



**MINUTES OF POLICY AND PLANNING COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**19 JUNE 2017**

**MEMBERS PRESENT**

Mayor G Aldridge (*from 6:38 pm*)  
Cr D Balaza  
Cr B Brug  
Cr D Bryant  
Cr G Caruso  
Cr S Reardon  
Cr D Proleta  
Cr G Reynolds  
Cr S White  
Cr J Woodman (Deputy Chairman)  
Cr R Zahra

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr M van der Pennen  
General Manager Community Development, Ms P Webb  
Manager Governance, Ms T Norman  
Manager Communications and Customer Relations, Mr M Bennington  
Manager Strategic Relations – Infrastructure, Mr H Pitrans  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:31 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Cr D Pilkington, Cr S Bedford, Cr C Buchanan, Cr L Caruso, Cr E Gill and Cr R Cook.

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**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr R Zahra  
Seconded Cr G Reynolds

The Minutes of the Policy and Planning Committee Meeting held on 15 May 2017, be taken and read as confirmed.

**CARRIED**

**REPORTS**

*Administration*

**1.0.1 Future Reports for the Policy and Planning Committee**

Moved Cr G Reynolds  
Seconded Cr B Brug

1. The information be received.

**CARRIED**

*Community Development*

**1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday 13 June 2017**

*Mayor G Aldridge entered the meeting at 6:38 pm.*

**1.1.1-YC1 New Membership**

Moved Cr D Balaza  
Seconded Cr S White

1. Samuel Field be appointed as a Youth member to the Salisbury Youth Council until December 2018.

**CARRIED**

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### **1.1.1-YC2 Youth Council Project Teams Update**

Moved Cr D Balaza  
Seconded Cr S White

1. That the information be received and noted.

**CARRIED**

### **1.1.1-YC3 Youth Strategic Plan**

Moved Cr D Balaza  
Seconded Cr S White

1. Subject to:
  - the inclusion of a Glossary;
  - clarification of terms such as diversity, youth transition and distinction between levels of government;
  - clarification of a local and regional focus; and
  - other editorial changes as noted by the Youth Councilthe Youth Strategic Plan 2017-2021 as set out in Attachment 1 to this report (Item No. YC3, Youth Council Sub Committee, 13/06/2017) be endorsed with staff authorised to incorporate the above changes and finalise the document.
2. That the Youth Action Plan 2017-2021 as set out in Attachment 2 to this report (Item No. YC3, Youth Council Sub Committee, 13/06/2017) be noted.
3. That the Youth Engagement Report as set out in Attachment 3 to this report (Item No. YC3, Youth Council Sub Committee, 13/06/2017) be noted.

**CARRIED**

### **1.1.1-YC4 Twelve25 Salisbury Youth Enterprise Centre - June Update**

Moved Cr D Balaza  
Seconded Cr S White

1. That the information be received and noted.

**CARRIED**

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**1.1.2 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Wednesday 14 June 2017**

**1.1.2-SIPSC1 Policy and Guidelines to Inform Assessment of Future Sister City Relationships Requests**

Moved Mayor G Aldridge  
Seconded Cr R Zahra

1. That this report be received.
2. Subject to the incorporation of the following elements:

- *Relationship plans;*
- *Funding programs;*

the Strategic and International Partnerships – Sister City and Friendship City Selection and Maintenance Policy and Procedures as set out in Attachments 2 and 3 to this Report (Item No. SIPSC1, Strategic and International Partnerships Sub Committee, 14/06/2017) be endorsed.

3. A further report be submitted with options for Sister Cities including minor amendments, a budget plan, two way invitation and linkage with other grants programs.

**CARRIED**

**1.1.2-SIPSC2 Proposed Future Opportunities Workshop Agenda**

Moved Mayor G Aldridge  
Seconded Cr R Zahra

1. That this report be received.
2. That the proposed Future Opportunities Workshop Agenda as set out in Attachment 1 to this report (Item No. SIPSC2, Strategic and International Partnerships Sub Committee, 14/06/2017) be endorsed.

**CARRIED**

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### 1.1.2-SIPSC3 International Staff Exchange Programme with the Cities of Mobara and Linyi

Moved Mayor G Aldridge  
Seconded Cr R Zahra

1. That this report be received.
2. That a further report be prepared providing an outline of the potential risks, benefits, cost and procedures associated with the development of a staff exchange programme with the Cities of Mobara and Linyi.

**CARRIED**

### 1.1.2-SIPSC4 International Engagement Update, including China Action Plan

Moved Mayor G Aldridge  
Seconded Cr R Zahra

1. That the information be received.

**CARRIED**

## *Economic Development*

### 1.2.1 Building Upgrade Finance

Moved Mayor G Aldridge  
Seconded Cr G Caruso

1. In principle support be given to entering into building upgrade agreements as enabled by the *Local Government (Building Upgrade Agreements) Amendment Act 2015*.
2. A further report seeking a formal position be brought back to Council once the *Local Government (Building Upgrade Agreements) Regulations* have passed through Parliament and the practical implications of participation become clearer.

**CARRIED**

## 1.2.2 Approach to Supporting Business Growth and Investment

Moved Mayor G Aldridge  
Seconded Cr B Brug

1. That this report be noted.
2. That the following issues and/or policies gaps be addressed as part of a 2017/18 implementation program, including:
  - Review of footpath trading policy;
  - Development of a policy to guide charges for use of council land;
  - Business signage;
  - Information technology interfaces with business as an element of the Digital Strategy; and
  - Vegetation management (e.g. verge maintenance, tree thinning to improve business visibility, landscape standards in commercial precincts).
3. That a common set of principles that support the development of a business supportive culture and policy approach throughout Council be developed and incorporated into Council's customer service framework.
4. Business impact assessments be required to be included in relevant Council reports that are proposing actions or projects, or to alter or introduce policies and/or regulations, that relate to business activity.

**CARRIED**

### *Corporate Plans*

## 1.7.1 Draft Transport Strategic Action Plan

Moved Cr B Brug  
Seconded Cr R Zahra

1. The Final Draft Transport Strategic Plan and Background Papers as set out in Attachment 1 and 2 to this report (Item No. 1.7.1, Policy and Planning Committee, 19/06/2017) be endorsed.

**CARRIED**

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**1.7.2 Salisbury City Centre Renewal - Communication and Marketing Strategy and Brand**

Moved Mayor G Aldridge  
Seconded Cr D Proleta

1. That the Draft Communication and Marketing Strategy and revised brand for the Salisbury City Centre Renewal as outlined in this report (Item No. 1.7.2, Policy and Planning Committee, 19/06/2017) be endorsed.

With leave of the meeting and consent of the seconder Mayor G Aldridge VARIED the MOTION as follows:

1. That the Draft Communication and Marketing Strategy as outlined in this report (Attachment 1, Item No. 1.7.2, Policy and Planning Committee, 19/06/2017) be endorsed.
2. A report return to the July Council meeting outlining alternative branding strategies for the Salisbury City Centre Renewal and broader city marketing.

**CARRIED**

**OTHER BUSINESS**

Nil

The meeting closed at 7:35 pm.

CHAIRMAN.....

DATE.....