



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**19 SEPTEMBER 2016**

**MEMBERS PRESENT**

Cr D Pilkington (Chairman)  
Mayor G Aldridge  
Cr D Balaza  
Cr S Bedford (Deputy Chairman)  
Cr D Bryant  
Cr C Buchanan  
Cr G Caruso  
Cr L Caruso  
Cr R Cook  
Cr E Gill  
Cr D Proleta  
Cr G Reynolds  
Cr B Vermeer  
Cr S White  
Cr J Woodman  
Cr R Zahra

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
Acting General Manager Community Development, Ms P Webb  
General Manager City Infrastructure, Mr M van der Pennen  
Team Leader Corporate Communications, Mr C Treloar  
Manager Governance, Ms T Norman  
Governance Coordinator, Ms J Rowett  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7:18 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

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*Cr D Bryant left the meeting at 07:19 pm.*

**APOLOGIES**

An apology was received from Cr S Reardon.

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr R Zahra  
Seconded Cr R Cook

The Minutes of the Budget and Finance Committee Meeting held on 15 August 2016, be taken and read as confirmed.

**CARRIED**

Moved Cr R Zahra  
Seconded Cr D Balaza

The Minutes of the Confidential Budget and Finance Committee Meeting held on 15 August 2016, be taken and read as confirmed.

**CARRIED**

**REPORTS**

*Administration*

**6.0.1 Future Reports for the Budget and Finance Committee**

Moved Cr S Bedford  
Seconded Cr R Zahra

1. The information be received.

**CARRIED**

**6.0.2 Northern Economic Benefit Assessment**

Moved Cr R Zahra  
Seconded Mayor G Aldridge

1. That the report is received.
2. That the inclusion of the Northern Economic Benefit Assessment, aligning with the Office of the Industry Advocate regional approach be endorsed.
3. That the publication on Council's website of contract information as detailed in the report be endorsed.

**CARRIED**

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*Cr D Bryant returned to the meeting at 07:19 pm.*

**6.0.3 Minutes of the Program Review Sub Committee meeting held on Monday 12 September 2016**

**6.0.3-PRSC1 Public and Environmental Health Services Program Review Outcome**

Moved Cr R Zahra  
Seconded Cr G Caruso

1. The information be received.
2. The Healthy Environs Report – Program Review Public and Environmental Health (as set out in Attachment 1, Item No. PRSC1, Program Review Sub Committee, 12/09/2016) be received and noted.
3. That the recommendations and Management responses as contained in Attachment 3, Public and Environmental Health Program Review - Strategic Recommendations and Improvement Opportunities (Item No. PRSC1, Program Review Sub Committee, 12/09/2016) be endorsed, and the Executive Group monitor the implementation of the actions, as required.

**CARRIED**

**6.0.3-PRSC2 Financial Services Program Review Brief and Background Paper**

Moved Cr R Zahra  
Seconded Cr G Caruso

1. Information be received
2. The Financial Services Program Review Brief and Background Paper as set out in Attachments 1 and 2 to this report (Item No. PRSC2, Program Review Sub Committee, 12/09/2016) be endorsed.

**CARRIED**

Finance

**6.1.1 2015-2016 Carried Forward Funds**

*Cr D Balaza declared a perceived conflict of interest on the basis of being employed by the company that installed the St Kilda Slides, noted as requiring carry over funds. Cr Balaza stated he would manage the conflict by leaving the meeting.*

*Cr D Balaza left the meeting at 07:20 pm.*

*Cr R Cook declared a perceived conflict of interest on the basis of owning a business at St Kilda. Cr Cook stated she would manage the conflict by leaving the meeting.*

*Cr R Cook left the meeting at 07:25 pm.*

*Cr C Buchanan left the meeting at 07:25 pm.*

*Cr C Buchanan returned to the meeting at 07:27 pm.*

Moved Cr R Zahra

Seconded Mayor G Aldridge

1. The information be received.
2. The 2016/17 budget be adjusted with \$18,657,300 funds carried forward to be applied as detailed in Schedule of Funds Carried Forward from 2015/16 to 2016/17 (Item No. 6.1.1, Budget and Finance Committee, 19/9/16, Attachment 1).
3. The whole of life project budgets be adjusted with \$3,128,700 funds returned to be applied as detailed in Schedule of Returned Funds 2015/16 (Item No. 6.1.1, Budget and Finance Committee, 19/9/16, Attachment 2).
4. Transfer funds of \$37k from the St Kilda Channel Renewal (PR22148) to St Kilda Sea Wall (PR23100) be approved and included in the first quarter budget review for 2016/17 as a non-discretionary transfer.
5. Transfer funds of \$56k from the City Pride Street Tree Renewal Program (PR21515) to St Kilda Playground (PR21510) be approved and included in the first quarter budget review for 2016/17 as a non-discretionary transfer.

**CARRIED**

*Cr S White left the meeting at 07:41 pm.*

*Cr S White returned to the meeting at 07:42 pm.*

*Cr R Cook returned to the meeting at 07:42 pm.*

*Cr D Balaza returned to the meeting at 07:42 pm.*

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*Business Units*

**6.7.1 11031 Connection of Daniel Avenue (Globe Derby Park) MAR scheme to the Recycled Water Network - Contract Recommendation**

Moved Cr D Proleta

Seconded Cr C Buchanan

1. The bringing forward (to 2016/17 from 2018/19) of the installation of pipework to connect the Daniel Avenue MAR Scheme at Globe Derby Park to Council's recycled water network in Parafield Gardens, at a total cost of \$300,000, be endorsed.
2. Additional funding of \$75,000 to supplement the existing budget of \$225,000 and bring forward pipework installation to connect the Daniel Avenue MAR Scheme at Globe Derby Park to Council's recycled water network in Parafield Gardens be approved as a non-discretionary budget review item at the First Quarter Budget Review 2016/17, with staff authorised to progress this project from the date of this resolution.

**CARRIED**

**OTHER BUSINESS**

Nil

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**CONFIDENTIAL ITEMS**

**6.9.1 Update on Action on Rates Assessments Outstanding Under Section 184 of the Local Government Act 1999**

Moved Cr J Woodman  
Seconded Cr R Cook

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Given the personal and financial information contained in the report, it is reasonable that details remain confidential to allow Council to resolve via Section 184

*On that basis the public's interest is best served by not disclosing the **Update on Action on Rates Assessments Outstanding Under Section 184 of the Local Government Act 1999** item and discussion at this point in time.**
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 7:50 pm.

The meeting moved out of confidence at 7:51 pm.

**6.9.2 Salisbury Bowling Club**

Moved Cr R Zahra  
Seconded Mayor G Aldridge

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *non-disclosure of this matter would protect information from previous reports to Council which remain confidential*

*On that basis the public's interest is best served by not disclosing the **Salisbury Bowling Club** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 7:52 pm  
The meeting moved out of confidence and closed at 7:53 pm.

CHAIRMAN.....

DATE.....