



AGENDA

FOR YOUTH COUNCIL SUB COMMITTEE MEETING TO BE HELD ON

14 FEBRUARY 2017 AT 5.00 PM

IN THE JOHN HARVEY GALLERY, 12 JAMES STREET, SALISBURY

MEMBERS

Bianca Bilsborow (Chairman)
Mayor G Aldridge (ex officio)
Mimona Abdalla
Cr D Balaza
Liam Bilsborow
Mon-Maya Chamlagai
Cresilda Daitol
Reem Daou
Rebecca Etienne
Teya-Hanah Gribble
Nick Griguol
Teagan Kelsh
Eric Ngirimana
Cameron Rowe
Tyler Rutka-Hudson
Taylor Sawtell
Braden Thompson
Tegan Turner
Mark Verdini
Joel Winder (Deputy Chairman)
Thomas Wood
Cr S White
Cr R Zahra
Roshan Chamlagai (Mentor)
Bruce Chapman (Mentor)
David Charlett (Mentor)
Kimberlee Daniels (Mentor)
Sue McNamara (Mentor)
Pau Lian Naulak (Mentor)

REQUIRED STAFF

General Manager Community Development, Ms P Webb
Community Planner Youth Participation, Ms J Brett
Community Planner Youth, Ms P Rowe
PA to General Manager Community Development, Mrs B Hatswell

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Youth Council Sub Committee Meeting held on 06 December 2016.

REPORTS

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OTHER BUSINESS

CLOSE



MINUTES OF YOUTH COUNCIL SUB COMMITTEE MEETING HELD IN THE JOHN HARVEY GALLERY, 12 JAMES STREET, SALISBURY ON

6 DECEMBER 2016

MEMBERS PRESENT

Bianca Bilsborow (Chairman)
Cr D Balaza
Liam Bilsborow
Roshan Chamlagai
David Charlett (Mentor)
Cresilda Daitol
Rebecca Etienne
Nick Griguol
Sue McNamara (Mentor)
Eric Ngirimana
Cameron Rowe
Taylor Sawtell
Danielle Stewart (Mentor)
Braden Thompson
Mark Verdini
Joel Winder (Deputy Chairman)
Cr R Zahra

STAFF

General Manager Community Development, Ms P Webb
PA to General Manager Community Development, Mrs B Hatswell
Community Planner Youth, Ms P Rowe
Community Planner Youth Participation, Ms J Brett
Youth Services Project Officer, Ms K Kitching

The meeting commenced at 5.07 pm

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies have been received from Mayor G Aldridge, M Abdalla, T Gribble, P Naulak and Cr S White.

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Moved E Ngirimana
Seconded J Winder

The Minutes of the Youth Council Sub Committee Meeting held on 11 October 2016, be taken and read as confirmed.

CARRIED

REPORTS

YC1 Presentation of the Minutes of the Youth Council Sub Committee held on 9 August 2016

Moved Cr R Zahra
Seconded D Charlett

1. The Minutes of the Youth Committee Sub Committee Meeting held on the 9 August 2016, be taken and read as confirmed.

CARRIED

YC2 Youth Council Membership

Moved R Etienne
Seconded C Daitol

1. That the resignation of youth member Julie Ping be received and noted.
2. That the appointment of new youth members Liam Bilsborow, Braden Thompson and Teya Gribble be received and noted.
3. That a change to the Terms of Reference, Membership Selection as follows:

4.9 Membership Selection

Appointments will be held annually for vacant committee positions, or as required to fill a casual a vacancy that arises during a term of appointment, for the balance of the remaining term.

be endorsed.

CARRIED

YC3 Youth Council Youth Action Plan Working Party Update

Moved Cr D Balaza
Seconded J Winder

1. That the information be received.

CARRIED

YC4 Youth Action Plan - Status Update December 2016

Moved R Etienne
Seconded C Daitol

1. That the information be received.

CARRIED

YC5 National Youth Week 2017

Moved D Charlett
Seconded C Daitol

1. A working party of Youth Council members, staff and youth volunteers be formed to plan and implement activities for National Youth Week 2017.
2. That Twelve25 (as per previous years) coordinate a council application for funding support from Office for Youth in order to work collaboratively with Youth Council to supplement the small amount of council funds budgeted to support Youth Week.

CARRIED

YC6 Twelve25 Salisbury Youth Enterprise Centre - December Update

B Thompson left the meeting at 05:42 pm and did not return.

Moved J Winder
Seconded Cr D Balaza

1. That the information be received and noted.

CARRIED

OTHER BUSINESS

There was no Other Business.

CLOSE

The meeting closed at 6.05 pm.

CHAIRMAN.....

DATE.....

ITEM	YC1
	YOUTH COUNCIL SUB COMMITTEE
DATE	14 February 2017
HEADING	Appointment of Youth Council Sub Committee Chairperson and Deputy Chairperson - 2017
AUTHOR	Jules Brett, Community Planner Youth Participation , Community Development
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The Terms of Reference for the Youth Council Sub Committee provide that a Chairperson and Deputy Chairperson will be appointed for a one year term at the February meeting in each year. This report seeks to facilitate the nomination and appointment process for these positions.

RECOMMENDATION

1. _____ be appointed to the position of Chairperson of the Youth Council Sub Committee for 2017.
2. _____ be appointed to the position of Deputy Chairperson of the Youth Council Sub Committee for 2017.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Chairperson Youth Council - Role Statement
2. Deputy Chairperson Youth Council - Role Statement

1. BACKGROUND

- 1.1 As outlined in the Terms of Reference for Youth Council the following positions have to be appointed at the February Youth Council meeting:
 - Chairperson; and
 - Deputy Chairperson.
- 1.2 Positions are appointed for one year term and the role descriptions for these positions are attached to this report.
- 1.3 The Terms of Reference further stipulate that the roles of Chairperson and Deputy Chairperson must be youth members.

2. REPORT

- 2.1 In the first instance, nominations for the positions of Chairperson will be sought. Committee members will have the opportunity to self nominate, or nominate another member for the role. The preferred nominee will be determined by way of a simple majority secret ballot. Once the preferred nominee is determined, a motion (moved and seconded) to appoint that person to the position of Chairperson is required. In the event that only one nomination is received, a motion can be moved and seconded to appoint that person without the need for a ballot.
- 2.2 Following the appointment of the Chairperson, nominations for the position of Deputy Chairperson will be sought. Committee members will have the opportunity to self-nominate or nominate another member for the role. As with the appointment of the Chairperson, the preferred nominee will be determined by way of a simple majority secret ballot and a motion (moved and seconded) is required to appoint that person to the position.

3. CONCLUSION / PROPOSAL

- 3.1 As required by the Terms of Reference the Youth Council Sub Committee must appoint a Chairperson and Deputy Chairperson for the 2017 year. This report outlines the process to be used for this purpose and seeks to make the appointments required by the Terms of Reference.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 07/02/2017



CHAIRPERSON – Youth Member

Role Title: Salisbury Youth Council Sub Committee Chairperson
Responsible To: Salisbury Youth Council Sub Committee

The Youth Council Sub Committee is referred to as Youth Council and is a formal Sub Committee of Council that enables Council to consult with, and benefit from the expertise of, young people on matters relating to policy development, service provision and issues relevant to young people. It enables young people to become involved in the planning, development and delivery of projects related to Council Strategy.

Key Responsibilities

- chair Youth Council meetings in a professional and objective manner which encourages positive discussion of issues and ensures all members have the opportunity to voice their views;
- serve for a 12 month period;
- work cooperatively with all Youth Council members, elected members, staff and volunteers;
- act as a role model for other Youth Council members; and
- act as the official representative of Youth Council to Council, other organisations and the general public. This may include writing letters and corresponding with others on behalf of Youth Council.

Essential Qualities / Skills

- good communication and interpersonal skills;
- reliability and commitment to Youth Council;
- ability to work cooperatively with all Youth Council members, elected members, volunteers and staff; and
- good organisational skills.

Knowledge

- an understanding of issues faced by local young people;
- an understanding of meeting procedures and protocols; and
- an understanding of Local Government.

Training and Support

- the Chairperson will participate in annual training along with all other Youth Council members;
- the Chairperson will have access to any available free training that is relevant to their role; and
- the Chairperson will receive individual support and skills development from the appropriate Council staff member/s both during and outside of Youth Council meetings to enable them to fulfill their role and responsibilities.

Benefits

- development of skills and experience;
- personal reward and satisfaction from working in partnership with Council for the benefit of young people in the community; and
- an opportunity to meet people and make new friends.



DEPUTY CHAIRPERSON – Youth Member

Role Title: Salisbury Youth Council Sub Committee Deputy Chairperson
Responsible To: Salisbury Youth Council Sub Committee

The Youth Council Sub Committee is referred to as Youth Council and is a formal Sub Committee of Council that enables Council to consult with, and benefit from the expertise of, young people on matters relating to policy development, service provision and issues relevant to young people. It enables young people to become involved in the planning, development and delivery of projects related to Council Strategy.

Key Responsibilities

- chair Youth Council meetings in the absence of the Chairperson in a professional and objective manner which encourages positive discussion of issues and ensures all members have the opportunity to voice their views;
- serve for a 12 month period;
- work cooperatively with all Youth Council members, elected members, staff and volunteers;
- act as a role model for other Youth Council members; and
- act as the official representative of Youth Council to Council, other organisations and the general public. This may include writing letters and corresponding with others on behalf of Youth Council.

Essential Qualities / Skills

- good communication and interpersonal skills;
- reliability and commitment to Youth Council;
- ability to work cooperatively with all Youth Council members, elected members, volunteers and staff; and
- good organisational skills.

Knowledge

- an understanding of issues faced by local young people;
- an understanding of meeting procedures and protocols; and
- an understanding of Local Government.

Training and Support

- the Deputy Chairperson will participate in annual training along with all other Youth Council members;

- the Deputy Chairperson will have access to any available free training that is relevant to their role; and
- the Deputy Chairperson will receive individual support and skills development from the appropriate Council staff member/s both during and outside of Youth Council meetings to enable them to fulfill their role and responsibilities.

Rewards

- development of skills and experience;
- personal reward and satisfaction from working in partnership with Council for the benefit of young people in the community; and
- an opportunity to meet people and make new friends.

ITEM	YC2
	YOUTH COUNCIL SUB COMMITTEE
DATE	14 February 2017
HEADING	Youth Council Resignations
AUTHOR	Jules Brett, Community Planner Youth Participation , Community Development
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This report presents the resignation of two members of the Youth Council.

RECOMMENDATION

1. That the resignation of Cresilda Daitol be accepted.
2. That the resignation of Teagan Kelsh be accepted.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Current Youth Council members were asked to indicate their intention regarding continuing their membership in 2017.
- 1.2 Cresilda Daitol indicated that she would be seeking a second term with Youth Council and was subsequently reappointed for the period 1 January 2017 – 31 December 2017 (Council Resolution No. 1528/2016, Council Meeting, 19/12/2016).
- 1.3 Teagan Kelsh interviewed for a position on Youth Council in November 2016 and was subsequently appointed for the period 1 January 2017 – 31 December 2017 (Council Resolution No. 1528/2016, Council Meeting, 19/12/2016).

2. REPORT

Resignations

- 2.1 On 16/12/2016 Cresilda Daitol submitted her resignation from the Youth Council Sub Committee, effective from that date, noting that work and study commitments would prevent her from being able to actively contribute to the Committee.
- 2.2 On 31/01/2017 Teagan Kelsh submitted her resignation from the Youth Council Sub Committee, effective from that date, on the basis that she has secured employment in a rural area and is no longer able to attend meetings of the Committee.

3. CONCLUSION / PROPOSAL

- 3.1 Following the receipt of resignation advice from both Cresilda Daitol and Teagan Kelsh, it is recommended that the resignations be accepted.

CO-ORDINATION

Officer:	GMCD	MG
Date:	08/02/2017	08/02/2017

ITEM	YC3
	YOUTH COUNCIL SUB COMMITTEE
DATE	14 February 2017
HEADING	Youth Council Project Teams 2017
AUTHOR	Jules Brett, Community Planner Youth Participation , Community Development
CITY PLAN LINKS	3.3 Be a connected city where all people have opportunities to participate. 4.1 Strengthen partnerships that enable us to better address our community's priorities.
SUMMARY	This report will provide an outline of the Youth Council Project teams for 2017.

RECOMMENDATION

1. The following project teams be endorsed to be undertaken in 2017 by the Youth Council:
 - i. Safe City
 - ii. Pathways and Opportunities
2. _____ be appointed to the position of Team Leader, Safe City Project Team.
3. _____ be appointed to the position of Team Leader, Pathways and Opportunities Project Team.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Youth Council Sub Committee will establish two project teams in 2017 to focus on particular issues of importance to young people. They are:
 - 1.1.1 Safe City; and
 - 1.1.2 Pathways and Opportunities.
- 1.2 Project briefs will be developed for the projects by the appointed project team leaders with support from the Community Planner Youth Participation.
- 1.3 Team Leaders for each of the project teams will be appointed by the Youth Council Sub Committee.

2. REPORT

2.1 Safe City

2.1.1 Safe City will be a community event working in partnership with services to provide information and education in areas including (but not limited to); domestic violence, mental health suicide awareness, keeping safe and drugs and alcohol.

Team members:

- Bianca Bilsborow
- Rebecca Etienne
- Mark Verdini
- Joel Winder
- Cameron Rowe
- Tegan Turner
- Liam Bilsborow
- Teya Gribble
- Braden Thompson

2.2 Pathways and Opportunities

2.2.1 This project will focus on employment pathways and opportunities for young people. Tentative topics include (but are not limited to) social enterprise, small business building, and improving job readiness for young people who are not in education, employment or training (NEET), or at-risk of becoming NEET. This component could include partnering with job agencies to provide assistance to young people to build soft skills, resumes, and interviewing skills.

Team members:

- Tom Wood
- Reem Daou
- Tyler Rutka-Hudson
- Eric Ngirimana
- Monu Chamlagai
- Nick Griguol
- Taylor Sawtell
- Mimona Abdalla

2.3 Leaders of the above projects will be voted by Youth Council.

2.4 Project Teams will report directly to the Youth Council. Support of these groups will be provided by either Youth Council mentors or Council staff.

- 2.5 Project Team meetings will occur at times and locations convenient to youth members and each team will have a budget of \$1500 and these funds are from the existing Youth Development budget.
- 2.6 A project brief will be submitted at the April sub-committee meeting for Youth Council's consideration

3. CONCLUSION / PROPOSAL

- 3.1 Project team leaders will coordinate the development of project briefs.
- 3.2 The project briefs that will be established will be working documents that set guidelines and objectives for the projects.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 07/02/2017

ITEM	YC4
	YOUTH COUNCIL SUB COMMITTEE
DATE	14 February 2017
HEADING	Youth Action Plan - Status Update February 2017
AUTHOR	Paula Rowe, Community Planner Youth, Community Development
CITY PLAN LINKS	3.1 Be an adaptive community that embraces change and opportunities. 3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community.
SUMMARY	This report provides an update on the Youth Action Plan.

RECOMMENDATION

1. That the information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 At its February 2016 meeting Council endorsed a youth-adult partnership model of community evaluation, as the methodology to be used for the development of the new Youth Action Plan (YAP).
- 1.2 The YAP is being developed via the Youth Council project team (which consists of Youth Council members), and a council project team (which consists of internal council staff). The internal council staff team consists of Nick Griguol who represents Youth Council on the council to assist with developing and strengthening youth-adult partnerships.
- 1.3 The YAP methodology includes a range of external consultations and responsibility for leading the various consultations is shared between Youth Council and council staff.
- 1.4 This report will provide an update of the works that have undertaken and planned activity by the project team.

2. CONSULTATION / COMMUNICATIONInternal

- 2.1 The YAP is a whole-of-council plan which supports the achievement of several key directions of the City Plan. The council project team has been established to reflect and represent the range of stakeholders in this project, including the Youth Council.

- 2.2 The council project team meeting scheduled for 25 January will be rescheduled due to the unavailability of most project team members.
- 2.3 Since the previous status update report in December, the Community Planner, Youth has had internal discussions with Youth Council members at the Youth Council training camp in January.
- 2.4 Project updates have been presented to the YPACT coordination group.

External

- 2.5 External youth consultations conducted in partnership with Youth Council since the December Youth Council Sub Committee meeting included:
 - The Rev Youth Group, Salvation Army
 - Creative Youth forum at the Youth Arts Market
 - Parafield Gardens Recreation Centre
 - Photography group at Twelve25
 - Salisbury North Skate Park consultation; and
 - Community consultation at the Australia Day Family Picnic held at Carisbrooke Park
- 2.6 On January 21, the Community Planner Youth presented at an international conference held at the University of Glasgow (via Skype). The conference theme was 'Co-production with youth and communities'. The presentation was titled 'City of Salisbury and Salisbury Youth Council: Designing the co-production of a strategic youth plan in a local government setting'.
- 2.7 On February 17, the Youth Council (in partnership with council staff) will deliver a keynote presentation at Netfest which is the youth sector professional development day held annually and organised by the Youth Affairs Council of South Australia (YACSA).

3. REPORT

- 3.1 Youth Council members have enthusiastically undertaken community consultations with youth in Salisbury.
- 3.2 At the time of writing this report, 1461 young people have now been directly consulted.
- 3.3 Nick Griguol will continue to represent the Youth Council on the council project team.
- 3.4 The third Youth Council Project Team theme of Active and Creative Lifestyles is complete, however two sporting clubs still wish to be involved in consultations because they were unable to participate in December as planned. Youth Council will accommodate their request and proceed with these consultations which will also give newly appointed Youth Council members an opportunity to develop their community engagement skills.
- 3.5 Upcoming consultations are planned with the remaining two interested sporting clubs, and also a young parents group that was also unable to participate in December 2016 as planned.

3.6 Data is now being collated ahead of the plan being drafted in March 2017.

3.7 The YAP is due to be completed by April 2017.

4. CONCLUSION / PROPOSAL

4.1 The development of the new YAP is currently on track to be completed on time, and within budget.

4.2 The target consultation number is 1,500 and the work to date is in reach of this target.

4.3 A further update will be provided at the next Youth Council Sub Committee meeting in April 2017.

CO-ORDINATION

Officer: EXECUTIVE GROUP

Date: 07/02/2017

ITEM	YC5
	YOUTH COUNCIL SUB COMMITTEE
DATE	14 February 2017
HEADING	Twelve25 Salisbury Youth Enterprise Centre - February Update
AUTHOR	Kate Kitching, Youth Services Project Officer, Community Development
CITY PLAN LINKS	4.1 Strengthen partnerships that enable us to better address our community's priorities.
SUMMARY	This report provides a program update from Twelve25.

RECOMMENDATION

1. That the information be received and noted.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The staff from Twelve25 participates in the Youth Council Sub Committee Meetings to ensure a strong working relationship with the Youth Council.

2. CITY PLAN CRITICAL ACTION

- 2.1 N/A

3. REPORT

- 3.1 The report provides Youth Council members with information on programs and activities planned for 2017.
 - 3.1.1 The second LAN Esports Tournament is being held on Friday 17th February. The game for this tournament is CS:GO and the workshop is being delivered by Rising Sun. Players can register at: <http://e.mybookingmanager.com/EsportsCSGO>. Planning is also underway with the youth committee from Northern Adelaide Senior College to run the next tournament in March. These activities were funded by council (one of three initiatives) as a youth strategy replacing Midnight Basketball.

- 3.1.2 The Salisbury Secret Garden is being held Friday 24th February until Sunday 5th March. The Salisbury Institute will host fourteen shows. Twelve25's Salisbury Youth Performing Arts Group is performing "The Untold Cinderella Story" to school students during the day and putting on a night performance on Thursday 2nd March. Another show entitled "41 Seconds" is a play by Talk Out Loud using monologues, music and conversations to explore the effects of suicide loss. This show is on Thursday 2nd March and Friday 3rd March. The Fringe program provides learning and development in event management to a significant core of youth volunteers at Twelve25. Tickets are available from: <https://www.adelaidefringe.com.au/>
- 3.1.3 Twelve25 social enterprises had a significant presence at the 2017 Salisbury Australia Day event. The Airbrush Tattoo, Pizza Gioventu and Coffee Connoisseurs had 11 young people actively involved in service delivery. 6 of the 11 have had not work experience previously. The focus is building skills, financial reward to the young people and experience of real world work to help young post secondary youth transition into employment.
- 3.1.4 The Pizza Gioventu youth social enterprise program participants will commence training on 14 February for two days per week over three weeks. Once completed they will be able to take the wood oven pizza trailer to events and be paid for their time. Expressions of interests at: <http://e.mybookingmanager.com/pizza>
- 3.1.5 The Coffee Connoisseurs youth social enterprise program will have the next group of young people trained as coffee baristas from 14 March until 5 April. Once completed and approved operators they will be able to take the coffee van to events and Salisbury locations, making the profits of the sale of coffee. The expression of interest link is: <http://e.mybookingmanager.com/Coffee>
- 3.1.6 The first course of the year for Getting Your Learners will be held on Monday 20th March, Tuesday 21st and the test on Friday 24th March. The course is for 16 - 25 year olds and is delivered by Bagster Road Community Centre trainers. Registrations at: <http://e.mybookingmanager.com/learnersmarch>
- 3.1.7 National Youth Week is being celebrated across Australia from 31 March - 9 April. Twelve25 and the Salisbury Youth Council are working in conjunction with the City of Tea Tree Gully to host an Arts Market on Saturday 1st April at the Tea Tree Gully Library. The City of Tea Tree Gully is also hosting a "How to Sell Online - Etsy Workshop" on 21st March and Twelve25 with the Salisbury Library Service are holding a Gift Tag Making Workshop on Saturday 8th April.
- 3.1.8 A GooRoo Animation Claymation Workshop is being held on Friday 21 April as a school holiday activity for 10 - 17 year olds. The participants will create their own plasticine characters and learn how to turn them into life using the Stop Motion Studio App and then have uploaded to YouTube. Bookings at: <http://e.mybookingmanager.com/gooroo>

- 3.1.9 Youth Tutoring sessions will continue on Tuesday and Fridays for high school students needing one on one help with Maths, Physics, Chemistry and English. These sessions are for one hour and cost \$15.00.
- 3.1.10 Headspace - Edinburgh North will continue to provide services from Twelve25 with psychology appointments on Mondays and Gender Dive (previously known as Rainbow Mates) on Wednesdays fortnightly.
- 3.1.11 Twelve25's strategic partnership with Northern Adelaide Senior College continues in 2017 with Term 1 FLO programs (for secondary students disengaged in mainstream education) being run from the centre including Literacy and Numeracy, digital photography, aerosol art, MEVO news and Experience AGFA (Gaming and Animation). This supports Salisbury students local access to alternative education.
- 3.1.12 Salisbury City Rotaract continues to meet fortnightly at Twelve25 for young people aged 12 – 25 years. This club provides leadership, development and community service opportunities to local young people. The club celebrated one of its members (and Twelve25 Volunteer) Damian Walker's award as the Salisbury young citizen and joint state young citizen.
- 3.1.13 Twelve25 volunteer (and Graffiti team volunteer) Bill Leslie was named Australia Day Senior Citizen of the year.
- 3.1.14 Wheels in Motion driver mentor program continues with strong youth interest with over 30 hours of in-car driver experience gained each and every week by Salisbury young people with barriers in getting their P's.

4. CONCLUSION / PROPOSAL

- 4.1 The Youth Council members to be aware of programs and services on offer at Twelve25 for their own information and to share their knowledge with the wider community of young people.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 07/02/2017