



AGENDA

**FOR BUDGET AND FINANCE COMMITTEE MEETING TO BE HELD ON
23 JANUARY 2017 AT THE CONCLUSION OF POLICY AND PLANNING
COMMITTEE**

IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Cr R Zahra (Chairman)
Mayor G Aldridge
Cr D Balaza
Cr S Bedford
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr E Gill (Deputy Chairman)
Cr D Pilkington
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr B Vermeer
Cr S White
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Ms T Norman
Manager Communications and Customer Relations, Mr M Bennington
Team Leader Corporate Communications, Mr C Treloar
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

APOLOGIES

An apology has been received from Cr G Aldridge.

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Budget and Finance Committee Meeting held on 12 December 2016.

Presentation of the Minutes of the Confidential Budget and Finance Committee Meeting held on 12 December 2016.

REPORTS

Administration

6.0.1 Future Reports for the Budget and Finance Committee..... 9

OTHER BUSINESS

CLOSE



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

12 DECEMBER 2016

MEMBERS PRESENT

Cr R Zahra (Chairman)
Mayor G Aldridge
Cr D Balaza
Cr S Bedford (Deputy Chairman)
Cr D Bryant
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr E Gill
Cr D Pilkington
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr B Vermeer
Cr S White
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Acting Manager Governance, Ms J Rowett
Manager Communications and Customer Relations, Mr M Bennington
Governance Project Officer, Ms M Woods
Governance Support Officer, Ms K Boyd

The meeting commenced at 7:02 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr C Buchanan.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr D Pilkington
Seconded Cr G Reynolds

The Minutes of the Budget and Finance Committee Meeting held on 21 November 2016, be taken as read and confirmed.

CARRIED

Moved Cr L Caruso
Seconded Cr D Pilkington

The Minutes of the Confidential Budget and Finance Committee Meeting held on 21 November 2016, be taken as read and confirmed.

CARRIED

REPORTS

Administration

6.0.1 Appointment of Chairman - Program Review Sub Committee

Cr E Gill declared a material conflict of interest on the basis of being nominated for the position of Chairman, Program Review Sub Committee. Cr E Gill left the meeting at 07:03 pm.

Moved Mayor G Aldridge

Seconded Cr J Woodman

1. Cr Betty Gill be appointed as Chairman of the Program Review Sub Committee for the remainder of the term of Council.

LOST

Cr E Gill returned to the meeting at 07:12 pm.

Cr E Gill declared a material conflict of interest on the basis of being nominated for the position of Chairman, Program Review Sub Committee for the term of one year. Cr E Gill left the meeting at 07:14 pm.

Cr D Bryant declared a material conflict of interest on the basis of being nominated for the position of Chairman, Program Review Sub Committee for the term of one year. Cr D Bryant left the meeting at 07:14 pm.

Moved Cr S White

Seconded Cr S Reardon

1. Cr Betty Gill be appointed as Chairman of the Program Review Sub Committee until December 2017.
2. Cr D Bryant be appointed as Chairman of the Program Review Sub Committee from January 2018 for the remainder of the term of Council.

CARRIED

Cr E Gill returned to the meeting at 07:14 pm.

Cr D Bryant returned to the meeting at 07:14 pm.

6.0.2 Appointment of Deputy Chairman - Budget and Finance Committee

Moved Cr L Caruso

Seconded Cr D Pilkington

1. Cr Betty Gill be appointed as Deputy Chairman of the Budget and Finance Committee for the remainder of the term of Council.

CARRIED

6.0.3 Future Reports for the Budget and Finance Committee

Moved Cr S Bedford
Seconded Cr S White

1. The information be received.

CARRIED

6.0.4 Minutes of the Program Review Sub Committee meeting held on Monday 5 December 2016

6.0.4-PRSC1 Program Review Findings for the Economic Development and Urban Policy Division

Moved Cr D Bryant
Seconded Cr G Caruso

1. This report, and the Economic Development and Urban Policy Program Review report (provided as Attachment 1, Item No. PRSC1, Program Review Sub Committee, 5 December 2016), be received and noted.
2. The recommendations listed in paragraph 4.5 of this report (Item No. PRSC1, Program Review Sub Committee, 5 December 2016) be endorsed.
3. The recommendations for administrative action itemised on pp 6 & 7 of Attachment 1, Item No. PRSC1, Program Review Sub Committee, 5 December 2016 be noted.
4. The General Manager City Development monitor the implementation of actions as required.

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS

6.9.1 Contract Renegotiation - Management Services of Recreation Centres

Moved Cr L Caruso
Seconded Mayor G Aldridge

1. *Pursuant to Section 90(2) and (3)(b)(i) and (d)(i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- in contract renegotiations

*On that basis the public's interest is best served by not disclosing the **Contract Renegotiation - Management Services of Recreation Centres** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7:16 pm.

The meeting moved out of confidence and closed at 7:17 pm.

CHAIRMAN.....

DATE.....

ITEM	6.0.1
	BUDGET AND FINANCE COMMITTEE
DATE	23 January 2017
HEADING	Future Reports for the Budget and Finance Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

- 3.1 The following table outlines the reports to be presented to the Budget and Finance Committee as a result of a Council resolution:

Meeting Item	Heading and Resolution	Officer
29/04/2013 6.4.4	Fees and Charges Report - Waste Transfer Station 3. Subject to endorsement of the creation of the Program Review Sub Committee, the Program Review Sub Committee consider the cost structure and fee structure for residents/commercial vs. non-Salisbury residents/commercial accessing services at the Waste Transfer Station. Due: June 2017	Sam Kenny
26/04/2016 6.1.1	Project Budget Delegations 4. The Project Budget Delegation be reviewed during the 2017/18 Budget process. Due: April 2017	Kate George
28/11/2016 6.0.2-PRSC2	Program Review Update 2. A further report be brought back this financial year regarding the future of the Program Review Sub Committee, including alternative approaches to enable future reviews of levels of service. Due: March 2017	Charles Mansueto
28/11/2016 6.0.2-PRSC2	Program Review Update 3. Following the conclusion of the current schedule of program review activity a report outlining the status of work undertaken by the Program Review Committee, including achievements, benefits and issues encountered through the course of the program review process be prepared. Due: June 2017	Charles Mansueto

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Budget and Finance Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer:	Executive Group	GMBE	A/GMCI
Date:	16/01/2017	09/01/17	10/01/17