



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
12 JAMES STREET, SALISBURY ON**

**28 AUGUST 2017**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr D Balaza  
Cr S Bedford  
Cr B Brug  
Cr D Bryant (*from 6:42 pm*)  
Cr C Buchanan  
Cr G Caruso  
Cr L Caruso  
Cr E Gill  
Cr D Pilkington  
Cr S Reardon  
Cr G Reynolds  
Cr S White  
Cr R Zahra

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr M van der Pennen  
General Manager Community Development, Ms P Webb  
Manager Governance, Ms T Norman  
Acting Manager Communications and Customer Relations, Mr C Treloar  
Manager Property and Buildings, Ms K Pepe  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:31 pm.

**OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

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## **APOLOGIES**

Apologies were received from Cr D Proleta, Cr R Cook and Cr J Woodman.

## **LEAVE OF ABSENCE**

### **LOA1 Leave of Absence**

Moved Cr R Zahra  
Seconded Cr G Caruso

That Council approve the leave of absence request for Cr Robyn Cook for the period 28 August 2017 to 30 November 2017 inclusive.

**CARRIED  
1954/2017**

## **PUBLIC QUESTION TIME**

Mr Scott Chappell of Parafield Gardens asked the following questions in relation to the proposed Community Hub:

1. Where are the replacement parks going to be?
2. What full time employment will be gained at the end of construction?

The Questions were taken on Notice.

## **DEPUTATIONS**

No Deputations were received.

## **PRESENTATION OF MINUTES**

Moved Cr D Pilkington  
Seconded Cr S White

The Minutes of the Council Meeting held on 24 July 2017, be taken and read as confirmed.

**CARRIED  
1955/2017**

Moved Cr D Pilkington  
Seconded Cr S White

The Minutes of the Confidential Council Meeting held on 24 July 2017, be taken and read as confirmed.

**CARRIED  
1956/2017**

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## QUESTIONS ON NOTICE

### QON1 Salisbury Wetlands

Cr Damien Pilkington submitted the following questions:

1. Which of the current Salisbury wetlands would it be appropriate to kayak/canoe on?
2. Which if any policies or messaging needs to be changed to allow these activities on our wetlands?

*Acting General Manager, City Infrastructure, Ms Karen Pepe has provided the following response:*

1. *Greenfields Stage 1 (the Watershed) is the only wetland that could reasonably accommodate kayak tours for most of the year.*
2. *The wetlands are designed and operated to capture and filter urban pollutants to prevent them getting into the marine environment. They are routinely monitored, under EPA licences, for over 70 chemicals (eg pesticides, herbicides etc) of concern. There should be no change to Council policy that currently prevents swimming, fishing, drinking from and boating in the wetlands. Managed kayaking activities could be facilitated and appropriately resourced, but only when the water quality meets human contact standards and only when it would not impact on MAR water harvesting activities*

## QON2 Questions relating to background and planning for the proposed Community Hub

Cr Beau Brug submitted the following questions to which the *General Manager, City Development, Mr Terry Sutcliffe* provided the following responses:

1. Can the Mayor provide the cost breakdown of the new Hub?  
Where does the approx. \$44 million dollars come from?

*[Section 7.3 of Item No. 1.10.2 PPC 17 July 2017](#) provided a tabulated breakdown of the \$43.82 million total project cost estimate from the 2016/17 Annual Plan, which is tabulated below. For a more complete outline of the order of costs, refer to the Policy and Planning Committee Report via the link above.*

<i>Demolition &amp; Site Preparation</i>	<i>\$0.7m</i>
<i>Site Infrastructure &amp; Servicing</i>	<i>\$0.8m</i>
<i>Building Works &amp; Fit Out including contingencies</i>	<i>\$36.2m</i>
<i>Decanting &amp; Relocation</i>	<i>\$0.1m</i>
<i>Open Space/Streetscape Upgrade</i>	<i>\$2m</i>
<i>Demolition Civic Building &amp; Carpark Replacement</i>	<i>\$3.6m</i>
<i>Electricity Infrastructure</i>	<i>\$0.4m</i>

2. Can the Mayor provide reasoning for the need for the new Hub to be constructed?

*The Background section set out in Section 1 of [Item No. 1.10.2 PPC 17 July 2017](#) outlined the strategic objectives for the hub and alignment to Council endorsed strategies including identification as a Critical Action in the endorsed City Plan 2030. In summary these are (extracted from the report):*

- *Deliver improved community and civic services and facilities to meet the needs of Salisbury's existing and future community and support increased community use and interactions.*
- *Offers opportunity for rationalisation of Council's existing facilities to:
 
  - *secure improved service and operational efficiencies;*
  - *optimise floor space usage; and*
  - *free up Council owned sites within the Salisbury City Centre for strategic outcomes aligned with Council's objectives for the City Centre and return revenue, through alternate development on these sites.**

- *Address the forecast costs associated with the need, in the absence of an alternative, to upgrade the existing Civic Centre to ensure building code compliance in a financially sustainable manner that optimises community benefit from the investment.*
- *Act as a catalyst for the Salisbury City Centre Renewal Project through attraction of private and government investment into the city centre.*

3. Can the Mayor provide the issues with the existing building?

*Item No. 1.10.2, Policy and Planning, 20 July 2015, Section 8 referenced the MPH Architects May 2015 report which identified the issues of building code compliance relating to disability access and earthquake code and base line minimum order of costs that were required to be invested in the civic centre to resolve the identified issues. In summary, the key issues identified are:*

- *A baseline expenditure requirement of \$11.25m (2015 costs) to complete works on the roof wall frames and floor of the current building, including decanting costs related to the need to vacate the building whilst the work is undertaken*
- *Addressing the building code non-compliance within the existing civic building.*
- *This option was identified as having limited ability to deliver Council a contemporary facility that can provide an alternative service delivery option and flexibility in building utilisation and services*

*The report also identified that to refurbish or demolish and build the existing Civic Centre would cost between \$24.3m to \$29.3m but this would not deliver any improved community facilities or align to the objectives of the Salisbury City Centre Renewal Strategy. Further a separate community facility would cost in the order of \$17.26m.*

4. Can the Mayor provide the costs of maintaining the existing building?

*In 2016/17 approximately \$102,000 has been spent on the Civic Centre and \$40,000 on the Len Beadell Library in building compliance and general maintenance to ensure the building is maintained in a safe and serviceable state.*

5. Can the Mayor provide information as to what the proportion of the new planned Hub will be attributed to Council administration staff?

*Noting that area schedules are still refining as part of design development (which will include consideration of feedback from community engagement), however the concept plan provided as Attachment 2, [Item No. 1.10.2 PPC 17 July 2017](#), included an area schedule of uses. From this information it can be determined that*

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*the area assigned for Council administration forms approximately 43% of the building area. Noting out of office hours additional workplace meeting rooms will be available for community use equating to approximately a further 5%.*

*In respect to dollar value of the total project budget the administration accommodation component equates to 37% (\$16,369,450) of the overall budget, as the cost of fit out of the office space is lower than the community spaces.*

6. Can the Mayor provide information as to what the proportion of the new planned Hub will be attributed to community use?

*See above, and noting that area schedules are still refining as part of design development, the concept plan provided as Attachment 2, [Item No. 1.10.2 PPC 17 July 2017](#), included an area schedule of uses, it can be determined that exclusive community accessible areas of the building equate to 57% during office hours, expanding to approximately 62% out of hours through access by the community to meeting spaces not required by the office.*

*In addition the project is delivering an additional outdoor terrace (approximately 200m<sup>2</sup>) and expanded civic square space (approximately 750m<sup>2</sup>) for community entertainment and activity over and above the internal community spaces contained within the internal floor space numbers above.*

7. Can the Mayor provide information as to what the proportion of the new planned Hub will be attributed to Council chambers?

*Area schedules are still refining as part of design development. The concept development plan provided as Attachment 2, [Item No. 1.10.2 PPC 17 July 2017](#), included an area schedule of uses including a Council Chamber of 200m<sup>2</sup> which is equivalent in size to the current chamber at 12 James Street. This equates to 3% of the total floor area of the building. It should be noted that the Council Chamber (and the committee rooms) are proposed to be available for community use outside of Council use.*

8. Can the Mayor provide the financial and budget implications of the new Hub compared to maintaining the existing building to the ratepayer?

*Item No. 1.10.2, Policy and Planning, 20 July 2015, Section 8 outlined scenarios and costs associated with proposals to repair and upgrade the existing 12 James Street, civic centre.*

*Item No. 1.10.2, Policy and Planning, 18 July 2016 Section 6.6 set out the targeted improvements to energy costs compared to existing facilities anticipated to deliver a 50% energy cost saving, through achieving an equivalent of 5 star Green Star/ 5 star National Australian Building Energy Rating (NABER) in construction.*

9. Can the Mayor provide information as to what benefits the new Hub deliver for the community?

*Item No. 1.3.3, Policy and Planning, 20 April 2015 endorsed the Salisbury Community Hub Vision (Attachment 1) and a set of shaping principles (Attachment 2) that outlined the benefits of the project to the community. This report and two endorsed attachments were not confidential and have been publically available to aid discussion on the Community Hub Project since April 2015. Also refer to response to Question 2 above.*

*Multifunctional Place – A contemporary place that brings together Council’s civic and front of house, learning, meeting, social and community spaces to provide an improved customer experience.*

*Future Place – Spaces are designed to be future proofed and flexible to easily accommodate uses of different scales and the needs of a constantly evolving community*

*Vibrant Place – An iconic contemporary place that will act as a catalyst for revitalisation of the Salisbury City Centre, through stimulating private investment in retail, commercial, residential and employment generators*

*Community Place - Promote the use of capital expenditure to first deliver improved community facilities and services while also meeting Council administrative requirements*

*Sustainable Place – Consolidation of existing facilities is achieved to promote co-location and shared use efficiencies and improved service provisions.*

*Implicit in the endorsed Shaping Principles are the benefits of investment attraction and support for business, and improved service delivery to the community.*

10. Can the Mayor provide information as to what benefits will the new Hub deliver for council administration staff?

*Item No. 1.10.2, Policy and Planning, 20 July 2015, Section 5 outlined the benefits and key principles adopted in the design of the staff accommodation component of the Salisbury Community Hub. In summary the benefits include (extracted from the above report):*

- *Contemporary office designs similar to the trends guiding community hub developments have a focus on efficiency and multi-purpose spaces supporting a mobile technology based workforce.*
- *The office accommodation area currently proposed is based on Activity Based Working (ABW) principles providing an open flexible space with a significant reduction in fixed base workstations with a component of ‘hot desk’ solution to optimise desk usage.*

*An objective is that these benefits will also assist in delivering enhanced services to the community.*

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11. Can the Mayor confirm that one of the main reasons provided to council for a new building, is that the current building is not 'earthquake proof'?

*Please refer to response to Question 3 above*

Cr Brug sought clarification as to what "exclusive community accessible areas" (refer Part 6) meant in this context.

The Question was taken on notice.

**QON3 Question on Notice - consideration of former Centrelink building as Council Administrative functions accommodation**

Cr Chad Buchanan submitted the following question:

1. Can the Mayor please tell Council if either the CEO, or a member of staff, or yourself as Mayor, have made enquiries to the status of the former Centrelink building and the possibility of relocating some or all of the Council Administrative functions to the vacant Centrelink site?

*General Manager, City Development, Mr Terry Sutcliffe provided the following response:*

*As set out in Item 1.10.2, Policy and Planning, 20 July 2015, specifically Attachment 3 – Salisbury City Centre Community Hub Phase 2 – Summary Report & Options Analysis, the former Centrelink Building at 30 Gawler Street was not one of the 10 site options (16 sub-options) investigated as part of the shortlisting of five sites for further investigation. As a result of the receipt of this Question on Notice, staff made enquiries in relation to the current status of the Centrelink Building, and have been advised that the building is not yet vacant, and a tenancy of approximately 1000 square metres will soon become available. This is not adequate for Council's needs.*

Cr Buchanan asked a further question as to why the space to become available soon has been ruled out of further consideration.

The Question was taken on notice.



**QON4 Question on Notice - expenditure associated with proposed Community Hub, related consultation processes and consultants**

Cr Chad Buchanan submitted the following question to which *General Manager, City Development, Mr Terry Sutcliffe* provided the following responses:

1. Can the Mayor tell the residents of the City of Salisbury the following -
  - what is the total expenditure Council has committed and spent on the community hub proposal to date?

*Feasibility funding of \$250k was allocated in 15/16 Annual Plan for project scoping, site investigations and land acquisition negotiations. Approximately \$10k remains in this budget.*

*As of 11 August 2017, the total expenditure spent on the Community Hub project) is \$543,473, against the \$43.36m budget (excluding land transaction and transformer relocation).*

*Further contracts have been committed for the Design Team, Cost Manager and Project Client Representative equating to \$3.4m in the overall budget, noting that all consultant contracts have been prepared with hold points aligned with Council hold point decisions on the project as endorsed in [Recommendation 2, Item 1.10.1, Policy and Planning, 12 December 2016](#) and endorsed updated program presented as part of [Recommendation 4, Attachment 1, Item No. 1.10.2 PPC 17 July 2017](#).*

- how much money has council spent on marketing and promoting the community hub, including the alleged consultation on city centre done previously, which the CEO and Mayor advised council was part of the consultation which led to the proposal of this community Hub proposal?

*Initial consultation was undertaken in 2011 in relation to the Salisbury City Centre Renewal Strategy which pre-dated the current SCC Community Hub proposal. The consultation spending for the Renewal Strategy is estimated at \$17,000. The City Plan 2030 was informed by community engagement undertaken in March 2016 including the concept of the Community Hub as a Critical Action. The City Plan 2030 included a \$50k expenditure on engagement and communication. Further, the Community Hub was included in both the 16/17 and 17/18 Annual Plan engagement, with a combined spent for engagement of the plans across both years a total of \$4,000, noting this does not include staff time and use of social media to promote the Annual Plan.*

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*The Community Hub design development community engagement currently underway has an engagement and promotion budget of \$15,000.*

- how much money has council spent on consultants, external reports and advice on the community Hub proposal, and any other city centre work which has contained linkages to the proposed community hub?

*In addition to the cost identified above, the following consultant work has been undertaken to inform the Salisbury Community Hub proposal and related City Centre Strategic Planning, including an approximate consultant expenditure figure:*

- *SCC Renewal Strategy (Hames Sharley) 2011 - \$86,000*
- *SCC Branding 2012 - \$45,000*
- *MPH Architects – Municipal Office & Operations Centre Review (Stage 1) May 2014 and MPH Architects – Stage 2 Civic Centre Feasibility Study May 2015 (Stage 2) equated to a total consultant expenditure of \$49,000*
- *SCC Urban Design Framework (Wax Design) – \$17,00*

**QON5 Question on Notice - further information relating to proposed Community Hub**

*Cr D Bryant entered the meeting at 6:42 pm.*

*Cr Chad Buchanan has submitted the following questions to which General Manager, City Development, Mr Terry Sutcliffe has provided the following responses to the questions:*

1. Can the Mayor explain if residents have been advised about the building or alleged compliance issues with the existing Council building?

*The key findings from the MPH Architects report were presented to Council as part of Item 1.10.2, Policy and Planning, 20 July 2015 within the confidential agenda, which has now been taken off confidentiality. The MPH Architect reports are not currently public documents, consequently this information is not currently in the public domain.*

2. Can the Mayor advise the costs of upgrading the existing Council building, since Council has become aware and started planning for a new building to accommodate staff and Council Chambers? If so when and how was this done?

*Work undertaken to maintain the existing Civic Centre and Len Beadell Library since Council's decision to proceed with the hub concept via the adoption of the 2016/17 Annual Plan has incurred expenditure of:*

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<i>Level 2 Bathroom Upgrade</i>	<i>\$67,000</i>
<i>Security Camera and Duress Alarm</i>	<i>\$ 4,000</i>
<i>Security Screen / Internal Room</i>	<i><u>\$22,000</u></i>
<i><u>Total</u></i>	<i><u>\$93,000</u></i>

*The work undertaken has primarily been to maintain safe and serviceable buildings.*

3. Can the Mayor advise as to why was the report and building report of the existing Council building was confidential until recently released, along with the other reports?

*As part of Item 1.10.2, Policy and Planning, 20 July 2015 Council resolved that pursuant to Section 91 (7) of the Local Government Act that the report containing the information summary relating to the MPH report addressed in Question 1, remain confidential until such time as a final decision was made on a preferred location of the community hub and/or civic/office accommodation so as not prejudice any commercial negotiations of Council into a site not wholly owned by the City of Salisbury selected as the preferred site of the Community Hub. This confidentiality has recently been lifted. However the MPH Architect reports are not currently public documents, consequently this information is not currently in the public domain.*

4. Can the Mayor please advise why residents were not consulted or given the opportunity to provide feedback about the options Council have been considering in confidence over the last few years including but not limited to the various options for upgrade of existing building, new council building, and council/developer joint ventures?

*As set out above under Question 3, Council resolved to retain the confidentiality of the site options under investigation and the eventual preferred site until such time as a final decision was made on the location, and negotiations completed to purchase the preferred site so as not to prejudice Council's commercial negotiation position. The confidentiality was a resolution of Council.*

5. Can the Mayor please advise why the professional marketing campaign for the proposed Community Hub does not provide information about alternatives, issues with current building or enable residents to provide alternatives?

*As part of [Item 1.10.2, Policy and Planning, 17 July 2017](#), Council resolved under Recommendation 3 that the Salisbury Community Hub Design Concept Option B – Four Storey be endorsed to proceed to Design Development. The same report noted as part of Recommendation 1 that community engagement commence as a result of this decision following the lifting of the site confidentiality to run concurrent with design development to be undertaken by the*

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*Design Team across August and September 2017. The engagement plan provides an opportunity for community feedback on the design direction and facility inclusions proposed in the endorsed 4 storey concept plan, with community feedback directly informing the design development refined drawings to be presented to Council as part of the previously identified project hold point in September 2017. The engagement undertaken has been consistent with the information provided in the report to Council and the resolution of Council.*

6. Can the Mayor explain why the way the consultation material is designed, gives the impression that Council has made its decision on a new building and is only seeking feedback on design and layout?

*Please refer to response to Question 5 above. In addition, the consultation material provided as part of the current engagement activities, including the frequently asked questions and information available on the project at <http://www.salisburycitycentre.com.au/haveyoursay/> includes commentary relating to the future hold points for Council on the project including the following public statements:*

*“In the second half of 2017, Council will be considering the feedback received during the community consultation in its final designs and before making a final commitment to the community hub,”*

7. Can the Mayor please clarify that the consultation is on the concept of a new building as a whole not just on the design on building option B that Council voted on last month? Or has the decision already been made by Council to go ahead with the Hub?

*Please refer to the response to Questions 5 and 6 above. The consultation undertaken is consistent with the resolution of Council.*

*Council has not yet made a final decision to proceed with the proposed SCC Community Hub. As reported to Council previously, there have been and are a series of hold points at which Council can resolve to proceed, hold pending further consideration, or cease the project*

Cr Buchanan asked further questions in relation to the status of the current building and the MPH Report.

The Questions were taken on notice.

**QON6 Question on Notice - City Centre Association Separate Rate**

Cr Chad Buchanan has submitted the following question to which *General Manager, Business Excellence, Mr Charles Mansueto* has provided the following response:

1. Can the Mayor advise council and ratepayers the amount of income the City Centre receives via the rate levy applied to business located in the City Centre?

*The separate rate that the Salisbury Business Association (SBA) will receive for 2017/18 is \$178,145 inclusive of GST, providing a net income of \$161,950. (as per June Budget & Finance item 6.6.4 & Council item GB3)*

2. Can the Mayor advise what the levy is used for and provide a breakdown of the expenditure?

*As per June Budget & Finance item 6.6.4:*

*This funding enables the SBA to undertake a range of activities including:*

- (i) *Salisbury Christmas Parade;*
- (ii) *food and cultural festival;*
- (iii) *cross promotion of businesses in the area; and*
- (iv) *support for small businesses and sole traders.*

*The SBA priorities for the 2017/18 financial year are:*

- (a) *Increase in precinct activation activities such as car shows and a range of smaller scale events utilising Judd Lane and Civic Square*
- (b) *Significant precinct marketing capitalising on the launch of the SCCBA Facebook page and other initiatives such as:*
  - *fortnightly community radio program promoting the SCCBA as a destination and all of the great things about Salisbury,*
  - *promotional signage for John Street and Civic Square surrounds,*
  - *coordinated school holiday programs with key stakeholders*
- (c) *Improved communication strategies with members and key stakeholders through fortnightly E-Newsletter which is hard copy distributed to those without an email address.*
- (d) *The development of Member Welcome Packs and Existing Member Information Packs providing all businesses information on key council services, SAPOL, the SBA, local MP, and key government agencies and departments*

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(e) *Investigating replacement of the John Street PA System to allow for music reactivation, as well as messages and precinct promotion, and for use during events*

*(A profit & loss statement from the Salisbury Business Association was provided as an attachment to the June 2017 Budget & Finance Committee item 6.6.4)*

3. Can the Mayor tell Council if the rate levy that council makes available to the City Centre Association is able to be used to recoup some of the expenditure and future expenditure related to the marketing and promotion of the Hub and City Centre revitalisation marketing strategy?

*The levy is collected on behalf of the Salisbury Business Association and as resolved by Council needs to be used by the association "to promote and enhance business viability, profitability, and trade commerce and industry in that part of the Council's area aligned to the activities of the Salisbury Business Association....."*

Cr Buchanan requested that the profit and loss statement referred to in the response to Part 2 of his question be included as part of the final response recorded in the Council Minutes. This statement has been included as Attachment 1.

#### **QUESTIONS WITHOUT NOTICE**

Nil

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**NOTICES OF MOTION**
**NOM1 2018 Christmas Carols Event**

Moved Cr B Brug  
 Seconded Cr G Reynolds

1. That staff report back with information on costs associated with Council holding a Community Christmas Carols event at Mobarra Park/other venues in 2018, including exploration of organisations to deliver the event, sponsorship opportunities and involvement of appropriate media/radio personalities (including the State Government) to support the event.

Cr Reynolds sought leave of the meeting to withdraw his Seconding of the Motion and leave was granted.

The MOTION LAPSED for WANT of a SECONDER

**NOM2 Reduction of damage caused by fish/animals - Mawson Lakes**

*Cr D Balaza declared a perceived conflict of interest on the basis of his employment. Cr Balaza managed the conflict by remaining in the meeting and not voting on the item.*

Moved Cr B Brug  
 Seconded Cr S White

1. That staff report back on options for reducing the damage caused by fish/animals in the waters of Mawson Lakes such as Carp, including consideration of whether stocking the lake with alternative fish species will positively impact the native ecosystems.

**CARRIED**  
**1957/2017**

*The majority of members present voted IN FAVOUR of the MOTION.  
 Cr D Balaza DID NOT VOTE on the MOTION.*

**NOM3 Provision of telephone for use in case of domestic violence/other emergency situations**

Moved Cr B Brug  
 Seconded Cr E Gill

1. That, as part of the consideration of White Ribbon Australia Workplace Accreditation (refer Council resolution 1893/2017), staff investigate options and costs associated with the establishment of a telephone(s) located outside of council buildings which can be used by people fleeing domestic violence or other emergencies situations to obtain assistance from relevant emergency service providers.

**CARRIED**  
**1958/2017**

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**PETITIONS**

No Petitions were received.

**Presiding Member in the Absence of the Mayor**

Moved Cr C Buchanan

Seconded Cr S White

1. That in the absence of the Mayor, Cr D Pilkington act as presiding member if required.

**CARRIED  
1959/2017**

*The Mayor vacated the Chair at 7:38 pm.*

*Cr D Pilkington assumed the Chair at 7:38 pm.*



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## COMMITTEE REPORTS

### 1 Policy and Planning Committee Meeting

Minutes of the Policy and Planning Committee Meeting held on 21 August 2017 were considered by Council.

#### *Administration*

##### 1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr L Caruso  
Seconded Cr G Caruso

1. The information be received.

**CARRIED**  
**UNANIMOUSLY**  
**1960/2017**

#### *Community Development*

##### 1.1.1 Australia Day 2018 - Options for the Future Management of the Australia Day Event

Moved Cr B Brug  
Seconded Cr S Reardon

1. That a non-discretionary budget bid of \$35,000 to deliver Australia Day celebrations in January 2018 be endorsed, with staff authorised to progress this work from the date of this resolution.
2. That a Strategic Advisory Board be established to provide operational advice on the scale and scope of the Australia Day January 2018 event in line with the evaluation findings contained in section 4.2 of this report (Item No. 1.1.1, Policy and Planning Committee, 21/08/2017) and budget.
3. That the Australia Day January 2018 Strategic Advisory Board be comprised of representatives from the Rotary Club of Salisbury, other service clubs, business and community groups.
4. That two (2) Council representatives be appointed to the Australia Day January 2018 Strategic Advisory Board being Mayor Gillian Aldridge and Cr Damien Pilkington.

**CARRIED**  
**UNANIMOUSLY**  
**1961/2017**

**1.1.2 Minutes of the Youth Council Sub Committee meeting held on Tuesday 8 August 2017**

Moved Cr S White  
Seconded Cr B Brug

1. The information be received and noted.

**CARRIED  
UNANIMOUSLY  
1962/2017**

**1.1.3 Youth Council Membership - Proposal to Remove Two Youth Members; Resignation of Mentor**

Moved Cr L Caruso  
Seconded Cr R Zahra

1. That in accordance with the process set out in the Youth Council Terms of Reference (section 4.9) letters be sent to Liam Bilsborow and Teya Gribble seeking written confirmation of their resignation from the Youth Council and that failing a response within 14 days their membership of the Youth Council be terminated.
2. That the resignation from Andrew Chapman from the position of Mentor on the Youth Council be received and accepted.

**CARRIED  
UNANIMOUSLY  
1963/2017**

**1.1.4 Youth Council Project Team Updates**

Moved Cr S White  
Seconded Cr R Zahra

1. That the information be received and noted.

**CARRIED  
UNANIMOUSLY  
1964/2017**

**1.1.5 Twelve25 Salisbury Youth Enterprise Centre - August Update**

Moved Cr G Caruso  
Seconded Cr L Caruso

1. That the information be received and noted.

**CARRIED  
UNANIMOUSLY  
1965/2017**

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*The Mayor resumed the Chair at 7:41 pm.*

## ***Economic Development***

### **1.2.1 Building Upgrade Finance**

Moved Cr R Zahra

Seconded Cr G Reynolds

1. That the City of Salisbury participate in the Building Upgrade Finance mechanism, by offering to enter into Building Upgrade Agreements as defined by Schedule 1B of the *Local Government Act 1999*.
2. The Building Upgrade Agreements Policy as set out in Attachment 1 to this Report (Item 1.2.1, Policy and Planning Committee, 21/08/2017) be endorsed.
3. In exercise of the power contained in Section 44 of the *Local Government Act 1999* the following powers and functions under Schedule 1B—Building upgrade agreements:
  - 2—Enter into a building upgrade agreement;
  - 6—Declaration of building upgrade charge; and
  - 13—Register of building upgrade agreements.are hereby delegated from the 29th of August 2017 to the person occupying the office of Chief Executive Officer which the Chief Executive Officer cannot further sub-delegate.
4. The schedule of fees and charges provided in paragraph 3.13 of this Report (Item 1.2.1, Policy and Planning Committee, 21/08/2017) be endorsed.
5. That it be noted that staff will continue to work with the State Government and the Local Government Association to develop administrative procedures to ensure implementation is consistent with Council's obligations and mitigates potential risks arising from participating in the scheme, with the objective of the scheme being operational by 1 October 2017.
6. That the CEO provide a report to Council of the exercise of powers delegated under Schedule 1B - Building Upgrade Agreements at the next appropriate Council meeting following exercise of the delegation.

**CARRIED  
1966/2017**

## *Urban Development*

### **1.3.1 Annual Report of the Development Assessment Panel for 2016/17**

*Cr L Caruso declared a material conflict of interest on the basis of being a member of the Development Assessment Panel. Cr L Caruso left the meeting at 7:42 pm.*

*Cr S White declared a material conflict of interest on the basis of being a member of the Development Assessment Panel. Cr White left the meeting at 7:42 pm.*

*Cr G Reynolds declared a material conflict of interest on the basis of being a member of the Development Assessment Panel. Cr Reynolds left the meeting at 7:42 pm.*

Moved Cr D Pilkington

Seconded Cr G Caruso

1. That the Annual Report of the Development Assessment Panel for 2016/17 be noted.

**CARRIED  
1967/2017**

*Cr L Caruso returned to the meeting at 7:44 pm.*

*Cr S White returned to the meeting at 7:44 pm.*

*Cr G Reynolds returned to the meeting at 7:44 pm.*

## **BREAK**

As a consequence of equipment failure, the Mayor provided a break to all present. The meeting was suspended at 7:44 pm.

The meeting reconvened at 7:56 pm.

## *Subsidiaries*

### **1.6.1 Appointment of NAWMA Board Deputy Member to General Manager City Infrastructure**

*Cr D Balaza declared a material conflict of interest on the basis of being a Member of the Board of NAWMA. Cr D Balaza left the meeting at 7:56 pm.*

Moved Cr D Bryant

Seconded Cr S White

1. Mr Mark Purdie, Manager Field Services, be appointed as the deputy to Mr Mark van der Pennen, General Manager City Infrastructure on the Northern Adelaide Waste Management Authority Board for the remainder of the current term of Council.

**CARRIED  
1968/2017**

*Cr D Balaza returned to the meeting at 7:57 pm.*

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*Corporate Plans*

**1.7.1 Salisbury City Centre Renewal - Branding and Tagline**

Moved Cr G Caruso

Seconded Cr G Reynolds

1. That the information be received.
2. That “Creating Opportunities, Connecting People” be endorsed as the tagline for the Salisbury City Centre renewal project.
3. That the Community Hub Building Branding Principles as outline in this report (Item No. 1.7.1, Policy and Planning committee, 21/08/2017, 4.18 – 4.25) be endorsed.

**CARRIED  
1969/2017**

Cr C Buchanan sought leave to make a personal explanation and leave was granted.

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

*Crs D Balaza, D Bryant, G Caruso, L Caruso, E Gill, D Pilkington,*

*S Reardon, G Reynolds, R Zahra and S White*

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

*Crs S Bedford, B Brug and C Buchanan*

*The Mayor declared the **MOTION** was **CARRIED***

## 2 Works and Services Committee Meeting

Minutes of the Works and Services Committee Meeting held on 21 August 2017 were considered by Council.

### *Administration*

#### **2.0.1 Future Reports for the Works and Services Committee**

Moved Cr R Zahra  
Seconded Cr S White

1. The information be received.

**CARRIED  
1970/2017**

### *Property*

#### **2.5.1 New Lease Agreements with Uniti for existing telecommunication infrastructure at various Council sites**

*Cr S Reardon sought leave of the meeting to speak for a second time and leave was granted.*

Moved Cr C Buchanan  
Seconded Cr G Reynolds

1. The information in this report be received.
2. The Manager Property and Buildings be authorised to prepare a lease agreement over portion of land at 12 James Street, Salisbury, as indicated on the attached plan (Attachment 1, Item No. 2.5.1, Works and Services Committee, 21/8/2017), described as Lot 2 in Deposited Plan 50015 contained within Certificate Title Volume 5608 Folio 704, between the City of Salisbury and the applicant under the following conditions:
  - Until 31 December 2018
  - For rental fee of \$18,000 (net) plus GST
  - Applicant to cover Council's legal costs incurred in the negotiations of the lease agreement.
3. The Manager Property and Buildings be authorised to prepare a lease agreement over portion of land at 120 Cross Keys Road, Salisbury South, as indicated on the attached plan (Attachment 2, Item No. 2.5.1, Works and Services Committee, 21/8/2017), described as Lot 9 in Filed Plan 113393 contained within Certificate Title Volume 5360 Folio 948, between the City of Salisbury and the applicant under the following conditions:
  - For a period of 5 years plus option to renew for 5+5+5 years.

- For rental fee of \$18,000 (net) plus GST
  - Applicant to cover Council's legal costs incurred in the negotiations of the lease agreement.
4. The Manager Property and Buildings be authorised to prepare a lease agreement on behalf of Strata Corporation 14356 Inc. over portion of land at Beovich Road, Ingle Farm, as indicated on the attached plan (Attachment 3, Item No. 2.5.1, Works and Services Committee, 21/8/2017) described as Unit 3 in Strata Plan 14356 contained within Certificate Title Volume 5720 Folio 248 between Strata Corporation 14356 Inc. and the applicant under the following conditions:
- For a period of 5 years plus option to renew for 5+5+5 years.
  - For rental fee of \$18,000 (net) plus GST
  - Applicant to cover Council's legal costs incurred in the negotiations of the lease agreement.

**CARRIED  
1971/2017**

### ***Public Works***

#### **2.6.1 Capital Progress Report - July 2017**

*Cr C Buchanan declared a material conflict of interest on the basis of being president of a sporting club which has a lease located on a reserve that is having upgrades. Cr C Buchanan left the meeting at 08:33 pm.*

Moved Cr B Brug  
Seconded Cr S White

1. To facilitate the inclusion of Bardsley Avenue, Parafield Gardens, within the tree screen renewal program of works for 2017/18, funding of \$70,000 for PR17147 Tree Screen Renewal Program be approved as a non-discretionary budget review item at the 2017/18 First Quarter Budget Review with staff authorised to progress this work from the date of this resolution.
2. Transfer Andrew Smith Drive Oval Sports Court Renewal and Playground Renewal and their associated budgets into PR21456 Reserve Upgrade Program to aid delivery of the works.
3. To assist in the delivery of unforeseen lighting requests funding of \$70,000 for PR21478 Public Lighting Program be approved as a non-discretionary budget review item at the 2017/18 First Quarter Budget Review with staff authorised to progress this work from the date of this resolution.

- 
4. Include Elder Drive Reserve, Mawson Lakes, within the 2017/18 Renewal of Feature Landscapes Program.
  5. Include Para Hills Football Clubrooms and Adams Oval Clubrooms into the 2017/18 Building Renewal Program.

**CARRIED**  
**1972/2017**

*Cr C Buchanan returned to the meeting at 08:38 pm.*

***Other Business***

**OB1-W&S      Update on Council Community Buildings**

Moved Cr G Reynolds  
Seconded Cr L Caruso

1. That a report be prepared on the funds expended on new construction and updates of Council community buildings and facilities for a period of the last five years.

**CARRIED**  
**1973/2017**



### 3 Resources and Governance Committee Meeting

Minutes of the Resources and Governance Committee Meeting held on 21 August 2017 were considered by Council.

#### *Administration*

#### **3.0.1 Future Reports for the Resources and Governance Committee**

Moved Cr D Pilkington  
Seconded Cr E Gill

1. The information be received.

**CARRIED  
1974/2017**

#### *Development Control Administration*

#### **3.2.1 Appointment of the Council Assessment Panel and Options for a Regional Assessment Panel**

Moved Cr D Pilkington  
Seconded Cr S White

1. That the following persons be appointed as Independent Members of the City of Salisbury Council Assessment Panel for the period of 1 October 2017 to 31 May 2019:
  - Mr Doug Wallace – Presiding Member
  - Mr Ross Bateup - Independent Member
  - Ms Stephanie Johnston - Independent Member
  - Mr John Watson - Independent Member
2. The Remuneration for the term of appointment for members is set at \$430 for the Presiding Member, \$320 for Independent Members and Additional Members, and \$220 for the Elected Member.
3. In exercise of the powers contained in Sections 20 and 34(23) of the Development Act 1993 the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the Delegations Register (Delegations Register, pages 1 - 3) as set out in Attachment 2 to this report (Resources and Governance 3.2.1, 21/08/2017) are hereby delegated to the Council's Council Assessment Panel from 1 October 2017, subject to any conditions specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.
4. That the "Appointment of the Council Assessment Panel Procedure" forming Attachment 1 to the 21/8/17 Resources and Governance Committee Agenda Item 3.2.1 be endorsed.
5. That Council not pursue the option of a Regional Assessment Panel at this time.

**CARRIED  
1975/2017**

### 3.2.2 Appointment of an Elected Member and Deputy Elected Member to the Council Assessment Panel

*Cr L Caruso declared a material conflict of interest on the basis of being nominated for the position of Elected Member of the Council Assessment Panel. Cr L Caruso left the meeting at 08:43 pm.*

*Cr White declared a material conflict of interest on the basis of being nominated for the position of Deputy Elected Member of the Council Assessment Panel. Cr S White left the meeting at 8:43 pm.*

*Cr G Caruso declared a perceived conflict of interest on the basis of a community perception that he is closely related to Cr L Caruso. Cr G Caruso managed the conflict by remaining in the meeting and not voting on the item.*

Moved Cr D Balaza

Seconded Cr E Gill

1. That Cr Linda Caruso be appointed as the Elected Member appointment to the Council Assessment Panel for the term 1 October 2017 to 30 November 2018.
2. That Cr Steve White be appointed as the Deputy Elected Member appointment to the Council Assessment Panel for the term 1 October 2017 to 30 November 2018.

**CARRIED  
1976/2017**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr G Caruso DID NOT VOTE on the MOTION.*

*Cr L Caruso returned to the meeting at 08:44 pm.*

*Cr S White returned to the meeting at 08:44 pm.*

### ***Health, Animal Management and By-laws***

#### **3.3.1 St Kilda Dog Signs**

Moved Cr D Pilkington

Seconded Cr G Reynolds

1. The information be received.
2. Staff finalise a signage design and install the additional signage to the existing bin container infrastructure at the St Kilda Adventure Play-space as presented in Attachment 2 to Item 3.3.1 of the Resources and Governance Committee agenda of 21 August 2017 with a further 3 signs to be installed in the Northern car park.

**CARRIED  
1977/2017**

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**FURTHER MOTION      Dedicated Dog Park at St Kilda**

Moved Cr B Brug  
Seconded Cr L Caruso

1. That staff report back on options for installation of a dedicated dog park at St Kilda.

**CARRIED  
1978/2017**

***External Relations***

**3.4.1 Nominations Sought for the South Australian Boating Facility Advisory Committee**

*Cr C Buchanan declared a material conflict of interest on the basis of the Board receiving a fee for being a member. Cr C Buchanan left the meeting at 08:49 pm.*

Moved Cr D Pilkington  
Seconded Cr D Balaza

1. Cr Chad Buchanan be nominated as a Local Government Member on the South Australian Boating Facility Advisory Committee.

**CARRIED  
1979/2017**

*Cr C Buchanan returned to the meeting at 08:50 pm.*

**3.4.2 Nominations Sought for the Dog and Cat Management Board**

*Mayor G Aldridge declared a material conflict of interest on the basis of being nominated for a position on the Dog and Cat Management Board. Mayor Aldridge left the meeting at 08:51 pm.*

*Cr D Pilkington assumed the Chair in the Mayor's absence.*

*Cr D Balaza declared a material conflict of interest on the basis of being nominated for a position on the Dog and Cat Management Board. Cr D Balaza left the meeting at 08:51 pm.*

Moved Cr S White  
Seconded Cr D Bryant

1. Cr David Balaza and Mayor Gillian Aldridge be nominated as a Local Government Member on the Dog and Cat Management Board.

**CARRIED  
UNANIMOUSLY  
1980/2017**

*Mayor G Aldridge returned to the meeting at 08:52 pm and resumed the Chair.  
Cr D Balaza returned to the meeting at 08:53 pm.*

**3.4.3 Nominations Sought for the Local Government Transport Advisory Panel**

Moved Cr E Gill  
Seconded Cr D Balaza

1. No nomination be made as a 'Metro Council' Member on the Local Government Transport Advisory Panel.

**CARRIED  
1981/2017**

**3.4.4 Nominations Sought for the South Australian Heritage Council**

*Cr S Reardon declared a material conflict of interest on the basis of being nominated for the position. Cr S Reardon left the meeting at 08:54 pm.*

Moved Cr D Pilkington  
Seconded Cr D Balaza

1. Cr Shiralee Reardon be nominated as a Local Government member on the South Australian Heritage Council.

**CARRIED  
1982/2017**

*Cr S Reardon returned to the meeting at 08:54 pm.*

***Corporate Management***

**3.5.1 Elected Member Development Program - Evaluation Report**

Moved Cr S Bedford  
Seconded Cr G Reynolds

1. The information be received.

**CARRIED  
1983/2017**

**3.5.2 Strategic Procurement - Procurement Policy**

Moved Cr G Caruso  
Seconded Cr R Zahra

1. That the information be received.
2. That the Procurement Policy as set out in Attachment 1 to this report (Item No 3.5.2, Resources and Governance Committee, 21/08/2017), be endorsed.

**CARRIED  
1984/2017**

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## **Corporate Governance**

### **3.6.1 Annual Review of Delegations**

Moved Cr L Caruso  
Seconded Cr D Pilkington

1. The information be received.
2. That, having conducted its annual review of its Delegations Register in accordance with Section 44(6) of the Local Government Act 1999, the Council:

#### **Revocations**

- a. Hereby revokes its previous delegations to the Chief Executive Officer, effective from 18<sup>th</sup> day of September 2017, of those powers and functions under the following:
  - i. Burial and Cremation Act 2013 and Burial and Cremation Regulations 2014
  - ii. Community Titles Act 1996
  - iii. Development Act 1993 and Development Regulations 1993/2008
  - iv. Dog and Cat Management Act 1995
  - v. Electronic Conveyancing National Law (South Australia) Act 2013
  - vi. Environment Protection Act 1993 and Environment Protection (Waste to Resources) Policy 2010
  - vii. Expiation of Offences Act 1996
  - viii. Fences Act 1975
  - ix. Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005
  - x. Food Act 2001
  - xi. Freedom of Information Act 1991
  - xii. Heavy Vehicle National Law (South Australia) Act 2013
  - xiii. Land Acquisition Act 1969 and Land Acquisition Regulations 2004
  - xiv. Land and Business (Sale and Conveyancing) Act 1994
  - xv. Liquor Licensing Act 1997
  - xvi. Local Government Act 1999

- xvii. Local Nuisance and Litter Control Act 2016 and Local Nuisance and Litter Control Regulations 2017
  - xviii. Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005 and Natural Resources Management (Transitional Provisions – Levies) Regulations 2005
  - xix. Planning, Development and Infrastructure Act 2016
  - xx. Real Property Act 1886
  - xxi. Roads (Opening and Closing) Act 1991
  - xxii. Road Traffic Act 1961 (SA), Road Traffic (Miscellaneous) Regulations 2014 and Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014
  - xxiii. Safe Drinking Water Act 2011
  - xxiv. South Australian Public Health Act 2011 along with the South Australian Public Health (Legionella) Regulations 2013 and the South Australian Public Health (Wastewater) Regulations 2013
  - xxv. Strata Titles Act 1988
  - xxvi. Supported Residential Facilities Act 1992
  - xxvii. Unclaimed Goods Act 1987
  - xxviii. Water Industry Act 2012 and Water Industry Regulations 2012
  - xxix. Work Health and Safety Act 2012
- b. Hereby revokes its previous delegations to its Development Assessment Panel, effective from 18<sup>th</sup> day of September 2017, under the Development Act 1993 and Development Regulations 2008.

**Delegations made under Local Government Act 1999**

3. In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the following Acts and specified in the Delegations Register are hereby delegated from the 19<sup>th</sup> day of September 2017 to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified within the Delegations Register:

- i. Burial and Cremations Act 2013 and Burial and Cremation Regulations 2014 (Delegations Register pages 4 - 16)
- ii. Community Titles Act 1996 (Delegations Register pages 17 - 32)
- iii. Dog & Cat Management Act 1995 (Delegations Register pages 158 - 169)
- iv. Electronic Conveyancing National Law (South Australia) Act 2013 (Delegations Register page 170)
- v. Environment Protection Act 1993 and Environment Protection (Waste to Resources) Policy 2010 (Delegations Register pages 171 - 173)
- vi. Expiation of Offences Act 1996 (Delegations Register pages 174 - 184)
- vii. Fences Act 1975 (Delegations Register pages 185 - 186)
- viii. Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005 (Delegations Register pages 187 - 196)
- ix. Freedom of Information Act 1991 (Delegations Register pages 197 - 215)
- x. Heavy Vehicle National Law (South Australia) Act 2013 (Delegations Register pages 216 - 221)
- xi. Land Acquisition Act 1969 and Land Acquisition Regulations 2004 (Delegations Register pages 222 - 233)
- xii. Land and Business (Sale and Conveyancing) Act 1994 (Delegations Register page 234)
- xiii. Liquor Licensing Act 1997 (Delegations Register pages 235 - 236)
- xiv. Local Government Act 1999 (Delegations Register pages 237 - 357)
- xv. Local Nuisance and Litter Control Act 2016 and Local Nuisance and Litter Control Regulations 2017 (Delegations Register pages 358 - 430)
- xvi. Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005 and Natural Resources Management (Transitional Provisions – Levies) Regulations 2005 (Delegations Register pages 431 - 441)
- xvii. Planning, Development and Infrastructure Act 2016 (Delegations Register pages 442 - 447)

- xviii. Real Property Act 1886 (Delegations Register pages 448 - 466)
  - xix. Road Traffic Act 1961 (SA), Road Traffic (Miscellaneous) Regulations 2014 and Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014 (Delegations Register pages 467 - 472)
  - xx. Roads (Opening and Closing) Act 1991 (Delegations Register pages 480 - 490)
  - xxi. Safe Drinking Water Act 2011 (Delegations Register pages 491 - 497)
  - xxii. South Australian Public Health Act 2011 along with the South Australian Public Health (Legionella) Regulations 2013 and the South Australian Public Health (Wastewater) Regulations 2013 and South Australian Public Health (General) Regulations 2013 (Delegations Register pages 498 - 530)
  - xxiii. Strata Titles Act 1988 (Delegations Register pages 531 - 537)
  - xxiv. Unclaimed Goods Act 1987 (Delegations Register pages 551 - 553)
  - xxv. Water Industry Act 2012 and Water Industry Regulations 2012 (Delegations Register pages 554 - 578)
  - xxvi. Work Health and Safety Act 2012 (Delegations Register pages 579 - 584)
4. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.

#### **Delegations made under Development Act 1993**

5. In exercise of the powers contained in Sections 20 and 34(23) of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained the Delegations Register (Delegations Register, pages 33 – 157) are hereby delegated from the 19<sup>th</sup> day of September 2017 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Delegation.



6. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.
7. In exercise of the powers contained in Sections 20 and 34(23) of the Development Act 1993 the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the Delegations Register (Delegations Register, pages 1 - 3) are hereby delegated to the Council's Development Assessment Panel, subject to any conditions specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.

#### **Delegations Made under Food Act 2001**

8. In exercise of the powers contained in Section 91 of the Food Act 2001, the powers and functions under the Food Act 2001 contained in the Delegations Register (Delegations Register, pages 473 – 479) are hereby delegated from the 19<sup>th</sup> day of September 2017 to the person occupying the office of Chief Executive Officer (“the head of the enforcement agency” for the purposes of the Food Act 2001), subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Food Act 2001.
9. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Food Act 2001.

#### **Delegations under Supported Residential Facilities Act 1992**

10. In exercise of the power contained in Section 9 of the Supported Residential Facilities Act 1992, the powers and functions under the Supported Facilities Act 1992 and Supported Residential Facilities Regulations 2009 contained in the Delegations Register (Delegations Register, pages 539 - 550) are hereby delegated from the 19<sup>th</sup> day of September 2017 to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Supported Residential Facilities Act 1992.

11. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Supported Residential Facilities Act 1992.

**Authorisations and Sub-delegation under the Road Traffic Act 1961**

12. In accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the ‘instrument’) the Council authorises the following persons pursuant to Clause A.7 of the Instrument to endorse Traffic Impact Statements for the purposes of Clause A of the Instrument provided that such persons shall take into account the matters specified in Clause A.7 of the Instrument in respect of Traffic Impact Statements.
  - i. Patrick Trimboli, Senior Traffic Engineer
  - ii. Dameon Roy, Manager Technical Services
  - iii. Tony Calandro, Senior Traffic Engineer
13. In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following persons are experienced traffic engineering practitioners for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the Instrument:
  - i. Patrick Trimboli, Senior Traffic Engineer
  - ii. Dameon Roy, Manager Technical Services
  - iii. Tony Calandro, Senior Traffic Engineer
14. In exercise of the power contained in, and in accordance with, Clause G.1 of the Instrument, the power contained in Section 33(1) of the Road Traffic Act 1961 and delegated to the Council pursuant to Clause G of the Instrument and contained in the Delegations Register (Delegations Register, page 586) is hereby sub-delegated from the 19<sup>th</sup> day of September 2017 to the person occupying the office of Chief Executive Officer of the Council subject to:
  - a. The conditions contained in the Instrument; and
  - b. Any conditions contained in this Resolution or in the Instrument of Sub-delegation; and
  - c. The creation of a separate instrument in writing reflecting such sub-delegation under the Instrument and this Resolution.

- 
15. In accordance with Clause E.2 of the Instrument, the Council is of the opinion that the following persons have an appropriate level of knowledge and expertise in the preparation of traffic management plans:
    - i. Patrick Trimboli, Senior Traffic Engineer
    - ii. Dameon Roy, Manager, Technical Services
    - iii. Tony Calandro, Senior Traffic Engineer

**Delegations under Safe Drinking Water Act 2011 (of enforcement agency)**

16. In exercise of the power contained in Section 43 of the Safe Drinking Water Act 2011 the powers and functions of the Council as a relevant authority under the Safe Drinking Water Act 2011 contained in the Delegations Register (Delegations Register, pages 491 - 497) are hereby delegated from the 19<sup>th</sup> day of September 2017 to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Safe Drinking Water Act 2011.
17. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Safe Drinking Water Act 2011.

**Delegations under Fire and Emergency Services Act 2005 to a Fire Prevention Officer**

18. In exercise of the power contained in Section 93 of the Fire and Emergency Services Act 2005 the powers and functions under the Fire and Emergency Services Act contained in the Delegations Register (Delegations Register, Page 585) are hereby delegated from the 19<sup>th</sup> day of September 2017 to the person appointed Fire Prevention Officer of the Council under the Fire and Emergency Services Act 2005 subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Fire and Emergency Services Act 2005.
19. Such powers and functions may be further delegated by the Fire Prevention Officer as the Fire Prevention Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Fire and Emergency Services Act 2005.

20. The Development Act 1993 and Development Regulations Delegations Policy as set out in Attachment 3 to this report (Resources and Governance 3.6.1, 21/08/2017), be endorsed.

**CARRIED  
1985/2017**

**3.6.2 Annual Report on Internal Reviews of Council decisions in the year ending 30 June 2017 under Section 270 of the Local Government Act 1999**

Moved Cr D Pilkington  
Seconded Cr G Caruso

1. The information be received.

**CARRIED  
1986/2017**

**3.6.3 Summary Report for Attendance at Training and Development Activity - Cr Linda Caruso**

Moved Cr B Brug  
Seconded Cr G Caruso

1. The information be received.

**CARRIED  
1987/2017**

**3.6.4 Summary of Elected Member Training and Development Expenditure and Outstanding Summary Reports**

Moved Cr D Pilkington  
Seconded Cr S Reardon

1. The information be received.

**CARRIED  
1988/2017**

**3.6.5 Purchasing of vehicles**

Moved Cr D Bryant  
Seconded Cr L Caruso

1. Information be received.

**CARRIED  
1989/2017**

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**3.6.6 Local Government Finance Authority Annual General Meeting: 16 November 2017 - Council Representatives and Notices of Motion**

Moved Cr D Pilkington  
Seconded Cr G Caruso

1. The information be received.
2. Cr Linda Caruso be appointed as Council Representative (Voting Delegate) to the 16 November 2017 Local Government Finance Authority Annual General Meeting, with Cr Sean Bedford as their deputy.
3. No Notice of Motion be submitted to the Local Government Finance Authority Annual General Meeting being held on 16 November 2017.

**CARRIED  
1990/2017**

***Confidential Items***

***Refer to CONFIDENTIAL ITEMS section of Council Minutes***

**3.8.1 Appointment of Independent Member - Audit Committee  
Appointment of Chairman - Audit Committee**

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**5 Development Assessment Panel Meeting**

A meeting of the Development Assessment Panel took place on 25 July 2017. The minutes have been distributed to all members for information.

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## 6 Budget and Finance Committee Meeting

Minutes of the Budget and Finance Committee Meeting held on 21 August 2017 were considered by Council.

### *Administration*

#### **6.0.1 Future Reports for the Budget and Finance Committee**

Moved Cr D Pilkington  
Seconded Cr S White

1. The information be received.

**CARRIED  
1991/2017**

#### **6.0.2 Minutes of the Program Review Sub Committee meeting held on Monday 14 August 2017**

##### **6.0.2-PRSC1 Final Report Program Review for the Strategic Development Projects Division**

Moved Cr D Pilkington  
Seconded Cr L Caruso

1. The Strategic Development Projects Program Review report (provided as Attachment 1, Item No. PRSC1, Program Review Sub Committee, 14 August 2017), be received and noted.
2. The recommendations listed in paragraph 4.8 of this report (Item No. PRSC1, Program Review Sub Committee, 14 August 2017) outlined below be endorsed:
  - Recommendation 15: Develop a new projects website, hosted and maintained internally to promote past projects, current projects, future projects and success stories.
  - Recommendation 17: Continue the approach adopted at Boardwalk at Greentree but focus on an open EOI to the home building industry to identify opportunities for joint house and land products that meet the specific needs of the projects, with the inclusion of price point caps and simplified submission requirements.

- Recommendation 18: Develop promotion material and a database to provide information on the future opportunities to the not for profit housing sector to identify potential partnerships for consideration on future projects.
  - Recommendation 28: A review of all Division staff contracts to align to the adopted work program should be undertaken and extensions considered as appropriate.
  - Recommendation 29: An additional 12 month contract position, anticipated at a level 7 (\$91-\$97k annual salary) be created in the Strategic Development Projects team. This role is to be focused around the project establishment, governance and Council reporting, filled either through an internal secondment or externally recruited contract position, to enable the committed work program to be delivered concurrent with the peak demand of work relating to the design and procurement of the Salisbury Community Hub project. Funding for the position for this financial year be met with an allocation from the wages and salaries provision with an appropriate offset through capitalisation into the relevant Strategic Development Projects.
3. The recommendations for administrative action itemised on page 6, 7 & 8 of Attachment 1, Item No. PRSC1, Program Review Sub Committee, 14 August 2017 be noted.
  4. The Executive Group monitor the implementation of actions as required.

**CARRIED**  
**1992/2017**



## 6.0.2-PRSC2 Inspectorate Services Program Review Outcome

Moved Cr D Pilkington

Seconded Cr L Caruso

1. The information be received.
2. The Healthy Environs Report – Program Review Inspectorate Services (as set out in Attachment 1, Item No. PRSC2, Program Review Sub Committee, 14/08/2017) be received and noted.
3. That the recommendations 6 and 9 and related Management responses as contained in Attachment 3 (Item No. PRSC2, Program Review Sub Committee, 14/08/2017) Inspectorate Services Program Review Recommendations be endorsed, and the Executive Group monitor the implementation of the actions, as required.
4. That the balance of the recommendations and Management responses as contained in Attachment 3 (Item No. PRSC2, Program Review Sub Committee, 14/08/2017) Inspectorate Services Program Review Recommendations be noted and the Executive Group monitor the implementation of the actions, as required.

**CARRIED**  
**1993/2017**

### *Finance*

#### 6.1.1 2016-2017 Carried Forward Funds

Moved Cr D Pilkington

Seconded Cr R Zahra

1. The information be received.
2. The 2017/18 budget be adjusted with \$16,790,600 funds carried forward to be applied as detailed in Schedule of Funds Carried Forward from 2016/17 to 2017/18 (Item No. 6.1.1, Budget and Finance Committee, 21/8/2017, Attachment 1).

**CARRIED**  
**1994/2017**

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## 7 Sport, Recreation and Grants Committee Meeting

Minutes of the Sport, Recreation and Grants Committee Meeting held on 14 August 2017 were considered by Council.

### *Administration*

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

Moved Cr R Zahra  
Seconded Cr G Reynolds

1. The information be received.

**CARRIED  
1995/2017**

### *Community Grants*

#### **7.2.1 Review of Youth Sponsorship Program Application and Guidelines**

Moved Cr R Zahra  
Seconded Cr S White

1. The Youth Sponsorship Guidelines be updated to include a category for school organised sporting competitions and other changes as set out in Attachment 1 to this report (Item No. 7.2.1, Sport Recreation and Grants Committee, 14/08/2017) be endorsed.
2. An optional section be included on the acquittal form to allow for provision of details of results achieved as part of participation in the supported event.

**CARRIED  
1996/2017**

#### **7.2.2 Youth Sponsorship - July Applications**

Moved Cr R Zahra  
Seconded Cr S White

1. The information be received.
2. The application noted in paragraph 3.3, Item No. 7.2.2, Sport Recreation and Grants Committee, 14/08/2017 for at a value of \$250 to represent South Australia at the SAPSASA National Cross Country Championships to be held in August be approved.

**CARRIED  
1997/2017**

**7.2.3 Minor Capital Works Grants - Status Report**

Moved Cr R Zahra  
Seconded Cr D Pilkington

1. The information be received.
2. Following advice from the Football Federation SA in relation to their approved Minor Capital Works Grant, which was originally endorsed under their delegation by the Sports, Recreation and Grants Committee at its meeting 09/05/2016, that they do not wish to proceed with the planned surface improvement works between pitches, this approved grant be cancelled and removed from the Minor Capital Works Grant Program with funds to be reallocated back into this program.

**CARRIED  
1998/2017**

**7.2.4 Community Grants Program Applications for August 2017**

Moved Cr L Caruso  
Seconded Cr G Reynolds

1. The information be received and noted.

**CARRIED  
1999/2017**

**7.2.5 13/2017: Mawson Lakes Soccer Club Inc. - Community Grants Program Application**

Moved Cr B Brug  
Seconded Cr L Caruso

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2017 round of Community Grants as follows:
  - a. Grant No. 13/2017: Mawson Lakes Soccer Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of uniforms for ongoing use as outlined in the Community Grant Application and additional information.

**CARRIED  
2000/2017**

**7.2.6 14/2017: Community Thrifty Food - Community Grants Program Application**

Moved Cr G Caruso  
Seconded Cr S Reardon

1. The information be received and noted.

**CARRIED  
2001/2017**

**7.2.7 16/2017: Salisbury Business Association Inc. - Community Grants Program Application**

*Cr D Balaza declared a material conflict of interest on the basis of being a Member of the Board of the Salisbury Business Association. Cr D Balaza left the meeting at 09:04 pm.*

*Cr G Reynolds declared a perceived conflict of interest on the basis of entering his car in the sponsored event. Cr G Reynolds left the meeting at 09:04 pm.*

*Cr E Gill declared a perceived conflict of interest on the basis of entering her car in the sponsored event. Cr E Gill left the meeting at 09:04 pm.*

Moved Cr B Brug  
Seconded Cr S Reardon

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2017 round of Community Grants as follows:
  - a. Grant No. 16/2017: Salisbury Business Association Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of entertainment, marquees, umbrella's, trestle tables and mail-out marketing for the Aussie Era Salisbury Car Show as outlined in the Community Grant Application.

**CARRIED  
2002/2017**

*Cr D Balaza returned to the meeting at 09:05 pm.*

*Cr G Reynolds returned to the meeting at 09:06 pm.*

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**7.2.8 17/2017: Ingle Farm Little Athletics Centre Inc. - Community Grants Program Application**

Moved Cr C Buchanan

Seconded Cr S Bedford

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2017 round of Community Grants as follows:
  - a. Grant No. 17/2017: Ingle Farm Little Athletics Centre Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of an upright freezer, digital thermometer and uniforms for ongoing use as outlined in the Community Grant Application.

**CARRIED  
2003/2017**

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## 8 CEO Review Committee Meeting

Minutes of the CEO Review Committee Meeting held on 15 August 2017 were considered by Council.

### *Reports*

#### **8.1.1 CEO Performance Evaluation - Proposed Personal Evaluation System for 2017/2018**

*Cr E Gill returned to the meeting at 09:07 pm.*

*Cr S White left the meeting at 09:08 pm.*

Moved Cr D Bryant

Seconded Cr L Caruso

1. Information be received.
2. The Personal Evaluation System to apply to the CEO for the 2017/2018 review period, comprising CEO Key Organisational Performance Indicators (attached) be endorsed.
3. The Performance Appraisal Survey be resubmitted at the next meeting incorporating comments provided and the realignment of Executive Behaviours linked to the Key Result Areas.

**CARRIED  
2004/2017**

### **GENERAL BUSINESS**

Nil

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**OTHER BUSINESS****OB1 Acknowledgement of Contribution by the Manager Governance**

Moved Cr G Reynolds

Seconded Cr S White

1. The Manager Governance be acknowledged for her contribution to the City of Salisbury and wished all the best for her new role.

**CARRIED  
2005/2017**

**OB2 Flooding Issues – Anzac Plantation Catchment**

*Cr D Bryant left the meeting at 09:19 pm.*

*Cr L Caruso declared a perceived conflict of interest on the basis of previous issues with the Ombudsman relating to Salisbury Heights (DPA). Cr L Caruso left the meeting at 09:20 pm.*

*Cr C Buchanan sought leave of the meeting to speak for a further two minutes and leave was granted.*

Moved Cr C Buchanan

Seconded Cr D Balaza

1. That Council acknowledge previous flooding issues relating to the Anzac Plantation Catchment at Salisbury Heights.
2. The Mayor, CEO and relevant General Manager attend Mr Rigby's home and discuss the issue, subject to clarification of the current status of consideration by the Mutual Liability Scheme.
3. Staff bring back a report and costings on providing a permanent long term solution at the Anzac Plantation Catchment at Salisbury Heights.

**CARRIED  
2006/2017**

*Cr L Caruso returned to the meeting at 09:30 pm.*

*Cr D Bryant returned to the meeting at 09:30 pm.*

**OB3 Congratulations – Cr S Bedford**

Moved Cr C Buchanan

Seconded Cr B Brug

1. That Council congratulate Cr Sean Bedford and his wife Ruth on the birth of their first child.

**CARRIED  
2007/2017**

*Cr S White returned to the meeting at 09:40 pm.*

**OB4 MPH Builders' Report – Public Availability**

Moved Cr C Buchanan  
Seconded Cr G Caruso

1. That the MPH builders report of May 2015 be made publicly available as per the advice received from the CEO earlier in the meeting.

**CARRIED**  
**2008/2017**

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

*Crs D Balaza, S Bedford, B Brug, C Buchanan, G Caruso, L Caruso, E Gill, S Reardon, G Reynolds and R Zahra, Cr S White*

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

*Crs D Bryant and D Pilkington*

*The Mayor declared the **MOTION** was **CARRIED***

**OB5 Reappointment of Independent Chairperson to NAWMA**

*Cr C Buchanan left the meeting at 09:42 pm.*

*Cr D Balaza declared a material conflict of interest on the basis of being a Member of the NAWMA Board. Cr D Balaza left the meeting at 09:43 pm.*

*Cr E Gill declared a material conflict of interest on the basis of being a Deputy Member of the NAWMA Board. Cr E Gill left the meeting at 09:43 pm.*

*Cr G Reynolds declared a material conflict of interest on the basis of being a Deputy Member of the NAWMA Board. Cr G Reynolds left the meeting at 09:43 pm.*

Moved Cr D Pilkington  
Seconded Cr D Bryant

1. The information be received.
2. The NAWMA Board resolution to re-appoint Mr Brian Cunningham to the position of Independent Chair of the NAWMA Board for a further period of two years be endorsed.

**CARRIED**  
**2009/2017**

*Cr E Gill returned to the meeting at 09:46 pm.*

*Cr D Balaza returned to the meeting at 09:46 pm.*

*Cr G Reynolds returned to the meeting at 09:46 pm.*



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**OB6 Recreational Use of Greenfields Wetlands**

Moved Cr D Pilkington  
Seconded Cr G Reynolds

1. That staff report back on what is required to enable people from the community to be able to kayak or canoe on the Greenfields Wetlands.

**CARRIED  
2010/2017**

**OB7 Barker Inlet Wetlands Program**

Moved Cr D Pilkington  
Seconded Cr G Caruso

1. That staff report back on the impact of the City of Salisbury wetlands program on the Barker Inlet.

**CARRIED  
2011/2017**

**OB8 Wetlands Water Quality**

Moved Cr R Zahra  
Seconded Cr D Balaza

1. That staff report back on the water quality of City of Salisbury wetlands and any issues arising from the assessment.

**CARRIED  
2012/2017**

**MAYOR'S DIARY****MD1 Mayor's Diary**

Moved Cr D Bryant  
Seconded Cr D Pilkington

1. That this information be noted.

**CARRIED  
2013/2017**

**BREAK**

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the Mayor provided a break to all present. The meeting was suspended at 10:05 pm.

The meeting reconvened at 10:16 pm.

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## REPORTS FROM COUNCIL REPRESENTATIVES

### Cr S White:

- Attended Parafield Airport Consultative Committee meeting on 17/08/2017 with Cr Gill and received a briefing on the Parafield Airport Development Plan.

### Cr E Gill:

- Public Meeting to be held in St John's Church to discuss Parafield Airport Master Plan
- |           |  |
|-----------|--|
| 27/7/2017 | Rotary Op Shop                                   |
| 28/7/2017 | Meeting with CEO & GM                            |
| 15/8/2017 | Radio programme with Mayor                       |
| 16/8/2017 | Strategy Session                                 |
| 17/8/2017 | PACC Meeting                                     |
| 18/8/2017 | Info session re Hub                              |
|           | Long Tan Day                                     |
|           | Writers festival                                 |
| 21/8/2017 | ALGWA Teleconference                             |
| 22/8/2017 | Workshop: Strategic & International Partnerships |
| 24/8/2017 | Hub Consultation                                 |
|           | Rotary Op Shop                                   |
| 25/8/2017 | Pick up ALGWA Flowers & daffodils                |
|           | Judging Gawler Show Handicrafts                  |
| 26/8/2017 | ALGWA President's Brunch                         |
| 28/8/2017 | Safety forum with Minister/s                     |
|           | Meeting with 12/25 Advisory                      |

*Cr Buchanan returned to the meeting at 10:18 pm.*

**CONFIDENTIAL ITEMS****C2 Minutes of the Confidential Program Review Sub Committee meeting held on Monday 14 August 2017**

Moved Cr R Zahra

Seconded Cr B Brug

1. *Pursuant to Section 90(2) and (3)(a) and (b)(i) and (b)(ii) and (d)(i) and (d)(ii) and (k) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
  - *information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and*
  - *tenders for the supply of goods, the provision of services or the carrying out of works.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter in advance of a decision as to which courses of action Council would prefer to take would enable information that may have implications for resourcing/service levels to be considered in detail and will protect Council's commercial position and third party commercial information.*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Program Review Sub Committee meeting held on Monday 14 August 2017** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
2014/2017**

The meeting moved into confidence at 10:18 pm.

The meeting moved out of confidence at 10:21 pm.

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**3.8.1 Appointment of Independent Member - Audit Committee  
Appointment of Chairman - Audit Committee**

Moved Cr L Caruso  
Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - non disclosure will protect personal information of applicants for the position of independent member of the Audit Committee*On that basis the public's interest is best served by not disclosing the **Appointment of Independent Member - Audit Committee Appointment of Chairman - Audit Committee** item and discussion at this point in time.**
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
2017/2017**

The meeting moved into confidence at 10:22 pm.

The meeting moved out of confidence at 10:26 pm.

**C1 Code of Conduct Complaint - 02/2017**

Moved Cr D Bryant  
Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter to the public at this time will enable Council to make a decision in relation to the course of action to be taken in response to the complaint, without prejudicing the consideration of the complaint.*

*On that basis the public's interest is best served by not disclosing the **Code of Conduct Complaint - 02/2017** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
2019/2017**

The meeting moved into confidence at 10:29 pm.

The meeting moved out of confidence at 10:39 pm.

The meeting closed at 10:40 pm.

CHAIRMAN.....

DATE.....





## SALISBURY BUSINESS ASSOCIATION INC.

20a John Street Salisbury SA 5108 / PO Box 971 Salisbury SA 5108

M : 0414 813 202 Email : [info@salisburyba.com.au](mailto:info@salisburyba.com.au)

### BUDGET

For the year 01/07/2017 to 30/06/2018

#### Expenditure

<u>Item</u>	<u>Committed 2016/17</u>	<u>Budget</u>
Office - Rent	19,500	19,500
Office - Power	2,200	2,500
Office – Phones & BBand	4,000	4,000
Office – Business Hardware	3,000	700
Office – Programmed Maint (1)	4,000	500
Software / I.T.	4,000	700
Australia Post	250	250
Stationary / Printing	500	500
Petty Cash	600	500
Accounting / Audit Fees	3,000	3,200
Staff Wages	70,000	70,000
Income Tax Withholding	15,000	15,000
Superannuation	6,650	6,650
Return to Work Levy	1,000	1,000
Insurances incl. Public Liability	3,800	4,000
Trailer Rego, Insurance and Maint (4)	320	0
Street Security Services (2)	0	1,500
Street Music (3)	0	0
Secret Garden Sponsorship	2,000	2,000
Food and Cultural Festival	10,000	10,000
Annual Christmas Parade	25,300	26,000
Precinct activation events	0	5,000
Precinct marketing	3,000	11,000
GST less GST credits	13,000	13,200
<b><u>TOTAL EXPENDITURE</u></b>	<b><u>191,120</u></b>	<b><u>197,700</u></b>

#### Income

<u>Item</u>	<u>Received 2016/17</u>	<u>Budget</u>
Special Levy	\$174,652	\$178,145
Sponsorships	\$ 16,500	\$ 20,000
<b><u>TOTAL INCOME</u></b>	<b><u>\$191,152</u></b>	<b><u>\$198,145</u></b>
<b><u>TOTALS</u></b>	<b><u>+\$32</u></b>	<b><u>+\$445</u></b>

*Working for, and on behalf of, the Salisbury City Centre businesses*

*Events include: Salisbury Car Show, Annual Salisbury Community Christmas Parade  
and Salisbury Food and Cultural Festival*

Notes to accompany the Budget

- 1) Office painting, signage and replacement carpets in 2016/17 FY
- 2) Street security services not activated during this current financial year
- 3) Street music not functioning during this current financial year
- 4) Association trailer to be sold this current financial year
- 5) CPI budget increase of 2% requested to offset the following exciting initiatives:
  - a. **Increase in precinct activation activities** such as car shows and a range of smaller scale events utilising Judd Lane and Civic Square
  - b. **Significant precinct marketing** capitalising on the launch of the Salisbury City Centre Facebook page and other initiatives such as:
    - i. fortnightly community radio program promoting the SCC as a destination and all of the great things about Salisbury,
    - ii. promotional signage for John Street and Civic Square surrounds,
    - iii. coordinated school holiday programs with key stakeholders
  - c. **Improved communication strategies** with members and key stakeholders through fortnightly E-Newsletter which is hard copy distributed to those without an email address.
  - d. The development of **Member Welcome Packs and Existing Member Information Packs** providing all businesses information on key council services, SAPOL, the SBA, local MP, and key government agencies and departments
  - e. Investigating replacement of the John Street PA System to allow for music reactivation, as well as messages and precinct promotion, and for use during events

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