



AGENDA

FOR SPORT, RECREATION AND GRANTS COMMITTEE MEETING TO BE HELD ON

5 DECEMBER 2016 AT 6:30 PM

IN COMMITTEE ROOM 1, 12 JAMES STREET, SALISBURY

MEMBERS

Cr D Proleta (Chairman)
Mayor G Aldridge (ex officio)
Cr D Balaza
Cr D Bryant (Deputy Chairman)
Cr L Caruso
Cr D Pilkington
Cr B Vermeer
Cr J Woodman
Cr R Zahra

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community Development, Ms P Webb
Manager Governance, Ms T Norman

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Sport, Recreation and Grants Committee Meeting held on 14 November 2016.

REPORTS

Administration

- 7.0.1 Appointment of Deputy Chair for the Sport, Recreation and Grants Committee 9
- 7.0.2 Future Reports for the Sport, Recreation and Grants Committee 11

Community Grants

- 7.2.1 Youth Sponsorship - November Applications..... 13
- 7.2.2 Pooraka Cricket Club Minor Capital Works Grant 15
- 7.2.3 Community Grants Program Applications for December 2016 41
- 7.2.4 28/2016: Wat Khmer Santipheap Association of SA Inc. - Community Grants Program Application..... 43
- 7.2.5 38/2016: Greek Pensioners Society of Salisbury and Suburbs Inc. - Community Grants Program Application..... 91
- 7.2.6 39/2016: Life Church S.A. Inc. Community Grants Program Application..... 113

OTHER BUSINESS

CLOSE



**MINUTES OF SPORT, RECREATION AND GRANTS COMMITTEE MEETING HELD
IN COMMITTEE ROOM 1, 12 JAMES STREET, SALISBURY ON**

14 NOVEMBER 2016

MEMBERS PRESENT

Cr D Proleta (Chairman)
Cr D Balaza
Cr D Bryant (Deputy Chairman)
Cr L Caruso
Cr D Pilkington
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community Development, Ms P Webb
Manager Governance, Ms T Norman

The meeting commenced at 6.32 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge and Cr B Vermeer.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr R Zahra
Seconded Cr D Pilkington

The Minutes of the Sport, Recreation and Grants Committee Meeting held on 10 October 2016, be taken and read as confirmed.

CARRIED

Cr J Woodman entered the meeting at 06:33 pm.

REPORTS

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr R Zahra
Seconded Cr D Pilkington

1. The information be received.

CARRIED

Community Grants

7.2.1 Youth Sponsorship - October Applications

Moved Cr L Caruso
Seconded Cr R Zahra

1. The information be received.
2. As part of the proposed review of the Youth Sponsorship program reporting requirements for grant recipients be considered for inclusion in the policy/guidelines.

CARRIED

7.2.2 Community Grants Program Applications for November 2016

Moved Cr R Zahra
Seconded Cr D Pilkington

1. The information be received and noted.

CARRIED

7.2.3 **28/2016: Wat Khmer Santipheap Association of SA Inc. - Community Grants Program Application**

Moved Cr R Zahra
Seconded Cr D Balaza

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2016 round of Community Grants as follows:
 - a. Application Number 28/2016: Wat Khmer Santipheap Association of SA Inc be awarded the amount of **\$2,000.00** to assist with the purchase of dance costumes as outlined in the Community Grant Application.

With leave of the meeting and consent of the seconder, Cr R Zahra WITHDREW his MOTION.

Cr R Zahra declared a conflict of interest due to possibly being related to members of the association. Cr R Zahra left the meeting at 06:54 pm.

Moved Cr Bryant

1. The information be received.
- The motion lapsed for want of a seconder

Moved Cr L Caruso
Seconded Cr Pilkington

1. Application Number 28/2016: Wat Khmer Santipheap Association of SA Inc. be deferred to allow staff to seek additional information regarding the application.

CARRIED

Cr R Zahra returned to the meeting at 06:56 pm.

7.2.4 **32/2016: Meals on Wheels (SA) Inc. - Community Grants Program Application**

Moved Cr D Pilkington
Seconded Cr J Woodman

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2016 round of Community Grants as follows:
 - a. Grant No. 32/2016: Meals on Wheels (SA) Inc. be awarded the amount of **\$1,200.00** to assist with the purchase of foodstuff and gift bags as outlined in the Community Grant Application.

CARRIED

7.2.5 33/2016: Para Hills Conference of the St. Vincent De Paul Society [St. Vincent De Paul Society (SA) Inc.] - Community Grants Program Application

Moved Cr D Bryant
Seconded Cr J Woodman

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2016 round of Community Grants as follows:
 - a. Grant No. 33/2016: Para Hills Conference of the St. Vincent De Paul Society [St. Vincent De Paul Society (SA) Inc.] be awarded the amount of **\$2,500.00** to assist with the purchase of foodstuff for the Christmas Hampers 2016 project as outlined in the Community Grant Application.

CARRIED

7.2.6 34/2016: Para Hills Neighbourhood Watch Area 504 [Neighbourhood Watch Volunteers Association of South Australia Inc.] - Community Grants Program Application

Cr D Bryant declared an interest due to being invited to the meeting that is the subject of the application and will benefit through consuming food that will be purchased with the grant funds if approved. Cr Bryant elected to manage the interest by remaining in the meeting and not voting in relation to the item.

Moved Cr D Balaza
Seconded Cr L Caruso

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2016 round of Community Grants as follows:
 - a. Grant No. 34/2016: Para Hills Neighbourhood Watch Area 504 [Neighbourhood Watch Volunteers Association of South Australia Inc.] be awarded the amount of **\$735.00** to assist with the purchase of venue hire, catering (excluding alcohol), decorations, posters, invitations and award certificates as outlined in the Community Grant Application.

CARRIED

7.2.7 35/2016: Uniting Church in Australia Salisbury - Community Grants Program Application

Moved Cr D Balaza

Seconded Cr D Pilkington

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the November 2016 round of Community Grants as follows:
 - a. Grant No. 35/2016: Uniting Church in Australia Salisbury be awarded the amount of **\$1,930.00** to assist with the purchase of advertising banner, animal farm hire and catering for the 2016 Carols on the Lawn event as outlined in the Community Grant Application.

CARRIED

7.2.8 36/2016: The Burton Community Centre Inc. - Community Grants Program Application

Cr D Bryant declared a conflict of interest due to his involvement in a confidential matter relating to this organization. Cr Bryant left the meeting at 7.10pm

Cr Proleta declared a conflict of interest due to being a member of the Burton Community Centre Inc. Management Committee. Cr Proleta left the meeting at 7.10pm

Cr Woodman declared a conflict of interest due to being a member of the Burton Community Centre Inc. Management Committee. Cr Woodman left the meeting at 7.10pm

Following the departure of the above members of the Committee the meeting lapsed on the basis that there was no quorum. Consequently, Grant No. 36/2016: The Burton Community Centre Inc. was referred to Council for decision.

Crs Bryant, Proleta and Woodman returned to the meeting at 7:12 pm.

Recommendation

1. Grant No. 36/2016: The Burton Community Centre Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of visitor chairs, trestle tables and chair trolley as outlined in the Community Grant Application.

7.2.9 37/2016: Mawson Lakes Photography Club Inc. - Community Grants Program Application

Moved Cr D Pilkington

Seconded Cr L Caruso

1. Grant No. 37/2016: Mawson Lakes Photography Club Inc. be deferred for consideration for one month, pending investigation of existing equipment at the Mawson Centre that may be available for use by the Mawson Lakes Photography Club.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 7.20 pm.

CHAIRMAN.....

DATE.....

| | |
|------------------------|--|
| ITEM | 7.0.1 |
| | SPORT, RECREATION AND GRANTS COMMITTEE |
| DATE | 05 December 2016 |
| HEADING | Appointment of Deputy Chair for the Sport, Recreation and Grants Committee |
| AUTHOR | Michelle Woods, Projects Officer Governance, CEO and Governance |
| CITY PLAN LINKS | 4.3 Have robust processes that support consistent service delivery and informed decision making. |
| SUMMARY | This report provides information with respect to the appointment and role of Deputy Chair. In accordance with the terms of reference of the Sport, Recreation and Grants Committee, an appointment is required to be made. |

RECOMMENDATION

1. Cr _____ be appointed as Deputy Chairman of the Sport, Recreation and Grants Committee for a term of _____.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 In December 2014 the following Elected Members were appointed to the position of Deputy Chairman of the Sport, Recreation and Grants Committee:
 - Cr R Zahra for the 2014/15 term
 - Cr D Bryant for the 2015/16 term.
- 1.2 The term of the current Deputy Chair will expire at the end of December 2016, and the Committee is therefore required to make a new appointment for the position of Deputy Chairman of the Sport, Recreation and Grants Committee.

2. REPORT

- 2.1 The terms of reference for the Sport, Recreation and Grants Committee provides:

The Deputy Chairman will be appointed at the first meeting of the Committee for a term to be determined by the Committee. At the end of that term, if less than the full term of Council, the Committee will make a new appointment.

3. CONCLUSION / PROPOSAL

- 3.1 In accordance with the terms of reference for the Sport, Recreation and Grants Committee, the Committee is now asked to consider the position of Deputy Chairman and determine who should fulfil this role and for what term.

CO-ORDINATION

| | | |
|----------|------------|------------|
| Officer: | MG | GMCD |
| Date: | 01/12/2016 | 01/12/2016 |

| | |
|------------------------|--|
| ITEM | 7.0.2 |
| | SPORT, RECREATION AND GRANTS COMMITTEE |
| DATE | 05 December 2016 |
| HEADING | Future Reports for the Sport, Recreation and Grants Committee |
| AUTHOR | Michelle Woods, Projects Officer Governance, CEO and Governance |
| CITY PLAN LINKS | 4.3 Have robust processes that support consistent service delivery and informed decision making. |
| SUMMARY | This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. |

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

- 3.1 The following table outlines reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution:

| Meeting Item | - Heading and Resolution | Officer |
|------------------------------------|--|-----------------|
| 22/02/2016 7.1.1 | Sports Development Framework Evaluation 3. Subject to consideration of a further report to Council by December 2016, the Sports Development Program be expanded, based on identification of sporting programs that will deliver greatest return to Council for any investment made. Due: December 2016 Deferred to: April 2017 Reason: The Sports Development Program is currently being reviewed by staff however due to changes in personnel, this review is likely to be completed by April 2017. | Adam Trottman |
| 25/07/2016 7.2.2 further motion | Funding Caps for Youth Sponsorship Applications 1. The criteria for funding applied to individual youth sponsorship applications from the same organisation for the same event be reviewed. Due: March 2017 | Mechelle Potter |

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Sport, Recreation and Grants Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer: GMCD GMBE
 Date: 30/11/16

| | |
|------------------------|--|
| ITEM | 7.2.1 |
| | SPORT, RECREATION AND GRANTS COMMITTEE |
| DATE | 05 December 2016 |
| HEADING | Youth Sponsorship - November Applications |
| AUTHOR | Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence |
| CITY PLAN LINKS | 3.3 Be a connected city where all people have opportunities to participate. |

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Sports, Recreation and Grants Committee resolved that a report be provided listing all Youth Sponsorship grants approved.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members
- 2.2 External
 - 2.2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Sport, Recreation and Grants Committee in November 2016.

| Funding per application | Event | Total Funding |
|---|--|----------------------|
| 1 @ \$960 | One application has been received to represent Australia at the Genee International Ballet Competition to be held in Sydney, NSW in December 2016. | \$480.00 |
| 2 @ \$240 | Two applications have been received to represent South Australia at the SchoolSport Australia 12 and Under Track and Field Championships to be held in Sydney, NSW in November 2016. | \$480.00 |
| 5 @ \$240 | Five applications have been received to represent South Australia at the Australian All Schools Athletics Championships to be held in Canberra, ACT in December 2016. | \$1,200.00 |
| 3 @ \$240 | Three applications have been received to represent South Australia at the 2016 Australian Volleyball Schools Cup to be held in Melbourne, VIC in December 2016. | \$720.00 |
| 11 @ \$240 | Eleven applications have been received to represent South Australia at the Australian All Star National Cheerleading Championships to be held in the Gold Coast, QLD in November 2016. | \$2,640.00 |
| Total Funding for November 2016: | | \$5,520.00 |

4. CONCLUSION / PROPOSAL

- 4.1 The 2016/17 Youth Sponsorship budget allocation is \$42,000 less expenditure to date of \$30,640 (including funding for November 2016) which leaves a balance remaining of \$11,360.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 29/11/2016

| | |
|--|--|
| ITEM | 7.2.2 |
| | SPORT, RECREATION AND GRANTS COMMITTEE |
| DATE | 05 December 2016 |
| HEADING | Pooraka Cricket Club Minor Capital Works Grant |
| AUTHOR | Jillian Campbell, Project Manager, City Infrastructure |
| CITY PLAN LINKS | 3.1 Be an adaptive community that embraces change and opportunities. 3.2 Have interesting places where people want to be. 4.1 Strengthen partnerships that enable us to better address our community's priorities. |
| SUMMARY | This report addresses the application by the Pooraka Cricket Club to the 2016/17 Minor Capital Works (MCW) Grants Program and seeks the allocation of MCW funds to that project. |
| RECOMMENDATION | <ol style="list-style-type: none"> 1. The report be received 2. That the application to the 2016/17 Minor Capital Works Grant by the Pooraka Cricket Club be accepted and an amount up to \$30,000 be allocated for the various works, including a 15% contingency. |
| ATTACHMENTS | <p>This document should be read in conjunction with the following attachments:</p> <ol style="list-style-type: none"> 1. Pooraka Cricket Club MCW Grant Application |
| 1. BACKGROUND | <ol style="list-style-type: none"> 1.1 The Pooraka Cricket Club has a membership of over 800 consisting of all ages. To meet the growing demand for community participation, they are seeking to expand and improve their existing facilities. 1.2 Improvements include the extension of their current practice nets and a new storage shed. |
| 2. CONSULTATION / COMMUNICATION | <ol style="list-style-type: none"> 2.1 Internal <ol style="list-style-type: none"> 2.1.1 Parks and Landscape staff, City Infrastructure 2.1.2 Development Officers, City Development 2.2 External <ol style="list-style-type: none"> 2.2.1 Pooraka Cricket Club |

- 2.2.2 Assorted contractors – Advanced Ropes and Nets, Quinns, LCS, Lui Perotta and turf and material contractors

3. REPORT

- 3.1 The Pooraka Cricket Club has provided the City of Salisbury quotes to the total of \$26,258 to complete the required works.
- 3.2 The proposed scope of works include:
- Extend the current practice cages to accommodate more practice wickets
 - Lay turf (and associated subgrade) suitable for a cricket pitch in the extended area
 - Construct a small storage shed (with concrete pad) for materials for upkeep of the pitch

4. CONCLUSION / PROPOSAL

- 4.1 The application by the Pooraka Cricket Club meets the guidelines for the MCW Grants and can be completed within the allocated budget.
- 4.2 A 15% contingency should be allowed for to accommodate any latent site conditions found once works begin.
- 4.3 It is recommended that the application to the 2016/17 Minor Capital Works Grant by the Pooraka Cricket Club be accepted and an amount up to \$30,000 be allocated for the various works, including a 15% contingency.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 29/11/2016



Minor Capital Works Grants Program Application Form

Before you begin

Before completing this application form you should read the Minor Capital Works Grant Program – Guidelines and Eligibility Criteria booklet.

Making a valid application

- Use the form provided
- Make sure you include all attachments and essential documentation where requested.
- Putting together a strong application takes time and energy, so it is important that you read the guidelines carefully, complete this application in full, and ensure that all of the information to be submitted with your application is provided.
- Applicants are encouraged to contact Jill Campbell prior to submitting an application to determine suitability for funding.
- Have the Declaration section of the Application Form signed by two authorised representatives of the organisation; one signature must be the current President/Chairman.
- Email, Post or personally deliver the completed application form with all of the essential supporting documentation to the City of Salisbury.

Address for submission of applications

Minor Capital Works Grant
City of Salisbury
PO Box 8
SALISBURY SA 5108
capitalworks@salisbury.sa.gov.au

Essential Contact Information

It is essential that all applicants confirm the eligibility of projects and book a site inspection prior to commencing their application.

All applicants must contact Jill Campbell to assess the eligibility of projects and to book a site inspection.

Ph: 0466 338 043 or Email: capitalworks@salisbury.sa.gov.au

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| Information to be submitted with your application | |
|---|---|
| | Attached |
| Your most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM | <input checked="" type="checkbox"/> |
| A copy of building works drawings or concept plans for the project | <input checked="" type="checkbox"/> |
| Two (2) project quote/s from a qualified individual or business | <input checked="" type="checkbox"/> |
| Where applicable supply evidence of cash support (e.g. recent bank statement) | <input type="checkbox"/> |
| Where applicable provide letters of support for the project from each of the user groups | <input checked="" type="checkbox"/> |
| Where applicable provide a letter/email from the head lessee supporting the application | <input checked="" type="checkbox"/> |
| Provide photos that clearly demonstrate why the works are needed | <input type="checkbox"/> <i>taken by council MATRADER</i> |
| Provide a Certificate of Incorporation demonstrating not-for profit status | <input checked="" type="checkbox"/> |
| Provide a signed copy of committee minutes <u>endorsing the project</u> , authorising an <u>application</u> to the MCW Grants Program and documenting the <u>authorised project contact</u> | <input checked="" type="checkbox"/> |

IMPORTANT

Incomplete applications will be considered non-compliant and ineligible for funding.



The applicant will be provided advice and requested to supply any outstanding documentation.

Once all documentation has been received, the application will be processed and presented for assessment.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| Terms and Conditions of Funding | |
|---|---|
| All applications are administered according to the following conditions. | |
| <ol style="list-style-type: none"> 1. MCWGP funding will be used expressly for the purpose outlined in the application and as endorsed by Council. Requests to change the purpose of funding must be made in writing and is at the discretion of the Council. 2. City of Salisbury is not responsible for any budget shortfalls relating to inflation of costs and unanticipated works. 3. City of Salisbury is not responsible for any loss or expense endured during project implementation or in relation to the completed project. | |
| Category A Applications | |
| <ol style="list-style-type: none"> 4. All applicants must, at the time of application have a currently executed lease/licence or other use agreement with the City of Salisbury, or Council will have a contracted right to first right of refusal to purchase the property. 5. City of Salisbury will make all reasonable efforts to complete projects to the standards and requirements as documented by the applicant within the MCWGP. 6. The City of Salisbury will project manage the implementation of funded projects. 7. All works will be carried out by licensed trades' people appointed by the City of Salisbury within the allocated financial year. 8. Any costs incurred resulting from interference with contractors by applicants will be passed on to the applicant in full. 9. The City of Salisbury reserves the right to appoint and utilise contractors where a contractual obligation is in effect. 10. The timing of the works will be programmed in accordance with all other capital works projects of the City, and where possible in sympathy with the operating timeframes of the applicant. 11. Grant funds are paid directly to the appointed contractor by the City of Salisbury on satisfactory completion of the works. 12. Unspent funds may be retained by the City of Salisbury for future projects. 13. All reasonable efforts will be made by the City of Salisbury to complete the project within the allocated budget and timeframe. 14. Where the value of works exceeds the value of the grant, monies of the Club, additional grants or any other external funds are being used in conjunction with MCWGP funding, applicants may be required to enter in to a Capital Works Agreement prior to the commencement of works. Applicants will be invoiced for the balance of funds prior to the commencement of works. | |
| Category B Applications | |
| <ol style="list-style-type: none"> 15. Applicants must be able to demonstrate, if requested, their ownership of the property. 16. It is strongly recommended that applicants seek independent legal and financial advice to determine all taxation obligations before submitting an application. 17. Please note that if your organisation's annual turnover is greater than \$150,000 (non-profit organisations) then you are required by the Australian Tax Office to be registered for the GST. 18. Successful applicants who are registered for GST will have their grant grossed up by 10% to offset the GST payable on the grant. 19. Organisations that are not registered for the GST will not have the grant grossed up. 20. If successful, organisations cannot have their Grant Agreement transferred to another body on the basis of GST registration. 21. A project acquittal must be submitted within twelve (12) months of project completion. Failure to supply proof of expenditure will result in ineligibility for future grant funding. 22. Unspent funds are to be returned to City of Salisbury. | |
| We agree to abide by the terms and conditions of funding | Yes <input checked="" type="checkbox"/> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| Application Declaration | |
|---|--|
| <p>Please note that this declaration must be signed by two authorised representatives of the organisation; one signature must be the current President/Chairman</p> | |
| <p>On behalf of <u>Pooraka C.C.</u> (Group/Organisation)</p> | |
| <p>(Name/Position) <u>Craig Pocock</u></p> | <p>and <u>Michael Muirholland (Secretary)</u></p> |
| <p>(Signature) <u></u></p> | <p>(Signature) <u></u></p> |
| <p>(Date) <u>25.10.16</u></p> | <p>(Date) <u>25.10.16</u></p> |
| <p>Declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the Salisbury Sport and Recreation Minor Capital Works Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.</p> | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| Organisation Information | |
|---|----------------------------|
| 1. GROUP / ORGANISATION DETAILS | |
| Name of the organisation: <small>As it appears on the Certificate of Incorporation</small> | POORAKA CRICKET CLUB |
| Incorporation Number: | |
| ABN: | 650 660 796 84 |
| Postal Address: <small>Registered postal address of the organisation</small> | 19 MCLARTHY CRT POORAKA |
| Suburb: | Postcode: 5095 |

| | |
|---|---|
| 2. CONTACT PERSON DETAILS | |
| Name of Person Responsible for the Grant: <small>(all communication will be directed to this person)</small> | Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> CRAIG POOCOCK |
| Title / Office: | POC EXECUTIVE OFFICER |
| Phone: | Landline: Mobile: 0417824766 |
| Email: <small>Please use an e-mail address that will be checked at least once a week.</small> | craig@littletfishprint.com.au |

| | | |
|---------------------------------|-----------|-------------------|
| 3. ABOUT YOUR MEMBERSHIP | | |
| | Junior | Senior / Master |
| Male | 350 - 450 | SENIORS / JUNIORS |
| Female | 50 - 100 | SENIORS / JUNIORS |
| Social | 500 | MIXED |
| Total membership | 800 | |

| Funding Category | |
|--|---|
| 4. FUNDING CATEGORY | |
| Category A – up to \$30,000 Clubs that meet <u>one</u> of the following may apply for Category A funding: <ul style="list-style-type: none"> have a current lease or sub-lease of a Council owned building; or licence or sub-licence over Council owned land; or have a current hire agreement to use Council managed facilities such as an indoor recreation centre or community centre; or operate from facilities located on land where the City of Salisbury maintains an interest to purchase that land. | <input checked="" type="checkbox"/> |
| Category B – up to \$2,000 Not-for-profit associations that own their own facilities that are used to deliver sport and recreation outcomes to the community may apply for Category B funding. | <input type="checkbox"/> |
| Have you sought, or do you intend to seek, funds from another source for this project? <small>(If Yes – Where from and the amount of funding requested)</small> | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| About the Project | |
|---|---|
| 5. PROJECT DETAILS | |
| Name of Project | PRACTICE NETS AND PITCH FACILITY |
| What does your project involve? Describe what you are planning to do | EXPAND/IMPROVE EXISTING FACILITY TO MEET COMMUNITY NEED FOR SOCIAL ORGANISED CRICKET PARTICIPATION FOR ALL AGES GENDERS, ABILITIES & NATIONALITIES. |
| Why is the project needed? | MEET GROWING DEMAND FOR LOCAL COMMUNITY PARTICIPATION & SOCIAL ENGAGEMENT. IMPROVE FACILITIES FOR PARTICIPANTS PROVIDE BETTER SAFETY FOR THEM/ GENERAL COMMUNITY NEARBY. |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| About the Project | | |
|---|---|---|
| How will your project increase participation opportunities for sport and recreation? | <p>YES. ANTICIPATED GROWTH BASED ON ANNUAL INCREASES IN JUNIORS/ SENIORS LOOKING TO PLAY SOCIAL & ORGANISED SPORT REQUIRES MORE EFFICIENT AND LARGER FACILITY TO MEET CURRENT & PROJECTED GROWTH.</p> | |
| Apart from your organisation and its members, are there any other groups within the community that will benefit from the project? Attach letters of support where applicable | Community Group | How they will benefit |
| | VARIOUS GROUPS OF ALL ABILITIES & EMERGING NATIONALITIES | PROVIDING A FACILITY TO ENGAGE IN RECREATION. |
| | | |
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| | | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Budget Information

6. USING THE HEADINGS IN THE TABLE BELOW, OUTLINE THE COST OF YOUR PROJECT – ALL AMOUNTS ARE TO BE GST INCLUSIVE

| Item | Amount | Quote Used |
|------------------------------------|------------|----------------------|
| e.g. Perimeter fencing - 120m | \$30,000 | Fence Easy |
| CRICKET PITCH SOIL (SOLE SUPPLIER) | \$3 630.00 | PEATS SOIL & GOW |
| SANTA ANNA COUCH GRASS | \$ 1074.50 | HICKS TURF |
| QUIN SPORTS NETTING | \$ 8030.00 | QUIN |
| STUBBIE SHED STORAGE | \$ 6380.00 | L. PEROTTA |
| ARCH'S (FENCING REMOVAL) | \$ 1243.00 | ARCH'S FENCING. |
| TURF PITCH RECONSTRUCTION | \$ 6000.00 | NORRIS CONSTRUCTIONS |
| | | |
| | | |
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| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

a. Total Project Cost

\$ 26 357.50

b. Your Contribution

\$ IN KIND AS REQUIRED

c. Other grants / funds secured

\$ —

Total Grant Requested (= a – b – c)

\$ 26,357.50

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

1/24 Pentland Rd
Salisbury South SA 5106

Norris Family Trust
T/A Heath Norris Constructions

Ph. 0413 194 129

ABN 81 441 466 356

QUOTE

To Pooraka Cricket Club
Job Turf Cricket Pitch Construction

Date: 27th October 2016

| DESCRIPTION | TOTAL |
|---|-------|
| Excavation current site 13m x 6.5m x 200mm | |
| Dispose of old soil and turf | |
| Spread new soil in cavity, compact and allow for settling | |
| Irrigation line trench and addition of sprinkler heads | |
| Lay new turf level and top dress | |
| Meet landscape plan as presented | |
| Liaise with club curator as required | |
| | |
| | |
| | |
| Soil and turf to be delivered by contractors see quotes at agreed date and time. | |
| | |
| | |
| | |

Payment method either by Cheque to above address

OR

Bank Deposit:

BSB

ACCOUNT NO.

| | |
|-----------|-------------|
| SUB TOTAL | \$ 5,500.00 |
| GST | \$ 500.00 |
| TOTAL | \$ 6,000.00 |

*Payment terms are strictly 7 days

Sorry it has taken so long to reply, our internet was down for well over a week

We can supply 75m2 of Santa Anna Couch including delivery to the Pooraka Cricket Club for \$737.00 inc GST

If you want the turf to be washed, the price would be \$1,074.50 inc GST

Kind Regards

Bob Hawkes
Finance Officer

 clip_image002

9 Peacock Rd, Para Hills West SA 5096
bobh@hicksturf.com.au Ph: 08 82582488 Fax: 08 82830520

27/10/2016



K & M Hicks Transport
Pty Ltd
ABN 28 243 015 818
9 Peacock Rd
Para Hills West SA 5096

Ph: (08) 8258 2488
Fax: (08) 8283 0520
www.hicksturf.com.au

Delivery Address:

Pooraka Cricket Club
Lindblom Park

Quote 00018318

Date: 21-10-16

83497757

Your Ref:

| Qty | Description | Unit Price (inc-GST) | Disc % | Total (inc-GST) |
|-----|------------------|-------------------------|-----------|--------------------|
| 78 | Santa Anna Couch | \$8.65 | | \$674.70 |
| 1 | Fuel Levy | \$10.00 | | \$10.00 |

Postal Address:

Pooraka Cricket Club
PO Box 100 Salisbury

| | |
|---------------|----------|
| Subtotal: | |
| GST: | \$62.25 |
| Total | \$684.70 |
| Paid to Date: | \$0.00 |
| Balance Due: | \$684.70 |

Conditions of sale: Turf is a living product and no responsibility is recognised after 24 hours. Turf remains the property of Hicks Instant Turf until paid in full. Deliveries are made kerbside only, should customer request otherwise, we accept no responsibility for any damage to public or private property or any injury or wrong which may result. Any pallets remain the property of Hicks Turf and will be collected within 5 working days.



COD to our driver

This is a COD invoice and must be paid immediately. You may pay our driver cash or cheque on delivery or credit card by phone to our office. If for some reason we do not make contact on delivery, and payment is outstanding, please settle within 24hrs.



credit card by phone

Call 08 8258 2488 to pay via Bankcard, MasterCard or VISA. Minimum payment \$10.00. Maximum payment \$2,000.00



Bill code: 716597
Ref: 1001 3241 1831 82

Contact your financial institution to make this payment from your bank account (excluding credit cards). Minimum payment \$10.00. The following biller name will appear on your bank statement - MYOB Pay Services

Powered by MYOB

DIRECT TRANSFER:

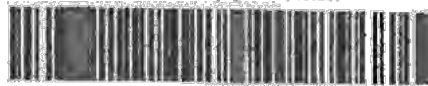
BSB: 015350 ACCT: 407452148

Reference: Invoice Number



In person - record Invoice number

Present this invoice at any Post Office to make a payment via cash or EFTPOS. Minimum payment \$10.00.



*749 10013241183182

Pooraka Cricket Club

Invoice #: 00018318 Amount Due: \$684.70



Peats Soil Garden Supplies
 PO Box 66 Willunga SA 5172
 p 8556 5295 f 8557 7550
 sales@peatssoil.com.au
 peatssoil.com.au
 ABN 57 473 294 248

Verbal Quote Sheet

Date Enquiry Taken by

Customer

Contact

Telephone Fax Mobile

Delivery Area Delivery Date

Nominated Transport

Quotation Details

| Product | Volume | Unit | Price (ex GST) | Load Size | Other |
|----------------------|---------------------------------|-------------------------------------|--|---------------------------------------|---------------|
| Cricket Pitch Soil | <input type="text" value="20"/> | <input type="text" value="tonnes"/> | \$ <input type="text" value="\$125.00"/> | <input type="text" value="2 x 10"/> | |
| Cricket Pitch Soil | <input type="text" value="15"/> | <input type="text" value="tonnes"/> | \$ <input type="text" value="\$130.00"/> | <input type="text" value="1x10 1x5"/> | |
| * Cricket Pitch Soil | <input type="text" value="30"/> | <input type="text" value="tonnes"/> | \$ <input type="text" value="\$110.00"/> | <input type="text" value="1 x 30"/> | * \$3300.00 |
| | <input type="text"/> | <input type="text" value="tonnes"/> | \$ <input type="text"/> | <input type="text"/> | GST \$ 330.00 |
| | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | |
| | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | |
| | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | |
| | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | |
| | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | |
| | <input type="text"/> | <input type="text"/> | \$ <input type="text"/> | <input type="text"/> | |

\$3630.00

Calculation Notes

Entered on Master Quote File ☐

To be entered on Host ☐

S:\Precedents\2016\10 Pooraka Cricket Club.xlsx

6/10/2016 2:20 PM

SPECIALISTS



PO Box 116
PORT ADELAIDE SA 5015
P: 08 8447 3577
F: 08 8447 4588
M: 0411 505 465
E: sales@quinsports.com.au
W: www.quinsports.com.au

Pooraka Cricket Club

30 September 2016

Regarding the site meeting yesterday.

Your investment with us will include the following.

Design Manufacture and installation of the goods below.

Quote 1

1. 2 x Lane Nets 13m x 3m, Made from 50mm square black nylon netting, 500 gram per mtr lead rope on the bottom of the net covered with a 60mm black polyester tape at the foot line of the net. The sides and top of the net is surrounded by 8mm black rope border and includes SS rings along the headline every 50cm.
2. A completely new fly net roof 8m wide. Made from 15/16 heavy duty netting including new 4mm wires.
3. 2 x Lane wires 13m Lengths of 7x19, Stainless steel, Swaged at one end including a hard eye and wire rope grips.
4. 1 x Lane wires 20m Lengths of 7x19, Stainless steel, swaged at one end including a hard eye and wire rope grips. Plus four roof wires.
5. 3 x Lane Posts, 3.0m high 80mm square 3.0mm wall, galvanized posts, powder coated black, including 900mm ground sleeves.
6. 2 x Install two new roof post sleeves and relocate the two Fly net roof Posts, 3m to make the roof net 8m wide
7. 1 x New 3 m high cricket box to match the existing boxes we installed two years ago including a new post.

Total price \$7,300.00 plus gst

We also guarantee Quin's netting products have the maximum ultra violet rating available (.3% for ropes and netting), giving Quin's the longest lasting and hardest wearing nets on the market.

Quote number 170849b

This quote is valid for 30 days.

Delivery three weeks from order date.

Delivery; Payment Terms 30 Days on account

Regards

Adam Quin
Sales Manager CEO

SPORTS SAFETY NETTING, FALL PROTECTION NETTING, SPORTS GROUND EQUIPMENT, STEEL FABRICATION

A Division of Quin Sales Pty Ltd ABN 60 008 022 615

From: Grace Perrotta [mailto:iper3006@bigpond.net.au]
Sent: Thursday, 6 October 2016 3:57 PM
To: Jillian Campbell
Subject: RE: Pooraka Cricket Club Shed

Hi Jillian,

Hi hope your well, yes looked into this for you.
The Stubble Shed 3.16w x 3.16l x 2.4h supplied, installed & Concrete slab \$5,800-00 plus gst.
This price does not include allowance for stormwater & council approval.
Let us know.
Inspection were shed is going before finalizing is required.

Regards,
Lui Perrotta

| <h1 style="margin: 0;">ARCH'S FENCING</h1> <p style="margin: 0; font-weight: bold;">"WHEN ONLY THE BEST WILL DO"</p> | | | | | | | | | | | |
|--|---|------------|--|--------|---------|------|--------|---------------|----------------|----------|-------|
| <p>a: 8 Woolford Place Pooraka SA 5095</p> <p>f: 0419097285 Family owned and operated for over 20 years.</p> <p>e: arch@8191adam.com.au</p> | <p>Builders Lic. BLD 233112 ABN 81 838 238 196</p> | | | | | | | | | | |
| FENCING QUOTATION | | | | | | | | | | | |
| <p>customer: _____</p> <p>address: <u>POORAKA CRICKET CLUB</u></p> <p><u>22 MCCARTHY CRT POORAKA 5091</u></p> <p>phone: _____ mobile: _____</p> <p>email: _____</p> | <p>date: <u>15/9/2016</u></p> <p>salesperson: <u>ARCH</u></p> <p>all enquiries: <u>0419097285</u></p> <p>Thank you for giving Arch's Fencing the opportunity to provide a quotation on the following fence.</p> <p>I therefore submit the following option for your consideration.</p> | | | | | | | | | | |
| DESCRIPTION | | | | | | | | | | | |
| <p>type of fence: _____ height: _____</p> <p>_____ colour: _____</p> <p>_____</p> <p style="font-size: 1.2em; margin-top: 20px;"><u>DISMANTLE AND REMOVE CHAINWIRE FENCING AS DISCUSSED.</u></p> <div style="display: flex; align-items: center; margin-top: 20px;"> <p>REMOVE/DISPOSE SIDES/TOP PANELS WESTERN SIDE CRICKET NET FACILITY</p> </div> | | | | | | | | | | | |
| <p>TERMS OF SALE</p> <ol style="list-style-type: none"> 1. Payment is to be made in full to installer on day of installation. If this condition is not complied with purchaser agrees to pay a 10% surcharge on total investment. 2. Quote is based on clear level site with good soil digging conditions. 3. Customer to clear fence line, including vegetation, so we have clear access to fence line. We will endeavour to ensure surrounds of fence are not damaged, but will not be liable if any such surrounds are so damaged. 4. We will not be responsible for any damage to pipes, underground cables, concrete driveways, pavers etc. It is the customer's responsibility to check where pipes etc. are located. 5. If we need to do any extra work to make site suitable to start, the customer agrees to pay for hire of equipment (eg jackhammer) and for extra labour at \$_____ per hour + GST. (Examples: underground obstacles - such as concrete or rock - hard digging, pipes, roots, cut back branches and bushes etc.) 6. If possible customer to be onsite when we arrive to go through job (e.g. line of fence, levels etc). If this is not possible exact line of fence including level is to be clearly marked. We will put fence where you want it. 7. We will endeavour to complete fence in time agreed, but will not be liable for any delay if it is beyond our control. 8. This is your only invoice. 9. Fence remains property of Arch's Fencing until full payment has been made. 10. If we arrive on site when agreed and the site is not ready to start customer agrees to pay one days labour for two people as we have lost days work. \$_____ + GST. 11. If order is cancelled, you will be charged for all material and administration fees. | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center; background-color: #333; color: white; padding: 5px;">INVESTMENT</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">price:</td> <td style="padding: 5px;">1130.00</td> </tr> <tr> <td style="padding: 5px;">gst:</td> <td style="padding: 5px;">113.00</td> </tr> <tr> <td style="padding: 5px;">TOTAL:</td> <td style="padding: 5px;">1243.00</td> </tr> <tr> <td style="padding: 5px;">deposit:</td> <td style="padding: 5px;">_____</td> </tr> </tbody> </table> <div style="margin-top: 10px;"> <p><input checked="" type="checkbox"/> we have read and understand the above contract and all conditions stated above agree to be bound by them.</p> <p><input checked="" type="checkbox"/> we understand that I/we responsible for total payment.</p> <p>name: _____</p> <p>signed: _____</p> </div> | INVESTMENT | | price: | 1130.00 | gst: | 113.00 | TOTAL: | 1243.00 | deposit: | _____ |
| INVESTMENT | | | | | | | | | | | |
| price: | 1130.00 | | | | | | | | | | |
| gst: | 113.00 | | | | | | | | | | |
| TOTAL: | 1243.00 | | | | | | | | | | |
| deposit: | _____ | | | | | | | | | | |



POORAKA CRICKET CLUB *The Mighty Bulls*
 19 MCCARTHY COURT | POORAKA SA 5095 | PHONE CLUB 08 8262 2146 | FAX 08 8262 8367



September 9, 2016

City of Salisbury Council
 Sports, Recreation and Grants Committee
 Attention: Presiding Member

Dear Committee Members,

Application for Community Grants Program – Pooraka Junior Cricket.

Please find our application for assistance related to our upcoming junior cricket season. Over the winter our club and junior committee / supporter group has worked hard in promoting junior cricket for the area. Expressions of interest and registration last Friday 6th September confirm we are set for another big season. Our aim has been to foster and promote junior participation in our council area and have done so for 45 years. The club is confident of entering 4-5 junior sides all under 15 year levels.

Many of our participants and their carers/guardians come from financially disadvantaged backgrounds. To ensure equity and safe participation equipment is required for players to use at practice and on game days. Therefore we ask the SRGC to consider funding the required equipment. We believe this application is consistent with the development and service provision to local junior cricketers residing in the City of Salisbury and will certainly 'foster opportunities for community participation and community development' as per your guidelines.

If you have any further queries please feel free to contact me, 04178 24766.

Yours truly,


 Craig Pocock
 Club Coach, Board Member.



clockworkscare



NORTH EAST LAWYERS



MARZULLI
TRANSPORT



Adelaide Turf Cricket Association Inc.

5 September 2016

**Salisbury Council
Capital Works Funding Program**

Attention Program Manager

Re: Pooraka Cricket Club – Capital Works Application

It is with much pleasure I write this letter of support on behalf of the Adelaide Turf Cricket Association (ATCA) regarding the Pooraka Cricket Club's application for the above grant.

The Pooraka Cricket Club is a strong and vibrant member club of ATCA and currently fields 5 teams in the senior grades of our competition. Importantly Pooraka CC also sees the benefits of providing junior players the opportunity to enjoy the game of cricket and this is evident in the club fielding 6 teams in various junior competitions in season 2015/16.

The proposal of the club is the practice net facility expansion / rejuvenation project will compliment phase 1 conducted several years ago with your kind assistance. The project will see the practice net facilities expanded at the Lindblom Park Reserve to allow more participation and safer weekly practice for all teams particularly juniors and residents that enjoy using the reserve for recreation.

Pooraka CC is one of few turf clubs that prepares and allows turf wickets for the use of their junior program for games and practice – of course with this type of development and participation comes a cost that now sees the clubs existing facilities pushed to the limit.

The proposal of the Pooraka CC is an exciting venture from an ATCA view point as this will further enhance the clubs opportunity to provide quality training facilities and thus create an even stronger link with the local community.

The Pooraka CC in past seasons has hosted numerous junior and senior association matches and is considered one of the premier clubs within the Adelaide Turf Cricket Association.

The above commitment to cricket is a true indication of the Pooraka CC as it strives to continue its proud involvement with cricket in South Australia.

I wish the club every success with this application and am happy to provide further information should it be required.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'David Heyzer'.

**David Heyzer
Executive Officer
Adelaide Turf Cricket Association**

Adelaide Oval, North Adelaide SA 5006
Telephone (08) 8212 4447 Facsimile (08) 8231 8884
david@turfcricket.com.au atca.sa.cricket.com.au
ABN 17 851 179 664



**DECLARATION WHERE NO AUSTRALIAN BUSINESS NUMBER
IS REQUIRED**

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am performing my services for Council as:

| | | |
|---|-------------------------------------|--------------------------|
| A private recreational pursuit or hobby | Yes | No |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Or | | |
| (1) As an individual without a reasonable expectation of profit | Yes | No |
| Or gain | <input type="checkbox"/> | <input type="checkbox"/> |

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately

Name: CRAIG POCOCK

Signature: *Craig Pockock*

Organisation: Pooraka Cricket Club.

Date: 8.9.16

*****Please note that this declaration must be signed by two current senior office holders of the organisation (ie President, Secretary, Treasurer)**

On behalf of POORAKA CRICKET CLUB
(Name of organisation)

I Sam Kelly (Chairman) [Signature]
(Name, position) (Signature)

and

I CRAIG POLOCK (DELEGATE) [Signature]
(Name, position) (Signature)

declare that the information provided is true and correct.

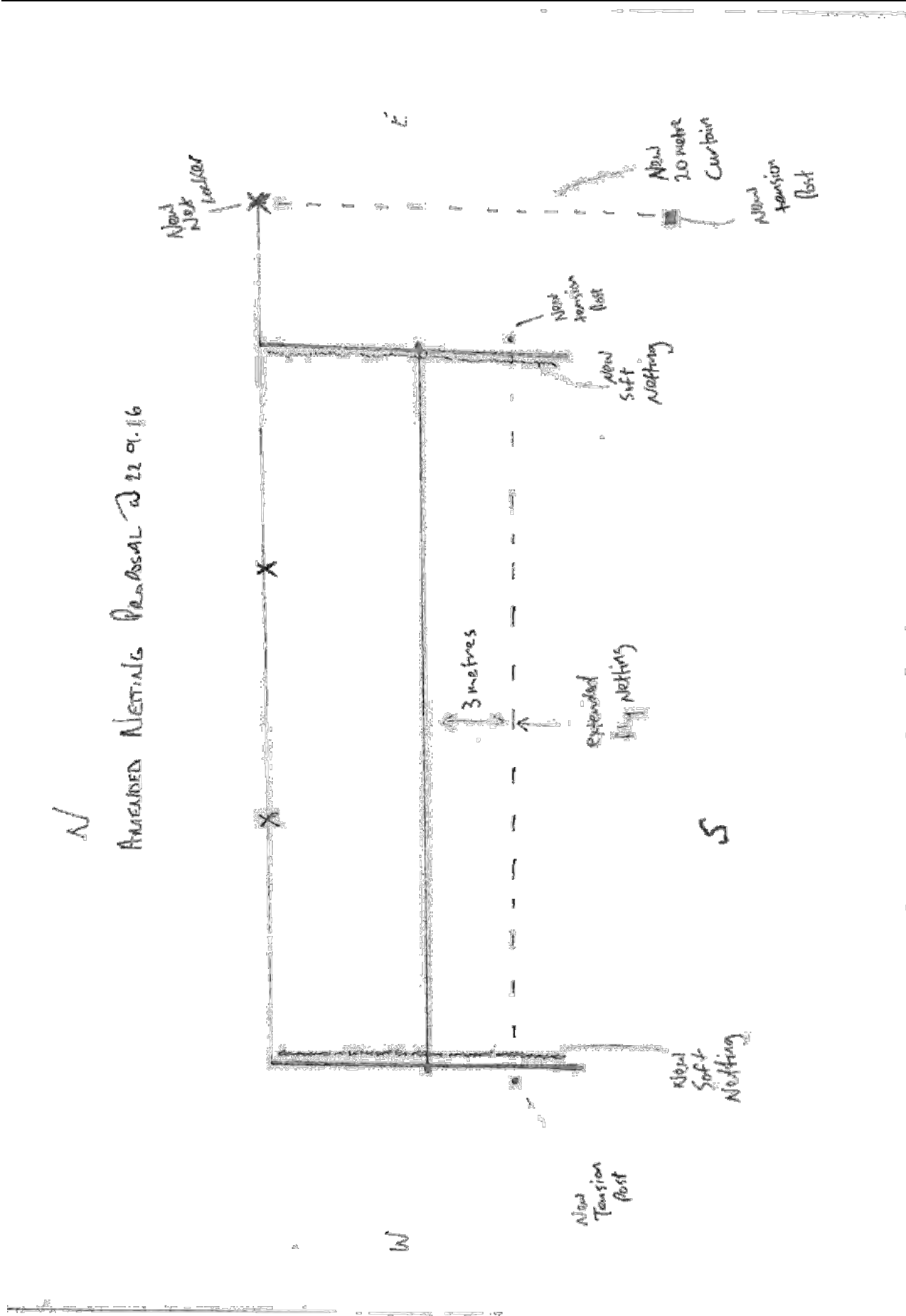
Date of application 9.9.16

11:04 AM
17/08/16
Cash Basis

POORAKA CRICKET CLUB
Profit & Loss
September 1, 2015 through August 17, 2016

| | Sep 1, 15 - Aug 17, 16 |
|----------------------------|------------------------|
| Income | |
| ATCA Dinner | -450.00 |
| Bank Interest | 34.55 |
| Canteen | 754.00 |
| Fundraising | 20,288.29 |
| Grant | 3,850.00 |
| Hats and Shirts | 7,599.00 |
| PCC Dinner | 618.64 |
| Sponsorship | 6,681.82 |
| Subscriptions | 16,715.00 |
| Total Income | 55,891.30 |
| Expense | |
| Affiliation | 3,739.50 |
| Afternoon Tea | 1,316.55 |
| Balls and equipment | 6,889.36 |
| Bank charges | 7.90 |
| Clothing | 10,058.32 |
| Cosches | 5,000.00 |
| Curator | 7,500.00 |
| In2Cricket | -77.00 |
| Incentives | 11,853.00 |
| Insurance | 1,040.00 |
| Junior Presentation Dinner | 95.90 |
| Oval Expenses | 2,052.05 |
| Postage | 15.30 |
| Scorer | 630.00 |
| Sundry Expenses | 781.04 |
| Trophies | 1,609.09 |
| Umpires | 5,685.00 |
| Total Expense | 58,156.00 |
| Net Income | -2,264.70 |

Handwritten signature
TREASURER.



0

| | |
|------------------------|--|
| ITEM | 7.2.3 |
| | SPORT, RECREATION AND GRANTS COMMITTEE |
| DATE | 05 December 2016 |
| HEADING | Community Grants Program Applications for December 2016 |
| AUTHOR | Bronwyn Hatswell, PA to General Manager, Community Development |
| CITY PLAN LINKS | 3.4 Be a proud, accessible and welcoming community. |
| SUMMARY | This report outlines the Community Grants Program Applications received for the December 2016 round. Each Application is submitted for review by the Sport, Recreation and Grants Committee in an individual report. |

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Two (2) applications were received for the December 2016 round of Community Grants.
- 1.2 One (1) application submitted for consideration for the November 2016 round of Community Grants required further investigation as requested by the Sport, Recreation and Grants Committee. The investigation has been undertaken and the application is submitted for consideration:
 - 1.2.1 28/2016: Wat Khmer Santipheap Association of SA Inc.¹

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 GMCD

3. REPORT

- 3.1 Three (3) applications are presented for the December 2016 round of Community Grants, all of which are deemed compliant and listed below:
- 3.1.1 28/2016: Wat Khmer Santipheap Association of SA Inc.¹
 - 3.1.2 38/2016: Greek Pensioners Society of Salisbury and Suburbs Inc.
 - 3.1.3 39/2016: Life Church SA Inc.
- 3.2 The Community Grant Funding budget allocation for 2016/2017 is \$82,000. In 2016/2017 monies approved for grant funding is \$30,053.00 which leaves an unspent balance of \$51,947.00.
- 3.3 The monies committed to the three (3) compliant applications for the December 2016 round, if all approved, is **\$3,155.00**.
- 3.4 The remaining balance of the grant funding if all four (4) applications are approved is **\$48,792.00**.

4. CONCLUSION / PROPOSAL

- 4.1 Four (4) Community Grants Program applications are presented for funding consideration at the Sport, Recreation and Grants Committee in December 2016.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 29/11/2016

| | |
|------------------------|---|
| ITEM | 7.2.4 |
| | SPORT, RECREATION AND GRANTS COMMITTEE |
| DATE | 05 December 2016 |
| PREV REFS | Sport, Recreation and Grants Committee 7.2.3 14/11/2016 |
| HEADING | 28/2016: Wat Khmer Santipheap Association of SA Inc. - Community Grants Program Application |
| AUTHOR | Bronwyn Hatswell, PA to General Manager, Community Development |
| CITY PLAN LINKS | 3.4 Be a proud, accessible and welcoming community. |
| SUMMARY | The Wat Khmer Santipheap Association of SA Inc. Application is submitted to the Sport, Recreation and Grants Committee for Consideration. |

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and did not allocate funding for the November 2016 round of Community Grants for Application Number 28/2016: Wat Khmer Santipheap Association of SA Inc.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 28/2016: Wat Khmer Santipheap Association of SA Inc. - First Application Attachments
2. 28/2016: Wat Khmer Santipheap Association of SA Inc. - Second Application Attachments
3. 28/2016: Wat Khmer Santipheap Association of SA Inc. - Application 1
4. 28/2016: Wat Khmer Santipheap Association of SA Inc. - Application 2

1. BACKGROUND

Additional Information Investigation:

- 1.1 The Wat Khmer Santipheap Association of SA Inc. Application was submitted for consideration at the Sport Recreation and Grants Committee meeting held on Monday, 14 November 2016. The Committee recommended that the Application be deferred to allow staff to seek additional information regarding the application
- 1.2 The investigation of translation for the receipt vs quote was subsequently undertaken by staff and is outlined in section 3. *Report* of this report.

Reported 14 November 2016:

- 1.3 Wat Khmer Santipheap Association of SA Inc. received \$2,000 Community Grants Program funding in October 2015 to assist with the purchase of costumes, crowns, jewellery, umbrellas and baskets for the Cambodian Traditional Youth Dancing Project.
- 1.4 The original 28/2016: Wat Khmer Santipheap Association of SA Inc. Application was received for the September 2016 round of Community Grants Program funding however the Application was submitted using an outdated Community Grant Application Form and required further information.
- 1.5 The Wat Khmer Santipheap Association of SA Inc. submitted a second application however this was also completed using an outdated Community Grant Application Form and required further information.
- 1.6 The Wat Khmer Santipheap Association of SA Inc. submitted a third application using the current Community Grant Application Form however this also required further information:
 - 1.6.1 The expense budget by item was incomplete;
 - 1.6.2 A detailed, current quote was not provided (a receipt was attached);
 - 1.6.3 The Application Declaration page was incomplete;
- 1.7 The Wat Khmer Santipheap Association of SA Inc. submitted a fourth application using the current Community Grant Application Form however there are concerns regarding the current, detailed quote.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 GMCD

3. REPORTAdditional Information Investigation:

- 3.1 The translation for the receipt vs quote was investigated by staff. Staff sought independent translation from a Council contact however a response was not forthcoming in time for this report, despite a number of approaches.

Reported 14 November 2016:

- 3.2 Wat Khmer Santipheap Association of SA Inc. submitted four (4) Community Grants Program applications as outlined in *1. Background* in this report.
- 3.3 The first two (2) applications were submitted using the outdated Community Grant Application Form and were incomplete. As a result these application forms are not included as attachments to this report. The applications included photographs of the Cambodian Tradition Dancing Group that are also not attached to this report due to their file size however the two (2) application's attachments are included as attachments to this report (attachment's 1 and 2), for reference.

- 3.4 A receipt and translated document dated 10/07/2016 was provided with the second Application. The Applicant was reminded that funding will not be considered for money already spent and should they wish to submit a new application a detailed, current quote will need to be obtained and attached to the new application.
- 3.5 Wat Khmer Santipheap Association of SA Inc. submitted a third application (attachment 3) using the current Community Grant Application Form however this also required further information as outlined in 1.4 of this report. A quote and translated document was provided by the Applicant with this Application however the 'quote' is the same document as the 'receipt' and translated document provided in attachment 2 and therefore deemed one and the same, a receipt.
- 3.6 The Wat Khmer Santipheap Association of SA Inc. submitted a fourth application (attachment 4) including the additional information requested. The Minutes of Meeting of 21 August 2016 included with the application indicates that the items requested in the Community Grants Program Application have been purchased.

4. CONCLUSION / PROPOSAL

- 4.1 Community Grants Program staff acknowledge the effort undertaken by the Applicant to submit an eligible application however the evidence provided does not demonstrate that the money is yet to be spent on the items listed in the Application.
- 4.2 On the basis that a receipt was provided at the onset and dated 10 July 2016 it is recommended that the Wat Khmer Santipheap Association of SA Inc. is not allocated Community Grants Program funding for this project.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 29/11/2016



សហគមន៍វត្តខ្មែរសន្តិភោគសាមីចកម្ម
WAT KHMER SANTIPHEAP ASSOCIATION OF . S . A . INC

172 Burton Road, Paralowie S.A 5108 A.B.N 65 073 088 215 Email wksa_sa@hotmail.com
Telephone: (08) 8281 2793

Date: 23 / 07 / 2016

Check list

- 1.Community Grants Program Application Form
- 2.Picture of dancers
- 3.Background information
- 4.Summarize Experience of Youth Dancing
- 5.Receipt of goods
- 6.Certificate of Incorporation
- 7.Australian Business Register

Chey City Shop Cosmetic sales

Address: 28EO Road 166 Sankat orisey Ti 1 Khan 7 Makara Phnom Penh
 Phone: 02399 1717 / 012717 757 / 011 334 566

No, 000124

Receipt

| N. | Name of Goods | Quantity | Retail Price | Total Price |
|----|--------------------------------------|----------|--------------|-------------|
| 01 | Large Costumes for rehearsal dancers | 15 | \$ 40 | \$ 600 |
| 02 | Small Costumes for rehearsal dancers | 7 | \$ 25 | \$ 175 |
| 03 | Pheak Cheang Costumes for dancers | 9 | \$ 250 | \$ 1750 |
| 04 | Grown for blessing dancers | 7 | \$ 180 | \$ 1260 |
| 05 | | | | |
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| 17 | | | | |
| 18 | | | | |
| | Total | | | \$ 3080 ASD |

Buyer signature

Beb Sophearom

Seller


Chey City

Date 10 / 07 / 2016. Seller

វិស័យសិទ្ធិ លក់គ្រឿងសំអាងការ

ផ្ទះលេខ 28E0 ផ្លូវលេខ 166 សង្កាត់ អូរឫស្សី ១ ខណ្ឌ 7 មករា ភ្នំពេញ
ទូរស័ព្ទ : 012 723 623 / 012 717 757 / 081 871 888

វិស័យសិទ្ធិ N° 000124

| ល.រ | រាយធុនទំនិញ | ចំនួន | តម្លៃរាយ | តម្លៃសរុប |
|--|----------------|-----------|----------|-----------|
| 1 | ឧស្ម័នណាប្រសិន | 15 X 40\$ | 600\$ | |
| 2 | ឧស្ម័នណាប្រសិន | 7 X 25\$ | 175\$ | |
| 3 | ឧស្ម័នណាប្រសិន | 9 X 35\$ | 315\$ | |
| 4 | ឧស្ម័នណាប្រសិន | 7 X 180\$ | 1260\$ | |
|  | | | | |
| សរុប 2350 USA = 3.080 AUP | | | | |

អ្នកទិញ *Saint* ថ្ងៃទី 10 ខែ 07 ឆ្នាំ 2016 អ្នកលក់ *[Signature]*



សហគមន៍វត្តខ្មែរសន្តិភាពសាឡាញ់
WAT KHMER SANTIPHEAP ASSOCIATION OF . S . A . INC

172 Burton Road, Paralowie S.A 5108 A.B.N 65 073 088 215 Email wksa_sa@hotmail.com Telephone:
 (08) 8281 2793

23/07/2016

Watt Khmer Sontipheap
 Association of SA Inc.
 172-174 Burton Road
 PARALOWIE SA 5108

Summarize Experience of Youth Dancing

We created a group of Khmer traditional dancing for youth dancers under the Watt Khmer Santipheap Association of SA Inc.

The group dancers of Wat Khmer Santipheap Association was created around 4 years ago. Located at 172-174 Burton road, Paralowie SA 5108. The dancers and people who train, they are volunteers to keep Khmer traditional culture in name Apsara of Khmer Amatak Sontipheap for Youth Dancer.

Since this group was created 4 years ago they did volunteering training for dancing and also to perform for many dances such as: Apara dance, Love moon dance, Robam Kos trolouk, Neary Cheary Chou, and Bopha louk key etc. They are very happy training and dancing by volunteers in the Cambodian Community and outside such as: Community School performance harmony day, Australia Day, Tomato Factory and others.

In December 2015 we had celebrated of Apsara of Khmer Amatak Sontipheap, after we received Community Grants from Salisbury council.

Our Khmer culture of youth group traditional dancing is to keep alive and going in South Australia, they had performed without pay for their activities because they volunteered, but sometimes they get donations from viewers.

To create pride in their culture. To participate in multicultural events to share and show other Communities.

1. Age group from 5 years to 16 years
2. Boy and girls yes
3. Performance in Khmer dancing
4. School performance harmony day when required by invitation.
5. Photos to prove performances
6. Australia day parades



Chief of Buddhist Monk

Nou Sorn

WAT KHMER SANTIPHEAP ASSOCIATION OF SOUTH AUSTRALIA Inc

BACKGROUND INFORMATION

WKSA Profile

Wat Khmer Santipheap Association of South Australia Inc (WKSA)

The Wat Khmer Santipheap Association of South Australia Inc (WKSA) was established on 3rd February 2007 in the suburb of Paralowie South Australia. The beginnings were very humble with the group consisting of 20 not-for-profit members. The association acts as a conduit for Buddhist merit sharing and preserves Khmer culture, custom and tradition for the Cambodian migrants in South Australia.

The purpose of forming this Association was to keep and preserve the Khmer Religion, culture and tradition alive to serve the needs of the Cambodian migrants in South Australia and for the new Khmer generations to come. Since the new modern life was introduced while they have arrived in Australia, the Cambodian has no avenues where they could be provided with their home-land religious guidance, cultural and traditional education and the correct way of maintaining ones racial identity and in some cases the new Cambodian younger generations were left with no choice but to adopt new faith and culture, hence the inception of the Wat Khmer Santipheap committee. Also, as Buddhism is one of the fastest growing religions in the world and Australia, it was felt that there was a need to develop a local organization to cater for the purpose of Khmer custom preservation and the development of Cambodian religious practices. WKSA, which is made up of brothers and sisters from many different Khmer ethnic backgrounds and from different parts of South Australia, welcomes the united support of all in our community.

In the beginning, WKSA was registered with the address located at the president resident itself at 7 Woodland Way, Paralowie S.A. 5108. The association is now shifted to the new rental lot at 172 Burton Road, Paralowie S.A. 5108.

Our Vision

For the community welfare and spiritual needs of Cambodian people in South Australia by preserving, promulgating and promoting Khmer Custom, Culture, Buddhist Religion and Believes.

Our Mission Statement

The Wat Khmer Santipheap Association of S.A. Inc. (WKSA) is the body representing Cambodian community interests and providing Buddhist spiritual needs and promulgating Khmer culture to the Cambodian community in the state of South Australia.

WKSA is a non-profit religious-cultural organization, managed by an elected board and management committee with responsibility for specific Buddhist religious, cultural and community development activities.

WKSA programs, festivals, ceremonies and initiatives are directed toward the following:

- Provide Buddhist welfare service for members of the Cambodian community.
- Maintaining Cambodian Buddhist religion, culture and heritage and language and to create goodwill and friendship between Khmer Buddhist community and other Buddhist communities in Australia.
- To provide a focus of friendship and support for the Khmer Buddhist Community in Australia.
- To facilitate the members of the association in their spiritual life through sharing the teaching and practice of Buddhist rules or Principals for developing virtue and blessing by the monks.
- To preserve, protect and disseminate the Khmer Culture and Tradition and other humanitarian services.
- To provide accommodation and support for all Buddhist monks, who will provide teaching and guidance to members of the Association.
- To buy or rent property that shall be used as a temple where religious practices are carried out and to establish other activities in accordance with the purpose of the association with guidance of Buddhism.
- To collaborate with other organization working for the same purpose.
- To remain independent from any political party or other organization.

Our Values

The WKSA values:

- self responsibility and self determination
- working in co-operation and partnership
- openness, honesty and integrity

Contact Information

E-mail :






Postal Address

Wat Khmer Santipheap Association of S.A INC.
172 Burton Road, Paralowie S.A. 5108,



The Committee

The Board is comprised of an elected group of five

| | | |
|----------------|-------------------|---|
| President | Mr Savonn Ly |  |
| Vice President | Mr Dim Yeam |  |
| Secretary | Mr Rouen Ryan Sin |  |
| Treasurer | Mr Bunly Soum |  |
| Treasurer | Mr Huy Sabuy |  |
| | | |

Join WKSA

Become a member

To become a member of the Wat Khmer Santipheap Association of South Australia Inc the applicant must be at least 18 years of age or over and needs to fill up the membership application form.

It is established that the applicant should be either:

1. they are born in Cambodia
2. That they have one or more Cambodian parents.
3. That they are Khmer Krom
4. Have a spouse who is Cambodian and that they are a permanent resident of South Australia.

The membership term should be renewed every five years.

Please consult section 5 of the WKSA constitution for further details.

Activities

The Wat Khmer Santipheap Association of South Australia Inc co-ordinates a series of annual activities including , a , as well as and educational Forums throughout the year.

Past events

As part of this event, or

Overview of Cambodian Religion/Culture/Ceremonies

Cambodia Religion

Buddhism

Buddhism is the official religion of the Kingdom of Cambodia. Theravada Buddhism is the religion of virtually all of the ethnic Khmer, who constitute about 90 percent or more of the Cambodian population. Buddhism originated in what are now north India and Nepal during the six century B.G. Theravada Buddhism is tolerant, non prescriptive religion that does not require that each individual take full responsibility for his own actions and omissions.

Buddhism is based on three concepts: dharma (the doctrine of the Buddha, his guide to right actions and belief); karma (the belief that one's life now and in the future lives depends upon one's own deeds and misdeeds and that as an individual one is responsible for, and rewarded on the basis of, the sum total of one's acts and omissions in all one's incarnations past and present); and sangha, the ascetic community within which can improve his karma. The Buddhist salvation is nirvana, a final extinction of one's self. Nirvana may be attained by achieving good karma through earning much merit and avoiding misdeeds. A Buddhist's pilgrimage through existence is a constant attempt to distance himself or herself from the world and finally to achieve complete detachment, or nirvana.

The fundamentals of Buddhist doctrine are the Four Noble Truths: suffering exists; craving (desire) is the cause of suffering; release from suffering can be achieved by stopping all desire; an enlightenment – Buddha hood- can be attained by following the Noble Eightfold Path (right views, right intention, right speech, right action, right livelihood, right effort, right mindfulness, and right concentration) which constitute a middle way between sensuality and asceticism. Enlightenment consists of knowing these truths. The average layperson cannot hope for nirvana after the end of this life, but can by complying better his condition in the next incarnation.

Culture

People

Cambodians comprise a variety of kids who are commonly called Khmer. The Khmer constitute about 90 percent of the population. The population also includes a diversity of other ethnic backgrounds: Chinese, Vietnamese, Chams, and hill tribes, called Khmer Loeu.

The Khmer are believed to have lived in the region from about the 2nd century CE. They may constitute a fusion of Mongul and Melanesian elements. They have been mainly influenced over the centuries by the powerful Indian and Javanese kingdoms. The Khmer-Loeu - or upland-Khmer - are one of the main tribal groups and live in the forested mountain zones, mainly in the North-East. Traditionally, the Khmer-Loeu were semi-nomadic and practiced slash and burn agriculture. In recent years, because of their increasing numbers, they have turned to settled agriculture and adopted many of the customs of the lowland Khmer. .

Arts & Architecture

The height of Khmer art and architecture dates from the Angkor period. All the surviving monuments are built of stone or brick, and all are religious buildings. The culture and art of the early kingdoms of Funan and Chenla were central to the evolution of Angkorian art and architecture. Relics of the pre-Angkorian periods have been found all over South-Cambodia. Most of it is Hindu art, but a number of Mahayana-Buddhist Bodhisattvas have been found also. During Angkor period, architecture and its decoration were governed by a series of mystical and religious beliefs.

Common motifs in Khmer sculpture are apsaras (celestial nymphs), which have become a kind of symbol of the Khmer culture. The apsaras are carved with splendidly ornate jewellery, clothed in the latest Angkor fashion and represented the ultimate ideal of feminine beauty of that time. Other motifs are nagas (sacred aquatic snakes), which play an important part in Hindu mythology and are possibly more than any other motif characteristic of Southeast Asia. Most of these motifs have been taken from Indian art and have been modified into what is now known as traditional Khmer art.

Temples were designed to represent the cosmic Mt. Meru, the home of the gods of Indian cosmology, surrounded by oceans. Angkor literally means "city" or "capital", Wat means "temple". Angkor Wat is the largest and most famous of the architectural masterpieces of Cambodia and probably the largest religious building on earth. Conceived by Suryavarman II, Angkor Wat took an estimated 30 years to build. It is generally believed to have been a funeral temple for the king. It has been continuously occupied by monks and is well preserved.

Intricate bas reliefs surround Angkor Wat on four sides. Each tells a different story. The most celebrated of these is "The Churning of the Ocean of Milk", which is located on the east wing. Again, the central sanctuary of the temple complex represents Mt. Meru, the five towers symbolize Meru's five peaks, the enclosing wall represents the mountains at the edge of the world and the surrounding moat, the ocean beyond.

The symmetrical towers of Angkor Wat are stylized on the Cambodian flag and have become a symbol of Khmer culture.

Language

The official Cambodian language, called Khmer, is part of the Mon-Khmer family, enriched by the Indian Pali and Sanskrit languages. Khmer is related to the languages spoken by hill tribe people of Laos, Vietnam and even Malaysia. It has no tones and the script is derived from the South-Indian alphabet, written from left to right and leaving no space between the words. English and French are spoken also - French mainly by some old people, whereas the younger generation learns English.

There are many kind of ceremonies which are practicing by Cambodian and each ceremony has its own meaning.

Festivals/Ceremonies

Khmer New Year

The most important holiday of the year in Cambodia is the Khmer New Year, usually celebrated on 14, 15, and 16 April. It is a major holiday because of its length but even more because of its cultural significance as the one time of the year when almost all commerce stops and the big cities are suddenly depleted as all the urban dwellers return to the villages in the provinces where they are originally from.

Water Festival

The second greatest celebration--after the Khmer New Year--in Cambodian culture is the annual water festival. Held in November, ostensibly it marks the time of the year when the Tonle Sap River reverses its direction and starts flowing back toward the Mekong River and the sea. The actual dates for the festival are set well in advance, however, because of the unpredictability of the end of the rainy season which is the cause of the river's reversal.

The festival is centered on the Mekong River at Phnom Penh, and approximately one million people migrate from the provinces to the capital for a real national celebration centered on the racing of about 400 boats representing teams and communities from all over the country.

Ceremony after giving birth

Normally 3 days after birth we have a ceremony called "Bangkok Chmorb". This ceremony is to thank and pay respect to the old lady who acts as midwife during labour.

Giving birth is not easy, Cambodian people compare giving birth to a journey across the sea during a storm or cyclone. That is why they have to have this ceremony to really show their appreciation to the midwife.

The parents need to write down the date of birth of the child, not just for the record, but for marriage planning in the future.

Ceremony to have a hair shave

Parents celebrate this ceremony when their child is between 6 and 9 years old, and it lasts about 2 days. This ceremony is to keep the child away from bad luck or for the child to receive a blessing.

The child who receives this sort of ceremony is considered to be a lucky one. He is allowed to keep only a little bit of hair on top of the head until the age of 21. Sometimes until the child becomes a monk, otherwise the parents will have to do another ceremony to shave off that part of hair that has been there since the child's first ceremony.

The Wedding

May is the wedding season in Cambodia. Every day it is easy to ride past one or two, or even five or six, wedding banquets on the streets of Phnom Penh. They're hard to miss because the

families of the bride and groom set up a large tent right in the street, sometimes cutting traffic down to a one lane or just a walkway, or even blocking the street completely.

A major reason this season is so popular for weddings is that the rainy season is soon to be upon us, and dry weather is a major asset when the common people hold their celebrations outside.

The actual wedding ceremony takes place in the morning, usually at the bride's house, with just a couple monks and a few friends present. The real celebration is the evening banquet, also at the house. Here, early in the evening, the wedding party waits for the next guest arrival.

Weddings are a fixed part of the culture. Invited people really must attend because in a country of poor people, the system requires that each guest offer a cash donation upon arrival. No other wedding gifts are given. It is especially bad for the young women. They are invited to many weddings of their friends, and for each they buy a new formal (\$20 USD), fix their hair, pay for a make-up session, and then contribute toward the cost of the banquet.

After greeting the wedding party (first photo above), the guest next encounters this table where the envelope that contained her wedding invitation (and has her name on it) is placed in the silver bowl. The two men then record the amount in the red book behind the bowl, next to the guest's name. Only trusted family members are given this accounting task. Khmer people usually give about \$10 per person. Foreigners are expected to contribute \$20 or \$25. Last week I went to weddings of DDP staff on Monday, Thursday, and Sunday evenings!

At the back of the lot, behind the house, a crew of professional wedding caterers prepares the meal. One company sets up the tent. Another brings the tables and chairs and serves the food.

Funeral

The funeral is very important. It is very much involve in the Buddhist religion. During this ceremony Buddhist monks play an important part in the ceremony. They provide chanting service to the dead and give blessing to the family.

It is also very demanding, both in terms of time and the emotional support required from the community, especially for the family members of the person that died.

The ceremony is held that goes from one day to seven days. Next ceremony will be at 100 days. And last but not least, from that time on, there will be once a year ceremony to commemorate the person who has passed away. After someone dies, people in the community visit the family and give full assistance to the family.

CFN

ABN 65 073 0888215



SOUTH AUSTRALIA
Associations Incorporation Act 1985
Section 20(1)

Incorporation Number: A39378

Certificate of Incorporation

This is to certify that

**WAT KHEMER SANTIPHEAP ASSOCIATION
OF SOUTH AUSTRALIA INCORPORATED**

is, on and from the thirteenth day of February 2007
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this
thirteenth day of February 2007

[Signature]

Commissioner for Corporate Affairs



TO CERTIFY THIS COPY IS
FROM THE ORIGINAL
DOCUMENT SIGHTED BY ME





Leesa Vlahos MP
Member for Taylor



2 September 2016

The Community Grants Officer
City of Salisbury
PO Box 8
SALISBURY SA 5108

Dear Grants Officer

**Re Community Grant Application by Wat Khmer Santipheap
Association of South Australia Inc.**

I write in support of the application lodged by the Wat Khmer
Santipheap Association of SA Inc to receive assistance in holding a
Cambodian Traditional Youth dancing event.

The Chief Buddhist Monk, the Venerable Nou Sorn is well known to
myself and the wider Khmer community within my electorate of Taylor
and South Australia. I have no hesitation in supporting the Wat Khmer
Santipheap Association in obtaining the grant to be used for the
purposes of upholding the traditions of Khmer dance.

The grant will assist to maintain the Khmer culture and to provide at
least 20 Khmer youths the opportunity to participate in this important
cultural event for public display.

I have supported their efforts over the many years and this year it is
again my pleasure to support the grant application on its merits and I
wish the Wat Khmer Santipheap Association success in obtaining the
grant.

Yours sincerely

Leesa Vlahos

LEESA VLAHOS MP
Member for Taylor

*Minister for Disabilities
Minister for Mental Health and Substance Abuse*

Paralowie Village
Units 1-3, 9 Liberator Drive
Paralowie SA 5108
Telephone (61 8) 8280 5117



Australian Government
Australian Taxation Office

Australian Business Register

Australian business number(ABN) : 65 073 088 215

Entity name : WAT KHMER SATIPHEAP ASSOCIATION OF SA INC

ABN Status : Registered

ABN Registration Date : 22 March 2007

Postal Address : 7 WOODLAND WAY
PARALOWIE SA 5108

Business Address : 174 BURTON ROAD
PARALOWIE SA 5108

Type of Entity : Incorporated Entity

Industry Code (ANZSIC) : 99994

Public Officer : MR SA V LY

Please turn over ...

TO CERTIFY THIS COPY IS
FROM THE ORIGINAL
DOCUMENT. SIGNED BY ME



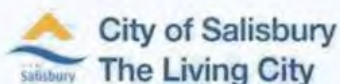


Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

| Application Eligibility Checklist | | |
|---|--------------------------|-------------------------------------|
| Is the Funding For: | Yes | No |
| • Money already spent? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Recurrent administration costs? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Capital development (e.g. renovations or building changes that will be permanently part of the structure)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Upgrading facilities which belong to Local, State or Commonwealth Governments? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Application from Public / Private Schools? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • An organisation trading as a sole trader/individual? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

*If you have answered **YES** to any of these questions,
this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

| Applicant Organisation Information | |
|--|--|
| 1. GROUP / ORGANISATION DETAILS | |
| Name: | <i>Wat Khmer Santipheap Association of SA Inc.</i> |
| Address: | <i>172 - 174 Burton Road</i> |
| Suburb: | <i>PARALOWIE SA</i> Postcode: <i>5108</i> |
| 2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent) | |
| Name: | <i>Mr Nou Sorng</i> |
| Title (your role with the group/organisation): | <i>Chief of Buddhist Monk</i> |
| Address: | <i>As above</i> |
| Phone: | Landline: XXXXXXXXXX Mobile: XXXXXXXXXX |
| Email: | XXXXXXXXXX@XXXXXX.XX |
| 3. COMMUNITY GRANT RESPONSIBILITY | |
| Name of Person Responsible for the Grant: | <i>Mr Savonn Ly</i> |
| Title (role with the group/organisation): | <i>President</i> |
| 4. GROUP / ORGANISATION MANAGEMENT DETAILS | |
| How is your group/organisation managed: | <i>Committees</i> |
| Is your organisation: | |
| a) Incorporated: | <div style="display: flex; justify-content: space-around;"> <div> Yes <input checked="" type="checkbox"/> (go to question c) </div> <div> No <input type="checkbox"/> (go to question b) </div> </div> |
| ASIC Registration Number: | <i>A39378</i> |
| b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small> | <div style="display: flex; justify-content: space-around;"> <div> Yes <input type="checkbox"/> (go to question c) </div> <div> No <input type="checkbox"/> (go to question c) </div> </div> |
| Parent Organisation Name: | |
| ASIC Registration Number: | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

| Organisation Information (continued) | | |
|--|---|---|
| c) Community/Non-Profit: | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission? | Yes <input type="checkbox"/> <i>evidence must be attached to this application</i> | No <input checked="" type="checkbox"/> |
| d) Government Funded: <i>(if yes please list funding source's and purpose in part e & f)</i> | Yes <input type="checkbox"/> (go to question e & f) | No <input checked="" type="checkbox"/> |
| e) Funding source/s: | Community Support | |
| f) Purpose: | Khmer Traditional Dancing for Youth Group | |
| g) Other (please specify): | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 5. BANKING INFORMATION | | |
| <i>Your organisation must have its own Bank/Credit Union Account or similar</i> | | |
| Full Account Name: Wat Khmer Santipheap Association of SA Inc. <i>*do not provide account or BSB numbers*</i> | Financial Institution Name: [REDACTED] Branch Location: [REDACTED] | |
| 6. REFEREE INFORMATION | | |
| <i>Please provide the name and contact details of a referee - preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i> | | |
| Referee's Name: | Leesa Vlahos MP | |
| Referee's Contact Information: | [REDACTED] | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

| GST Declaration | | |
|--|---|--|
| I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status. | | |
| Does your group/organisation have an ABN <i>(NB: Please Quote ABN)</i> 6 5 0 7 3 0 8 8 2 1 5 <i>(If the GST Declaration Form attached has been signed)</i> | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is your group/organisation registered for GST | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| <i>(NB: GST Registration)</i> <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i> | | |

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

| Project/Event Budget Information | |
|---|---|
| Will the project or event generate income (e.g. ticket sales, entry fee etc.)? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below) |
| If Yes, provide details: | |
| INCOME | \$ AMOUNT |
| Project or event generated income: | |
| Organisation's contribution: | |
| Income received from other Grants: (list organisation(s) providing Grant funding and their contribution) | |
| Income received from sponsors: (list sponsor(s) and their contribution) | |
| Donations: (please specify the source, product or service and estimated amount of funding requested) | |
| Have you sought any other funding for the project: (please specify the source and amount of funding requested) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| TOTAL (including GST): | \$ 0 |
| What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.? | 20 Youth Dancers and Time |
| EXPENSES (specify the proposed expense budget by item:) | \$ AMOUNT |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| TOTAL (including GST): | \$ 0 |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

| Summary of Project/Event Information | |
|--|---|
| Is the funding for: <i>(please tick which is applicable)</i> | <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group |
| Name of Project/Event Requiring Funding | <i>Cambodian Traditional Dancing Group</i> |
| Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i> | <i>On going</i> |
| Total cost of Project/Event | <i>\$ 0 \$2350</i> |
| Amount of Community Grant Funding Requested | <i>\$ 2,000</i> |
| Is there any other information that you may feel is relevant to your application? | <i>I would like to get support from Salisbury Council or state government for Khmer cultural dance group. To keep an ongoing future with the Salisbury Regional Council, in anticipation of money that might help to promote the Cambodian Community.</i> |
| <input type="checkbox"/> There are no relevant attachments. | <input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Already provided see ref. 28/2016</i> 2. |
| Which category best describes your project/event? <i>(please check all that apply)</i> | |
| Health | <input checked="" type="checkbox"/> |
| Establishment of a new group | <input type="checkbox"/> |
| Education and Training | <input checked="" type="checkbox"/> |
| Culture / Arts | <input checked="" type="checkbox"/> |
| Sport / Recreation | <input checked="" type="checkbox"/> |
| Environment | <input type="checkbox"/> |
| Disability | <input type="checkbox"/> |
| Youth | <input checked="" type="checkbox"/> |
| Crime Prevention | <input checked="" type="checkbox"/> |
| Aged | <input type="checkbox"/> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

| Project/Event Details | |
|--|--|
| Previous Community Grants Program Funding | |
| Has your Organisation previously received a Community Grant? <i>Yes - when approved, not what the money was for?</i> | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i> |
| When was the Grant funding received (month & year): | |
| What amount of Grant funding was provided: | \$ 2,000 |
| When was the previous Grant acquitted (month & year): | 12/10/2015 |
| Group/Organisation Information | |
| Group/Organisation Name | Wat Khmer Santipheap Association of SA Inc. |
| Group/Organisation Description: | Khmer Culture religious group to provide for youth traditional dancing |
| Group/Organisation Registered Address | Number/Street: 172-174 Burton Road Suburb: PARALOWIE SA Postcode: 5108 |
| Is the Club Incorporated? | yes |
| Number of Members | 400 to 500 at Burton |
| % of Membership that reside in the City of Salisbury | 85 % at least |
| Project/Event Details | |
| Project/Event Name | Cambodian Traditional for youth dancing |
| Project/Event Summary | To keep alive Khmer Traditional of youth dancing on weekend |
| Date(s) of Project/Event | On going |
| Location of Project/Event: | Number/Street: 172-174 Burton Road Suburb: PARALOWIE SA Postcode: 5108 |
| How will the Project/Event benefit the residents of the City of Salisbury? | A Structured look in to the Cambodian dance style |
| How many individuals will benefit from the Project/Event? | 400 people minimum |
| % of project/event participants that reside in the City of Salisbury | 100 % |
| If it is an Event, is it open to the public? | Yes |
| How will the Project/Event be promoted? | Word of mouth, information sent to MP |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

To provide for the Cambodian youth to keep alive the Khmer dancing culture. Wat Khmer Santipheap is to always to promote youth dancing on the weekends. To Keep the young people to avoid the use of drugs, alcohol and gambling.

To create pride in their culture. To participate in multicultural events to share and show other Communities.

- 1. Age group from 5 years to 16 years*
- 2. Boy and girls yes*
- 3. Performance is Khmer dancing*
- 4. School performance harmony day when required by invitation.*
- 5. Photos to prove performances*
- 6. Australia day parades*

Attachments

- ☐ There are no attachments relating to the Project or Event Scope.
- ☒ The following documents are attached relating to the Project or Event Scope:

- 1. have already been sent*
- 2.*
- 3.*

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

Cambodian community shares a closer understanding of Khmer dance and to keep alive their traditional culture and background. To promote for youth health, confidence, education, training and friendships.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

Peoples donations, time and experience by helping to teach the Khmer youth dance and awareness of the Cambodian Community.

There are some pictures of Wat Khmer Santipheap's dancing group performing in Khmer's traditional dance and to be involved with other community's cultures. They will volunteer to perform and share Khmer culture.

Attachments

- ☐ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
1. *have already been sent*
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:

(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:

(outline how you will achieve outcomes for the project or activity)

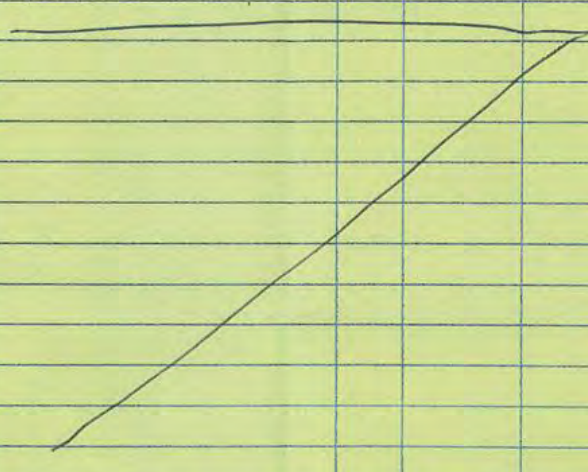
Group Committee to look after with Nou Sorng chief Monk of Wat Khmer Santipheap Association of SA Inc. and Trainer by Ms Sotheary Kuy

Including new dancers all the time to keep up with people leaving.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

វត្តសង្ឃ វេត្យាសង្ឃ
 ផ្ទះលេខ 28E0 ផ្លូវលេខ 166 សង្កាត់ អូរឫស្សី ខណ្ឌ 7 មករា ភ្នំពេញ
 ទូរស័ព្ទ : 012 723 623 / 012 717 757 / 081 871 888
វិក័យប័ត្រ N° 000124

| ល.រ | រាយការណ៍ | ចំនួន | តម្លៃរាយ | តម្លៃសរុប |
|--|------------|-----------|----------|-----------|
| 1 | ឧបត្ថម្ភធន | 15 X 40\$ | 600\$ | |
| 2 | ឧបត្ថម្ភធន | 7 X 25\$ | 175\$ | |
| 3 | ឧបត្ថម្ភធន | 9 X 35\$ | 315\$ | |
| 4 | ឧបត្ថម្ភធន | 7 X 180\$ | 1.260\$ | |
|  | | | | |
| សរុប 2350 USA = 3080 AUD | | | | |

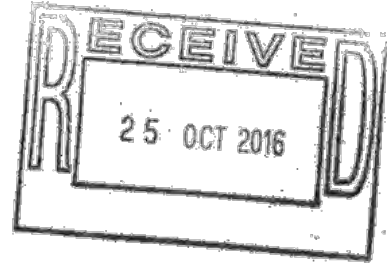
អ្នកទិញ *Saint* ថ្ងៃទី 10.12.2016 អ្នកលក់ *[Signature]*

Community Grants Program

Nou Sorng

Wat Khmer Santipheap Association of AS Inc.

172 – 174 Burton Road, Paralowie SA 5108

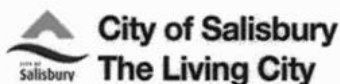




Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



**City of Salisbury
The Living City**

Live it up

| Application Eligibility Checklist | | |
|---|--------------------------|-------------------------------------|
| Is the Funding For: | Yes | No |
| • Money already spent? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Recurrent administration costs? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Capital development (e.g. renovations or building changes that will be permanently part of the structure)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Upgrading facilities which belong to Local, State or Commonwealth Governments? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Application from Public / Private Schools? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • An organisation trading as a sole trader/individual? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

*If you have answered **YES** to any of these questions,
this application is **NOT** eligible for grant funding.*

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

| Applicant Organisation Information | | |
|---|---|---|
| 1. GROUP / ORGANISATION DETAILS | | |
| Name: | Wat Khmer Santipheap Association of SA Inc. | |
| Address: | 172 - 174 Burton Road, | |
| Suburb: | PARLALOWIE SA | Postcode: 5108 |
| 2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent) | | |
| Name: | Mr Nou Sorng | |
| Title (your role with the group/organisation): | Chief of Buddhist Monk | |
| Address: | As above | |
| Phone: | Landline: <input type="text"/> Mobile: <input type="text"/> | |
| Email: | <input type="text"/> | |
| 3. COMMUNITY GRANT RESPONSIBILITY | | |
| Name of Person Responsible for the Grant: | Mr Savonn Ly | |
| Title (role with the group/organisation): | President | |
| 4. GROUP / ORGANISATION MANAGEMENT DETAILS | | |
| How is your group/organisation managed: | Committees and Minutes of Meeting | |
| Is your organisation: | | |
| a) Incorporated: | Yes <input checked="" type="checkbox"/> (go to question c) | No <input type="checkbox"/> (go to question b) |
| ASIC Registration Number: | A39378 | |
| b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation) | Yes <input type="checkbox"/> (go to question c) | No <input type="checkbox"/> (go to question c) |
| Parent Organisation | | |
| Name: | | |
| ASIC Registration Number: | | |

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 3 of 13

| Organisation Information (continued) | | |
|--|---|---|
| c) Community/Non-Profit: | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission? | Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i> | No <input checked="" type="checkbox"/> |
| d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i> | Yes <input type="checkbox"/> (go to question e & f) | No <input checked="" type="checkbox"/> |
| e) Funding source/s: | <i>Community Support</i> | |
| f) Purpose: | <i>Khmer Traditional Dancing for Youth Group</i> | |
| g) Other (please specify): | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 5. BANKING INFORMATION | | |
| <i>Your organisation must have its own Bank/Credit Union Account or similar</i> | | |
| Full Account Name: <i>Wat Khmer Santipheap Association of SA Inc.</i> <i>*do not provide account or BSB numbers*</i> | Financial Institution Name: [REDACTED] Branch Location: [REDACTED] | |
| 6. REFEREE INFORMATION | | |
| <i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i> | | |
| Referee's Name: | <i>Leesa Vlahos MP</i> | |
| Referee's Contact Information: | [REDACTED] | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

| GST Declaration | | |
|---|---|--|
| I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status. | | |
| Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> <u>6 5 0 7 3 0 8 8 2 1 5</u> <i>(If No, the ABN Declaration Form attached must be signed)</i> | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is your group/organisation registered for GST | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| <p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p> | | |

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 5 of 13

| Project/Event Budget Information | |
|---|---|
| Will the project or event generate income (e.g. ticket sales, entry fee etc.)? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (enter '0' dollar amounts below) |
| If Yes, provide details: | |
| INCOME | \$ AMOUNT |
| Project or event generated income: | |
| Organisation's contribution: | |
| Income received from other Grants: (list organisation(s) providing Grant funding and their contribution) | |
| Income received from sponsors: (list sponsor(s) and their contribution) | |
| Donations: (please specify the source, product or service and estimated amount of funding requested) | |
| Have you sought any other funding for the project: (please specify the source and amount of funding requested) | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| TOTAL (including GST): | \$ 0 |
| What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.? | 20 Youth Dancers and Time |
| EXPENSES (specify the proposed expense budget by item:) | \$ AMOUNT |
| Large Costumes for rehearsal 15 | \$ 600 |
| Small Costumes for rehearsal dancer 7 | \$ 175 |
| Pheak Cheang Costumes for dancer 9 | \$ 315 |
| Crown for blessing Dancers 7 | \$ 1,260 |
| | |
| | |
| | |
| TOTAL (including GST): | \$ 2,350 |

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 6 of 13

| Summary of Project/Event Information | |
|--|--|
| Is the funding for: <i>(please tick which is applicable)</i> | <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group |
| Name of Project/Event Requiring Funding | Cambodian Traditional Dancing Group |
| Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i> | On Going |
| Total cost of Project/Event | \$ 2,350 |
| Amount of Community Grant Funding Requested | \$ 2,000 |
| Is there any other information that you may feel is relevant to your application? | <p><i>I would like to get support from Salisbury Council or state government for Khmer cultural dance group. To keep an ongoing future with the Salisbury Regional Council, in anticipation of extra money that might help to promote the Cambodian Community.</i></p> |
| <input type="checkbox"/> There are no relevant attachments. | <input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Already provided see ref. 28/2016</i> 2. |
| Which category best describes your project/event? <i>(please check all that apply)</i> | |
| Health | <input checked="" type="checkbox"/> |
| Establishment of a new group | <input type="checkbox"/> |
| Education and Training | <input checked="" type="checkbox"/> |
| Culture / Arts | <input checked="" type="checkbox"/> |
| Sport / Recreation | <input checked="" type="checkbox"/> |
| Environment | <input type="checkbox"/> |
| Disability | <input type="checkbox"/> |
| Youth | <input checked="" type="checkbox"/> |
| Crime Prevention | <input checked="" type="checkbox"/> |
| Aged | <input type="checkbox"/> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

| Project/Event Details | |
|--|---|
| Previous Community Grants Program Funding | |
| Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:) | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to Group/Organisation Information) |
| When was the Grant funding received (month & year): | |
| What amount of Grant funding was provided: | \$ 2,000 |
| When was the previous Grant acquitted (month & year): | 12/10/2015 |
| Group/Organisation Information | |
| Group/Organisation Name | Wat Khmer Santipheap Association of SA Inc. |
| Group/Organisation Description | Khmer Culture Religious to provide for youth traditional dancing |
| Group/Organisation Registered Address | Number/Street: 172-174 Burton Road Suburb: PARALOWIE SA Postcode: 5108 |
| Is the Club Incorporated? | Yes |
| Number of Members | 400 to 500 at Burton |
| % of Membership that reside in the City of Salisbury | 85 % at least |
| Project/Event Details | |
| Project/Event Name | Cambodian Traditional for youth dancing |
| Project/Event Summary | To keep alive Khmer Traditional of youth dancing on weekend |
| Date(s) of Project/Event | On Going |
| Location of Project/Event: | Number/Street: 172-174 Burton Road Suburb: PARALOWIE SA Postcode: 5108 |
| How will the Project/Event benefit the residents of the City of Salisbury? | A Structured look in the Cambodian dance style |
| How many individuals will benefit from the Project/Event? | 400 People minimum |
| % of project/event participants that reside in the City of Salisbury | 100 % |
| If it is an Event, is it open to the public? | Yes |
| How will the Project/Event be promoted? | Word of mouth information sent to MP |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

| Grant Money Requested | |
|--|---|
| Amount Requested | \$ 2,000 |
| Itemised Breakdown of Costs: | |
| <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i> | |
| Large Costumes for rehearsal cancers 15 | \$ 600 |
| Small Costumes for rehearsal for dancers 9 | \$ 175 |
| Pheak Cheang Costumes for dancers 9 | \$ 315 |
| Crown for blessing dancers 7 | \$ 1,260 |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| TOTAL (including GST): | \$ 2,350 |
| Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Page 85

| Support for the Project or Event |
|---|
| <p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>Peoples donations, time and experience by helping to teach the Khmer youth dance and awareness of the Cambodian Community.</i></p> <p><i>There are some pictures of Wat Khmer Santipheap's dancing group performing in Khmer's traditional dance and to be involved with other community's cultures. They will volunteer to perform and share Khmer culture.</i></p> |
| <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. <i>have already been sent</i> 2. 3. |

| Project or Event Management |
|--|
| <p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>Group Committee to look after with Non Sorng chief Monk of Wat Khmer Santipheap Association of SA Inc. and Trainer by Ms Sotheary Kuy</i></p> <p><i>Including new dancers all the time to keep up with people leaving.</i></p> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

- ☒ ☒ I acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ ☒ I acknowledge that the information provided in this application is true and correct.
- ☒ ☒ I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ ☒ I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- ☒ ☒ I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Wat Khmer Santipheap (Group/Organisation)

Ven. Nou Sorng / Chief of Monk
(Name/Position)

and

Mr. SAVONN LY / President
(Name/Position)

(Signature 1)

(Signature 2)

21 October 2016
(Date)

21 October 2016
(Date)

Contact (phone number): XXXXXXXXXX

Contact (phone number): XXXXXXXXXX

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 12 of 13



សហគមន៍វត្តខ្មែរសន្តិភោគសាមីចកម្ម
WAT KHMER SANTIPHEAP ASSOCIATION OF . S . A . INC
 172 Burton Road, Paralowie S.A . 5108, A B N : 65 073 088 215

Minutes of Meeting

21 August 2016

At Wat Khmer Santipheap Association of SA Inc 172 Burton Rd, Paralowie SA 5108

MEETING OPENED: 6.00 PM

CHAIRMAN: Savonn Ly

ATTENDEES: Savonn Ly. Tol Phorn.Kuy Chorn. Kean Khen .Tim Sam.Doeun
 Long.ouy Soung.Srey oun. Ty.Srey Cheat.It hou.bunly.Samen Heng.Sameth Heng.heng
 Sim.Thi Chich Thach.Soun Bo.Chim Sok.Lim Mao.Ven Nou Sorng.ven Beb Pirom.Ven
 Mok Sara.Ven Sot Ron.Ven Seung Vuthy.Ven Yin Kimhorn.Ven Choeun Doeuk.Peng
 Sarob.Hem Chorn..Roeun Sin.Doeum ork

APOLOGIES: Mom Sarath.Sin Sokhom.Huy Sabuy.Tym Hy.Nao Sareth

MINUTES OF PREVIOUS MEETING 22 May 2016 were read and confirmed

AGENDA ITEM: (1)Bought costume and Dancing material for classical dancing from
 Cambodia \$2,000 AUD Grant from City Of Salisbury and cash direct Donation from the
 Member (2) discussed and preparations for Kanben – Pchuben Celebration go on for
 Fifteen day

Conclusion: the meeting agreed in both Agenda

MEETING CLOSED: 8.30 PM

Signed

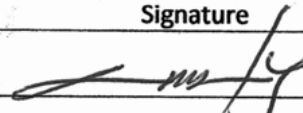


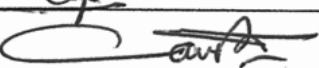
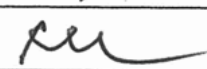

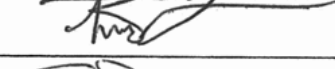
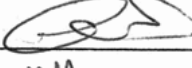


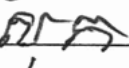
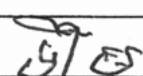
President

Dated: 21/08/2016

Wat Khmer Santipheap Association of S.A Inc.

Meeting Attendance Recorded

Meeting Time 6, 00 pm Sunday 21/08/2016

| No. | Print Name | Signature |
|-----|---|--|
| 1 | LY Savonn |  |
| 2 | TOL PHORN |  |
| 3 | Mr. Mr. | CHARN KUN |
| 4 | MS 525 |  |
| 5 | Mr. Mr. |  |
| 6 | DOU N + LONG |  |
| 7 | Mr. Mr. Mr. Mr. |  |
| 8 | Mr. Mr. + Mr. Mr. |  |
| 9 | Mr. Mr. + Mr. Mr. |  |
| 10 | Mr. Mr. + Mr. Mr. | Mr. Mr. |
| 11 | Mr. Mr. + Mr. Mr. | |
| 12 | Mr. Mr. | Mr. Mr. |
| 13 | Mr. Mr. Mr. Mr. | Mr. Mr. Mr. Mr. |
| 14 | SAMET Heng | Mr. Mr. Mr. Mr. |
| 15 | Mr. Mr. Mr. Mr. | |
| 16 | Thi chich Thach |  |
| 17 | Mr. Mr. |  |
| 18 | Chim SDK |  |
| 19 | | 1 |
| 20 |  | Mr. Mr. |

| | | |
|----|---------------|--------|
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| 22 | សមាជិក | Suisto |
| 23 | សមាជិក | Sau |
| 24 | សមាជិក | Sau |
| 25 | សមាជិក | Sau |
| 26 | សមាជិក | Sau |
| 27 | Choeun Doeuk: | Sau |
| 28 | PIENG SAROB | Sau |
| 29 | HEM CHHORN | Sau |
| 30 | ROEUN SIN | Sau |
| 31 | DOEUM ORK | DOEUM |
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| | |
|------------------------|--|
| ITEM | 7.2.5 |
| | SPORT, RECREATION AND GRANTS COMMITTEE |
| DATE | 05 December 2016 |
| HEADING | 38/2016: Greek Pensioners Society of Salisbury and Suburbs Inc. - Community Grants Program Application |
| AUTHOR | Bronwyn Hatswell, PA to General Manager, Community Development |
| CITY PLAN LINKS | 3.4 Be a proud, accessible and welcoming community. |
| SUMMARY | The Greek Pensioners Society of Salisbury and Suburbs Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration. |

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the December 2016 round of Community Grants as follows:
 - a. Grant No. 38/2016: Greek Pensioners Society of Salisbury and Suburbs Inc. be awarded the amount of **\$655.00** to assist with the purchase of stackable steam chafers, pans and burner fuel for ongoing use as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 38/2016: Greek Pensioners Society of Salisbury and Suburbs Inc. - Application
2. 38/2016: Greek Pensioners Society of Salisbury and Suburbs Inc. - Additional Information

1. BACKGROUND

- 1.1 The Greek Pensioners Society of Salisbury and Suburbs Inc. received \$1,657 toward the purchase of an upright freezer for storage of frozen foods for ongoing use.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 GMCD

3. REPORT

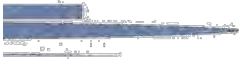
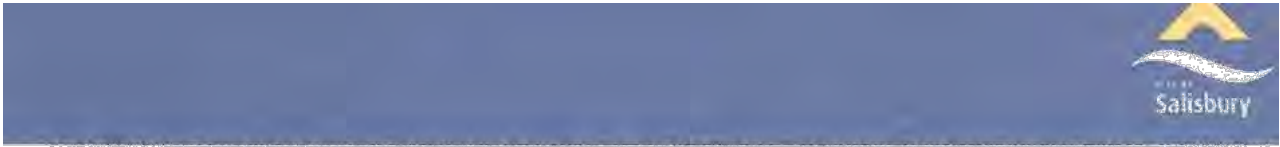
- 3.1 The Greek Pensioners Society of Salisbury and Suburbs Inc. Application meets the eligibility criteria for the requested Community Grants Program funding.

4. CONCLUSION / PROPOSAL

- 4.1 The Greek Pensioners Society of Salisbury and Suburbs Inc. is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 29/11/2016



Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

| Application Eligibility Checklist | | |
|---|--------------------------|-------------------------------------|
| Is the Funding For: | Yes | No |
| • Money already spent? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Recurrent administration costs? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Capital development (e.g. renovations or building changes that will be permanently part of the structure)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Upgrading facilities which belong to Local, State or Commonwealth Governments? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Application from Public / Private Schools? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • An organisation trading as a sole trader/individual? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

***If you have answered YES to any of these questions,
this application is NOT eligible for grant funding.***

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| Applicant Organisation Information | | |
|---|--|--|
| 1. GROUP / ORGANISATION DETAILS | | |
| Name: | <i>St Dimitrios Parish of Salisbury Pensioners Association</i> | |
| Address: | <i>27 Saints Road</i> | |
| Suburb: | <i>Salisbury</i> | Postcode: <i>5108</i> |
| 2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent) | | |
| Name: | <i>Mr John Gatzopoulos</i> | |
| Title (your role with the group/organisation): | <i>President</i> | |
| Address: | <i>27 Saints Road Salisbury</i> | |
| Phone: | Landline: [REDACTED] Mobile: [REDACTED] | |
| Email: | [REDACTED] | |
| 3. COMMUNITY GRANT RESPONSIBILITY | | |
| Name of Person Responsible for the Grant: | <i>Other: Mr John Gatzopoulos</i> | |
| Title (role with the group/organisation): | <i>President</i> | |
| 4. GROUP / ORGANISATION MANAGEMENT DETAILS | | |
| How is your group/organisation managed: | <i>Management committee elected by and from among the members</i> | |
| Is your organisation: | | |
| a) Incorporated: | Yes <input type="checkbox"/> (go to question c) | No <input checked="" type="checkbox"/> (go to question b) |
| ASIC Registration Number: | | |
| b) Operated under a Parent Organisation: <small>(please state with parent organisation name and address)</small> | Yes <input type="checkbox"/> (go to question c) | No <input checked="" type="checkbox"/> (go to question c) |
| Parent Organisation | | |
| Name: | | |
| ASIC Registration Number: | | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

| Organisation Information (continued) | | | |
|--|--|---|---|
| c) Community/Non-Profit: | | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission? | | Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i> | No <input checked="" type="checkbox"/> |
| d) Government Funded: | | Yes <input type="checkbox"/> <i>(go to question e & f)</i> | No <input checked="" type="checkbox"/> |
| e) Funding source/s: | | | |
| f) Purpose: | | | |
| g) Other (please specify): | | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 5. BANKING INFORMATION | | | |
| <i>Your organisation must have its own Bank/Credit Union Account or similar</i> | | | |
| Full Account Name: <i>Greek Pensioners Society Salisbury & Suburbs</i> <i>*do not provide account or BSB numbers*</i> | | Financial Institution Name: [REDACTED] | |
| | | Branch Location: [REDACTED] | |
| 6. REFEREE INFORMATION | | | |
| <i>Please provide the name and contact details of a referee - preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i> | | | |
| Referee's Name: | | Father Christos Tsoraklidis | |
| Referee's Contact Information: | | [REDACTED] | |

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| GST Declaration | | |
|---|------------------------------|--|
| I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status. | | |
| Does your group/organisation have an ABN <small>(If Yes - Please provide ABN)</small> | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Is your group/organisation registered for GST | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| NB: GST Registration <i>If your group is registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the word TAX INVOICE, business Name, ABN and the approved grant amount including GST.</i> | | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

| Project/Event Budget Information | | |
|--|---|---|
| Will the project or event generate income (e.g. ticket sales, entry fee etc.)? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i> |
| If Yes, provide details: | | |
| INCOME | \$ AMOUNT | |
| Project or event generated income: | \$ 0 | |
| Organisation's contribution: | | |
| Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i> | \$ 0 | |
| Income received from sponsors: <i>(list sponsor(s) and their contribution)</i> | \$ 0 | |
| Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i> | \$ 0 | |
| Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| TOTAL (including GST): | \$ 0 | |
| What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.? | All are volunteer workers | |
| EXPENSES <i>(specify the proposed expense budget by item:)</i> | \$ AMOUNT | |
| Purchase of 6 S/Steel Stackable Steam Pans | \$ 462 | |
| Box of 72 Fuel 2 hour burners | \$ 139 | |
| Purchase 4 Gastronorm S/S Pans | \$ 53 | |
| | | |
| | | |
| | | |
| | | |
| TOTAL (including GST): | \$ 654 | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| Summary of Project/Event Information | |
|---|--|
| Is the funding for: <i>(please tick the applicable)</i> | <input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group |
| Name of Project/Event Requiring Funding | <i>Weekly and Monthly serving of food to pensioners & parishoners</i> |
| Date(s) of Project/Event <i>(if ongoing please state frequency)</i> | <i>Thursday Weekly by Pensioners and 1st Sunday Monthly by Parish</i> |
| Total cost of Project/Event | <i>\$ 654</i> |
| Amount of Community Grant Funding Requested | <i>\$ 654</i> |
| Is there any other information that you may feel is relevant to your application? | <i>Request is respectfully made for a community grant that provides parishoners and pensioners of St Dimitrios Parish of Salisbury with food warmers to assist with buffet food service by volunteer for functions as stated above. The benefits being that food will be held and served more hygienly and buffet service being less work than the current table service provided due to most volunteers and attendants are elderly.</i> |
| <input type="checkbox"/> There are no relevant attachments. | <input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Minutes of Meeting</i> 2. <i>Quote</i> |
| Which category best describes your project/event? <i>(please tick the appropriate)</i> | |
| Health | <input checked="" type="checkbox"/> |
| Establishment of a new group | <input type="checkbox"/> |
| Education and Training | <input type="checkbox"/> |
| Culture / Arts | <input type="checkbox"/> |
| Sport / Recreation | <input type="checkbox"/> |
| Environment | <input type="checkbox"/> |
| Disability | <input type="checkbox"/> |
| Youth | <input type="checkbox"/> |
| Crime Prevention | <input type="checkbox"/> |
| Aged | <input checked="" type="checkbox"/> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

| Project/Event Details | | |
|--|---|---|
| Previous Community Grants Program Funding | | |
| Has your Organisation previously received a Community Grant? <i>(If Yes - when, amount, project and when the grant was paid)</i> | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i> |
| When was the Grant funding received (month & year): | | |
| What amount of Grant funding was provided: | | |
| When was the previous Grant acquitted (month & year): | | |
| Group/Organisation Information | | |
| Group/Organisation Name | <i>St Dimitrios Greek Pensioners Society Salisbury and Suburbs</i> | |
| Group/Organisation Description | <i>Pensioners Society</i> | |
| Group/Organisation Registered Address | <i>Number/Street: 27 Saints Road Suburb: Salisbury Postcode: 5108</i> | |
| Is the Club Incorporated? | <i>No</i> | |
| Number of Members | <i>85</i> | |
| % of Membership that reside in the City of Salisbury | <i>95 %</i> | |
| Project/Event Details | | |
| Project/Event Name | <i>No specific event, weekly meetings of pensioner & monthly parishoners</i> | |
| Project/Event Summary | <i>Pensioners Entertainment get together food and bingo</i> | |
| Date(s) of Project/Event | <i>Ongoing Thursday weekly</i> | |
| Location of Project/Event: | <i>Number/Street: 27 Saints Road Suburb: Salisbury Postcode: 5108</i> | |
| How will the Project/Event benefit the residents of the City of Salisbury? | <i>Many Greeks are less mobile, don't speak fluent English and find being together weekly helps with boredom and keeps them happy & healthier</i> | |
| How many individuals will benefit from the Project/Event? | <i>85</i> | |
| % of project/event participants that reside in the City of Salisbury | <i>95 %</i> | |
| If it is an Event, is it open to the public? | <i>Yes</i> <input type="checkbox"/> | |
| How will the Project/Event be promoted? | <i>All Pensioners are welcome and can bring friends, children & G/Childre</i> | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

| Grant Money Requested | | |
|--|---|--|
| Amount Requested: | \$ 654 | |
| Itemised Breakdown of Costs: | | |
| <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i> | | |
| 6 Stackable S/Steel Steam Pans | \$ 462 | |
| 1 Box of 72 Fuel 2 hour Burners | \$ 139 | |
| 4 S/Steel Gastronorm Pans | \$ 53 | |
| | \$ | |
| | \$ | |
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| | \$ | |
| TOTAL (including GST): | \$ 654 | |
| Quote Attached: | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| <i>A detailed, current quote must be provided with the application.</i> | | <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i> |

To avoid delays, please ensure that your application form is completed in its entirety - all questions must be answered

| Project or Event Scope |
|--|
| <p><i>Provide a description of the proposed project or event:</i></p> <p><i>The Pensioner Group holds Thursday weekly meetings at the St Dimitrios Parish Hall. Weekly volunteers cook food and serve at the tables and then play bingo. In order to limit the work for the ageing it has been proposed to hold buffet meals so that volunteers are not going backwards and forwards to the kitchen to wait on tables.</i></p> <p><i>St Dimitrios Church also holds at least monthly meals for parishoners after church on Sunday's. The equipment will be used by parishoners of which the church hall can house up to 260 people. Many will benefit from your assistance as most are aging pensioners.</i></p> <p><i>The scope of all event both weekly and monthly is to bring people together to share news, talk and bring something to their lives by breaking boredom at home. The concept also being that if people are happy within a community they can then potentially due to their feeling happier in life for them to stay longer in their own homes and not become heavier burdens on the community, State and Federal Governments.</i></p> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. <i>Minutes of the Meeting</i> 2. 3. |

| Benefits and Outcomes of the Project or Event |
|--|
| <p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>The benefits are as stated above to try and keep a community together that speak the same language and have the same faith and culture.</i></p> <p><i>The pensioners group is open to all pensioners of Salisbury and Suburbs as outlined. Many non Greeks attend that have heard of the group and interested not only in the 'Greek Cooking and Food' but also in the culture. It is shared by Australians as well as other nationalities.</i></p> <p><i>People can bring friends along. Also anyone is welcome to share a meal as a family after church on Sunday's once a month and all is provided by the church and work by volunteers.</i></p> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| Support for the Project or Event |
|--|
| <p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support:</i></p> <p><i>We can say honestly that this is all supported by the Greek Orthodox Archdiocese of Australia and in particular Father Christos Tsoraklidis who attend nearly every Thursday to be with the Pensioners and he is always with his congregation on Sunday monthly meetings.</i></p> |
| <p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <p>1.</p> <p>2.</p> <p>3.</p> |

| Project or Event Management |
|---|
| <p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Both agencies will be contacted to verify the application - a contact phone number must be provided for each. New application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

| | Yes | No |
|---|-------------------------------------|--------------------------|
| A private recreational pursuit or hobby | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| As an individual without a reasonable expectation of profit or gain | <input type="checkbox"/> | <input type="checkbox"/> |

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Grk Pen Soc Salisbury & Suburbs

~~(Group/Designation)~~

John Gatzopoulos President



~~(Signature)~~

14 October 2016

~~(Date)~~

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

- 1 -

GREEK PENSIONERS SOCIETY SALISBURY AND SUBURBS**MINUTES OF MEETING****MEETING:** Monday 10th October 2016**START:** 6-00 pm

| | | |
|----------------|--|--|
| PRESENT | John Gatzopoulos (President) Voula Vujic (Ass Pres) Strato Taleporos (Secretary) Steve Zissopoulos (Treasurer) Georgia Ioannidou (Ass Treas) | Theodore Efthymiou Glykeria Papadrangos Eugenia Kouimtzis Elleni Ioannou Georgia Taleporos |
|----------------|--|--|

APOLOGIES Nil**QUORUM MET** Yes**MINUTES OF PREVIOUS MEETING**

1.1 Read by Strato Taleporos

Accepted by Glykeria Papadrangos
Seconded by Georgia Ioannidou

APPLICATION FOR GRANT

2.1 John explained he had called an extra ordinary meeting to discuss application to the Salisbury Council for a Community Grant to apply for food warmers that would meet theirs and the church food service needs.

He outlined the need to try and cut down on the work by volunteers that are also getting older and tired also. This would then not only serve the needs of the Pensioner group but also the Parish of St Dimitrios Church as the warmers would be housed at the Church hall.

He proposed that two volunteer members go to get a quote from [REDACTED] which is where St Dimitrios Church has bought all their kitchen needs.

He asked who would like to get quotes and proposed that as the women do the cooking they should go as they would know what they would like, how many and what is required to make a buffet function with ease.

Voula and Georgia volunteered.

Motion: Voula and Georgia to go to [REDACTED] for quotes. Application to council for a Community Grant also passed.

Seconded by: Steve Zissopoulos
Passed: By All

MEETING CLOSED 6-45 PM**Signed:**

President

Signed:

Secretary

Dated:

12/10/16

Dated:

12/10/16

Quote

Invoice No.: 00014623

Bill To:

St Dimitrios Greek Orthodox Church
27 Saints Road
Salisbury Plain SA 5108

Ship To:

St Dimitrios Greek Orthodox Church
27 Saints Road
Salisbury Plain SA 5108

| Sales Person | Your No. | Ship Via | Terms | Date |
|--------------|----------|----------|--------|------------|
| | | | C.O.D. | 14/10/2016 |

| QTY/UNITS | ITEM NO. | DESCRIPTION | EX PRICE | EX AMOUNT | CODE |
|-----------|----------|-----------------------------|----------|-----------|------|
| 6 | | Chafar Full Stckbl Polished | \$70.00 | \$420.00 | GST |
| 72 | | Fuel 2 Hour Burning | \$1.75 | \$126.00 | GST |
| 4 | | Gastronorm Pan SS 1/2x65 | \$12.15 | \$48.60 | GST |

Comment:

Thank you!

Full Name:

Date:

Sign:

| | |
|--------------|------------|
| Sale Amount: | \$594.60 |
| Freight: | \$0.00 GST |
| GST: | \$59.46 |
| Total: | \$654.06 |
| Paid Today: | \$0.00 |

| | |
|--------------|----------|
| Balance Due: | \$654.06 |
|--------------|----------|

Page 1 of 1

Steam Pans & Chafers

| | | |
|--|---|--|
| <p>Full Size Roll Top 74010</p> <p>Polished S/steel full size Includes full size 65mm steam pan Half Roll Only</p>  <p style="text-align: right;">Metéor.</p> | <p>Stackable Half Size 74013</p> <p>Polished S/steel Half Size Includes half size 65mm steam pan Printed Box</p> <p style="text-align: center;">SUNNEX®</p>  | <p>Stackable Full Size 74015</p> <p>Polished S/steel full size Includes Full Size 65mm steam pan Rear Lid Holder</p>  <p style="text-align: right;">Metéor.</p> |
| <p>Electric Water Pan 74022</p> <p>Suits All Sunnex 74010 & 74015 Models Full Size Chafer Convert Your Existing Sunnex Chafer Into An Electric Chafer Or Use Independently Capacity 8.5lt Voltage 220-240AC Watts 420-500</p> <p style="text-align: center;">SUNNEX®</p>  | <p>Electric Chafer Full Size 74020</p> <p>S/Steel Full Size Includes Full size x 65mm Steam Pan Capacity 8.5lt Voltage 220-240AC Watts 420-500 Printed Box</p> <p style="text-align: center;">SUNNEX®</p>  | <p>Electric Wet Heat Soup Warmer 74025</p> <p>10lt Capacity 10lt Voltage 220-240 AC Watts 400-450 Printed Box</p> <p style="text-align: center;">SUNNEX®</p>  |
| <p>Spare Chafer Fuel Holder X7000 Fuel Holder</p>  <p style="text-align: right;">Metéor.</p> | | |

Steam Pans & Chafers

From: Toula Mimis [REDACTED]
Sent: Wednesday, 26 October 2016 9:39:57 PM
To: City of Salisbury
Subject: City of Salisbury Community Grant Application

TO WHOM IT MAY CONCERN,

I wish to bring to your attention the following error in the application for the above Grant from the Salisbury Pensioners which has been brought to my attention by our Parish Priest Father Christos Tsoraklidis.

I have in the application incorrectly stated the name of the Group applying for the Grant.

Firstly I wish to apologise for my ignorance as I am trying to assist the Pensioner Group as a Parishioner of the church.

ERROR 1 Page 3 Group / Organisation Details Name:

This has been stated as St Dimitrios Parish of Salisbury Pensioners Association

This should read - GREEK PENSIONERS SOCIETY SALISBURY AND SUBURBS

ERROR 2 Page 8 Group / Organisation Information Name:

This has been stated as St Dimitrios Greek Pensioners Society Salisbury and Suburbs

This should read - GREEK PENSIONERS SOCIETY SALISBURY AND SUBURBS

ERROR 3 Quote from [REDACTED]

When the quote was provided from [REDACTED] they assumed that the quote was for the church as the people who went for the quote were again parishioners from the church but also members of the pension group.

Please note that although the Greek Pensioners Society Salisbury and Suburbs are a separate entity to the Church, the pensioner group is in most the parishioners of the Church. Their weekly functions are held at the church hall, hence the easy assumption of the group being of the same entity as St Dimitrios.

We hope and pray you will excuse us all for our oversights and errors. All have been made in good faith and by everyone trying to help one another to apply for a grant.

Again I apologise for my personal ignorance in this matter relating to the Group / Organisational name.

If you have any questions on the above issue please contact me the volunteer helper for the pensioners on [REDACTED].

--
Toula Mimis

From: Toula Mimis [REDACTED]
Sent: Monday, 21 November 2016 9:23:30 PM
To: City of Salisbury
Subject: Attention Bronwyn Hatswell

Dear Bronwyn,

Thank you for your email. Thank you for considering our application. Below is our response to your question:

Page 11: The 'Project or Event Management'

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)

Currently the Pensioners meet every Thursday at the Hall of St Dimitrios Church and share a meal together. In order to assist with minimising the work load of the volunteers in relation to serving food to each pensioner by having the food warmers we can then ask each table to come to be served as required.

All events and projects are run by the Pensioners who all volunteer their time and take it in turns to prepare and serve food and then together they play a small game of bingo to add some fun to the day.

Also as the warmers will be held at the Church kitchen when there are functions held by St Dimitrios the food warmers will also used and appreciated by church functions and enjoyed by Parishioners.

One-off Projects or Events

Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)

Purpose of our application is not for a One-off Project or event.

Kind regards with many thanks
Toula Mimis

| | |
|------------------------|---|
| ITEM | 7.2.6 |
| | SPORT, RECREATION AND GRANTS COMMITTEE |
| DATE | 05 December 2016 |
| HEADING | 39/2016: Life Church S.A. Inc. Community Grants Program Application |
| AUTHOR | Bronwyn Hatswell, PA to General Manager, Community Development |
| CITY PLAN LINKS | 3.2 To have an engaged community with a strong sense of vitality, pride and belonging |
| SUMMARY | The Life Church S.A. Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee. |

RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the December 2016 round of Community Grants as follows:
 - a. Grant No. 39/2016: Life Church S.A. Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of venue hire, props, lights, jumping castle and foodstuff for The Christmas Garden – an Interactive Nativity Story event as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 39/2016: Life Church S.A. Inc. - Application
2. 39/2016: Life Church S.A. Inc. - Additional Information

1. BACKGROUND

- 1.1 Life Church S.A. Inc. received \$2,000 Community Grants Program funding in November 2015 to assist with the purchase of mannequins, costumes, materials and lighting for The Christmas Garden Interactive Nativity Story project.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 GMCD

3. REPORT

- 3.1 The Life Church S.A. Inc. Application meets the eligibility criteria for the upper limit Community Grants Program funding.

4. CONCLUSION / PROPOSAL

- 4.1 The Life Church S.A. Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP

Date: 29/11/2016



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

| Application Eligibility Checklist | | |
|---|--------------------------|-------------------------------------|
| Is the Funding For: | Yes | No |
| • Money already spent? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Recurrent administration costs? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Capital development (e.g. renovations or building changes that will be permanently part of the structure)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Upgrading facilities which belong to Local, State or Commonwealth Governments? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Application from Public / Private Schools? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • An organisation trading as a sole trader/individual? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| • Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

*If you have answered **YES** to any of these questions,
this application is **NOT** eligible for grant funding.*

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

| Applicant Organisation Information | | | |
|---|--|--|--|
| 1. GROUP / ORGANISATION DETAILS | | | |
| Name: | Life Church SA Inc. | | |
| Address: | Level 1, 31 Main Street | | |
| Suburb: | Mawson Lakes Postcode: 5095 | | |
| 2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent) | | | |
| Name: | Mrs Rachael Joyce | | |
| Title (your role with the group/organisation): | The Christmas Garden Committee - Secretary | | |
| Address: | | | |
| Phone: | Landline: Mobile: | | |
| Email: | | | |
| 3. COMMUNITY GRANT RESPONSIBILITY | | | |
| Name of Person Responsible for the Grant: | Mrs Melesa Nikolettos | | |
| Title (role with the group/organisation): | The Christmas Garden Committee - President | | |
| 4. GROUP / ORGANISATION MANAGEMENT DETAILS | | | |
| How is your group/organisation managed: | Committee Meetings | | |
| Is your organisation: | | | |
| a) Incorporated: | <table border="1"> <tr> <td>Yes <input checked="" type="checkbox"/> (go to question c)</td> <td>No <input type="checkbox"/> (go to question b)</td> </tr> </table> | Yes <input checked="" type="checkbox"/> (go to question c) | No <input type="checkbox"/> (go to question b) |
| Yes <input checked="" type="checkbox"/> (go to question c) | No <input type="checkbox"/> (go to question b) | | |
| ASIC Registration Number: | | | |
| b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation) | <table border="1"> <tr> <td>Yes <input type="checkbox"/> (go to question c)</td> <td>No <input type="checkbox"/> (go to question c)</td> </tr> </table> | Yes <input type="checkbox"/> (go to question c) | No <input type="checkbox"/> (go to question c) |
| Yes <input type="checkbox"/> (go to question c) | No <input type="checkbox"/> (go to question c) | | |
| Parent Organisation Name: | | | |
| ASIC Registration Number: | | | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

| Organisation Information (continued) | | |
|--|---|---|
| c) Community/Non-Profit: | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission? | Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i> | No <input checked="" type="checkbox"/> |
| d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i> | Yes <input type="checkbox"/> <i>(go to question e & f)</i> | No <input checked="" type="checkbox"/> |
| e) Funding source/s: | | |
| f) Purpose: | | |
| g) Other (please specify): | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 5. BANKING INFORMATION | | |
| <i>Your organisation must have its own Bank/Credit Union Account or similar</i> | | |
| Full Account Name: <i>Life Church SA Inc.</i> <i>*do not provide account or BSB numbers*</i> | Financial Institution Name: [REDACTED] Branch Location: [REDACTED] | |
| 6. REFEREE INFORMATION | | |
| <i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i> | | |
| Referee's Name: | <i>Pastor Nick Nikolettos</i> | |
| Referee's Contact Information: | [REDACTED] | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

| GST Declaration | | |
|--|---|-----------------------------|
| I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status. | | |
| Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 66 613 944 320 <i>(If No, the ABN Declaration Form attached must be signed)</i> | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is your group/organisation registered for GST | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i> | | |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

| Project/Event Budget Information | |
|---|--|
| Will the project or event generate income (e.g. ticket sales, entry fee etc.)? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (enter 0 dollar amounts below) |
| If Yes, provide details: | |
| INCOME | \$ AMOUNT |
| Project or event generated income: | \$ 500 |
| Organisation's contribution: | \$ 3,103 |
| Income received from other Grants: (list organisation(s) providing Grant funding and their contribution) | 0.00 |
| Income received from sponsors: (list sponsor(s) and their contribution) | 0.00 |
| Donations: (please specify the source, product or service and estimated amount of funding requested) | \$ 226 Mawson Lakes Living Magazine donation of advertising \$166 & Ray Chicken Breeder donation of baby chicks \$60 |
| Have you sought any other funding for the project: (please specify the source and amount of funding requested) | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| TOTAL (including GST): | \$ 3,829 |
| What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.? | In kind donations, labour, time, materials, and homemade cakes. |
| EXPENSES (specify the proposed expense budget by item:) | \$ AMOUNT |
| Hall Hire | \$ 212 |
| Props and materials for garden scenes | \$ 2,560 |
| Food and drinks | \$ 1,955 |
| Transport of scenes to event location | \$ 100 |
| Consumables | \$ 150 |
| Printing | \$ 100 |
| Advertising | \$ 532 |
| Children's Entertainment | \$ 720 |
| TOTAL (including GST): | \$ 6,329 |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| Summary of Project/Event Information | |
|---|--|
| Is the funding for: <i>(please tick which is applicable)</i> | <input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group |
| Name of Project/Event Requiring Funding | <i>The Christmas Garden - an Interactive Nativity Story</i> |
| Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i> | <i>December 15th, December 16th and December 17th 2016</i> |
| Total cost of Project/Event | <i>\$ 6,329</i> |
| Amount of Community Grant Funding Requested | <i>\$ 2,500</i> |
| Is there any other information that you may feel is relevant to your application? | |
| <input type="checkbox"/> There are no relevant attachments. | <input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: <i>1. Pictures</i> <i>2. Event Layout</i> |
| Which category best describes your project/event? <i>(please check all that apply)</i> | |
| Health | <input type="checkbox"/> |
| Establishment of a new group | <input type="checkbox"/> |
| Education and Training | <input type="checkbox"/> |
| Culture / Arts | <input checked="" type="checkbox"/> |
| Sport / Recreation | <input type="checkbox"/> |
| Environment | <input type="checkbox"/> |
| Disability | <input type="checkbox"/> |
| Youth | <input type="checkbox"/> |
| Crime Prevention | <input type="checkbox"/> |
| Aged | <input type="checkbox"/> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

| Project/Event Details | |
|--|---|
| Previous Community Grants Program Funding | |
| Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for.) | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i> |
| When was the Grant funding received (month & year): | October 2015 |
| What amount of Grant funding was provided: | \$ 2,000 |
| When was the previous Grant acquitted (month & year): | June 2016 |
| Group/Organisation Information | |
| Group/Organisation Name | Life Church SA Mawson Lakes |
| Group/Organisation Description | Church Group |
| Group/Organisation Registered Address | Number/Street: unit 1, 31 Main Street Suburb: Mawson Loakes Postcode: 5095 |
| Is the Club Incorporated? | Yes |
| Number of Members | 50 |
| % of Membership that reside in the City of Salisbury | 90 % |
| Project/Event Details | |
| Project/Event Name | The Christmas Garden - an Interactive Nativity Story |
| Project/Event Summary | |
| Date(s) of Project/Event | 15th - 17th December 2016 |
| Location of Project/Event: | Number/Street: UniSA Mawson Lakes Campus, Mawson Lakes Blvd Suburb: Mawson Lakes SA Postcode: 5095 |
| How will the Project/Event benefit the residents of the City of Salisbury? | Community connection at Christmas time through the Christmas Story |
| How many individuals will benefit from the Project/Event? | 1500 |
| % of project/event participants that reside in the City of Salisbury | % 90 |
| If it is an Event, is it open to the public? | Yes |
| How will the Project/Event be promoted? | Face book page & invite, Mawson Lakes Living Magazine, Life FM |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| Grant Money Requested | |
|---|---|
| Amount Requested | \$ 2,500 |
| Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i> | |
| Venue hire | \$ 212 |
| sausage sizzle as Woolworths quote | \$ 1,017 |
| ██████████ Castle Hire | \$ 720 |
| Spotlight scene props | \$ 200 |
| Bunnings scene props and lights | \$ 351 |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| TOTAL (including GST): | \$ 2,500 |
| Quote Attached: <i>A detailed, current quote must be provided with the application.</i> | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i> |

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope

Provide a description of the proposed project or event:

Last year was a roaring success for The Christmas Garden with over 1000 local patrons including the Salisbury Mayor and local counselors coming to see the event. Many people took a great amount of time to discuss the artwork with the artists and many brought family and friends to see the event after seeing it themselves. The Mawson Lakes kindergarten requested early notice in 2016 to ensure their children have the opportunity to see the Christmas Garden. Despite very limited resources and 2015 being a trial year the garden was a huge hit with the local community, many asking Life Church to bring it back at Christmas time every year.

The Christmas Garden consists of 4 life-sized key scenes from the original Christmas Story. The scenes have been created by artists from the local community of Salisbury. It features life-like mannequins, life sized paper mache animals and props appropriate to the Biblical era which are "lit up with lights". In 2016 there will be live baby animals to observe and realistic chicks that can be touched and held by the children. The paper mache animals & mannequins are self-standing. One or two scenes will have a primitive "shelter" to depict a village and stable. The four scenes are: The Angel Gabriel with Mary, The Shepherds & sheep in the fields, The wise men & camel, Mary Joseph & Baby Jesus & farm animals in the Manger. There will also be a sixth area which is a fantasy "Christmas wonka land".

Building on 2015 feedback received and the communities expressed need for belonging and interaction at Christmas time, in 2016 The Christmas Garden will provide more opportunity for people to engage and connect together. This will include a free sausage sizzle which will also offer a veterinarian option to meet the needs of the vast multicultural community within Salisbury Council, free candy canes, free children's entertainment including a colouring in competition and bouncy castle. Soft drinks, coffee, cake and ice-blocks will be available for a small purchase price. The event will run on the property of UNI SA in building K with use of the lawn area attached for the bouncy castle and the sausage sizzle. See attached event plan layout.

The event will be fully manned/supervised by the artists with additional church members to manage the sausage sizzle and children's entertainment. All people overseeing children activities will have working with children clearance. There is access to electricity as needed. There are bathroom facilities available on site. The Christmas Garden will also advertise ongoing community engagement activities through Life Church such as a playgroup, youth group, free produce and bread twice weekly and free art classes. Waste management will be managed by Life Church and no waste will be left on the site. To make the event more exciting for children there will be 12 hidden toy mice throughout the garden scenes for the children to find and point out to caregivers.

Attachments

- ☐ There are no attachments relating to the Project or Event Scope.
- ☒ The following documents are attached relating to the Project or Event Scope:

1. Pictures from Last years event
2. Event layout
- 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

The community will benefit by having opportunity to see local talent, to meet and speak with the artists. The Christmas Garden is not about making money. Sem and Simonson in a review of festivals and events in 1989 said 'the real benefit of festivals and special events are more social than economic'. The heart of the Christmas Garden Committee is to share and engage in hope, community and kindness through the story of Jesus birth at a time when some people feel isolated and disconnected from family and community.

In 2015 the Christmas Garden provided a fun, educational and interactive experience for families it also provided stories of depression, loneliness and need from within our local community. These stories gave Life Church the wonderful opportunity to provide hope, care and community to these people. It is these later stories the Christmas Garden seeks to address in 2016, in continuing with the fun, educational and interactive experience for families we will offer chairs and opportunity to sit, talk, eat, have a non alcoholic drink and encourage community connectedness. The Christmas Garden committee seeks to offer the real meaning of Christmas and serve the local community through the gifts, talents and resources we have available to us. In 2015 The Christmas Garden at Mawson Lakes appeared barrier free as people from all cultures and religions shared laughing, stories and experiences together.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

| Support for the Project or Event |
|---|
| <p><u>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</u></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>Mawson Lakes Living Magazine have doubled the size of the paid advertisement at no additional cost as a donation to The Christmas Garden</i></p> <p><i>██████████ has donated the use of baby chicken at no cost.</i></p> <p><i>UniSA have given a ██████ % discount on the venue hire for the Christmas Garden</i></p> <p><i>██████████ has offered a ██████ discount on castle hire for the event.</i></p> |
| <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> <i>1. Uni SA Email showing discount</i> <i>2. ██████ Castle Hire email showing discount</i> <i>3.</i> |

| Project or Event Management |
|--|
| <p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>The actual scenes, mannequins, paper mache animals, props and lighting are well stored throughout the year enabling them to be reused hopefully for many years to come.</i></p> <p><i>The committee hope 2016 UniSA's venue will be able to annually accommodate The Christmas Garden for years to come.</i></p> <p><i>The Committee hope to be able to continue providing the community with a free event each year.</i></p> <p><i>Every year with the build up of resources The Christmas Garden will become less financially demanding.</i></p> <p><i>The ongoing costs will be for the free children's entertainment and sausage or veggie pattie sizzle.</i></p> <p><i>Life Church plan to run a fundraiser and seek a community grant (when able) for an ongoing annual event, that becomes a part of Christmas in Mawson Lakes each year.</i></p> |

to avoid delays please ensure that your application form is completed in its entirety – all questions must be answered.

| Application Declaration | |
|--|---|
| <p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p> | |
| <p>Please read, tick the S1 and S2 boxes and sign:</p> | |
| S1 | <p><input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p> <p><input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p> <p><input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p> <p><input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p> <p><input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p> |
| <p>On behalf of <u>The Christmas Garden</u> (Group/Organisation)</p> | |
| S1 | <p><u>Melesu</u> <u>President</u> and <u>Rachel Joyce</u> <u>The Christmas Garden Secretary</u></p> <p>(Name/Position) (Name/Position)</p> |
| S2 | <p><u>[Signature]</u> <u>[Signature]</u></p> <p>(Signature 1) (Signature 2)</p> |
| S3 | <p><u>10/11/16</u> <u>10/11/2016</u></p> <p>(Date) (Date)</p> |
| S4 | <p>Contact (phone number): [REDACTED] Contact (phone number): [REDACTED]</p> |

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

| | Yes | No |
|---|--------------------------|--------------------------|
| A private recreational pursuit or hobby | <input type="checkbox"/> | <input type="checkbox"/> |
| As an individual without a reasonable expectation of profit or gain | <input type="checkbox"/> | <input type="checkbox"/> |

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

Joyce, Raechel [REDACTED]

From: [REDACTED]
Sent: Friday, 11 November 2016 15:32
To: Joyce, Raechel [REDACTED]
Subject: Fwd: Fwd: Quote

FYI

----- Original Message -----

From: "Life Church" <office@lifechurchsa.com.au>
To: "Noel & Raechel Joyce" [REDACTED]
Cc:

Sent:
 Fri, 11 Nov 2016 13:56:54 +1030
Subject:
 Fwd: Quote
 Hey Raech

Here is the quote for the castle.

April

Begin forwarded message:

From: [REDACTED]
Subject: Quote
Date: 11 November 2016 at 1:52:03 pm ACDT
To: <office@lifechurchsa.com.au>

Hi April,

Thanks for thinking of us for your event. I have a couple castles free for the three days you require them. I would suggest a C4 Combo as they're unisex, big and cheap! One I'm thinking is Tropical Island C4. We could do the hires of the castle at following rates:
 \$200 each day (discounted from \$220 and \$250 on the last day)
 \$40 late pack up charge for each day as the evening jobs are hard when starting early.

\$720 total.

Would be on the basis it is the same castle that stays for the 3 days and we can take it inside the uni and don't have to load up each night. If I can help further please let me know.

Kind regards



--- Message sent via Adam Internet WebMail - <http://www.adam.com.au/> ---

Joyce, Raechel [REDACTED]

From: Jodie Bowman [REDACTED]
Sent: Saturday, 5 November 2016 14:07
To: Joyce, Raechel [REDACTED]
Subject: RE: 'The Christmas Garden' quote request

Hi Raechel

To confirm I have booked K1-02 from Wednesday 14/12 until Sunday 18/12/16.

The total cost will be The Community rate for hire for this Event will be \$212.00 in total.

We do not invoice until the Hire has been completed therefore if the Council need any clarification and the emails are not sufficient please ask them to contact me.



Kind regards,

Jodie Bowman | Operations Officer | facilities management | university of south australia

[visit facilities management website](#)

Feedback on the delivery of FM Assist customer service is very important to us. Please [click here](#) to provide feedback.

please consider the environment before printing this e-mail.

FM Assist
 UniSA Security | Facilities | Operations

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SAFE ZONE

SafeZone connects you to security 24/7

- EMERGENCY
- HELP CALL
- FIRST AID CALL

Go to unisa.edu.au/safezone or contact FM Assist on campus.

From: Joyce, Raechel [REDACTED]
Sent: Monday, 31 October 2016 9:14 AM
To: Jodie Bowman
Subject: RE: 'The Christmas Garden' quote request

Good Morning Jodie,

Thank you for your super quick reply.

That all sounds entirely amazing, sorry about not mentioning the bouncy castle earlier. Mel and I were talking over lunch and thought we would include it into the request and see what you thought. A risk assessment will not be an issue at all; the castle/s will only be at the venue during the events open times.

Total (11 items):
You have saved:

\$1,017.91
~~\$120~~

My personal shopper can replace all unavailable items

Woolworths Rewards

Apply

Enter promo code

Apply

Buy a delivery saver

Delivery Fee

Get FREE delivery on all orders \$100 or more with a Delivery Saver

World Explorers Collectible Cards

X

FREE

Yes

No

Homebrand White Sandwich Slice Bread 650g

X

\$80.75

-

+ 95

Fountain Bbq Sauce 2lt

X

\$10.80

-

+ 2

Rosella Tomato Sauce 2l

X

\$27.96

-

+ 4

Woolworths Select Canola Oil 2l

X

\$16.00

-

+ 2

Woolworths Select Onions Sliced 500g

X

\$31.50

-

+ 15

Confirm

Review order & substitutions

Total (11 items)









\$1,017.91

You have saved:

\$1.20

My personal shopper

can replace all unavailable items

| | | |
|---|--|---|
|  <div>Woolworths Select Canola Oil</div> <div>2L</div> | <div>\$16.00</div> <div>-</div> <div>2</div> | X |
|  <div>Woolworths Select Onions Sliced 500g</div> | <div>\$31.50</div> <div>-</div> <div>15</div> | X |
|  <div>Essentials Plastic Tumblers 200ml 100pk</div> | <div>\$35.00</div> <div>-</div> <div>7</div> | X |
|  <div>Woolworths Essential Aluminium Tray 4pk</div> | <div>\$32.00</div> <div>-</div> <div>8</div> | X |
|  <div>Woolworths Essentials Paper Side Uncoated 20pk</div> | <div>\$15.00</div> <div>-</div> <div>10</div> | X |
|  <div>Homebrand Thin Sausages 1.8kg</div> | <div>\$672.00</div> <div>-</div> <div>84</div> | X |
|  <div>Essentials Serviettes 1ply White 500pk</div> | <div>\$27.00</div> <div>-</div> <div>6</div> | X |
|  <div>Purell Aloe Hand Sanitiser Gel 240ml</div> | <div>\$69.90</div> <div>-</div> <div>10</div> | X |

Confirm

Joyce, Raechel [REDACTED]

From: [REDACTED]
Sent: Friday, 11 November 2016 15:32
To: Joyce, Raechel [REDACTED]
Subject: Fwd: Fwd: Quote

FYI

----- Original Message -----

From:
"Life Church" <office@lifechurchsa.com.au>

To:
"Noel & Raechel Joyce" [REDACTED]
Cc:

Sent:
Fri, 11 Nov 2016 13:56:54 +1030
Subject:
Fwd: Quote
Hey Raech

Here is the quote for the castle.

April

Begin forwarded message:

From: "Jump Easy Castle Hire" <info@jumpeasy.com.au>
Subject: Quote
Date: 11 November 2016 at 1:52:03 pm ACDT
To: <office@lifechurchsa.com.au>

Hi April,
Thanks for thinking of us for your event. I have a couple castles free for the three days you require them. I would suggest a C4 Combo as they're unisex, big and cheap! One I'm thinking is Tropical Island C4. We could do the hires of the castle at following rates:
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\$720 total.

Would be on the basis it is the same castle that stays for the 3 days and we can take it inside the uni and don't have to load up each night. If I can help further please let me know.

11/10/2016

View Your Spotlight Cart And The Bargains Available | Spotlight Australia



Your Cart Summary

Cart ID: 05431761

| Item | Quantity | Item price | Total |
|---|----------|------------|-------------------------------------|
|  Chevron Metallic Hessian Copper 120 cm Style: Copper Size: 120 cm Unit: Metres | 20.0 | \$9.99 | \$199.80 |
|  Amscan Rectangular Table Cover White Style: White Unit: Pieces | 20 | \$2.99 | \$59.80 |
| Subtotal: | | | \$259.60 |
| TOTAL AUD: | | | \$259.60 |
| | | | Includes GST of \$23.60 |
| | | | Congratulations you saved \$200.00! |

11/10/2016

Wish List | Bunnings Warehouse



Nearest store Windsor Gardens

Today 7:00am - 9:00pm Fri 7:00am - 9:00pm

432 North East Road (08) 8266 8300

Access your Wish List anywhere, anytime




A Bunnings profile allows you to create, save and edit multiple Wish Lists. You can also manage Wish Lists across your smartphone, tablet and desktop computer.

[Sign up](#)

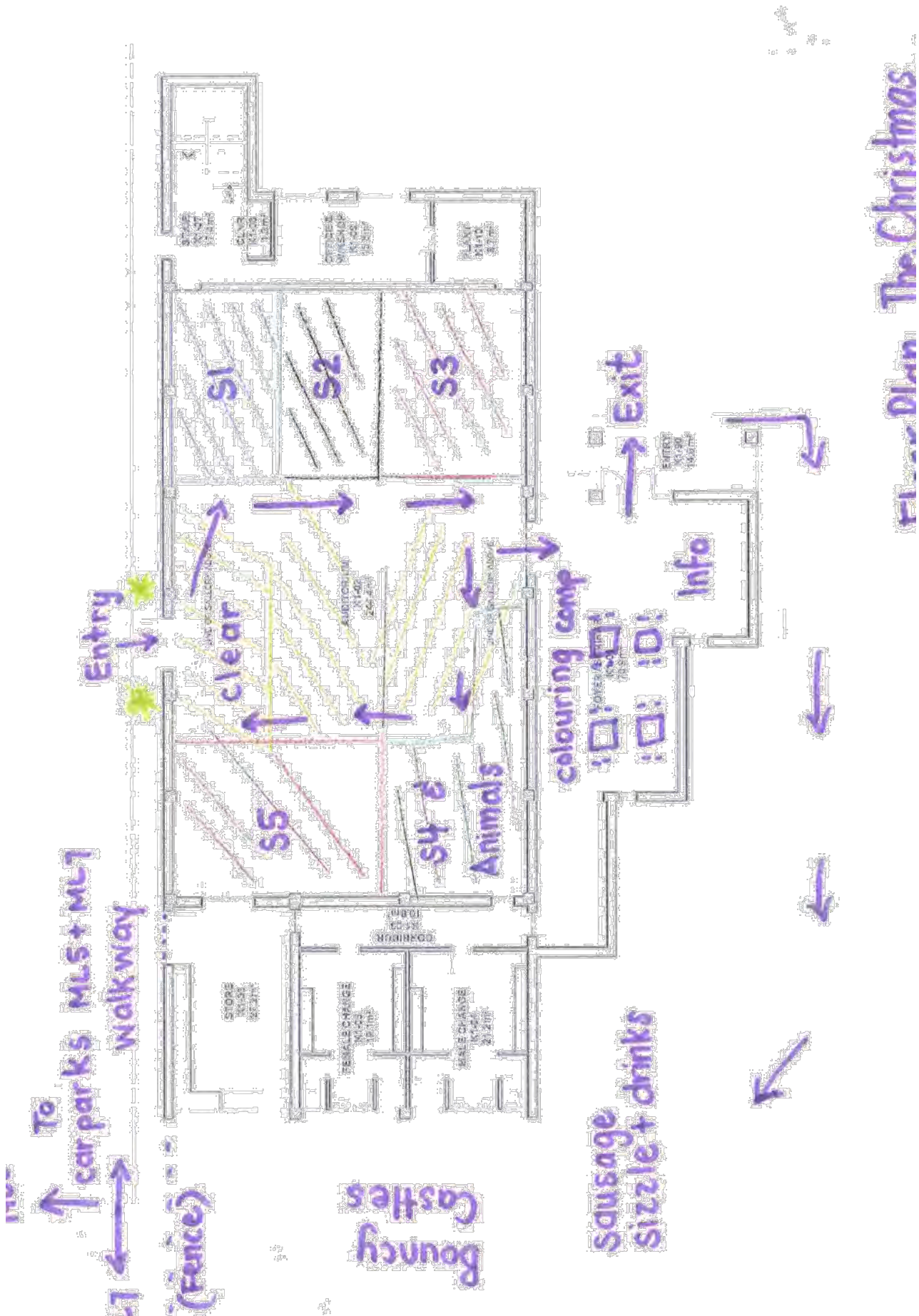
Already have a profile? [Sign in now.](#)

My Wish List

You currently have 4 items in your Wish List

| Item Description | Quantity | Item Price | Sub Total |
|--|----------|-----------------|-----------------|
|  TUFF TURF Tuff Turf 1 x 1m 20mm Pile Grass Mat UN: 3300243 | 10 | \$19.97 Each | \$199.70 |
|  WHITES Whites Outdoor 2.92 x 3.53m Medium Duty Tarpaulin UN: 3302262 | 4 | \$16.97 Each | \$67.88 |
|  LYTWORX Lytworx 150 LED Warm White Solar Net Light UN: 4351783 | 4 | \$19.90 Each | \$79.60 |
|  Click Click 300 LED White Festive Solar Fairy Lights UN: 4352004 | 10 | \$29 Each | \$290 |
| Total includes GST (excludes shipping fees) | | | \$637.18 |

Price correct as at Thu 10 Nov 2016 6:17:12



Joyce, Raechel [REDACTED]

From: Jodie Bowman [REDACTED]
Sent: Saturday, 5 November 2016 14:07
To: Joyce, Raechel [REDACTED]
Subject: RE: 'The Christmas Garden' quote request

Hi Raechel

To confirm I have booked K1-02 from Wednesday 14/12 until Sunday 18/12/16.

The total cost will be The Community rate for hire for this Event will be \$212.00 in total.

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Kind regards,

Jodie Bowman | Operations Officer | facilities management | university of south australia

[REDACTED]
visit facilities management website

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The banner features the FM Assist logo on the left, which includes the UniSA shield and the text 'FM Assist' and 'UniSA Security | Facilities | Operations'. To the right, it states 'FM Assist unites the frontline customer service elements of Security, Facilities and Operations into one service centre.' Below this, it says 'To find out more click here:'. The main part of the banner has a dark background with the text 'SafeZone connects you to security 24/7' in large, bold, white letters. To the left of this text is a circular graphic with 'SAFE ZONE' inside. To the right is a smartphone icon displaying emergency services. Below the main text, it lists 'EMERGENCY • HELP CALL' and 'FIRST AID CALL'. At the bottom, it says 'Go to unisa.edu.au/safezone or contact FM Assist on campus.' and includes the UniSA and SafeZone logos.

From: Joyce, Raechel [REDACTED]
Sent: Monday, 31 October 2016 9:14 AM
To: Jodie Bowman
Subject: RE: 'The Christmas Garden' quote request

Good Moring Jodie,

Thank you for your super quick reply.

That all sounds entirely amazing, sorry about not mentioning the bouncy castle earlier. Mel and I were talking over lunch and thought we would include it into the request and see what you thought. A risk assessment will not be an issue at all; the castle/s will only be at the venue during the events open times.

We are very happy with the terms you have set out in the email below. Please confirm the venue booking and forward me an invoice to attach to the council grant request.

Thank you once again for your amazing support in helping us find such a great venue for The Christmas Garden in 2016.

Kind regards, Raech

Raechel Joyce



From: Jodie Bowman [redacted]
Sent: Friday, 28 October 2016 2:19 PM
To: Joyce, Raechel [redacted]
Subject: RE: 'The Christmas Garden' quote request

Hi Raechel

Please see my responses below and don't hesitate to contact me.

Our desire would be to set the displays up on the 14th of December 2016 and open to the public on Thursday 15th and Friday 16th from around 6 or 6.30pm until 9 or 10pm. On Saturday the 17th we would like to open to the public from about 1pm until 9pm so we can have the hall completely cleared on Sunday. The displays will be left in situ in the hall until they are removed on Sunday.

I have 'tentatively' booked building K from the Wednesday 14/12 until Sunday 18/12/16 to allow set up and pack down for the display.

The committee would like to use the grassed area at the front of Building K to have a jumping castle or two and possibly a sausage sizzle for the public, both of these activities will be fully supervised and there will be no residue left on the grassed area, we will ensure there is adequate waste control and remove the waste ourselves. The jumping castle/s and BBQ will only be in situ during the event; they will be fully operated and supervised by adult members of Life Church who have a child safe police clearance.

A jumping castle/s was not mentioned when we met earlier this week and I asked the question and have been advised the jumping castles cannot stay up overnight 'put up take down' same day and a full risk assessment must be completed by yourselves and approved by the University prior.

You can have a portable BBQ but this must have plastic ground cover underneath to avoid fat spillage and staining paving and or grassed area.

We would require use of the toilets, we will ensure the area including the outside area we occupy, the toilets and the hall are cleaned prior to us exiting the premises.

The toilets are located at the rear of the building and there is a doorway you can open in the foyer area to allow access to them.

If possible we would like to put some solar fairy lights in some of the trees outside of Building K, nobody will be climbing the trees to facilitate this and the trees will not be harmed in any way. We would like to leave the fairy lights in situ (at our own risk) during the three days of the event and remove them after close of the event on the Sunday. This would accompany signage to assist with directing patrons to the hall.
Yes the fairy lights can be put in the trees however these must be solar lights and not require electricity and also be left at your own risk.

If possible we would like to extend The Christmas Garden this year to include some live baby animals in a scene; this would most likely be some chickens or ducklings. The purpose of this is to make The Christmas Garden more interactive and alive for the visiting children. The animals would be babies and contained to a very small fenced area, supervised at all times by an adult from The Christmas Garden Committee, for the safety of the children, animals and the hall. The floor would be protected by a waterproof tarp covering the small area for the animals; the tarp will continue to include an extensive area around the fenced area containing the animals. The animals would only be present for the hours The Christmas Garden is open to the public, at no time will they be left unattended or unsupervised.
It has been approved for you to have baby animals with tarps or sheeting under them and fencing around them all mess from the animals must be cleaned thoroughly each day.

The Life Church Christmas Garden is a not for profit community event, funded by Life Church. Life Church has public liability insurance and is willing to provide this to you at your request. The quote will be used to request a grant for the Salisbury City Council Community Grant Project.

Can we please request a quote for the hire of Building K from Wednesday 14th December until Sunday 18th December?

The Community rate for hire for this Event will be \$212.00 in total.

Kind regards,

Jodie Bowman | Operations Officer | facilities.management@unisa.edu.au

visit facilities.management.unisa.edu.au

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UniSA SafeZone



Scene 1: Mary and the angel Gabriel

A small
snapshot of



Scene 2: The Shepherds



Scene 3: The Wise Men



Scene 4: The Manger

The Life
Church



Mayor Gillian Aldridge

Christmas
Garden
In 2015

Christmas Wonka Land



Community



**The Christmas Garden
Committee Meeting
Minutes of meeting held on Sunday 23rd October 2016**

PRESENT: Melesa Nikolettos (President), April Nikolettos, Dimi Kritharas, Emily Underwood, Jessica Dalton, Kristie Andrews & Raechel Joyce (secretary)

MINUTE TAKER: Raechel Joyce

1. PRELIMINARIES

1.1 APOLOGIES: None

2. CONFIRMATION OF MINUTES: first official 2016 meeting

3. BUSINESS ARISING

| Topic | Name | Discussion | Action | By When | By Whom | |
|-----------------------|------|---|---|----------|---------|--|
| 3.1 Scenes | MN | <p>Discussion held regarding scenes and known prop requirements. No additional scenes this year. People to continue to manage original scene as per 2015.</p> <ul style="list-style-type: none"> • Mary and Gabriel – EU – will need flooring • The Shepherds – MN – will need flooring • The Wise Men – JD – will need tarps and flooring • The Manger – DK – idea to have live baby animals to be discussed at site visit. Will need flooring and fencing. • Wonka Land – AN – will need fake grass, hedging and more spotlights <p>Over all scenes require more lighting including fairy lights and spotlights.</p> | All scene managers to review scene needs and bring additional needs to next meeting | ASAP | All | |
| 3.2 Site Visit | RJ | Raechel has made contact with Jodie at UniSA, site visit arranged for RJ & MN on 26/10/16 to look at spaces available for hire. | MN & RJ to attend site visit and inform committee out of | 26/10/16 | MN & RJ | |

| | | | | | | |
|----------------------|----|--|---|------|---------|--|
| | | | session regarding sites. | | | |
| 3.3 Marketing | MN | [REDACTED] | [REDACTED] | ASAP | KA & MN | |
| 3.4 Grant | RJ | Committee agreed to application for a grant through Salisbury Council for items including accommodation, lighting, fake trees, fake grass, fake hedging and advertising. | Grant application and quotes to be complied | ASAP | RJ & MN | |

4. NEW BUSINESS

| Topic | Name | Discussion | Action | By When | By Whom | |
|-------------------------------------|------|------------|------------|--------------|---------|--|
| 4.1 Christmas Service | AN | [REDACTED] | [REDACTED] | Next meeting | MN | |
| 4.2 Children's Entertainment | MN | [REDACTED] | [REDACTED] | ASAP | JD | |

| | | | | | | |
|----------------------------|----|---|--|------|----|--|
| | | | out of session. | | | |
| 4.3 Props Inventory | DK | Idea raised of the possibility of a props inventory to ensure things don't get lost and each scene has what they had last year. | Go through current props and construct an inventory. | ASAP | MN | |

Next Meeting: Sunday 6th November 2016

**The Christmas Garden
Committee Meeting
Minutes of meeting held on Sunday 6th November 2016**

PRESENT: Melesa Nikolettos (President), April Nikolettos, Dimi Kritharas, Emily Underwood, Jessica Dalton, Kristie Andrews & Raechel Joyce (secretary)

MINUTE TAKER: Raechel Joyce

1. PRELIMINARIES

1.1 APOLOGIES: None

2. CONFIRMATION OF MINUTES: minutes from 23rd October 2016 accepted and confirmed.

3. BUSINESS ARISING

| Topic | Name | Discussion | Action | By When | By Whom | |
|-----------------------|------|--|---|---------|---------|--|
| 3.1 Scenes | MN | No new information, everybody has own scene under control with some minor fixing and adjustments to props. | completed | | | |
| 3.2 Site Visit | RJ | As discussed out of session, site for Building K at UniSA very good and additional requests have been approved. Site has been booked and confirmed with Jodie at UniSA, total hire of \$212.00 to be added to the grant. | completed | | | |
| 3.3 Marketing | MN | [REDACTED] | [REDACTED] | today | MN | |
| | | [REDACTED] | [REDACTED] | ASAP | KA | |
| 3.4 Grant | RJ | Change decided on grant request to now be around a sausage sizzle, children's bouncy castle, accommodation, material and lighting for props. This change was due to the space available and permission given by venue to have a free community sausage sizzle (with veggie burgers) with outside area suitable for a bouncy castle. Agreement on change of grant request by all committee members. Change of grant request was | Advice from council regarding possibility of grant funding for a sausage sizzle. Submission of grant and quotes to council. | ASAP | RJ | |

| | | | | | | |
|------------------------------|----|---|------------|------|---------|--|
| | | primarily due to time of grant approval and time left for purchase of products. | | | | |
| 3.5 Christmas Service | MN | [REDACTED] | completed | | | |
| 3.6 Children's Entertainment | MN | [REDACTED] | [REDACTED] | ASAP | RJ & MN | |
| | | [REDACTED] | [REDACTED] | ASAP | JD | |
| 3.7 Props Inventory | MN | Melesa completed a props inventory and has distributed to the committee. | Completed | | | |

4. NEW BUSINESS

| Topic | Name | Discussion | Action | By When | By Whom | |
|-----------------------|------|---|---|---------|---------|--|
| 4.1 Sausage Sizzle | RJ | Due to available space and approval from venue to have a sausage & veggie pattie sizzle the committee decision to pursue this for the community, in particular given the best time to run The Christmas Garden is from 6-9pm when people may be hungry. | Quotes for sizzle and addition to council grant | ASAP | RJ | |
| 4.2 Bouncy Castle | RJ | Due to available space and approval from venue to have a bouncy castle the committee agreed to pursue this. Initial thought to use a privately owned bouncy castle which was changed to a hire castle due to insurance complications. | Quotes for Bouncy Castle and addition to council grant | ASAP | AN & RJ | |
| 4.3 Live baby animals | RJ | Discussion regarding live baby animals including chickens, ducks and possibly baby rabbits. Waddles currently sitting on duck eggs, hopefully rabbit Paris is expecting and permission given from [REDACTED] to loan up to 6 baby chickens for the purpose of The Christmas Garden. Discussion regarding safety fencing for the Manger scene and needs of | Follow up on safety and needs of baby animals during The Christmas Garden | ASAP | RJ | |

| | | | | | | |
|-----------------------|----|--|--|------|----|--|
| | | baby animals including tarp for floor protection, food water and a heat lamp. | | | | |
| 4.4 Volunteers | MN | Discussion regarding help to transport props, set up and dismantle scenes, people to talk with guests and oversee The Christmas Garden in addition to the Committee. Tasks including cooking (need food handling course), supervision children's activities (over 18 years & need SAPOL working with children clearance), clean and monitor toilets, monitor rubbish bins, pray and financially support. | A task sheet for people to nominate roles to be advertised at both church sites. | ASAP | MN | |

Next Meeting: 11.00-12.00, Sunday 27th November 2016