



**MINUTES OF AUDIT COMMITTEE MEETING HELD IN COMMITTEE ROOMS, 12  
JAMES STREET, SALISBURY ON**

**14 FEBRUARY 2017**

**MEMBERS PRESENT**

Mr P Brass (Chairman)  
Ms K Briggs  
Mr C Johnson (Deputy Chairman)  
Cr G Caruso  
Cr G Reynolds

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
Acting Manager Governance, Ms J Rowett  
Business Analyst - Internal Audit & Risk, Mr G Kendall

The meeting commenced at 6:47pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Nil

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr G Caruso  
Seconded Cr G Reynolds

The Minutes of the Audit Committee Meeting held on 15 November  
2016, be taken and read as confirmed.

**CARRIED**

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## REPORTS

### *Administration*

#### 4.0.1 **Future Reports for the Audit Committee of Council**

Moved Cr G Reynolds  
Seconded Cr G Caruso

1. The information be received.

**CARRIED**

### *Reports*

#### 4.2.1 **Event Management Audit, Final Report**

Moved Mr C Johnson  
Seconded Cr G Caruso

1. That the information be received.

**CARRIED**

#### 4.2.2 **Results from the completed Audit Committee self-assessment questionnaires**

Moved Cr G Caruso  
Seconded Ms K Briggs

1. The information be received.

**CARRIED**

## FURTHER RECOMMENDATION

Mr C Johnson moved a FURTHER RECOMMENDATION that:

1. Council give consideration to facilitating remote access/attendance for Chairpersons at Committee Meetings.

Seconded Ms K Briggs

**CARRIED**

**4.2.3 The new City of Salisbury Risk Matrix**

Moved Mr C Johnson  
Seconded Cr G Caruso

1. The information be received.

**CARRIED**

**4.2.4 Internal Audit Plan**

Moved Cr G Caruso  
Seconded Cr G Reynolds

1. The information be received.

**CARRIED**

**4.2.5 Update on Risk Management and Internal Controls Activities for the 2016/17 financial year and outstanding actions from Internal Audits**

Moved Ms K Briggs  
Seconded Mr C Johnson

1. The information be received.

**CARRIED**

**4.2.6 New and Emerging Risks**

Moved Mr C Johnson  
Seconded Cr G Caruso

1. The information be received.

**CARRIED**

**OTHER BUSINESS**

Nil

The meeting closed at 8:29pm.

CHAIRMAN.....

DATE.....