/9/2017	Wed-Fri	2017 Australian University Games	Rowing Queensland	Wyaralong Rowing Centre, QLD	University Games	Results
October						
14/10/2017	Sat	Head of the Port	Port Adelaide	Port Adelaide	Heads Race	Info.. Events Entries
21/10/2017	Sat	Henley on Torrens	Adelaide	Torrens Lake	Club/School/Masters	Info.. Events Entries
21/10/2017	Sat-Sun	2017 Australian Masters Games	Rowing Tasmania	Lake Barrington, TAS	Masters Games	Info.. Events Entries Event Website...
28/10/2017	Sat	Round the Island Regatta		Alex Ramsay Regatta Course	Heads Race	Info.. Events Entries
November						
4/11/2017	Sat	40th Anniversary West Lakes Regatta	Pembroke School	Alex Ramsay Regatta Course	Grades, School, Masters	Info.. Events
11/11/2017	Sat	Murray Bridge Regatta	Murray Bridge	Murray Bridge	Grade, School, Masters	Info.. Events
12/11/2017	Sun	Murray Bridge Omnium		Murray Bridge	Omnium	Info..
18/11/2017	Sat	Port Adelaide Regatta	Port Adelaide	Port Adelaide	Grade, School, Masters	Info.. Events
25/11/2017	Sat	Junior Regatta		Torrens Lake	School	Info..
December						
2/12/2017	Sat	West Lakes Regatta		Alex Ramsay Regatta Course	Age, Schools, Masters	Info..
9/12/2017 + 10/12/17	Sat-Sun	Riverland Regatta & 2nd Grade State Championships	Rowing South Australia	Renmark	Grade, School, Masters	Info..
16/12/2017	Sat	Twilight Regatta			Grade, School, Masters	Info..

				Alex Ramsay Regatta Course		
2018						
January						
20/1/2018	Sat	West Lakes Regatta		Alex Ramsay Regatta Course	Age, Grade, School, Masters	Info..
February						
3/2/2018	Sat	School Premiership Series #1	Seymour College	Alex Ramsay Regatta Course	School	Info..
10/2/2018	Sat	West Lakes Regatta	Adelaide Uni	Alex Ramsay Regatta Course	Age, School, Masters	Info..
17/2/2018	Sat	School Premiership Series #2	Walford Anglican	Alex Ramsay Regatta Course	School	Info..
24/2/2018	Sat-Sun	South Australian State Championships	Rowing South Australia	Alex Ramsay Regatta Course	Age, School, Masters	Info..
March						
3/3/2018	Sat	School Premiership Series #3	Loreto Marryatville	Alex Ramsay Regatta Course	School	Info..
10/3/2018	Sat	West Lakes Regatta	Pulteney Grammar	Alex Ramsay Regatta Course	Age, School, Masters	Info..
17/3/2018	Sat	Schools Head of the River	Rowing South Australia	Alex Ramsay Regatta Course	School	Info..
19/3/2018	Mon-Sun	2018 Sydney International Rowing Regatta	Rowing Australia	SIRC, NSW	Nationals	Info..
<p><i>Table confirmed</i> <i>25/3/18 Sat Sunday</i> <i>INAUGURAL MAWSON REGATTA</i></p>						
April						
7/4/2018	Sat	Mannum Regatta	Mannum	Mannum	Grade, School, Masters	Info..
14/4/2018	Sat	Rowing SA Night Sprints		Torrens Lake	Club, Masters	Info..
21/4/2018	Sat	Masters & Grade Regatta, and Captains Challenge		Alex Ramsay Regatta Course	Club, Masters	Info..
28/4/2018	Sat	Masters, 3rd Grade, & Novice State Championships	Rowing South Australia	Alex Ramsay Regatta Course	State Championships	Info..
May						
10/5/2018	Thu-Sun	2018 Australian Masters Rowing Championships	Rowing Tasmania	Lake Barrington, TAS	Masters	Info..

Riverside Rowing Club
Picnic Sprint Regatta – Torrens Lake
Sat 14th May 2016

Advertising	[REDACTED]
Announcers	[REDACTED]
Arrange Draw & Program	[REDACTED]
Bar Roster	[REDACTED]
BBQ	S&F Cmty
Boat Storage Arrangements & trailer parking along the fence line	[REDACTED]
Boat Allocation	[REDACTED]
Boat Traffic Control (Getting boats on/off the water)	[REDACTED]
Bow Numbers	[REDACTED]
Briefing for coxes & strokes	[REDACTED]
Car Parking (Behind RRC)	[REDACTED]
Coffee	[REDACTED]
Contact Council & other river users	[REDACTED]
Extra bins	Building Cmty [REDACTED]
Handicapping	[REDACTED]
Judge	[REDACTED]
Judge's Assistants	[REDACTED]
Lane Numbers	[REDACTED]
Marshall/Umpire	[REDACTED]
Print Program	[REDACTED]

Raffle	S&F Cmty	[Redacted]
Receive Entries	[Redacted]	
Referee	[Redacted]	
Regatta Control	[Redacted]	
Reserve Volunteers	[Redacted]	
RRC Flags	[Redacted]	
Safety/Rescue Boat	[Redacted]	
Set up P/A	[Redacted]	
Set up Regatta Control	[Redacted]	(On the balcony)
Signs along the pathway	[Redacted]	
Sponsors	S&F Cmty	[Redacted]
Starter	[Redacted]	
Tidy boat shed & outside area	Building Cmty	[Redacted]
Traffic Flow Plan	[Redacted]	
Trophies & Presentations	[Redacted]	
Volunteer Coordinator	[Redacted]	

Notes

- Person whose name is underlined is the group leader and should ensure that all necessary arrangements are in place for that particular job.

FINAL



The Aim: To achieve greater ongoing participation in rowing, particularly for the Youth of the Northern Suburbs through the Mawson Boat Club and competing in Rowing SA regattas.

Vision: To develop genuine opportunities for new participants to enjoy rowing through Club Come & Try Events, Council sponsored community activities such as Salisbury Council Salisbury Plays Events, Rowing SA sponsored Introductory & progressive Club & School Learn to Row Programs and rowing experiences including involvement in Recreational & Competitive Regatta environments.

Challenge: To develop sustainable sociable relationships with other Rowing Clubs, Schools and Community Sports managers within the Northern region to assist in the proper introduction of the sport with a view to create opportunities for new club members and rowing crews competing at the School Premiership Series, the State Championships and the Novice State Championships.

The Goal: To introduce over 500 new participants to rowing over the next 12 months with a special focus on creating two rowing 8 crews representing the youth of Salisbury at the State Championships in February as well as Senior and Masters Crews participating at the Novice State Championships in April 2018.

Supportive Organizations

- Rowing SA
- Mawson Boat Club
- Mawson Lakes Sports & Recreation Association
- Tick Fitness, Mawson Lakes
- South Port Rowing Club
- South Port Surf Life Saving Club
- Riverside Rowing Club
- Salisbury City Council
- Mawson Lakes Living

Looking forward to a great Inaugural Mawson Regatta

Jerry Elder President Mawson Boat Club Inc.

Current Plans & Strategic Directions



Mawson Boat Club Current Membership Status

- The club has grown to over 30 members of various age groups plus 110 Year 9 students from Endeavour College through Mawson's 2017 Introductory Learn to Row Program.
- Mawson Boat Club is committed to promoting greater involvement of Northern suburbs youth into rowing and plans are now underway to stage the Inaugural Mawson Lakes Regatta with a view to expand membership towards 100 members.
- MBC is spearheading the creation of rowing opportunities through Come & Try, Learn to Row Programs, Community Events and the Inaugural Mawson Lakes Regatta in 2018.

New Learn to Row Programs

- Many students from Endeavour College & Mawson Lakes School have now completed Learn to Row Programs and we are now extending that opportunity to more young people in nearby schools. Invitations to participate in rowing have recently been sent to Parafield Gardens HS, Roma Mitchell Secondary College and Valley View High School in the Northern Suburbs to join in this program.
- Discussions have taken place with Sports Coordinators and PE teachers to work out how we may facilitate the delivery of Learn to Row programs at their schools this year in Term 4 and/or in Term 1 2018. A group meeting of participating schools is scheduled early in Term4.
- Further invites and promotional material will likewise be sent to more northern schools and to the general community with a view to facilitate the development of Senior Secondary School Rowing and the formation of First 8 Rowing crews.

Youth & Open Men & Women



WELCOME TO ROWING TRAINING

At the

Sir Douglas Mawson Lake

*We have singles, doubles, quads, fours
And an eight!*

Have a go! Get fit, Stay fit!

Recreational or Competitive

Get Ready for the

Inaugural Mawson Rowing Regatta

Sunday 25th March 2018 TBC

The Boat Shed, First Ave. Mawson Lakes

Sunday 9.30 – 11.00am

(Other times available)

*You will need to bring your sports gear – shorts and T shirt,
running shoes, water bottle, sunscreen, cap and sunglasses.*

For further information call Mawson Boat Club

President Jerry Elder on 0419854371 Email: Mawsonbc@gmail.com

Sponsored by the Salisbury Council Mawson Lakes Living & Ultra Electronic

MASTERS ROWING DRAFT ONLY



Ladies & Gentleman!

*If you want to get fit, keep fit, make new friends
And enjoy a healthy lifestyle!*

**'Come & Try' Rowing
At the Mawson Boat Club**

**Recreational or Competitive
Get Ready for the
Inaugural Mawson Rowing Regatta
25th March 2018 TBC**

**Sir Douglas Mawson Lake
The Boat Shed, First Ave. Mawson Lakes**

**Sundays 9.30am – 11.00am
(Other times available)**

*You will need to bring your sports gear – shorts and T shirt,
running shoes, water bottle, sunscreen, cap and sunglasses.*

For further information call Mawson Boat Club

President Jerry Elder on 0419854371

Email: Mawsonbc@gmail.com

Sponsored by the Salisbury Council

Mawson Lakes Living & Ultra Electronics

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
 (include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.)

- Rowing SA supports this project with consultative advice and the provision of Concept 2 Rowing machines
- They want to see more participation in rowing by people of all ages.
- RIVERSIDE ROWING CLUB WILL SUPPORT BY ATTENDING REGATTAS & PROVIDING ADVICE

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

1. ROWING SA LETTER OF SUPPORT
2. MAWSON LAKES SPORT & RECREATION ASSN LETTER OF ENDORSEMENT
3. RIVERSIDE TEMPLATE FOR RUNNING A REGATTA.
4. MRC MANAGEMENT COMMITTEE FOR INAUGURAL MAWSON REGATTA

Project or Event Management

Ongoing Projects or Events
 Describe how the proposed project or event will be managed into the future:
 (outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events
 Describe how the proposed project or event will be managed:
 (outline how you will achieve outcomes for the project or activity)

This project has been devised by Jerry Elder and a Management Committee. The Management committee will continue to plan & execute the project and monitor its progress.

Desired outcomes include 300-500 new introductions to rowing opportunities at Come & Try events & learn to Row Initiative.

The Inaugural Regatta will be the culmination of the project with the outcome for 30-50 new rowers participating in a local event as well as

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



To whom it may concern

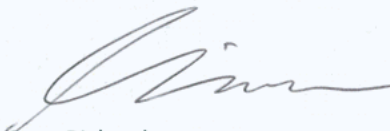
Rowing SA continues to be supportive of the Mawson Boat Club Inc. Learn to Row Programs.

Rowing SA has offered support through Coaching Forums and Coaches Conferences over the last two years where Mawson members Jerry Elder and Nicole Walker have participated.

Rowing SA has also made Concept 2 Rowing machines available to the Mawson Boat Club to carry out Come and Try sessions within the Salisbury Community at events such as Salisbury Plays, Growing for Gold and at a limited number of schools in the northern suburbs such as Salisbury High School, Parafield Gardens High School and Endeavour College.

Rowing SA will continue to support the development of rowing in the Northern suburbs and recognises the Horizons Primary Learn to Row and Pathfinder Secondary School age programs offered by the Mawson Boat club as valuable and beneficial to the development of rowing in the Salisbury City Council area.

Rowing SA recognizes the improved opportunities and the beneficial difference Mawson Boat Club has made in promoting rowing in the City of Salisbury and looks forward to being of assistance in supporting the Inaugural Mawson Rowing Regatta later this season.


Peer Richards, 16/10/17

Rowing SA Development Manager



Chris 6:04 PM (17 hours ago)

to me
Ilan
Gerry
Ken

MLSRA endorses the Inaugural MBC Rowing Regatta planned for Sunday morning 19 November and I wish you luck with the event. Three rowing clubs on the lake will I believe be a first for the venue. The RC Laser Sailors have nothing scheduled for that afternoon, their competitive series will have finished by them but there may be some who elect to practice.

Chris Leoi

Chairman

Mawson Lakes Sport & Recreation Assn

enic Sprint Regatta Race Schedule

Club	Grade	Hcap	Crew
Riverside Rowing Club	G	12	[REDACTED]
Riverside Rowing Club	H	8	[REDACTED]
Riverside Rowing Club	I	GO	[REDACTED]
Port Pirie Rowing Club	E	3	[REDACTED]
Port Pirie Rowing Club	E	3	[REDACTED]
Riverside Rowing Club	F	GO	[REDACTED]
BC Rowing	B	4	[REDACTED]
BC Rowing	D	Go	[REDACTED]
Adelaide Uni Rowing Club	F	GO	[REDACTED]
Riverside Rowing Club	G	29	[REDACTED]
Port Adelaide Rowing Club	I	15	[REDACTED]
Riverside Rowing Club	J	Go	[REDACTED]
Port Pirie Rowing Club	E	3	[REDACTED]
Riverside Rowing Club	E	3	[REDACTED]
Riverside Rowing Club	F	GO	[REDACTED]
Adelaide Uni Rowing Club	F	4	[REDACTED]
Riverside Rowing Club	G	GO	[REDACTED]
Riverside Rowing Club	G	GO	[REDACTED]
BC Rowing	D	3	[REDACTED]
Port Pirie Rowing Club	E	GO	[REDACTED]
Port Pirie Rowing Club	E	GO	[REDACTED]
Riverside Rowing Club	E	GO	[REDACTED]
Port Pirie Rowing Club	D	14	[REDACTED]
Adelaide Uni Rowing Club	E	11	[REDACTED]
Riverside Rowing Club	H	GO	[REDACTED]
Riverside Rowing Club	F	GO	[REDACTED]

Minutes of Special Promotions meeting 15/10/17

Attended by

Jerry Elder- President, Ross Grafton – Assistant Secretary, Majda Kusomovic – Assistant Treasurer.

Discussion and decisions made took place on the following:

1. **Current elected Office Bearers:** Roles of Ross and Maja clarified.
2. Ross confirming his availability to continue to review interagency documentations and participate in discussions of club administration.
3. Maja to take on shared responsibility of finance management including the membership list.
4. **The Growing for Gold Program** - Relatively successful with new members already joining the club.
5. **Proposed Open Day and Mini Regatta** – Date of 19th November to be confirmed
6. **New Horizons (Primary) and Pathfinder Rowing programs:** Information to go out to schools as soon as possible.
7. **Endeavour Program** Jerry gave a condensed report of the starting again this next school term. No Yr 9 classes next year. Offer of Yr 7 & 8 Learn to Row outside of school hours. Meetings having taken place with Sports coordinators at Roma Mitchell and Parafield Gardens HS to hopefully extend the Learn to Row programs to their Year 9 PE classes.
8. **RE: The Club's Inaugural Regatta**
9. Report by Jerry Elder of recent meetings with Promotions person Mark Walsh from the Riverside Rowing Club including their support in providing one or two crews to participate in the Open day and mini-regatta. Parking was considered as Riverside would bring their own boats.
10. Report from Jerry Elder on meeting with the President of the South Port Surf Life Saving Club re: involvement in the Mawson Inaugural Regatta at Mawson Lakes and co-venture development of Learn to Row Programs for Southern Schools near to the South Port Surf Life Saving Club.
11. Plans for an Inaugural Regatta discussed with view to stage it in the new year and to put in a submission to Salisbury City Council for the next round of Community Grants confirmed.
12. Previous discussion recalled with SPSLSC secretary Don Alexander where it was suggested they may be involved as Safety Officers with a fee of about \$400.00.
13. Jerry and Maja went through the Community Grants Application to Salisbury Council.
14. Jerry and Maya discussed the areas that need to be looked at in the Financial Statement and recognized Advertising including Banners and Posters would be a main area of expenditure along with PA system and Safety Officers. Some discussion was given to the Regatta refreshment requirements.
15. It was decided to look at quotes from [REDACTED] and [REDACTED] for banners.
16. **Rowing SA Meeting** with Peer Richards scheduled for Monday 16th October.
17. **Meeting with the Mayor** re Open Day and Mini Regatta scheduled.

The Mawson Boat Club Inaugural Mawson Regatta Management Team

Jerry Elder	Project Manager/Coach	
Nicole Walker	Coach	
Ross Grafton	Logistics Management	
Madja Kusmovic	Financial Management Accounts and Membership.	

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

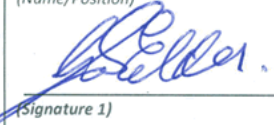

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Mawson Boat Club Inc. (Group/Organisation)

GERARD ELDER, PRESIDENT and MAJDA KASUMOVIC, ASST TREASURER
(Name/Position) (Name/Position)

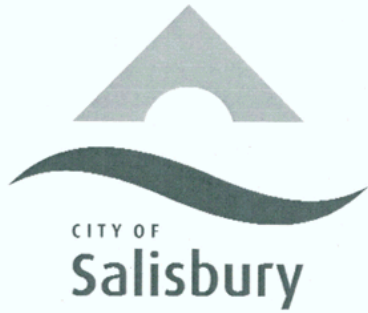
 (Signature 1)  (Signature 2)

15/10/17 (Date) 15/10/17 (Date)

Contact (phone number): [REDACTED] [REDACTED]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

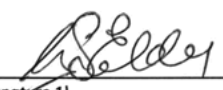
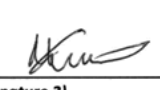
Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

- | | | |
|---------------------------------------|--------------|---|
| <p>BE
BE
BE
BE
BE</p> | <p>S1 S2</p> | <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p> <p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p> |
|---------------------------------------|--------------|---|

On behalf of MAWSON BOAT CLUB (Group/Organisation)

GERARD ELDER (Name/Position) PRESIDENT and MAJDA KASUMOVIC (Name/Position) ASST TREASURER

<p><u></u> (Signature 1)</p> <p><u>24/10/17</u> (Date)</p> <p>Contact (phone number): [REDACTED]</p>	<p><u></u> (Signature 2)</p> <p><u>24 Oct 2017</u> (Date)</p> <p>Contact (phone number): [REDACTED]</p>
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Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

ITEM	7.2.15		
	SPORT, RECREATION AND GRANTS COMMITTEE		
DATE	13 November 2017		
PREV REFS	Sport, Recreation and Grants Committee	7.2.8	09/10/2017
	Council	7.2.8	23/10/2017
	SIPSC	SIPSC2	12/09/2017
HEADING	Inclusion of the Sister City Program for Youth Sponsorship and Community Grants Program's Guidelines		
AUTHORS	Bronwyn Hatswell, PA to General Manager, Community Development Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence		
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 4.1 Strengthen partnerships that enable us to better address our community's priorities. 4.3 Have robust processes that support consistent service delivery and informed decision making.		
SUMMARY	This report outlines options for consideration to include the Sister City Program in the Youth Sponsorship and Community Grants Program Guidelines', as requested by the Strategic and International Partnerships Sub Committee.		

RECOMMENDATION

1. The information be received and noted.
2. The Community Grants Program Guidelines and Eligibility Criteria document section '3.1 Aim' be amended to include '*projects and activities that support Sister City and Friendship City relationships*' and all other criteria remain unchanged.
3. The Youth Sponsorship Guidelines document category - 'Community Involvement' be amended to –
Community Involvement (public speaking, debating, *activities that support Sister City and Friendship City relationships* etc) – letter from event organizer (non profit).

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Proposed Community Grants Program Guidelines and Eligibility Criteria
2. Proposed Youth Sponsorship Program Guidelines

1. BACKGROUND

- 1.1 At its meeting held 12 September 2017, the Strategic and International Partnership Sub Committee recommended the Sport, Recreation and Grants Committee give consideration to broadening the selection criteria by incorporating Sister Cities. It was subsequently resolved at the Council meeting held 25 September 2017 that:

The Strategic and International Partnerships Sub Committee recommends that the Sport, Recreation and Grants Committee give consideration to amending the "Youth Sponsorship Guidelines and Community Grants Program Guidelines and Eligibility Criteria" by including the Sister City Program.

Council Resolution 2048/2017

- 1.2 At its meeting held 9 October 2017, The Sport, Recreation and Grants Committee recommended that:
2. *A report, outlining options to include the Sister City Program in the Youth Sponsorship and Community Grants Program Guidelines be provided to the Sport, Recreation and Grants Committee for consideration in November 2017.*

Council Resolution 2129/2017 (23/10/2017)

2. REPORT

- 2.1 The Strategic and International Partnerships Sub Committee recommended that the Sport, Recreation and Grants Committee give consideration to amending the Youth Sponsorship Guidelines and Community Grants Program Guidelines and Eligibility Criteria by including the Sister City Program.
- 2.2 The Sport, Recreation and Grants Committee subsequently requested that staff prepare a report outlining options to include the Sister City Program in the Youth Sponsorship and Community Grants Program Guidelines, for consideration in November 2017.
- 2.3 Funding programs and linkages with other grants programs have been incorporated in the Sister City and Friendship City Selection and Maintenance Procedure by reference to the existing Youth Sponsorship Program and Community Grants Program (SIPSC2; 12/09/2017).

COMMUNITY GRANTS PROGRAM

- 2.4 The Community Grants Program already provides opportunities for eligible organisations and groups that have not-for-profit objectives and support Sister City, Friendship City or other international relationships to apply for Community Grants Program funding through its aim to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.
- 2.5 Furthermore, the objectives of the Community Grants Program are to:
- Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*

- Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*
- 2.6 To formalise the Sister City element it is recommended that the Community Grants Program Guidelines and Eligibility Criteria document section 3.1 be amended to incorporate the Sister City Program by including ‘**projects and activities that support Sister City and Friendship City relationships**’, therefore maintaining consistency with ‘Part G – Funding Programs to Support Sister City and Friendship City Relationships’ of the Sister City and Friendship City Selection and Maintenance Procedure.
- 2.7 If endorsed with the amendment outlined in section 2.6 of this report, the Guidelines and Eligibility Criteria will read as follows:

3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation, sport and recreation *and supports Sister City and Friendship City relationships.*

YOUTH SPONSORSHIP PROGRAM

- 2.8 The Youth Sponsorship Program already provides opportunities for applications that support Sister City, Friendship City or other international relationships through selection and representation of individuals at sporting or cultural events.
- 2.9 The Youth Sponsorship Program Guidelines are – ‘to assist local young people who have **excelled** in their particular sport/cultural/recreational activity and have been **selected** for representation at a national or international competition/event/activity’.
- 2.10 All applications must meet the above criteria.
- 2.11 The categories for applications are - Sport and Recreation, School Organised Sporting Competitions, Arts and Culture, Education and Academic Performance and Community Involvement.
- 2.12 To formalize the Sister City element it is recommended that the ‘Community Involvement’ category in Youth Sponsorship Guideline document be amended to:
Community Involvement (public speaking, debating, *activities that support Sister City and Friendship City relationships* etc) – letter from event organizer (non profit).
- 2.13 Application’s for this category would need to provide a letter from the event organizer including confirmation a selection process was undertaken.

3. CONCLUSION / PROPOSAL

- 3.1 It is recommended that the Community Grants Program Guidelines and Eligibility Criteria document:
- section '3.1 Aim' be amended to read '*The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation, sport and recreation and supports Sister City and Friendship City relationships.*'.
 - all other criteria remain unchanged.
- 3.2 It is recommended that the Category 'Community Involvement' in the Youth Sponsorship Guidelines be amended to read:
- Community Involvement (public speaking, debating, activities that support Sister City and Friendship City relationships etc) – letter from event organizer (non profit).
 - Applications must meet the existing eligibility criteria.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 06/11/2017

Effective 01 July 2015



Community Grants Program

Guidelines and Eligibility Criteria



live it up

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City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
 - Community Grants are bound to an upper limit of **\$2,500.00**;
 - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
- 1.3. The Sport Recreation and Grants Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

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2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current** *Community Grant Application Form* must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 2.2. The application form can be completed by:
 - Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; **or**
 - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.
- 2.5. Where email is not possible applications can be:

Faxed to:	8281 5466
Posted to:	City of Salisbury Community Grants Program PO Box 8 SALISBURY SA 5108
Delivered in Person to:	City of Salisbury 12 James Street SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation, ~~and~~ sport and recreation and supports Sister City and Friendship City relationships.

Objectives

- 3.2. The objectives of the Community Grants Program are to:
 - Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
 - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

5. Community Grants Program Categories

Community Grants Program funding is available under the following categories:

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant - Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols

6. Types of Community Grants and Amount of Funding

Different levels of funding are available to eligible organisations under the following categories:

- Community Grant – Event: up to \$2,500 per year
- Community Grant Event – Christmas Carols: up to \$2,500 per year
- Community Grant – Project: up to \$2,500 per year
- Community Grant: up to \$2,500 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

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8. Eligibility to Apply

Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury*.
 - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/organisation's committee has endorsed submission of the Community Grant Application.
 - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
 - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

** Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.*

Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
 - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission;
 - Organisations that are seeking commercial gain from the project (either directly or indirectly);
 - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
 - Money already spent or funding of existing debts or shortfalls;
 - Salaries (initial or on-going);

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- Recurrent administration or ongoing costs;
 - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
 - Upgrading facilities which belong to Local, State or Commonwealth Governments;
 - Educational programs in schools and other formal educational institutions;
 - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
 - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
 - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
 - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.

9. Eligible Items

Funding will be considered for the following:

9.1. Equipment

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

9.2. Administration and Organisational Costs

- 9.2.1. An organisation or group's start-up administration costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
- consumables;

All items must be justified and be relevant to starting up the organisation or group.

9.3. Replacement Items

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

9.4. Public Events and Tournaments

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.

9.5. New Establishment Grant

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

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10. Ineligible Items

Funding will not be considered for the following:

10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

- 10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

10.2. *Existing Projects*

- 10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

10.4. *Administration and Organisational Costs*

- 10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:
- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
 - vehicles (used for business or administration purposes);
 - fundraising activities (for commercial, competition and/or event door prizes);
 - consumables (e.g. paper, toner, stationery, equipment etc.);
 - maintenance and repairs;
 - service charges (including additional warranties, service agreements and maintenance).

However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.

10.5. *Wages and Salaries*

- 10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

10.6. *Memberships and Fees*

- 10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

10.7. Existing Debts and Shortfalls

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

10.8. Other Exclusions

- 10.8.1. Equipment and services that are not supported by a program of activities and services.

11. Application Process

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

Assessment of Applications

- 11.4. All applications are submitted to and assessed by the Sport, Recreation and Grants Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Sport, Recreation and Grants Committee is also accessible via the City of Salisbury website.
- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Sport, Recreation and Grants Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

12. Funding Criteria

The following criteria are examined when assessing applications:

12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
- promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
 - encourage involvement in community activities;
 - reduce social isolation;
 - encourage supportive and safe communities;
 - address gaps in local services;
 - Social Connectedness; and
 - Mental Wellness.

12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

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13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

Target Group

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
 - has been consulted about and is involved in the project or event;
 - is committed to actively participating in the project or event in significant numbers; and
 - has expressed support for the project or event.

- 13.3. The application must outline details of the relationship of the applicant to the target group.

Project or Event Plan

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
 - timeframes and how the project will be implemented, facilitated, and monitored;
 - details of the benefits/outcomes that the target group will derive from the project; and
 - details of how the project will meet any of the Community Grants Program Aim and Objectives.

Budget Plan

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
 - the amount of grant funds requested;
 - funds committed to the project by the applicant (this contribution can be financial or in-kind);
 - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
 - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

Evaluation Plan

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
 - criteria that will be used to measure the success of the project; and
 - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

Other Requirements

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
 - an ability to support the project beyond the grant period; and
 - the availability of volunteer support for the ongoing viability of the project.

14. Referees

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

15. Financial Information

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

16. Application Outcome

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

Unsuccessful Applicants

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

17. Expenditure of Community Grants Program Funds

Successful Applicants - Contractual Obligations

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

ABN Declaration

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.

20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
 - Measure the impact of the project or event and report the results in a Project/Event Evaluation;
 - Acknowledge the City of Salisbury as the funding body where applicable;
 - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.

- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

Recognition of Community Grants Program Funding

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
- The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
 - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
 - The organisation or group does not provide documentation as required under these guidelines by the times specified.

ATTACHMENT A – Community Grants Program Documents

- 1. Documents relating to the Community Grants Program**
 - 1.1. Application form for the City of Salisbury Community Grants Program;
 - 1.2. A Guide to completing the City of Salisbury Community Grant Application;
 - 1.3. The Acceptance of Community Grant Offer – Form 1 letter
- 2. Documents relating to the Acquittal of successful Community Grant funding**
 - 2.1. Acquittal – Form 2
 - 2.2. Tax Invoice/Receipt
 - 2.3. Project Evaluation Report (refer to Attachment D).

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ATTACHMENT B - Likely Funded Project and Event Examples

Project/Event examples likely to be funded through the Community Grants Program

Project/Event	Grant funds can assist to:
Community Christmas Carols	Purchase of candles, booklets, stage hire, children's entertainment (i.e. face painting, jumping castle); fireworks, catering, advertising).
New Group	Purchases to establish the group such as computer equipment, launch catering, costs associated with inaugural Annual General Meeting, forums and workshops – i.e. seal, venue hire, stationery, promotional materials, letterhead, envelopes and stamps.
Volunteer Lawn Mowing Service	Purchase of mowing equipment and garden tools appropriate to the project.
Fitness classes	Purchase equipment appropriate to the project (<i>a fitness trainer is not eligible as this is deemed a salary</i>).
Dance Club Competition	Purchase uniforms, material, costumes and related accessories.
Craft Groups	Purchase equipment and supplies appropriate to the project (<i>i.e. purchase of wool and knitting needles to knit knee rugs for the needy</i>).
Men's Shed	Purchase equipment and furniture for woodworking, metalworking and social activities.
Sporting Club	Purchase training equipment and uniforms; bus hire to transport team to an event.
History Group	Purchase computer and scanning equipment for scanning of books.

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ATTACHMENT C – Unlikely Funded Project and Event Examples

*Examples of projects/events and items **unlikely** to be funded through the Community Grants Program*

Project/Event	Items
<ul style="list-style-type: none"> Projects or events held outside the City of Salisbury region. 	<ul style="list-style-type: none"> Gifts for any purpose (i.e. judges, MC's, presenters).
<ul style="list-style-type: none"> Capital equipment that is stored at a residential address (e.g. computers, office furniture, machinery, tools etc.). 	<ul style="list-style-type: none"> Capital equipment (e.g. computers, office furniture, machinery, tools etc.) unless for the establishment of a new group.
<ul style="list-style-type: none"> Project that requests the purchase of a vehicle. 	<ul style="list-style-type: none"> Website Development.

*Examples of items **ineligible** for funding through the Community Grants Program*

<ul style="list-style-type: none"> Salaries, wages or compensation – i.e. payment for competition judges, trainers, presenters, umpires including gifts for service. 	<ul style="list-style-type: none"> Vehicle acquisition.
<ul style="list-style-type: none"> Payments to volunteers. 	<ul style="list-style-type: none"> Consumables.
<ul style="list-style-type: none"> Payments for fuel expenses/vehicle maintenance. 	<ul style="list-style-type: none"> Maintenance and repairs.

ATTACHMENT D - Project Evaluation Requirements

1. An evaluation of the project must be undertaken at the completion of the grant period as detailed in the Acceptance of Community Grant letter.
2. Where applicable, the Project Evaluation must detail the following:
 - 2.1. Introduction – *outline the project, its purpose and overall achievements.*
 - 2.2. People assisted (target group) – *provide details about the people assisted by the project. This could include families, individuals, age groups, type and level of needs/issues.*
 - 2.3. Number of people assisted by the project (*and outlining the number of residents of the City of Salisbury*).
 - 2.4. Assistance provided – *describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:*
 - 2.4.1. *Assistance to meet general and basic needs;*
 - 2.4.2. *Group programs, courses, activities and training;*
 - 2.4.3. *Improving resources/facilities/equipment or other initiatives.*
 - 2.5. Outcomes achieved by target group – *describe what the target group achieved through participation in the project, such as:*
 - 2.5.1. *Improvement in knowledge, skills, self-esteem, social contacts/networks, motivation, confidence, community participation, quality of life, empowerment and personal development;*
 - 2.5.2. *Enhanced healthy lifestyles, particularly physical activity and mental well-being;*
 - 2.5.3. *Reduction in social isolation.*
 - 2.6. Other achievements – *describe other achievements of the project, such as:*
 - 2.6.1. *Existing programs expanded or enhanced;*
 - 2.6.2. *Improvement in facilities or services;*
 - 2.6.3. *New programs or services established;*
 - 2.7. Any other comments or information relevant to the project or event, such as *newspaper articles, media releases, internal newsletters, etc.*

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ATTACHMENT E – Frequently Asked Questions

About applying for a City of Salisbury Community Grant

1. Will late applications be accepted?

- 1.1. Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Applications received after the 15th of the month will be submitted for the following round, without exception (i.e. an application received on the 16th of February will be assessed at the April meeting as it has missed the March deadline).

2. When will organisations or groups know if their application is successful?

- 2.1. All applicants will be advised in writing about the outcome of their application within ten (10) days of the relevant Sport, Recreation and Grants Committee meeting.

3. How do organisations and groups apply for Community Grants?

Applications can be submitted in the following ways:

- 3.1. A new application form is required every funding round and the current Community Grant Application Form must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website: www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 3.2. The form can be saved to a computer, completed electronically and then printed for submission or printed and completed by hand for submission.
- 3.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 3.4. Applicants are encouraged to submit their completed application via email to: city@salisbury.sa.gov.au.

4. What if our organisation or group doesn't have access to the internet or email?

4.1. Where email is not possible applications can be:

Faxed to: 8281 5466
Posted to: City of Salisbury
Community Grants Program
PO Box 8
SALISBURY SA 5108

Delivered in
Person to: City of Salisbury
12 James Street
SALISBURY SA 5108

5. Can I speak to someone about our organisation or group's Community Grant Application if I deliver it in person?

5.1. While City of Salisbury staff endeavour to make themselves available at short notice this is not always possible and therefore Applicants are encouraged to phone the Community Grants Program to make an appointment should they wish to speak to staff when submitting their Application.

6. Can our organisation or group get assistance to complete the Community Grant application?

6.1. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.

6.2. If assistance is still required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you. Staff are unable to provide personal advice however will guide you as to the information required in the application.

7. Do documents need to be included with the application?

7.1. Yes. All relevant documents requested must be provided with your Application. Failure to provide the documents required will result in a delay with processing your application to the Sport, Recreation and Grants Committee; or the Application may be deemed ineligible.

8. Can organisations and groups submit more than one application per round?

- 8.1. No. Organisations and groups that receive community grant funding will not be eligible to apply for funding for a period of twelve (12) months from the date of funding receipt. Furthermore community grant funding already provided for a project/event is not eligible to apply for further funding to assist with that same project/event regardless of when the funding was received.

9. Who assesses the Community Grants Program Applications?

- 9.1. The Applications are assessed initially by the Community Grants Program Team and the General Manager Community Development who make recommendations to the Sport, Recreation and Grants Committee based on the Community Grants Program Eligibility Criteria.
- 9.2. The Sport, Recreation and Grants Committee have delegation to authorise funding and make the final decision on offering grants.

10. How are the Community Grants Program Applications assessed?

- 10.1. Applications are assessed on merit based on the following criteria:
- The level and type of need, evidence of the need provided and geographic area;
 - The benefit to the target group, specifically residents of the City of Salisbury;
 - Proposals that represent value for money;
 - Relevance to Community Grants Program Aims and Objectives and/or the City of Salisbury Strategic Plan;
 - New organisations or groups that can demonstrate sustainability and do not require ongoing funding to succeed;
 - Proposals that have secured in-kind support to reduce the project or event cost;
 - Proposals that demonstrate a level of community engagement;
 - The extent to which the applicant has the infrastructure, support or resources to successfully carry out the project or event;
 - The extent to which the application estimates, and proposes to measure, the impact of the project or event.

11. Can organisations and groups apply for another round if they are unsuccessful in a previous round?

11.1. Yes. Organisations and groups that are unsuccessful in a round can apply for another round providing the eligibility criteria has been met. An organisation or group that has been declined funding for a project or event can submit an application for a separate project or event (i.e. another application cannot be made for the same project or event that was declined). The application can be made at any time (the organisation or group doesn't need to wait twelve (12) months).

12. Our organisation/group's name on the application is different from our ABN and/or that registered with ASIC, are we eligible to apply?

12.1. No. The organisation or group applying for the Community Grant must have the same name registered with ASIC and the ASIC registration must be in the same name as the ABN registration. The only exception is where an organisation or group is auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

13. If successful, when will our organisation receive the Community Grant cheque?

13.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December, commencing at 6.30 pm. The table below outlines the cheque presentation schedule:

Application Received:	Application submitted to the Sport, Recreation and Grants Committee held in:	Successful Applicants - Community Grants Program Cheque Presentation Ceremony to be held in:
16 November to 15 December	January	March
16 December to 15 January	February	March
16 January to 15 February	March	June
16 February to 15 March	April	June
16 March to 15 April	May	June
16 April to 15 May	June	September
16 May to 15 June	July	September
16 June to 15 July	August	September
16 July to 15 August	September	December
16 August to 15 September	October	December
16 September to 15 October	November	December
16 October to 15 November	December	March

*Community Grants Program Application Guidelines and Eligibility Criteria – Attachment E
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YOUTH SPONSORSHIP GUIDELINES

The City of Salisbury has committed funds to assist local young people who have **excelled** in their particular sport/cultural/recreational activity and have been **selected** for representation at a national or international competition/event/activity in the following categories:

- Sport and Recreation (football, netball, swimming etc) – letter from peak sporting body
- For School organised sporting competitions – letter from organising (non-profit) Association (eg, SAPSASA, SA Christian School Sports Association)
- Arts and Culture (art, dancing, singing, theatre etc) – letter from event organiser (non profit)
- Education and Academic Performance (Maths, Science, Language etc) – letter from event organiser (non profit)
- Community Involvement (public speaking, debating, *activities that support Sister City and Friendship City relationships* etc) – letter from event organizer (non profit).

ELIGIBILITY

To be eligible for sponsorship applicants must be:

1. A resident of the City of Salisbury, 25 years or under
2. Selected to participate in a sporting competition or a cultural/recreational event at a national or international level.
3. Able to provide a letter (on official letterhead) from the relevant peak sporting body/State Association or Event Organiser advising that you have been chosen to compete/exhibit/perform at a national or international level, including details of competition/event and the background/accomplishments of the applicant.
4. Applicants who are undertaking activity that may result in earning an income are not eligible to receive funds from the grants program.
5. Provide the completed Acquittal of Youth Sponsorship document within one month of the event.

Please ensure the following document is included with the application.

A letter from the State Association/Event Organiser including applicants name

1. Applications **must be received at least 14 days before the event takes place.**
2. Applications **will not be considered without the supporting documentation.**
- 3 Applications are considered on a **monthly** basis (usually the fourth Monday of the month).
- 4 One application, for any level, per person per 12 months may be eligible for funding.

LEVEL OF SPONSORSHIP

Sponsorship grants will be based on the following levels of funding.

- Representing South Australia at a **National level in South Australia** –\$125
- Representing South Australia at a **National level interstate** –\$250
- Representing Australia at an **International level in Australia** –\$500
- Representing Australia at an **International level overseas** –\$1000

Payment of any approved sponsorship funds will be made available as soon as possible, however there is **no guarantee that the funds can be made available prior to the beginning of the competition.** Funding will be allocated to successful applicants until the Youth Sponsorship budget is expended.

May 2017



**YOUTH SPONSORSHIP PROGRAM
APPLICATION FORM**

Completion of and acceptance by Council of this application does not in itself constitute any agreement nor should any inference be assumed that the grant applied for would be provided either in whole or in part.

Applicant Details:

Name.....

Address.....

.....Telephone:.....

Date of Birth.....

Name of School/Tertiary Institution (if applicable).....

.....

Representing (name of State body).....

Are you in full time employment? YES / NO

Do you have commercial sponsorship? YES / NO

Details of event for which sponsorship is sought:
.....

Date/place of the event.....

Parent/Guardian Name.....

Signature.....Date of Application.....

Youth Sponsorship Programme enquiries can be directed to the Administrative Coordinator – Business Excellence on 8406 8340.

Return to: City of Salisbury, PO Box 8, SALISBURY. 5108 or email ~ city@salisbury.sa.gov.au

May 2017



**YOUTH SPONSORSHIP PROGRAM
DECLARATION**

This certifies that.....
(applicant)

Of.....
(address)

is a member of.....
(Club/Organisation)

competing in.....
(event for which sponsorship is sought)

in.....on.....
(place) (date)

Name of State Association completing this declaration.....

Name of coach/representative completing this declaration *(Please print)*.....

.....Telephone No.....

Signature.....Date.....