



AGENDA

FOR COUNCIL MEETING TO BE HELD ON

28 AUGUST 2017 AT 6:30 PM

IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Mayor G Aldridge
Cr D Proleta (Deputy Mayor)
Cr D Balaza
Cr S Bedford
Cr B Brug
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr E Gill
Cr D Pilkington
Cr S Reardon
Cr G Reynolds
Cr J Woodman
Cr R Zahra

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Ms T Norman
Manager Communications and Customer Relations, Mr M Bennington
Team Leader Corporate Communications, Mr C Treloar
Governance Support Officer, Ms K Boyd

PRAYER

Father in heaven

We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.

We thank you for the opportunity to now deliberate over how best to help our community.

Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.

Bless our efforts this day in God's name.

Amen.

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

APOLOGIES

Apologies have been received from Cr D Bryant, Cr J Woodman and Cr R Cook.

LEAVE OF ABSENCE

LOA1 Leave of Absence 79

1. That Council approve the leave of absence request for Cr Robyn Cook for the period 28 August 2017 to 30 November 2017 inclusive.

PUBLIC QUESTION TIME

DEPUTATIONS

No Deputations have been received.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 24 July 2017.

Presentation of the Minutes of the Confidential Council Meeting held on 24 July 2017.

QUESTIONS ON NOTICE

QON1 Salisbury Wetlands

Cr Damien Pilkington has submitted the following questions:

1. Which of the current Salisbury wetlands would it be appropriate to kayak/canoe on?
2. Which if any policies or messaging needs to be changed to allow these activities on our wetlands?

Acting General Manager, City Infrastructure, Ms Karen Pepe has provided the following response:

1. *Greenfields Stage 1 (the Watershed) is the only wetland that could reasonably accommodate kayak tours for most of the year.*
2. *The wetlands are designed and operated to capture and filter urban pollutants to prevent them getting into the marine environment. They are routinely monitored, under EPA licences, for over 70 chemicals (eg pesticides, herbicides etc) of concern. There should be no change to Council policy that currently prevents swimming, fishing, drinking from and boating in the wetlands. Managed kayaking activities could be facilitated and appropriately resourced, but only when the water quality meets human contact standards and only when it would not impact on MAR water harvesting activities*

QON2 Questions relating to background and planning for the proposed Community Hub

Cr Beau Brug has submitted the following questions to which the *General Manager, City Development, Mr Terry Sutcliffe* has provided the following responses:

1. Can the Mayor provide the cost breakdown of the new Hub? Where does the approx. \$44 million dollars come from?

[Section 7.3 of Item No. 1.10.2 PPC 17 July 2017](#) provided a tabulated breakdown of the \$43.82 million total project cost estimate from the 2016/17 Annual Plan, which is tabulated below. For a more complete outline of the order of costs, refer to the Policy and Planning Committee Report via the link above.

<i>Demolition & Site Preparation</i>	<i>\$0.7m</i>
<i>Site Infrastructure & Servicing</i>	<i>\$0.8m</i>
<i>Building Works & Fit Out including contingencies</i>	<i>\$36.2m</i>
<i>Decanting & Relocation</i>	<i>\$0.1m</i>
<i>Open Space/Streetscape Upgrade</i>	<i>\$2m</i>
<i>Demolition Civic Building & Carpark Replacement</i>	<i>\$3.6m</i>
<i>Electricity Infrastructure</i>	<i>\$0.4m</i>

2. Can the Mayor provide reasoning for the need for the new Hub to be constructed?

The Background section set out in Section 1 of [Item No. 1.10.2 PPC 17 July 2017](#) outlined the strategic objectives for the hub and alignment to Council endorsed strategies including identification as a Critical Action in the endorsed City Plan 2030. In summary these are (extracted from the report):

- *Deliver improved community and civic services and facilities to meet the needs of Salisbury's existing and future community and support increased community use and interactions.*
- *Offers opportunity for rationalisation of Council's existing facilities to:*
 - *secure improved service and operational efficiencies;*
 - *optimise floor space usage; and*
 - *free up Council owned sites within the Salisbury City Centre for strategic outcomes aligned with Council's objectives for the City Centre and return revenue, through alternate development on these sites.*
- *Address the forecast costs associated with the need, in the absence of an alternative, to upgrade the existing Civic Centre to ensure building code compliance in a financially sustainable manner that optimises community benefit from the investment.*
- *Act as a catalyst for the Salisbury City Centre Renewal Project through attraction of private and government investment into the city centre.*

3. Can the Mayor provide the issues with the existing building?

Item No. 1.10.2, Policy and Planning, 20 July 2015, Section 8 referenced the MPH Architects May 2015 report which identified the issues of building code compliance relating to disability access and earthquake code and base line minimum order of costs that were required to be invested in the civic centre to resolve the identified issues. In summary, the key issues identified are:

- *A baseline expenditure requirement of \$11.25m (2015 costs) to complete works on the roof wall frames and floor of the current building, including decanting costs related to the need to vacate the building whilst the work is undertaken*
- *Addressing the building code non-compliance within the existing civic building.*
- *This option was identified as having limited ability to deliver Council a contemporary facility that can provide an alternative service delivery option and flexibility in building utilisation and services*

The report also identified that to refurbish or demolish and build the existing Civic Centre would cost between \$24.3m to \$29.3m but this would not deliver any improved community facilities or align to the objectives of the Salisbury City Centre Renewal Strategy. Further a separate community facility would cost in the order of \$17.26m.

4. Can the Mayor provide the costs of maintaining the existing building?

In 2016/17 approximately \$102,000 has been spent on the Civic Centre and \$40,000 on the Len Beadell Library in building compliance and general maintenance to ensure the building is maintained in a safe and serviceable state.

5. Can the Mayor provide information as to what the proportion of the new planned Hub will be attributed to Council administration staff?

Noting that area schedules are still refining as part of design development (which will include consideration of feedback from community engagement), however the concept plan provided as Attachment 2, [Item No. 1.10.2 PPC 17 July 2017](#), included an area schedule of uses. From this information it can be determined that the area assigned for Council administration forms approximately 43% of the building area. Noting out of office hours additional workplace meeting rooms will be available for community use equating to approximately a further 5%.

In respect to dollar value of the total project budget the administration accommodation component equates to 37% (\$16,369,450) of the overall budget, as the cost of fit out of the office space is lower than the community spaces.

6. Can the Mayor provide information as to what the proportion of the new planned Hub will be attributed to community use?

See above, and noting that area schedules are still refining as part of design development, the concept plan provided as Attachment 2, [Item No. 1.10.2 PPC 17 July 2017](#), included an area schedule of uses, it can be determined that exclusive community accessible areas of the building equate to 57% during office hours, expanding to approximately 62% out of hours through access by the community to meeting spaces not required by the office.

In addition the project is delivering an additional outdoor terrace (approximately 200m²) and expanded civic square space (approximately 750m²) for community entertainment and activity over and above the internal community spaces contained within the internal floor space numbers above.

7. Can the Mayor provide information as to what the proportion of the new planned Hub will be attributed to Council chambers?

Area schedules are still refining as part of design development. The concept development plan provided as Attachment 2, [Item No. 1.10.2 PPC 17 July 2017](#), included an area schedule of uses including a Council Chamber of 200m² which is equivalent in size to the current chamber at 12 James Street. This equates to 3% of the total floor area of the building. It should be noted that the Council Chamber (and the committee rooms) are proposed to be available for community use outside of Council use.

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8. Can the Mayor provide the financial and budget implications of the new Hub compared to maintaining the existing building to the ratepayer?

Item No. 1.10.2, Policy and Planning, 20 July 2015, Section 8 outlined scenarios and costs associated with proposals to repair and upgrade the existing 12 James Street, civic centre.

Item No. 1.10.2, Policy and Planning, 18 July 2016 Section 6.6 set out the targeted improvements to energy costs compared to existing facilities anticipated to deliver a 50% energy cost saving, through achieving an equivalent of 5 star Green Star/ 5 star National Australian Building Energy Rating (NABER) in construction.

9. Can the Mayor provide information as to what benefits the new Hub deliver for the community?

[Item No. 1.3.3, Policy and Planning, 20 April 2015](#) endorsed the Salisbury Community Hub Vision (Attachment 1) and a set of shaping principles (Attachment 2) that outlined the benefits of the project to the community. This report and two endorsed attachments were not confidential and have been publically available to aid discussion on the Community Hub Project since April 2015. Also refer to response to Question 2 above.

Multifunctional Place – A contemporary place that brings together Council’s civic and front of house, learning, meeting, social and community spaces to provide an improved customer experience.

Future Place – Spaces are designed to be future proofed and flexible to easily accommodate uses of different scales and the needs of a constantly evolving community

Vibrant Place – An iconic contemporary place that will act as a catalyst for revitalisation of the Salisbury City Centre, through stimulating private investment in retail, commercial, residential and employment generators

Community Place - Promote the use of capital expenditure to first deliver improved community facilities and services while also meeting Council administrative requirements

Sustainable Place – Consolidation of existing facilities is achieved to promote co-location and shared use efficiencies and improved service provisions.

Implicit in the endorsed Shaping Principles are the benefits of investment attraction and support for business, and improved service delivery to the community.

10. Can the Mayor provide information as to what benefits will the new Hub deliver for council administration staff?

Item No. 1.10.2, Policy and Planning, 20 July 2015, Section 5 outlined the benefits and key principles adopted in the design of the staff accommodation component of the Salisbury Community Hub. In summary the benefits include (extracted from the above report):

- *Contemporary office designs similar to the trends guiding community hub developments have a focus on efficiency and multi-purpose spaces supporting a mobile technology based workforce.*

- *The office accommodation area currently proposed is based on Activity Based Working (ABW) principles providing an open flexible space with a significant reduction in fixed base workstations with a component of 'hot desk' solution to optimise desk usage.*

An objective is that these benefits will also assist in delivering enhanced services to the community.

11. Can the Mayor confirm that one of the main reasons provided to council for a new building, is that the current building is not 'earthquake proof'?

Please refer to response to Question 3 above

QON3 Question on Notice - consideration of former Centrelink building as Council Administrative functions accommodation

Cr Chad Buchanan has submitted the following question:

1. Can the Mayor please tell Council if either the CEO, or a member of staff, or yourself as Mayor, have made enquiries to the status of the former Centrelink building and the possibility of relocating some or all of the Council Administrative functions to the vacant Centrelink site?

General Manager, City Development, Mr Terry Sutcliffe has provided the following response:

As set out in Item 1.10.2, Policy and Planning, 20 July 2015, specifically Attachment 3 – Salisbury City Centre Community Hub Phase 2 – Summary Report & Options Analysis, the former Centrelink Building at 30 Gawler Street was not one of the 10 site options (16 sub-options) investigated as part of the shortlisting of five sites for further investigation. As a result of the receipt of this Question on Notice, staff made enquiries in relation to the current status of the Centrelink Building, and have been advised that the building is not yet vacant, and a tenancy of approximately 1000 square metres will soon become available. This is not adequate for Council's needs.

QON4 Question on Notice - expenditure associated with proposed Community Hub, related consultation processes and consultants

Cr Chad Buchanan has submitted the following question to which *General Manager, City Development, Mr Terry Sutcliffe has provided the following responses:*

1. Can the Mayor tell the residents of the City of Salisbury the following -
 - what is the total expenditure Council has committed and spent on the community hub proposal to date?

Feasibility funding of \$250k was allocated in 15/16 Annual Plan for project scoping, site investigations and land acquisition negotiations. Approximately \$10k remains in this budget.

As of 11 August 2017, the total expenditure spent on the Community Hub project) is \$543,473, against the \$43.36m budget (excluding land transaction and transformer relocation)

Further contracts have been committed for the Design Team, Cost Manager and Project Client Representative equating to \$3.4m in the overall budget, noting that all consultant contracts have been prepared with hold points aligned with Council hold point decisions on the project as endorsed in [Recommendation 2, Item 1.10.1, Policy and Planning, 12 December 2016](#) and endorsed updated program presented as part of [Recommendation 4, Attachment 1, Item No. 1.10.2 PPC 17 July 2017](#).

- how much money has council spent on marketing and promoting the community hub, including the alleged consultation on city centre done previously, which the CEO and Mayor advised council was part of the consultation which led to the proposal of this community Hub proposal?

Initial consultation was undertaken in 2011 in relation to the Salisbury City Centre Renewal Strategy which pre-dated the current SCC Community Hub proposal. The consultation spending for the Renewal Strategy is estimated at \$17,000. The City Plan 2030 was informed by community engagement undertaken in March 2016 including the concept of the Community Hub as a Critical Action. The City Plan 2030 included a \$50k expenditure on engagement and communication. Further, the Community Hub was included in both the 16/17 and 17/18 Annual Plan engagement, with a combined spent for engagement of the plans across both years a total of \$4,000, noting this does not include staff time and use of social media to promote the Annual Plan.

The Community Hub design development community engagement currently underway has an engagement and promotion budget of \$15,000.

- how much money has council spent on consultants, external reports and advice on the community Hub proposal, and any other city centre work which has contained linkages to the proposed community hub?

In addition to the cost identified above, the following consultant work has been undertaken to inform the Salisbury Community Hub proposal and related City Centre Strategic Planning, including an approximate consultant expenditure figure:

- *SCC Renewal Strategy (Hames Sharley) 2011 - \$86,000*
- *SCC Branding 2012 - \$45,000*
- *MPH Architects – Municipal Office & Operations Centre Review (Stage 1) May 2014 and MPH Architects – Stage 2 Civic Centre Feasibility Study May 2015 (Stage 2) equated to a total consultant expenditure of \$49,000*
- *SCC Urban Design Framework (Wax Design) – \$17,00*

QON5 Question on Notice - further information relating to proposed Community Hub

Cr Chad Buchanan has submitted the following questions to which *General Manager, City Development, Mr Terry Sutcliffe* has provided the following responses to the questions:

1. Can the Mayor explain if residents have been advised about the building or alleged compliance issues with the existing Council building?

The key findings from the MPH Architects report were presented to Council as part of Item 1.10.2, Policy and Planning, 20 July 2015 within the confidential agenda, which has now been taken off confidentiality. The MPH Architect reports are not currently public documents, consequently this information is not currently in the public domain.

2. Can the Mayor advise the costs of upgrading the existing Council building, since Council has become aware and started planning for a new building to accommodate staff and Council Chambers? If so when and how was this done?

Work undertaken to maintain the existing Civic Centre and Len Beadell Library since Council's decision to proceed with the hub concept via the adoption of the 2016/17 Annual Plan has incurred expenditure of:

<i>Level 2 Bathroom Upgrade</i>	<i>\$67,000</i>
<i>Security Camera and Duress Alarm</i>	<i>\$ 4,000</i>
<i>Security Screen / Internal Room</i>	<i><u>\$22,000</u></i>
<i><u>Total</u></i>	<i><u>\$93,000</u></i>

The work undertaken has primarily been to maintain safe and serviceable buildings.

3. Can the Mayor advise as to why was the report and building report of the existing Council building was confidential until recently released, along with the other reports?

As part of Item 1.10.2, Policy and Planning, 20 July 2015 Council resolved that pursuant to Section 91 (7) of the Local Government Act that the report containing the information summary relating to the MPH report addressed in Question 1, remain confidential until such time as a final decision was made on a preferred location of the community hub and/or civic/office accommodation so as not prejudice any commercial negotiations of Council into a site not wholly owned by the City of Salisbury selected as the preferred site of the Community Hub. This confidentiality has recently been lifted. However the MPH Architect reports are not currently public documents, consequently this information is not currently in the public domain.

4. Can the Mayor please advise why residents were not consulted or given the opportunity to provide feedback about the options Council have been considering in confidence over the last few years including but not limited to the various options for upgrade of existing building, new council building, and council/developer joint ventures?

As set out above under Question 3, Council resolved to retain the confidentiality of the site options under investigation and the eventual preferred site until such time as a final decision was made on the location, and negotiations completed to purchase the preferred site so as not to prejudice Council's commercial negotiation position. The confidentiality was a resolution of Council.

5. Can the Mayor please advise why the professional marketing campaign for the proposed Community Hub does not provide information about alternatives, issues with current building or enable residents to provide alternatives?

As part of [Item 1.10.2, Policy and Planning, 17 July 2017](#), Council resolved under Recommendation 3 that the Salisbury Community Hub Design Concept Option B – Four Storey be endorsed to proceed to Design Development. The same report noted as part of Recommendation 1 that community engagement commence as a result of this decision following the lifting of the site confidentiality to run concurrent with design development to be undertaken by the Design Team across August and September 2017. The engagement plan provides an opportunity for community feedback on the design direction and facility inclusions proposed in the endorsed 4 storey concept plan, with community feedback directly informing the design development refined drawings to be presented to Council as part of the previously identified project hold point in September 2017. The engagement undertaken has been consistent with the information provided in the report to Council and the resolution of Council.

6. Can the Mayor explain why the way the consultation material is designed, gives the impression that Council has made its decision on a new building and is only seeking feedback on design and layout?

Please refer to response to Question 5 above. In addition, the consultation material provided as part of the current engagement activities, including the frequently asked questions and information available on the project at <http://www.salisburycitycentre.com.au/haveyoursay/> includes commentary relating to the future hold points for Council on the project including the following public statements:

“In the second half of 2017, Council will be considering the feedback received during the community consultation in its final designs and before making a final commitment to the community hub,”

7. Can the Mayor please clarify that the consultation is on the concept of a new building as a whole not just on the design on building option B that Council voted on last month? Or has the decision already been made by Council to go ahead with the Hub?

Please refer to the response to Questions 5 and 6 above. The consultation undertaken is consistent with the resolution of Council.

Council has not yet made a final decision to proceed with the proposed SCC Community Hub. As reported to Council previously, there have been and are a series of hold points at which Council can resolve to proceed, hold pending further consideration, or cease the project

QON6 Question on Notice - City Centre Association Separate Rate

Cr Chad Buchanan has submitted the following question to which *General Manager, Business Excellence, Mr Charles Mansueto* has provided the following response:

1. Can the Mayor advise council and ratepayers the amount of income the City Centre receives via the rate levy applied to business located in the City Centre?

The separate rate that the Salisbury Business Association (SBA) will receive for 2017/18 is \$178,145 inclusive of GST, providing a net income of \$161,950. (as per June Budget & Finance item 6.6.4 & Council item GB3)

2. Can the Mayor advise what the levy is used for and provide a breakdown of the expenditure?

As per June Budget & Finance item 6.6.4:

This funding enables the SBA to undertake a range of activities including:

- (i) Salisbury Christmas Parade;*
- (ii) food and cultural festival;*
- (iii) cross promotion of businesses in the area; and*
- (iv) support for small businesses and sole traders.*

The SBA priorities for the 2017/18 financial year are:

- (a) Increase in precinct activation activities such as car shows and a range of smaller scale events utilising Judd Lane and Civic Square*
- (b) Significant precinct marketing capitalising on the launch of the SCCBA Facebook page and other initiatives such as:*
 - fortnightly community radio program promoting the SCCBA as a destination and all of the great things about Salisbury,*
 - promotional signage for John Street and Civic Square surrounds,*
 - coordinated school holiday programs with key stakeholders*

- (c) *Improved communication strategies with members and key stakeholders through fortnightly E-Newsletter which is hard copy distributed to those without an email address.*
- (d) *The development of Member Welcome Packs and Existing Member Information Packs providing all businesses information on key council services, SAPOL, the SBA, local MP, and key government agencies and departments*
- (e) *Investigating replacement of the John Street PA System to allow for music reactivation, as well as messages and precinct promotion, and for use during events*

(A profit & loss statement from the Salisbury Business Association was provided as an attachment to the June 2017 Budget & Finance Committee item 6.6.4)

3. Can the Mayor tell Council if the rate levy that council makes available to the City Centre Association is able to be used to recoup some of the expenditure and future expenditure related to the marketing and promotion of the Hub and City Centre revitalisation marketing strategy?
The levy is collected on behalf of the Salisbury Business Association and as resolved by Council needs to be used by the association "to promote and enhance business viability, profitability, and trade commerce and industry in that part of the Council's area aligned to the activities of the Salisbury Business Association.....

QUESTIONS WITHOUT NOTICE

NOTICES OF MOTION

NOM1 2018 Christmas Carols Event

Cr Beau Brug has submitted the following Notice of Motion:

1. That staff report back with information on costs associated with Council holding a Community Christmas Carols event at Mobara Park/other venues in 2018, including exploration of organisations to deliver the event, sponsorship opportunities and involvement of appropriate media/radio personalities (including the State Government) to support the event.

NOM2 Reduction of damage caused by fish/animals - Mawson Lakes

Cr Beau Brug has submitted the following Notice of Motion:

1. That staff report back on options for reducing the damage caused by fish/animals in the waters of Mawson Lakes such as Carp, including consideration of whether stocking the lake with alternative fish species will positively impact the native ecosystems.

NOM3 Provision of telephone for use in case of domestic violence/other emergency situations

Cr Beau Brug has submitted the following Notice of Motion:

1. That, as part of the consideration of White Ribbon Australia Workplace Accreditation (refer Council resolution 1893/2017), staff investigate options and costs associated with the establishment of a telephone(s) located outside of council buildings which can be used by people fleeing domestic violence or other emergencies situations to obtain assistance from relevant emergency service providers.

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Chairman - Cr D Pilkington

Consideration of the minutes of the Policy and Planning Committee Meeting - 21 August 2017 and adoption of recommendations in relation to item numbers:

Administration

1.0.1 Future Reports for the Policy and Planning Committee

It is recommended to Council that:

1. The information be received.

Community Development

1.1.1 Australia Day 2018 - Options for the Future Management of the Australia Day Event - Pippa Webb

It is recommended to Council that:

1. That a non-discretionary budget bid of \$35,000 to deliver Australia Day celebrations in January 2018 be endorsed, with staff authorised to progress this work from the date of this resolution.
2. That a Strategic Advisory Board be established to provide operational advice on the scale and scope of the Australia Day January 2018 event in line with the evaluation findings contained in section 4.2 of this report (Item No. 1.1.1, Policy and Planning Committee, 21/08/2017) and budget.
3. That the Australia Day January 2018 Strategic Advisory Board be comprised of representatives from the Rotary Club of Salisbury, other service clubs, business and community groups.
4. That two (2) Council representatives be appointed to the Australia Day January 2018 Strategic Advisory Board being Mayor Gillian Aldridge and Cr Damien Pilkington.

1.1.2 Minutes of the Youth Council Sub Committee meeting held on Tuesday 8 August 2017

It is recommended to Council that:

1. The information be received and noted.

1.1.3 Youth Council Membership - Proposal to Remove Two Youth Members; Resignation of Mentor

It is recommended to Council that:

1. That in accordance with the process set out in the Youth Council Terms of Reference (section 4.9) letters be sent to Liam Bilsborow and Teya Gribble seeking written confirmation of their resignation from the Youth Council and that failing a response within 14 days their membership of the Youth Council be terminated.
2. That the resignation from Andrew Chapman from the position of Mentor on the Youth Council be received and accepted.

1.1.4 Youth Council Project Team Updates

It is recommended to Council that:

1. That the information be received and noted.

1.1.5 Twelve25 Salisbury Youth Enterprise Centre - August Update

It is recommended to Council that:

1. That the information be received and noted.

Economic Development

1.2.1 Building Upgrade Finance

It is recommended to Council that:

1. That the City of Salisbury participate in the Building Upgrade Finance mechanism, by offering to enter into Building Upgrade Agreements as defined by Schedule 1B of the *Local Government Act 1999*.
2. The Building Upgrade Agreements Policy as set out in Attachment 1 to this Report (Item 1.2.1, Policy and Planning Committee, 21/08/2017) be endorsed.
3. In exercise of the power contained in Section 44 of the *Local Government Act 1999* the following powers and functions under Schedule 1B—Building upgrade agreements:
 - 2—Enter into a building upgrade agreement;
 - 6—Declaration of building upgrade charge; and
 - 13—Register of building upgrade agreements.

are hereby delegated from the 29th of August 2017 to the person occupying the office of Chief Executive Officer which the Chief Executive Officer cannot further sub-delegate.

4. The schedule of fees and charges provided in paragraph 3.13 of this Report (Item 1.2.1, Policy and Planning Committee, 21/08/2017) be endorsed.
5. That it be noted that staff will continue to work with the State Government and the Local Government Association to develop administrative procedures to ensure implementation is consistent with Council's obligations and mitigates potential risks arising from participating in the scheme, with the objective of the scheme being operational by 1 October 2017.
6. That the CEO provide a report to Council of the exercise of powers delegated under Schedule 1B - Building Upgrade Agreements at the next appropriate Council meeting following exercise of the delegation.

Urban Development

1.3.1 Annual Report of the Development Assessment Panel for 2016/17

It is recommended to Council that:

1. That the Annual Report of the Development Assessment Panel for 2016/17 be noted.

Subsidiaries

1.6.1 Appointment of NAWMA Board Deputy Member to General Manager City Infrastructure

It is recommended to Council that:

1. Mr Mark Purdie, Manager Field Services, be appointed as the deputy to Mr Mark van der Pennen, General Manager City Infrastructure on the Northern Adelaide Waste Management Authority Board for the remainder of the current term of Council.

Corporate Plans

1.7.1 Salisbury City Centre Renewal - Branding and Tagline

It is recommended to Council that:

1. That the information be received.
2. That “Creating Opportunities, Connecting People” be endorsed as the tagline for the Salisbury City Centre renewal project.
3. That the Community Hub Building Branding Principles as outline in this report (Item No. 1.7.1, Policy and Planning committee, 21/08/2017, 4.18 – 4.25) be endorsed.

2 Works and Services Committee Meeting

Chairman - Cr G Reynolds

Consideration of the minutes of the Works and Services Committee Meeting - 21 August 2017 and adoption of recommendations in relation to item numbers:

Administration

2.0.1 Future Reports for the Works and Services Committee

It is recommended to Council that:

1. The information be received.

Property

2.5.1 New Lease Agreements with Uniti for existing telecommunication infrastructure at various Council sites

It is recommended to Council that:

1. The information in this report be received.
2. The Manager Property and Buildings be authorised to prepare a lease agreement over portion of land at 12 James Street, Salisbury, as indicated on the attached plan (Attachment 1, Item No. 2.5.1, Works and Services Committee, 21/8/2017), described as Lot 2 in Deposited Plan 50015 contained within Certificate Title Volume 5608 Folio 704, between the City of Salisbury and the applicant under the following conditions:
 - Until 31 December 2018
 - For rental fee of \$18,000 (net) plus GST
 - Applicant to cover Council's legal costs incurred in the negotiations of the lease agreement.
3. The Manager Property and Buildings be authorised to prepare a lease agreement over portion of land at 120 Cross Keys Road, Salisbury South, as indicated on the attached plan (Attachment 2, Item No. 2.5.1, Works and Services Committee, 21/8/2017), described as Lot 9 in Filed Plan 113393 contained within Certificate Title Volume 5360 Folio 948, between the City of Salisbury and the applicant under the following conditions:
 - For a period of 5 years plus option to renew for 5+5+5 years.
 - For rental fee of \$18,000 (net) plus GST
 - Applicant to cover Council's legal costs incurred in the negotiations of the lease agreement.

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4. The Manager Property and Buildings be authorised to prepare a lease agreement on behalf of Strata Corporation 14356 Inc. over portion of land at Beovich Road, Ingle Farm, as indicated on the attached plan (Attachment 3, Item No. 2.5.1, Works and Services Committee, 21/8/2017) described as Unit 3 in Strata Plan 14356 contained within Certificate Title Volume 5720 Folio 248 between Strata Corporation 14356 Inc. and the applicant under the following conditions:
- For a period of 5 years plus option to renew for 5+5+5 years.
 - For rental fee of \$18,000 (net) plus GST
 - Applicant to cover Council's legal costs incurred in the negotiations of the lease agreement.

Public Works

2.6.1 Capital Progress Report - July 2017

It is recommended to Council that:

1. To facilitate the inclusion of Bardsley Avenue, Parafield Gardens, within the tree screen renewal program of works for 2017/18, funding of \$70,000 for PR17147 Tree Screen Renewal Program be approved as a non-discretionary budget review item at the 2017/18 First Quarter Budget Review with staff authorised to progress this work from the date of this resolution.
2. Transfer Andrew Smith Drive Oval Sports Court Renewal and Playground Renewal and their associated budgets into PR21456 Reserve Upgrade Program to aid delivery of the works.
3. To assist in the delivery of unforeseen lighting requests funding of \$70,000 for PR21478 Public Lighting Program be approved as a non-discretionary budget review item at the 2017/18 First Quarter Budget Review with staff authorised to progress this work from the date of this resolution.
4. Include Elder Drive Reserve, Mawson Lakes, within the 2017/18 Renewal of Feature Landscapes Program.
5. Include Para Hills Football Clubrooms and Adams Oval Clubrooms into the 2017/18 Building Renewal Program.

Other Business

OB1-W&S Update on Council Community Buildings

It is recommended to Council that:

1. That a report be prepared on the funds expended on new construction and updates of Council community buildings and facilities for a period of the last five years.

3 Resources and Governance Committee Meeting

Chairman - Cr S Bedford

Consideration of the minutes of the Resources and Governance Committee Meeting - 21 August 2017 and adoption of recommendations in relation to item numbers:

Administration

3.0.1 Future Reports for the Resources and Governance Committee

It is recommended to Council that:

1. The information be received.

Development Control Administration

3.2.1 Appointment of the Council Assessment Panel and Options for a Regional Assessment Panel

It is recommended to Council that:

1. That the following persons be appointed as Independent Members of the City of Salisbury Council Assessment Panel for the period of 1 October 2017 to 31 May 2019:
 - Mr Doug Wallace – Presiding Member
 - Mr Ross Bateup - Independent Member
 - Ms Stephanie Johnston - Independent Member
 - Mr John Watson - Independent Member
2. The Remuneration for the term of appointment for members is set at \$430 for the Presiding Member, \$320 for Independent Members and Additional Members, and \$220 for the Elected Member.
3. In exercise of the powers contained in Sections 20 and 34(23) of the Development Act 1993 the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the Delegations Register (Delegations Register, pages 1 - 3) as set out in Attachment 2 to this report (Resources and Governance 3.2.1, 21/08/2017) are hereby delegated to the Council's Council Assessment Panel from 1 October 2017, subject to any conditions specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.
4. That the "Appointment of the Council Assessment Panel Procedure" forming Attachment 1 to the 21/8/17 Resources and Governance Committee Agenda Item 3.2.1 be endorsed.
5. That Council not pursue the option of a Regional Assessment Panel at this time.

3.2.2 Appointment of an Elected Member and Deputy Elected Member to the Council Assessment Panel

It is recommended to Council that:

1. That Cr Linda Caruso be appointed as the Elected Member appointment to the Council Assessment Panel for the term 1 October 2017 to 30 November 2018.
2. That Cr Steve White be appointed as the Deputy Elected Member appointment to the Council Assessment Panel for the term 1 October 2017 to 30 November 2018.

Health, Animal Management and By-laws

3.3.1 St Kilda Dog Signs

It is recommended to Council that:

1. The information be received.
2. Staff finalise a signage design and install the additional signage to the existing bin container infrastructure at the St Kilda Adventure Play-space as presented in Attachment 2 to Item 3.3.1 of the Resources and Governance Committee agenda of 21 August 2017 with a further 3 signs to be installed in the Northern car park.

FURTHER MOTION – Dedicated Dog Park at St Kilda

1. That staff report back on options for installation of a dedicated dog park at St Kilda.

External Relations

3.4.1 Nominations Sought for the South Australian Boating Facility Advisory Committee

It is recommended to Council that:

1. Cr Chad Buchanan be nominated as a Local Government Member on the South Australian Boating Facility Advisory Committee.

3.4.2 Nominations Sought for the Dog and Cat Management Board

It is recommended to Council that:

1. Cr David Balaza and Mayor Gillian Aldridge be nominated as a Local Government Member on the Dog and Cat Management Board.

3.4.3 Nominations Sought for the Local Government Transport Advisory Panel

It is recommended to Council that:

1. No nomination be made as a 'Metro Council' Member on the Local Government Transport Advisory Panel.

3.4.4 Nominations Sought for the South Australian Heritage Council

It is recommended to Council that:

1. Cr Shiralee Reardon be nominated as a Local Government member on the South Australian Heritage Council.

Corporate Management

3.5.1 Elected Member Development Program - Evaluation Report

It is recommended to Council that:

1. The information be received.

3.5.2 Strategic Procurement - Procurement Policy

It is recommended to Council that:

1. That the information be received.
2. That the Procurement Policy as set out in Attachment 1 to this report (Item No 3.5.2, Resources and Governance Committee, 21/08/2017), be endorsed.

Corporate Governance

3.6.1 Annual Review of Delegations

It is recommended to Council that:

1. The information be received.
2. That, having conducted its annual review of its Delegations Register in accordance with Section 44(6) of the Local Government Act 1999, the Council:

Revocations

- a. Hereby revokes its previous delegations to the Chief Executive Officer, effective from 18th day of September 2017, of those powers and functions under the following:
 - i. Burial and Cremation Act 2013 and Burial and Cremation Regulations 2014
 - ii. Community Titles Act 1996
 - iii. Development Act 1993 and Development Regulations 1993/2008
 - iv. Dog and Cat Management Act 1995
 - v. Electronic Conveyancing National Law (South Australia) Act 2013
 - vi. Environment Protection Act 1993 and Environment Protection (Waste to Resources) Policy 2010
 - vii. Expiation of Offences Act 1996
 - viii. Fences Act 1975
 - ix. Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005
 - x. Food Act 2001
 - xi. Freedom of Information Act 1991
 - xii. Heavy Vehicle National Law (South Australia) Act 2013
 - xiii. Land Acquisition Act 1969 and Land Acquisition Regulations 2004
 - xiv. Land and Business (Sale and Conveyancing) Act 1994
 - xv. Liquor Licensing Act 1997
 - xvi. Local Government Act 1999
 - xvii. Local Nuisance and Litter Control Act 2016 and Local Nuisance and Litter Control Regulations 2017
 - xviii. Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005 and Natural Resources Management (Transitional Provisions – Levies) Regulations 2005
 - xix. Planning, Development and Infrastructure Act 2016
 - xx. Real Property Act 1886

- xxi. Roads (Opening and Closing) Act 1991
 - xxii. Road Traffic Act 1961 (SA), Road Traffic (Miscellaneous) Regulations 2014 and Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014
 - xxiii. Safe Drinking Water Act 2011
 - xxiv. South Australian Public Health Act 2011 along with the South Australian Public Health (Legionella) Regulations 2013 and the South Australian Public Health (Wastewater) Regulations 2013
 - xxv. Strata Titles Act 1988
 - xxvi. Supported Residential Facilities Act 1992
 - xxvii. Unclaimed Goods Act 1987
 - xxviii. Water Industry Act 2012 and Water Industry Regulations 2012
 - xxix. Work Health and Safety Act 2012
- b. Hereby revokes its previous delegations to its Development Assessment Panel, effective from 18th day of September 2017, under the Development Act 1993 and Development Regulations 2008.

Delegations made under Local Government Act 1999

3. In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the following Acts and specified in the Delegations Register are hereby delegated from the 19th day of September 2017 to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified within the Delegations Register:
- i. Burial and Cremations Act 2013 and Burial and Cremation Regulations 2014 (Delegations Register pages 4 - 16)
 - ii. Community Titles Act 1996 (Delegations Register pages 17 - 32)
 - iii. Dog & Cat Management Act 1995 (Delegations Register pages 158 - 169)
 - iv. Electronic Conveyancing National Law (South Australia) Act 2013 (Delegations Register page 170)
 - v. Environment Protection Act 1993 and Environment Protection (Waste to Resources) Policy 2010 (Delegations Register pages 171 - 173)
 - vi. Expiation of Offences Act 1996 (Delegations Register pages 174 - 184)
 - vii. Fences Act 1975 (Delegations Register pages 185 - 186)
 - viii. Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005 (Delegations Register pages 187 - 196)
 - ix. Freedom of Information Act 1991 (Delegations Register pages 197 - 215)
 - x. Heavy Vehicle National Law (South Australia) Act 2013 (Delegations Register pages 216 - 221)

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- xi. Land Acquisition Act 1969 and Land Acquisition Regulations 2004 (Delegations Register pages 222 - 233)
 - xii. Land and Business (Sale and Conveyancing) Act 1994 (Delegations Register page 234)
 - xiii. Liquor Licensing Act 1997 (Delegations Register pages 235 - 236)

 - xiv. Local Government Act 1999 (Delegations Register pages 237 - 357)
 - xv. Local Nuisance and Litter Control Act 2016 and Local Nuisance and Litter Control Regulations 2017 (Delegations Register pages 358 - 430)
 - xvi. Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005 and Natural Resources Management (Transitional Provisions – Levies) Regulations 2005 (Delegations Register pages 431 - 441)
 - xvii. Planning, Development and Infrastructure Act 2016 (Delegations Register pages 442 - 447)
 - xviii. Real Property Act 1886 (Delegations Register pages 448 - 466)
 - xix. Road Traffic Act 1961 (SA), Road Traffic (Miscellaneous) Regulations 2014 and Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014 (Delegations Register pages 467 - 472)
 - xx. Roads (Opening and Closing) Act 1991 (Delegations Register pages 480 - 490)
 - xxi. Safe Drinking Water Act 2011 (Delegations Register pages 491 - 497)
 - xxii. South Australian Public Health Act 2011 along with the South Australian Public Health (Legionella) Regulations 2013 and the South Australian Public Health (Wastewater) Regulations 2013 and South Australian Public Health (General) Regulations 2013 (Delegations Register pages 498 - 530)
 - xxiii. Strata Titles Act 1988 (Delegations Register pages 531 - 537)
 - xxiv. Unclaimed Goods Act 1987 (Delegations Register pages 551 - 553)
 - xxv. Water Industry Act 2012 and Water Industry Regulations 2012 (Delegations Register pages 554 - 578)
 - xxvi. Work Health and Safety Act 2012 (Delegations Register pages 579 - 584)
4. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.

Delegations made under Development Act 1993

5. In exercise of the powers contained in Sections 20 and 34(23) of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the Delegations Register (Delegations Register, pages 33 – 157) are hereby delegated from the 19th day of September 2017 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Delegation.
6. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.
7. In exercise of the powers contained in Sections 20 and 34(23) of the Development Act 1993 the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the Delegations Register (Delegations Register, pages 1 - 3) are hereby delegated to the Council's Development Assessment Panel, subject to any conditions specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.

Delegations Made under Food Act 2001

8. In exercise of the powers contained in Section 91 of the Food Act 2001, the powers and functions under the Food Act 2001 contained in the Delegations Register (Delegations Register, pages 473 – 479) are hereby delegated from the 19th day of September 2017 to the person occupying the office of Chief Executive Officer (“the head of the enforcement agency” for the purposes of the Food Act 2001), subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Food Act 2001.
9. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Food Act 2001.

Delegations under Supported Residential Facilities Act 1992

10. In exercise of the power contained in Section 9 of the Supported Residential Facilities Act 1992, the powers and functions under the Supported Facilities Act 1992 and Supported Residential Facilities Regulations 2009 contained in the Delegations Register (Delegations Register, pages 539 - 550) are hereby delegated from the 19th day of September 2017 to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Supported Residential Facilities Act 1992.

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11. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Supported Residential Facilities Act 1992.

Authorisations and Sub-delegation under the Road Traffic Act 1961

12. In accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the ‘instrument’) the Council authorises the following persons pursuant to Clause A.7 of the Instrument to endorse Traffic Impact Statements for the purposes of Clause A of the Instrument provided that such persons shall take into account the matters specified in Clause A.7 of the Instrument in respect of Traffic Impact Statements.
 - i. Patrick Trimboli, Senior Traffic Engineer
 - ii. Dameon Roy, Manager Technical Services
 - iii. Tony Calandro, Senior Traffic Engineer
13. In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following persons are experienced traffic engineering practitioners for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the Instrument:
 - i. Patrick Trimboli, Senior Traffic Engineer
 - ii. Dameon Roy, Manager Technical Services
 - iii. Tony Calandro, Senior Traffic Engineer
14. In exercise of the power contained in, and in accordance with, Clause G.1 of the Instrument, the power contained in Section 33(1) of the Road Traffic Act 1961 and delegated to the Council pursuant to Clause G of the Instrument and contained in the Delegations Register (Delegations Register, page 586) is hereby sub-delegated from the 19th day of September 2017 to the person occupying the office of Chief Executive Officer of the Council subject to:
 - a. The conditions contained in the Instrument; and
 - b. Any conditions contained in this Resolution or in the Instrument of Sub-delegation; and
 - c. The creation of a separate instrument in writing reflecting such sub-delegation under the Instrument and this Resolution.
15. In accordance with Clause E.2 of the Instrument, the Council is of the opinion that the following persons have an appropriate level of knowledge and expertise in the preparation of traffic management plans:
 - i. Patrick Trimboli, Senior Traffic Engineer
 - ii. Dameon Roy, Manager, Technical Services
 - iii. Tony Calandro, Senior Traffic Engineer

Delegations under Safe Drinking Water Act 2011 (of enforcement agency)

16. In exercise of the power contained in Section 43 of the Safe Drinking Water Act 2011 the powers and functions of the Council as a relevant authority under the Safe Drinking Water Act 2011 contained in the Delegations Register (Delegations Register, pages 491 - 497) are hereby delegated from the 19th day of September 2017 to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Safe Drinking Water Act 2011.
17. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Safe Drinking Water Act 2011.

Delegations under Fire and Emergency Services Act 2005 to a Fire Prevention Officer

18. In exercise of the power contained in Section 93 of the Fire and Emergency Services Act 2005 the powers and functions under the Fire and Emergency Services Act contained in the Delegations Register (Delegations Register, Page 585) are hereby delegated from the 19th day of September 2017 to the person appointed Fire Prevention Officer of the Council under the Fire and Emergency Services Act 2005 subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Fire and Emergency Services Act 2005.
19. Such powers and functions may be further delegated by the Fire Prevention Officer as the Fire Prevention Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Fire and Emergency Services Act 2005.
20. The Development Act 1993 and Development Regulations Delegations Policy as set out in Attachment 3 to this report (Resources and Governance 3.6.1, 21/08/2017), be endorsed.

3.6.2 Annual Report on Internal Reviews of Council decisions in the year ending 30 June 2017 under Section 270 of the Local Government Act 1999

It is recommended to Council that:

1. The information be received.

3.6.3 Summary Report for Attendance at Training and Development Activity - Cr Linda Caruso

It is recommended to Council that:

1. The information be received.

3.6.4 Summary of Elected Member Training and Development Expenditure and Outstanding Summary Reports

It is recommended to Council that:

1. The information be received.

3.6.5 Purchasing of vehicles

It is recommended to Council that:

1. Information be received.

3.6.6 Local Government Finance Authority Annual General Meeting: 16 November 2017 - Council Representatives and Notices of Motion

It is recommended to Council that:

1. The information be received.
2. Cr Linda Caruso be appointed as Council Representative (Voting Delegate) to the 16 November 2017 Local Government Finance Authority Annual General Meeting, with Cr Sean Bedford as their deputy.
3. No Notice of Motion be submitted to the Local Government Finance Authority Annual General Meeting being held on 16 November 2017.

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Agenda

3.8.1 Appointment of Independent Member - Audit Committee Appointment of Chairman - Audit Committee

5 Development Assessment Panel Meeting

A meeting of the Development Assessment Panel took place on 25 July 2017 . The minutes have been distributed to all members for information.

6 Budget and Finance Committee Meeting

Chairman - Cr R Zahra

Consideration of the minutes of the Budget and Finance Committee Meeting - 21 August 2017 and adoption of recommendations in relation to item numbers:

Administration

6.0.1 Future Reports for the Budget and Finance Committee

It is recommended to Council that:

1. The information be received.

6.0.2 Minutes of the Program Review Sub Committee meeting held on Monday 14 August 2017

6.0.2-PRSC1 Final Report Program Review for the Strategic Development Projects Division

It is recommended to Council that:

1. The Strategic Development Projects Program Review report (provided as Attachment 1, Item No. PRSC1, Program Review Sub Committee, 14 August 2017), be received and noted.
2. The recommendations listed in paragraph 4.8 of this report (Item No. PRSC1, Program Review Sub Committee, 14 August 2017) outlined below be endorsed:
 - Recommendation 15: Develop a new projects website, hosted and maintained internally to promote past projects, current projects, future projects and success stories.
 - Recommendation 17: Continue the approach adopted at Boardwalk at Greentree but focus on an open EOI to the home building industry to identify opportunities for joint house and land products that meet the specific needs of the projects, with the inclusion of price point caps and simplified submission requirements.
 - Recommendation 18: Develop promotion material and a database to provide information on the future opportunities to the not for profit housing sector to identify potential partnerships for consideration on future projects.
 - Recommendation 28: A review of all Division staff contracts to align to the adopted work program should be undertaken and extensions considered as appropriate.
 - Recommendation 29: An additional 12 month contract position, anticipated at a level 7 (\$91-\$97k annual salary) be created in the Strategic Development Projects team. This role is to be focused around the project establishment, governance and Council reporting, filled either through an internal secondment or externally recruited contract position, to enable the committed work program to be

delivered concurrent with the peak demand of work relating to the design and procurement of the Salisbury Community Hub project. Funding for the position for this financial year be met with an allocation from the wages and salaries provision with an appropriate offset through capitalisation into the relevant Strategic Development Projects.

3. The recommendations for administrative action itemised on page 6, 7 & 8 of Attachment 1, Item No. PRSC1, Program Review Sub Committee, 14 August 2017 be noted.
4. The Executive Group monitor the implementation of actions as required.

6.0.2-PRSC2 Inspectorate Services Program Review Outcome

It is recommended to Council that:

1. The information be received.
2. The Healthy Environs Report – Program Review Inspectorate Services (as set out in Attachment 1, Item No. PRSC2, Program Review Sub Committee, 14/08/2017) be received and noted.
3. That the recommendations 6 and 9 and related Management responses as contained in Attachment 3 (Item No. PRSC2, Program Review Sub Committee, 14/08/2017) Inspectorate Services Program Review Recommendations be endorsed, and the Executive Group monitor the implementation of the actions, as required.
4. That the balance of the recommendations and Management responses as contained in Attachment 3 (Item No. PRSC2, Program Review Sub Committee, 14/08/2017) Inspectorate Services Program Review Recommendations be noted and the Executive Group monitor the implementation of the actions, as required.

Finance

6.1.1 2016-2017 Carried Forward Funds

It is recommended to Council that:

1. The information be received.
2. The 2017/18 budget be adjusted with \$16,790,600 funds carried forward to be applied as detailed in Schedule of Funds Carried Forward from 2016/17 to 2017/18 (Item No. 6.1.1, Budget and Finance Committee, 21/8/2017, Attachment 1).

7 Sport, Recreation and Grants Committee Meeting

Chairman - Cr L Caruso

Consideration of the minutes of the Sport, Recreation and Grants Committee Meeting - 14 August 2017 and adoption of recommendations in relation to item numbers:

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

It is recommended to Council that:

1. The information be received.

Community Grants

7.2.1 Review of Youth Sponsorship Program Application and Guidelines

It is recommended to Council that:

1. The Youth Sponsorship Guidelines be updated to include a category for school organised sporting competitions and other changes as set out in Attachment 1 to this report (Item No. 7.2.1, Sport Recreation and Grants Committee, 14/08/2017) be endorsed.
2. An optional section be included on the acquittal form to allow for provision of details of results achieved as part of participation in the supported event.

7.2.2 Youth Sponsorship - July Applications

It is recommended to Council that:

1. The information be received.
2. The application noted in paragraph 3.3, Item No. 7.2.2, Sport Recreation and Grants Committee, 14/08/2017 for at a value of \$250 to represent South Australia at the SAPSASA National Cross Country Championships to be held in August be approved.
1. The information be received.
2. Following advice from the Football Federation SA in relation to their approved Minor Capital Works Grant, which was originally endorsed under their delegation by the Sports, Recreation and Grants Committee at its meeting 09/05/2016, that they do not wish to proceed with the planned surface improvement works between pitches, this approved grant be cancelled and removed from the Minor Capital Works Grant Program with funds to be reallocated back into this program.

7.2.3 Minor Capital Works Grants - Status Report

It is recommended to Council that:

1. The information be received.
 2. The application noted in paragraph 3.3, Item No. 7.2.2, Sport Recreation and Grants Committee, 14/08/2017 for at a value of \$250 to represent South Australia at the SAPSASA National Cross Country Championships to be held in August be approved.
1. The information be received.
 2. Following advice from the Football Federation SA in relation to their approved Minor Capital Works Grant, which was originally endorsed under their delegation by the Sports, Recreation and Grants Committee at its meeting 09/05/2016, that they do not wish to proceed with the planned surface improvement works between pitches, this approved grant be cancelled and removed from the Minor Capital Works Grant Program with funds to be reallocated back into this program.

7.2.4 Community Grants Program Applications for August 2017

It is recommended to Council that:

1. The information be received and noted.

7.2.5 13/2017: Mawson Lakes Soccer Club Inc. - Community Grants Program Application

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2017 round of Community Grants as follows:
 - a. Grant No. 13/2017: Mawson Lakes Soccer Club Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of uniforms for ongoing use as outlined in the Community Grant Application and additional information.

7.2.6 14/2017: Community Thrifty Food - Community Grants Program Application

It is recommended to Council that:

1. The information be received and noted.

7.2.7 16/2017: Salisbury Business Association Inc. - Community Grants Program Application

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2017 round of Community Grants as follows:
 - a. Grant No. 16/2017: Salisbury Business Association Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of entertainment, marquees, umbrella's, trestle tables and mail-out marketing for the Aussie Era Salisbury Car Show as outlined in the Community Grant Application.

7.2.8 17/2017: Ingle Farm Little Athletics Centre Inc. - Community Grants Program Application

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2017 round of Community Grants as follows:
 - a. Grant No. 17/2017: Ingle Farm Little Athletics Centre Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of an upright freezer, digital thermometer and uniforms for ongoing use as outlined in the Community Grant Application.

8 CEO Review Committee Meeting

Chairman - Mayor G Aldridge

Consideration of the minutes of the CEO Review Committee Meeting - 15 August 2017 and adoption of recommendations in relation to item numbers:

Reports

8.1.1 CEO Performance Evaluation - Proposed Personal Evaluation System for 2017/2018

It is recommended to Council that:

1. Information be received.
2. The Personal Evaluation System to apply to the CEO for the 2017/2018 review period, comprising CEO Key Organisational Performance Indicators (attached) be endorsed.
3. The Performance Appraisal Survey be resubmitted at the next meeting incorporating comments provided and the realignment of Executive Behaviours linked to the Key Result Areas.

GENERAL BUSINESS

OTHER BUSINESS

MAYOR'S DIARY

MD1 Mayor's Diary 81

REPORTS FROM COUNCIL REPRESENTATIVES

CONFIDENTIAL ITEMS**C1 Code of Conduct Complaint - 02/2017**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of this matter to the public at this time will enable Council to make a decision in relation to the course of action to be taken in response to the complaint, without prejudicing the consideration of the complaint.*

*On that basis the public's interest is best served by not disclosing the **Code of Conduct Complaint - 02/2017** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

C2 Minutes of the Confidential Program Review Sub Committee meeting held on Monday 14 August 2017

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(a) and (b)(i) and (b)(ii) and (d)(i) and (d)(ii) and (k) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and
 - information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and
 - tenders for the supply of goods, the provision of services or the carrying out of works.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non disclosure of this matter in advance of a decision as to which courses of action Council would prefer to take would enable information that may have implications for resourcing/service levels to be considered in detail and will protect Council's commercial position and third party commercial information.

On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Program Review Sub Committee meeting held on Monday 14 August 2017** item and discussion at this point in time.
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

3.8.1 **Appointment of Independent Member - Audit Committee** **Appointment of Chairman - Audit Committee**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non disclosure will protect personal information of applicants for the position of independent member of the Audit Committee*

*On that basis the public's interest is best served by not disclosing the **Appointment of Independent Member - Audit Committee** **Appointment of Chairman - Audit Committee** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

24 JULY 2017

MEMBERS PRESENT

Mayor G Aldridge
Cr D Proleta (Deputy Mayor)
Cr D Balaza
Cr S Bedford
Cr B Brug
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr E Gill
Cr D Pilkington
Cr S Reardon
Cr G Reynolds
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Ms T Norman
Manager Communications and Customer Relations, Mr M Bennington
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:33 pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.
The Chief Executive Officer read the Opening Prayer.
The Mayor read the Kurna Acknowledgement.

APOLOGIES

There were no apologies..

LEAVE OF ABSENCE

Nil

PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

Formal Statement to Council - Australia Day Celebrations

Cr E Gill advised that an announcement had been made by Salisbury Rotary regarding their decision to not proceed with the 2018 Australia Day Celebrations due to difficulties around sponsorship and fundraising.

DEPUTATIONS

DEP1 Deputation in relation to issues in Parafield Gardens

Mr Herschell Thompson addressed Council in relation to issues in Parafield Gardens.

PRESENTATION OF MINUTES

Moved Cr D Pilkington
Seconded Cr R Cook

The Minutes of the Council Meeting held on 26 June 2017, be taken and read as confirmed.

**CARRIED
1889/2017**

Moved Cr D Pilkington
Seconded Cr R Zahra

The Minutes of the Confidential Council Meeting held on 26 June 2017, be taken and read as confirmed.

**CARRIED
1890/2017**

QUESTIONS ON NOTICE

No Questions on Notice were received.

QUESTIONS WITHOUT NOTICE

QWON1 Parafield Airport – Emergency Services Facility

Cr E Gill asked a question in relation to whether a response has been submitted to the preliminary draft for an Emergency Services Facility to be built at Parafield Airport.

The General Manager City Development answered the question.

QWON2 Parafield Airport – Preliminary Draft Master Plan

Cr E Gill asked a question in relation to whether a response will be submitted to the Parafield Airport preliminary draft master plan which is open for consultation until 18 October 2017.

The General Manager City Development answered the question.

NOTICES OF MOTION

NOM1 Variation to Council Decision 1783/2017: St Kilda Master Plan - Stage 2

Cr R Cook declared a perceived conflict of interest on the basis of owning a business in St Kilda. Cr R Cook left the meeting at 06:56 pm.

Cr D Balaza declared a material conflict of interest on the basis of his employment. Cr D Balaza left the meeting at 06:56 pm.

Moved Cr R Zahra

Seconded Cr S White

1. That Council resolution 1783/2017: St Kilda Master Plan – Stage 2, as follows:
 1. *This report is received and noted.*
 2. *The draft St Kilda Stage 2 – Marine Recreation Precinct and Mangroves master plan priorities 1 and 2 provided in Attachment 1 to this report (Item No. 2.6.2, Works and Services Committee, 15/05/2017) be endorsed.*
 3. *That NIB TRN 23902 St Kilda Master Plan – Stage 2 Implementation be updated to reflect the revised spending detailed in Section 3.3 of Item 2.9.1 Works & Services Committee, 15 May 2017.*

4. *That respondents to the community engagement process on the Stage 2 Master Plan be advised of the outcomes, including via Council's website.*
5. *Residents and stakeholders continue to be engaged in relation to the elements in the detailed design phase of the master plan implementation.*

be varied to read (with changes highlighted in yellow):

1. This report is received and noted.
2. The draft St Kilda Stage 2 – Marine Recreation Precinct and Mangroves Master Plan **be endorsed, with staff authorised to action** priorities 1 and 2 provided in Attachment 1 to this report (Item No. 2.6.2, Works and Services Committee, 15/05/2017).
3. **That authorisation to progress with priorities 3 to 8 inclusive provided in the St Kilda Stage 2 – Marine Recreation Precinct and Mangroves Master Plan be subject of consideration of further reports to Council.**
4. That NIB TRN 23902 St Kilda Master Plan – Stage 2 Implementation be updated to reflect the revised spending detailed in Section 3.3 of Item 2.9.1 Works & Services Committee, 15 May 2017.
5. That respondents to the community engagement process on the Stage 2 Master Plan be advised of the outcomes, including via Council's website.
6. Residents and stakeholders continue to be engaged in relation to the elements in the detailed design phase of the master plan implementation.

**CARRIED
1891/2017**

Cr R Cook returned to the meeting at 07:00 pm.

Cr D Balaza returned to the meeting at 07:00 pm.

NOM2 White Ribbon Australia - consideration of Workplace Accreditation

Cr G Reynolds left the meeting at 07:12 pm.

Cr C Buchanan left the meeting at 07:15 pm.

Cr G Reynolds returned to the meeting at 07:15 pm.

Cr C Buchanan returned to the meeting at 07:17 pm.

Cr S Bedford left the meeting at 07:22 pm.

Cr S Bedford returned to the meeting at 07:24 pm.

Cr D Pilkington moved a FORMAL MOTION that the MOTION be PUT

Seconded Cr D Proleta

**CARRIED
1892/2017**

Moved Cr B Brug

Seconded Cr C Buchanan

1. That staff investigate the requirements for participation in the White Ribbon Australia Workplace Accreditation program and undertake a cost benefit analysis for becoming accredited.

With leave of the meeting and consent of the seconder Cr B Brug VARIED the MOTION as follows:

1. That staff investigate the requirements for participation in the White Ribbon Australia Workplace Accreditation program and undertake an analysis for becoming accredited.
2. A further report be prepared to identify other bodies (for example Beyond Blue) that Council could become accredited in.

**CARRIED
1893/2017**

NOM3 Christmas Carols Event - Mawson Lakes December 2017

Cr B Brug sought leave of the meeting to speak for a second time and leave was granted.

Cr D Pilkington moved a FORMAL MOTION that the MOTION be PUT

**CARRIED
1894/2017**

*A **DIVISION** on the FORMAL MOTION was requested by Cr S Bedford and the following members responded to the Mayor's call as having voted in favour of the **FORMAL MOTION**:*

Crs D Proleta, C Buchanan, G Caruso, L Caruso, R Cook, E Gill, D Pilkington and R Zahra

*The following members responded to the Mayor's call as having voted against the **FORMAL MOTION**:*

Crs D Balaza, S Bedford, B Brug, D Bryant, S Reardon, G Reynolds, S White and J Woodman

The FORMAL MOTION was TIED

The Mayor exercised her CASTING VOTE and the FORMAL MOTION was declared LOST

Moved Cr D Bryant

Seconded Cr B Brug

1. That staff report back with information on costs associated with Council holding a Christmas Carols event at Mawson Lakes in 2017, including exploration of sponsorship opportunities and involvement of appropriate media/radio personalities (including the State Government) to support the event.
2. The report be brought back to Council next month for the August Council meeting so that it can be considered due to time restraints.

Cr D Bryant sought leave of the meeting to vary the motion and leave was granted.

1. That staff report back with information on costs associated with Council holding a Christmas Carols event at Mawson Lakes in 2017, including exploration of sponsorship opportunities and involvement of appropriate media/radio personalities (including the State Government) to support the event.
2. The report be brought back to Council next month for the August Council meeting so that it can be considered due to time restraints.
3. A further report be prepared to investigate Council sponsorship of annual Carols events within the City of Salisbury from 2018 onwards.

The seconder did not agree to the variation to the motion.

LOST

A **DIVISION** was requested by Cr D Bryant and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:

Crs D Balaza, B Brug, D Bryant, R Cook, S Reardon, G Reynolds and S White

The following members responded to the Mayor's call as having voted against the **MOTION**:

Crs D Proleta, S Bedford, C Buchanan, G Caruso, L Caruso, E Gill, D Pilkington, J Woodman and R Zahra

The Mayor declared the **MOTION** was **LOST**

Cr J Woodman left the meeting at 08:04 pm.

NOM4 Letter of support - new location for State Food Park

Cr G Caruso declared a perceived conflict of interest on the basis of his employment. Cr G Caruso managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr J Woodman returned to the meeting at 08:05 pm.

Cr D Bryant left the meeting at 08:06 pm.

Cr D Bryant returned to the meeting at 08:09 pm.

Moved Cr C Buchanan

Seconded Cr S White

1. That the CEO write to the Premier expressing Council's support for the new location for the State Food Park at Edinburgh Park and welcoming the opportunity to work as a partner in attracting long term sustainable employment for locals.

With leave of the meeting and consent of the seconder Cr C Buchanan **VARIED** the **MOTION** as follows:

1. That the CEO write to the Premier expressing Council's support for the new location for the State Food Park at Edinburgh Park and welcoming the opportunity to work as a partner in attracting long term sustainable employment for locals.
2. The CEO write to the relevant Minister, CEO for PIRSA and Renewal SA seeking a commitment to work with the City of Salisbury to improve employment outcomes for young people and local residents associated with the Food Park.

CARRIED
1895/2017

The majority of members present voted IN FAVOUR of the MOTION.

Cr G Caruso voted IN FAVOUR of the MOTION.

NOM5 Additional on-street parking: Pine Lakes Residential Estate, Parafield Gardens

Cr R Cook left the meeting at 08:16 pm.

Cr S White left the meeting at 08:16 pm.

Cr S White returned to the meeting at 08:17 pm.

Cr R Cook returned to the meeting at 08:19 pm.

Cr C Buchanan left the meeting at 08:25 pm.

Cr C Buchanan returned to the meeting at 08:26 pm.

Cr D Balaza sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr B Brug

Seconded Cr L Caruso

1. That a review of local roads network within the Pine Lakes Residential Estate at Parafield Gardens be undertaken for the purpose of determining what opportunities are available to provide some form of additional on-street parking where possible.

LOST

*A **DIVISION** was requested by Cr B Brug and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Proleta, D Balaza, S Bedford, B Brug, D Bryant, C Buchanan and J Woodman

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs G Caruso, L Caruso, R Cook, E Gill, D Pilkington, S Reardon, G Reynolds, S White and R Zahra

*The Mayor declared the **MOTION** was **LOST***

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8:39 pm.

The meeting reconvened at 8:48 pm.

NOM6 Change to Audio Recording management for Committee/Council meetings

Moved Cr C Buchanan
Seconded Cr B Brug

1. That staff report back on:
 - a. changes required to the Code of Practice for Meeting Procedures to incorporate a requirement to retain audio recordings of all committee and council meetings for the term of council to ensure best practice with state records requirements, transparency, accountability and good governance.
 - b. requirements and costs for installation of equipment to facilitate audio recording of all standing committee meetings.

With leave of the meeting and consent of the seconder Cr C Buchanan
VARIED the MOTION as follows:

1. That staff report back on:
 - a. changes required to the Code of Practice for Meeting Procedures to incorporate a requirement to retain audio recordings of all committee and council meetings for the term of council to ensure best practice with state records requirements, transparency, accountability and good governance.
 - b. requirements and costs for installation of equipment to facilitate audio recording of all standing committee meetings.
 - c. Staff also report on the costs associated with implementation of live streaming for Council meetings.

**CARRIED
1896/2017**

NOM7 Mawson Lakes - options to improve water quality

With leave of the meeting Cr B Brug WITHDREW his MOTION.

NOM8 CEO Review Committee - review of composition and delegated authority

Cr B Brug left the meeting at 09:21 pm.

Cr B Brug returned to the meeting at 09:23 pm.

Moved Cr S Bedford

Seconded Cr B Brug

1. That staff provide a report to council outlining potential options to expand the membership of the CEO Review Committee and consider removing the committees delegated authority with the view to increasing elected member engagement in the CEO review process and ensuring that decision making within the committee is open, transparent and meets community expectations.

**CARRIED
1897/2017**

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Minutes of the Policy and Planning Committee Meeting held on 17 July 2017 were considered by Council.

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr D Pilkington

Seconded Cr G Caruso

1. The information be received.

**CARRIED
1898/2017**

1.0.2 Minutes of the Tourism and Visitor Sub Committee meeting held on Tuesday 11 July 2017

Cr D Balaza declared a material conflict of interest on the basis of being a member of the Board of the Salisbury Business Association. Cr D Balaza left the meeting at 09:32 pm.

1.0.2-TVSC1 Appointment of Deputy Chairman - Tourism and Visitor Sub Committee

Moved Cr D Pilkington

Seconded Cr S Reardon

1. David Stockbridge be appointed as Deputy Chairman of the Tourism and Visitor Sub Committee for the remainder of the current Council term, commencing 01/08/2017.

**CARRIED
1899/2017**

1.0.2-TVSC2 Recreational Vehicle Sites in the City of Salisbury

Moved Cr D Pilkington

Seconded Cr S Reardon

1. That Pioneer Park is endorsed for further investigation as a location for a Recreational Vehicle (RV) site in proximity to the Salisbury City Centre.
2. That investigations be undertaken to identify the cost of installing and maintaining signage and infrastructure to comply with the requirements of the RV Friendly Destination program, a more robust understanding of the impact on the St Kilda facility and commercial operators, and ongoing management and maintenance requirements, compared with the benefits of and demand for such a facility in Salisbury City Centre.
3. That a further report be brought back to Council detailing the outcome of those further investigations.

**CARRIED
1900/2017**

**1.0.2-TVSC3 Tourism and Visitor Website and Marketing
Materials Update**

Moved Cr D Pilkington
Seconded Cr S Reardon

1. That the information be received.

**CARRIED
1901/2017**

Cr D Balaza returned to the meeting at 09:33 pm.

Community Development

1.1.1 Response to Consultation about the SA Disability Inclusion Bill 2017

Moved Cr D Pilkington
Seconded Cr R Cook

1. That the information be noted.

**CARRIED
1902/2017**

1.1.2 Mobarra Educational Exchange Program and Mobarra Delegation 2017

Moved Cr D Pilkington
Seconded Cr R Cook

1. The information is received and noted.
2. Note that a farewell Ceremony for the students will be held Wednesday 9th August 2017 at 6pm in the John Harvey Gallery.

**CARRIED
1903/2017**

1.1.3 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 4 July 2017

1.1.3-SIPSC1 Visit to Linyi

Moved Cr D Pilkington
Seconded Cr R Cook

1. That the invitation from the City of Linyi to visit the China (Linyi) International Trade and Logistics Fair in September 2017 be declined and a letter of response is sent from the Mayor.
2. That Council aim to lead a delegation to Linyi in 2018-19 subject to:
 - the progression of current discussions with the China Council for Promotion of International Trade regarding the development of a platform for local firms to enter China through the IMC Bonded Area
 - establishing the level of business take-up of Council's international trade program; and
 - identification of the opportunities for an expanded civic relationship to support the current economic development focus of the Salisbury/Linyi Friendship City Agreement.

**CARRIED
1904/2017**

Economic Development

1.2.1 2017 South Australian State Budget

Moved Cr D Pilkington
Seconded Cr J Woodman

1. That the information be received.

**CARRIED
1905/2017**

Urban Development

1.3.1 Parliamentary Inquiry Submission - Regulation of Parking and Traffic Movement in South Australia

Moved Cr D Pilkington
Seconded Cr B Brug

1. The report be received.
2. The submission to the Inquiry into the Regulation of Parking and Traffic Movement in South Australia, as set out in Attachment 1 (Item No. 1.3.1, Policy and Planning Committee 17/07/2017) be endorsed and finalisation of the letter be delegated to General Manager, City Development for submission by 21 July 2017, noting the submission date is prior to consideration of the matter by Council.

**CARRIED
1906/2017**

1.3.2 Planning Reform, draft Residential Design Guidelines and 30-Year Plan for Greater Adelaide - 2017 Update

Moved Cr J Woodman
Seconded Cr G Caruso

1. The report be received.
2. The submission letter to the Government Architect in response to the draft Residential Design Guidelines Volume 1 (attachment 2) to this report (Item No. 1.3.2, Policy and Planning Committee, 17/07/2017) be endorsed and finalisation of the letter be delegated to General Manager City Development for submission by the 25 July 2017.

**CARRIED
1907/2017**

Corporate Plans

1.7.1 Salisbury City Centre Renewal - Communications and Marketing Strategy and Brand

Moved Cr D Pilkington
Seconded Cr R Zahra

1. That the information be received.
2. That a workshop be conducted with Elected Members to discuss further tagline options for the City Centre renewal project.

**CARRIED
1908/2017**

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

1.10.1 Salisbury Community Hub - Section 48 Prudential Report

1.10.2(a) Salisbury Community Hub - Concept Design Report

1.10.2(b) Salisbury Community Hub - Concept Design Report

2 Works and Services Committee Meeting

Minutes of the Works and Services Committee Meeting held on 17 July 2017 were considered by Council.

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr S Reardon
Seconded Cr C Buchanan

1. The information be received.

**CARRIED
1909/2017**

Property

2.5.1 Salisbury Bowling Club - Licence Agreement

Moved Cr G Caruso
Seconded Cr S Reardon

1. A licence agreement be prepared in relation to Allotment 2 Deposited Plan 114592 for the Salisbury Bowling Club to occupy this land for a peppercorn rental and the Manager Property and Buildings be authorised to prepare the required documentation.
2. The Chief Executive Officer be authorised to execute the licence over Allotment 2 Deposited Plan 114592 to the Salisbury Bowling Club.

**CARRIED
1910/2017**

Public Works

2.6.1 Capital Progress Report - June 2017

Moved Cr B Brug
Seconded Cr R Zahra

1. Include Pine Lakes Centre, Parafield Gardens, within the 2017/18 Building Renewal Program.
2. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No. 2.6.1, Works and Services Committee, 17/07/2017) be endorsed as program inclusions within the Council Funded Footpath and Kerb Ramp Construction / Upgrade Programs.

**CARRIED
1911/2017**

2.6.2 Construction of New Public Road - Mallee Road, Paralowie

Moved Cr D Proleta
Seconded Cr S Reardon

1. The report be received and noted.
2. That a budget of \$69,190 excluding GST for the construction of Mallee Road, Paralowie as a public road connection be endorsed with funding to be approved as a non-discretionary budget review item at the First Quarter Budget Review 2017/18, with staff authorised to progress this project from the date of resolution.

**CARRIED
1912/2017**

Other Business

W&S-OB1 Recognition of Service – Mr J Hutton

Moved Cr G Caruso
Seconded Cr L Caruso

1. That Council acknowledge 30 years of service from Mr John Hutton and his contribution in relation to infrastructure projects and project delivery for the community.

**CARRIED
1913/2017**

3 Resources and Governance Committee Meeting

Minutes of the Resources and Governance Committee Meeting held on 17 July 2017 were considered by Council.

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Cr D Proleta
Seconded Cr R Zahra

1. The information be received.

**CARRIED
1914/2017**

Corporate Governance

3.6.1 Review of Footpath Policy

Moved Cr D Pilkington
Seconded Cr R Zahra

1. The information be received.
2. The Footpath Policy as set out in Attachment 1 to this report (Resources and Governance 3.6.1, 17/07/2017) be endorsed.

**CARRIED
1915/2017**

3.6.2 Review of the Code of Practice - Access to Meetings and Documents

Moved Cr J Woodman
Seconded Cr S Reardon

1. The information be received.
2. The Draft Code of Practice – Access to Meetings and Associated Documents (as set out in Attachment 2, Resources and Governance Committee, Item No. 3.6.2, 17/07/2017) be approved for public consultation in accordance with Section 95(2) of the *Local Government Act 1999*.

**CARRIED
1916/2017**

3.6.3 Audit Committee Terms of Reference - proposal to change membership appointment term and requirement to appoint an Independent Member to the position of Chairman

Moved Cr R Zahra
 Seconded Cr D Pilkington

1. The proposed changes to the Membership section of the Audit Committee Terms of Reference, which provide for:
 - the appointment of independent members of the audit committee for a four year term, concluding two years after a general election;
 - the appointment of the Chairman to be made by the Council for a term determined by the Council;
 - the appointment of the Deputy Chairman to be made by Council for a term determined by the Council following a recommendation from the Audit Committee made at the April Committee meeting in the year following a General Election, or as required;
 - removal of the requirement that the Chairman of the Audit Committee be appointed from the independent members.

be endorsed.

**CARRIED
 1917/2017**

4 Audit Committee Meeting

Minutes of the Audit Committee Meeting held on 11 July 2017 were considered by Council.

Administration

4.0.1 Future Reports for the Audit Committee of Council

Moved Cr G Caruso
 Seconded Cr R Cook

1. The information be received.

**CARRIED
 1918/2017**

Reports

4.2.1 Bentleys' Interim Report on Audit Findings

Moved Cr G Caruso
Seconded Cr R Cook

1. The information be received.

**CARRIED
1919/2017**

4.2.2 Annual Report 2016/17 - Internal Controls Framework and Audit Committee sections

Moved Cr G Reynolds
Seconded Cr L Caruso

1. The information be received.
2. The draft text for the annual report regarding the operations and membership of the Audit Committee of Council and the Financial Internal Controls Framework, as set out in Attachment 1 to this report (Item No. 4.2.2, Audit Committee 11/07/2017), subject to the inclusion of reference of completion of the annual self-assessment process, be forwarded to the Communications and Customer Relations Division for inclusion in the draft annual report.

**CARRIED
1920/2017**

4.2.3 Internal Audit Plan

Moved Cr S Reardon
 Seconded Cr R Zahra

1. The information be received.

**CARRIED
 1921/2017**

4.2.4 Update on the Risk Management and Internal Controls Activities for the 2016/17 and 2017/18 financial years and outstanding Internal Audit actions.

Moved Cr L Caruso
 Seconded Cr R Cook

1. The information be received.
2. The schedule of Risk Management and Internal Controls Activities 2017-18, as set out in Attachment 2 to this report (Item No. 4.2.4, Audit Committee 11/07/2017), be endorsed.

**CARRIED
 1922/2017**

5 Development Assessment Panel Meeting

A meeting of the Development Assessment Panel took place on 27 June 2017. The minutes were distributed to all members for information.**6 Budget and Finance Committee Meeting**

Minutes of the Budget and Finance Committee Meeting held on 17 July 2017 were considered by Council.

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr D Pilkington
 Seconded Cr R Cook

1. The information be received.

**CARRIED
 1923/2017**

6.0.2 Minutes of the Program Review Sub Committee meeting held on Monday 10 July 2017

6.0.2-PRSC1 Program Review Findings Financial Services Division

Moved Cr J Woodman
Seconded Cr D Pilkington

1. That recommendations from the Financial Services Division Compliance Audit, Benchmarking Study and Customer Survey be noted and the implementation be monitored by the Chief Executive Officer and the General Manager Business Excellence.

**CARRIED
1924/2017**

Finance

6.1.1 Council Finance Report - June 2017

Moved Cr R Zahra
Seconded Cr S Reardon

1. The information be received.

**CARRIED
1925/2017**

6.1.2 Treasury Report for Year Ended 30 June 2017

Moved Cr R Zahra
Seconded Cr S Reardon

1. Information be received.

**CARRIED
1926/2017**

6.1.3 Certification of the 2017 Annual Financial Statements

Cr G Reynolds left the meeting at 09:59 pm.

Moved Cr J Woodman
Seconded Cr R Zahra

1. The information be received.
2. The Mayor and the Chief Executive Officer be authorised by Council to sign the Council Certificate certifying the Annual Financial Statements for the financial year ended 30 June 2017, following the Audit Committee's review of these Statements on 10 October 2017.

**CARRIED
1927/2017**

6.1.4 Affordable Housing Developments

Moved Cr J Woodman
Seconded Cr S Reardon

1. The information be received.

**CARRIED
1928/2017**

6.1.5 NAWMA - Purchase of Materials and Recycling Facility Site

Cr D Balaza declared a material conflict of interest on the basis of being a member of the Board of NAWMA. Cr D Balaza left the meeting at 9:59 pm.

Cr E Gill declared a material conflict of interest on the basis of being a deputy member of the Board of NAWMA. Cr E Gill left the meeting at 10:00 pm.

Cr J Woodman declared a material conflict of interest on the basis of being a member of the Board of NAWMA. Cr J Woodman left the meeting at 10:00 pm.

Cr B Brug left the meeting at 10:02 pm.

Moved Cr S Reardon

Seconded Cr R Cook

1. The information be received.
2. The Northern Adelaide Waste Management Authority Prudential Management Report-June 2017 be noted.
3. The Northern Adelaide Waste Management Authority Board request for approval to borrow up to \$4.150 million from the Local Government Finance Authority to fund the purchase of property at 71-75 Woomera Avenue, Edinburgh Parks be endorsed.

**CARRIED
1929/2017**

Cr E Gill returned to the meeting at 10:02 pm.

Cr J Woodman returned to the meeting at 10:02 pm.

Cr D Balaza returned to the meeting at 10:02 pm.

Cr G Reynolds returned to the meeting at 10:03 pm.

Business Units

6.7.1 Penfield Golf Club : Water Pricing - Further Report

Cr L Caruso declared an actual conflict of interest on the basis of owning a Par 3 Golf Course. Cr L Caruso left the meeting at 10:03 pm.

Moved Cr G Caruso
Seconded Cr D Pilkington

1. The report be received and noted.
2. A transition plan, returning the Penfield Sporting Association (PSA) member clubs back to Council's 'Community Based Not for Profit Organisation' discounted water price, as detailed in section 4.3 of this report (Item No. 6.7.1, Budget and Finance Committee, 17/07/2017) be approved.
3. The Water Supply Agreements (WSA) with each Penfield Sporting Association (PSA) member club be amended to include the following price concessions:
 - a. 50c/kl for the period 1 March 2017 to 30 June 2018,
 - b. 40c/kl for the period 1 July 2018 to 30 June 2019,
 - c. 30c/kl for the period 1 July 2019 to 30 June 2020 and
 - d. 15c/kl for the period 1 July 2020 to 30 June 2021.
 - e. 0c/kl for the period 1 July 2021 onwards.
4. From 1 July 2021 the PSA clubs will continue to be charged at the Council endorsed 'Community Based Not for Profit Organisation' price, while they are able to demonstrate ongoing compliance with the Not-for Profit criteria.
5. The Manager Salisbury Water write to the Penfield Sporting Association member clubs advising of Council's decision.

**CARRIED
1930/2017**

Cr B Brug returned to the meeting at 10:03 pm.

Cr L Caruso returned to the meeting at 10:03 pm.

Other Business

B&F-OB1 Vote of Thanks – Mr B King, CEO, NAWMA

Moved Cr J Woodman
Seconded Cr S White

1. That a vote of thanks to Mr Brian King, CEO, NAWMA, be noted.

**CARRIED
1931/2017**

7 Sport, Recreation and Grants Committee Meeting

Minutes of the Sport, Recreation and Grants Committee Meeting held on 10 July 2017 were considered by Council.

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr L Caruso
Seconded Cr J Woodman

1. The information be received.

**CARRIED
1932/2017**

Community Grants

7.2.1 Youth Sponsorship - June Applications

Moved Cr J Woodman
Seconded Cr R Zahra

3. The information be received.
4. Staff report back on clarifying the eligibility criteria for participants to be able to apply for funding to support attendance at national school sporting events.

**CARRIED
1933/2017**

7.2.2 Review of Youth Sponsorship Funding and Allocation Cap and Youth Sponsorship Policy

Moved Cr L Caruso
Seconded Cr J Woodman

1. That the changes to the Youth Sponsorship Policy and associated Guidelines endorsed by Council at its April 2017 meeting be monitored for a period of 12 months and a report be brought back for consideration at the end of this review period.

**CARRIED
1934/2017**

7.2.3 Community Grants Program Applications for July 2017

Moved Cr R Zahra
Seconded Cr L Caruso

1. The information be received and noted.

**CARRIED
1935/2017**

**7.2.4 01/2017: Saint Mary Choir [Salisbury Catholic Church] -
Community Grants Program Application**

Moved Cr L Caruso
Seconded Cr J Woodman

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the July 2017 round of Community Grants as follows:
 - a. Grant No. 01/2017: Saint Mary Choir [Salisbury Catholic Church] be awarded the amount of **\$2,000.00** to assist with the purchase of a PA system and uniforms for ongoing use as outlined in the Community Grant Application.

**CARRIED
1936/2017**

**7.2.5 08/2017: World Budo Kan Association Inc. - Community
Grants Program Application**

Moved Cr R Zahra
Seconded Cr R Cook

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the July 2017 round of Community Grants as follows:
 - a. Grant No. 08/2017: World Budo Kan Association Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of safety roll out mats for ongoing use as outlined in the Community Grant Application.

**CARRIED
1937/2017**

7.2.6 09/2017: Filipino Ethnic School of SA (Salisbury) Inc. - Community Grants Program Application

Moved Cr J Woodman
Seconded Cr R Zahra

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the July 2017 round of Community Grants as follows:
 - a. Grant No. 09/2017: Filipino Ethnic School of SA (Salisbury) Inc. be awarded the amount of **\$1,990.00** to assist with the purchase of cultural dance and performance gowns for ongoing use as outlined in the Community Grant Application.

**CARRIED
1938/2017**

7.2.7 11/2017: The Western Connection Equestrian Club - Community Grants Program Application

Moved Cr R Zahra
Seconded Cr S Reardon

1. The information be received and noted.

**CARRIED
1939/2017**

8 CEO Review Committee Meeting

Minutes of the CEO Review Committee Meeting held on 11 July 2017 were considered by Council.

Reports

8.1.1 Annual Review of CEO Total Remuneration 2016/2017

Moved Cr L Caruso
Seconded Cr G Reynolds

1. In accordance with Clause 13 of the Employment Agreement and the delegation of authority granted by Council to the CEO Review Committee, it be noted that an amendment to the CEO Total Remuneration is approved, with that amendment being 2.1% (reference Hender Report: March 2017, All Group CPI) to apply from the 2017 anniversary of the CEO Commencement Date (effective 9 May 2017).

**CARRIED
1940/2017**

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

8.2.1 CEO Personal Evaluation System 2016/2017

GENERAL BUSINESS

GB1 Petition Objecting to Junction Australia Occupying Premises in Para Hills

Cr D Bryant left the meeting at 10:06 pm.

Moved Cr S Reardon

Seconded Cr R Cook

1. Council staff facilitate communication between the residents and Junction Australia to address the concerns that have been raised.

**CARRIED
1941/2017**

OTHER BUSINESS

OB1 Dog Parks for Small Dogs

Cr D Bryant returned to the meeting at 10:08 pm.

Moved Cr B Brug

Seconded Cr S Reardon

1. That staff report back with opportunities to establish dog parks specifically for small dogs throughout the City, preferably adjacent to existing dog parks, to enable consideration of a program of works as part of the 2018/19 budget if supported by Council.

**CARRIED
1942/2017**

OB2 Cars for Sale Parking on Salisbury Highway

Moved Cr E Gill

Seconded Cr G Caruso

1. That Council bring back a report on what can be done to prevent cars for sale parking along Salisbury Highway.

**CARRIED
1943/2017**

OB3 2018 Australia Day Celebration

Cr E Gill declared a material conflict of interest on the basis of being a member of Rotary. Cr E Gill left the meeting at 10:20 pm.

Cr J Woodman declared a material conflict of interest on the basis of being an Honorary Member of Salisbury Rotary. Cr J Woodman left the meeting at 10:20 pm.

Cr R Zahra left the meeting at 10:22 pm.

Cr R Zahra returned to the meeting at 10:27 pm.

Cr S Bedford left the meeting at 10:32 pm.

Cr S Bedford returned to the meeting at 10:34 pm.

Moved Cr C Buchanan

Seconded Cr D Balaza

1. That Council reinforces its intent to be a sponsor and commitment to work in partnership with Salisbury Rotary for the 2018 Australia Day Celebration.
2. That the CEO and Mayor meet with Rotary representatives as soon as possible to reinforce City of Salisbury's commitment to working in partnership with them.

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION as follows:

1. That Council reinforces its intent to be a sponsor and commitment to work with Salisbury Rotary if possible for the 2018 Australia Day Celebration.
2. That the CEO and Mayor meet with Rotary representatives as soon as possible to reinforce City of Salisbury's commitment to working to deliver a 2018 Australia Day Celebration.

**CARRIED
1944/2017**

*A **DIVISION** was requested by Cr Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Proleta, D Balaza, S Bedford, B Brug, D Bryant, C Buchanan, L Caruso, S Reardon, G Reynolds and S White

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs G Caruso, R Cook, D Pilkington and R Zahra

*The Mayor declared the **MOTION** was **CARRIED***

Cr E Gill returned to the meeting at 10:51 pm.

Cr J Woodman returned to the meeting at 10:51 pm.

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr S White
 Seconded Cr C Buchanan

1. That this information be noted.

CARRIED
1945/2017

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 10:51 pm.

The meeting reconvened at 11.02 pm.

REPORTS FROM COUNCIL REPRESENTATIVES**Cr E Gill:**

29/6/2017	JYC Advisory meeting
30/6/2017	Visit to Kilburn Senior Citizens
1/7/2017	JP service at Len Beadell Library
1/7/2017	Rotary Changeover dinner
4/7/2017	Radio programme
6/7/2017	Traditional Basket making at JYC
8/7/2017	50th Wedding Anniversary for Rotary couple
12/7/2017	JP service at Nursing home
13/7/2017	Kaurna language lesson
14/7/2017	Meeting with elected members ALGWA
20/7/2017	ALGWA SA Branch board meeting
22/7/2017	Meeting with candidate for State Government

CONFIDENTIAL ITEMS
1.10.1 Salisbury Community Hub - Section 48 Prudential Report

Pursuant to resolution 1950 of 24/07/2017, item 1.10.1 is now public, effective 28/07/2017

Moved Cr D Pilkington

Seconded Cr G Caruso

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Report contains information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Section 48 Prudential Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance and Project Client Representative, Mr Nick Argyros, Turner Townsend Thinc, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1946/2017

The meeting moved into confidence at 11:02 pm.

The following resolution is an extract from the 24/07/2017 Confidential Council Meeting and has been inserted into this minutes document since it was originally published.

1.10.1 Salisbury Community Hub - Section 48 Prudential Report

*Moved Cr G Caruso
Seconded Cr R Cook*

1. *That Council, being satisfied that the prudential report prepared pursuant to Section 48 of the Local Government Act 1999 relating to the Salisbury Community Hub project has been prepared by persons qualified to address the prudential issues set out in Section 48 of the Act, endorses the prudential report review forming Attachment 1 (Item 1.10.1, Policy and Planning Committee 17/07/2017).*
2. *Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the report, attachment 1, presentation, discussion, recommendations and minutes for this item will remain confidential and not available for public inspection until the conditions of contract, relating to the execution of a binding agreement for the discharge, amendment, replacement of the Coles Encumbrance 9101507 over the Council land comprised in Certificates of Title Volume 5540 Folio 833 and Volume 5540 Folio 834 is satisfied.*
3. *Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.*

**CARRIED
1950/2017**

The meeting moved out of confidence at 11:04 pm.

1.10.2(a) Salisbury Community Hub - Concept Design Report

Pursuant to resolution 1951 of 24/07/2017, item 1.10.2(a) is now public, effective 28/07/2017

Moved Cr G Caruso

Seconded Cr D Pilkington

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Report contains information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Concept Design Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance and Project Client Representative, Mr Nick Argyros, Turner Townsend Thinc, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
1947/2017**

The meeting moved into confidence at 11:04 pm.

The meeting moved out of confidence at 11:04 pm.

The following resolution is an extract from the 24/07/2017 Confidential Council Meeting and has been inserted into this minutes document since it was originally published.

1.10.2(a) Salisbury Community Hub - Concept Design Report

Moved Cr G Caruso

Seconded Cr S White

- 1. That the report be received, and the current status of the Salisbury City Centre Community Hub project be noted.*
- 2. That the Salisbury Community Hub Concept Design Report – Hassell Studios July 2017 provided as Attachment 2 (Item No. 1.10. 2, Policy and Planning Committee 17/07/2017) be noted.*
- 3. The updated Project Critical Path Program and Decision Milestone forming Attachment 1 (Item No. 1.10.21.10.2, Policy and Planning Committee 17/07/17) and summarised in paragraph 9.4 of this report be endorsed.*
- 4. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the report, attachments, presentation, discussion, recommendations and minutes for this item will remain confidential and not available for public inspection until the conditions of contract, relating to the execution of a binding agreement for the discharge, amendment, replacement of the Coles Encumbrance 9101507 over the Council land comprised in Certificates of Title Volume 5540 Folio 833 and Volume 5540 Folio 834 is satisfied.*
- 5. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.*

CARRIED
1951/2017

1.10.2(b) Salisbury Community Hub - Concept Design Report

Pursuant to resolution 1952 of 24/07/2017, item 1.10.2(b) is now public, effective 28/07/2017

Moved Cr G Caruso

Seconded Cr R Cook

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Report contains information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of Council.*

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Concept Design Report** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance and Project Client Representative, Mr Nick Argyros, Turner Townsend Thinc, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1948/2017

The meeting moved into confidence at 11:04 pm.

The meeting moved out of confidence at 11:36 pm.

The following resolution is an extract from the 24/07/2017 Confidential Council Meeting and has been inserted into this minutes document since it was originally published.

1.10.2(b) Salisbury Community Hub - Concept Design Report: Design Option

Cr Reardon entered the meeting at 11:05 pm.

Moved Cr G Caruso

Seconded Cr J Woodman

1. *That the Salisbury Community Hub Design Concept Option B - Four Storey provided as Attachment 4 (Item No, 1.10.2, Policy and Planning Committee 17/07/2017) be endorsed to proceed to Design Development.*
2. *Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the report, attachments, presentation, discussion, recommendations and minutes for this item will remain confidential and not available for public inspection until the conditions of contract, relating to the execution of a binding agreement for the discharge, amendment, replacement of the Coles Encumbrance 9101507 over the Council land comprised in Certificates of Title Volume 5540 Folio 833 and Volume 5540 Folio 834 is satisfied.*
3. *Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.*

**CARRIED
1952/2017**

*A **DIVISION** was requested by Cr Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Bryant, G Caruso, L Caruso, R Cook, E Gill, D Pilkington, S Reardon, G Reynolds, S White and J Woodman

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs D Proleta, D Balaza, S Bedford, B Brug, C Buchanan and R Zahra

*The Mayor declared the **MOTION** was **CARRIED***

8.2.1 CEO Personal Evaluation System 2016/2017

Moved Cr R Cook
Seconded Cr R Zahra

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure will protect information relating to the personal employment evaluation of the CEO for the 2016/2017 period.

*On that basis the public's interest is best served by not disclosing the **CEO Personal Evaluation System 2016/2017** item and discussion at this point in time.**
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
1949/2017**

The meeting moved into confidence at 11:36 pm.

The meeting moved out of confidence and closed at 11:37 pm.

CHAIRMAN.....

DATE.....

ITEM LOA1
COUNCIL
HEADING Leave of Absence
AUTHOR Tami Norman, Manager Governance, CEO and Governance

A request for Leave of Absence for the period 28 August 2017 to 30 November 2017 inclusive has been received from Councillor Robyn Cook.

RECOMMENDATION

1. That Council approve the leave of absence request for Cr Robyn Cook for the period 28 August 2017 to 30 November 2017 inclusive.

ITEM MD1

COUNCIL

DATE 28 August 2017

HEADING Mayor's Diary

RECOMMENDATION

1. That this information be noted.

Date	Time	Function
20/07/2017	09:15 AM	LGA Board
20/07/2017	02:00 PM	Discussion with resident re trucks driving over footpaths
20/07/2017	06:00 PM	***INFORMAL SPEECH*** South Australian Living Artist (SALA) Exhibition - Opening Night
23/07/2017	04:00 PM	Indian Women's function
23/07/2017	07:00 PM	Vietnamese Boat People Monument Association Launch
24/07/2017	11:00 AM	Spoke to resident from Burton - Garage issue
24/07/2017	03:30 PM	Update on Community Hub
24/07/2017	04:00 PM	Council Agenda Review
24/07/2017	05:15 PM	Radio Interview for ABC re dumping issues
24/07/2017	06:30 PM	Council Meeting
24/07/2017	12 Noon	Spoke to Resident re Medical Centre
26/07/2017	07:00 AM	Rotary breakfast
26/07/2017	11:00 AM	Mayor/CEO/EA
26/07/2017	12:30 PM	Meeting with PA - Paperwork
26/07/2017	01:15 PM	Meeting with David Waylen - CEO Salisbury Business Association
26/07/2017	03:00 PM	Meeting with Small Business Owner
26/07/2017	12 Noon	Salisbury Writers Festival - Update with Mayor
27/07/2017	05:00 PM	Meeting with Rotary - re Australia Day
29/07/2017	06:30 PM	Indian Women's function dance
31/07/2017	06:30 PM	Elected Members' Workshop: Tagline Options for the City Centre Renewal Project
1/08/2017	10:00 AM	Spotlight on Salisbury Radio Show
1/08/2017	11:30 AM	Meeting with Toan Ngoc Ho, Chairman of Vietnamese Yellow Flag Committee
1/08/2017	12 Noon	Media Issues - Regular Catch-up
2/08/2017	11:00 AM	Meeting with Antony From Senator Lucy Gichuhi's Office
2/08/2017	11:30 AM	Meeting with PA - Paperwork & Speech
2/08/2017	12:30 PM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
2/08/2017	01:00 PM	Mayor/CEO/EA
2/08/2017	05:00 PM	Meeting with residents regarding Junction Australia
2/08/2017	12 Noon	Mayor/ GM BE
3/08/2017	12 Noon	Lance Vater Event

ITEM MD1

Item MD1

4/08/2017	10:00 AM	*** SPEECH *** Seniors Information Session
4/08/2017	01:00 PM	Community Hub Briefing for Minister Bettison
5/08/2017	06:30 PM	30th Australian Sikh Games Appreciation Dinner
6/08/2017	01:00 PM	Woman's Nepalese Function
6/08/2017	01:30 PM	Meeting with developer
7/08/2017	12:45 PM	Meeting with general manager
7/08/2017	12 Noon	Meeting to Discuss Sporting Facility
8/08/2017	10:30 AM	Radio Show with SBA - talking Community Hub
8/08/2017	11:30 AM	Meeting with Business Owner - Dat Dang
8/08/2017	12:30 PM	Return Phone Calls
8/08/2017	01:30 PM	Meeting with Developers
8/08/2017	05:00 PM	Youth Council
8/08/2017	12 Noon	Media Issues - Regular Catch-up
9/08/2017	11:30 AM	Meeting with PA - Speeches & Signing
9/08/2017	03:00 PM	Meeting with Kathy Tripodi & Karen Vanderveen
9/08/2017	06:00 PM	***SPEECH*** Mobara Exchange Students Farewell
9/08/2017	08:00 PM	Interview with Peter Goers
9/08/2017	12 Noon	Mayor/CEO/EA
12/08/2017	12 Noon	Speaking at Providence
13/08/2017	02:00 PM	*** SPEECH - Official Opening of Underdown Park
14/08/2017	09:00 AM	Resident of Salisbury re Hub
14/08/2017	11:00 AM	Meeting with Aneesh George
14/08/2017	02:00 PM	Resident looking to open Indian clothing shop
14/08/2017	06:00 PM	Australia Japan Association of SA - 50th Anniversary
14/08/2017	06:30 PM	Sport, Recreation & Grants + Program Review Sub Committee
15/08/2017	10:00 AM	Spotlight on Salisbury Radio Show
15/08/2017	11:30 AM	Meeting with PA
15/08/2017	12:30 PM	Briefing for Mayor - Legends Awards/ Bridgestone Event/ Vietnam Veterans Day
15/08/2017	01:00 PM	Correspondence & Speeches
15/08/2017	06:30 PM	CEO Review Committee
15/08/2017	12 Noon	Media Issues - Regular Catch-up
16/08/2017	09:30 AM	Meeting with Mawson Lakes Business Owner
16/08/2017	10:00 AM	Meeting with Maria - Resident
16/08/2017	10:30 AM	Meeting with Resident
16/08/2017	11:00 AM	Mayor/CEO/EA
16/08/2017	06:30 PM	Elected Members' Workshop - Exec & Governance Program Review + Feedback on EMs Customer Service Standards
16/08/2017	12 Noon	Salisbury Writers Festival Pre-Event Briefing
17/08/2017	01:00 PM	Salisbury Community Hub - Community Engagement Session Day 1
18/08/2017	07:30 AM	Special Information Session - Salisbury Community Hub Breakfast
18/08/2017	10:00 AM	***SPEECH*** Vietnam Veterans Day
18/08/2017	07:00 PM	***SPEECH*** Writer's Week Launch
19/08/2017	11:00 AM	Salisbury Community Hub - Community Engagement Session
19/08/2017	06:30 PM	Annual Panagia Sumela Dance - Pontian Brotherhood of SA

ITEM MD1

20/08/2017	01:30 PM	FW: SCH - Community Engagement Session
20/08/2017	03:00 PM	Visiting local business
20/08/2017	04:00 PM	Hope Central Church, Salisbury
21/08/2017	10:00 AM	Salisbury Community Hub - Community Engagement Roadshow Para Hills Library
21/08/2017	04:30 PM	Meeting with Resident - Mr Ranjit Sandhu
21/08/2017	06:30 PM	Standing Committees
22/08/2017	10:00 AM	Salisbury Community Hub - Community Engagement Roadshow Salisbury West Library
22/08/2017	06:00 PM	Ramsay Sub Branch meeting
22/08/2017	06:30 PM	Strategic and International Partnerships Workshop
22/08/2017	12 Noon	Media Issues - Regular Catch-up
23/08/2017	03:30 PM	Citizenship Ceremony - Early Session
23/08/2017	06:30 PM	Citizenship Ceremony - Evening Session
23/08/2017	12 Noon	Salisbury Community Hub - Community Engagement Roadshow Mawson Lakes Library

Item MD1

Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
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