



AGENDA

FOR BUDGET AND FINANCE COMMITTEE MEETING TO BE HELD ON 19 SEPTEMBER 2016 AT CONCLUSION OF POLICY AND PLANNING COMMITTEE IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Cr D Pilkington (Chairman)
Mayor G Aldridge
Cr D Balaza
Cr S Bedford (Deputy Chairman)
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr E Gill
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr B Vermeer
Cr S White
Cr J Woodman
Cr R Zahra

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager Community Development, Ms J Trotter
General Manager City Infrastructure, Mr M van der Pennen
Manager Communications and Customer Relations, Mr M Bennington
Team Leader Corporate Communications, Mr C Treloar
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Budget and Finance Committee Meeting held on 15 August 2016.

Presentation of the Minutes of the Confidential Budget and Finance Committee Meeting held on 15 August 2016.

REPORTS

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OTHER BUSINESS

CONFIDENTIAL ITEMS

6.9.1 Update on Action on Rates Assessments Outstanding Under Section 184 of the Local Government Act 1999

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Given the personal and financial information contained in the report, it is reasonable that details remain confidential to allow Council to resolve via Section 184*

*On that basis the public's interest is best served by not disclosing the **Update on Action on Rates Assessments Outstanding Under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

6.9.2 Salisbury Bowling Club

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of this matter would protect information from previous reports to Council which remain confidential*

*On that basis the public's interest is best served by not disclosing the **Salisbury Bowling Club** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

15 AUGUST 2016

MEMBERS PRESENT

Cr D Pilkington (Chairman)
Mayor G Aldridge
Cr D Balaza
Cr S Bedford (Deputy Chairman)
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr E Gill
Cr S Reardon
Cr G Reynolds
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager Community Development, Ms J Trotter
General Manager City Infrastructure, Mr M van der Pennen
Manager Governance, Ms T Norman
Manager Communications and Customer Relations, Mr M Bennington
Team Leader Corporate Communications, Mr C Treloar
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:56pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr D Proleta and Cr B Vermeer.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr L Caruso
Seconded Cr S Bedford

The Minutes of the Budget and Finance Committee Meeting held on 18 July 2016, be taken and read as confirmed.

CARRIED

Moved Mayor G Aldridge
Seconded Cr J Woodman

The Minutes of the Confidential Budget and Finance Committee Meeting held on 18 July 2016, be taken and read as confirmed.

CARRIED

REPORTS

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr L Caruso
Seconded Cr J Woodman

1. The information be received.

CARRIED

6.0.2 Local Government Rate Capping Policies

Moved Cr R Zahra
Seconded Cr S Bedford

1. The information be received
2. The proposed response to the Local Government Association, as detailed in Section 5 of this report (Item No. 6.0.2, Budget and Finance Committee, 15/08/2016), be endorsed.

CARRIED

6.0.3 Minutes of the Program Review Sub Committee meeting held on Monday 8 August 2016

6.0.3-PRSC1 Program Review Brief - Economic Development & Urban Policy

Cr D Bryant declared a perceived conflict of interest on the basis of his client tendering on a contract which is part of the Adapting Northern Adelaide Regional Plan. Cr Bryant advised he would manage the perceived conflict by remaining in the meeting but not voting on the item.

Moved Cr G Caruso
Seconded Cr R Zahra

1. The information be received.
2. The Economic Development & Urban Policy Program Review Project Brief and Background Paper as set out in Attachment 1 and 2 to this report (Item No. PRSC1, Program Review Sub Committee, 08/08/2016) be endorsed.

CARRIED

The majority of members present voted IN FAVOUR of the MOTION.
Cr D Bryant DID NOT VOTE on the MOTION.

6.0.3-PRSC2 Presentation - Preliminary Findings of Program Review for Waste Transfer Station

Moved Cr G Caruso
Seconded Cr R Zahra

1. The information be received.
2. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the presentation and discussion, remain confidential and not available for public inspection until 8 August 2019.
3. The Chief Executive Officer is authorised to determine matters contained within the presentation and discussion that must be communicated with staff on a confidential basis in order to ensure industrial obligations are met, or consult with other parties impacted by changes to service levels.
4. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

CARRIED

OTHER BUSINESS

Nil

CONFIDENTIAL ITEMS**6.9.1 Request for Extension of Confidentiality Orders: Nursery Plant Supply Agreement**

Moved Cr J Woodman

Seconded Cr R Cook

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *the release of pricing details contained in the report could prejudice the commercial position of Provenance Indigenous Plants Pty Ltd in the marketplace.*

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Orders: Nursery Plant Supply Agreement** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 6:59pm.

6.9.1 Request for Extension of Confidentiality Orders: Nursery Plant Supply Agreement

Moved Cr R Zahra

Seconded Cr R Cook

1. The information be received.
2. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that paragraphs 3.3, 3.4, 3.5 and pages 7-19 of Item PRSC2: Program Review – Nursery Lease and Plant Supply Agreement of 11/08/2014 will remain confidential and not available for public inspection until the conclusion of the plant supply agreement with Provenance Indigenous Plants Pty Ltd.
3. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that Table 2 – Summary of Key Terms & Conditions – Plant Supply Agreement in Item PRSC2: Nursery Program Review Close Out Report of 13/04/2015 will remain confidential and not available for public inspection until the conclusion of the plant supply agreement with Provenance Indigenous Plants Pty Ltd.
4. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

CARRIED

The meeting moved out of confidence and closed at 6:59pm.

CHAIRMAN.....

DATE.....

ITEM	6.0.1
	BUDGET AND FINANCE COMMITTEE
DATE	19 September 2016
HEADING	Future Reports for the Budget and Finance Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

- 3.1 The following table outlines the reports to be presented to the Budget and Finance Committee as a result of a Council resolution:

Meeting Item	- Heading and Resolution	Officer
29/04/2013 6.4.4	Fees and Charges Report - Waste Transfer Station 3. Subject to endorsement of the creation of the Program Review Sub Committee, the Program Review Sub Committee consider the cost structure and fee structure for residents/commercial vs. non-Salisbury residents/commercial accessing services at the Waste Transfer Station. Due: September 2016 Deferred to: November 2016 Reason: Report will be provided to Council after the Waste Transfer Station Program Review report.	Sam Kenny
26/04/2016 6.1.1	Project Budget Delegations 4. The Project Budget Delegation be reviewed during the 2017/18 Budget process. Due: April 2017	Kate George

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Budget and Finance Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer:	Executive Group	GMBE	GMCI
Date:	12/09/16	05/09/16	06/09/16

ITEM	6.0.2
	BUDGET AND FINANCE COMMITTEE
DATE	19 September 2016
HEADING	Northern Economic Benefit Assessment
AUTHOR	Charles Mansueto, General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	<p>1.2 Be the place of choice for businesses to invest and grow within South Australia, nationally and internationally.</p> <p>2.1 Capture economic opportunities arising from sustainable management of natural environmental resources, changing climate, emerging policy direction and consumer demands.</p> <p>3.1 Be an adaptive community that embraces change and opportunities.</p>
SUMMARY	<p>The state government through the Office of the Industry Advocate implemented a procurement framework aimed at supporting and increasing state economic activity.</p> <p>The organisation has adopted parts of the framework focusing on the northern region of Salisbury, Playford and Port Adelaide Enfield to align with the Northern Economic Plan. This report provides an update to Council and formally seeks endorsement of the framework which aligns with Council's current Procurement Policy.</p> <p>The report also seeks consideration and endorsement of the placement of contract information on Council's website.</p>
RECOMMENDATION	<ol style="list-style-type: none"> 1. That the report is received. 2. That the inclusion of the Northern Economic Benefit Assessment, aligning with the Office of the Industry Advocate regional approach be endorsed 3. That the publication on Council's website of contract information as detailed in the report be endorsed.
ATTACHMENTS	<p>This document should be read in conjunction with the following attachments:</p> <ol style="list-style-type: none"> 1. Procurement Principles – Environmental Preference, Sustainable Procurement and Local Region Buying 2. Procurement Policy

1. BACKGROUND

- 1.1 The Office of the Industry Advocate launched the Industry Participation Policy on behalf of the State Government focusing on increasing economic activity at a state level.
- 1.2 As part of this process the Office of the Industry Advocate (OIA) has provided direction and actively sought buy-in from local government, in respect of the application of economic assessment within procurement market approaches.
- 1.3 In addition, the Office of the Industry Advocate has recently released a further initiative for the Aboriginal Economic Participation.
- 1.4 Council's Contracts & Procurement division have been working with the Polaris Centre in assisting suppliers to understand tendering for Council business; and in providing opportunities for enhanced business growth within the Northern Region.
- 1.5 The regional assessment component of the Industry Participation Policy has been adopted in Council procurement processes in recent procurement projects as it better aligns to the northern region rather than at the state level
- 1.6 The northern region covers broadly the City of Salisbury, City of Playford and the City of Port Adelaide Enfield to align to the Northern Economic Plan.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Procurement Steering Group
 - 2.1.2 City Infrastructure – representatives at a working group conducted by the Office of the Industry Advocate.
- 2.2 External
 - 2.2.1 Office of the Industry Advocate

3. REPORT

- 3.1 Council has been actively involved in supplier awareness for the past two years, initially through the Polaris Centre. This has included development of a supplier resource, in the Suppliers Guide to Tendering and more recently, through delivery of workshops at the Polaris Centre. To date, three sessions have been conducted with approximately 75 business representatives in attendance.
- 3.2 Early 2016 saw Council actively involved in the Meet the Buyers event coordinated by the Office of the Industry Advocate. The event attracted nearly 500 buyers, and Council representatives conducted interviews with over 80 business representatives.
- 3.3 A second northern Meet the Buyer was successfully conducted in July, with representatives from Polaris Centre and Contract & Procurement Services again providing business meeting opportunities.
- 3.4 The State Government's Office of the Industry Advocate has provided direction and actively sought buy-in from local government, in respect of the application of economic assessment within procurement market approaches.

- 3.5 As a proactive approach Council staff included within the procurement process a regional economic assessment that aligns with the broader Industry Participation Policy adopted by the State Government.
- 3.6 Whilst the State Government policy is aimed at South Australian assessment as a broad category, it has been considered to be more appropriate to adopt the regional economic assessment approach – to better align with the Northern Economic Plan.
- 3.7 In regard to Aboriginal participation it has been determined that the best approach to align with the Northern Economic Plan, would be for consideration of opportunities to be evaluated as a sub-set within the Northern Economic benefit evaluation rather than a separate criteria.

4. LOCAL PROCUREMENT

- 4.1 As part of Council's reporting framework, local spending is monitored as an indicator of increased activity from local providers.
- 4.2 The following table summarises Council spending within the City of Salisbury and across the broader northern region.

	2014/15		2015/16	
	Number of Suppliers Used	\$m	Number of Suppliers Used	\$m
Salisbury	251	\$11.7	222	\$14.0
Other Northern Region	169	\$20.2	169	\$24.0
Total Salisbury Spending – Northern Region	420	\$31.9	391	\$38.0

- 4.3 Over the two years of information being collected Council has increased spending in the northern region by \$6.1m or 19%.
- 4.4 The number of suppliers will vary depending on number of projects and contracts delivered during the period.
- 4.5 The use of the Northern Economic Benefit assessment across Council procurement is expected to increase the local content on Council projects and services.
- 4.6 This increase in investment will likely lead to increased job opportunities which is a key driver for Council.

5. SCHEDULES

- 5.1 Provided as Attachment 1 are the schedules used to collect information as part of the tender process.
- 5.2 The overall percentage allocated to the local economic assessment is 15% of the total criteria. Within the 15% owners of the tender process can modify its allocation depending on the goods or services being procured.

- 5.3 A labour intensive procurement would likely have a higher weighting to labour hours compared to material/capital inputs. A procurement process that has a larger proportion of materials and capital inputs may weight these higher.
- 5.4 Scores are allocated to this criterion based on fixed scales for percentage of local input.
- 5.5 Overall the assessment of a tender will still consider other criteria to ensure the outcome is best value for Council.

6. CONTRACT INFORMATION

- 6.1 Within the Local Government Act 1999, Section 49 Contract and tenders policies:
 - (a1) A council must develop and maintain procurement policies, practices and procedures directed towards—
 - (a) obtaining value in the expenditure of public money; and
 - (b) providing for ethical and fair treatment of participants; and
 - (c) ensuring probity, accountability and transparency in procurement operations.
- 6.2 Whilst Council is not obliged to make contract information public, it is considered that the transparency in doing so will serve a two-fold purpose. Firstly, it will publicly “finalise” a tender process, through identifying the successful tenderer.
- 6.3 For businesses seeking opportunities to work with Council, timelines will provide an indication as to when procurement processes will be available. With panel arrangements, it will also assist small trades to be aware of larger contracted companies, and potentially provide leads for sub-contract opportunities. This will further assist businesses in the Northern Region to be aware of Council contracts.
- 6.4 Procurement receives enquiries from businesses looking for information on current contracts, and also from market research companies looking for advice of successful tenderers.
- 6.5 The level of information to be disclosed includes:
 - 6.5.1 Contract title and internal reference number
 - 6.5.2 Full details of the contractor including name, address, and phone number
 - 6.5.3 Start date and completion date of the contract, including any contract extension options
 - 6.5.4 Contract type: Goods, services, works, panel

7. ALIGNMENT TO COUNCIL’S PROCUREMENT POLICY

- 7.1 The application of both the use of the Northern Economic Assessment and the placement of contract information on the Council website align strongly to Council’s Procurement Policy (Attachment 2).
- 7.2 In various sections both the transparency of process and support of the local economy are noted.

8. CONCLUSION / PROPOSAL

- 8.1 The adoption of the Northern Economic Benefit Assessment into Council's procurement process supports the strategic direction of Council to support local businesses and increasing job opportunities.
- 8.2 Council staff have applied the framework in current tenders which has proven to be useful in assessing local components as part of a broader assessment of value to Council.
- 8.3 The publication of contract information also supports Councils' aim to be transparent in its procurement processes while also using such information to support other businesses.
- 8.4 Overall the two initiatives bring together an enhancement to the procurement process aligned to the existing Procurement Policy.

CO-ORDINATION

Officer:

Date:



Procurement Principles – Environmental Preference, Sustainable Procurement and Local Region Buying

The City of Salisbury's procurement policy includes key principles in the undertaking of procurement, focussing on:

Environmental Preference

Council will:

- Promote the purchase of environmentally friendly goods and services that satisfy value for money criteria.
- Foster the development of products and processes of low environmental and climatic impact.
- As part of the procurement process, suppliers may be asked if they can offer products and services which conserve resources, save energy, minimise waste and/or contain recycled products and/or are environmentally sustainable.
- Where relevant, prospective suppliers to Council will be asked to identify their environmental practices as part of the tender submission.

Sustainable Procurement

Sustainable procurement is defined as a process whereby Council meet their procurement needs in a way that achieves value for money on a whole-of-life basis in terms of generating benefits not only to the organisation, but also to society, the economy and the environment.

Council encourages the consideration, where deemed appropriate, of sustainable and social inclusion elements such as:

- Creating employment and training opportunities (particularly among disadvantaged groups such as people with disability or mental illness, migrants, Indigenous) thus providing social inclusion and an opportunity for those to participate in the local community.
- Diversity and equality in the supplier market – encouraging a diverse base of suppliers (e.g. minority or under-represented suppliers).
- Local sustainability – building and maintaining healthy, strong communities, supporting social inclusion and enhancing wellbeing of local residents by striving to generate local employment.

An important principle to Council is the Economic Development of the Northern Region. Council will:

- Take into account accessibility of local providers when planning and designing infrastructure or services that will require external procurement.
- Endeavour to provide support to local enterprises by holding briefings to encourage development of capacity to meet the needs of Council.

Local region buying

The northern Adelaide areas have a particular challenge with the demise of the manufacturing industry, and future closure at Holden – taking a toll on business and employment. Our drive is to encourage work with the Northern Region, loosely defined as the Council districts located north of Grand Junction Road (being the Cities of Salisbury, Port Adelaide-Enfield, Playford and further north).

Procurement Principles - Environmental Preference, Sustainable Procurement and Local Buying

In a direct priority, the benefits that can be delivered to our northern regions are most important, with South Australian / Australian supply chain options and local providers delivering more economic benefit than imported goods.

Part of Council's direct support to business is the decision for Council to purchase Holden vehicles as the first option, where fit for purpose.

The philosophy adopted by Council, aligns with the State Government's Industry Participation Policy – which extends through assessment of employment, capital expenditure, supply inputs and the overall procurement practices being applied by industry.

Council is collecting statistics on our business footprint – to measure the percentage of local spend, and growing trend with economic benefit to this region.

How does that translate to our day to day Procurement processes?

- The application of an economic benefit assessment will be included within the weighted criteria, where considered to be appropriate. This does not reduce the requirement in respect of quality, performance or value for money, which are still key criteria.
- In support of the commitment identified above, tenderers will be requested to provide information about their business that can be used to assess the potential for economic benefit in the Northern Region.
- Depending on the procurement requirement and complexity of market approach, there will be differing levels of information being sought – which may include a number of elements to be provided.

Evaluation criteria

- In evaluating tender submissions, Council will consider economic benefit overall across a number of areas. Weighting to be applied will vary depending on the opportunity for economic benefit that is identified in the design and procurement planning phases.
- Evaluation may include:
 - Employment benefits - the employment, subcontractors, apprentices or trainees proposed for work on Council contracts
(assesses the overall percentage of labour hours / FTE jobs in the Northern Region);
 - Opportunities for social inclusion with disadvantaged groups;
 - Supply inputs - sourcing of goods, materials and equipment
(the percentage of product value sourced in the Northern Region);
 - Capital expenditure: in the overall business
(demonstrated significant investment in the Northern Region – e.g. plant /equipment /manufacture plant / business premises).

Schedule 11 Sustainability – Employment / Economic Benefit Northern Region

[Drafting Note: Dependent on the nature of the procurement and its value/complexity, this Schedule should be amended to only ask for relevant information.

At a minimum, always include Part A and Part B.

Note: If you are removing Part C – remember to modify the comment in Part B for Yes checkbox – change from “proceed to Part C” to “you have finished completing this Schedule”.

For major contracts where this Schedule will be included in the formal contract documents, you must keep all sections.

Delete this Drafting Note once read.]

The City of Salisbury has adopted within its Procurement Policy a key principle of Sustainable Procurement which considers economic and social inclusion elements such as employment creation and training opportunities, specifically in the northern region.

Further information about these principles can be found on Council’s website – www.salisbury.sa.gov.au > Work > Doing Business with Council > Tenders, Contracts and Expressions of Interest (Related Information).

In support of this commitment, Tenderers are requested to provide details of where labour (staff and subcontractors), equipment and materials supplies are sourced.

Note – Northern Region is loosely defined as the Council districts located north of Grand Junction Road (being the Cities of Salisbury, Port Adelaide-Enfield, Playford and further north).

Part A - Labour

The purpose of this section is to measure the potential economic benefit to the northern region through the use of local labour.

Council is seeking the number of labour hours your business will employ directly to deliver the contract should the Tenderer be successful. Do not include the labour hours related to outsourced or subcontracted work in this question – this will be included in Part B – Supply Inputs.

Please use principal place of residence to determine northern region labour.

Head Contract		
	Number of Hours	Percentage of labour from Northern Region
How many hours of labour will be used to provide the Services from within your business?	[insert hours]	[insert percentage]

Part B – Supply Inputs

The purpose of this section is to measure the potential economic benefit to the northern region through the use of supply inputs (e.g. equipment, materials, finished products, outsourced or subcontracted services or works).

Will the Tenderer's business deliver this contract entirely in-house? No ☐ complete the table below Yes ☐ proceed to Part C / you have finished completing this Schedule. **[Delete the option for Yes that does not apply – then delete this Drafting Note].**

Council is seeking details for the supply inputs the Tenderer will purchase to deliver this contract.

Supply inputs include, but are not limited to lease/hire of major equipment, heavy machinery or heavy vehicles, purchase of items of merchandise, finished products, food and beverages, supplies and raw materials as well as outsourced/subcontracted works and services.

Please include here the labour hours your supplier or subcontractor will use to deliver the supply input. Please use principal place of residence to determine northern region labour.

Scope and extent of goods / works / services to be provided	Estimated value (\$AUD)	Name and address of subcontractor / supplier	Estimated value from Northern Region (\$AUD)	Location where the product is manufactured or services mainly performed	Number of Hours directly linked to the delivery of this supply input	Percentage of labour hours from Northern Region
[insert details]	[insert value]	[insert subcontractor's name and address]	[insert value]	[specify suburb and state if Australian, or note the country name if not within Australia]	[insert hours]	[insert percentage]

Part C – Capital Investment / Expenditure

The purpose of this section is to measure the potential economic benefit to the northern region through the Tenderer's investment expenditure.

Council is seeking information on significant investments the Tenderer's business will make or has made to be able to successfully deliver the contract.

If the purchase is a regular consumable good, it should be recorded in Part B – Supply Inputs. If an item has immediate use for this contract and also has a longer term use and benefit to the Tenderer's business, (such as land, a building or a piece of machinery), this can be considered investment and recorded in this section. Do not include a purchased item in both sections B and C.

Tenderers may consider here any investment into R&D, traineeships, apprenticeships or other skill development that your business makes that provides economic benefit to the Northern Region.

If you have no significant investment to include, you do not need to complete this section, please proceed to Part D.

What capital investment / expenditure have you or will you make to deliver the contract?

[insert details]

What is the total value of capital investment / expenditure to be sourced from within the Northern Region?

[insert value]

What is the total value of capital investment to be permanently located in the Northern Region?

[insert value]

Part D – Industry Participation Opportunities

What processes/criteria does the Tenderer have in place for identifying and engaging northern region subcontractors or suppliers?

[insert details]

How will the Tenderer notify northern region subcontractors or suppliers of opportunities directly linked to the delivery of this contract?

[insert details]

Part E – Social Inclusion

Please provide details of support programs offered by your organisation to disadvantaged groups.

[insert details]

Part F – Declaration

As a duly authorised officer of the Tenderer's business, I am aware of the South Australian Industry Participation Policy, Council's Procurement Policy and Procurement Principles.

Pricing – Schedule 20

If awarded this contract, the Tenderer will:

- Note that Council reserves the right to negotiate and/or clarify commitments in this Schedule prior to finalisation of the formal contract documents.
- Meet the commitments given in this or an amended Schedule (to be included in formal contract documents).
- Report to Council on performance delivery of the commitments made in this or an amended Schedule yearly on the anniversary of the contract award and/or at completion of the contract.
- Be available to meet with Council and the Office of the Industry Advocate representatives to review how this Schedule is being implemented and advanced.

Signature	Date
Name (print)	Position



Procurement Policy

Policy Type:	Policy		
Approved By:	Council	Decision No:	0124/2015 2003/457; 2011/522, 2015/124
Approval Date:		Last Reapproval Date:	27 January 2015
Review Date:	27 January 2017	Internal Reference No.:	
Department:	Business Excellence	Division:	Contract and Procurement Services
Function:	7 - Financial Management	Responsible Officer:	Manager, Contract and Procurement Services

A - PREAMBLE

1. The contemporary procurement environment in Australia is continually striving for better service outcomes through the use of best practice in contracting and purchasing. This provides a sound framework for organisations to achieve strategic objectives and goals.
2. The vision for the City of Salisbury is to use strategic procurement to identify, source and realise real value on a sustainable basis.
3. The elements of best practice applicable to Local Government procurement incorporates:
 - a professional and rigorous approach to all procurements.
 - key principles covering ethics, value for money, responsibilities and accountabilities;
 - guidelines giving effect to those principles;
 - a system of position based delegations and key point approvals within the procurement process;
 - procurement process and procedures commensurate with the value, risk and complexity of each project;
 - rigorous risk management assessment and documented contract management.
4. As part of the City's goal to embrace innovative and technological advances, electronic purchasing and tendering processes will be made available and used whenever appropriate. At the same time, the City will actively encourage consideration of opportunities for sustainable business practices.
5. In complying with legislation, section 49 of the *Local Government Act 1999* requires:
 - (1) *A council must prepare and adopt policies on contracts and tenders, including policies on the following:*
 - a) the contracting out of services; and
 - b) competitive tendering and the use of other measures to ensure that services are delivered cost-effectively; and
 - c) the use of local goods and services; and
 - d) the sale or disposal of land or other assets.

B - SCOPE

1. This Policy applies to all Council staff and personnel engaged by Council to undertake procurement activities on its behalf.
2. This Policy relates to all procurement activities associated with the acquisition of Goods, Works or Services of any value by the City of Salisbury.
3. This Policy does not cover the disposal of land or other assets (refer separate policy).

C - POLICY PURPOSE/OBJECTIVES

1. In accordance with best practice principles and the constant pursuit of continuous improvement, the purpose of this policy is to:
 - provide policy and guidance to Council employees and contractors to enable consistency and control over procurement activities;
 - demonstrate accountability to rate payers;
 - provide probity guidance on ethical behaviour in procurement and contract management;
 - actively encourage strategic and collaborative business relationships to deliver best value for money and reduce contract management, through the establishment of Council-wide accessible contracts;
 - demonstrate the application of best practice in purchasing;
 - ensure detailed procurement planning to increase the probability of achieving sound, value for money outcomes;
 - ensure risk analysis is undertaken and mitigation strategies are developed for all high risk and/or public tender approaches; and
 - ensure procurement staff are provided opportunity for access to appropriate and relevant training opportunities.
 - Ensure procurement provides for sustainable outcomes that encapsulate both value for money and enhanced economic, environmental and social community outcomes.
 - In undertaking procurement activity, Council will consider the implications of safety to staff, volunteers, public and contractors

D - DEFINITIONS

1. The "Executive Group" (Executive) comprises the Chief Executive Officer plus all departmental General Managers, and is tasked by the Council for oversight of the procurement environment; and approval of all acquisition plans and tender recommendations over \$150,000 (GST exclusive). In undertaking its role, Executive is responsible for ensuring that procurement upholds the values and objectives contained within this policy.

E - POLICY STATEMENT

1. The procurement method for obtaining goods, works and services will be determined according to the estimated cost across the total life of the project; the nature of the procurement and the risk profile of the project.
2. All procurement is to be undertaken in accordance with the policy and supporting procurement procedures.
3. Depending upon the estimated total costs, the procurement method may be by oral quotes, written quotes or by a range of tender process options aligning to the formal procurement thresholds. The market approach strategy will identify the appropriate method to deliver the procurement objectives, and will ensure legislative compliance as specified in terms and conditions of contractual arrangements.
4. No market or supplier approach shall commence before funding has been approved and appropriate acquisition plan approval granted (where required). Following contract award approval, no work shall be commenced until formal documentation has been executed. Optional contract extensions are to be authorised in accordance with the relevant delegated authority process.
5. The authority to provide an exemption from using the required method of procurement will be delegated to Officers of Council, depending upon the level and nature of the exemption.

6. This policy statement is supported operationally by the Procurement procedures which may be amended from time to time under the authority of Executive.

Key Principles

1. Persons engaged in procurement activities on behalf of Council will at all times pursue the City's seven key procurement principles:

(1) Value for Money

- Value for money involves obtaining goods, works or services for the Council that best meet the end user's needs at the lowest total cost with the minimum level of acceptable contractual risk.
- Value for money may mean not always accepting the lowest price. Factors to be considered as part of evaluating quotes and tenders include fitness for purpose, fair market prices and whole of life costs. 'Whole of life' includes, price, cost of spares, running costs, post-delivery support, effective warranties, cost of replacement, installation costs, etc.
- All decision-makers in the procurement process must satisfy themselves that the proposed expenditure will make efficient and effective use of rate payers' funds
- Value for money can include the value of any associated environmental, economic or social inclusion benefits.

(2) Open and Effective Competition

- Open and effective competition is the central operating principle in pursuit of the best outcome. Openness requires procurement actions that are visible to the Council, ratepayers and suppliers/contractors. The probability of obtaining the best outcome is generally increased in a competitive environment.
- Council will create effective competition by maximising the opportunities for firms to do business with Council through the selection of procurement methods suited to market conditions, the nature of the procurement, and the objectives of the procurement overall. These methods may include requesting offers from a number of suppliers, providing timely and adequate information and allowing ease of entry for new or small suppliers.
- Council will offer and provide feedback, where sought, to unsuccessful bidders.

(3) Ethical Behaviour and Fair Dealing

- Council will not use or disclose information that confers unfair advantage, financial benefit or detriment on a supplier.
- Employees have a responsibility to act honestly and impartially, and be accountable for procurement actions. Adopting an ethical and fair approach is important because the concepts of honesty, integrity, fairness and accountability in local government are core expectations of public sector procurement.
- Council employees and officials will not engage in any private business or professional activity that would or may be seen to create conflict between personal interest and the interest of the organisation.

In pursuit of ethical behaviour and fair dealing, employees will:

- treat potential and existing suppliers with equality and fairness;
- not seek or receive personal gain;
- maintain confidentiality of contract prices and other sensitive information;
- present the highest standards of professionalism and probity;
- deal with suppliers in an honest and impartial manner that does not allow conflicts of interest;
- provide all suppliers and tenderers with the same information and equal opportunity;
- be able to account for all decisions and provide feedback on them.

In considering any specific procurement activities staff are bound to comply with Conflict of Interest obligations set out in the Code of Conduct for Council Employees and *Local Government Act 1999* (section

120), which includes the declaration of any interest or conflict in relation to each matter under consideration. This obligation is separate, and in addition, to the administrative Register of Interest process that may be applicable to some staff members.

Staff are expected to maintain independence in fulfilling their role. Independence means not being a supplier/receiver of goods and services to or from the organisation, either personally or by a person closely associated with the member. Section 120(6) of the *Local Government Act 1999* defines 'closely associated' for the purposes of this policy.

(4) Accountability and Transparency

- Accountability in procurement means being able to explain and evidence what has happened. An independent third party must be able to see clearly that a process has been followed and that the process is fair and reasonable.
- The processes by which all procurement activities are conducted will be in accordance with Council's Procurement Policy and Procedures.
- Delegations define the limitations within which Council employees are permitted to work. They ensure accountability and provide confidence to Council and the public that purchasing activities are dealt with at the appropriate level. As such, Council has delegated responsibilities to employees relating to the expenditure of funds for the purchase of goods and services and the acceptance of tenders.
- Employees must be able to account for all decisions and provide feedback on them. Additionally, all procurement activities will leave an audit trail for monitoring and reporting purposes.

(5) Environmental Preference

Council will:

- promote the purchase of environmentally friendly goods and services that satisfy value for money criteria.
- foster the development of products and processes of low environmental and climatic impact.
- As part of the procurement process, suppliers may be asked if they can offer products and services which conserve resources, save energy, minimise waste and/or contain recycled products and/or are environmentally sustainable.
- Where relevant, prospective suppliers to Council will be asked to identify their environmental practices as part of the tender specification.

(6) Sustainable Procurement

- Sustainable procurement is defined as a process whereby Council meet their procurement needs in a way that achieves value for money on a whole life basis in terms of generating benefits not only to the organisation, but also to society, the economy and the environment.
- Council encourages the consideration, where deemed appropriate, of sustainable and social inclusion elements such as:
 - Creating employment and training opportunities (particularly among disadvantaged groups such as people with disability or mental illness, migrants, Indigenous) thus providing social inclusion and an opportunity for those to participate in the local community.
 - Diversity and equality in the supplier market – encouraging a diverse base of suppliers (e.g. minority or under-represented suppliers).
 - Local sustainability – building and maintaining healthy, strong communities, support social inclusion and enhancing wellbeing of local residents by striving to generate local employment.
- An important principle to Council is the Economic Development of the Northern Region,
- Council will take into account accessibility of local providers when planning and designing infrastructure or services that will require external procurement.
- Council will endeavour to provide support to local enterprises by holding briefings to encourage development of capacity to meet the needs of Council.

(7) Work Health Safety

- In undertaking procurement activity, Council will consider the implications of safety to staff, volunteers, public and contractors
- Council supports the development and enhancement of safety processes to ensure a safe work environment is available to all involved.
- The procurement process will be conducted in line with legislated requirements and Council's policies and procedures relating to WHS.

F - LEGISLATION

1. *Local Government Act 1999*
2. *Trade Practices Act 1974 (Commonwealth)*
3. *National Competition Policy*
4. *Freedom of Information Act 1991*
5. *Work Health and Safety Act, 2012 (SA)*
6. *Work Health and Safety Regulations, 2012 (SA)*
7. *Independent Commission Against Corruption Act 2012*

G - REFERENCES

1. City of Salisbury's Disposal of Assets Other Than Land Policy
2. Employee Code of Conduct

H - ASSOCIATED PROCEDURES

1. Procurement Procedures as published on City of Salisbury's Intranet.

Document Control

Document ID	Procurement Policy
Prepared by	Lindy Rattigan
Release	3.00
Document Status	Approved
Date Printed	29/01/2015

ITEM	6.0.3
	BUDGET AND FINANCE COMMITTEE
HEADING	Minutes of the Program Review Sub Committee meeting held on Monday 12 September 2016
AUTHOR	Charles Mansueto, General Manager Business Excellence, Business Excellence
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	The minutes and recommendations of the Program Review Sub Committee meeting held on Monday 12 September 2016 are presented for Budget and Finance Committee's consideration.

RECOMMENDATION

1. The information contained in the Program Review Sub Committee Minutes of the meeting held on 12 September 2016 be received and noted and that the following recommendations contained therein be adopted by Council:

PRSC1 Public and Environmental Health Services Program Review Outcome

1. The information be received.
2. The Healthy Environs Report – Program Review Public and Environmental Health (as set out in Attachment 1, Item No. PRSC1, Program Review Sub Committee, 12/09/2016) be received and noted.
3. That the recommendations and Management responses as contained in Attachment 3, Public and Environmental Health Program Review - Strategic Recommendations and Improvement Opportunities (Item No. PRSC1, Program Review Sub Committee, 12/09/2016) be endorsed, and the Executive Group monitor the implementation of the actions, as required.

PRSC2 Financial Services Program Review Brief and Background Paper

1. Information be received
2. The Financial Services Program Review Brief and Background Paper as set out in Attachments 1 and 2 to this report (Item No. PRSC2, Program Review Sub Committee, 12/09/2016) be endorsed.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Program Review Sub Committee - 12 September 2016

CO-ORDINATION

Officer: GMBE
Date: 14/09/2016



**MINUTES OF PROGRAM REVIEW SUB COMMITTEE MEETING HELD IN
COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

12 SEPTEMBER 2016

MEMBERS PRESENT

Cr R Zahra (Chairman)
Mayor G Aldridge
Cr D Bryant
Cr G Caruso
Cr L Caruso
Cr E Gill (Deputy Chairman)
Cr B Vermeer

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Ms T Norman

The meeting commenced at 6:43pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology has been received from Cr S Bedford.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr G Caruso
Seconded Mayor G Aldridge

The Minutes of the Program Review Sub Committee Meeting held on 08
August 2016, be taken and read as confirmed.

CARRIED

REPORTS

PRSC1 Public and Environmental Health Services Program Review

Outcome

Cr B Vermeer left the meeting at 06:47 pm.

Cr B Vermeer returned to the meeting at 07:07 pm.

Moved Mayor G Aldridge

Seconded Cr G Caruso

1. The information be received.
2. The Healthy Environs Report – Program Review Public and Environmental Health (as set out in Attachment 1, Item No. PRSC1, Program Review Sub Committee, 12/09/2016) be received and noted.
3. That the recommendations and Management responses as contained in Attachment 3, Public and Environmental Health Program Review - Strategic Recommendations and Improvement Opportunities (Item No. PRSC1, Program Review Sub Committee, 12/09/2016) be endorsed, and the Executive Group monitor the implementation of the actions, as required.

CARRIED

PRSC2 Financial Services Program Review Brief and Background Paper

Moved Cr L Caruso

Seconded Cr B Vermeer

1. Information be received
2. The Financial Services Program Review Brief and Background Paper as set out in Attachments 1 and 2 to this report (Item No. PRSC2, Program Review Sub Committee, 12/09/2016) be endorsed.

CARRIED

OTHER BUSINESS

Nil

CLOSE

The meeting closed at 7:22pm.

CHAIRMAN.....

DATE.....

ITEM	6.1.1
	BUDGET AND FINANCE COMMITTEE
DATE	19 September 2016
HEADING	2015-2016 Carried Forward Funds
AUTHOR	Kate George, Manager Financial Services, Business Excellence
CITY PLAN LINKS	4.4 Embed long term thinking, planning and innovation across the organisation.
SUMMARY	This report and the associated attachments summarise the operating and capital budgets that are required to be carried forward from the 2015/16 Financial Year to the 2016/17 Financial Year.

RECOMMENDATION

1. The information be received.
2. The 2016/17 budget be adjusted with \$18,657,300 funds carried forward to be applied as detailed in Schedule of Funds Carried Forward from 2015/16 to 2016/17 (Item No. 6.1.1, Budget and Finance Committee, 19/9/16, Attachment 1).
3. The whole of life project budgets be adjusted with \$3,128,700 funds returned to be applied as detailed in Schedule of Returned Funds 2015/16 (Item No. 6.1.1, Budget and Finance Committee, 19/9/16, Attachment 2).
4. Transfer funds of \$37k from the St Kilda Channel Renewal (PR22148) to St Kilda Sea Wall (PR23100) be approved and included in the first quarter budget review for 2016/17 as a non-discretionary transfer.
5. Transfer funds of \$56k from the City Pride Street Tree Renewal Program (PR21515) to St Kilda Playground (PR21510) be approved and included in the first quarter budget review for 2016/17 as a non- discretionary transfer.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Schedule of Funds Carried Forward from 2015/16 to 2016/17
2. Schedule of Returned Funds 2015/16

1. BACKGROUND

- 1.1 Each year as part of the End of Financial Year process there is a need to review budgets and projects to identify funds to be carried forward, to provide budgets in the following year for completion of projects in progress or delayed due to unforeseen circumstances.

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.1 As part of the 2015/16 end of financial year processes Accounting Services staff call for and receive requests from staff that outline any funds that are being requested to be carried forward from the 2015/16 Financial Year into the 2016/17 Financial Year. As appropriate and when needed Accounting Services staff met with the request submitters and reviewed the request in line with the guidelines for carry forward funds.

2.1.2 Senior Coordinator Project Administration has worked extensively across the City Infrastructure Department in supporting the carry forward process.

2.2 External

2.2.1 No external communication has occurred.

3. REPORT

3.1 The schedule of funds carried forward from 2015/16 into 2016/17 is attached as Appendix 1 and is calculated at \$18.7M compared to \$19M in the previous year. The schedule details the nature of the budgets and also whether any of the projects are externally funded.

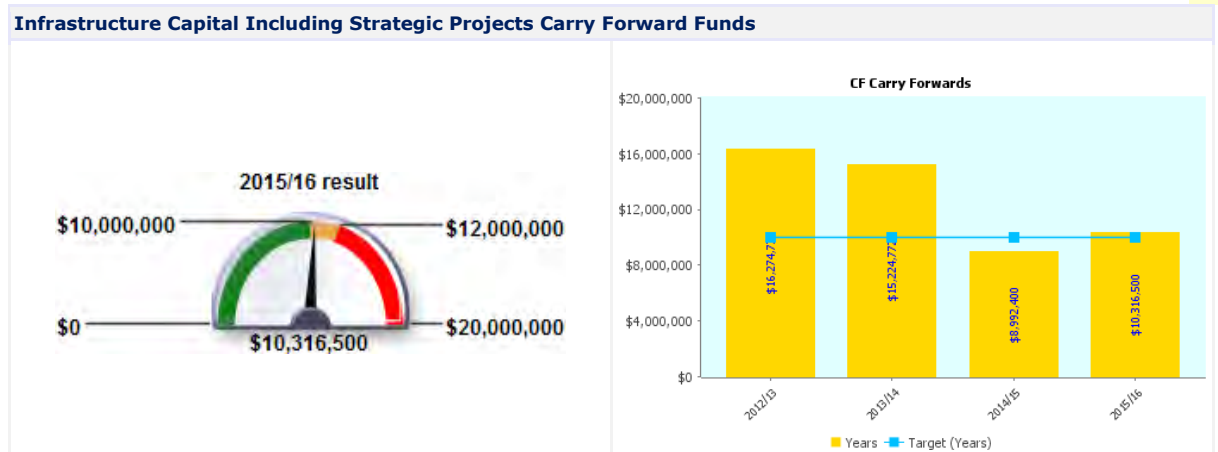
3.2 In the 2015/16 year the original capital budget (inclusive of Information Technology and Plant, Office Furniture and Equipment) was \$38.7M, which was increased to \$59M as a result of carry forwards of \$17.5M from 2014/15 and budget review items. Detailed in the table below highlighted in red:

Budget Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Infrastructure Capital	27,370,100	7,484,000	2,252,041	37,106,141	7,771,500	21%	859,000	4,021,965	1,814,300
Strategic Projects	2,240,000	1,508,400	105,434	3,853,834	2,545,000	66%	-	1,912,087	83,600
Strategic Property	6,350,000	5,954,600	(243,840)	12,060,760	4,911,600	41%	-	2,051,703	13,300
Information Services	157,000	889,300	2,700	1,049,000	561,600	54%	-	133,485	39,900
PFE	2,555,310	1,713,100	650,119	4,918,529	1,482,900	30%	-	602,660	745,000
Sub Total of Capital	38,672,410	17,549,400	2,766,454	58,988,264	17,272,600	29%	859,000	8,721,900	2,696,100
Operating Components of Capital	2,513,711	343,900	150,000	3,007,611	482,400	16%	-	-	432,600
Other Operating	103,811,685	1,104,100	1,222,969	106,138,754	902,300	1%	228,600	NA	NA
Total	144,997,806	18,997,400	4,139,423	168,134,629	18,657,300	11%	1,087,600	8,721,900	3,128,700

3.3 The level of carry forwards from 2015/16 of \$17.3M (highlighted in blue in the table above) is consistent with the prior year of \$17.5M, with similar large scale projects continuing across financial years. The main movements within this total capital carry forward are an increase of \$1M within Strategic Projects due to timing of Bridgestone Park and Para Hill Community Hub projects. This is offset by a \$1.1M decrease in carry forward from property development projects with significant spend during the year. Capital committed funds total \$8.7M or 50% of

the carry forward funds, and had these committed works been completed prior to the end of the financial year, then the carry forward funds would have been reduced to \$8.5M or 14% of the revised budget.

- 3.4 Operating carry forwards are relatively consistent year on year at \$1.4M which is at a relatively low level of 1% of the revised operating budget. Further analysis is provided in paragraph 3.15.



- 3.5 The graphs above provide a summary of infrastructure project carry forwards including strategic projects. The total has increased by \$1.3M from \$9.0M in 2014/15 to \$10.3M in 2015/16. The Infrastructure capital carry forward components of this total is largely consistent year on year with 2015/16 being \$7,772k compared with \$7,484k in the prior year. The main movement is within Strategic Projects with carry forward increasing by \$1M from the prior year, which reflects the complexity of the types of projects that fall into this category of expenditure with carry forwards required for Bridgestone Park and Para Hills Community Hub projects.
- 3.6 Summary financial information by asset category is detailed below. It should be noted that operating components of capital projects are included in these summaries. Each section highlights key achievements, explanations for the need for carry forward funds, returned funds, and any use of delegations as part of the finalisation of year end.

Capital works

3.7 Transportation

Asset Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Transportation - Capital	13,243,400	806,100	(840,777)	13,208,723	1,174,100	9%	559,000	413,140	389,200
Transportation - Operating Components	1,177,400	41,400	-	1,218,800	-	0%	-	-	27,400
Total	14,420,800	847,500	(840,777)	14,427,523	1,174,100	8%	559,000	413,140	416,600

- 3.7.1 Achievements: As part of the Transportation Category roads, carparks and bridges were renewed across the city during the year. New play space lighting was installed at Adams Oval and Para Hills Oval, and new solar lighting installed within Mobara Park, Canterbury Drive, Shoalhaven and Ryans Road Reserves. Through the Footpath Request Evaluation Team (FRET) and the Council Funded Footpath Program, multiple footpath requests were able to be delivered to the community in 2015/16 improving the pedestrian network across the City.
- 3.7.2 Carry forward funds of \$1.2M or 8% of the revised budget is required of which \$413k or 35% was committed at 30 June. Had these committed works been completed prior to the end of the financial year, then the carry forward funds would have been reduced to \$761k or 5% of the revised budget. Continuing works include:-

Transportation Carry Forwards 2015/16	
The reconstruction of a segment along Diment Road was awarded late 2015/16 with completion expected within the first quarter of 2016/17. This project is co-funded by the 2015/16 Special Local Roads Program and Roads to Recovery. Further funding is being sought in 2016/17 to continue the upgrade to this important road link.	\$515k
City Wide Trails is a program of works which is progressively delivered across financial years. Further works at the Little Para Pt Wakefield Road Underpass is required which will be completed following the wet season.	\$279k
The renewal of bituminous paths in Mawson Lakes were placed on hold in 2015/16 pending Dept Planning, Transport and Infrastructure (DPTI) completing adjacent works in the rail corridor. This will recommence in 2016/17 following DPTI completing their works.	\$186k
Via the Sportsfield Lighting Assistance Program, Salisbury Amateur Athletics Club, Rundle Park, was approved \$90k towards the construction of new sportsfield lighting. This allocation is pending matching funding to be provided by the club who have applied for external grant funding to achieve this. The notification of funding outcome is expected to be received early 2016/17.	\$90k
Other – refer Attachment 1	\$104k
Total	\$1,174k

- 3.7.3 Returned funds total \$417k, with a summary provided below, are returned as 2016/17 allocations have been provided to enable the ongoing program of works;
- \$73k St Kilda Guard Rail, as reported June 2016 via Works and Services, Item 2.6.1, balance of project funds returned.
 - \$47k Car Park Renewal Program

- \$43k Local Area Traffic Management Plan
- \$254k Combination of minor program balances

Additionally, the Road Reseal / Reconstruction Program functions as a rolling program, with the \$226k overspend in 2015/16 offset against the 2016/17 program and reported to Council at the First Quarter Budget Review.

- 3.7.4 Delegation: In accordance with the delegation provided to General Managers to transfer program budgets within Asset Categories; there have been no transfer requests in 2015/16 for Transportation.

3.8 Drainage and Waterways

Asset Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Drainage & Waterways - Capital	2,447,500	1,158,900	998,353	4,604,753	625,200	14%	-	216,265	317,300
Drainage & Waterways - Operating Components	65,000	63,700	-	128,700	29,500	23%	-	-	19,600
Total	2,512,500	1,222,600	998,353	4,733,453	654,700	14%	-	216,265	336,900

- 3.8.1 Achievements: In 2015/16, 12 Local Flooding Projects were completed in various locations within the City. In addition major flood mitigation works were completed adjacent Kesters Road, Montague Road and at Lake Windemere, Salisbury North. Flood modelling and investigation has continued to be a focus of works to future proof the City against 1 in 100 year flood occurrence.
- 3.8.2 Carry forward funds of \$655k or 14% of the revised budget is required of which \$216k or 33% was committed at 30 June. Had these committed works been completed prior to the end of the financial year, then the carry forward funds would have been reduced to \$439k or 9% of the revised budget. Continuing works include:-

Drainage and Waterways Carry Forwards 2015/16	
The program of Watercourse Management renewals and upgrades to Council's waterway infrastructure. This is a rolling program of works which includes plant establishment periods which cross financial years. <i>Note that there are funds returned on the Watercourse Management Works referenced below in paragraph 3.8.3</i>	\$306k
As part of the Local Flooding Program Sunburt Street Ingle Farm was identified as a high priority for resolution late in 2015/16. Staff are currently exploring land acquisition opportunities to minimise project expenditure and disruption to the community.	\$144k
Following completion of the construction of the main drain within Burton West Industrial Drain, plant establishment has commenced and will continue into 2016/17.	\$109k
Other – refer Attachment 1	\$96k
Total	\$655k

3.8.3 Returned funds total \$337k, and are detailed below:

- The Watercourse Management Works will continue to be delivered in 2016/17 with \$230k able to be returned upon completion of 2015/16.
- The balance of the St. Kilda Channel Renewal project, \$112k, was able to be returned at the end of 2015/16, with \$37k retained to offset additional funds required to complete the section of the St Kilda Seawall, which is subject to Council decision and is a recommendation of this report. Should Council approve this transfer it will be included in the First Quarter Budget Review for 2016/17 for completeness.

3.8.4 Delegation: In accordance with the delegation provided to General Managers to transfer program budgets within Asset Categories; there have been no transfer requests in 2015/16 for Drainage and Waterways.

3.9 Property and Buildings

Asset Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Property & Buildings - Capital	6,097,200	2,398,500	2,110,849	10,606,549	4,270,700	40%	300,000	2,197,946	570,100
Property & Buildings - Operating Components	373,000	88,000	-	461,000	20,000	4%	-	-	275,100
Total	6,470,200	2,486,500	2,110,849	11,067,549	4,290,700	39%	300,000	2,197,946	845,200

3.9.1 Achievements: Following completion at Walkleys Park, 2015/16 saw the opening of new clubrooms facilities at Parafield Gardens Oval, Rowe Park Ingle Farm and Andrew Smith Drive Reserve. In addition, detail design and tender for the new facility at Underdown Park was completed and construction commenced on site mid-2016. This building will be followed by an upgrade to the reserve in 2016/17.

3.9.2 Carry forward funds of \$4,291k or 39% of the revised budget is required of which \$2,198k or 51% was committed at 30 June. Had these committed works been completed prior to the end of the financial year, then the carry forward funds would have been reduced to \$2,093k or 19% of the revised budget. Continuing works include:-

Property and Buildings Carry Forwards 2015/16	
Capital Upgrade Program Sport & Rec Buildings is the primary carry forward within the Property and Buildings. Of this \$2,339k can be attributed to Underdown Park new clubrooms which are currently in construction, \$198k associated with North Pines Football Club, and \$30k design development of Salisbury Oval Grandstand which is pending the completion of the Salisbury Oval Master Plan.	\$2,567k
Late 2015/16, funds were approved to acquire a portion of land from the Salisbury Bowling Club. Due diligence and time is required to administer this purchase.	\$692k

Structural remedial works at the Salisbury Swimming Pool were placed on hold in 2015/16 whilst works associated with the new filtration system continued to be resolved.	\$301k
Funding was received to acquire a portion of land at Stanley Avenue Salisbury, however, the acquisition was not able to be successfully negotiated. Discussions have commenced with funding authority to redirect this funding in 2016/17.	\$300k
24 Building Renewal Projects were closed out in 2015/16 with four requiring further investigation or continuation in 2016/17. The main portion of the program carry forward can be attributed to roof replacement works at Ingle Farm Recreation Centre which must be coordinated in safe and dry weather conditions. <i>Note that there are funds returned on the Building Renewal Program referenced below in paragraph 3.9.3</i>	\$204k
The redevelopment of Resource Recovery Park has been progressively delivered in stages of work to enable the site to continue to operate. Final stage of works will now be completed in 2016/17.	\$149k
Other – refer Attachment 1	\$78k
Total	\$4,291k

3.9.3 Returned funds total \$845k, and are detailed below:

- Building Renewal Program \$255k with 2016/17 allocation provided to enable continuation of the program (note that some funds have been carried forward as detailed in the table above).
- \$124k was able to be returned from the Club / Sporting Facility Upgrades Program, Minor Capital Works Grants Program, where a further allocation in 2016/17 will enable the community grants program to continue.
- Property and Buildings planning funds of \$128k was not utilised pending the building audit in 2016/17 therefore returned, with a further allocation in 2016/17 to continue planning for this asset category.
- Other returned funds total \$338k and is associated with minor unspent project funds from across a number of small projects that were delivered under the approved budget allocation.

3.9.4 Delegation: In accordance with the delegation provided to General Managers to transfer program budgets within Asset Categories; there have been no transfer requests in 2015/16 for Property and Buildings.

3.10 Parks and Streetscapes

Asset Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Parks & Streetscapes - Capital	3,328,000	2,354,100	923,779	6,605,879	1,061,000	16%	-	1,045,922	469,000
Parks & Streetscapes - Operating Components	298,000	81,700	-	379,700	10,000	3%	-	-	-
Total	3,626,000	2,435,800	923,779	6,985,579	1,071,000	15%	-	1,045,922	469,000

3.10.1 Achievements: St Kilda Playground Renewal was officially launched in November 2015 with a successful event where the community could come and celebrate this revitalized location. The renewal of the wave slide is proposed to be completed in 2016/17. The Irrigation Renewal, Tree Screen and High Profile Landscaping Program Projects were completed within the year, which will be followed by plant establishment periods as applicable. The construction of the new rotunda and niche wall at Salisbury Memorial Park was completed in 2015/16.

3.10.2 Carry forward funds of \$1,071k or 15% of the revised budget is required of which \$1,046k or 97% was committed at 30 June. Had these committed works been completed prior to the end of the financial year, then the carry forward funds would have been reduced to \$25k or less than 1% of the revised budget. Continuing works include:-

Parks and Streetscapes Carry Forwards 2015/16	
The plant establishment period associated with the 2015/16 City Pride Street Tree Program forms the major carry forward for Parks and Streetscape. <i>Note that there are funds returned on the Street Trees Program referenced below in paragraph 3.10.3</i>	\$440k
The renewal of Strowan Park, Salisbury, will commence early in 2016/17. Time was invested engineering a new rebound wall for the play space which will provide an exciting new element for the community.	\$219k
At third quarter 2015/16 funding was allocated to investigate the tube slide at St Kilda Playground. This investigation has commenced with construction works to follow on in 2016/17.	\$97k
Other – refer Attachment 1	\$315k
Total	\$1,071k

3.10.3 Returned funds total \$469k, and more significant items are detailed below:

- The balance of the City Pride – Street Trees Program, \$349k, was able to be returned at the end of 2015/16, with \$56k retained to offset additional funding required for supplementary landscape to compliment the St Kilda Playground, which is subject to Council decision and is a recommendation of this report. Should Council

approve this transfer it will be included in the First Quarter Budget Review for 2016/17 for completeness.

- Parks and Streetscape Planning Program \$50k with 2016/17 allocation provided to enable planning continuation.
- Other returned funds total \$70k and is associated with minor unspent project funds from across a number of small projects that were delivered under the approved budget allocation.

3.10.4 Delegation: In accordance with the delegation provided to General Managers to transfer program budgets within Asset Categories; there have been no transfer requests in 2015/16 for Parks and Streetscape.

3.11 Salisbury Water

Asset Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Salisbury Water Business - Capital	2,254,000	766,400	(940,163)	2,080,237	640,500	31%	-	148,692	68,700
Salisbury Water Business - Operating Components	2,000	-	2,000	-	-	-	-	-	-
Total	2,252,000	766,400	(938,163)	2,080,237	640,500	31%	-	148,692	68,700

3.11.1 Achievements: A number of projects were successfully completed in 2015/16 including:

- Unity Park Biofiltration & Reuse Scheme was ramped to nominal 60% capacity, injecting into 5 of 9 MAR wells (up from 3 wells in 2014/15).
- Construction of the Cobbler Creek Flood Mitigation & Stormwater Harvesting Reuse Scheme was completed with significant earthworks undertaken to provide flood mitigation for the surrounding Salisbury South area. The associated stormwater harvesting scheme was successfully commissioned in June 2016 and is operating initially as a detention facility with stormwater released to Parafield for harvesting, until the wetlands at Bridgestone Park are established sufficiently to facilitate harvesting.
- Groundwater Community Bore upgrade was completed at Lake Windermere and Salisbury Downs Oval to reduce pumping impact on the individual bores and the overall T1 aquifer.
- Standardised water disinfection systems (Sodium Hypochlorite) have been commissioned at 6 major distribution schemes.
- Parafield Stormwater Harvesting bird netting refurbishment was completed, with new support poles installed in the instream basin and new support poles and netting replaced over the reedbed.
- An additional 20.4ML of T1 permanent water allocations were secured during the financial year.

- 3.11.2 Carry forward funds of \$641k or 31% of the revised budget is required of which \$149k or 23% was committed at 30 June. Had these committed works been completed prior to the end of the financial year, then the carry forward funds would have been reduced to \$492k or 24% of the revised budget. Continuing works include:-

Salisbury Water Carry Forwards 2015/16	
Salisbury Water Disinfection System – water disinfection systems will be rolled out for 2 new distribution sites along with associated PLC programming to automate the systems via the central SCADA system.	\$433k
Other – refer Attachment 1	\$208k
Total	\$641k

- 3.11.3 Returned funds total \$69k and are associated minor unspent project funds from across a number of small projects that were delivered just under the approved budget allocation.
- 3.11.4 Delegation: In accordance with the delegation provided to General Managers to transfer program budgets within Asset Categories; there have been no transfer requests in 2015/16 for Salisbury Water.

3.12 Plant, Furniture and Equipment

Asset Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Plant, Furniture & Equipment - Capital	2,555,310	1,713,100	650,119	4,918,529	1,482,900	30%	-	602,660	745,000
Plant, Furniture & Equipment - Operating Components	57,811	5,000	-	62,811	2,500	4%	-	-	-
Total	2,613,121	1,718,100	650,119	4,981,340	1,485,400	30%	-	602,660	745,000

- 3.12.1 Achievements: During 2015/16 a further 12 vehicles were converted from lease to purchase.
- 3.12.2 Carry forward funds of \$1,485k or 30% of the revised budget is required of which \$603k or 41% was committed as 30 June. Had these committed items been delivered prior to the end of the financial year, then the carry forward funds would have been reduced to \$882k or 18% of the revised budget. The Fleet Replacement Program was impacted by the need to place purchases on hold pending Program Reviews with program continuations resulted mainly from:-

Plant, Furniture and Equipment Carry Forwards 2015/16	
Major Plant renewal impacted by Program Review and lead times for delivery. <i>Note that there are funds returned on Major Plant Expenditure referenced below in paragraph 3.11.3</i>	\$1,303k
Other – refer Attachment 1	\$182k
Total	\$1,485k

- 3.12.3 Returned funds \$745k, as reported July 2016, Works and Services Committee, Item 2.6.1, several plant items were not acquired in 2015/16 in lieu extending lives of these assets.
- 3.12.4 Delegation: In accordance with the delegation provided to General Managers to transfer program budgets within Asset Categories; there have been no transfer requests in 2015/16 for Plant, Furniture and Equipment.

3.13 Strategic Projects

Asset Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Strategic Projects - Capital	2,240,000	1,508,400	105,434	3,853,834	2,545,000	66%	-	1,912,087	83,600
Strategic Projects - Operating Components	50,000	38,400	148,000	236,400	198,000	84%	-	-	-
Total	2,290,000	1,546,800	253,434	4,090,234	2,743,000	67%	-	1,912,087	83,600

- 3.13.1 Achievements: The redevelopment of Bridgestone Park continued in 2015/16 with the final stage expected to be completed in 2016/17 being the recreational play space and turfed reserve. Concept design commenced in 2015/16 for the Para Hills Community Hub
- 3.13.2 Carry forward funds of \$2,743k or 67% of the revised budget is required of which \$1,912k or 70% was committed as 30 June. Had these committed works been completed prior to the end of the financial year, then the carry forward funds would have been reduced to \$831k or 20% of the revised budget. Continuing works include:-

Strategic Projects Carry Forwards 2015/16	
Following on from the completed drainage and site preparation works, tender was awarded for the final stage of the redevelopment of Bridgestone Park. The recreational space will be completed in 2016/17.	\$2,221k
Para Hills Community Hub will progress from concept design to detailed design in 2016/17.	\$472k
Other – refer Attachment 1	\$50k
Total	\$2,743k

- 3.13.3 Returned funds total \$84k as a result of projects being delivered just under the approved budget allocation.
- 3.13.4 Delegation: In accordance with the delegation provided to General Managers to transfer program budgets within Asset Categories; there have been no transfer requests in 2015/16 for Strategic Projects.

3.14 Strategic Property

Asset Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Strategic Property - Capital	6,350,000	5,954,600	(243,840)	12,060,760	4,911,600	41%	-	2,051,703	13,300
Strategic Property - Operating Components	450,000	-	-	450,000	204,600	45%	-	-	104,800
Total	6,800,000	5,954,600	(243,840)	12,510,760	5,116,200	41%	-	2,051,703	118,100

3.14.1 Achievements: During 15/16 the majority of civil and landscape construction was completed on the first of the Tranche 2 projects, Boardwalk at Greentree with 27% of the project contracted during the first 3 months of sales. The balance of the Tranche 1 projects are substantially complete with final settlement and anticipated project close-out in the first half of 2016/17 subject to market forces. Funds carried forward on the Tranche 1 projects predominantly relate to expenditure relating to cost of sales.

3.14.2 Carry forward funds of \$5,116k or 41% of the revised budget is required of which \$2,052k or 40% was committed as 30 June 16. Had these committed works been completed prior to the end of the financial year, then the carry forward funds would have been reduced to \$3,064k or 24% of the revised budget. The nature and complexity of Strategic Property projects results in timelines extending over multiple financial years from initial feasibility through to full project completion.

3.14.3 Returned funds total \$118k and are associated with \$104k related to provision for feasibility work, with a further amount provided in 2016/17 and \$13k minor unspent project funds delivered just under the approved budget allocation.

3.14.4 Delegation: In accordance with the delegation provided to General Managers to transfer program budgets within Asset Categories; there have been no transfer requests in 2015/16 for Strategic Property.

3.15 Information Services

Asset Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Information Technology - Capital	157,000	889,300	2,700	1,049,000	561,600	54%	-	133,485	39,900
Information Technology - Operating Components	44,500	25,700	-	70,200	17,800	25%	-	-	5,700
Total	201,500	915,000	2,700	1,119,200	579,400	52%	-	133,485	45,600

3.15.1 Achievements: Mobile solutions for Health Inspections and Expiation Notices have been implemented which has improved efficiency in the Environmental Health and Safety Division. The Libraries have completed the replacement of the outdated electromagnetic technology with RFID for self-check facilities. Additional software licenses and modules have been purchased in preparation of implementing a mobile solution for the management of the City of Salisbury assets as part of the

Asset Management Improvement Project. Stage one of the Automated Accounts payable System has been implemented which enables the electronic capture of all invoices. WiFi has been installed for the public in Salisbury Civic Square precinct and for staff use at the Operation Centre. The email archiving system has been replaced to enable easier access to archived emails. Trials have commenced on the electronic assessment of City of Salisbury development applications to enable a reduction in printing and storage costs as well as improving efficiency.

- 3.15.2 Carry forward funds of \$579k or 52% of the revised budget is required of which \$133k or 23% was committed as 30 June. Had these committed works been completed prior to the end of the financial year, then the carry forward funds would have been reduced to \$446k or 40% of the revised budget. Continuing works include:-

Information Services Carry Forwards 2015/16	
The Time Recording and Attendance Project aims to review the current capture of flex time and integration with payroll to eliminate current unnecessary business processes. The Asset Management Improvement Project (AMIP) may influence and drive some change by enabling the field based workforce access to corporate systems and mobile technology. Therefore this project has been delayed until the scope of the Asset Management Improvement Project has been finalised.	\$212k
New Initiative Bids and Grants Management System were deferred pending negotiation with software vendors.	\$135k
Other – refer Attachment 1	\$232k
Total	\$579k

- 3.15.3 Returned funds total \$46k and are associated with minor unspent project funds that were delivered just under the approved budget allocation.
- 3.15.4 Delegation: In accordance with the delegation provided to General Managers to transfer program budgets within Asset Categories; there have been no transfer requests in 2015/16 for Information Services.

3.16 Operating

Budget Category	2015/16 Original Budget	2014/15 Carry Forward	Budget Reviews	2015/16 Revised Budget	Requested Carry Forward		External Funds	Committed	Returned Funds
Operating Expenditure	103,811,685	1,104,100	1,222,969	106,138,754	902,300	1%	228,600	NA	NA
Operating Components of Capital	2,513,711	343,900	150,000	3,007,611	482,400	16%	-	-	432,600
Total	106,325,396	1,448,000	1,372,969	109,146,365	1,384,700	1%	228,600	NA	NA

- 3.16.1 Operating Carry Forwards related to capital projects have been included in the relevant program areas above.

- 3.16.2 Operating Expenditure Carry Forward is \$902k, which is less than 1% of the revised operating budget. Major items include:

Operating Carry Forwards 2015/16	
Grant funding of \$228k is required to be carried forward to enable the fulfilment of grant agreements and associated acquittals, funds include Community Centres – Crime Prevention Grant \$100k and Building Safe Communities for Women Grant \$26k, both received in June 2016.	\$229k
Organisation Culture and Business Excellence Assessment funds carried forward to enable the assessment to occur in 2015/16, noting that the assessments occur every 3-4 years which necessitates the carry forward.	\$85k
Program Review - these funds are required to support the ongoing systematic review of our service delivery and modes of operating.	\$73k
Salisbury Home and Community Services Program, development of a business model under the reformed aged care and disability funding environment, which is essential for determining and recommending future options for Salisbury Home and Community Services that builds on the reputation of being an established provider of aged and disability services over the last three decades.	\$55k
Other – refer Attachment 1	\$460k
Total	\$902k

- 3.16.3 Elected Member Training has been carried forward in line with council policy being that the balance of training budget not expended in the immediate proceeding year be carried forward for one year.

4. CONCLUSION / PROPOSAL

- 4.1 The level of carry forward funds at the completion of 2015/16 is consistent with the previous financial year. Major continuing capital projects of Underdown Park, Bridgestone Park and the Para Hills Community Hub impacted on the ability to further reduce the carry forward level within City Infrastructure, however, the percentage of committed carry forward has increased to 55% in comparison to only 41% committed the previous year. The carry forward level for Strategic Property Development Projects are mostly dependent upon market conditions which can be variable and therefore challenging to minimise due to the nature of these projects.
- 4.2 Operating Carry Forwards are below prior year, with the main variability resulting from the level of late received grant funds.
- 4.3 Following this report these amounts will be included into the revised budget for 2016/17, and also be included in the 2015/16 Financial Statements as a Reserve.

CO-ORDINATION

Officer:

Date:

SCHEDULE OF FUNDS CARRIED FORWARD FROM 2015/16 TO 2016/17

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2016/17		
		COUNCIL	EXTERNAL	TOTAL
WORKS IN PROGRESS				
CAPITAL WORKS				
INFRASTRUCTURE CAPITAL WORKS				
	Transportation			
13600	Minor Traffic Improvements	3,200		3,200
13725	Traffic Management Devices (Black Spot)	7,800		7,800
13948	Diment Road, Burton/ Direk - Upgrade	235,100	280,000	515,100
13952	School Zones and Pedestrian Crossing Pr	12,100		12,100
14498	Council Funded New Footpath Program	15,400		15,400
17190	City Wide Trails Program		279,000	279,000
20548	Bridge Renewal Program	42,900		42,900
21413	Carpark Renewal Prog (exc. Sports Courts)	10,400		10,400
21558	Sportsfield Lighting Assistance Program	90,000		90,000
22118	Bituminous Footpaths & Shared Use Reseal	186,000		186,000
23459	Fairbanks/ Byron Bay Traff Mng Cpk, Res	12,200		12,200
	Sub-Total	615,100	559,000	1,174,100
Total Revised Budget for Transportation		13,208,723		
Carry Forward Percentage of Revised Budget for Transportation		9%		
	Property & Buildings			
22801	Salis Swim Pool - Remedial Wks	301,200		301,200
23114	Btn Pk Community Centre Precinct	42,900		42,900
17598	Club/ Sport Facility Upgrade Program	27,300		27,300
18097	Council Building Renewal Program *	183,900		183,900
20017	Capital Upgrade Program for Sport & Rec	2,566,700		2,566,700
20772	Furn&Equip Renewal	7,700		7,700
21799	Acquisition portion 22 Stanley St Salis		300,000	300,000
23329	Salisbury Bowling Club Land Acquisition	691,700		691,700
20880	Resource Recovery Park (RRP) Development	149,300		149,300
	Sub-Total	3,970,700	300,000	4,270,700
Total Revised Budget for Property & Buildings		10,606,549		
Carry Forward Percentage of Revised Budget for Property & Buildings		40%		
	Drainage & Waterways			
16999	Local Flooding Program	165,000		165,000
17205	Watercourse Management Works*	276,700		276,700
16628	Btn Wst Drain - Channel Works	109,600		109,600
22229	Major Flood Mitigation Projects	73,900		73,900
	Sub-Total	625,200	-	625,200
Total Revised Budget for Drainage & Waterways		4,604,753		
Carry Forward Percentage of Revised Budget for Drainage & Waterways		14%		

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2016/17		
		COUNCIL	EXTERNAL	TOTAL
	Parks & Streetscape			
21998	Mawson Lakes Trust Fund 3 x Reserve Sign		24,300	24,300
23198	St Kilda Master Plan Stage 2	44,900		44,900
23568	St Kilda Playground Tube Slide	96,500		96,500
17040	Irrigation Renewal Program	31,000		31,000
17103	City Pride Renewal of Feature Landscapes	49,000		49,000
17147	Tree Screen Renewal Program	49,000		49,000
23331	Cross Keys BMX Start Gate - 15/16 MCW	29,700		29,700
23333	Salis Nth F/ball Net/Bench - 15/16 MCW	2,300		2,300
20018	Play Space/ Playground Renewal Program*	116,600		116,600
21456	Council Reserve Upgrade Program	91,900		91,900
21515	City Pride - Street Trees Program	439,800		439,800
22468	Fencing of Play Spaces	39,200		39,200
23530	Bagster Comm Cntr Creche Barrier 15/16	24,800		24,800
23531	Pooraka Fm Com Cntr	22,000		22,000
	Sub-Total	1,036,700	24,300	1,061,000
Total Revised Budget for Parks & Streetscape				6,605,879
Carry Forward Percentage of Revised Budget for Parks & Streetscape				16%
	Salisbury Water			
23126	Salis Water - Minor Asset Renewal	40,100		40,100
21455	Salis Water Mobile Computing Devices	15,000		15,000
22159	Salisbury Water Disinfection System	432,700		432,700
22160	Salisbury Water ASTR Tank & Booster Pump	50,000		50,000
22172	Salisbury Water - Mobara Park ASR	13,000		13,000
22828	Salis Water Recycled Water Signage	4,300		4,300
22839	Salis Water Mobara Pk Lake Fill Auto	2,800		2,800
23106	Groundwater Comm Bores Tank Pump 15/16	38,900		38,900
21559	Neighbourhood Res Irrigation Salis Water	43,700		43,700
	Sub-Total	640,500	-	640,500
Total Revised Budget for Salisbury Water				2,080,237
Carry Forward Percentage of Revised Budget for Salisbury Water				31%
	Strategic Projects			
20565	Para Hills Community Hub	471,700		471,700
22955	Bridgestone Pk - Turf/Irrig/Cpk/Earthwks *	2,073,300		2,073,300
	Sub-Total	2,545,000	-	2,545,000
Total Revised Budget for Strategic Projects				3,853,834
Carry Forward Percentage of Revised Budget for Strategic Projects				66%
TOTAL - INFRASTRUCTURE CAPITAL WORKS		9,433,200	883,300	10,316,500
Total Revised Budget for Infrastructure Capital Works				40,959,975
Carry Forward Percentage of Revised Budget for Infrastructure Capital Works				25%

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2016/17		
		COUNCIL	EXTERNAL	TOTAL
STRATEGIC PROPERTY				
22256	Salisbury Community Hub *	45,300		45,300
18801	Hoyle Green, Para Hills	1,046,700		1,046,700
19612	Shoalhaven South Disposal, ML	1,182,900		1,182,900
19743	Salis Nth Com Cntr and Res Redevelopment	977,000		977,000
20968	Walpole Road Stage 3 Development	385,300		385,300
15159	Walpole Road Stage 1 Development	188,600		188,600
18802	Diment Road, Salisbury North - Property	235,400		235,400
19739	Land Disposal-Ryans Reserve Lt2 Ryans Rd	311,000		311,000
20969	Whites Rd P/Gdns Stage 2 Development	118,100		118,100
22308	Walpole Rd Infrastructure Upgrade	421,300		421,300
TOTAL - STRATEGIC PROPERTY		4,911,600	-	4,911,600
Total Revised Budget for Strategic Property				12,060,760
Carry Forward Percentage of Revised Budget for Strategic Property				41%
TOTAL - CAPITAL WORKS		14,344,800	883,300	15,228,100
Total Revised Budget for Capital Works				53,020,735
Carry Forward Percentage of Revised Budget for Capital Works				29%
INFORMATION TECHNOLOGY				
11877	Integration Projects	45,900		45,900
20003	Organisational and Usage of Dataworks	28,500		28,500
20918	Integrate Booking Across CoS Facilities	4,400		4,400
22380	New Initiative Bid & Grant Management	135,000		135,000
11883	Water Systems	22,000		22,000
20815	Time, Recording, Attendance Process	212,000		212,000
20845	Confirm Asset Mgmnt Mobility Sys Trial	17,600		17,600
21543	Automated Accounts Payable System	9,300		9,300
22142	Mobile Food & Health Inspect System	11,700		11,700
22144	Mobile Expiation Notice System	49,100		49,100
22203	Online Lodgement Implementation	10,400		10,400
22500	Work Health Safety System SkyTrust	7,000		7,000
22831	Interactive Wetland Interpretive Signage	8,700		8,700
TOTAL - INFORMATION TECHNOLOGY		561,600	-	561,600
Total Revised Budget for Information Technology				1,049,000
Carry Forward Percentage of Revised Budget for Information Technology				54%
PLANT, OFFICE FURNITURE & EQUIPMENT				
22122	Restoration of Old Bedford Ute	13,300		13,300
22816	Waste Transfer Station Sweeper	70,000		70,000
23276	Twelve25 Pizza Oven*	20,000		20,000
20864	Fleet Purchase	76,500		76,500
22843	Plant & Fleet Replacement Program	752,000		752,000
94999	Major Plant Expenditure - City Infrastructure	551,100		551,100
TOTAL - PLANT, OFFICE FURNITURE & EQUIPMENT		1,482,900	-	1,482,900
Total Revised Budget for POF&E				4,918,529
Carry Forward Percentage of Revised Budget for POF&E				30%

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2016/17		
		COUNCIL	EXTERNAL	TOTAL
OPERATING				
	Capital Projects Operating Component			
22848	Asset Mng System **	17,800		17,800
18097	Council Building Renewal Program *	20,000		20,000
17205	Watercourse Management Works*	29,500		29,500
20018	Play Space/ Playground Renewal Program *	10,000		10,000
23276	Twelve25 Pizza Oven *	2,500		2,500
22814	Paddocks Master Plan (Stage 3) **	50,000		50,000
22955	Bridgestone Pk - Turf/ Irrig/ Cpk/ Earthwks *	148,000		148,000
22256	Salisbury Community Hub *	193,400		193,400
23140	Salisbury Oval Residential **	11,200		11,200
	Sub-Total	482,400	-	482,400
	Operating			
180-478-3200	Salisbury Water - MAR Risk Management Review	13,000		13,000
185-466-3200	Salisbury Water - Compliance Auditing for Customer Supply	8,000		8,000
190-502-3200	Salisbury Water - Research & Development Projects	43,000		43,000
190-674-3200	Salisbury Water - WBU Strategic Business Review	31,600		31,600
255-364-3561	Waterwatch Program		5,300	5,300
301-100-3200	Community Development Consultancy Funds	9,000		9,000
355-100-3221	HCSP - Salisbury Home and Community Services Business M	30,000		30,000
355-100-3221	HCSP - HealthConnex purchase order commitments	25,000		25,000
357-598-3561	Health and Inclusion - Age Friendly Retail Project		7,600	7,600
377-795-3561	Twelve25 - Youth Network Grant		5,000	5,000
378-221-3221	Community Centres - Crime Prevention Grant		100,000	100,000
378-713-3221	Community Centres - Building Safe Communities for Women		26,100	26,100
380-100-3561	Neighbourhood House Development		2,400	2,400
385-666-3221	Community Planning and Vitality - St Kilda Family Fun Day & Fishing Event		4,700	4,700
385-671-3221	Community Planning & Vitality - Salisbury Oval Precinct	19,400		19,400
388-209-3221	Community Planning & Vitality - Indigenous Land Use Agreement	14,000		14,000
389-150-3561	OPAL	34,200		34,200
425-739-3221	Saltfields Development	40,000		40,000
411-100-3450	Wakefield Group Contribution	11,200		11,200
501-332-3561	Organisational Review	72,800		72,800
504-313-3200	Governance - Internal & Program Review	21,900		21,900
510-475-3554	Elected Member Training & Development	24,800		24,800
511-331-3221	Representation Review - 2016 EOFY Carried Forward	11,500		11,500
529-131-3200	Accounting Services - Technology One	17,700		17,700
529-131-3221	Accounting Services - Technology One	15,000		15,000
560-100-3221	P&C Management	15,000		15,000
560-982-3561	Occupational Health & Safety	20,000		20,000
565-996-3200	Organisational Development Initiative	85,000		85,000
581-880-3221	Polaris and Makes Good Business Sense Campaign	10,000		10,000
651-226-3561	Resilient Salisbury Project		10,500	10,500
651-235-3561	Playford Business Services		5,200	5,200
651-347-3200	Residential Demand Analysis	8,000		8,000
651-348-3200	Flood Discussion Paper	20,000		20,000
651-582-3221	Employment Pathways	33,600		33,600
651-936-3561	Economic Regional Collaboration		28,700	28,700
657-100-3561	Digital Growth Program		33,100	33,100
805-100-3221	City Infrastructure - Consulting Funds	40,000		40,000

	Sub-Total	673,700	228,600	902,300
TOTAL - OPERATING		1,156,100	228,600	1,384,700
TOTAL FUNDS CARRIED FORWARD FROM 2015/2016 TO 2016/2017		17,545,400	1,111,900	18,657,300

** These Capital Projects have Operating Components that are also requested carry forwards*

*** These Operating Components of Capital Projects related to projects that do not have a capital project carry forward*

SCHEDULE OF RETURNED FUNDS 2015/16

ACCOUNT NO	DESCRIPTION	FUNDS RETURNED 2015/16		
		COUNCIL	EXTERNAL	TOTAL
WORKS IN PROGRESS				
CAPITAL WORKS				
INFRASTRUCTURE CAPITAL WORKS				
	Transportation			
12000	Road Reseal/Reconstruction Program	(25,882)		(25,882)
13725	Traffic Management Devices (Black Spot)	133,780		133,780
13952	School Zones and Pedestrian Crossing Pr	23,217		23,217
14500	Developer Funded New Footpath Program	11,809		11,809
17080	Information Signage - Parks and Reserves	15,000		15,000
20560	Local Area Traffic Management Program	42,994		42,994
21412	Kerb Ramp Construction/Upgrade Program	(15,580)		(15,580)
21413	Carpark Renewal Prog (exc. Sports Courts)	47,683		47,683
21478	Public Lighting Program	24,024		24,024
21558	Sportsfield Lighting Assistance Program	10,000		10,000
22515	Transportation Program Area - Prog Plan	8,232		8,232
22804	Maint Tracks Nelson Road Dams/Parkerston Ct	28,080		28,080
22852	Bus Shelter Renewal Program	7,997		7,997
22854	Play Space Lighting Program*	18,570		18,570
23020	St Kilda Guard Rail - 15/16 Mnr Traff	73,200		73,200
23138	School Message Board Trial	10,440		10,440
23295	Wilkinson Road Para Hills Bus Rerouting Works	8,375		8,375
	Other Minor Variations - Returned Funds/(Overspend offset wihtin overall program)	(5,322)		(5,322)
	Sub-Total	416,617	-	416,617
	Property & Buildings			
17598	Club/ Sport Facility Upgrade Program	130,876		130,876
18097	Council Building Renewal Program	259,552		259,552
19799	Minor Land Acquisitions	47,900		47,900
20549	Operation Centre Upgrade	84,700		84,700
20772	Furn&Equip Renewal (Replace 94998)	70,966		70,966
21389	Priority Access Upgrades - Buildings	77,719		77,719
21461	Strategic Projects Area Planning Program	38,082		38,082
22518	Property & Building Program Area Parent	128,262		128,262
22809	CNG Disp & Control Box Shelters	11,160		11,160
	Other Minor Variations - Returned Funds/(Overspend offset wihtin overall program)	(4,043)		(4,043)
	Sub-Total	845,174	-	845,174
	Drainage & Waterways			
17205	Watercourse Management Works	236,256		236,256
22148	St Kilda Channel Renewal	112,196		112,196
22217	Ren Stormwtr Montague Rd I/Farm P/Vista	33,375		33,375
23100	St Kilda Seawall Extension15/16	(37,328)		(37,328)
	Other Minor Variations - Returned Funds/(Overspend offset wihtin overall program)	(7,606)		(7,606)
	Sub-Total	336,893	-	336,893

ACCOUNT NO	DESCRIPTION	FUNDS RETURNED 2015/16		
		COUNCIL	EXTERNAL	TOTAL
	Parks & Streetscape			
17040	Irrigation Renewal Program	26,761		26,761
17103	City Pride Renewal of Feature Landscapes	16,063		16,063
20018	Play Space / Playground Renewal Program	22,531		22,531
20035	Fencing of Reserves- Unauthorised Access	8,945		8,945
21456	Council Reserve Upgrade Program	9,683		9,683
21510	St Kilda Playground Ren Stge 1a 1b 1c 1d	(55,950)		(55,950)
21515	City Pride - Street Trees Program	348,755		348,755
22120	Reserve Fencing Renewal Program	22,973		22,973
22534	Parks & Streetscape Prog Area Plan	50,485		50,485
	Other Minor Variations - Returned Funds/(Overspend offset wihtin overall program)	18,768		18,768
	Sub-Total	469,014	-	469,014
	Salisbury Water Business			
21191	Salis Water Business Unit - Bid Consolid	30,762		30,762
23126	Salis Water Mnr Asset ren - 15/16	26,700		26,700
23659	Water Business Unit Planning 2016/17	11,200		11,200
	Other Minor Variations - Returned Funds/(Overspend offset wihtin overall program)	79		79
	Sub-Total	68,662	-	68,662
	Fleet			
20864	Fleet Purchase	47,466		47,466
21703	2013/14 Light Commercial Vehicles	20,000		20,000
22397	Plant Not Consolidated	9,500		9,500
22843	Plant & Fleet Replacement Program	306,738		306,738
94999	Major Plant Expenditure - City Infrastructure	357,503		357,503
	Other Minor Variations - Returned Funds/(Overspend offset wihtin overall program)	3,800		3,800
	Sub-Total	745,007	-	745,007
	Strategic Projects			
21461	Strategic Projects Area Planning Program	13,332		13,332
22407	Salisbury City Cntr Redevelopmt Project	70,232		70,232
	Sub-Total	83,564	-	83,564
	TOTAL - INFRASTRUCTURE CAPITAL WORKS	2,964,931	-	2,964,931
	STRATEGIC PROPERTY			
21567	Tranche 2 - Strategic Property Projects	13,302		13,302
22841	Strategic Land Review Feasibilities	104,800		104,800
	TOTAL - STRATEGIC PROPERTY	118,102	-	118,102
	TOTAL - CAPITAL WORKS	3,083,033	-	3,083,033
	INFORMATION TECHNOLOGY			
11883	Water Systems	6,900		6,900
20917	Install Public Wi-Fi Network	7,500		7,500
94997	Organisational IT Capital Program	25,499		25,499
	Other Minor Variations - Returned Funds/(Overspend offset wihtin overall program)	5,700		5,700
	TOTAL - INFORMATION TECHNOLOGY	45,599	-	45,599
	TOTAL RETURNED FUNDS 2015/2016	3,128,632	-	3,128,632

ITEM	6.7.1
	BUDGET AND FINANCE COMMITTEE
DATE	19 September 2016
HEADING	11031 Connection of Daniel Avenue (Globe Derby Park) MAR scheme to the Recycled Water Network - Contract Recommendation
AUTHOR	Bruce Naumann, Manager Salisbury Water, Business Excellence
CITY PLAN LINKS	1.2 To enhance and create quality urban areas with high amenity and integrated infrastructure 1.4 To deliver suitably integrated infrastructure that maximises economic efficiencies and opportunities for the community 2.4 To deliver sustainable water management and improve water security for the city
SUMMARY	This report recommends a non-discretionary first quarter budget review bid in order to prioritise funding for pipework installation, to connect the new Daniel Avenue MAR Scheme in Globe Derby Park to Council's recycled water network in Parafield Gardens. This work has already been considered by Council as part of budget bid WBN23447 for financial year 2018/19. However, it is now recommended to move this planned work forward to cover a potential shortfall in supply capacity this summer.

RECOMMENDATION

1. The bringing forward (to 2016/17 from 2018/19) of the installation of pipework to connect the Daniel Avenue MAR Scheme at Globe Derby Park to Council's recycled water network in Parafield Gardens, at a total cost of \$300,000, be endorsed.
2. Additional funding of \$75,000 to supplement the existing budget of \$225,000 and bring forward pipework installation to connect the Daniel Avenue MAR Scheme at Globe Derby Park to Council's recycled water network in Parafield Gardens be approved as a non-discretionary budget review item at the First Quarter Budget Review 2016/17, with staff authorised to progress this project from the date of this resolution.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Budget Bid WBN23447 Salisbury Water Distribution Main Linkages

1. BACKGROUND

- 1.1 Kaurna Park and Edinburgh South recycled water pump stations remain closed, pending further Department of Defence investigations into the PFAS contamination issue at RAAF Base Edinburgh.
- 1.2 To adequately manage peak demand periods, staff have been assessing options to mitigate any drop in pressure or supply while the two sites remain closed.
- 1.3 This report seeks to amend the existing capital upgrade program to re-prioritise the projects to ensure the supply is adequately maintained.

2. REPORT

- 2.1 The closure of these two sites will see supply capacity reduced by 5 wells equivalent to 125L/sec average output. This will be a critical loss to our capacity for customer supply during the peak summer demand period.
- 2.2 To mitigate the risk of supply being impacted it is proposed to bring forward the connection of Daniel Avenue Pump Station at Globe Derby Park. This project was scheduled for 2018/19 under budget bid WBN23447 (Attachment1).
- 2.3 The works for Edinburgh and Kaurna Park linkages initially proposed for 2016/17 at \$225,000 will be deferred and assessed at a later stage.
- 2.4 The cost of the Daniel Avenue Pump Station connection to Parafield Gardens will be \$300,000 and will therefore require additional funding for 2016/17 through a non-discretionary budget bid at the first quarter review of \$75,000.
- 2.5 Completion of this project before the peak summer period will ensure a reliable source of water at an appropriate pressure level for all customers.

3. CONSULTATION / COMMUNICATION

- 3.1 Internal
 - 3.1.1 Business Excellence – Contracts & Procurement
 - 3.1.2 Salisbury Water Advisory Board

4. CONCLUSION / PROPOSAL

- 4.1 The supply of recycled water to customers relies on both volume and appropriate pressure to meet customer expectations.
- 4.2 The closures of Edinburgh South and Kaurna Park systems, due to external factors, have reduced the supply available to meet peak summer demands.
- 4.3 This report seeks endorsement of the bringing forward of a project planned for 2018/19 - Daniel Avenue Pump Station at Globe Derby Park, at a cost of \$300,000. This will require an additional \$75,000 to supplement the existing budget of \$225,000.

CO-ORDINATION

Officer: Executive Group
Date: 12/09/2016

2016/17 Budget**New Initiative: WBN23447****Salisbury Water Distribution Main Linkages**

Funding:	Number of Years: 4	Start: 16/17	Finish: 19/20
Program Service Area:	Water Management > Water Management		
Department / Division / Branch:	Business Excellence > Water Systems > Distribution		
Project Type:	Recycled Stormwater		
City Grouping:	Water Business Unit		
Budget Category	Water Business Unit		
Key Direction:	The Sustainable City		
Estimated Completion Date:			

2016/17 Budget**New Initiative: WBN23447**

Financial Year: 16/17	
Bid Originator:	Paul Carter
Exec Summary:	Construct up to 6 kms of Salisbury Water distribution main to create additional linkages within the distribution network to improve operational functionality, provide additional security of supply to Salisbury Water customers and potentially connect new customers.
Scope:	<p>Over the next 4 years, construction of 4 new sections of distribution main is required to improve operational functionality, provide additional security of supply for Salisbury Water customers and extend network to connect new customers.</p> <ol style="list-style-type: none"> 1. Edinburgh / Kaurna Park linkage along Bolivar Rd between Waterloo Corner Road and Diment Road (approx. 1.5km) 2. Edinburgh / Kaurna Park linkage between West Avenue and new Direk residential subdivision (approx. 520m + rail crossing) 3. Daniel Avenue / Parafield linkage from Ryans Rd to Ryans Reserve (approx. 2.5km + major arterial road crossing) 4. Unity Park / Kentish Green linkage from Rowe Circuit Reserve to Coondoo Avenue (approx. 1km)
Justification:	<p>Further linkages of the city wide distribution network will provide greater operational flexibility and functionality between major stormwater harvesting schemes. These linkages will address the WBU risk assessment framework which highlights security of supply as a risk for the WBU. The following linkages are proposed and will be subject to a full business case approved by the Salisbury Water Management Board:</p> <p>Edinburgh / Kaurna Park Linkages: Required to provide greater operational functionality so that water can be redirected and supplied from other schemes in the event of any complications with a single scheme and to grow sales in the Burton area where there are a number of large properties, some minor residential development and minor reserve/playground.</p> <ol style="list-style-type: none"> 1. Edinburgh / Kaurna Park linkage between Bolivar Rd and Waterloo Corner Road (1.5km = \$225,000) 2. Edinburgh / Kaurna Park linkage between West Avenue and new Direk residential subdivision (520m + rail crossing = \$140,000) <p>Daniel Avenue / Parafield Linkages The new Daniel Avenue Harvesting Scheme at Globe Derby Park is proving to be a successful harvesting scheme. The benefit of this scheme is that the Whites Road wetlands are already well established and treating stormwater suitable for storage in the aquifer and a good aquifer balance has been established over the last 2 years. However this scheme is only supplying local demand and is yet to be connected to the existing distribution network. Initially it was proposed that water would be injected in to the SA Water recycled water main that feeds into the Mawson Lakes Reclaimed Water System, however protracted discussions with SA Water has not resulted in an agreement. In order to bring this scheme on line it requires 2.5km of linking distribution main. This will provide greater operational flexibility and will continue to help reduce the heavy burden on the Parafield Harvesting Scheme. There is a potential to supply 2ML per day to the Northern Connector Project from this scheme.</p> <ol style="list-style-type: none"> 3. Daniel Avenue / Parafield linkage from Ryans Rd to Ryans Reserve (2.5km + major arterial road crossing = \$455,000) <p>Unity Park / Kentish Green Linkages Required to provide greater operational functionality so that water can be directed and supplied from other schemes in the event of any complications with a single scheme. This linkage has the potential to secure minor users (ie. playgrounds, retirement villages) in an area which is currently unserved.</p> <ol style="list-style-type: none"> 4. Unity Park / Kentish Green linkage from Rowe Circuit Reserve to Coondoo Avenue (1km = \$150,000)

Funding

FinYear	New %	Capital Renewal %	Operating %	Other %	Project Funding Status
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46.010.20 Project Details

7/09/2016

2016/17 Budget**New Initiative: WBN23447**

16/17	100	0	0	0	2. Proposal for Assessment		
Project Stakeholders							
Officer		Role					

Budget	Capital			Operating	Depreciation	Income	Total
	Capital	IT	PFE	Cap+IT+PFE			
16/17							
Expenditure	\$225,000	\$0	\$0	\$0	\$2,250		\$227,250
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$225,000	\$0	\$0	\$0	\$2,250	\$0	\$227,250
17/18							
Expenditure	\$140,000	\$0	\$0	\$0	\$0		\$140,000
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$140,000	\$0	\$0	\$0	\$0	\$0	\$140,000
18/19							
Expenditure	\$455,000	\$0	\$0	\$0	\$0		\$455,000
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$455,000	\$0	\$0	\$0	\$0	\$0	\$455,000
19/20							
Expenditure	\$150,000	\$0	\$0	\$0	\$0		\$150,000
Government Grants						\$0	\$0
Other Income						\$0	\$0
Transfer from Reserves						\$0	\$0
	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Total for Bid	\$970,000	\$0	\$0	\$0	\$2,250	\$0	\$972,250