



This meeting was cancelled due to lack of quorum and all business presented to the Policy and Planning Committee for consideration at its meeting to be held 21 August 2017.

AGENDA

FOR YOUTH COUNCIL SUB COMMITTEE MEETING TO BE HELD ON

8 AUGUST 2017 AT 5:00 PM

IN THE JOHN HARVEY GALLERY, 12 JAMES STREET, SALISBURY

MEMBERS

Joel Winder (Chairman)
Mayor G Aldridge (ex officio)
Mimona Abdalla
Cr D Balaza
Bianca Bilsborow
Liam Bilsborow
Mon-Maya Chamlagai
Reem Daou
Rebecca Etienne
Samuel Field
Teya-Hanah Gribble
Nick Griguol
Eric Ngirimana
Cameron Rowe
Tyler Rutka-Hudson
Taylor Sawtell (Deputy Chairman)
Braden Thompson
Tegan Turner
Mark Verdini
Thomas Wood
Cr S White
Cr R Zahra
Roshan Chamlagai (Mentor)
Andrew Chapman (Mentor)
David Charlett (Mentor)
Kimberlee Daniels (Mentor)
Sue McNamara (Mentor)
Pau Lian Naulak (Mentor)

REQUIRED STAFF

General Manager Community Development, Ms P Webb
PA to General Manager Community Development, Mrs B Hatswell
Community Planner Youth, Ms P Rowe
Community Planner Youth Participation, Ms J Brett

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Youth Council Sub Committee Meeting held on 13 June 2017.

REPORTS

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OTHER BUSINESS

CLOSE



MINUTES OF YOUTH COUNCIL SUB COMMITTEE MEETING HELD IN THE JOHN HARVEY GALLERY, 12 JAMES STREET, SALISBURY ON

13 JUNE 2017

MEMBERS PRESENT

Joel Winder (Chairman)
Mimona Abdalla
Cr D Balaza
Mon-Maya Chamlagai
Reem Daou
Rebecca Etienne
Nick Griguol
Eric Ngirimana
Cameron Rowe
Tyler Rutka-Hudson
Taylor Sawtell (Deputy Chairman)
Braden Thompson
Tegan Turner
Mark Verdini
Thomas Wood
Cr S White
Cr R Zahra
Roshan Chamlagai (Mentor)
Andrew Chapman (Mentor)
David Charlett (Mentor)
Kimberlee Daniels (Mentor)
Adelyne Huynh (Mentor)
Sue McNamara (Mentor)
Pau Lian Naulak (Mentor)

OBSERVERS

Cr B Brug

STAFF

General Manager Community Development, Ms P Webb
PA to General Manager Community Development, Mrs B Hatswell
Community Planner Youth, Ms P Rowe
Community Planner Youth Participation, Ms J Brett

The meeting commenced at 5.04 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge, Ms B Bilsborow, Mr L Bilsborow and Ms T Gribble.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr R Zahra
Seconded M Abdalla

The Minutes of the Youth Council Sub Committee Meeting held on 11 April 2017, be taken and read as confirmed.

CARRIED

REPORTS

YC1 New Membership

Moved B Thompson
Seconded Cr D Balaza

1. Samuel Field be appointed as a Youth member to the Salisbury Youth Council until December 2018.

CARRIED

YC2 Youth Council Project Teams Update

Moved T Rutka-Hudson
Seconded R Daou

1. That the information be received and noted.

CARRIED

YC3 Youth Strategic Plan

Moved M Verdini
Seconded R Etienne

1. Subject to:
 - the inclusion of a Glossary;
 - clarification of terms such as diversity, youth transition and distinction between levels of government;
 - clarification of a local and regional focus; and
 - other editorial changes as noted by the Youth Council, including:
the Youth Strategic Plan 2017-2021 as set out in Attachment 1 to this report (Item No. YC3, Youth Council Sub Committee, 13/06/2017) be endorsed with staff authorised to incorporate the above changes and finalise the document.
2. That the Youth Action Plan 2017-2021 as set out in Attachment 2 to this report (Item No. YC3, Youth Council Sub Committee, 13/06/2017) be noted.
3. That the Youth Engagement Report as set out in Attachment 3 to this report (Item No. YC3, Youth Council Sub Committee, 13/06/2017) be noted.

CARRIED

YC4 Twelve25 Salisbury Youth Enterprise Centre - June Update

Moved T Rutka-Hudson
Seconded T Turner

1. That the information be received and noted.

CARRIED

OTHER BUSINESS

There was no Other Business.

CLOSE

The meeting closed at 5.42 pm.

CHAIRMAN.....

DATE.....

ITEM	YC1
	YOUTH COUNCIL SUB COMMITTEE
DATE	08 August 2017
HEADING	Youth Council Membership - Proposal to Remove Two Youth Members; Resignation of Mentor
AUTHOR	Jules Brett, Community Planner Youth Participation , Community Development
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This report details the process to determine the status of membership of two youth members of the Youth Council as set out in the Youth Council Terms of Reference (section 4.9). The report also presents the resignation of a Mentor from the Youth Council.

RECOMMENDATION

1. That in accordance with the process set out in the Youth Council Terms of Reference (section 4.9) letters be sent to Liam Bilsborow and Teya Gribble seeking written confirmation of their resignation from the Youth Council and that failing a response within 14 days their membership of the Youth Council be terminated.
2. That the resignation from Andrew Chapman from the position of Mentor on the Youth Council be received and accepted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Letter of resignation of Andrew Chapman (Mentor)

1. BACKGROUND

- 1.1 At the December 2016 Youth Council Sub Committee meeting, Liam Bilsborow and Teya Gribble were appointed as youth members of the Youth Council.

2. REPORT

2.1 Youth Members

- 2.1.1 In a telephone conversation with the Community Planner Youth Participation on June 12, 2017, Liam Bilsborow gave a verbal indication that he no longer wanted to be a member of Salisbury Youth Council due to study and sporting commitments. Liam was advised to tender his resignation in writing but has failed to do so.

- 2.1.2 In a telephone conversation with the Community Planner Youth Participation on June 12, 2017, Teya Gribble gave a verbal indication that she no longer wanted to be a member of Salisbury Youth Council due to study and work commitments. Teya was also advised to tender her resignation in writing but has failed to do so.

2.2 **Membership Obligations**

- 2.2.1 Section 4.9 of the Youth Council Terms of Reference sets out obligations in relation to attendance at meetings as follows:

- *All members must attend meetings and where unable to do so, must provide an apology prior to the meeting.*
- *Members who miss one (1) Youth Council meeting without lodging a formal apology will be contacted by the appropriate Council staff member to clarify their obligations to the Youth Council*
- *Members who miss two (2) consecutive meetings without an apology will be contacted by the Council staff member at which time they will be advised that their membership status on Youth Council is under review.*
- *Members who provide two (2) formal apologies in a row will also have their position reviewed.*
- *A report will then be submitted to Youth Council to discuss the member's ongoing membership of the Youth Council*

- 2.2.2 Section 10 of the Youth Council Terms of Reference deals with Youth Council Project Teams and provides:

- *Youth members must participate in at least one project team (10.4)*
- *Commitment to a Project Team requires regular attendance at Project Team meetings. In the event that a Project Team member does not attend project team meetings on a regular basis (with or without submitting an apology) the member may be removed from the project team (10.5).*

- 2.3 Despite verbal advice from the two youth members that they do not wish to continue as members of the Youth Council, no formal resignation has been provided.

2.4 **Mentor Position**

- 2.4.1 In early May, 2017, the Community Planner Youth Participation had a telephone conversation with Andrew Chapman (Mentor) during which he stated that he could no longer commit to Youth Council meetings due to work and other volunteering commitments and indicated it was his intention to resign from the Youth Council. Andrew was asked to provide advice regarding his resignation in writing, which was submitted on 20 June 2017.

3. CONCLUSION / PROPOSAL

- 3.1 It is recommended that formal confirmation of the verbal resignations of Liam Bilsborow and Teya Gribble be sought, and that failing a written response within 14 days their memberships be terminated.
- 3.2 That the resignation from Andrew Chapman as a Mentor on the Youth Council be received and accepted.

Item YC1

CO-ORDINATION

Officer: GMCD
Date: 20/07/2017

Julie Brett
Community Planner – Youth Participation, Community Planning & Vitality
12 James St, Salisbury,
South Australia, 5108

20th June 2017

Dear Julie,

I am writing to inform you of my decision to resign from my position as a Mentor on the Salisbury Youth Council, effective immediately.

I have given this decision a lot of thought, but I am unable to carry out my role as a Mentor due to other commitments both personally and professionally.

I would like to take this opportunity to say thank you for giving me the opportunity to be involved with Youth Council this year in the position of a Mentor, I wish you all the very best.

Yours sincerely,

Andrew Chapman.

██████████
████████████████████
██

ITEM	YC2
	YOUTH COUNCIL SUB COMMITTEE
DATE	08 August 2017
HEADING	Youth Council Project Team Updates
AUTHOR	Jules Brett, Community Planner Youth Participation , Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 4.1 Strengthen partnerships that enable us to better address our community's priorities.
SUMMARY	This report will provide an update on the 2017 Youth Council Project Teams.

RECOMMENDATION

1. That the information be received and noted.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At the February 2017 Youth Council Sub Committee meeting, two project teams were established and project team leaders were appointed. Membership of the project teams was detailed in the February Project Team report.
- 1.2 The two project teams undertook to work on the following two projects:
 - Safe City; and
 - Pathways and Opportunities
- 1.3 This report will provide an update on the work undertaken to date by the project teams.

2. REPORT

Safe City

- 2.1 The aim of this project is to partner with local services and community groups to host a community event that will provide young people with information and education about staying safe in their communities.
- 2.2 This will be achieved through working in partnership with SAPOL and agencies that offer services to young people in the areas of (but not limited to) domestic violence, drugs and alcohol, homelessness and health and well-being.

- 2.3 The Safe City team is partnering with Bagster Road Community Centre which has agreed to auspice a grant application for this event and another side project which is a domestic violence art project. This will be a piece of artwork at the Salisbury North Skate Park with a morning tea launch and guest speakers at Bagster Road Community Centre.
- 2.4 The Safe City Project team is also partnering with Twelve25 to host a fundraising event with a focus on mental health and suicide prevention on RUOK Day on Thursday September 14. The event will consist of guest speakers, youth bands, a sausage sizzle and a candlelight vigil with members of the local wrestling community dressing in costumes to honor a local young man who was a member of Twelve25 Jibba Jabba Radio and TV programs and lost his life to suicide several months ago.

Pathways and Opportunities

- 2.5 This project is focusing on enhancing employability and networking skills for young people aged between twelve and twenty five in the City of Salisbury.
- 2.6 The first piece of work undertaken by this team was an employment expo held at Burton Road Community Centre that focused on training and employability within the food industry. This event was held on July 5 with approximately 70 people in attendance including the City of Salisbury work experience students, local young jobseekers, and students from Parafield Gardens and Para Hills High Schools. The event was well received by local employers and training providers who hosted stalls and ran mini information sessions at the event, all have indicated they will attend the employment expo to be held in October.
- 2.7 The next piece of work for this team will be to host an employment expo focusing on skills of resume writing, cover letters, presentation and interview skills. Youth Council will partner with local job service providers and high schools to achieve a positive outcome for the young people who attend. This aspect of the projects focuses on 'job seekers'.
- 2.8 The final aspect of the project will be a "Shark Tank" working with local business owners to provide feedback for young people interested in starting a business and tips for those who already have market and Facebook businesses. This aspect of the project focuses on 'job makers'.

3. CONCLUSION / PROPOSAL

- 3.1 Project Teams provide the opportunity for Youth council members to plan, develop and implement key projects that address issues of importance to young people in Salisbury.

CO-ORDINATION

Officer: GMCD
Date: 18/07/2017

ITEM	YC3
	YOUTH COUNCIL SUB COMMITTEE
DATE	08 August 2017
HEADING	Twelve25 Salisbury Youth Enterprise Centre - August Update
AUTHOR	Kate Kitching, Youth Services Project Officer, Community Development
CITY PLAN LINKS	4.1 Strengthen partnerships that enable us to better address our community's priorities.
SUMMARY	This report provides a program update from Twelve25.

RECOMMENDATION

1. That the information be received and noted.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The staff from Twelve25 participates in the Youth Council Sub Committee Meetings to ensure a strong working relationship with the Youth Council.

2. CITY PLAN CRITICAL ACTION

- 2.1 N/A

3. REPORT

- 3.1 The report provides Youth Council members with an update and information on previous and upcoming programs and activities.
 - 3.1.1 The eleven Getting Your Learners participants all passed the test on Friday 7th July at Bagster Road Community Centre.
 - 3.1.2 The Sapphires movie screening celebrating NAIDOC Week had fifteen people attend with positive feedback that the food was amazing and that the event was comfortable, intimate and friendly.
 - 3.1.3 Twelve25 and Northern Adelaide Senior College teachers and students hosted Come N Play: Gaming Day and Salisbury Esports Tournament: Leagues of Legends as July school holiday activities. Both were well attended with 32 booked in for the gaming day and (at writing) 6 teams registered for Esports.

- 3.1.4 Coffee Connoisseurs training for the next batch of young people was commenced on 27th July and runs through to 18th August. This will ensure a good crew as we come into warmer weather. Most weekends (subject to weather) the coffee team attend Carisbrooke Reserve 10am – 1pm.
- 3.1.5 Youth Council and Twelve25 are hosting a joint interactive information stall for students and parents at the Thomas More College Subject and Career Expo on Monday 31st July, 6 - 8:30pm.
- 3.1.6 The Community Capacity & Learning division is looking after the 25 young people from the City of Salisbury's sister city, Mobara City Japan for the week they are in SA. Twelve25 and Libraries are hosting an activity on Monday 7 August.
- 3.1.7 The Wheels in Motion @ Bagster program for over 26 year olds is progressing with the vehicle ready to drive and the first road safety forum booked in for Wednesday 9 August. Twelve25 and the Australian Refugee Association are supporting.
- 3.1.8 Headspace Edinburgh North with support from Twelve25 is hosting a free film screening of To the Bone (a film following the journey of a 20 year old female who is living with anorexia nervosa). The screening is on Thursday 10th August, 5:30 - 8:30pm for young people aged 15-25, parent/carer or supporter of a young person. There will be free snacks and Headspace clinical staff and youth workers will be at the film screening and available afterwards to provide information and support.
- 3.1.9 A Basic Car Maintenance Workshop, delivered by a mechanic from Peter Kittle Toyota is being held on Saturday 19 August. A practical session to learn how to change a tyre, check tyre pressure, jump start a car and check oil and water levels. The session is from 8:45am - 12 noon and costs \$12.00. For more details and bookings: <https://basiccarmaintenance.eventbrite.com.au>
- 3.1.10 As part of the Salisbury Writer's Festival, Spoken Word SA is hosting the Australian Poetry Slam: South Australian Heat 2 at Twelve25 on Saturday 26th August, 2:30pm. For more information and full heat details, go to: www.spokenwordsa.com.au
- 3.1.11 On Monday 28th August, approximately 150 students from Parafield Gardens High School will attend Rotary Youth Driving Awareness (RYDA) hosted by Rotary Club of Salisbury at Twelve25.
- 3.1.12 The next Salisbury Esports Tournament is planned for Saturday 2 September. The working party will meet on 31st July to debrief from 20 July tournament and confirm game.

- 3.1.13 Twelve25 continue to support the Salisbury Youth Services Network and are currently in the planning phase for the 2017/18 calendar of professional development sessions.

4. CONCLUSION / PROPOSAL

- 4.1 The Youth Council members to be aware of programs and services on offer at Twelve25 for their own information and to share their knowledge with the wider community of young people.

CO-ORDINATION

Officer: GMCD
Date: 18/07/2017