



**MINUTES OF POLICY AND PLANNING COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**21 AUGUST 2017**

**MEMBERS PRESENT**

Cr D Pilkington (Chairman)  
Mayor G Aldridge  
Cr D Balaza  
Cr B Brug  
Cr D Bryant (*from 7:15 pm*)  
Cr C Buchanan  
Cr G Caruso  
Cr L Caruso  
Cr E Gill  
Cr D Proleta  
Cr G Reynolds  
Cr J Woodman (Deputy Chairman) (*from 6:52 pm*)  
Cr S White

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
Acting General Manager City Infrastructure, Ms K Pepe  
General Manager Community Development, Ms P Webb  
Manager Governance, Ms T Norman  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:40 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Cr S Bedford, Cr R Cook, Cr S Reardon and Cr R Zahra.

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**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr G Caruso  
Seconded Cr D Balaza

The Minutes of the Policy and Planning Committee Meeting held on 17 July 2017, be taken and read as confirmed.

**CARRIED**

Moved Cr L Caruso  
Seconded Cr G Caruso

The Minutes of the Confidential Policy and Planning Committee Meeting held on 17 July 2017, be taken and read as confirmed.

**CARRIED**

**REPORTS**

*Administration*

**1.0.1 Future Reports for the Policy and Planning Committee**

Moved Cr D Proleta  
Seconded Cr L Caruso

1. The information be received.

**CARRIED**

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*Community Development*

**1.1.1 Australia Day 2018 - Options for the Future Management of the Australia Day Event**

*Cr J Woodman entered the meeting at 6:52 pm.*

Moved Cr G Reynolds  
Seconded Mayor G Aldridge

1. That a non-discretionary budget bid of \$35,000 to deliver Australia Day celebrations in January 2018 be endorsed, with staff authorised to progress this work from the date of this resolution.
2. That a Strategic Advisory Board be established to provide operational advice on the scale and scope of the Australia Day January 2018 event in line with the evaluation findings contained in section 4.2 of this report (Item No. 1.1.1, Policy and Planning Committee, 21/08/2017) and budget.
3. That the Australia Day January 2018 Strategic Advisory Board be comprised of representatives from the Rotary Club of Salisbury, other service clubs, business and community groups.
4. That two (2) Council representatives be appointed to the Australia Day January 2018 Strategic Advisory Board being Mayor Gillian Aldridge and Cr Damien Pilkington.

**CARRIED  
UNANIMOUSLY**

**1.1.2 Minutes of the Youth Council Sub Committee meeting held on Tuesday 8 August 2017**

Moved Cr S White  
Seconded Mayor G Aldridge

**Recommendation**

1. The information be received and noted.

**CARRIED  
UNANIMOUSLY**

**1.1.3 Youth Council Membership - Proposal to Remove Two Youth Members; Resignation of Mentor**

Moved Cr S White  
Seconded Cr L Caruso

**Recommendation**

1. That in accordance with the process set out in the Youth Council Terms of Reference (section 4.9) letters be sent to Liam Bilsborow and Teya Gribble seeking written confirmation of their resignation from the Youth Council and that failing a response within 14 days their membership of the Youth Council be terminated.
2. That the resignation from Andrew Chapman from the position of Mentor on the Youth Council be received and accepted.

**CARRIED  
UNANIMOUSLY**

**1.1.4 Youth Council Project Team Updates**

Moved Cr S White  
Seconded Cr J Woodman

**Recommendation**

1. That the information be received and noted.

**CARRIED  
UNANIMOUSLY**

**1.1.5 Twelve25 Salisbury Youth Enterprise Centre - August Update**

Moved Cr S White  
Seconded Cr J Woodman

**Recommendation**

1. That the information be received and noted.

**CARRIED  
UNANIMOUSLY**

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*Economic Development*

**1.2.1 Building Upgrade Finance**

*Mayor G Aldridge left the meeting at 07:06 pm.*

*Cr D Bryant entered the meeting at 7:15 pm.*

*Mayor G Aldridge returned to the meeting at 07:16 pm.*

Moved Cr C Buchanan

Seconded Cr G Reynolds

1. That the City of Salisbury participate in the Building Upgrade Finance mechanism, by offering to enter into Building Upgrade Agreements as defined by Schedule 1B of the *Local Government Act 1999*.
2. The Building Upgrade Agreements Policy as set out in Attachment 1 to this Report (Item 1.2.1, Policy and Planning Committee, 21/08/2017) be endorsed.
3. In exercise of the power contained in Section 44 of the *Local Government Act 1999* the following powers and functions under Schedule 1B—Building upgrade agreements:
  - 2—Enter into a building upgrade agreement;
  - 6—Declaration of building upgrade charge; and
  - 13—Register of building upgrade agreements.

are hereby delegated from the 29th of August 2017 to the person occupying the office of Chief Executive Officer which the Chief Executive Officer cannot further sub-delegate.
4. The schedule of fees and charges provided in paragraph 3.13 of this Report (Item 1.2.1, Policy and Planning Committee, 21/08/2017) be endorsed.
5. That it be noted that staff will continue to work with the State Government and the Local Government Association to develop administrative procedures to ensure implementation is consistent with Council's obligations and mitigates potential risks arising from participating in the scheme, with the objective of the scheme being operational by 1 October 2017.
6. That the CEO provide a report to Council of the exercise of powers delegated under Schedule 1B - Building Upgrade Agreements at the next appropriate Council meeting following exercise of the delegation.

**CARRIED**

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*Urban Development*

**1.3.1 Annual Report of the Development Assessment Panel for 2016/17**

*Cr L Caruso declared a material conflict of interest on the basis of being a member of the Development Assessment Panel. Cr L Caruso left the meeting at 07:18 pm.*

*Cr S White declared a material conflict of interest on the basis of being a member of the Development Assessment Panel. Cr S White left the meeting at 7:18 pm.*

*Cr G Reynolds declared a material conflict of interest on the basis of being a member of the Development Assessment Panel. Cr G Reynolds left the meeting at 07:18 pm.*

Moved Cr C Buchanan  
Seconded Cr J Woodman

1. That the Annual Report of the Development Assessment Panel for 2016/17 be noted.

**CARRIED**

*Cr L Caruso returned to the meeting at 07:19 pm.*

*Cr G Reynolds returned to the meeting at 07:19 pm.*

*Cr S White returned to the meeting at 7:19 pm.*

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*Subsidiaries*

**1.6.1 Appointment of NAWMA Board Deputy Member to General Manager City Infrastructure**

*Cr D Balaza declared a material conflict of interest on the basis of being a Member of the Board of NAWMA. Cr D Balaza left the meeting at 07:19 pm.*

*Cr J Woodman declared a material conflict of interest on the basis of being a Member of the Board of NAWMA. Cr J Woodman left the meeting at 07:20 pm.*

*Cr G Reynolds declared a material conflict of interest on the basis of being a Deputy Member of the Board of NAWMA. Cr G Reynolds left the meeting at 07:20 pm.*

*Cr E Gill declared a material conflict of interest on the basis of being a Member of the Board of NAWMA. Cr E Gill left the meeting at 07:20 pm.*

Moved Cr C Buchanan

Seconded Cr D Proleta

1. Mr Mark Purdie, Manager Field Services, be appointed as the deputy to Mr Mark van der Pennen, General Manager City Infrastructure on the Northern Adelaide Waste Management Authority Board for the remainder of the current term of Council.

**CARRIED  
UNANIMOUSLY**

*Cr E Gill returned to the meeting at 07:21 pm.*

*Cr J Woodman returned to the meeting at 07:21 pm.*

*Cr G Reynolds returned to the meeting at 07:21 pm.*

*Cr D Balaza returned to the meeting at 07:21 pm.*

*Corporate Plans*

**1.7.1 Salisbury City Centre Renewal - Branding and Tagline**

*Cr S White left the meeting at 7:27 pm.*

Moved Cr L Caruso

Seconded Cr G Caruso

1. That the information be received.
2. That “Creating Opportunities, Connecting People” be endorsed as the tagline for the Salisbury City Centre renewal project.
3. That the Community Hub Building Branding Principles as outline in this report (Item No. 1.7.1, Policy and Planning committee, 21/08/2017, 4.18 – 4.25) be endorsed.

**CARRIED**

*Cr S White returned to the meeting at 7:28 pm.*

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**OTHER BUSINESS**

Nil

The meeting closed at 7:28 pm.

CHAIRMAN.....

DATE.....