



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

21 NOVEMBER 2016

MEMBERS PRESENT

Cr D Pilkington (Chairman)
Mayor G Aldridge
Cr D Balaza
Cr G Caruso
Cr L Caruso
Cr E Gill
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr B Vermeer
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager City Infrastructure, Mr M van der Pennen
General Manager Community Development, Ms P Webb
Manager Governance, Ms T Norman
Manager Communications and Customer Relations, Mr M Bennington
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:38 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr S Bedford, Cr D Bryant, Cr C Buchanan and Cr R Cook.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr R Zahra
Seconded Cr E Gill

The Minutes of the Budget and Finance Committee Meeting held on 17 October 2016, be taken and read as confirmed.

CARRIED

Moved Cr R Zahra
Seconded Cr J Woodman

The Minutes of the Confidential Budget and Finance Committee Meeting held on 17 October 2016, be taken and read as confirmed.

CARRIED

REPORTS

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr R Zahra
Seconded Cr J Woodman

1. The information be received.

CARRIED

6.0.2 Minutes of the Program Review Sub Committee meeting held on Monday 14 November 2016

6.0.2-PRSC1 Program Review Brief - Inspectorate Services

Moved Cr J Woodman

Seconded Cr L Caruso

1. Information be received.
2. The Inspectorate Services Program Review Project Brief and Inspectorate Services Background Paper as set out in Attachments 1 and 2 to this report be endorsed.

CARRIED

6.0.2-PRSC2 Program Review Update

Moved Cr J Woodman

Seconded Cr L Caruso

1. That the Program Review Update report be noted.
2. A further report be brought back this financial year regarding the future of the Program Review Sub Committee, including alternative approaches to enable future reviews of levels of service.
3. Following the conclusion of the current schedule of program review activity a report outlining the status of work undertaken by the Program Review Committee, including achievements, benefits and issues encountered through the course of the program review process be prepared.

CARRIED

Finance

6.1.1 Council Finance Report - October 2016

Cr G Caruso declared a perceived conflict of interest on the basis of his employer being on debtors list.

Cr G Caruso left the meeting at 06:39 pm.

Cr L Caruso left the meeting at 06:40 pm.

Cr L Caruso returned to the meeting at 06:41 pm.

Moved Cr R Zahra

Seconded Mayor G Aldridge

1. The information be received.

CARRIED

Cr G Caruso returned to the meeting at 06:51 pm.

6.1.2 First Quarter Budget Review 2016/17

Cr D Balaza declared a perceived conflict on the basis of being employed by a company that may tender for items noted in the Budget Review, e.g. Wave Slide and Mangrove Trail. Cr D Balaza left the meeting at 6:53 pm.

Moved Mayor G Aldridge
 Seconded Cr G Reynolds

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$736,200, net capital \$732,900 be debited to the Sundry Project Fund. This will bring the balance to **\$1,469,100.**

2. Funds be allocated for the following **non-discretionary** net bids:

OPERATING

▪ Multicultural Event – September 2017	\$ 10,000
▪ Cat Management	\$ 7,500
▪ Waste Levy Fee	\$ 400,000
▪ Military Museum Contribution	\$ 53,800
▪ Repairs to Mangrove Trail Boardwalk (Northern Loop)	\$ 50,000
▪ Salisbury Secret Garden	\$ 83,700
▪ Verge Cutting – additional resources to meet scheduled timeframes	\$ 50,000

CAPITAL

▪ Tranche 1 - Walpole Road 1, Greentree Walk	\$ 33,300
▪ Tranche 1 - Diment Road, The Reserve	\$ 99,700
▪ Salisbury Water Distribution Linkages – Connection of Daniel Ave	\$ 75,000
▪ St Kilda Wave Slide	\$ 75,000

TOTAL \$ 938,000

(NB: If parts 1 & 2 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$531,100.)

3. Funds be allocated for the following **discretionary** net bids:

OPERATING

▪ Ant / Mosquito Control	\$ 10,000
▪ Verge Cutting – additional residential verge cut February 2017	\$ 140,000

CAPITAL

▪ Minor Traffic Improvements Program – Bardsley Ave / Oldfield St	\$ 16,500
▪ St Kilda Flood Mitigation	\$ 110,000

TOTAL \$ 276,500

(NB: If parts 1,2 & 3 of this resolution are moved as recommended this will bring the balance of the Sundry Projects Fund to \$254,600.)

4. Not Recommended Bids:
- | | |
|--------------------------------|------------|
| ▪ St Kilda Guard Rail | \$ 172,300 |
| ▪ School Message Board Program | \$ 12,000 |
5. Council approve the following transfers:
1. Transfer \$100,000 for the Crime Prevention Grant from Community Centres to Community Capacity and Learning, where the Crime Prevention Grant is now managed.
 2. Transfer \$81,680 for the Building Safe Communities Grant from Community Centres to Community Capacity and Learning, where the Building Safe Communities Grant is now managed.
 3. Transfer \$12,100 from the Watershed Urban Sustainability Centre to Watershed -Building Maintenance to consolidate budgets.
 4. Transfer \$100,000 capital from the Road Reseal / Reconstruction Program to Diment Road, Burton/Direk – Upgrade to cover the increased scope and contract value. (Works and Services – November, Item 2.6.1.)
 5. Transfer \$190,000 capital from the Salisbury Recreation Precinct for Pool Remedial Works to the Pool Filtration System to replace the current ceramic filtration system to a sand filtration system, with the Pool Remedial Works to be reconsidered in 2017/18. (Resolution 1290/2016)
 6. Transfer \$22,500 operating from within City Development Administration and a further \$30,000 operating from within Employment Pathways to Economic Development for the EDUP China Engagement.
6. Investments / Borrowings be varied to reflect the bids and transfers endorsed by Council detailed in parts 1 to 5 of this resolution.

(NB: If parts 1 to 5 of this resolution are moved as recommended investments in 2016/17 will increase by \$254,600.)

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS**6.9.1 Strategic Review of the Salisbury Water Business Unit**

Moved Cr S Reardon

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by consultants, Aither Pty Ltd, related to commercial opportunities regarding the Salisbury Water Business Unit and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Strategic Review of the Salisbury Water Business Unit** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

Cr D Balaza returned to the meeting at 07:05 pm.

The meeting moved into confidence at 7:06 pm.

The meeting moved out of confidence at 7:10 pm.

Cr Pilkington thanked the Committee for supporting him in the role of Chairman over the past two years.

CLOSE

The meeting closed at 7:10 pm.

CHAIRMAN.....

DATE.....