



**MINUTES OF POLICY AND PLANNING COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**15 AUGUST 2016**

**MEMBERS PRESENT**

Cr L Caruso (Chairman)  
Mayor G Aldridge  
Cr D Balaza  
Cr S Bedford  
Cr D Bryant  
Cr C Buchanan  
Cr G Caruso  
Cr R Cook  
Cr E Gill  
Cr D Pilkington  
Cr S Reardon (Deputy Chairman)  
Cr G Reynolds  
Cr S White  
Cr J Woodman  
Cr R Zahra

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager Community Development, Ms J Trotter  
General Manager City Infrastructure, Mr M van der Pennen  
Manager Governance, Ms T Norman  
Manager Communications and Customer Relations, Mr M Bennington  
Policy Planner, Ms A Berry  
Governance Coordinator, Ms J Rowett  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:31pm.

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The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Cr D Proleta and Cr B Vermeer.

**LEAVE OF ABSENCE**

Nil.

**PRESENTATION OF MINUTES**

Moved Cr R Zahra  
Seconded Cr R Cook

The Minutes of the Policy and Planning Committee Meeting held on 18 July 2016, be taken and read as confirmed.

**CARRIED**

Moved Cr R Zahra  
Seconded Cr E Gill

The Minutes of the Confidential Policy and Planning Committee Meeting held on 18 July 2016, be taken and read as confirmed.

**CARRIED**

**REPORTS**

*Administration*

**1.0.1 Future Reports for the Policy and Planning Committee**

Moved Cr R Zahra  
Seconded Cr J Woodman

1. The information be received.

**CARRIED**

**1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday, 9 August 2016**

**1.1.1-YC1 Youth Council Membership**

Moved Cr R Zahra  
Seconded Mayor G Aldridge

1. The resignations of Jordan Golley and Abi Davey be received and noted.
2. The resignation of Michael Santos as Deputy Chairman be received and noted.
3. That Joel Winder be appointed as the Deputy Chairman of the Youth Council until February 2107.

**CARRIED**

**1.1.1-YC2 Youth Action Plan Project Team - Status Update**

Moved Cr R Zahra  
Seconded Mayor G Aldridge

1. That the information be received.
2. That the title of the third theme, Sports and Arts be changed to Active and Creative Lifestyles.
3. Cresilda Daitol be appointed as Team Leader for the Active Lifestyles - Working Party.
4. Bianca Bilsborow be appointed as Team Leader for the Creative Lifestyles - Working Party.

**CARRIED**

**1.1.1-YC3 Youth Action Plan - Status Update August 2016**

Moved Cr R Zahra  
Seconded Mayor G Aldridge

1. The contents be received and noted.

**CARRIED**

**1.1.1-YC4 Twelve25 Salisbury Youth Enterprise Centre - August Update**

Moved Cr R Zahra  
Seconded Mayor G Aldridge

1. That the information be received and noted.

**CARRIED**

*Urban Development*

**1.3.1 Salisbury Community Hub Update - Project Control Group**

*Cr Buchanan entered the meeting at 6:33pm*

Moved Cr G Reynolds

Seconded Cr J Woodman

1. That the report be received and the draft Terms of Reference of the Salisbury City Centre Community Hub Project Control Group forming Attachment 1 to this report (Item No. 1.3.1, Policy and Planning Committee, 15/08/16), incorporating membership of the Group, be endorsed.
2. That the “Revised Project Governance Structure” for the Salisbury City Centre Community Hub Project, forming attachment 2 to the Policy and Planning Committee Agenda report of 15/08/2016, be amended to delete reference to the Strategic Property Development Sub Committee, to provide for the Project Control Group to report to the Policy and Planning Committee.
3. That the Chief Executive Officer be authorised to engage suitable external advisors as members of the Salisbury City Centre Community Hub Project Control Group consistent with the endorsed Terms of Reference.
4. That the Elected Member representatives on Council’s Audit Committee be appointed as the Elected Member representatives on the Salisbury City Centre Community Hub Project Control Group.

**CARRIED**

*Cr G Caruso entered the meeting at 6:43pm.*

**1.3.2 Growth Action Plan Review**

Moved Cr S White

Seconded Cr R Zahra

1. The Growth Action Plan, as provided in Attachment 1 (Item No. 1.3.2, Policy and Planning Committee, 15/08/2016) be endorsed.

**CARRIED**

*Cr S Bedford entered the meeting at 6:49pm.*

The meeting closed at 6:53pm.

CHAIRMAN.....

DATE.....