



**MINUTES OF AUDIT COMMITTEE MEETING HELD IN COMMITTEE ROOMS, 12  
JAMES STREET, SALISBURY ON**

**11 APRIL 2017**

**MEMBERS PRESENT**

Mr P Brass (Chairman)  
Ms K Briggs  
Mr C Johnson (Deputy Chairman)  
Cr G Caruso  
Cr G Reynolds

**OBSERVERS**

Cr S White  
Cr R Zahra

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
Manager Governance, Ms T Norman  
Business Analyst - Internal Audit & Risk, Mr G Kendall

The meeting commenced at 6.31pm

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

There were no apologies.

**LEAVE OF ABSENCE**

There were no leave of absence.

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## PRESENTATION OF MINUTES

Moved Cr G Caruso  
Seconded Cr G Reynolds

The Minutes of the Audit Committee Meeting held on 14 February 2017,  
be taken and read as confirmed.

**CARRIED**

## PRESENTATIONS

Mr David Papa, Partner, Bentleys presented the External Audit Plan for Financial Year 2017.

*Mr C Johnson entered the meeting at 06:41 pm.*

Mr T Sutcliffe, General Manager City Development and Ms C Milton, Manager Strategic Development Projects, presented information on Strategic Property Development Projects.

## REPORTS

### *Administration*

#### **4.0.1 Future Reports for the Audit Committee of Council**

Moved Ms K Briggs  
Seconded Cr G Reynolds

1. The information be received.

**CARRIED**

### *Reports*

#### **4.2.1 Payroll Audit, Final Report**

Moved Mr C Johnson  
Seconded Ms K Briggs

1. That the information be received.

**CARRIED**

#### **4.2.2 Draft 2017/18 Annual Plan and Budget**

Moved Ms K Briggs  
Seconded Mr C Johnson

1. The information be received

**CARRIED**

**4.2.3 Audit Committee Work Program for 2017**

Moved Ms K Briggs  
Seconded Mr C Johnson

1. The information be received.

**CARRIED**

**4.2.4 Internal Audit Plan**

Moved Cr G Reynolds  
Seconded Mr C Johnson

1. The information be received.

**CARRIED**

**4.2.5 Update on Risk Management and Internal Controls Activities for the 2016/17 financial year and outstanding actions from Internal Audits**

Moved Ms K Briggs  
Seconded Cr G Caruso

1. The information be received.

**CARRIED**

**OTHER BUSINESS**

Nil

The meeting closed at 8.33pm.

CHAIRMAN.....

DATE.....