



**MINUTES OF POLICY AND PLANNING COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

18 SEPTEMBER 2017

MEMBERS PRESENT

Cr D Pilkington (Chairman)
Cr D Balaza
Cr S Bedford
Cr B Brug
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr E Gill
Cr S Reardon
Cr D Proleta
Cr G Reynolds
Cr S White
Cr J Woodman (Deputy Chairman)
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
Acting General Manager City Infrastructure, Ms K Pepe
General Manager Community Development, Ms P Webb
Acting Manager Governance, Ms J Rowett
Manager Communications and Customer Relations, Mr M Bennington
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:30 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge and Cr D Bryant.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr R Cook.

PRESENTATION OF MINUTES

Moved Cr L Caruso

Seconded Cr E Gill

The Minutes of the Policy and Planning Committee Meeting held on 21 August 2017, be taken and read as confirmed.

**CARRIED
UNANIMOUSLY**

REPORTS

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr R Zahra

Seconded Cr L Caruso

1. The information be received.

**CARRIED
UNANIMOUSLY**

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Monday 11 September 2017

1.0.2-TVSC1 Review of Tourism and Visitor Sub Committee

Cr Balaza declared a material conflict of interest on the basis of being a member on the governing body of the Salisbury Business Association. Cr D Balaza left the meeting at 06:33 pm.

Cr S Bedford entered the meeting at 6:35 pm.

Cr J Woodman entered the meeting at 6:35 pm.

Cr C Buchanan left the meeting at 06:40 pm.

Cr C Buchanan returned to the meeting at 06:44 pm.

Moved Cr S Reardon

Seconded Cr B Brug

1. The information be received.
2. That the Tourism and Visitor Sub Committee continues for the remainder of the current term of Council.

With leave of the meeting and consent of the seconder

Cr S Reardon VARIED the MOTION as follows

1. The information be received.
2. That the Tourism and Visitor Sub Committee continues for the remainder of the current term of Council.
3. That the Tourism and Visitor Sub Committee Terms of Reference be amended to include four Elected Members instead of three Elected Members and that Cr Julie Woodman be appointed to the Sub Committee.

CARRIED

1.0.2-TVSC2 Recreational Vehicle Site in the Salisbury City Centre

Moved Cr S Reardon

Seconded Cr B Brug

1. That in-principle support for the purposes of community consultation to use Pioneer Park as a Recreational Vehicle parking site as defined in paragraph 4.2 of this report (Item No. 1.0.2-TVSC2, Tourism and Visitor Sub Committee, 11/09/2017) be endorsed.
2. That public consultation in relation to the use of Pioneer Park (South Terrace) as a Recreational Vehicle parking site be undertaken in accordance with section 202(2) of the Local Government Act 1999 and the City of Salisbury Public Consultation Policy.
3. That following the conclusion of the public consultation process a further report be presented providing the outcomes of the consultation process and the proposed actions as a consequence of the consultation outcomes.

CARRIED

Cr D Balaza returned to the meeting at 07:02 pm.

Community Development

1.1.1 Draft Intercultural Strategic Plan

Moved Cr E Gill

Seconded Cr L Caruso

1. The information be received
2. The Intercultural Strategic Plan Background Paper forming Attachment 1 to this report (Item No. 1.1.1, Policy and Planning Committee, 18/09/2017) be noted.
3. The City of Salisbury Intercultural Strategic Plan forming Attachment 2 to this report (Item No. 1.1.1, Policy and Planning Committee, 18/09/2017) be endorsed.
4. The Intercultural Strategic Implementation Plan forming Attachment 3 to this report (Item No. 1.1.1, Policy and Planning Committee, 18/09/2017) be noted.

CARRIED

1.1.2 Change in Opening Hours at Salisbury Recreation Precinct

Moved Cr R Zahra

Seconded Cr S White

1. That the information be received.
2. That Council endorse the following:
 - a. The amended Belgravia Hot Weather Policy – Pool and Tennis as set out in Attachment 6 to this report (Item No. 1.1.2, Policy and Planning Committee, 18/09/2017) and subject to the change of closing time for hot weather policy to 8.00pm be endorsed.
 - b. Boxing Day be added to the list of Public Holidays that the pool is closed.
 - c. The closing time on Public Holidays be changed from 6.00pm to 5.00pm (subject to the Hot Weather Policy).

With leave of the meeting and consent of the seconder Cr R Zahra
VARIED the MOTION as follows:

1. That the information be received.
2. That a further report be presented to Council to cover concerns raised in relation to the financial impact on possible changes to opening hours, hot weather policy and minimum attendance numbers.

CARRIED

1.1.3 Salisbury Secret Garden 2018

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the Salisbury Business Association. Cr Balaza managed the conflict by remaining in the meeting and not voting on the item.

Moved Cr C Buchanan
Seconded Cr B Brug

1. That Council endorse the revised format of the Salisbury Secret Garden detailed in Section 6.4 of this report.
2. That staff prepare a non discretionary budget bid of \$45,000 for the First Quarter Budget Review 2017/18, with staff authorised to commence implementation of the program from the date of this resolution.
3. That a Strategic Advisory Board be established to guide sponsorship and be comprised of representatives from the Council, Salisbury Business Association and industry.
4. That two (2) Council representatives be appointed to the 2018 Salisbury Secret Garden Strategic Advisory Board being Mayor Gillian Aldridge and Cr Julie Woodman.

**CARRIED
UNANIMOUSLY**

Cr D Balaza DID NOT VOTE on the MOTION

1.1.4 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 12 September 2017

1.1.4-SIPSC1 Appointment of Deputy Chairman - Strategic and International Partnerships Sub Committee

Moved Cr G Reynolds
Seconded Cr E Gill

1. Mr C Moore be appointed as Deputy Chairman of the Strategic and International Partnerships Sub Committee for the remainder of the current Council term of Council, effective 01/10/2017.

CARRIED

1.1.4-SIPSC2 Amended Policy and Procedures for Assessment of Sister City and Friendship City Relationships

Moved Cr G Reynolds

Seconded Cr E Gill

1. That this report be received.
2. That the Sister City and Friendship City Selection and Maintenance Policy and Procedures as set out in Attachments 1 and 2 to this report (Item No. SIPSC2, Strategic and International Partnerships Sub Committee, 12/09/2017) be noted.

CARRIED

1.1.4-SIPSC3 Strategic and International Partnerships Assessment of Strategic International Relationships Workshop

Moved Cr G Reynolds

Seconded Cr D Balaza

1. That the information be received.
2. That the principles for assessing strategic international relationships as set out in Attachment 4 to this report (Item No. SIPSC4, Strategic and International Partnerships Sub Committee, 12/09/2017) be endorsed, noting the following change to part a):
 - a) *All international relationships take into consideration the Council's City Plan and strategic priorities.*
3. That the business case template contained in Attachment 3 of the SIPSC4 report (Item No. SIPSC4, Strategic and International Partnerships Sub Committee, 12/09/2017) be adopted for assessing future strategic international relationships projects.
4. That the matrix framework contained in Attachment 3 of the SIPSC4 report (Item No. SIPSC4, Strategic and International Partnerships Sub Committee, 12/09/2017) be adopted as a tool for conducting an assessment of strategic international relationships projects.
5. That the importance of the International Bird Sanctuary and Bird Migration draft business case is noted and Council's administration progress this as part of critical actions within the City Plan and the St. Kilda Master Plan delivery.

6. That staff prepare a business case assessment for the committee's consideration of the following projects discussed at the workshop held on 22nd August 2017:
 - i. Develop the economic elements of the Linyi relationship around technical and knowledge transfer, and explore opportunities to develop a cultural component;
 - ii. Developing a project to build strategic civic building partnerships with communities across Australia (such as indigenous communities, and intercultural communities) to enhance understanding.

CARRIED**SIPSC-OB1 International Partnership/Engagement Criteria***Cr G Caruso left the meeting at 08:00 pm.**Cr G Caruso returned to the meeting at 08:02 pm.**Cr S White left the meeting at 08:07 pm.*

Moved Cr G Reynolds

Seconded Cr D Balaza

1. The Strategic and International Partnerships Sub Committee recommends that the Sport, Recreation and Grants Committee give consideration to amending the "Youth Sponsorship Guidelines and Community Grants Program Guidelines and Eligibility Criteria" by including the Sister City Program.

CARRIED*Economic Development***1.2.1 Adapting Northern Adelaide Annual Progress Report for 2016-17**

Moved Cr R Zahra

Seconded Cr B Brug

1. That the Adapting Northern Adelaide Plan report for 2016-17 be noted.

CARRIED*Cr S White returned to the meeting at 08:10 pm.*

Urban Development

1.3.1 Mawson Lakes Development Plan Amendment Part 2

Cr G Reynolds left the meeting at 08:11 pm.

Cr G Reynolds returned to the meeting at 08:12 pm.

Moved Cr S White

Seconded Cr B Brug

1. That the City of Salisbury Mawson Lakes Part 2 Development Plan Amendment, incorporating the amendments included in the documents provided in Attachments 2, 3, 4, 5, 6, and 7 of Item No. 1.3.1 of the Policy and Planning Committee agenda 18/9/17 be endorsed as being a suitable variation to the Council's Development Plan.
2. The Chief Executive Officer sign the Schedule 4B Certificate certifying that the Mawson Lakes Part 2 DPA is suitable for approval, and submit the DPA and supporting documents to the Minister for Planning requesting the Minister's approval pursuant to Section 25 (14) of the Development Act 1993.
3. The General Manager City Development be authorised to make minor administrative amendments and changes as necessary to the Mawson Lakes Part 2 DPA that do not alter the approved policy intent of the DPA, to ensure it is suitable for approval by the Minister.
4. The Minister for Planning be requested to separate the requirement for Community Land Revocation for the Shoalhaven wetland area from the Mawson Lakes Part 2 Development Plan Amendment in order to finalise the DPA and assist in the timely adoption of the new state planning policy framework and the Planning and Design Code.

CARRIED

1.3.2 Parafield Airport Master Plan 2017

Cr E Gill declared a perceived conflict of interest on the basis of being a member of the Parafield Airport Consultative Committee. Cr E Gill left the meeting at 08:16 pm.

Cr S White declared a perceived conflict of interest on the basis of being a member of the Parafield Airport Consultative Committee. Cr S White left the meeting at 08:17 pm.

Cr G Caruso declared a perceived conflict of interest on the basis of his employment. Cr G Caruso managed the conflict by remaining in the meeting and not voting on the item.

Cr C Buchanan sought leave of the meeting to speak for a further three minutes and leave was granted.

Cr D Balaza declared a perceived conflict of interest on the basis of a family member being employed by a company in Salisbury South which may be affected by airport movement and noise. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Moved Cr C Buchanan

Seconded Cr B Brug

1. That Council defer consideration of this item to allow staff to consider further feedback from residents and Elected Members of aircraft noise mitigation and aeronautical issues and seek feedback from the Parafield Airport Residents Group.

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION as follows:

1. A further information report be brought to the next Council meeting addressing matters raised in Committee and through responses received from concerned residents together with any revised submission to be made.

CARRIED

The majority of members voted IN FAVOUR of the MOTION

Cr G Caruso DID NOT VOTE on the MOTION

Cr D Balaza voted IN FAVOUR of the MOTION

Personal Explanation – Cr G Reynolds

Cr G Reynolds sought leave of the meeting to make a personal explanation and leave was granted.

Cr S White returned to the meeting at 8:52 pm.

Cr E Gill returned to the meeting at 8:52 pm.

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8:53 pm.

The meeting reconvened at 9:01 pm.

1.3.3 Discussion Draft - Community Engagement Charter (State Planning Commission) - Consultation Stage 1

Moved Cr R Zahra

Seconded Cr G Caruso

1. That the report be noted.
2. That a response be provided covering the matters raised in Paragraph 3.6 of the report to Policy and Planning Committee, 18 September 2017 Agenda Item no. 1.3.3 to the Local Government Association for inclusion in its submission to the State Planning Commission.
3. That a further report be presented to Council when the final draft Community Engagement Charter is released for consultation by the State Government.

**CARRIED
UNANIMOUSLY**

1.3.4 Salisbury Community Hub - Design Development Report

Cr Buchanan entered the meeting at 9:03 pm.

Cr Woodman entered the meeting at 9:05 pm.

Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the governing body of the Salisbury Business Association. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr C Buchanan sought leave of the meeting to speak for a further five minutes and leave was granted.

Cr J Woodman left the meeting at 09:20 pm.

Cr C Buchanan left the meeting at 09:21 pm.

Cr C Buchanan returned to the meeting at 09:22 pm.

Cr J Woodman returned to the meeting at 09:23 pm.

Moved Cr G Caruso

Seconded Cr L Caruso

1. That the report be received, and the current status of the Salisbury City Centre Community Hub project be noted.
2. That the Salisbury Community Hub Design Development Report – Hassell Studios September 2017 provided as Attachment 2 Item No. 1.3.4 Policy and Planning Committee 18/09/2017) be endorsed to proceed to Detailed Tender Drawings at approximately 50% design completion, including application for Development Plan Consent, noting that the project program incorporates a further hold point for review and endorsement of the plans prior to a decision by Council to proceed to tender.

CARRIED

The majority of members present voted IN FAVOUR of the MOTION.

Cr D Balaza voted AGAINST the MOTION

A DIVISION was requested by Cr Buchanan and the following members responded to the Mayor's call as having voted in favour of the MOTION:

Crs D Pilkington, G Caruso, L Caruso, E Gill, S Reardon, D Proleta, G Reynolds, S White and J Woodman

The following members responded to the Mayor's call as having voted against the MOTION:

Crs D Balaza, S Bedford, B Brug, C Buchanan and R Zahra

The Chairman declared the MOTION was CARRIED

Corporate Plans

1.7.1 Customer Service Framework and Charter

Moved Cr G Caruso
Seconded Cr R Zahra

1. That the Customer Service Framework and Charter as set out in Attachments 1 and 2 to this report (Item No. 1.7.1, Policy and Planning Committee, 18/09/2017) be endorsed for implementation to enable the remaining projects within the Customer Service improvement Project to be initiated.

**CARRIED
UNANIMOUSLY**

OTHER BUSINESS

Nil

The meeting closed at 9:45 pm.

CHAIRMAN.....

DATE.....