



AGENDA

FOR BUDGET AND FINANCE COMMITTEE MEETING TO BE HELD ON

5 JUNE 2017 AT 6:30 PM

IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Cr R Zahra (Chairman)
Mayor G Aldridge
Cr D Balaza
Cr S Bedford
Cr B Brug
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr E Gill (Deputy Chairman)
Cr D Pilkington
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr S White
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Ms T Norman
Manager Communications and Customer Relations, Mr M Bennington
Team Leader Corporate Communications, Mr C Treloar
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Budget and Finance Committee Meeting held on 15 May 2017.

Presentation of the Minutes of the Confidential Budget and Finance Committee Meeting held on 15 May 2017.

PRESENTATIONS

REPORTS

Administration

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Annual Plan and Budget

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OTHER BUSINESS

CLOSE



MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

15 MAY 2017

MEMBERS PRESENT

Cr R Zahra (Chairman)
Mayor G Aldridge
Cr D Balaza
Cr D Bryant
Cr G Caruso
Cr L Caruso
Cr E Gill (Deputy Chairman)
Cr D Pilkington
Cr G Reynolds
Cr S White
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Ms T Norman
Manager Communications and Customer Relations, Mr M Bennington
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

The meeting commenced at 7:01 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr S Bedford, Cr R Cook, Cr D Proleta and Cr S Reardon.

LEAVE OF ABSENCE

Leave of absence for this meeting was previously granted to Cr C Buchanan.

PRESENTATION OF MINUTES

Moved Mayor G Aldridge
Seconded Cr E Gill

The Minutes of the Budget and Finance Committee Meeting held on 18 April 2017, be taken and read as confirmed.

CARRIED

REPORTS

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr G Reynolds
Seconded Mayor G Aldridge

1. The information be received.

CARRIED

6.0.2 Minutes of the Program Review Sub Committee meeting held on Monday 8 May 2017

6.0.2-PRSC1 Strategic Development Projects Program Review Update

Moved Cr L Caruso
Seconded Mayor G Aldridge

1. That the update report be noted, and the matters arising from consideration of the report by the Sub-Committee be addressed in the final draft report to the Program Review Sub-Committee in July 2017 on the Strategic Development Projects Program Review.

CARRIED

6.0.2-PRSC2 Future Considerations of Program Review Sub Committee

Moved Cr L Caruso
Seconded Mayor G Aldridge

1. That the information be received.
2. That a further report be brought back prior to the conclusion of the current schedule of Program Reviews that incorporates the committee's feedback on options available to Council to assess ongoing program and service needs.

CARRIED

6.0.2-PRSC3 CEO and Governance Program Review Brief and Background Paper

Moved Cr L Caruso
Seconded Mayor G Aldridge

1. Information be received.
2. The CEO and Governance Program Review Brief and Background Paper as set out in Attachments 1 and 2 to this report (Item No. PRSC3, Program Review Sub Committee, 8 May 2017) be endorsed.

CARRIED

Finance

6.1.1 Council Finance Report - April 2017

Moved Cr D Pilkington
Seconded Mayor G Aldridge

1. The information be received.

CARRIED

6.1.2 Loan Borrowings 2016/17

Moved Cr D Pilkington
Seconded Cr J Woodman

1. The information be received.

CARRIED

6.1.3 Draft Fees and Charges 2017/18

Cr D Balaza declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza left the meeting at 7:02 pm.

Cr E Gill declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Gill managed the conflict by remaining in the meeting and voting in the best interest of the City of Salisbury.

Cr J Woodman declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr Woodman left the meeting at 7:03 pm.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interests of the community.

Moved Mayor G Aldridge

Seconded Cr G Caruso

1. The Fees and Charges as set out in Attachment 1 to this report (Item No. 6.1.3, Budget and Finance Committee, 15/05/2017) be endorsed. Where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with staff authorised to update the 2017/2018 Fees and Charges Booklet accordingly.
2. The Fees and Charges booklet is to be updated for the outcomes of the ATO GST class ruling once finalised by the SA Local Government Financial Managers Group.
3. The Manager Community Health & Wellbeing be delegated authority to vary Positive Ageing Services room hire fees for not for profit organisations where they are working in partnership with Council or have demonstrated limited capacity to pay.
4. The Manager Community Capacity and Learning be delegated authority to vary fees for regular bookings at Twelve25 by existing permanent user groups in accordance with the Memorandum of Understanding with Council.
5. The Manager Community Capacity and Learning be delegated authority to vary Library fees or Twelve25 fees for the purpose of introducing new programs and / or allowing for increases in supply costs.
6. The General Manager City Infrastructure be delegated authority to vary fees by up to \$300 for Salisbury Memorial Park for customers who demonstrate financial hardship but do not qualify for the Centrelink Funeral Assistance Program, and to recover additional costs associated with providing a non-standard product or service.
7. The Manager Governance be delegated authority to waive fees for a single copy of any publicly available document as set out in the Access to Information section of the Fees and Charges document.

8. The Manager Property and Buildings be delegated authority to vary casual hire of park facilities fees and bonds for Council activities, Community events, for not for profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.
9. The Chief Executive Officer be delegated authority to negotiate fees consistent with those endorsed in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing 'in kind' support to an event or activity or there is a community benefit to be achieved.
10. For ease of administration, staff are authorised to round fees to the nearest 5 cents, where applicable.

CARRIED

The majority of members present voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr E Gill voted IN FAVOUR of the MOTION.

Cr D Balaza returned to the meeting at 7:04 pm.

Cr J Woodman returned to the meeting at 7:04 pm.

Annual Plan and Budget

6.4.1 Council Solutions 2017/18 Budget

Moved Mayor G Aldridge

Seconded Cr S White

1. The proposed Council Solutions Regional Subsidiary 2017/18 Annual Budget be considered and noted.

CARRIED

6.4.2 Additional Information - New Initiative Bids 2017/18

Cr G Caruso sought leave of the meeting to speak for a second time and leave was granted.

Cr L Caruso left the meeting at 7:14 pm.

Cr L Caruso returned to the meeting at 7:16 pm.

Mayor G Aldridge left the meeting at 7:29 pm.

Mayor G Aldridge returned to the meeting at 7:32 pm.

Moved Mayor G Aldridge

Seconded Cr J Woodman

1. The information be received.
2. That New Initiative Bid STN21461: Strategic Projects Program – Planning Program be reduced to \$120,000, and reference to the Food Park and Salt Fields developments be removed from the bid.
3. That a report on the LAN Esports Tournament evaluation be brought back to Council prior to consideration of future funding at the first quarter budget review.

LOST

Moved Cr D Pilkington

Seconded Cr G Caruso

1. The information be received.
2. That New Initiative Bid STN21461: Strategic Projects Program – Planning Program be reduced to \$120,000, and reference to the Food Park and Salt Fields developments be removed from the bid.
3. That a report on the LAN Esports Tournament evaluation be brought back to Council prior to consideration of future funding at the first quarter budget review.
4. That New Initiative Bid STN23922: Salisbury City Centre Renewal, Church Street extension and technical investigations, confirmation of future year expenditure and scale of project not be funded at this time.

CARRIED

6.4.3 NAWMA 2017/18 Budget, Service Agreement and Business Plan

Cr D Balaza declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr Balaza left the meeting at 7:47 pm.

Cr E Gill declared a perceived conflict of interest on the basis of being a deputy member of the NAWMA Board. Cr Gill managed the conflict by remaining in the meeting and voting in the best interest of the City of Salisbury.

Cr J Woodman declared a material conflict of interest on the basis of being a member of the NAWMA Board. Cr Woodman left the meeting at 7:47 pm.

Cr G Reynolds declared a perceived conflict on the basis of being a deputy member of the NAWMA Board. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interests of the community.

Moved Cr S White

Seconded Cr L Caruso

1. The information be received.
2. The Northern Adelaide Waste Management Authority Annual Budget 2017/18, as set out in Attachment 1 to this report (Item No. 6.4.3, Budget and Finance Committee, 15/05/2017) be endorsed.
3. The Service Agreement between the Northern Adelaide Waste Management Authority and the City of Salisbury (April 2017), as set out in Attachment 2 to this report (Item No. 6.4.3, Budget and Finance Committee, 15/05/2017) be endorsed.
4. The 2017/18 Northern Adelaide Waste Management Authority Business Plan, as set out in Attachment 3 to this report (Item No. 6.4.3, Budget and Finance Committee, 15/05/2017) be endorsed

CARRIED

The majority of members present voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr E Gill voted IN FAVOUR of the MOTION.

Cr D Balaza returned to the meeting at 07:48 pm.

Budget Review

6.5.1 Third Quarter Budget Review 2016/17

Cr J Woodman returned to the meeting at 07:49 pm.

Cr D Balaza declared a perceived conflict of interest on the basis of his employment. Cr Balaza managed the conflict by remaining in the meeting but not voting on the item.

Moved Mayor G Aldridge

Seconded Cr S White

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1, Attachment 1, Item No. 6.5.1, Budget and Finance Committee, 15/05/2017) be endorsed and net operating \$1,087,650 debited to the Sundry Project Fund and net capital \$2,141,880 be credited to the Sundry Project Fund. This will bring the balance to **(\$1,054,230)**.

2. Funds be allocated for the following **non-discretionary** net bids:

OPERATING

▪ Storm Damage – Tree Removal, Pruning, Streetscape	\$ 100,000
▪ Supplementary Election – Levels Ward	\$ 35,000

CAPITAL

▪ Land Acquisition - Confidential until settled	\$ 22,000
▪ Acquisition Land Salisbury Bowling Club	\$ 50,000
▪ Land Acquisition – Confidential until settled	\$ 145,000
▪ Confidential Item	\$ 2,791,000

TOTAL \$ 3,143,000

NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to (\$4,197,230).

3. Funds be allocated for the following **discretionary** net bids:

OPERATING

▪ Polaris Centre Facility Hire Outgoings Adjustment	\$ 25,700
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TOTAL \$ 25,700

NB: If parts 1,2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to (\$4,222,930).

4. Council approve the following transfers:
 - a. Transfer \$51,000 capital from Minor Land Acquisitions to fund the completion of an acquisition of land as per Council Resolution 0830/2015 (December 2015), which is to remain confidential until the finalisation of the acquisition process (Also refer to 2. New Bid Proposals - Capital).
 - b. Transfer \$1,140,000 capital expenditure from Diment Road Upgrade to the Road Reseal Program. As per 2016/17 New Initiative Bid TRN13948, Councils' contribution towards the project was contingent on receiving Grant funding towards the project. This funding request was unsuccessful (Resolution 1597/2017 February 2017).
 - c. Transfer \$50,000 contractual services from Civil Minor Capital Works to Footbridge/Culvert/Boardwalk Maintenance contractual services for repairs to Footbridges.
 - d. Transfer \$60,000 contractual services from Footpath Maintenance Pavers to Residential Road Verges for additional verge mowing activity to residential units as a result of unseasonal growth.
 - e. Transfer \$93,500 from Parks and Landscape City Growth to various Parks and Landscape contractual services to allow for parks growth in the 2016/17 financial year.
 - f. Transfer \$12,200 from Civil City Growth to Footbridge/Culvert/Boardwalk Maintenance contractual services to allow for growth in the 2016/17 financial year.
 - g. Transfer \$25,000 capital expenditure from PR22308 Walpole Road Upgrade PR21456 to Reserve Upgrade Program for the minor upgrade to Passmore Place Reserve
5. Council approve the following budget timing adjustments, that will result in a decrease in loan borrowings/increase in investments in the 2016/17 financial year and an increase in loan borrowings/decrease in investments in the 2017/18 financial year:
 - a. Mawson Lakes Interchange – Pedestrian and Cycle \$2,300,000
 - b. Salisbury Community Hub \$1,500,000
 - c. Para Hills Community Hub \$2,000,000
6. Investments / Borrowings be varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 6 of this resolution.

NB: If parts 1 to 6 of this resolution are moved as recommended investments in 2016/17 will decrease by \$1,577,070.

CARRIED

*The majority of members present voted IN FAVOUR of the MOTION.
Cr D Balaza DID NOT VOTE on the MOTION.*

Rating Matters

6.6.1 Adelaide and Mount Lofty Ranges Natural Resources Management Board (NRM) Separate Rate

Moved Mayor G Aldridge

Seconded Cr G Caruso

1. The information be received and the resolution for the Natural Resources Management separate rate be prepared for the June 2017 meeting of Council.

CARRIED

6.6.2 Public Awareness - Rate Notice Information

Cr D Bryant declared a perceived conflict of interest on the basis of being a member of the Liberal Party of South Australia which supports rate capping. Cr D Bryant left the meeting at 7:53 pm.

Cr S White declared a perceived conflict of interest on the basis of being a member of the Liberal Party of South Australia which supports rate capping. Cr White managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr G Reynolds declared a perceived conflict of interest on the basis of being a member of the Liberal Party of South Australia which supports rate capping. Cr Reynolds managed the conflict by remaining in the meeting and voting in the best interest of the community.

Cr D Pilkington declared a perceived conflict of interest on the basis of being a member of the Liberal Party of South Australia which supports rate capping. Cr Pilkington managed the conflict by remaining in the meeting but not voting on the item.

Cr D Balaza sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr E Gill

Seconded Cr G Caruso

1. That staff coordinate and display timely and relevant public awareness messages on rates notices and envelopes that are informative to our ratepayers, with rate capping being the focus for 2017/18.
2. That a report is presented to Council for consideration and approval where the proposed messaging is related to support or otherwise for a particular matter.

CARRIED

The majority of members present voted IN FAVOUR of the MOTION.

Cr S White voted IN FAVOUR of the MOTION.

Cr G Reynolds voted IN FAVOUR of the MOTION.

Cr D Pilkington DID NOT VOTE on the MOTION.

Cr D Bryant returned to the meeting at 8:11 pm.

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

6.9.1 Minutes of the Confidential Program Review Sub Committee meeting held on Monday 8 May 2017

Moved Cr G Reynolds

Seconded Cr G Caruso

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

- *Non disclosure of this matter would enable information that may have implications for resourcing/service levels to be considered in detail prior to a Council position in relation to the matter being determined.*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Program Review Sub Committee meeting held on Monday 8 May 2017** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 8:11 pm.

The meeting moved out of confidence and closed at 8:14 pm.

CHAIRMAN.....

DATE.....

ITEM	6.0.1
	BUDGET AND FINANCE COMMITTEE
DATE	05 June 2017
HEADING	Future Reports for the Budget and Finance Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION**2.1 Internal**

- 2.1.1 Report authors and General Managers.

2.2 External

- 2.2.1 Nil.

3. REPORT

3.1 The following table outlines the reports to be presented to the Budget and Finance Committee as a result of a Council resolution:

Meeting Item	- Heading and Resolution	Officer
29/04/2013 6.4.4	Fees and Charges Report - Waste Transfer Station 3. Subject to endorsement of the creation of the Program Review Sub Committee, the Program Review Sub Committee consider the cost structure and fee structure for residents/commercial vs. non-Salisbury residents/commercial accessing services at the Waste Transfer Station. Due: June 2017 Deferred to: September 2017 Reason: Will be considered after the Waste Transfer Station Program Review outcomes are implemented.	Sam Kenny
28/11/2016 6.0.2-PRSC2	Program Review Update 3. Following the conclusion of the current schedule of program review activity a report outlining the status of work undertaken by the Program Review Committee, including achievements, benefits and issues encountered through the course of the program review process be prepared. Due: October 2017	Charles Mansueto
27/03/2017 6.7.1	Penfield Golf Club: Water Pricing 4. Staff, in consultation with the Penfield Sporting Association, discuss a transition plan for pricing on water supply agreements and report to Council for determination. Due: July 2017	Bruce Naumann
27/03/2017 OB1-B&F	Affordable Housing Development at Brahma Lodge That staff bring back a report on the current status of homes in the affordable housing development at Brahma Lodge. Due: June 2017 Deferred to: July 2017 Reason: Further work being prepared.	Charles Mansueto
24/04/2017 6.2.1	Financial Indicators 2. The Operating Ranges for Financial Sustainability Indicators be reviewed as part of considering future Long Term Financial Plan updates. Due: October 2017	Kate George
24/04/2017 6.8.1	Project Budget Delegations 4. The Project Budget Delegation be reviewed during the 2018/19 Budget process. Due: April 2018	Kate George

22/05/2017	Strategic Development Projects Program Review Update	Chantal Milton
6.0.2-PRSC1	1. That the update report be noted, and the matters arising from consideration of the report by the Sub-Committee be addressed in the final draft report to the Program Review Sub-Committee in July 2017 on the Strategic Development Projects Program Review.	
Due:	July 2017	
22/05/2017	Future Considerations of Program Review	Charles Mansueto
6.0.2-PRSC2	2. That a further report be brought back prior to the conclusion of the current schedule of Program Reviews that incorporates the committee's feedback on options available to Council to assess ongoing program and service needs.	
Due:	August 2017	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Budget and Finance Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer: Exec Group
Date: 30/05/2017

ITEM	6.4.1
	BUDGET AND FINANCE COMMITTEE
DATE	05 June 2017
HEADING	Annual Plan Public Consultation Report
AUTHOR	Kate George, Manager Financial Services, Business Excellence
CITY PLAN LINKS	<p>4.1 Strengthen partnerships that enable us to better address our community's priorities.</p> <p>4.2 Develop strong capability and commitment to continually improve Council's performance.</p> <p>4.3 Have robust processes that support consistent service delivery and informed decision making.</p>
SUMMARY	The 2017/18 Annual Plan and Budget has been out for Public Consultation and this report contains details of all submissions made, both verbal and written, for information and consideration of any amendments to the Annual Plan and Budget.

RECOMMENDATION

1. Information be received and draft responses to submissions be endorsed for provision to the respondents.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Submission and Draft Response to Mr Peter Box (Salisbury)
2. Submission and Draft Response to Mr Barry Appleton (Parafield Gardens)
3. Submission and Draft Response to Ms Megan Coghill (Salisbury)
4. Submission and Draft Response to Mr Ronaldo Balugo (Ingle Farm)
5. Submission and Draft Response to Mr Matthew Gunston (Mawson Lakes)
6. Submission and Draft Response to Dr Linda Vining Mawson Lakes)
7. Submission and Draft Response to Mr Chris Grist (Enfield)
8. Submission and Draft Response to Mr Steven Dalzell (Mawson Lakes)
9. Submission and Draft Response to Mr Jason Holliday (Hillbank)
10. Submission and Draft Response to Mr Peter Dodds (Parafield Gardens)
11. Submission and Draft Response to Ms Sue Bordujenko (Salisbury Downs)
12. Submission and Draft Response to Mr Ambrous Young (Parafield Gardens)

1. BACKGROUND

- 1.1 At the April 24 Meeting Council endorsed the 2017/18 Draft Annual Plan and Budget for public consultation. This report details the consultation process and its results, including any submissions received and draft replies.

2. CONSULTATION / COMMUNICATION**2.1 Internal**

- 2.1.1 N/A

2.2 External

- 2.2.1 The Annual Plan and Budget 2017/18 has been out for public consultation with the closing date for submissions being Friday 26 May 2017.
- 2.2.2 Advertisements were placed in the Messenger (Northern and Leader) on Wednesday 3 May 2017, and copies of the Annual Plan were made available on the City of Salisbury Web site, social media pages Twitter and Facebook, Council Office, Recreation Centres, Libraries and Neighbourhood Houses. Public comment was invited via the website, by letter, email, phone or attendance at public meeting.
- 2.2.3 Council provided an opportunity at the commencement of the Council meeting on Monday 22 May 2017 for verbal representations.

3. REPORT**3.1 Verbal representations**

- 3.1.1 There was no verbal representation made at the Council Meeting on Monday 22 May 2017.

3.2 Written submissions

- 3.2.1 Council has received 12 written submissions during the consultation period, with a copy of all correspondence provided in attachments for members' information along with the draft replies also provided as attachments.
- 3.2.2 The majority of submissions have no impact on the proposed budget but need to be considered and responded to within existing service levels.

4. CONCLUSION / PROPOSAL

- 4.1 The submissions from the public consultation are provided for information.
- 4.2 Draft responses are provided for Council consideration prior to being finalised.
- 4.3 It is not proposed to amend the budget as the majority of submissions are able to be responded to within existing service levels.

CO-ORDINATION

Officer:	CEO	GMBE
Date:	01/06/2017	01/06/2017

From: do-not-reply@seamlesscms.com [<mailto:do-not-reply@seamlesscms.com>]

Sent: Tuesday, 2 May 2017 8:24 PM

To: Mechelle Potter

Subject: (DWS Doc No 4368695) Draft Annual Plan Consultation 2017/18 Submitted

Your Name: Peter Box

Your Address:

Your Phone Number:

Your Email Address:

Your Comments:

On behalf of the Para Hills Cricket Club and the Para hills East Soccer Club we would request some money budgeted in the new financial year towards making our driveway and clubroom capable of supporting both clubs. both these clubs have nearly maxed out the facilities and a visit on a home game in soccer season or the cricket club hiring ovals in other council areas to appease our members. The kitchen and driveway our urgent issue aswell as finding the cricket club a spare oval to play cricket. I would suggest the council put some money towards these projects in the near future as the current situation finds our club outgrowing our participants as the clubs cannot sustain anymore growth. Whatever its cost to add additional parking / extend kitchen/ viewing area of top oval inside club should be a priority

Upload Any

Supporting Documents

(max 2, .doc, .docx

.pdf, .jpg, .png only.

Max file size 2MB):

No file attached



City of Salisbury
ABN 82 615 416 895

12 James Street
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city@salisbury.sa.gov.au
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www.salisbury.sa.gov.au

30 June 2017

Mr P Box
[REDACTED]

Dear Mr Box

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email submission to Council on 2 May 2017. Further to your email, we wanted to formally respond to your feedback.

Council has recently undertaken building condition audits on all of its buildings which look at general condition and any compliancy issues. Staff will be setting priorities with engagement with Council for all building works as part of establishing the next Building Renewal Program and your feedback will be considered as part of this process.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

From: do-not-reply@seamlesscms.com [<mailto:do-not-reply@seamlesscms.com>]

Sent: Wednesday, 3 May 2017 6:17 AM

To: Mechelle Potter

Subject: (DWS Doc No 4368713) Draft Annual Plan Consultation 2017/18 Submitted

Your Name: Barry Appleton

Your Address:

Your Phone Number:

Your Email Address:

Your Comments:

Para Hills Cricket / Soccer Clubs Murrel rd Para Hills These clubs have out grown their club rooms making it impossible to fit all members in the club at once, this has also caused issues with car parking causing people to park in non lit up areas down the drive with some of these members being women we do worry about their safety. Also the kitchen facilities are not at a level to a accommodate cooking for the total of people required so an additional small commercial kitchen would be a great addition the this facility. Also due to the amount of new members from bot clubs looking at a new set of change rooms and toilets on the bottom oval would also be a great addition for this facility.

Upload Any Supporting Documents (max 2, .doc, .docx .pdf, .jpg, .png only. Max file size 2MB):

No file attached



City of Salisbury
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TTY 08 8406 8596
(for hearing impaired)
www.salisbury.sa.gov.au

30 June 2017

Mr B Appleton
[Redacted Address]

Dear Mr Appleton

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email submission to Council on 3 May 2017. Further to your email, we wanted to formally respond to your feedback.

Council has recently undertaken building condition audits on all of its buildings which look at general condition and any compliancy issues. Staff will be setting priorities with engagement with Council for all building works as part of establishing the next Building Renewal Program and your feedback will be considered as part of this process.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

From: do-not-reply@seamlesscms.com [<mailto:do-not-reply@seamlesscms.com>]
Sent: Thursday, 4 May 2017 10:18 PM
To: Mechelle Potter
Subject: Draft Annual Plan Consultation 2017/18 Submitted

Your Name: Megan Coghill

Your Address:

Your Phone Number:

Your Email Address:

Your Comments:

Please update the Salisbury Swimming Centre. it has not been upgraded in since I was a child in the late 1970s. Other council areas have invested in their outdoor swimming centres (Waterworld, Burnside etc) with splash areas/slides, which not only reinvigorates the local community's interest, it attracts visitors from other council areas. I personally would prefer to drive 20 minutes to Waterworld than walk the 5 minutes it takes to visit the Salisbury Swimming Centre, as it's more attractive to kids with a splash area, it's cleaner (The Salisbury Swimming Centre is unhygienic with duck poo from ducks residing in the baby pool, birds nesting above the shaded pool area) and installing barbeque and picnic areas would attract people to celebrate special events.

Upload Any

Supporting Documents

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30 June 2017

Ms M Coghill
[Redacted]

Dear Ms Coghill

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email submission to Council on 4 May 2017. Further to your email, we wanted to formally respond to your feedback.

Over the past few years Council has been investing in maintaining the swimming pool with painting works, upgrade to amenities block and new filtration system, which has been a considerable investment and addressed priority needs. Further Council is considering a long term plan for the Salisbury Recreational Precinct which will consider enhancing the Salisbury swimming pool facility.

We understand from your email that the Swimming Pool is attracting ducks. There are regular checks of the water quality to ensure the water is suitable for recreational use.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

From: do-not-reply@seamlesscms.com [<mailto:do-not-reply@seamlesscms.com>]
Sent: Saturday, 6 May 2017 12:55 PM
To: Mechelle Potter
Subject: Draft Annual Plan Consultation 2017/18 Submitted

Your Name: Rolando Balugo

Your Address:

Your Phone Number:

Your Email Address:

Your Comments:

Plainty of trees to be prone or CUT that very potential to damage lives and properties. Ex. 7 Big Gum Trees beside my house and along pathway beside a Bus Stop. It endanger the lives of the passers/walkers. pls conduct inspection ASAP. Tnx.

Upload Any Supporting Documents (max 2, .doc, .docx .pdf, .jpg, .png only. Max file size 2MB):

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30 June 2017

Mr R Balugo
[REDACTED]

Dear Mr Balugo

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email submission to Council on 6 May 2017. Further to your email, we wanted to formally respond to your feedback.

We understand from your email that you have concerns regarding the gum trees situated along your court. Arrangements have been made to inspect and assess the trees in accordance with Council's tree management procedures. Council staff will inform you of outcomes associated with the inspection and assessment.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

From: do-not-reply@seamlesscms.com [<mailto:do-not-reply@seamlesscms.com>]

Sent: Friday, 19 May 2017 1:10 PM

To: Mechelle Potter

Subject: Draft Annual Plan Consultation 2017/18 Submitted

Your Name: Matthew Gunston

Your Address:

Your Phone Number:

Your Email Address:

Your Comments:

Priority needs to be given to the current and future traffic issues on the Elder Drive railway bridge at Mawson Lakes. Expanding the feeder road from Salisbury hwy to the bridge only funnels more traffic into the same single lane bridge. The bridge needs to become dual lane as a priority. With ever increasing high rise living apartments being built, 2 more will be opening this year, the vehicle traffic is becoming dangerous. Especially for those cars that have to exit from Cascade Drive onto Elder drive to head over the bridge. All residents that live on the northern side of the rail line in Shoalhaven and Cascades need to use this as it is the only way to get across to Mawson Central. I invite all council members to try and exit from Cascades drive onto Elder drive during morning and afternoon peak. It is quite dangerous.

Upload Any

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30 June 2017

Mr M Gunston
[REDACTED]

Dear Mr Gunston

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email submission to Council on 19 May 2017. Further to your email, we wanted to formally respond to your feedback.

We understand from your email that you have concerns regarding traffic flows and difficulty crossing Elder Smith Drive from Cascades into Mawson Lakes. Elder Smith Drive is managed by Department of Planning, Transport and Infrastructure (DPTI) and not part of Council's network. Council has been lobbying for the past 2 to 3 years for Elder Smith Drive Bridge to be augmented which would address the concerns that you have raised. We will continue to raise these issues with DPTI.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

From: [REDACTED]
Sent: Sunday, 21 May 2017 9:06 PM
To: Mechelle Potter
Cc: Steve White; Beau Brug; Gillian Aldridge
Subject: Submission on Annual Plan

Hello Michelle

I live in Mawson Lakes and have read the City of Salisbury Annual Plan and welcome the opportunity to comment.

Although Council receives a large portion of its income from ratepayers in this suburb, residents and business owners feel they are neglected by Council. A look at the Plan and Budget for 2017/18 does not show any attempt to remedy some of the major concerns repeatedly expressed by locals, or to create new initiatives.

Residents in Mawson Lakes are critical of Council's **neglect of the environment** which can most obviously be seen as one walks around the recreation areas. For example, a walk around Sir Douglas Mawson Lake will reveal dead plants, stone walls with missing stones and insufficient infrastructure for the boating activities on the lake. No toilet block at the southern end, no water fountains, too few garbage bins, and doggie bag dispensers with no bags.

Some 5 years ago residents began asking Council for a **Fitness Loop** in Mawson Lakes. Plans were drawn up and we were promised the equipment would be in place along Dry Creek in this financial year. It has not been installed. What happens to the money set aside for this? I see no mention of it in the budget for 2017/18.

Low vacancy rates in the commercial streets makes ML look deserted and unattractive to prospective businesses. When I look at what Prospect Council has done to its shopping streets I wonder why Salisbury Council cannot achieve this level of commercial vibrancy in Mawson Lakes. What is Council doing to encourage small enterprises in the suburb? I see nothing in the Plan.

Residents fear **over-development and over-crowding** and with this comes increasing crime which we are hearing about via the media and police reports. High rise buildings block the sunlight. Parking becomes a problem and parents complain they cannot get their children into the local school. What is Council doing about this?

Perhaps one of the biggest ongoing issues is **lack of pedestrian access** between the estates of Mawson Lakes. For example, residents living in Shoalhaven cannot access the central area except by walking up and over the railway bridge on Elder Smith Drive. This busy roadway (a problem in itself) is no place to mix mothers pushing prams, children going to school and bicycle riders. Wheelchairs have no chance. A **pedestrian underpass** has been called for over many years for the safety of Mawson Lakes residents. The-up-and-over attempt is not a satisfactory solution.

Parking at the **Mawson Centre** is an ongoing problem and complaints are regularly made to the Council's Community Development Coordinator in ML. The area set aside for use by

residents is full of student cars. We would ask Council to negotiate with the University to work out a system where community member using the Mawson Centre have access to their designated car parking spaces. Council may need to pay for better security of space. The system at present is not working.

Outdoor community events organised by Council in Mawson Lakes are virtually non-existent. We have beautiful spaces but cultural activities that unite the community are missing. Local residents have staged events (e.g. Dogs Day Out, Christmas Carols, concerts) which have been highly successful and attended by people from all over the municipality, but these events have grown too big for volunteers to run. I do not see anything in the 2017/18 budget that addresses this issue or brings a vibrant social life to Mawson Lakes.

The Plan does not offer Mawson Lakes any new **cultural installations** such as outdoor sculptures, artwork, fountains or cultural fixtures.

There is a lot that is good about Mawson Lakes and people love living here, but, overall, I would have to say that this is a **barren annual plan for Mawson Lakes** and may explain why many local people do not have a high regard for the way Council is managing Mawson Lakes.

Regards, Linda Vining

[REDACTED]



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30 June 2017

Dr L Vining
[REDACTED]

Dear Dr Vining

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email submission to Council on 21 May 2017. Further to your email, we wanted to formally respond to your feedback.

We understand that you are concerned about the maintenance standards in Mawson Lakes. With regard to the Sir Douglas Mawson Lake there is some landscape renewal programmed in 2017/18 as part of the feature landscape renewal capital works program, which will address concerns you have raised in relation to existing assets. In terms of public toilets, periodic reserve upgrades, changes in usage and potential demand for different facilities are considered. However, there is no major upgrade currently proposed for the area. With respect to the infrastructure to support boating activities the Mawson Lakes Boating Club can apply for minor capital works grants which they have done previously however some of these requests have not been suitable as the building is surrounded by easements which does not allow for building access requirements. The Sir Douglas Mawson Lake has art / sculptures in front of the shopping precinct and was not designed to have water features. Other sites within Mawson Lakes do have water features which are all operational.

Across Mawson Lakes there are 84 litter bins which are emptied twice a week. Staff have not noted or been advised by the residents of significant litter concerns which would warrant the installation of additional bins. We also note the concerns regarding empty dog bag dispensers and arrangements will be made to review refill frequencies.

Our maintenance programs are determined to enable acceptable service levels throughout the city balancing these needs against the respective cost impacts. Customer enquiries provide a mechanism to respond to any concerns.

The Mawson Lakes Fitness Loop has been budgeted in 2016/17 (the current year) and the equipment is on order. Council is awaiting delivery and at this stage installation is scheduled for July 2017.

Council provides advice to business, which includes support for site selection for companies seeking to establish within Salisbury, and site selection options include Mawson Lakes where appropriate. For existing firms, Council also provides business advisory and information services to support their growth. We regard this service as important to the ongoing development of commercial activities across the city.

Mawson Lakes is a master planned community. It is a successful community that has been established on the integration of living, working and community life. This has been achieved through a number of initiatives, including increased densities and mixed-use developments. This increased urbanisation requires careful design consideration to be given to matters such as access to sunlight, which has been included in all development with minimum requirements for access to sunlight. The increased urbanisation also supports greater surveillance of public areas and activities throughout the day which has been demonstrated to reduce the risk of anti-social/criminal behaviour.

Council is working jointly with Department of Planning, Transport and Infrastructure (DPTI) on the construction of a new shared use path. This access will be across Dry Creek, linking with Shoalhaven, via a ramp to the Elder Bridge overpass. Further the overpass will be upgraded to include a 2.4m shared use path over the bridge, which will result in a continuous path of travel with priority to pedestrians/cyclists through to Mawson Central. The total project cost is \$2.4 M with Council contributing \$1.6M and DPTI contributing the remaining \$0.8M. It is expected to be constructed over the next 12 months.

Access to convenient parking is more difficult in all successful urban centres. New developments are required to provide parking on site but there is also a reliance on greater shared arrangements, use of public parking, public transport and walking with the increased integration and mixed use development. There will be peak periods, such as school drop off and pick up periods which are often short periods and cannot be readily accommodated by the developments and greater pressure is placed on the road network. Council does constantly review car parking arrangements, just recently in the *Salisbury, Mawson Lakes and Ingle Farm Car Parking Review*. In relation to Mawson Lakes, this review found that there is sufficient car parking within the centre area but that there are localised capacity issues at the Mawson Lakes Interchange and adjacent roads. Council has resolved to take a number of actions including the investigation of additional car parking options and management of on street parking.

We understand that you have particular concerns with the parking at Mawson Centre. Council staff are in regular contact with UniSA and do advise them of the complaints we receive. Parking for the community with a limit of 3 hours is clearly marked and signed, and UniSA security have regular patrols of the carpark. The start of the year is always a busier period, as there are lots of new students who are unaware of parking areas.

In relation to outdoor community events, Council regularly partners with a range of community groups to provide educational, sporting and cultural events. Information can be found on our website www.salisbury.sa.gov.au

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

From: do-not-reply@seamlesscms.com [<mailto:do-not-reply@seamlesscms.com>]
Sent: Tuesday, 23 May 2017 9:41 AM
To: Mechelle Potter
Subject: Draft Annual Plan Consultation 2017/18 Submitted

Your Name: Chris Grist

Your Address: [REDACTED]

Your Phone Number: [REDACTED]

Your Email Address: [REDACTED]

Your Comments:

Dear Council, surely it is ironic that you use a photograph of uni sa oval 2, a ground that whilst appreciated you contributed to will not continue to do so because it is university land, and the fact that grants cannot be applied for at this facility. The clubs that operate out of this facility would greatly benefit from extended club rooms facility to assist with fundraising. The soccer club has grown to include 7 teams, with over 50 juniors and other community programs such as grasshopper soccer supported by the club. The facility would benefit from reorientation of the pitches so that two pitches can fit onto the ground (like it was originally proposed to do so), but most importantly a small club space where clubs can fundraise through drinks, canteen and events etc. Thank you for your consideration.

Upload Any Supporting Documents (max 2, .doc, .docx .pdf, .jpg, .png only. Max file size 2MB):

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30 June 2017

Chris Grist
[REDACTED]

Dear Sir/Madam,

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email submission to Council on 23 May 2017. Further to your email, we wanted to formally respond to your feedback.

Council has many sporting and community facilities including civic buildings in its ownership that it maintains and allocates an appropriate budget in line with its Asset Management Plans. Thank you for drawing to our attention to the use of an image of Uni SA Oval, it will be replaced with a different image in the final version of the Annual Plan.

In addition to the maintenance of facilities and ovals, Council also allocates a significant budget for ongoing renewal as well as upgrade works for these assets. Unfortunately as this facility is not in Council's ownership Council is not able to allocate any budget for improvements at this site. Council also has a Community Grant Program which is available to support community programs which may be a consideration for programs such as your grasshopper soccer. The application form, guidelines and eligibility criteria is available on Council website. We hope that you are able to raise your concerns with Uni SA and that they are able to be of some assistance to you.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

Dear [REDACTED]

I write with a frustration/opportunity for improvement for our predominantly tidy and well planned suburb.

Mawson Lakes Boulevard is the main route into Mawson Lakes Central for locals and many visitors. It is also carries high volume of traffic given many bus routes flow through Mawson Lakes. Whilst this is a beneficial for residents and business owners, it does create a problem.

Given the lack of road width of the boulevard, predominantly from central southwards to Montague Road, street parking creates bottlenecks as it takes place on both sides; often directly opposite one another. This obviously creates a safety hazard as drivers decide whether to give way or try to squeeze through. This also creates risk for people, especially children, crossing the street due to the resultant blind spots.

Would it not be better to have no parking on one side of the street, dictated by yellow lines? The yellow lined no parking zones could be alternated every 100 metres or so, so that people don't have to cross the street to reach their destination; just walk a little – and who couldn't use a little more exercise these days.

The end result would be a far more orderly and safer main road. I would be interested in the thoughts of fellow residents; with a view of taking it to council in the future.

S Dalzell



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30 June 2017

Mr S Dalzell
[Redacted]

Dear Mr Dalzell

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email submission to Council on 23 May 2017. Further to your email, we wanted to formally respond to your feedback.

We understand from your email that you have concerns regarding traffic and pedestrian issues along Mawson Lakes Boulevard. This road is considered a Collector Road and hence visitors are able to visit and park adjacent to properties. Given your enquiry Council will be undertaking additional traffic monitoring to review the volume of traffic and whether there is a need for additional parking restrictions in the future. It is noted that the current accident data and traffic volumes do not support a change at this stage; however, this road is under Council's pro-active review.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

From: do-not-reply@seamlesscms.com [<mailto:do-not-reply@seamlesscms.com>]
Sent: Tuesday, 23 May 2017 7:58 PM
To: Mechelle Potter
Subject: Draft Annual Plan Consultation 2017/18 Submitted

Your Name: Jason Holliday

Your Address: [REDACTED]

Your Phone Number: [REDACTED]

Your Email Address: [REDACTED]

Your Comments:

I am currently the President of the Mawson Lakes Cricket Club and we are currently hiring an oval located in the Port Adelaide/Enfield Council for the last 20 years. It was brought to our attention at the completion of last season that we only have 1 more year there and they wish to move us out to cater for a club that resides in the Port Adelaide/Enfield Council area whereas our club rooms are located in the Salisbury Council. This threatens our cricket club as we require 2 turf pitched ovals in order to survive. I have been informed that such an oval is not available within the Salisbury Council area making us nervous about our future.

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30 June 2017

Mr J Holliday
[REDACTED]

Dear Mr Holliday

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email submission to Council on 23 May 2017. Further to your email, we wanted to formally respond to your feedback.

City of Salisbury keeps a register where Club requests are recorded detailing their needs so that we are able to manage these requests appropriately. Council staff will contact you to discuss your requirements including the date you will need to relocate by, to better consider your club's needs.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

From: do-not-reply@seamlesscms.com [<mailto:do-not-reply@seamlesscms.com>]
Sent: Wednesday, 24 May 2017 11:23 AM
To: Mechelle Potter
Subject: Draft Annual Plan Consultation 2017/18 Submitted

Your Name: Peter Dodds

Your Address:

Your Phone Number:

Your Email Address:

Your Comments:

Hi, I am a life member at Parafield gardens sports club on Bradman rd Parafield gardens, just wondering if someone could look into getting a playground for the club and the community. We have many junior team and when our senior teams play the players all bring their kids down and it would be great for them to have somewhere to play. I'm nearly 37 and I haven't seen a playground at the oval since I was around 8 years old, I think that one may have been burnt down and it's never been replaced. Thanks peter

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30 June 2017

Mr P Dodds
[Redacted]

Dear Mr Dodds

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email representation to Council on 24 May 2017. Further to your email representation, I wanted to formally respond to your feedback.

The installation of a playground facility at Parafield Gardens Oval will be considered in accordance with the planned revision of Council's strategy that looks at the distribution of recreation and play facilities across the City. This consideration would also incorporate nearby play space facilities at Laurence Green and Resthaven Reserve, to determine the most appropriate location and distribution of play facilities within this precinct.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

From: do-not-reply@seamlesscms.com [<mailto:do-not-reply@seamlesscms.com>]
Sent: Wednesday, 24 May 2017 8:29 PM
To: Mechelle Potter
Subject: Draft Annual Plan Consultation 2017/18 Submitted

Your Name: Sue B

Your Address: [REDACTED]

Your Phone Number: [REDACTED]

Your Email Address: [REDACTED]

Your Comments:

I object to the rate rise proposed in the Draft Annual Plan The postcode 5108 is an area populated by low income households and continued rate increases cannot be sustained. I suggest curbing expenditure on overseas trips to Asia and reducing the numbers of Council members., reduce the expenditure on the town centre upgrade and rethink the CCTV introduction. Improved street lighting has been shown to be more effective than CCTV in reducing crime. Re the Salisbury West library I would like to have a separate computer area close to the service desk for children and teens as they play games as some are very noisy and disturb others trying to research or work/read.. I am also concerned about the sell off of Trust homes and their transfer to Community housing which will reduce rates revenue. I would prefer Salisbury Council to reexamine costs and reduce spending in some areas to maintain rates at current levels. Could you also explain what the EPA levy covers as it is rather vague.

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30 June 2017

Ms S Bordujenko
16 Galway Crescent
SALISBURY DOWNS SA 5108

Dear Ms Bordujenko

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email representation to Council on 24 May 2017. Further to your email representation, I wanted to formally respond to your feedback.

In preparing Councils Budget, Council considers the needs of the community, together with the need to be financially sustainable, provide capacity to continue to respond to the future, and maintain affordable rates. Local Government is asset intensive as they provide services directly to the community, and a large portion of the budget is directed to maintaining and renewing these assets, which need to be funded to ensure a sustainable outcome.

When considering new projects Council is mindful of the impact on rates and balance this against the need to improve services to the community.

As detailed in the 2017/18 Draft Annual Plan, Council is proposing an average residential rate increase of 3.0%. This rate increase is the same as last year, and it is the intention of Council to provide levels of stability in its rating strategy. Overall the City of Salisbury is financially sound, meaning that the community's assets can be appropriately maintained, and we are able to continue to build and strengthen our community. Without rate increases that support maintaining services and assets for the community there will be deterioration and potential rationalisation of community assets, which is not in line with our community's expectations.

Council has two valuable international civic relationships that provide opportunities for educational, sporting and cultural exchange and trade. Council seeks to support its business ratepayers to invest locally and create jobs. This includes supporting companies to develop new markets outside the region.

The elected body is responsible for representing the community, and is subject to a representation review every eight years. The Council has just completed the latest representation review, and has forwarded the proposed structure to the Electoral Commission for certification. This will result in a reduction in the number of elected members to 14 from 16.

The Salisbury City Centre Community Hub aims to provide for the future needs of the Salisbury community, and to stimulate the regeneration of the City Centre. This project will deliver enhanced customer service, community services, learning facilities, Civic spaces and community accessible meeting rooms, together with the provision of office space for Council's administration.

The use of CCTV Cameras are not just a crime management tool; they can become an effective tool for the day to day site management, including staff / patron safety, detection of criminal offences and monitoring, in addition to discouraging anti-social

behaviour. The City of Salisbury partners with the State Government who makes significant contributions in terms of these initiatives.

Salisbury Library Service is aware that many of our customers value the library as a space where they can be quiet or just reflect. Salisbury Library Service always looks at ways to balance our services with the demands and expectations of all our customers. If children or any other customers cause a disturbance, please speak to our staff who can address the situation. For customers who want to avoid peak periods of noise it suggested to time visits around our regular children's programs which are held on weekdays 10.00am (at different locations) and after school, generally from 3.00pm.

The State Government Housing Authority have been progressively transferring properties to Community Housing Association and we share your concerns about the impact this has on rates revenue with Housing Associations being entitled to a mandatory 75% rate rebate. We have and will continue to raise our concerns directly with the State Government and through the Local Government Association.

The EPA (Environment Protection Authority) or State Waste Levy is a State Government imposed levy on the tonnes of waste that go to landfill, to act as an incentive to divert waste from landfill. Zero Waste SA is funded from this levy and supports initiatives to minimise waste going to landfill. Council actually, through its regional subsidiary NAWMA, undertakes initiatives to reduce the impact of the levy.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

From: Ambrous Young [REDACTED]
Sent: Friday, 26 May 2017 11:07 AM
To: Mechelle Potter
Subject: Draft 2017/18 Budget - City of Salisbury

Comments on the Salisbury budget plan 2017/18

We all have to live within our budgets and not assume an automatic annual increase in rates for those in low income areas.

I have looked though the proposed budget and would suggest reductions in some areas.

There is insufficient evidence to prove that CCTV's will reduce crime so please reconsider that item. Offenders may be recorded but if they disguise their identity there is no benefit apart from being a slight deterrent.

I have never heard of the tourism and visitor strategy so the amount of \$30,000 appears high.

Reduce materials cost

Reduce employee costs. Could the number of council reps be reduced to one per ward or consolidate the number of wards in Salisbury Council.

I am not convinced that an Autism friendly playspace is a wise use of funds. What figures are available to support the need for a facility like that?

The amount of \$37 for the improved city Hub is vague and how can people comment on a item like that?

Verges - The amount spent on this item is fairly high. Could you encourage residents to plant low maintenance hardy plants there instead of grass and unsuitable trees? Reducing the amount of grassed verges should reduce maintenance costs in the long term.

Costs shown for outdoor banner renewal are very high and questionable. Please reduce this spending as it does not add any value to this area. I note a reduction from \$22,000 to \$7,000 k but that is still high.

Confidential items - a cost of \$400,000 to \$430,000 and ratepayers don't know what is involved!!!

I question the value of the tree screen renewal program around parks if the underlying issue of termites and borers has not been addressed. \$41k to \$43k.

Residents need more information on the the land acquisition program. Where is this land being acquired ? Could you supply more details please.

I also do not see the value in progressing Council's relationship with Linyi city in China at the ratepayer's expense. This also applies to any sister city relationship.

Ratepayers do not want to fund the Mayor's or other council members trips overseas.

Reduce spending on civic and ceremonial events. \$46k to \$52K is unwarranted.
Reduce the number of migrants.

Reduce spending on corporate memberships.

Libraries - general comment. Children using the computers often cause a disturbance or play loud games. Could a separate area be provided for them with better supervision as parents leave them unattended for an hour or so..

Items not included in the current budget but may be in future.

I have concerns about the Export Northern Food Park proposed for Parafield Airport in relation to congestion on nearby roads and parking. There is also the possibility that the area has toxic materials buried under the ground that will be removed during construction. Factory and increased traffic noise may also cause problems for residents who live nearby. Airport management have stated that some freight flights will occur due to the Food Park being located there but will not disclose types of aircraft to be used for freight or the numbers of flights that will occur. I do not agree that Parafield Airport is the best location for the facility..

Thank you

A. Young
Parafield Gardens



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30 June 2017

Mr A Young

Dear Mr Young

Thank you for your recent feedback on the 2017/18 Draft Annual Plan and Budget, and making the time to make an email representation to Council on 26 May 2017. Further to your email representation, I wanted to formally respond to your feedback.

In preparing Council's Budget, Council considers the needs of the community, together with the need to be financially sustainable, provide capacity to continue to respond to the future, and maintain affordable rates. Local Government is asset intensive as they provide services directly to the community, and a large portion of the budget is directed to maintaining and renewing these assets, which need to be funded to ensure a sustainable outcome.

When considering new projects Council is mindful of the impact on rates and balance this against the need to improve services to the community.

As detailed in the 2017/18 Draft Annual Plan, Council is proposing an average residential rate increase of 3.0%. This rate increase is the same as last year, and it is the intention of Council to provide level of stability in its rating strategy. Overall the City of Salisbury is financially sound, meaning that the community's assets can be appropriately maintained, and we are able to continue to build and strengthen our community. Without rate increases that support maintaining services and assets for the community there will be deterioration and potential rationalisation of community assets, which is not in line with our community's expectations.

The use of CCTV Cameras are not just a crime management tool; they can become an effective tool for the day to day site management, including staff / patron safety, detection of criminal offences and monitoring, in addition to discouraging anti-social behaviour. The City of Salisbury partners with the State Government who makes significant contributions in terms of these initiatives.

The City of Salisbury Tourism and Visitor Strategy 2016-21 includes projects that aim to collate and develop key visitor information and materials and increase the availability and ease of access to that information. These projects support increase visitation, length of stay while encouraging local businesses and the community in tourism and visitor attractions so to increase City pride, awareness of the City's strengths and support local businesses.

The elected body is responsible for representing the community, and is subject to a representation review every eight years. The Council has just completed the latest representation review, and has forwarded the proposed structure to the Electoral Commission for certification. This will result in a reduction in the number of elected members to 14 from 16.

As part of Councils consultation for playspaces across the City there has been an increased request for fenced playspaces including for children with Autism Spectrum Disorder who require a secure environment. The provision of supportive environments for play enables carers, parents and support workers to continue valuable play therapy

outdoors in natural environments which has a range of benefits. Council is seeking grant funding for this project.

The Salisbury City Centre Community Hub aims to provide for the future needs of the Salisbury community, and to stimulate the revival of the City Centre. This project will deliver enhanced customer service, community services, learning facilities, Civic spaces and community accessible meeting rooms, together with the provision of office space for Council's administration.

Council has a verge development policy and guidelines that provide guidance and encouragement for residents to develop and maintain verges adjacent to their properties. Council has reviewed its external service delivery and considers that verge maintenance is an important service that is provided to the community.

The City Pride – Outdoor Banner Renewal will reduce from \$21,500 in 2017/18 to \$6,500 in future years as 2017/18 includes some once off cost. Council plans to install new banners to promote the positive messages of our City Plan, services and key interest dates under the "Living City" identity and purchase season festive decorations to be displayed in key locations within the City. The ongoing cost of \$6,500 is to renew or replace damaged banners and decoration on an annual basis.

Tree screens are utilised to provide buffers along road corridors to improve amenity for dwellings and to reduce noise. Council funds the tree screen renewal program to regenerate screens that are deteriorating due to age, and issues relating to termites and bores are addressed at individual sites.

The minor land acquisition program relates to small parcels of land required for drainage reserves, easements, road widening to assist in the provision of adequate road network and drainage requirements.

Council has two valuable civic relationships that provide opportunities for educational, sporting and cultural exchange and trade. Council seeks to support its business ratepayers to invest locally and create jobs and this includes supporting firms to develop new markets outside the region. Council's relationship with Linyi provides one valuable avenue for firms seeking to enter China.

The City of Salisbury conducts Citizenship Ceremonies for new citizens with an average of 90 candidates conferred each ceremony, which enhances the spirit of our community and sense of belonging.

Salisbury Library Service is aware that many of our customers value the library as a space where they can be quiet or just reflect. Salisbury Library Service always looks at ways to balance our services with the demands and expectations of all our customers. If children or any other customers cause a disturbance, please speak to our staff who can address the situation. For customers who want to avoid peak periods of noise it suggested to time visits around our regular children's programs which are held on weekdays 10.00am (at different locations) and after school, generally from 3.00pm.

The planning for the Food Park at Parafield Airport is being considered by Adelaide Airports Limited and the State Government. The proposed budget for this project involves developing designs of facilities that would need to integrate with the future development at the interface (eg. shared use paths), and the opportunities to examine the management of stormwater from the site, including opportunities for a managed aquifer scheme. The release of the Major Development proposal by Adelaide Airports Limited has been delayed and the need for Council investment as described above is not known at this point in time and there is now no proposed budget consideration in the 2017/18 budget. We understand the concerns that you have raised, and Council is

mindful of wanting to manage the impacts for existing residents whilst also support employment grown in the region.

Again, we appreciate your time in providing feedback on the 2017/18 Draft Annual Plan and Budget which was formally considered by Council in June 2017.

Yours sincerely

John Harry
Chief Executive Officer
Phone: 08 8406 8212
Email: jharry@salisbury.sa.gov.au

ITEM	6.6.1
	BUDGET AND FINANCE COMMITTEE
DATE	05 June 2017
HEADING	Budget Update
AUTHOR	Kate George, Manager Financial Services, Business Excellence
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This report provides an update on the changes to the status of the budget since the Budget and Finance Committee on 24 April 2017.

RECOMMENDATION

- Information be received and it be noted that the following recent resolutions of Council have been reflected in the Draft 2017/18 budget:-
 - NAN23482 LAN Esport Tournament (Resolution 1799/2017)
 - STN21461 Strategic Projects Program (Resolution 1799/2017)
 - STN23902 St Kilda Master Plan – Stage 2 Implementation (Resolution 1783/2017)
 - STN23922 Church Street (Resolution 1799/2017)
 - Confidential Item (Resolution 1824/2017)
- As per the Third Quarter Budget Review, SYN19743 Lake Windemere Salisbury North \$450k be removed from the budget and be resubmitted at the conclusion of the feasibility study, when the project cost will be known.
- PBN20017 Building Renewal Upgrade be reduced by \$200k to align the approved budget allocation for the Para Hills Community Hub for 2017/18 to \$2.3M.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- Consolidated Budget Summary 2017/18
- Proposed Budget Adjustment to Consolidated Summary 2017/18
- NAN23482 - LAN Esports Tournament
- PSR23902 - St Kilda Master Plan - Stage 2 Implementation
- PBN20017 - Building Renewal Upgrade

1. BACKGROUND

- 1.1 At each stage of the budget process Members are provided with an updated Consolidated Budget Summary which gives details of the overall financial position of the budget including the Operating Surplus/Deficit and borrowings. The changes between the latest Consolidated Summary, and that immediately prior are detailed on the second page of the attached consolidated summary to ensure that all changes are disclosed.

2. CONSULTATION / COMMUNICATION**2.1 Internal**

- 2.1.1 Various staff to provide members with well-formed information for consideration prior to the formal adoption of the budget in June.

2.2 External

- 2.2.1 The Consolidated Summary provides a snapshot of the budget, which was available for Public Consultation in May 2017, and has been updated to reflect further decisions of Council.

3. REPORT

- 3.1 Members will find attached the updated Consolidated Summary reflecting changes resolved by Council prior to public consultation, including the Operating New Initiative Bids for LAN Esports Tournament - \$18k (Resolution 1799/2017) and Confidential Item - \$36.8k (Resolution 1824/2017).
- 3.2 In addition there have been a number of adjustments to the recurrent budget (Refer to Attachment 2) with the more significant items being:
- 3.2.1 Program Review restructure within City Infrastructure has resulted in revised capitalisation of staff time, with more cost allocated to capital projects and a corresponding reduction in operating costs – \$164k.
- 3.2.2 The removal of the operating components of bid STN21461 Strategic Projects Program (Food Park and Salt Field Master Plan Review) \$80k as per Council decision (Resolution 1799/2017).

Operating Surplus

- 3.1 The financials for 2017/18 are based on a proposed rate increase of 3.0% which is consistent with that used for public consultation, together with growth of 0.6%, which is consistent with the latest data from the State Valuation Office.
- 3.2 The current forecast rate revenue is lower than anticipated at public consultation by \$408k as a direct result of reducing growth from 1.0% to 0.6%, with further details contained in the Rating Strategy Report.
- 3.3 The changes to the recurrent budget (Refer to Attachment 2) have together resulted in a decrease in the operating surplus from \$3.8M per public consultation to \$3.7M, which still includes the one-off Roads to Recovery funding of \$1.1M from the Federal Government. Removing the one off road funding, interest saving from property development and the returns from Business units the surplus is \$1M.

- 3.4 Given the reduction in revenue resulting from lower growth further reductions in revenue or increases in expenditure will impact on our financial sustainability and will limit our financial capacity to respond future community needs or minimise any statutory changes imposed on Council.

Consolidated Budget Summary 2017/18 as at 5th June 2017						
	2016/17 Budget			2017/18 Option 1 1.90%		2017/18 Option 2 2.50%
	\$			\$	%	\$
OPERATING BUDGET SUMMARY						
Base Operating Budget (excluding rates)						
Expenditure as at 24th April 2017				113,754,564	2.2%	113,754,564
Further Expenditure Adjustments				(234,742)		(234,742)
Expenditure	111,324,977			113,519,822	2.0%	113,519,822
Income as at 24th April 2017				23,313,317	-2.3%	23,313,317
Further Income Adjustments				76,900		76,900
Income	23,858,956			23,390,217	-2.0%	23,390,217
Operating Net Bid (excluding Rate Revenue)	87,466,021			90,129,605	3.0%	90,129,605
Rate Revenue						
Proposed Rate Increase	3.00%			1.90%		2.50%
Growth	1.00%			0.60%		0.60%
Total Increase	4.00%			2.50%		3.10%
Rate Revenue - Base 2016/17 \$	90,654,538			92,876,037		93,420,037
Operating Surplus/(Deficit) including Business Units	3,188,517			2,746,432		3,290,432
Operating Surplus Ratio	2.78%			2.36%		2.82%
Adjustments						
Water Business Unit Surplus - Transfer to Reserves	545,920			331,745		331,745
Interest cost savings through application of PDR	559,750			1,324,600		1,324,600
Additional Roads to Recovery Funding	1,448,000			1,104,900		1,104,900
Underlying Surplus/(Deficit)	634,847			(14,813)		529,187
Underlying Operating Surplus Ratio	0.55%			-0.01%		0.45%

New Bids

- 3.5 Bid NAN23482 – Local Area Network (LAN) Esports Tournament \$18,000 operating has been included to enable the delivery of a program of youth services, which was a resolution of Council in May 2017 (Budget and Finance Committee Item 6.4.2, Resolution 1799/2017).

- 3.6 Confidential Item \$36,800 (Resolution 1820/2017).

Bid Changes

- 3.7 Bid SYN19743 Lake Windemere Salisbury North - \$450k has been removed from the budget. Elected Members may recall that the allocated budget was declared as part of the recent Third Quarter Budget Review and will be resubmitted at the conclusion of the feasibility study, when the project cost will be known.
- 3.8 Bid PSR23902 St Kilda Master Plan – Stage 2 Implementation \$250k to commence detailed design has moved from 2017/18 to 2018/19 financial year. The Priority 1 – New boat ramp and channel works \$990k and Priority 2 – RV area \$235k are scheduled for 2019/20. This was subject to a report in May 2017 to the Works and Services Committee Item 2.9.1 (Resolution 1783/2017).

- 3.9 Bid STN23922 Church Street \$85k has been removed from the budget as a result of Council decision and will be subject to further information (Resolution 1799/2017).
- 3.10 Bid PBN20017 Building Renewal Upgrade has been reduced by \$200k as the total budget allocation for the Para Hills Community Hub for 2017/18 is \$2.3M, which is represented by a capital allocation of \$2.1M and an operating allocation of \$200k. The total budget allocation for 2017/18 was previously \$2.5M. This adjustment aligns the total budget for Para Hills Community Hub to \$4.4M.

Capital

- 3.11 The Capital Program totals \$52M (excluding capital income on Strategic Property Projects), which is significantly higher than previous years' capital works programs, which is due to the Salisbury City Centre Community Hub. The capital program comprises Business Unit Capital Bids of \$1.3M and Infrastructure Bids of \$51M, with Plant, Plant Furniture & Equipment and IT bids totaling \$3.7M.

Borrowings

- 3.12 At a 3.0% rate increase we are requiring new borrowings of \$21.4M with our capital program largely funded from our depreciation \$26.6M, the operating surplus \$3.7M and with the balance of \$5.2M offset by property development proceeds.

Consolidated Budget Summary 2017/18 as at 5th June 2017					
	2016/17 Budget			2017/18 Option 1 1.90%	
	\$			\$	%
CAPITAL FUNDING SUMMARY					
Other - Non Operating Items					
Add Back Depreciation - non cash item	25,454,846			26,645,133	
Transfer to Reserves - Property Disposals	(5,509,928)			(4,296,000)	
Transfer from Reserves - Footpath & Street Tree Reserve	82,000			84,000	
Transfer from Reserves - Open Space Reserve	810,000			-	
Transfer from Reserves - Property Disposals	3,476,000			2,788,800	
Loan Principal Repayments	(2,560,099)			(2,350,397)	
Total Other	21,752,819			22,871,536	
Funding Available for Capital	24,941,336			25,617,968	
Indicative Borrowing Requirements					
General Purpose Borrowings / (Investments)	6,807,732			26,367,187	
Business Unit Borrowings	1,772,000			1,262,400	
Total Indicative Borrowings	8,579,732			27,629,587	
Application of Property Development Reserve (Closing Bal)	8,579,732			5,211,000	
Net Borrowings/(Investment)	-			22,418,587	
Total Available for Capital	33,521,068			53,247,555	
Capital New Initiative Bids (Net)					
Business Units Capital Investment	1,772,000			1,262,400	
Plant Furniture & Equipment	1,864,200			3,043,200	
Information Technology	672,000			35,000	
Capital Income on Strategic Property Projects	(5,509,928)			(4,061,115)	
Capital Works, including Project Support Team	34,722,796			52,968,070	
Total	33,521,068			53,247,555	
Funding Surplus/(Deficit)					

4. CONCLUSION / PROPOSAL

- 4.1 There have been a number of changes included in the budget to reflect the decisions that Council have made, and to reflect updated business information, these changes have been detailed above and the recommendations enable the provision of funding in the budget.

CO-ORDINATION

Officer: Executive Group
Date: 30/05/2017

Consolidated Budget Summary 2017/18 as at 5th June 2017						
	2016/17 Budget			2017/18 Option 1 1.90%		2017/18 Option 2 2.50%
	\$			\$	%	\$
OPERATING BUDGET SUMMARY						
Base Operating Budget (excluding rates)						
Expenditure as at 24th April 2017				113,754,564	2.2%	113,754,564
Further Expenditure Adjustments				(234,742)		(234,742)
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Income as at 24th April 2017				23,313,317	-2.3%	23,313,317
Further Income Adjustments				76,900		76,900
Income	23,858,956			23,390,217	-2.0%	23,390,217
Operating Net Bid (excluding Rate Revenue)	87,466,021			90,129,605	3.0%	90,129,605
Rate Revenue - Base 2016/17 \$	90,654,538			92,876,037		93,420,037
Operating Surplus/(Deficit) including Business Units	3,188,517			2,746,432		3,290,432
Operating Surplus Ratio	2.78%			2.36%		2.82%
Adjustments						
Water Business Unit Surplus - Transfer to Reserves	545,920			331,745		331,745
Interest cost savings through application of PDR	559,750			1,324,600		1,324,600
Additional Roads to Recovery Funding	1,448,000			1,104,900		1,104,900
Underlying Surplus/(Deficit)	634,847			(14,813)		529,187
Underlying Operating Surplus Ratio	0.55%			-0.01%		0.45%
CAPITAL FUNDING SUMMARY						
Other - Non Operating Items						
Add Back Depreciation - non cash item	25,454,846			26,645,133		26,645,133
Transfer to Reserves - Property Disposals	(5,509,928)			(4,296,000)		(4,296,000)
Transfer from Reserves - Footpath & Street Tree Reserve	82,000			84,000		84,000
Transfer from Reserves - Open Space Reserve	810,000			-		-
Transfer from Reserves - Property Disposals	3,476,000			2,788,800		2,788,800
Loan Principal Repayments	(2,560,099)			(2,350,397)		(2,350,397)
Total Other	21,752,819			22,871,536		22,871,536
Funding Available for Capital	24,941,336			25,617,968		26,161,968
Indicative Borrowing Requirements						
General Purpose Borrowings / (Investments)	6,807,732			26,367,187		25,823,187
Business Unit Borrowings	1,772,000			1,262,400		1,262,400
Total Indicative Borrowings	8,579,732			27,629,587		27,085,587
Application of Property Development Reserve (Closing Balance)	8,579,732			5,211,000		5,211,000
Net Borrowings/(Investment)	-			22,418,587		21,874,587
Total Available for Capital	33,521,068			53,247,555		53,247,555
Capital New Initiative Bids (Net)						
Business Units Capital Investment	1,772,000			1,262,400		1,262,400
Plant Furniture & Equipment	1,864,200			3,043,200		3,043,200
Information Technology	672,000			35,000		35,000
Capital Income on Strategic Property Projects	(5,509,928)			(4,061,115)		(4,061,115)
Capital Works, including Project Support Team	34,722,796			52,968,070		52,968,070
Total	33,521,068			53,247,555		53,247,555
Funding Surplus/(Deficit)						

6. Consolidated Summary 2017-18 - 5 June 2017.xlsx

Proposed Budget Adjustments to Consolidated Summary as at 5th June 2017	
Changes from Base Operating Budget as at 5th June 2017	
Expenditure	\$
Expenditure as at 24th April 2017	113,754,564
Adjustments:-	
<ul style="list-style-type: none"> Program Review - City Infrastructure re-structure transfer of Operating to Capital STN21461 Strategic Projects Program (Food Park and Salt Field Master Plan review) Community Development Wages & Salaries adjustment Cost Recovery - capitalisation of Staff Time Minor adjustment to Fleet budget due to Managers salary packaging arrangements Sports Development Framework - Program retained at \$30k Waterwatch - balancing of Grant Funding Program Rounding adjustment NAWMA Budget Youth Sponsorship - nominal increase in available funding Separate Rates - Salisbury City Centre Business Association (offset by income) NAN23482 - LAN Esports Tournament (New Initiative Bid) Program Review - Confidential Item (Resolution 1824/2017) Separate Rates - NRM Levy (offset by income) 	163,930 80,000 58,700 46,600 12,900 3,000 1,277 35 (3,000) (3,200) (18,000) (36,800) (70,700)
Total Adjustments	234,742
Expenditure as at 5th June 2017	113,519,822
Income	
Income as at 24th April 2017	23,313,317
Adjustments:-	
<ul style="list-style-type: none"> Miscellaneous increases in Fees & Charges Separate Rates - Salisbury City Centre Business Association (offset by expenditure) Affordable Housing Management Fees Separate Rates - NRM Levy (offset by expenditure) Separate Rates - NRM Levy Administration Fee adjustment 	500 3,200 3,500 70,700 (1,000)
Total Adjustments	76,900
Income as at 5th June 2017	23,390,217
Changes from Capital Works New Initiatives as at 5th June 2017	
Net Capital Works	\$
Net Capital Works New Initiatives as at 24th April 2017	53,869,270
Adjustments:-	
<ul style="list-style-type: none"> Program Review - City Infrastructure increase within Project Support Team STN23922 Salisbury City Centre Renewal - Church Street Extension PBN20017 Building Renewal/ Upgrade - Para Hills Community Hub PSR23902 St Kilda Master Plan - Stage 2 Implementation SYN19743 Lake Windemere 	(83,800) 85,000 200,000 250,000 450,000
Total Adjustments	901,200
Capital Works New Initiatives as at 5th June 2017	52,968,070
Changes from PF&E New Initiatives as at 5th June 2017	
PF&E New Initiatives	\$
PF&E New Initiatives as at 24th April 2017	3,043,200
Adjustments:-	
<ul style="list-style-type: none"> NA 	
Total Adjustments	
PF&E New Initiatives as at 5th June 2017	3,043,200
Changes from IT New Initiatives as at 5th June 2017	
IT New Initiatives	\$
IT New Initiatives as at 24th April 2017	35,000
Adjustments:-	
<ul style="list-style-type: none"> NA 	
Total Adjustments	
IT New Initiatives as at 5th June 2017	35,000

6. Consolidated Summary 2017-18 - 5 June 2017.xlsx

2017/18 Budget

New Initiative: NAN23482



LAN Esport Tournament

Funding:	Number of Years: 3	Start: 16/17	Finish: 18/19
Program Service Area:	Community Services > Community Development		
Department / Division / Branch:	Community Development > Community Planning & Vitality > Community Planning & Vitality		
Project Type:	Not Applicable		
City Grouping:	Not Applicable		
Budget Category:	Non Business Unit		
Key Direction:	The Living City		
Estimated Completion Date:	30/06/2019		

Financial Year: 17/18**Bid Originator:** Pippa Webb

Exec Summary:	The Council has resolved to continue to fund the Salisbury eSports monthly tournaments as a replacement for the Midnight Basketball program taking account of the evaluation outcomes of Midnight Basketball and the successful trial of the eSports competitions in FY 2016/17.
Scope:	<p>The Council has resolved to continue to fund the Salisbury eSports monthly tournaments as a replacement for the Midnight Basketball program taking account of the evaluation outcomes of Midnight Basketball and the successful trial of the eSports competitions in FY 2016/17.</p> <p>Additional operating funding of \$18,000 allows the Salisbury eSports tournaments to develop towards sustainability over the FY 2017/18</p>

Justification:	<ul style="list-style-type: none"> Youth that participate in online gaming often do so in physical isolation from family and the broader community and can be exposed to significant isolation (especially if also predisposed to mental health issues) and addition (to gaming). Twelve25 has successfully run periodic one off gaming LAN (Local Area Network) gaming events since 2010. This Youth Led proposal would be continue to develop a youth group to plan, organise and run regular monthly (12 in a year) online gaming and Cosplay events at Twelve25. The program would be mentored by a Twelve25 volunteer, and events attended by A youth workers (staff or casual). It would have prizes and food as part of each event and a 20 minute workshop (mental health, e-danger, animation, careers in IT, personal goal setting, motivation, etc.). eSports is a growing phenomenon in Australia and the Salisbury eSports program positions council to capture some of this momentum locally potentially as a career path for young people from the Salisbury community. <p>This program would be delivered via Council Youth Services Program (Twelve 25) and \$18,000 was committed for the delivery of this program and will need to be allocated to the Twelve25 cost centre.</p> <p>Whilst trailed in 2016/17 FY the Salisbury eSports program could not otherwise be continued within existing budget allocations.</p>
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Funding

FinYear	New %	Capital Renewal %	Operating %	Other %	Project Funding Status
17/18	0	0	100	0	1. Concept

46.010.21 Project Details

31/05/2017

2017/18 Budget**New Initiative: NAN23482**

Project Stakeholders							
Officer		Role					
Jo Cooper		Project Manager					
Rick Henke		Project Manager					
Pippa Webb		Project Sponsor					

Budget	Capital			Operating	Depreciation	Income	Total
	Capital	IT	PFE	Cap+IT+PFE			
16/17							
Expenditure	\$0	\$0	\$0	\$33,000	\$0		\$33,000
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$0	\$0	\$0	\$33,000	\$0	\$0	\$33,000
17/18							
Expenditure	\$0	\$0	\$0	\$18,000	\$0		\$18,000
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$0	\$0	\$0	\$18,000	\$0	\$0	\$18,000
Total for Bid	\$0	\$0	\$0	\$51,000	\$0	\$0	\$51,000

2017/18 Budget

New Initiative: TRN23902



St Kilda Master Plan - Stage 2 Implementation

Funding:	Number of Years: 4	Start: 17/18	Finish: 20/21
Program Service Area:	Transport > Roadworks		
Department / Division / Branch:	City Infrastructure > Technical Services > Technical Services Admin		
Project Type:	Roadworks and Carparks		
City Grouping:	Transportation		
Budget Category:	Non Business Unit		
Key Direction:	The Prosperous City		
Estimated Completion Date:	30/06/2022		

Financial Year: 17/18**Bid Originator:** Dameon Roy**Exec Summary:**

This bid is for the implementation of the St Kilda Precinct Plan Stage 2 works (Marine Recreation Precinct and Mangroves) over a five-year period, commencing with detailed design, consultation and external funding negotiations in 2018/2019.

Scope:

Note: the planning phase of St Kilda Master Plan Stage 2 is excluded from this bid (refer to existing project PR23198 St Kilda Master Plan Stage 2).

Bid 23902 is for the implementation phase.

The scope is as per the St Kilda Stage 2 Master Plan report endorsed by the Works and Services Committee on 16 May 2017, namely:

2018-19:

Commence detailed design \$250,000

2019/20:

Priority 1: New boat ramp and channel works \$990,000

2020/21:

Priority 2: RV area \$235,000

Beyond 2020/21

Priority 3: Playground car park \$810,000

Priority 4: Bus/coach and traffic upgrades
(including Cockle Street roundabouts) \$855,000

Priority 5: Pedestrian access improvements \$330,000

Priority 6: Reconstruction of boat parking area \$2,960,000

Priority 7: New Cockle Street car park construction \$1,285,000

Priority 8- Additional Car Parking (Mangrove Trail) \$100,000

TOTAL \$7,815,000

Since St Kilda is a key regional facility, it is appropriate for some of Council's funding contribution coming from the Open Space Reserve. A nominal \$100k per annum from 2018/2019 to 2021/2022 is considered from the Open Space Reserve.

In 2019/2020, it is unsure exactly what scheme the \$320k external funding is coming from. The project will be seeking the Grant from State Government. \$30k income in 2020/2021 is expected to be coming from The Recreational Vehicle Association.

Justification:

St Kilda is seen as the future gateway to the International Bird Sanctuary and this work enhances and increases the capacity of the area to cater for the influx of tourists and residents utilising the St Kilda Facilities.

2017/18 Budget**New Initiative: TRN23902****Funding**

FinYear	New %	Capital Renewal %	Operating %	Other %	Project Funding Status
17/18	80	20	0	0	2. Proposal for Assessment

Project Stakeholders

Officer	Role
Dameon Roy	Project Manager
Mark van der Pennen	Project Sponsor

Budget

	Capital			Operating	Depreciation	Income	Total
	Capital	IT	PFE	Cap+IT+PFE			
17/18							
Expenditure	\$0	\$0	\$0	\$0	\$0		\$0
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
18/19							
Expenditure	\$250,000	\$0	\$0	\$0	\$0		\$250,000
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$(100,000)	\$(100,000)
	\$250,000	\$0	\$0	\$0	\$0	\$(100,000)	\$150,000
19/20							
Expenditure	\$990,000	\$0	\$0	\$0	\$0		\$990,000
Government Grants						\$(320,000)	\$(320,000)
Other Income						\$0	\$0
Transfer from Reserves						\$(100,000)	\$(100,000)
	\$990,000	\$0	\$0	\$0	\$0	\$(420,000)	\$570,000
20/21							
Expenditure	\$235,000	\$0	\$0	\$0	\$0		\$235,000
Government Grants						\$(30,000)	\$(30,000)
Other Income						\$0	\$0
Transfer from Reserves						\$(100,000)	\$(100,000)
	\$235,000	\$0	\$0	\$0	\$0	\$(130,000)	\$105,000
Total for Bid	\$1,475,000	\$0	\$0	\$0	\$0	\$(650,000)	\$825,000

2017/18 Budget**New Initiative: PBN20017****Building Upgrade Program**

Funding:	Number of Years: 10	Start: 11/12	Finish: 20/21
Program Service Area:	Sundry > Accommodation		
Department / Division / Branch:	City Infrastructure > Technical Services > Strategic Asset Management		
Project Type:	Building Works		
City Grouping:	Property & Buildings		
Budget Category	Non Business Unit		
Key Direction:	The Living City		
Estimated Completion Date:	30/06/2021		

2017/18 Budget**New Initiative: PBN20017**

Financial Year: 17/18	
Bid Originator:	James Corletto
Exec Summary:	This bid is to include all Council owned buildings, other than those that were submitted as a separate bid (for example, the Community Hub project). In 17/18, the 2.3m is for Para Hills Community Hub.
Scope:	<p>This bid was previously titled "Capital Upgrade Program for Sport & Rec Buildings". This New Initiative Bid is to now include all Council owned buildings, other than those that were submitted as a separate bid (for example, the Salisbury Community Hub project).</p> <p>It should be noted that the following bids / programs are separate to, but possibly related to this bid:</p> <ul style="list-style-type: none"> • Bid 18097 "Building Renewal Program". • Bid 17598 "Club / Sporting Facility Upgrades Program (Minor Capital Works Grants)". • Bid 21389 "Priority Access Upgrades – Buildings". • Bid 23921 Salisbury Oval Master Plan implementation. <p>The funding for the upgrade of the Salisbury Oval grand stand, change rooms, toilets and club room disabled toilets are allocated in the Salisbury Oval Master Plan (Bid 23921).</p> <p>A building condition and compliance audit had previously been undertaken by Tonkin Consulting in 2012 and another audit is currently being undertaken in 2016/2017.</p> <p>Specific projects to be considered in the current budget period (2017/2018 to 2020/2021) include the following projects:</p> <p>2017/2018</p> <ul style="list-style-type: none"> • Completion of Para Hills Community Hub, Para Hills: \$2,300,000. <p>Note: previously handled via separate Bid 20565 "Para Hills Centre – Extension". Total 2017/2018: \$2,300,000.</p> <p>2018/2019</p> <ul style="list-style-type: none"> • Operations Centre Upgrade, Salisbury South: \$1,800,000. <p>Note: previously handled via separate Bid 20549. Total 2018/2019: \$1,800,000.</p> <p>2019/2020 Total 2019/2020: \$2,035,000.</p> <p>2020/2021 Total 2020/2021: \$2,077,000.</p> <p>A full list of proposed future building upgrade projects may be provided to accompany this bid after the 2016/2017 building condition and compliance audit has been completed.</p> <p>The proposed program of building upgrade works will be subject to final review and cost estimate. This program is managed on a priority and needs basis within the financial constraints of the budget, which has been set from the Building Asset Management Plan (AMP) and Council's Long Term Financial Plan. Therefore, the list of buildings and proposed upgrade works should be viewed as 'indicative only', because some buildings may need to be brought forward, or deferred, depending upon condition, proposed works and cost.</p>

2017/18 Budget**New Initiative: PBN20017**

Justification:	<p>Audits have previously found that some Council owned buildings are not meeting community, organisational and legislative requirements.</p> <p>The program focusses on buildings that have issues meeting the following criteria:</p> <ul style="list-style-type: none"> • Structural integrity. • 'Fit for purpose' status of the building. • Carrying capacity, demand and forecast growth. • Public and environmental health issues. • Exposure to risk, including discrimination and child safe environment. • Other legislative requirements. • Internal policy. <p>The City of Salisbury has approximately 200 owned buildings. Proposed building upgrade works are prioritised in accordance with condition audits, compliance with current building standards and ongoing function and need.</p>
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Funding

FinYear	New %	Capital Renewal %	Operating %	Other %	Project Funding Status
17/18	90	10	0	0	2. Proposal for Assessment

Project Stakeholders	
Officer	Role
John Hutton	Project Manager
Karen Pepe	Project Sponsor

2017/18 Budget**New Initiative: PBN20017**

Budget	Capital			Operating	Depreciation	Income	Total
	Capital	IT	PFE	Cap+IT+PFE			
16/17							
Expenditure	\$200,000	\$0	\$0	\$0	\$1,600		\$201,600
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$200,000	\$0	\$0	\$0	\$1,600	\$0	\$201,600
17/18							
Expenditure	\$2,100,000	\$0	\$0	\$200,000	\$41,400		\$2,341,400
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$2,100,000	\$0	\$0	\$200,000	\$41,400	\$0	\$2,341,400
18/19							
Expenditure	\$1,600,000	\$0	\$0	\$200,000	\$0		\$1,800,000
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$1,600,000	\$0	\$0	\$200,000	\$0	\$0	\$1,800,000
19/20							
Expenditure	\$1,835,000	\$0	\$0	\$200,000	\$0		\$2,035,000
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$1,835,000	\$0	\$0	\$200,000	\$0	\$0	\$2,035,000
20/21							
Expenditure	\$1,877,000	\$0	\$0	\$200,000	\$0		\$2,077,000
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$1,877,000	\$0	\$0	\$200,000	\$0	\$0	\$2,077,000
Total for Bid	\$7,612,000	\$0	\$0	\$800,000	\$43,000	\$0	\$8,455,000

ITEM	6.6.2
	BUDGET AND FINANCE COMMITTEE
DATE	05 June 2017
HEADING	Rating Strategy 2017/18
AUTHOR	Kate George, Manager Financial Services, Business Excellence
CITY PLAN LINKS	4.2 Develop strong capability and commitment to continually improve Council's performance. 4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	Rate Revenue for the Draft 2017/18 Annual Plan has been based on estimated valuation growth and an average rate increase of 3.00%. Updated information from the State Valuation Office has now been received and this item provides a more accurate determination of expected rate revenue for 2017/18.
RECOMMENDATION	<ol style="list-style-type: none"> 1. Information be received. 2. A rate increase based on a 3.00% average increase in residential rates (including the minimum) and a 3.00% increase for Commercial and Industrial properties with a 41.1% differential, and a 30% differential on vacant land, be endorsed as the basis for setting rates in 2017/18.
ATTACHMENTS	There are no attachments to this report.
1. BACKGROUND	<ol style="list-style-type: none"> 1.1 In endorsing the Draft 2017/18 Annual Plan for public consultation in April 2017 rate revenue had been based on estimates of valuation growth (1%) and an average rate increase of 3.00%. Updated information has been received from the State Valuation Office so that we are now in a position to more accurately determine expected rate revenue. Further updates from the State Valuation Office may come through before final adoption.
2. CITY PLAN CRITICAL ACTION	<ol style="list-style-type: none"> 2.1 N/A
3. CONSULTATION / COMMUNICATION	<ol style="list-style-type: none"> 3.1 Internal <ol style="list-style-type: none"> 3.1.1 The rating strategy was reported on in the April 2017 Budget and Finance Committee Meeting.

3.2 External

- 3.2.1 The rating strategy forms part of the Annual Plan which was available for Public Consultation throughout May 2017.

4. REPORT

VALUATION CHANGES

- 4.1 Council has received updated property valuation details from the State Valuation Office. These are summarised below:

4.2 General Market Revaluation

- 4.2.1 The market movements for the latest valuation information has had some minor changes on the movements advised to Council in April, and appear in the table below for reference. These percentages are used to adjust last year's rate in the dollar before setting an average rate increase.

Main Categories	April 2017 % Change	May 2017 % Change
Average increase/(decrease) across all properties	3.0%	3.0%
Average increase/(decrease) across residential properties	3.6%	3.6%
Average increase/(decrease) across Commercial/Industrial properties	0.4%	0.6%
Average increase/(decrease) across Vacant Land properties	-1.4%	-1.5%

4.3 Valuation Growth

- 4.3.1 In addition to the market or 'price' increases/(decreases) in value, the value of the City increases each year from new development from both residential and industrial development, but is currently primarily driven through infill throughout the city
- 4.3.2 The budget rate revenue estimate to date has been based on revenue growth of 1.0% from development within the city and was considered appropriate on the back of development approvals in recent years that would normally be expected to translate into 'on the ground' value for rating purposes this year. The State Valuation Office have largely completed their collection of the growth data, and it is 0.6%, which is lower than expectations, and results in a budget impact of \$408k less rate revenue.
- 4.3.3 This lower growth has a significant impact on the operating surplus, and any further increases in expenditure or reductions in revenue including reductions in the general rate increase will impact our financial sustainability and will limit capacity to respond to future community needs or manage statutory changes imposed on Council.

4.4 Rate Increase

- 4.4.1 Members are aware that estimates for rate revenue used to prepare the Budget and Draft 2017/18 Annual Plan have been based on an average rate increase of 3.00%, excluding growth. By adding the estimated growth of 1.0%, our target for rate revenue was \$94.281M to produce an operating budget with a surplus aligned to our Long Term Financial Plan.
- 4.4.2 Based on the latest valuation information and targeting a 3.00% average increase in residential rates the revenue projections have been modelled and the results summarised below. With lower growth the rate revenue included in the consolidated summary has been reduced to \$93.873M and is discussed in the Budget Update (Budget and Finance Committee, 05/06/2017).
- 4.4.3 The rate revenue modelled on the latest information from the State Valuation Office is \$93.873M, which is \$408k lower than the original target in the Public Consultation version of the Annual Plan.
- 4.4.4 There is around \$312k increase in the operating surplus through adjustments reflected in the Budget Update item (Budget and Finance Committee, 05/06/2017), which is more than offset by the unfavorable adjustment of \$408k to anticipated rate revenue. This results in a revised surplus of \$3,743k, with an underlying surplus of \$982k, which is \$97k below the surplus included in the annual plan for public consultation. It is recommended that Council maintain the rate increase at the level used during public consultation as this maintains the principle set by Council of stable rate increases and reflects the building of future capacity for key strategic projects, the ability to respond to community needs and legislated changes that may impact Council's financial position.

Assumption	2016/17	2017/18
Average Rate Increase (all categories)	3.0%	3.0%

Outcomes	2016/17	2017/18	Increase
Rate Revenue	\$90,654,538	\$93,873,037	\$3,218,499
Average Residential Rate	\$1,267	\$1,308	\$41
Residential Rate in \$	0.4300	0.4275	
Minimum Rate (3.0% increase)	\$958	\$987	\$29
Commercial/Industrial Rate in \$	0.6310	0.6461	
Commercial/Industrial rate differential	46.7%	51.1%	
Vacant Land Rate in \$	0.5590	0.5558	
Vacant Land Rate differential	30%	30%	

5. CONCLUSION / PROPOSAL

- 5.1 Given the lower growth percentage, and with no significant changes in the operating budget, other than those reflected in the Budget Update report (Budget and Finance Committee, 05/06/2017), since endorsement for public consultation, the operating surplus will be lower than originally expected. Despite this reduction in surplus it is recommended that the rate increase and vacant land differential used as the basis for public consultation are appropriate to endorse for 2017/18 rating purposes, as this provides consistency with the parameters that have been used for public consultation of the Draft 2017/18 Budget and Annual Plan. Further these increases achieve an operating surplus which whilst less than expected, still achieves the principles established by Council.
- 5.2 The rate increase be based on a 3.00% average increase in residential rates (including the minimum) and a 3.00% increase for Commercial and Industrial properties with a 51.1% differential, and a 30% differential on vacant land, be endorsed as the basis for setting rates in 2017/18.

CO-ORDINATION

Officer: Executive Group
Date: 30/05/2017

ITEM	6.6.3
	BUDGET AND FINANCE COMMITTEE
DATE	05 June 2017
HEADING	Globe Derby Community Club Separate Rate
AUTHOR	Kate George, Manager Financial Services, Business Excellence
CITY PLAN LINKS	<p>4.1 Strengthen partnerships that enable us to better address our community's priorities.</p> <p>4.2 Develop strong capability and commitment to continually improve Council's performance.</p> <p>4.3 Have robust processes that support consistent service delivery and informed decision making.</p>
SUMMARY	<p>As part of setting the budget and declaration of rates Council declares a separate rate each year on behalf of the Globe Derby Community Club in accordance with the Land Management Agreement. This report seeks Council's support to prepare a declaration of the separate rate for 2017/18, following the receipt of the formal request from Globe Derby Community Club. This report provides a copy of the correspondence received and seeks support to prepare a declaration of the separate rate for 2017/18.</p>
RECOMMENDATION	<ol style="list-style-type: none"> 1. The proposed separate rate of \$100 per share in common land, 63 shares in total, in the relevant area for the Globe Derby Community Club for 2017/18, be endorsed in principle, and a formal resolution be brought forward to the June 2017 Council meeting for adoption of the rate.
ATTACHMENTS	<p>This document should be read in conjunction with the following attachments:</p> <ol style="list-style-type: none"> 1. Correspondence from the Globe Derby Community Club 2. Globe Derby Community Club Budget 3. Globe Derby Allotment Plan
1. BACKGROUND	<ol style="list-style-type: none"> 1.1 In the Land Management Agreement with the Globe Derby Community Club, Council has agreed to raise funds by way of separate rates on properties with an interest in an area of common land (63 shares). The rates raised are for use by the club to maintain the common land area.
2. CITY PLAN CRITICAL ACTION	
2.1	N/A

3. CONSULTATION / COMMUNICATION

- 3.1 Internal
 - 3.1.1 N/A
- 3.2 External
 - 3.2.1 Globe Derby Community Club has submitted their request to Council, a copy of which is included as an attachment to this report

4. REPORT

- 4.1 The Globe Derby Community Club (the Club) is a body consisting of owners of the allotments contained in DP9830 (lots 1-23 & 26-34), DP18972 (lots 50-51), DP9831 (lots 37 – 64) and FP14624 (lots 1-2) inclusive: 64 allotments in total. Allotment 65 in DP 9832 is common land owned by the owners of the allotments in equal shares (the Land).
- 4.2 There are 63 shares in the common land (Allotment 65 in DP 9832), and these shares are held across the remaining 64 allotments, with 1 share per allotment, except for lot 1 of FP14624 and lot 37 of DP9831 which has one share across the two allotments.
- 4.3 The Council and the Club entered into an Agreement in 1998 (the Agreement) for the management of the Land that requires, amongst other things, that the Club will maintain the Land. The Council agreed to assist the Club by declaring a separate rate for the purposes of funding the maintenance of the Land by the Club.
- 4.4 It should be noted that allotments and assessments are different concepts, and should land owners have multiple allotments that they seek to amalgamate as a single assessment, they will still be levied the separate rate on their respective share of the common land, which is primarily represented by the number of allotments. Currently there are 64 allotments, 63 shares of interest in common land, and 62 assessments.
- 4.5 In the exercise of the power contained in section 154(2)(b) of the Local Government Act 1999 the Council may declare a separate rate based on a proportional basis related to the estimated benefit to the occupiers of the land in the part of the area subject to the rate.
- 4.6 A formal request from the Globe Derby Community Club (Attachment 1) has been received and the separate rate required for 2017/18 will be the same as in previous years. Accordingly the Club are seeking a separate rate of \$100 per share of interest in the common land, providing a total revenue of \$6,300. This meets the requirements of a separate rate as it is based on a proportional basis related to the estimated benefits to the occupiers of the land in the part of the area subject to the rate.
- 4.7 A rate of \$100 per share of Common Land is required to generate the requested and required revenue of \$6,300 to enable the Globe Derby Community Club to maintain the common land area (the Land), and is described as
 - 4.7.1 \$100 per allotments numbered Lots 1-23 and Lots 26-34 of DP9830,
 - 4.7.2 \$100 per allotments numbered Lots 50-51 of DP18972
 - 4.7.3 \$100 per allotments numbered Lots 38-64 of DP9831, and
 - 4.7.4 \$100 for Lot 2 of FP14624
 - 4.7.5 \$100 in total for Lot 1 of FP14624 and Lot 37 of DP9831 combined

5. CONCLUSION / PROPOSAL

- 5.1 Council endorse in principle, the proposed separate rate of \$100 per share of interest in common land in the relevant area for the Globe Derby Community Club for 2017/18, noting a formal resolution will be brought forward to the June 2017 Council meeting for adoption of the rate.

CO-ORDINATION

Officer: Executive Group
Date: 30/05/2017



GLOBE DERBY COMMUNITY CLUB
C/- THE SECRETARY
30 ALABAR CRESCENT
GLOBE DERBY PARK
SA 5110
TEL: 0411042206

The CEO
Corporation of the City of Salisbury
PO Box 8
SALISBURY SA 5108
Attention: Mechelle Potter

Dear Mechelle,

Enclosed are the documents you require to collect our common land rate. As per last year, the amount has been kept at \$100.00 per household as this has been deemed sufficient to allow us to maintain the common land and to recommence saving toward our goal of a replacement tractor.

The following has been approved by our Committee:

For the purposes of raising revenue for the maintenance of the Land and management of the facilities on the Land, being Lot 65 in deposited plan no. 9832, the Globe Derby Community Club requests that the Council declare a separate rate, based on a proportional basis related to the estimated benefit to the occupiers of the Land in the part of the area subject to the rate, of \$100 for each allotment numbered 1 – 32 in deposited plan no. 9830 and 36 – 64 inclusive in deposited plan no. 9831, of portion of section 3070 of Hundred Port Adelaide (laid out as Bolivar), pursuant to s154(2)(b) of the Local Government Act 1999 for 2017/18.

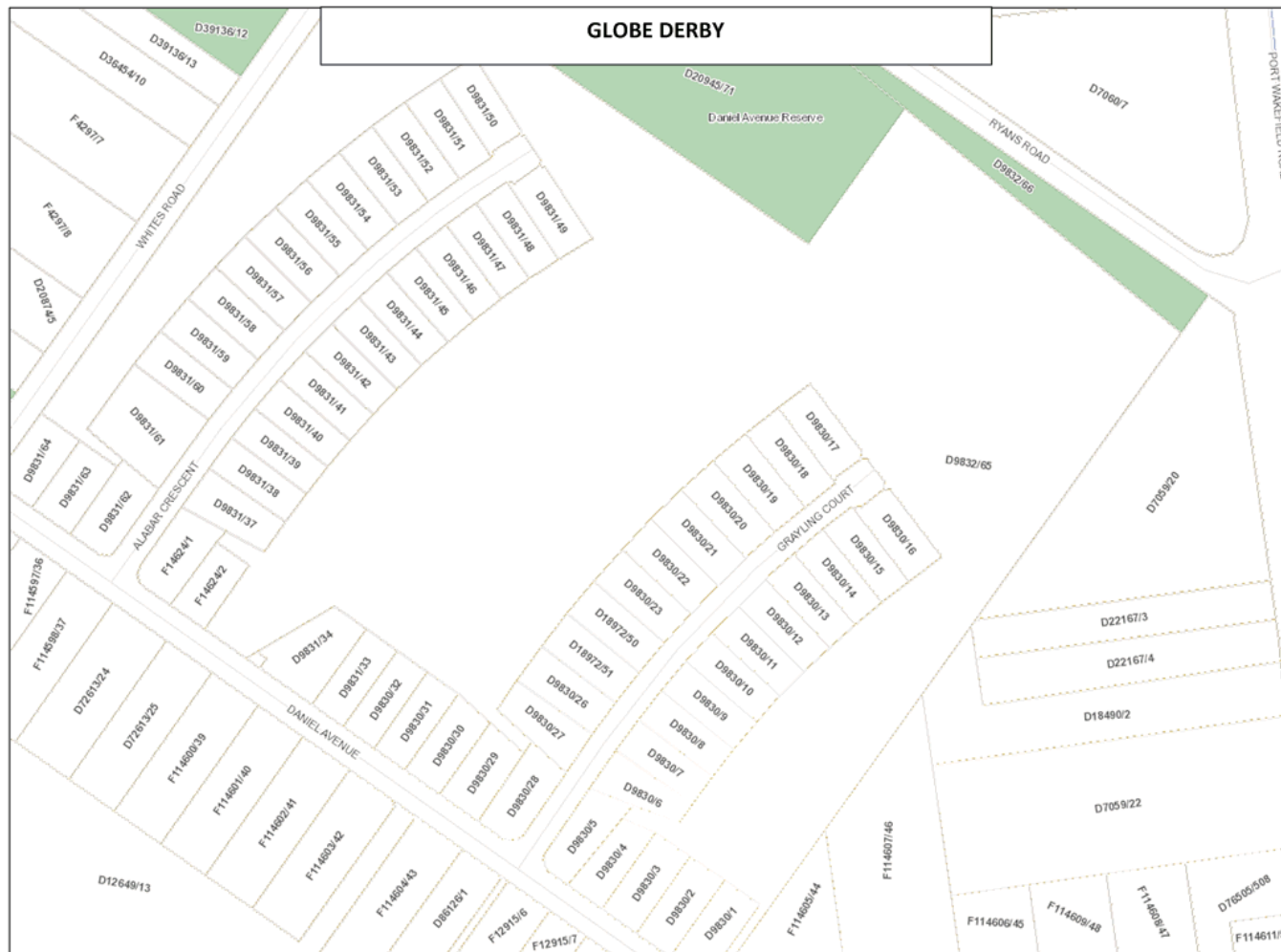
Yours faithfully,

Fran Hurley
Secretary Globe Derby Community Club

GLOBE DERBY COMMUNITY CLUB INC

Budget 2017/2018

	Income	Expenditure
63 rateable properties @ \$100.00	\$6300.00	
bank interest	<u>\$ 10.00</u>	
Insurance - \$10M public liability		
\$2M Association & Officials Liability		
MV (Tractor) insurance		\$1500.00
Machinery Repairs		\$1150.00
Tractor fuel & maintenance		\$1000.00
Maintenance & resurfacing of tracks & arenas		\$1100.00
Post & cash items		\$ 100.00
Rubbish removal from Common		\$ 610.00
Provision for future removal of tyres		\$ 100.00
Provision for future machinery replacement		<u>\$ 750.00</u>
<u>TOTAL</u>	\$6310.00	\$6310.00



ITEM	6.6.4
	BUDGET AND FINANCE COMMITTEE
DATE	05 June 2017
HEADING	Salisbury City Centre Business Association Separate Rate
AUTHOR	Kate George, Manager Financial Services, Business Excellence
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	As part of setting the budget and the declaration of rates, Council declares a separate rate on behalf of the Salisbury City Centre Business Association (formerly the Salisbury Town Centre Association) to enable them to undertake a range of activities. This report seeks Council's support to declare the separate rate for 2017/18.

RECOMMENDATION

1. The separate rate proposal to raise \$161,950 (excluding GST) as requested by the Salisbury City Centre Business Association be supported and that this be subject to formal declaration at the June 2017 Council meeting.
2. The Salisbury City Centre Business Association be supported to keep its member database up to date through the provision of assessment record details of those subject to the separate rate at the time of generating the first quarter rates notice at no charge to the Association, and periodically throughout the year as may be requested by the Association.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Salisbury City Centre Business Association Levy Request 2017/18

1. BACKGROUND

- 1.1 Each year Council declares a separate rate on behalf of the Salisbury City Centre Business Association (SCCBA) to enable them to undertake a range of activities including: (i) Salisbury Christmas Parade, (ii) food and cultural festival, (iii) cross promotion of businesses in the area; and (iv) support for small businesses and sole traders.

2. CONSULTATION / COMMUNICATION

2.1 External

- 2.1.1 Salisbury City Centre Business Association has submitted their request to Council, a copy of which is included as an attachment to this report.

3. REPORT

- 3.1 The SCCBA has written seeking the continued support of Council for the raising of a separate rate to fund the activities of the SCCBA. A copy of their request outlining their activities for the next year, together with a budget for the 2017/18 is attached for members' information.
- 3.2 The SCCBA proposes to raise \$178,145 in 2017/18 which is 2% higher than 2016/17 (noting that 2016/17 amount was not increased). After allowing for the Goods and Services Tax (GST) of \$16,195, the net amount required in 2017/18 is \$161,950.
- 3.3 It should be noted that the SCCBA has indicated in its request on page two (Refer attachment 1) that their priorities for the upcoming financial year are:
- 3.3.1 Increase in precinct activation activities such as car shows and a range of smaller scale events utilising Judd Lane and Civic Square
 - 3.3.2 Significant precinct marketing capitalising on the launch of the SCCBA Facebook page and other initiatives such as:
 - fortnightly community radio program promoting the SCCBA as a destination and all of the great things about Salisbury,
 - promotional signage for John Street and Civic Square surrounds,
 - coordinated school holiday programs with key stakeholders
 - 3.3.3 Improved communication strategies with members and key stakeholders through fortnightly E-Newsletter which is hard copy distributed to those without an email address.
 - 3.3.4 The development of Member Welcome Packs and Existing Member Information Packs providing all businesses information on key council services, SAPOL, the SBA, local MP, and key government agencies and departments
 - 3.3.5 Investigating replacement of the John Street PA System to allow for music reactivation, as well as messages and precinct promotion, and for use during events
- 3.4 The SCCBA has also created a database of the members of the SCCBA, and to support the SCCBA in keeping this database current it would be of assistance to them for Council to provide assessment record details for the properties subject to the SCCBA separate rate free of charge, and that this information be provided at the time of generating the first quarter rate notices, and on specific request of the SCCBA.
- 3.5 If approved the formal resolution to declare the rate will be brought to the June Council meeting in conjunction with Council's rate declaration.

4. CONCLUSION / PROPOSAL

- 4.1 Council approve the request of the SCCBA, noting that the formal resolution to declare the rate will be brought to the June Council meeting in conjunction with Council's rate declaration.

- 4.2 That Council support the SCCBA maintain its membership database by providing free of charge the assessment record details of properties subject to the separate rate.

CO-ORDINATION

Officer: Executive Group
Date: 30/05/2017



Salisbury Business Association Inc.

20a John Street Salisbury SA 5108 / PO Box 971 Salisbury SA 5108

M : 0414 813 202 Email : info@salisburyba.com.au

BUDGET

For the year 01/07/2017 to 30/06/2018

Expenditure

<u>Item</u>	<u>Committed 2016/17</u>	<u>Budget</u>
Office - Rent	19,500	19,500
Office - Power	2,200	2,500
Office – Phones & BBand	4,000	4,000
Office – Business Hardware	3,000	700
Office – Programmed Maint (1)	4,000	500
Software / I.T.	4,000	700
Australia Post	250	250
Stationary / Printing	500	500
Petty Cash	600	500
Accounting / Audit Fees	3,000	3,200
Staff Wages	70,000	70,000
Income Tax Withholding	15,000	15,000
Superannuation	6,650	6,650
Return to Work Levy	1,000	1,000
Insurances incl. Public Liability	3,800	4,000
Trailer Rego, Insurance and Maint (4)	320	0
Street Security Services (2)	0	1,500
Street Music (3)	0	0
Secret Garden Sponsorship	2,000	2,000
Food and Cultural Festival	10,000	10,000
Annual Christmas Parade	25,300	26,000
Precinct activation events	0	5,000
Precinct marketing	3,000	11,000
GST less GST credits	13,000	13,200
<u>TOTAL EXPENDITURE</u>	<u>191,120</u>	<u>197,700</u>

Income

<u>Item</u>	<u>Received 2016/17</u>	<u>Budget</u>
Special Levy	\$174,652	\$178,145
Sponsorships	\$ 16,500	\$ 20,000
<u>TOTAL INCOME</u>	<u>\$191,152</u>	<u>\$198,145</u>
<u>TOTALS</u>	<u>+\$32</u>	<u>+\$445</u>

Working for, and on behalf of, the Salisbury City Centre businesses

*Events include: Salisbury Car Show, Annual Salisbury Community Christmas Parade
and Salisbury Food and Cultural Festival*

Notes to accompany the Budget

- 1) Office painting, signage and replacement carpets in 2016/17 FY
- 2) Street security services not activated during this current financial year
- 3) Street music not functioning during this current financial year
- 4) Association trailer to be sold this current financial year
- 5) CPI budget increase of 2% requested to offset the following exciting initiatives:
 - a. **Increase in precinct activation activities** such as car shows and a range of smaller scale events utilising Judd Lane and Civic Square
 - b. **Significant precinct marketing** capitalising on the launch of the Salisbury City Centre Facebook page and other initiatives such as:
 - i. fortnightly community radio program promoting the SCC as a destination and all of the great things about Salisbury,
 - ii. promotional signage for John Street and Civic Square surrounds,
 - iii. coordinated school holiday programs with key stakeholders
 - c. **Improved communication strategies** with members and key stakeholders through fortnightly E-Newsletter which is hard copy distributed to those without an email address.
 - d. The development of **Member Welcome Packs and Existing Member Information Packs** providing all businesses information on key council services, SAPOL, the SBA, local MP, and key government agencies and departments
 - e. Investigating replacement of the John Street PA System to allow for music reactivation, as well as messages and precinct promotion, and for use during events

Working for, and on behalf of, the Salisbury City Centre businesses
Events include: Salisbury Car Show, Annual Salisbury Community Christmas Parade
and Salisbury Food and Cultural Festival



Salisbury Business Association Inc.

20a John Street Salisbury SA 5108 / PO Box 971 Salisbury SA 5108

M : 0414 813 202 Email : info@salisburyba.com.au

30th March 2017

Mr. Charles Mansueto
General Manager – Business Excellence
City of Salisbury
8 James Street
Salisbury SA 5108

Dear Charles,

Re. Levy 2017 - 2018

This letter is to formally request the continuance of the Salisbury Business Association Levy.

At our last meeting, held on Wednesday 29th March, the Board was unanimous to request a 2% CPI increase for the coming financial year, and felt that with the range of new initiatives being developed, implemented and planned would justify this increase.

The 2017 – 18 Budget was also unanimously passed at the same meeting and is attached for your perusal. The Budget was reviewed by the current Board consisting of:

The Budget was reviewed by the current Board, consisting of:

Dave Stockbridge - Chair (REAL Estate Agents),
Stephan Knoll - Deputy Chair (Independent Institute),
Andrew Harvey - Treasurer (Raine & Horne),
Damian Pennino (Pennino & Associates),
Joe Balawejder (Landholder),
Julio Cordero (Coffee Amigo),
Susan Knoll (Independent Institute),
Amalia Addabbo (Duncan Basheer Hannon Lawyers),
David Balaza (City of Salisbury representative)
Sgt. Deb Luetkens (SAPOL Community Representative)
David Waylen – Executive Officer

Should you have any queries, please contact :

Andrew Harvey	Treasurer	Ph: 0412 088 850
Dave Stockbridge	Chair	Ph: 0413 089 910
David Waylen	Executive Officer	Ph: 0414 813 202

Working for, and on behalf of, the Salisbury City Centre businesses

***Events include: Salisbury Car Show, Annual Salisbury Community Christmas Parade
and Salisbury Food and Cultural Festival***

Over the 2016 – 2017, the current committee proposed and is delivering a significant long term, strategically focused strategy for the Association through the following:

- 1) Appointment of a new Executive Officer;
- 2) Re-establishing and developing crucial working partnerships with the City of Salisbury (both elected members and key staff) and other key stakeholders;
- 3) Ensuring that the Association is a professionally managed, progressive, relevant and engaged body of business identities committed to positioning Salisbury as the commercial and cultural capital of Adelaide's North;
- 4) Identified who our members were with the development of database;
- 5) Developing an engagement strategy based on quality and timely stakeholder communication and collaboration;
- 6) Embarked on an inclusive communication strategy to keep members and key stakeholders aware of the activities of the Association, and events/activities which were beneficial to their businesses;
- 7) Rolling out a Precinct-wide Marketing Strategy to 'sell' the virtues of making Salisbury your destination for commerce, culture, retail, education, entertainment and business needs;
- 8) Identifying a range of precinct activation strategies to showcase the Salisbury City Centre, it's businesses and traders and what it has to offer;
- 9) Re-launching, in partnership with the City of Salisbury, the Salisbury Food and Cultural Festival;
- 10) Developing an Association 'prospectus' for potential corporate partners and sponsors showcasing our range of services and events.

The Association's reason for being is to promote Salisbury as a destination. The committee seeks to position Salisbury as the place the rest of the world comes to shop.

We want to create a place to meet, and place to be and a place to feel safe whilst doing business, enjoying our diverse cultural offerings and our unique 'Main Street' environment.

We will build upon our strengths by holding several events throughout the year that meet the needs of various target audiences and continues to expose the wider community to a taste of what Salisbury has to offer.

Kind regards,

Andrew Harvey (Treasurer)

Dave Stockbridge (Chair)

On behalf of the Salisbury Business Association Inc.

Working for, and on behalf of, the Salisbury City Centre businesses
Events include: Salisbury Car Show, Annual Salisbury Community Christmas Parade
and Salisbury Food and Cultural Festival

ITEM	6.6.5
	BUDGET AND FINANCE COMMITTEE
DATE	05 June 2017
PREV REFS	Budget and Finance Committee 6.6.1 18/05/2015
HEADING	Rate Rebate Policy and Endorsement of Discretionary Rebates for 2017/18 and 2018/19
AUTHOR	Kathryn Goldy, Team Leader Revenue, Business Excellence
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This report provides Council with details of mandatory and discretionary rate rebates provided in accordance with the Local Government Act and Council Policy. Council is asked to approve the Policy and consider whether Discretionary Rate Rebates are to be provided for a further two year period.

RECOMMENDATION

1. Discretionary rebates be provided for 2017/2018 to 2018/2019 as follows:
 - a. Meals on Wheels 25% discretionary rate rebate (noting that total rebate is 100%, given 75% mandatory rate rebate is required)
 - b. A A Harvey, A W Harvey and John Street Salisbury Pty Ltd (Northern Volunteering SA Inc) 100% discretionary rate rebate
 - c. SA Water (St Kilda Tram Museum Depot) 100% discretionary rate rebate
 - d. Military Vehicle Preservation Society of SA Inc (National Military Vehicle Museum) 100% discretionary rebate
 - e. Australian Migrant Resource Centre 75% discretionary rate rebate
 - f. Marra Murrangga Kumangka Inc 75% discretionary rate rebate
2. The Rate Rebate Policy as set out in Attachment 1 (Item No. 6.6.5, Budget and Finance Committee, 15/05/2017) be endorsed.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Rate Rebate Policy

1. BACKGROUND

- 1.1 The Local Government Act provides for the mandatory rebate of rates for certain land uses, and also provides council discretion to provide rebates in other instances. Council has a Rate Rebate Policy which was last approved on 25 May 2015, resolution no. 0386/2015. A review of discretionary rate rebates was also provided at this time.
- 1.2 As rebates are a significant budget impact it is appropriate to consider them as part of the budget cycle every 2 years, including a review of the Rate Rebate Policy and current list of mandatory rebates including supported accommodation rebates together with discretionary rebates
- 1.3 Council rebates are provided under Division 5 of the Local Government Act 1999, with some being prescribed and others at Council's discretion. In 2016/2017 Council has provided rebates of \$1,114,238 with \$1,082,543 being mandatory.

2. REPORT**2.1 Rate Rebate Policy**

- 2.1.1 Members will find attached the Rate Rebate Policy that has been reviewed and is included in the recommendations for endorsement. The only change of substance is the inclusion in paragraph 3.6 of the clarification that private properties are not entitled to discretionary rate rebates. This change is marked on the copy attached to this report.

2.2 Mandatory Rebates

- 2.2.1 As previously advised, changes to the legislation in recent years has seen the introduction of compulsory rate rebates for supported accommodation, S161(4)(c)(iii), this rebate was phased in over a three year period, incrementing from 25% in 2010/11, to 50% in 2011/12, to a final 75% rebate in 2012/13.
- 2.2.2 This change has been a significant impact for Council with the South Australian Housing Trust, which pays full rates, actively transferring its housing stocks to Community Housing Associations. Further, as a lower socio-economic community there are many of our ratepayers who are in similar financial circumstances as those occupying Community Housing, so the equity of this rebate is questionable. Council is reminded that we have sent correspondence to State Government Members of Parliament advising of dissatisfaction this has occurred and the impact it has on the setting the budget.
- 2.2.3 Currently should the South Australian Housing Trust transfer all its remaining housing stock to Community Housing Associations, the associated mandatory rebate would increase by \$2.7M.
- 2.2.4 The total of all currently provided mandatory rebates are detailed in the table below by category of rebate for Council's reference.

Mandatory Rebates S161	Rebate %	No. of Rebates	Value of Rebates 2016/17 - \$
Housing Assoc - Supported Accommodation	75%	681	558,861
Non-Government Schools	75%	11	227,927
Place of Worship	100%	50	195,002
Not for Profit Aged Accommodation	75%	4	71,676
Bedford Industries Inc	75%	1	9,707
Orana Inc	75%	1	4,907
Cemeteries	100%	2	4,699
Supported & Emergency Accommodation	75%	6	4,693
Disability Support Service - Novita	75%	1	2,387
Legal Services for the Disadvantaged	75%	1	1,252
Meals on Wheels SA Inc	75%	1	719
Charity Shop	75%	1	719
TOTAL		760	1,082,543

2.3 Discretionary Rebates

2.3.1 Under the rate rebate policy and S166 (1) (g) of the Act, Council provides 100% discretionary rebates to Not for profit Kindergartens/Child Care Centres, Guides and Scouts Groups. These rebates are detailed below:

Facilities & Service for Young Children/Youth	Address	Rebate %	Value of Rebates 2016/17 - \$
Salisbury Lutheran Church Kindergarten Inc	6-10 Waterloo Corner Road , Salisbury SA 5108	100%	1,699
Salisbury Occasional Child Care Centre Inc	25-27 Ann Street , Salisbury SA 5108	100%	2,623
Madison Park Kindergarten Inc	29-33 Piccadilly Road , Salisbury East SA 5109	100%	2,494
Manor Farms Kindergarten Inc	28-32 Melville Road , Salisbury East SA 5109	100%	2,236
Liberman Kindergarten Inc	41 Liberman Road , Para Hills SA 5096	100%	1,763
St Francis Community Child Care Inc	306 Waterloo Corner Road, Paralowie SA 5108	100%	2,193
Pooraka Community Kindergarten Inc	14 McCarthy Court , Pooraka SA 5095	100%	968
Minister For Economic Development (NFP Kindy)	5 Park Way , Mawson Lakes SA 5095	100%	2,924
Guides Association SA Inc	5 Guerin Lane , Salisbury SA 5108	100%	1,247
Guides Association SA Inc	Guides Association SA Inc	100%	1,097

Facilities & Service for Young Children/Youth	Address	Rebate %	Value of Rebates 2016/17 - \$
Scouts SA	1909-1911 Main North Road , Salisbury Heights SA 5109	100%	1,075
Scouts SA	18 Canna Road , Ingle Farm SA 5098	100%	958
Scouts SA	7 Kalimna Crescent , Paralowie SA 5108	100%	958
Scouts SA	20 Jackson Street , Parafield Gardens SA 5107	100%	958
TOTAL			23,192

2.3.2 City of Salisbury has granted the following discretionary rebates under S166 (1) specifically sections:

- (c) where the rebate will conduce to the preservation of buildings or places of historic significance;
- (j) where the land is being used by an organisation which, in the opinion of the Council, provides a benefit or service to the local community;

These rebates are detailed below:

Council Endorsed Discretionary Rebates	Address	Rationale	Rebate %	Value of Rebates 2016/17 - \$
Meals on Wheels SA Inc	13 Brown Terrace , Salisbury SA 5108	Provides a benefit or service to the Local Community	25%	240
A A Harvey and Others (Northern Volunteering SA Inc)	39 John Street , Salisbury SA 5108	Provides a benefit or service to the Local Community	100%	958
SA Water (St Kilda Tram Musuem Depot)	300-360 St Kilda Road , St Kilda SA 5110	Preservation of buildings or places of historic significance	100%	1,398
Military Vehicle Preservation Society of SA Inc (National Military Vehicle Musuem)	10-20 Sturton Road , Edinburgh SA 5111	Preservation of buildings or places of historic significance	100%	2,516
Australian Migrant Resource Centre	28 Mary Street , Salisbury SA 5108	Provides a benefit or service to the Local Community	75%	1,491
Marra Murrangga Kumangka Inc	22-24 Commercial Road , Salisbury SA 5108	Provides a benefit or service to the Local Community	75%	1,903
TOTAL				8,504

- 2.3.3 Council endorsed discretionary rebates are provided for a two year period, and consequently the rebates detailed in the table directly above will expire 30 June 2017 should Council determine to not endorse them for a further two year period.

3. CONCLUSION / PROPOSAL

- 3.1 Council has taken a balanced approach in granting discretionary rebates, and given that each rebate granted shifts the rate burden to other ratepayers this is appropriate, especially in the light of the socio-economic status of the community.

CO-ORDINATION

Officer:

Date:



RATE REBATE POLICY

Policy Type:	Policy		
Approved By:		Decision No:	1566, 2015/0386
Approval Date:		Last Reapproval Date:	25 May 2015
Review Date:	May 2017	Internal Reference No.:	
Department:	Business Excellence	Division:	Financial Services
Function:	7 - Financial Management	Responsible Officer:	Manager, Financial Services

A – Preamble

1. The *Local Government Act 1999* (“the Act”) provides for Mandatory and Discretionary rebates of rates. The City of Salisbury will act in accordance with the Act in providing Mandatory Rebates. In relation to Discretionary Rebates, this policy will be applied to determine whether a rate rebate will be provided.

B – Scope

1. This Policy applies to all rateable land in the council area.

C – Policy Purpose/Objectives

1. Council has adopted a Rate Rebate Policy to assist it in its decision making functions relative to the operation of the rate rebate provisions contained within Chapter 10, Division 5 (Sections 159 to 166) of the Act.
2. This Policy provides guidance to the community, Council and Staff as to the grounds upon which a person or body is, or may be, entitled to receive a rebate of rates and the matters Council will take into account in determining an application for a rate rebate.
3. In accordance with the rebate of rates provisions contained in the Act, this Policy sets out the type of use in respect of land which the Council must grant a rebate of rates and the amount that rebate must be, and those types of land use where the Council has a discretion to grant a rebate of rates.

D – Definitions

Definitions as per the *Local Government Act 1999*

E – Policy Statement**1. Local Government Act 1999**

- 1.1. Section 159(3) of the Act provides that the Council may grant a rebate of rates under the Act if it is satisfied that it is appropriate to do so.

2. Mandatory Rebates

- 2.1. The Act stipulates that Council must grant a rebate of rates and the percentage of that rebate for specified land uses. These are set out below.

2.2. Mandatory 100% Rebate of Rates:**2.2.1. *S160—Rebate of rates – health services***

The rates on land being predominantly used for service delivery or administration by a hospital or health centre incorporated under the South Australian Health Commission Act 1976 will be rebated at 100 per cent.

2.2.2. *S162 – Rebate of rates – religious purposes*

The rates on land containing a church or other building used for public worship (and any grounds), or land solely used for religious purposes, will be rebated at 100 per cent.

2.2.3. *S163 – Rebate of rates – public cemeteries*

The rates on land being used for the purposes of a public cemetery will be rebated at 100 per cent.

2.2.4. *S164 – Rebate of rates – Royal Zoological Society of SA*

The rates on land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Incorporated will be rebated at 100 per cent.

2.3. Mandatory 75% Rebate of Rates:**2.3.1. *S161—Rebate of rates – community services***

- (1) *The rates on land being predominantly used for service delivery or administration (or both) by a community service organisation will be rebated at 75 per cent (or, at the discretion of the council, at a higher rate)**

...

- (3) *For the purposes of this section, a community services organisation is a body that—*

(a) *is incorporated on a not-for-profit basis for the benefit of the public; and*

(b) *provides community services without charge or for a charge that is below the cost to the body of providing the services; and*

(c) *does not restrict its services to persons who are members of the body.*

- (4) *For the purposes of subsection (3)—*

(d) *any of the following are community services:*

(i) *the provision of emergency accommodation;*

- (ii) *the provision of food or clothing for disadvantaged persons;*
- (iii) *the provision of supported accommodation;*
- (iv) *the provision of essential services, or employment support, for persons with mental health disabilities, or with intellectual or physical disabilities;*
- (v) *the provision of legal services for disadvantaged persons;*
- (vi) *the provision of drug or alcohol rehabilitation services;*
- (vii) *the conduct of research into, or the provision of community education about, diseases or illnesses, or the provision of palliative care to persons who suffer from diseases or illnesses;*
- (viii) *Disadvantaged persons are persons who are disadvantaged by reasons of poverty, illness, frailty, or mental, intellectual or physical disability*

It is necessary for a community service organisation to satisfy all of the criteria contained in the Act to be entitled to the mandatory 75% rebate.

** subject to submission of a discretionary rate rebate application*

2.3.2. *S165—Rebate of rates – educational purposes*

- (1) *The rate on land –*
 - (a) *occupied by a government school under a lease or licence and being used for educational purposes; or*
 - (b) *occupied by a non-government school registered under the Education and Early Childhood Services (Registration and Standards) Act 2011 and being used for educational purposes,*

Will be rebated at 75 per cent (or, at the discretion of council, at a higher rate)
- (2) *The rates on land being used by a university or university college to provide accommodation and other forms of support for students on a not-for-profit basis will be rebated at 75 per cent (or, at the discretion of the council, at a higher rate).*

2.4. Where a person or body is entitled to a rebate of 75% the Council may, pursuant to Section 159(4) of the Act, increase the rebate up to a further 25%. The Council may grant the further 25% rebate upon application or on its own initiative. In either case the Council will take into account those matters set out at Clause 3.1 of this Policy.

2.5. Where an application is made to the Council for a rebate of up to a further 25% the application will be made in accordance with Clause 4.1 of this Policy and the Council will provide written notice to the applicant of its determination of that application.

2.6. Where Council is satisfied from its own records or from other sources that a person or body meets the necessary criteria for a mandatory 100% or 75% rebate, Council will grant the rebate of its own initiative. Where

Council is not so satisfied it will require the person or body to apply for the rebate in accordance with Clause 4.1 of this Policy.

2.7. The Council delegate the determination of entitlement to mandatory rebates to the CEO.

3. **Discretionary Rebate of Rates:**

3.1. The Act gives Council the power to grant discretionary rebates for a broad range of purposes and the percentage of that rebate.

3.1.1. ***S166—Discretionary rebate of rates***

- (1) *A council may grant a rebate of rates or service charges in any of the following cases (not being cases that fall within a preceding provision of this Division):*
- (a) *where the rebate is desirable for the purpose of securing the proper development of the area (or a part of the area);*
 - (b) *where the rebate is desirable for the purpose of assisting or supporting a business in its area;*
 - (c) *where the rebate will conduce to the preservation of buildings or places of historic significance;*
 - (d) *where the land is being used for educational purposes;*
 - (e) *where the land is being used for agricultural, horticultural or floricultural exhibitions;*
 - (f) *where the land is being used for a hospital or health centre;*
 - (g) *where the land is being used to provide facilities or services for children or young persons;*
 - (h) *where the land is being used to provide accommodation for the aged or disabled;*
 - (i) *where the land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1997 (Cwlth) or a day therapy centre;*
 - (j) *where the land is being used by an organisation which, in the opinion of the council, provides a benefit or service to the local community;*
 - (k) *where the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment;*
 - (l) *where the rebate is considered by the council to be appropriate to provide relief against what would otherwise amount to a substantial change in rates payable by a ratepayer due to—*
 - (i) *a redistribution of the rates burden within the community arising from a change to the basis or structure of the council's rates; or*
 - (ii) *a change to the basis on which land is valued for the purpose of rating, rapid changes in valuations, or anomalies in valuations;*

(1a) A council must, in deciding whether to grant a rebate of rates or charges under subsection (1)(d), (e), (f), (g), (h), (i) or (j), take into account—

- (a) the nature and extent of council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in its area; and*
- (b) the community need that is being met by activities carried out on the land for which the rebate is sought; and*
- (c) the extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons, and*
may take into account other matters considered relevant by the council.

The Council may take into account, but are not limited to, the following:

- (i) why there is a need for financial assistance through a rebate;
- (ii) the level of rebate (percentage and dollar amount) being sought and why it is appropriate;
- (iii) the extent of financial assistance, if any, being provided to the applicant and/or in respect of the land by Commonwealth or State agencies;
- (iv) whether the applicant has made/intends to make application to another Council(s);
- (v) whether, and if so to what extent, the applicant is or will be providing a service within the Council area;
- (vi) whether the applicant is a public sector body, a private not for profit body or a private for profit body;
- (vii) whether there are any relevant historical considerations that may be relevant for all or any part of the current Council term;
- (viii) the desirability of granting a rebate for more than one year in those circumstances identified at Clause 4.2 of this policy;
- (ix) consideration of the full financial consequences of the rebate for the Council;
- (x) the time the application is received;
- (xi) the availability of any community grant to the person or body making the application;
- (xii) whether the applicant is in receipt of a community grant; and
- (xiii) any other matters, and policies of the Council, which the Council considers relevant.

3.2. The Council has an absolute discretion –

- 3.2.1. to grant a rebate of rates or service charges in the above cases; and
- 3.2.2. to determine the amount of any such rebate, to a maximum of 100% of the relevant rate or service charges

3.3. Discretionary rebates granted under this policy will be reviewed at the time of reviewing the policy (Section E, Clause 6.1), so consequently are granted for a maximum of two years.

3.4. Persons who, or bodies which, seek a discretionary rebate will be required to submit an application form to Council and provide to Council such information

as stipulated on the application form and any other information that Council may reasonably require. Further information about the application process can be found in section 4.

3.5. As a matter of policy Council will provide a 100% discretionary rebate on:

3.5.1. Not for profit Kindergartens/Child care Centres

3.5.2. Guides and Scouts Groups

and Council delegate the determination of the application of this discretionary rebate to the CEO.

3.6. Council have determined that discretionary rebates under S166 will not be granted for:

3.6.1. Provision of support services or direct financial support of low income families

3.6.1.3.6.2. Private residential properties

3.6.2.3.6.3. Private and not for profit residential aged care facilities.

4. **Rebate Applications**

4.1. Persons or bodies who seek a rebate of rates (and/or service charges) must make written application. Forms are available online [http://www.salisbury.sa.gov.au/Services/Rates/Rate Rebate Policy and Application Form](http://www.salisbury.sa.gov.au/Services/Rates/Rate_Rebate_Policy_and_Application_Form) or can be obtained from Council Offices located at James Street Salisbury, or by contacting the Customer Centre 8406 8222.

4.2. All persons who, or bodies which, wish to apply to the Council for a rebate of rates must do so on or before 31 August in the year of application. However, applicants which satisfy the criteria for a mandatory 100% rebate will be granted the rebate at any time.

4.3. There are penalties for making false statements and for failing to advise Council of changes in circumstances which would remove the entitlement to a rebate. Relevant sections of the legislation are:

4.3.1. ***S159—Preliminary***

...

(2) *A person or body must not –*

(a) *Make a false or misleading statement or representation in an application to be made (or purporting to be made) under this Division; or*

(b) *Provide false or misleading information or evidence in support of an application made (or purporting to be made) under this Division*

Maximum penalty: \$5,000

4.3.2. ***S159—Preliminary***

...

(7) *If a person or body has the benefit of a rebate of rates under this Division and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the*

council of that fact and (whether or not the council is informed) the entitlement to a rebate ceases.

- (8) *If a person or body fails to comply with subsection (7), the person or body is guilty of an offence.*

Maximum penalty: \$5,000

- 4.4. Council may determine that rebates no longer apply, and can recover rates as follows:

4.4.1. ***S159—Preliminary***

...

- (10) *A council may, for proper cause, determine that an entitlement to a rebate of rates in pursuance of this Division no longer applies*

- (11) *If an entitlement to a rebate of rates ceases or no longer applies during the course of a financial year, the council is entitled to recover rates, or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.*

- 4.5. Council will, in writing, advise an applicant for a rebate of its determination of that application within sixty days of receiving the application or of receiving all information requested by Council. The advice will state:

4.5.1. if the application has been granted, the amount of the rebate; or

4.5.2. if the application has not been granted, the reasons why.

- 4.6. A person or body that is aggrieved by a determination of Council in respect of an application for a rate rebate may seek a review of that determination by written application to the Council within three months of the making of the determination (in accordance with Council's Internal Review of Decisions procedure).

5. Community Grants

- 5.1. If an application for a rebate is unsuccessful, the Council has an absolute discretion to then treat the application as one for a community grant and to determine it in accordance with the Council's Community Grants Policy.

6. Policy Review & Availability

- 6.1. Council will review this policy in the twelve months following an election, and every two years thereafter.

- 6.2. This Policy is available for inspection at Council offices and persons may obtain a copy of this Policy without charge.

F – Delegation

1. The Council has delegated its power, pursuant to Section 44 of the Act, to grant applications for mandatory rebates which meet the requirements of the Act (sections 161- 165) to the Chief Executive Officer.
2. All discretionary rebates shall be determined by the Council with the exception of those categories identified in clause 3.5 and 3.6

G – Legislation

The Local Government Act 1999

H – Associated Policies

Council's Internal Review of Council Decisions Policy

Document Control

Document ID	Rate Rebate Policy
Prepared by	Kathryn Goldy
Release	2.00
Document Status	Endorsed
Date Printed	30/05/2017