



**MINUTES OF CEO REVIEW COMMITTEE MEETING HELD IN COMMITTEE  
ROOMS, 12 JAMES STREET, SALISBURY ON**

**14 NOVEMBER 2017**

**MEMBERS PRESENT**

Mayor G Aldridge (Chairman)  
Cr L Caruso  
Cr D Pilkington  
Cr R Zahra

**OBSERVERS**

Nil

**STAFF**

Chief Executive Officer, Mr J Harry  
Manager People and Culture, Ms G Page

The meeting commenced at 08:15 pm

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies have been received from Cr S Bedford, Cr D Proleta and Cr G Reynolds.

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr R Zahra  
Seconded Cr L Caruso

The Minutes of the CEO Review Committee Meeting held on 15 August  
2017, be taken and read as confirmed.

**CARRIED**

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## REPORTS

### *Reports*

#### **8.1.1 Composition of the CEO Review Committee**

Moved Cr L Caruso  
Seconded Cr R Zahra

1. Information be received.
2. The Recommendation relating to the CEO Personal Evaluation System Rating (which informs the remuneration review) is not confidential. The Performance Appraisal Report remains confidential.

**CARRIED**

#### **8.1.2 CEO Performance Appraisal Survey**

Moved Cr D Pilkington  
Seconded Cr L Caruso

1. Information be received.
2. The CEO Performance Appraisal Survey process is revised as follows:
  - a. Executive Behaviours are aligned to Key Result Areas;
  - b. 360 degree feedback is incorporated into the survey, which includes direct reports to the Chief Executive Officer and three external industry peers who are to be agreed by the Chief Executive Officer and the CEO Review Committee;
  - c. Revised Corporate Values are included in the Survey.

**CARRIED**

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**8.1.3 CEO Key Performance Indicators Status Update**

Moved Cr L Caruso  
Seconded Cr R Zahra

1. Information be received.
2. Progress towards achievement of the endorsed 2017/2018 Key Performance Indicators be noted and endorsed.

**CARRIED**

**OTHER BUSINESS**

The CEO advised that he has accepted an invitation from Renewal SA to join the Food Park Steering Committee. Information to be noted.

The meeting closed at 8:35 pm.

CHAIRMAN.....

DATE.....