



## **AGENDA**

### **FOR RESOURCES AND GOVERNANCE COMMITTEE MEETING TO BE HELD ON**

**15 AUGUST 2016 AT CONCLUSION OF BUDGET AND FINANCE COMMITTEE**

**IN COMMITTEE ROOM 1, 12 JAMES STREET, SALISBURY**

#### **MEMBERS**

Cr B Vermeer (Chairman)  
Mayor G Aldridge (ex officio)  
Cr D Balaza  
Cr S Bedford  
Cr D Bryant  
Cr L Caruso  
Cr R Cook (Deputy Chairman)  
Cr D Pilkington  
Cr D Proleta

#### **REQUIRED STAFF**

General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
Manager Governance, Ms T Norman  
Manager Communications and Customer Relations, Mr M Bennington

#### **APOLOGIES**

An apology has been received from Cr B Vermeer.

#### **LEAVE OF ABSENCE**

#### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Resources and Governance Committee Meeting held on 18 July 2016.

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## REPORTS

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## OTHER BUSINESS

## CLOSE



**MINUTES OF RESOURCES AND GOVERNANCE COMMITTEE MEETING HELD  
IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**18 JULY 2016**

**MEMBERS PRESENT**

Cr B Vermeer (Chairman)  
Mayor G Aldridge (ex officio)  
Cr D Balaza  
Cr D Bryant  
Cr D Proleta

**STAFF**

Acting Chief Executive Officer, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
Manager Governance, Ms T Norman  
Manager Communications and Customer Relations, Mr M Bennington  
Manager Environmental Health and Safety, Mr J Darzanos

The meeting commenced at 9.19pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies were received from Cr S Bedford, Cr L Caruso, Cr R Cook and Cr D Pilkington.

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr D Proleta  
Seconded Cr D Balaza

The Minutes of the Resources and Governance Committee Meeting held  
on 20 June 2016, be taken and read as confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **3.0.1 Future Reports for the Resources and Governance Committee**

Moved Cr D Bryant  
Seconded Cr D Balaza

1. The information be received.

**CARRIED**

### *Health, Animal Management and By-laws*

#### **3.3.1 Cat Management and Impounding Services**

Moved Cr D Bryant  
Seconded Cr D Balaza

1. The information be received.
2. An allocation of \$7500 be approved as a non-discretionary item in the 2016/17 First Quarter Budget Review for payment to the Animal Welfare League of South Australia to cover costs associated with the provision of cat management and impounding services from 1 October 2016.

**CARRIED**

### *Corporate Governance*

#### **3.6.1 Annual Report on Internal Reviews of Council decisions in the year ending 30 June 2016 under Section 270 of the Local Government Act 1999**

Moved Mayor G Aldridge  
Seconded Cr D Balaza

1. The information be received.

**CARRIED**

## OTHER BUSINESS

Nil.

## CLOSE

The meeting closed at 9.35pm.

CHAIRMAN.....

DATE.....

**ITEM** 3.0.1

**RESOURCES AND GOVERNANCE COMMITTEE**

**DATE** 15 August 2016

**HEADING** Future Reports for the Resources and Governance Committee

**AUTHOR** Michelle Woods, Projects Officer Governance, CEO and Governance

**CITY PLAN LINKS** 4.3 Have robust processes that support consistent service delivery and informed decision making.

**SUMMARY** This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**

1. The information be received.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

### 3. REPORT

3.1 The following table outlines the reports to be presented to the Resources and Governance Committee as a result of a Council resolution:

Meeting Item	- Heading and Resolution	Officer
22/06/2015 3.3.2  <b>Due:</b> <b>Deferred to:</b> <b>Reason:</b>	<b>Amendments to the Dog and Cat Management Act</b> 3. Council note that staff will review the need for a cat by-law 12 months after the implementation of the proposed Bill and provide a further report to Council. December 2016 July 2017 The Dog and Cat Management Act amendments were only passed in Parliament in July 2016 and not likely to be implemented until July 2017.	John Darzanos
28/09/2015 3.6.1 <b>Due:</b>	<b>Review of Provision of Elected Member IT Equipment</b> 2. A revised Elected Member Allowances, Facilities and Support Policy be brought back to Council in July 2018. July 2018	Joy Rowett
23/11/2015 NOM2  <b>Due:</b>	<b>Local Government Association of SA Governance Review and City of Salisbury Membership status</b> 3. That following release of the adopted recommendations of the LGA Governance Review, the City of Salisbury will consider the role it plays within the Local Government Association, including consultation with other Northern Region Councils on strategies to ensure appropriate representation of the region. October 2016	Charles Mansueto
27/06/2016 3.6.2 <b>Due:</b>	<b>Mobile Food Van Policy</b> 3. Once the State Government position in relation to Food Trucks has been finalised a report be prepared setting out a Mobile Food Van Policy for endorsement. January 2017	Tim Starr
25/07/2016 Cnl-OB3  <b>Due:</b>	<b>Options for Standing Committee Structure and Appointment of Chairman</b> Staff prepare a report that: 1. Explores options available for alternate standing committee structures including comparisons of costs to Council of the current and proposed structures. 2. Explores options for the election of the membership of these standing committees and their presiding members. September 2016	Tami Norman

**4. CONCLUSION / PROPOSAL**

- 4.1 Future reports for the Resources and Governance Committee have been reviewed and are presented to Council for noting.

**CO-ORDINATION**

Officer:	EXECUTIVE GROUP	GMCID	GMBE	GMCI
Date:	08/08/16	03/08/16	08/08/16	08/08/16





<b>ITEM</b>	3.4.1
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	15 August 2016
<b>PREV REFS</b>	
<b>HEADING</b>	Nominations Sought for the South Australian Public Health Council
<b>AUTHOR</b>	Joy Rowett, Governance Coordinator, CEO and Governance
<b>CITY PLAN LINKS</b>	4.4 To ensure informed and transparent decision-making that is accountable and legally compliant
<b>SUMMARY</b>	Nominations are sought for a Local Government Member on the South Australian Public Health Council for a three year term commencing in June 2016. Nominations must be forwarded to the Local Government Association by COB Friday 30 September 2016

## RECOMMENDATION

1. \_\_\_\_\_ be nominated as a Local Government Member on the South Australian Public Health Council.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. South Australian Public Health Council Fact Sheet
2. South Australian Public Health Council Terms of Reference
3. Selection Criteria - South Australian Public Health Council

## 1. BACKGROUND

- 1.1 Professor Paddy Phillips, Presiding Member of the South Australian Public Health Council (SAPHC) has written to the Local Government Association (LGA) on behalf of the Hon Jack Snelling, Minister for Health and Ageing, requesting nominations of a Local Government Member and Deputy Member for the South Australian Public Health Council.
- 1.2 The SAPHC is established pursuant to the *South Australian Public Health Act 2011*.
- 1.3 The role of the SAPHC is to:
  - 1.3.1 assist and advise the Chief Public Health Officer in relation to:
    - i. the protection and promotion of public health;
    - ii. the development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels;
    - iii. the development of health plans under this Act;

- iv. strategies to ensure that a sufficiently trained and skilled workforce is in place for the purposes of this Act;
  - v. programs to promote public health research in the State;
  - vi. the preparation of the biennial report under Division 2; and the setting of standards and qualifications for authorised officers; and
- 1.3.2 any other functions assigned to the SAPHC by this or any other Act or by the Minister or the Chief Public Health Officer.
- 1.4 The LGA is currently represented by two Members and two Deputy Members nominated by the LGA Board.

## **2. CONSULTATION / COMMUNICATION**

### **2.1 Internal**

- 2.1.1 Circular 31.4 dated 1 August 2016 from the LGA was posted on the Elected Members Portal and emailed to Elected Members, the Executive Group, the Manager Environmental Health and the Health and Inclusion Senior Coordinator on 2 August 2016.
- 2.1.2 At the time of writing this report, Cr Chad Buchanan has registered an interested in being nominated.

### **2.2 External**

- 2.2.1 Nil.

## **3. REPORT**

- 3.1 Nominations are sought for one Member and one Deputy Member.
- 3.2 The appointments are for a term not exceeding three years, commencing 21 November 2016.
- 3.3 The LGA is currently represented by Mr Gary Mavriniac of the Barossa Council and Ms Louise Miller Frost of the City of Burnside, whose terms both expire in 2018, as well as Cr Susan Whittington of City of Norwood, Payneham & St Peters and Mr Stuart Boyd of Adelaide City Council. Cr Whittington and Mr Boyd's terms on the SAPCH expire on 20 November 2016 and both are eligible for re-appointment.
- 3.4 LGA Nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving Council Members or Council Staff.
- 3.5 Nominations addressing the Selection Criteria (attached) for the SAPHC must be forwarded to the LGA by COB Friday 30 September 2016. Due to changes in State Government requirements nominees must also provide an up-to-date CV/resume.
- 3.6 The LGA Executive Committee will consider nominations received at its meeting on Thursday 19 October 2016.

**4. CONCLUSION / PROPOSAL**

- 4.1 Council is asked to determine if a nomination is to be made for the South Australian Public Health Council.
- 4.2 It should be noted that Council is not obliged to submit a nomination.

**CO-ORDINATION**

Officer: Executive Group  
Date: 08/08/2016



## Fact sheet

# South Australian Public Health Council (SAPHC)

The South Australian Public Health Council (SAPHC) is the successor body to the Public and Environmental Health Council established under the *Public and Environmental Health Act 1987* which is replaced by the *South Australian Public Health Act 2011* (the Act)

## General:

SAPHC must have regard to, and seek to further, the objects of the Act (section 4(2)).

## Functions:

The functions of SAPHC are set out in Division 3, section 31 of the Act and include:

- (a) *to assist and advise the Chief Public Health Officer in relation to:*
  - (i) *the protection and promotion of public health; and*
  - (ii) *the development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels; and*
  - (iii) *the development of health plans under this Act; and*
  - (iv) *strategies to ensure that a sufficiently trained and skilled workforce is in place for the purposes of this Act; and*
  - (v) *programs to promote public health research in the State; and*
  - (vi) *the preparation of the biennial report under Division 2; and*
  - (vii) *the settings of standards and qualifications for authorised officers; and*
- (b) *any other functions assigned to the South Australian Public Health Council by this or any other Act or by the Minister or the Chief Public Health Officer.*

## Consultation:

The Act requires consultation with SAPHC on certain matters, in particular:

- the preparation of any guidelines prepared or adopted that relate to the application of the principles of the Act (section 15(2))
- a proposal of the Chief Public Health Officer to exercise any power conferred on a council under the Act (section 40)
- a proposal of the Minister to direct a council to perform a function under the Act (section 41)
- a request from a council that a function of the council under the Act be performed by the Chief Public Health Officer (section 42)
- the proposal to create or amend the State Public Health Plan (section 50(7))
- the preparation of guidelines to assist councils in the preparation of Regional Public Health Plans (section 51(6))
- the Chief Public Health Officer may refer a Regional Public Health Plan to SAPHC for consultation (section 51(14))
- any proposal to create or amend a State Public Health Policy (section 54)

## Annual Report:

The SAPHC must provide a report to the Minister each annum on its activities for the financial year. This report is laid before both Houses of Parliament by the Minister (section 35).

The Minister may also require SAPHC as a designated authority to provide a report on any matter relevant to the administration or operation of the Act (section 18(2)).

**Composition of SAPHC:**

(1) SAPHC consists of—

- (a) the Chief Public Health Officer *ex officio* (who will be the presiding member); and
- (b) 9 other members appointed by the Governor on the nomination of the Minister, of whom—
  - (i) 2 must have experience in local government selected by the Minister from a panel of 5 nominated by the LGA; and
  - (ii) 1 must have qualifications in public health and experience in the administration of public health at the local government level selected by the Minister from a panel of 5 nominated by Environmental Health Australia (South Australia) Incorporated; and
  - (iii) 2 must be persons nominated by the Minister who have qualifications in public health; and
  - (iv) 1 must have experience in the administration of environment protection laws or strategies or in environmental management, selected by the Minister from a panel of 5 nominated by the Presiding Member of the Board of the Environment Protection Authority; and
  - (v) 1 must be a person nominated by the Minister who has experience in the field of health promotion; and
  - (vi) 1 must be a person nominated by the Minister who has experience in the prevention and control of communicable diseases; and

(vii) 1 must be a person nominated by the Minister who has experience in non government community sector activities relevant to public health

**Review Panel:**

A Review Panel may be constituted under section 95 where a person to whom a notice has been issued applies for a review of the notice under this section. A review panel is constituted by the Chief Public Health Officer and 2 members (including deputy members) of SAPHC and any other person/s selected by the Chief Public Health Officer.

**Immunity:**

No personal liability attaches to a member of a body (including SAPHC) constituted under the Act for an honest act or omission in the performance, exercise or discharge, or purported performance, exercise or discharge, of a function, power or duty under the Act (section 102).

**Protection for liability:**

As a designated authority failure to perform a function under the Act, or a breach of a duty imposed under the Act, does not give rise to any civil liability (section 103).

**For more information**

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 11 Hindmarsh Square Adelaide SA 5000  
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## SOUTH AUSTRALIAN PUBLIC HEALTH COUNCIL

### TERMS OF REFERENCE

*South Australian Public Health Act 2011 (Extracts)*

#### **Extract #1 – South Australian Public Health Council**

#### **Division 3—South Australian Public Health Council**

#### **26—Establishment of SAPHC**

The *South Australian Public Health Council* (SAPHC) is established.

#### **27—Composition of SAPHC**

- (1) SAPHC consists of—
  - (a) the Chief Public Health Officer *ex officio* (who will be the presiding member); and
  - (b) 9 other members appointed by the Governor on the nomination of the Minister, of whom—
    - (i) 2 must have experience in local government selected by the Minister from a panel of 5 nominated by the LGA; and
    - (ii) 1 must have qualifications in public health and experience in the administration of public health at the local government level selected by the Minister from a panel of 5 nominated by Environmental Health Australia (South Australia) Incorporated; and
    - (iii) 2 must be persons nominated by the Minister who have qualifications in public health; and
    - (iv) 1 must have experience in the administration of environment protection laws or strategies or in environmental management, selected by the Minister from a panel of 5 nominated by the Presiding Member of the Board of the Environment Protection Authority; and
    - (v) 1 must be a person nominated by the Minister who has experience in the field of health promotion; and
    - (vi) 1 must be a person nominated by the Minister who has experience in the prevention and control of communicable diseases; and
    - (vii) 1 must be a person nominated by the Minister who has experience in non-government community sector activities relevant to public health.
- (2) If the Minister, by notice in writing, requests a body to make nominations for the purposes of this section, and the body fails to make the nominations within the time allowed in the notice, a person may be appointed to SAPHC on the Minister's nomination and that member will be taken to have been appointed on the nomination of the body in default.
- (3) The Governor may appoint a suitable person to be the deputy of a member of SAPHC and the deputy may, in the absence of that member, act as a member of SAPHC.
- (4) The provisions of this section relating to the qualification and nomination of a member extend to a deputy of that member.

#### **28—Conditions of appointment**

- (1) An appointed member of SAPHC will hold office on conditions determined by the Governor for a term, not exceeding 3 years, specified in the instrument of appointment and will, at the expiration of a term of office, be eligible for reappointment.

- (2) The Governor may remove an appointed member of SAPHC from office—
  - (a) for breach of, or non-compliance with, a condition of appointment; or
  - (b) for mental or physical incapacity to carry out duties of office satisfactorily; or
  - (c) for neglect of duty; or
  - (d) for dishonourable conduct.
- (3) The office of an appointed member of SAPHC becomes vacant if the member—
  - (a) dies; or
  - (b) completes a term of office and is not reappointed; or
  - (c) resigns by written notice addressed to the Minister; or
  - (d) is found guilty of an indictable offence; or
  - (e) becomes bankrupt or applies to take the benefit of a law for the relief of insolvent debtors; or
  - (f) is removed from office by the Governor under subsection (2).
- (4) On the office of a member of SAPHC becoming vacant, a person must be appointed to that office in accordance with this Act.

**29—Allowances and expenses**

An appointed member of SAPHC is entitled to fees, allowances and expenses approved by the Governor.

**30—Validity of acts**

An act or proceeding of SAPHC is not invalid by reason only of a vacancy in its membership or a defect in the appointment of a member.

**31—Functions of SAPHC**

SAPHC's functions are as follows:

- (a) to assist and advise the Chief Public Health Officer in relation to—
  - (i) the protection and promotion of public health; and
  - (ii) the development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels; and
  - (iii) the development of health plans under this Act; and
  - (iv) strategies to ensure that a sufficiently trained and skilled workforce is in place for the purposes of this Act; and
  - (v) programs to promote public health research in the State; and
  - (vi) the preparation of the biennial report under Division 2; and
  - (vii) the setting of standards and qualifications for authorised officers;
- (b) any other functions assigned to SAPHC by this or any other Act or by the Minister or the Chief Public Health Officer.

**32—Conduct of business**

- (1) The presiding member of SAPHC will, if present at a meeting of SAPHC, preside at the meeting and, in the absence of that member, the members present may elect 1 of their number to preside.
- (2) 6 members constitute a quorum of SAPHC.
- (3) A decision carried by a majority of the votes cast by the members of SAPHC present at a meeting of SAPHC is a decision of SAPHC.
- (4) Each member present at a meeting of SAPHC is entitled to 1 vote on a question arising for decision at the meeting and, in the event of an equality of votes, the person presiding is entitled to a second, or casting, vote.



- (5) A conference by telephone or other electronic means between the members of SAPHC will, for the purposes of this Act, be taken to be a meeting of SAPHC at which the participating members are present if—
  - (a) notice of the conference is given to all members in the manner determined by the members of SAPHC for that purpose; and
  - (b) each participating member is capable of communicating with every other participating member during the conference.
- (6) Subject to this Act, the business of SAPHC may be conducted in such way as it determines.

### **33—Committees and subcommittees**

- (1) SAPHC may establish committees or subcommittees as SAPHC thinks fit to advise SAPHC on any aspect of its functions, or to assist SAPHC in the performance of its functions.
- (2) A committee or subcommittee established under subsection (1) may, but need not, consist of, or include, members of SAPHC.
- (3) The procedures to be observed in relation to the conduct of a business of a committee or subcommittee will be—
  - (a) as determined by SAPHC; or
  - (b) insofar as a procedure is not determined by SAPHC—as determined by the relevant committee or subcommittee.

### **34—Delegation by SAPHC**

- (1) SAPHC may delegate a function or power conferred on SAPHC under this or any other Act—
  - (a) to a specified person or body; or
  - (b) to a person occupying or acting in a specified office or position.
- (2) A delegation—
  - (a) may be made subject to conditions or limitations specified in the instrument of delegation; and
  - (b) if the instrument of delegation so provides, may be further delegated by the delegate; and
  - (c) is revocable at will and does not prevent the delegator from acting personally in a matter.

### **35—Annual report**

- (1) SAPHC must, on or before 31 October in each year, provide to the Minister a report on its activities for the financial year ending on the preceding 30 June.
- (2) The Minister must, within 12 sitting days after receipt of a report under this section, cause a copy of the report to be laid before both Houses of Parliament.

### **36—Use of facilities**

SAPHC may, by arrangement with the relevant body, make use of the services of the staff, equipment or facilities of a public authority.


## **Extract #2 Public Health Review Panel**

### **Division 3—Reviews and appeals**

#### **95—Reviews—notices relating to general duty**

- (1) This section applies if a person has been issued with a notice under this Part to secure compliance with the duty under Part 6.
- (2) A person to whom a notice has been issued may apply for a review of the notice under this section.
- (3) The review will be to the *Public Health Review Panel* (the **Review Panel**) constituted under this section.

- (4) The application must be made within 14 days after the notice is served on the person unless the Review Panel, in its discretion, allows an extension of time.
- (5) Subject to a determination of the Review Panel to the contrary in relation to a particular matter, the operation of a notice subject to a review is not suspended pending the outcome of the proceedings.
- (6) A review under this section is to be conducted as a full review of the matter to which the review relates.
- (7) For the purposes of this section, the Review Panel will from time to time, in relation to a particular review, be constituted by—
  - (a) the Chief Public Health Officer (who will be the presiding member); and
  - (b) 2 members of SAPHC selected by the Chief Public Health Officer for the purposes of the particular review; and
  - (c) any other person or persons selected by the Chief Public Health Officer in order to provide additional expertise on the panel.
- (8) If the review relates to a notice issued by the Chief Public Health Officer, a delegate of the Chief Public Health Officer must act in place of the Chief Public Health Officer under subsection (7).
- (9) A reference to a member of SAPHC under subsection (7)(b) extends to a deputy of a member of SAPHC.
- (10) 3 members of the Review Panel constitute a quorum of the Review Panel.
- (11) A decision carried by a majority of the votes cast by the members of the Review Panel present at any proceedings of the Review Panel is a decision of the Review Panel.
- (12) Each member present at a meeting of the Review Panel is entitled to 1 vote on a question arising for decision and, in the event of an equality of votes, the person presiding has a second, or casting, vote.
- (13) A party is entitled to appear personally or, with leave of the Review Panel, by representative, in proceedings before the Review Panel.
- (14) The Review Panel may proceed to determine a matter in the absence of a party if the party has had notice of the time and place of the proceedings and fails to appear.
- (15) The Review Panel may, on its own initiative or on application by a party to the relevant proceedings—
  - (a) dismiss or determine any proceedings that appear—
    - (i) to be frivolous or vexatious; or
    - (ii) to have been instituted for the purpose of delay or obstruction, or for some other improper purpose;
  - (b) bring any proceedings to an end that appear—
    - (i) to be more appropriately suited to proceedings before the District Court rather than the Review Panel; or
    - (ii) to be unable to be satisfactorily resolved (or resolved within a reasonable period) by proceedings before the Review Panel; or
  - (c) bring any proceedings to an end for any other reasonable cause.
- (16) In any proceedings, the Review Panel is not bound by the rules of evidence but may inform itself about any matter relating to the proceedings in such manner as it thinks fit.
- (17) The Review Panel may, on hearing any proceedings under this section—
  - (a) confirm, vary or revoke any requirement to which the review relates and, if appropriate, discharge the relevant notice;
  - (b) substitute any requirement or notice that could have been made or given in the first instance;

- 
- (c) remit the subject matter to the relevant authority for further consideration;
  - (d) dismiss the matter;
  - (e) make an order for costs, but only to the extent that may be necessary in the interests of justice;
  - (f) make any consequential or ancillary order or direction, or impose any conditions, that it considers appropriate.
- (18) The Review Panel is to hear and determine an application under this section as soon as is reasonably practicable and in any event within 2 months unless the Chief Public Health Officer allows an extension of time in a particular case.





## **Nominations to Outside Bodies**

### **PART A**

<b>Name of Body</b>	South Australia Public Health Council
<b>Legal Status of Body</b>	<b>Statutory Authority</b>
<b>Summary Statement</b>	The South Australian Public Health Council (SAPHC) is pursuant to the <i>South Australian Public Health Act 2011</i> .
<p align="center"><b><u>SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES</u></b></p> <p align="center">The following selection criteria must be addressed when completing Part B</p>	
<b>Qualifications Required</b> <i>(formal qualifications relevant to the appointment)</i>	N/A
<b>Industry Experience</b>	Must have experience in Local Government
<b>Board / Committee Experience</b>	N/A
<b>Key Expertise</b> <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Qualifications in public health and experience in the administration of public health at the Local Government level is desirable.
<p align="center"><b><u>LIABILITY AND INDEMNITY COVER</u></b></p> <p align="center">The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)</p>	
<b>Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body</b>	<b>Yes</b>
<b>Insurance Policies are Valid &amp; Current</b>	<b>Yes</b>



<b>ITEM</b>	3.6.1
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	15 August 2016
<b>HEADING</b>	Local Government Association Annual General Meeting 21/10/2016 - Call for Notices of Motion
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This report presents information with respect to the Annual General Meeting of the Local Government Association (LGA) to be held on Friday 21 October 2016 and information on voting delegates and seeks information concerning any Notices of Motion that Council wishes to submit.

## **RECOMMENDATION**

1. The information be received.
2. No additional Notices of Motion be submitted to the Local Government Association Annual General Meeting (aside from that referred to in paragraph 3.2 of Item No. 3.6.1, Resources and Governance Committee, 15/08/2016).

## **ATTACHMENTS**

There are no attachments to this report.

## **1. BACKGROUND**

- 1.1 The LGA Annual General Meeting will be held on Friday 21 October 2016 at the Adelaide Entertainment Centre. A draft program for this event will be available shortly, which all Elected Members will have an opportunity to review to determine if they wish to attend.

## **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Chief Executive Officer.
  - 2.1.2 General Manager City Development.
- 2.2 External
  - 2.2.1 Nil.

### 3. REPORT

#### **Council Notices of Motion - Timeframe**

- 3.1 The 2016 LGA Annual General Meeting will be held on the morning of Friday 21 October 2016. Pursuant to Clause 25 of the LGA Constitution, all Council Notices of Motion for the LGA Annual General Meeting must be received by the LGA no later than 42 days prior to the meeting, ie **by COB on Friday 9 September 2016.**

#### **Proposed Notices of Motion**

- 3.2 In May this year Council resolved:
1. *A notice of motion be forwarded to the next general meeting of the LGA asking that the LGA lobby the State Government to remove the current public consultation restrictions for category 2 developments under the Development Act 1993 by amending the definition of “adjacent land” under the Act to ensure that all properties within 60 metres of the subject land are notified of the proposed development and able to make a representation irrespective of whether they are separated from the subject land by another allotment.*
  2. *Staff ensure the wording of the motion is consistent with the requirements of the Act and the Local Government Association.*
- 3.3 The Chief Executive Officer is not aware of any additional issues that warrant a Notice of Motion being submitted.

#### **General Meeting - Voting Delegates**

- 3.4 In February last year, Council resolved Mayor Aldridge be appointed as Voting Delegate to the LGA for the remainder of this term of Council. At the same time, the Deputy Mayor (currently Cr David Balaza) was appointed as Proxy Voting Delegate for the remainder of this term of Council.
- 3.5 Council also resolved that it direct the City of Salisbury’s voting delegate in relation to voting on Local Government Association (LGA) General Meeting (including Annual General Meetings) recommendations. To give effect to this resolution a report will be prepared prior to each LGA Annual and Ordinary General Meeting that provides a summary of the matters being considered and puts forward a recommended position for each matter, based on advice from the Chief Executive Officer.
- 3.6 In the event the motions are not available in time to enable Council to direct the voting delegate, the voting delegate has been authorised to vote in the best interests of the City of Salisbury.



#### **4. CONCLUSION / PROPOSAL**

- 4.1 Council is asked to determine if there are any issues in addition to that referred to in paragraph 3.2 which warrant submission to the LGA Annual General Meeting being held 21 October 2016 in the form of a Notice of Motion.

#### **CO-ORDINATION**

Officer:	EXEC GROUP	MG
Date:	08/08/16	04/08/16



<b>ITEM</b>	3.6.2
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	15 August 2016
<b>HEADING</b>	Local Government Finance Authority Annual General Meeting: 21 October 2016 - Council Representatives, Board Nominations and Notices of Motion
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This report presents information received in relation to the date and location of the 2016 Annual General Meeting (AGM) of the Local Government Finance Authority (LGFA) of South Australia and seeks to appoint Council representatives, nominate candidates for the LGFA Board of Trustees and submit any Notices of Motion for that meeting.

## RECOMMENDATION

1. The information be received.
  2. \_\_\_\_\_ be appointed as Council Representative (Voting Delegate) to the  
Local Government Finance Authority Annual General Meetings, with  
\_\_\_\_\_ as their deputy.
  3. \_\_\_\_\_ be nominated as a member of the Local Government Finance  
Authority Board of Trustees via the Local Government Finance Authority process.
- OR
- \_\_\_\_\_ be nominated as a member of the Local Government Finance  
Authority Board of Trustees via the Local Government Association process.
  4. No Notice of Motion be submitted to the Local Government Finance Authority Annual  
General Meeting being held on 21 October 2016.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. LGA Selection Criteria - Local Government Finance Authority Board of Trustees

## 1. BACKGROUND

- 1.1 Correspondence has been received from the Local Government Finance Authority (LGFA) advising their Annual General Meeting (AGM) will be held on Friday 21 October 2016 at the Adelaide Entertainment Centre. This meeting will again coincide with the Annual General Meeting of the Local Government Association of SA, with the commencement time to be advised.
- 1.2 The LGFA are seeking advice on a Council appointed representative (voting delegate), nominations to the LGFA Board of Trustees and submission of any notices of motion
- 1.3 Separately, the Local Government Association (LGA) has issued a circular calling for nominations (via the Council representative process) to the LGFA Board. This circular was posted on the Elected Members Portal and emailed to Elected Members, Executive Group and Manager Governance on 28 July 2016.

## 2. CONSULTATION / COMMUNICATION

- 2.1 Internal
  - 2.1.1 At the time of writing this report, Cr Bryant and Cr Pilkington have registered an interest in being nominated.
- 2.2 External
  - 2.2.1 Nil.

## 3. REPORT

### 3.1 Council Appointed Representative (Voting Delegate)

- i. Section 15(1) of the *Local Government Finance Authority of South Australia Act 1983* provides that 'Every Council is entitled to appoint a person to represent it at a general meeting of the Authority'.
- ii. In August last year Council resolved:
  - Cr S Bedford be appointed as Council Representative to the Local Government Finance Authority Annual General Meeting, with Cr B Vermeer as their deputy.
- iii. As the AGM of the Local Government Association (LGA) will be held on the same day, it is suggested the same person be appointed to represent both the LGA and LGFA. The Mayor and Deputy Mayor are current representatives to the LGA.
- iv. Due to the deadline in which to advise the LGFA of Salisbury's appointed representative (Friday 19 August 2016), the recommendation of the Resources and Governance Committee will be the one actioned by staff.

**3.2. Nominations for Members of the Board**

- 3.2.1 The Local Government Finance Authority (LGFA) of South Australia is a body corporate, established in January 1984 under the *Local Government Finance Authority Act, 1983* and is administered by a Board of Trustees.
- 3.2.2 Pursuant to the Act, the Board is constituted of seven (7) members of whom:
- 2 are persons elected in accordance with the rules of the Authority;
  - 2 are persons appointed by an AGM of the Authority upon nomination of the LGA;
  - 1 is a person appointed by the Minister;
  - 1 is a person appointed by the Treasurer;
  - 1 is the person for the time being holding or acting in the office of Secretary of the LGA (ie the LGA CEO).
- 3.2.3 Current appointments expire on 31 December 2016.
- 3.2.4 There are two processes available to Council to nominate Members of the Board.
- 3.2.5 Nominations via the LGFA
- 3.2.5.1 Correspondence has been received from the LGFA calling for nominations to fill the two Board Member positions elected in accordance with the rules of the Authority.
- 3.2.5.2 These are currently held by Cr John L Sanderson (City of Mitcham) and Cr John W Frogley (City of Norwood, Payneham and St Peters).
- 3.2.5.3 Should a nomination be made through the call from the LGFA, the process will be:
- a nomination form is required to be completed and signed by the CEO and the candidate being nominated;
  - there is an option to provide a brief resume of the candidate;
  - if more than two persons are nominated an election will be held by postal ballot and a report will be presented to Council for a resolution;
  - the successful candidate will be declared elected at the AGM on 21 October 2016.
- 3.2.5.4 Due to the deadline in which to advise the LGFA of any nominations (Friday 19 August 2016), the recommendation of the Resources and Governance Committee will be the one actioned by staff.

### 3.2.6 Nominations via the LGA

3.2.6.1 The LGA posted Circular 30.12 dated 28 July 2016 calling for nominations to fill the two positions to be filled upon nomination of the LGA.

3.2.6.2 These are currently held by former Walkerville Councillor, Mr Anthony Pederick (currently Chair of the LGFA Board) and former Whyalla Councillor, Mr Raj Rajamani.

3.2.6.3 Should a nomination be made through the call from the LGA, the process will be:

- nominations addressing the Selection Criteria (provided in the attachment) must be forwarded to the LGA by COB Friday 9 September 2016;
- the LGA Board will consider nominations received at its meeting in September 2016 and will then advise the AGM of the LGFA of same on 21 October 2016.

3.2.6.4 LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving council Members or staff.

3.2.6.5 The deadline in which to advise the LGA of any nominations is Friday 9 September 2016.

3.2.7 Section 18(1) of the Act provides that a representative member holds office for a term of two years commencing on the first day of January the year after they were elected or appointed.

3.2.8 Section 7(2) of the Act requires at least one member of the Board must be a woman and at least one member must be a man. The current gender status is 6 men and 1 woman.

3.2.9 Nominations may be an Elected Member or Officer.

3.2.10 There are no staff being recommended for nomination to the Board.

3.2.11 Sitting fees are payable, as approved at LGFA Annual General Meetings.

3.2.12 The Board meets during normal business hours on the 3rd Tuesday of every second month (February, April, June, August, October, and December).

3.2.13 Council should note it is not obligated to make a nomination.

### 3.3 **Notice of Motion**

3.3.1 Council has the opportunity to submit a notice of motion to the LGFA AGM, which must be received prior to Friday 19 August 2016 stating the motion, the reason for the motion and any suggested action.

3.3.2 The General Manager Business Excellence is not aware of any issue that warrants a notice being submitted.

3.3.3 Should the Resources and Governance Committee determine that a Notice of Motion be submitted, due to the deadline, staff will need to action the committee's recommendation.

#### **4. CONCLUSION**

- 4.1 Council is asked to appoint a Voting Delegate to the LGFA.
- 4.2 There are currently four positions to be filled on the LGFA Board of Trustees:
- two of which will be filled via a nomination process coordinated by the LGA, with the advice of nominees provided at the LGFA AGM on 21 October 2016.
  - two of which will be filled via a postal ballot (if more than two persons are nominated) with a subsequent report to Council for resolution. This ballot process will occur in a timeframe to enable the successful candidates to be declared elected at the LGFA AGM on 21 October 2016.
- 4.3 Council is asked to consider candidates for nomination to the LGFA Board.
- 4.4 Council is asked to consider whether any Notice of Motion should be submitted to the LGFA AGM on 21 October 2016.

#### **CO-ORDINATION**

Officer:	EXECUTIVE GROUP	MG
Date:	08/08/16	10/08/16





**PART A: Nominations to Outside Bodies**

<b>Name of Body</b>	Local Government Finance Authority Board of Trustees
<b>Legal Status of Body</b>	Statutory Authority
<b>Summary Statement</b>	The Board of the LGFA is responsible for the policy framework and conduct of the LGFA pursuant to the LGFA Act 1983. The Authority exists to provide borrowing and investment programs for Councils.

**SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES**

The following selection criteria must be addressed when completing Part B

<b>Qualifications Required</b> <i>(formal qualifications relevant to the appointment)</i>	No formal qualifications required however a degree or other qualification in business or financial management may be an advantage.
<b>Industry Experience</b>	Knowledge of the following is highly desirable: <ul style="list-style-type: none"> <li>• management of investment and borrowing programs and of the financial sector in general;</li> <li>• the borrowing and investment requirements of local government;</li> <li>• sound financial and board governance practices.</li> </ul>
<b>Board / Committee Experience</b>	Relevant experience on high-level government and/or private sector boards is highly desirable.
<b>Key Expertise</b> <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Practical knowledge of state/local government relations and the administration of legislation would be an advantage.

**LIABILITY AND INDEMNITY COVER**

The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)

<b>Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body</b>	<b>Yes</b>
<b>Insurance Policies are Valid &amp; Current</b>	<b>Yes</b>

ECM 641527



<b>ITEM</b>	3.6.3
	<b>RESOURCES AND GOVERNANCE COMMITTEE</b>
<b>DATE</b>	15 August 2016
<b>HEADING</b>	Summary of Elected Member Training and Development Expenditure and Outstanding Summary Reports
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	The Elected Member Training and Development Policy requires staff to report on progress against the expenditure of the Elected Member Training and Development budget on an annual basis. This report presents information on progress against the expenditure for the 2015/2016 financial year. Information in relation to training and development summary reports is also included.

## RECOMMENDATION

1. The information be received.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Summary of Training and Development Activities Attended by Elected Members During 2015/16
2. 2016/17 Individual Elected Member Allocation for Training and Development

## 1. BACKGROUND

- 1.1 An allocation for Elected Member Training and Development activities is made each year as part of the budget process. For 2015/16 the amount allocated was \$43,600. Consistent with the categories specified in the Elected Member Training and Development Policy, the budget allocation was split as follows:

Whole of Council training and development	\$7,000
Council delegate activities	\$6,000
Individual Elected Member development	\$30,600 / 17 Elected Members = \$1,800 per member/per annum
	<b>\$43,600</b>

**1. REPORT****Training and Development Expenditure**

- 1.1 Attached to this report is a summary of training and development activities attended by Elected Members during 2015/16, including details of expenditure (Attachment 1).
- 1.2 Of the \$43,600 allocated for Elected Member Training and Development, \$28,996 was spent in 2015/16.
- 1.3 Clause 12(c) of the Elected Member Training and Development Policy specifies that any unspent allocations for individual Elected Member development may be carried forward for one year.
- 1.4 Attachment 2 is a summary of individual Elected Member allocations for training and development detailing 2015/16 expenditure, and a final individual allocation for the 2016/17 financial year, taking into account the ability to carry funds forward for one year.

**Attendance Summary Reports**

- 1.5 Clause 25 of the Elected Member Training and Development Policy requires staff to report on an annual basis, details of any outstanding Elected Member training and development summary reports.
- 1.6 At the time of writing this report, there are currently no outstanding summary reports.

**2. CONCLUSION / PROPOSAL**

- 2.1 Council note the expenditure for the Elected Member Training and Development budget.

**CO-ORDINATION**

Officer:	EXECUTIVE GROUP	MG
Date:	08/08/16	04/08/16

**Elected Member Training and Development Budget  
2015/16 Summary of Expenditure**

	Mayor Aldridge	Cr Balaza	Cr Bedford	Cr Bryant	Cr Buchanan	Cr G Caruso	Cr L Caruso	Cr Cook
<b>Whole of Council Training &amp; Development</b>	\$ 73.73	\$ 73.73	\$ 73.73	\$ 73.73	\$ 73.73	\$ 73.73	\$ 73.73	\$ 73.73
(details & date provided)	27/2/16 - EM Weekend Workshop: room hire, food & equipment (Mawson Lakes)	27/2/16 - EM Weekend Workshop: room hire, food & equipment (Mawson Lakes)	27/2/16 - EM Weekend Workshop: room hire, food & equipment (Mawson Lakes)	27/2/16 - EM Weekend Workshop: room hire, food & equipment (Mawson Lakes)	27/2/16 - EM Weekend Workshop: room hire, food & equipment (Mawson Lakes) - did not attend	27/2/16 - EM Weekend Workshop: room hire, food & equipment (Mawson Lakes)	27/2/16 - EM Weekend Workshop: room hire, food & equipment (Mawson Lakes)	27/2/16 - EM Weekend Workshop: room hire, food & equipment (Mawson Lakes)
<b>Council Delegate Activities</b>	\$ 200.00	\$ 190.00						
(details & date attended)	30/10/15 - LGA AGM	15/4/16 - LGA OGM						
<b>Individual Elected Member Development</b>	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
(includes activity, accommodation & travel)	31/8/15 - Due Diligence, Bullying, Harrassment and Other WHS Obligations	31/8/15 - Due Diligence, Bullying, Harrassment and Other WHS Obligations	31/8/15 - Due Diligence, Bullying, Harrassment and Other WHS Obligations	31/8/15 - Due Diligence, Bullying, Harrassment and Other WHS Obligations	31/8/15 - Due Diligence, Bullying, Harrassment and Other WHS Obligations	31/8/15 - Due Diligence, Bullying, Harrassment and Other WHS Obligations	31/8/15 - Due Diligence, Bullying, Harrassment and Other WHS Obligations	31/8/15 - Due Diligence, Bullying, Harrassment and Other WHS Obligations
(details & date attended)								
	\$ 94.18	\$ 94.18	\$ 94.18	\$ 94.18	\$ 94.18	\$ 94.18	\$ 94.18	\$ 94.18
	8/9/15 - Mandatory Training: Strategic Planning / Financial Matters	8/9/15 - Mandatory Training: Strategic Planning / Financial Matters	8/9/15 - Mandatory Training: Strategic Planning / Financial Matters - did not attend	8/9/15 - Mandatory Training: Strategic Planning / Financial Matters	8/9/15 - Mandatory Training: Strategic Planning / Financial Matters - did not attend	8/9/15 - Mandatory Training: Strategic Planning / Financial Matters	8/9/15 - Mandatory Training: Strategic Planning / Financial Matters - did not attend	8/9/15 - Mandatory Training: Strategic Planning / Financial Matters
	\$ 170.00	\$ 353.00	\$ 370.00	\$ 410.00	\$ 370.00	\$ 353.00	\$ 353.00	\$ 353.00
	29/10/15 - LGA networking dinner	29/1/16 - First instalment for EM Development Program	LGA Workshop: Mandatory Training: Modules 1-4	Public Speaking - Own the Room	LGA Workshop: Mandatory Training: Modules 1-4	29/1/16 - First instalment for EM Development Program	29/1/16 - First instalment for EM Development Program	29/1/16 - First instalment for EM Development Program
	\$ 353.00	\$ 66.28	\$ 353.00	\$ 353.00	\$ 353.00	\$ 66.28	\$ 66.28	\$ 66.28
	29/1/16 - First instalment for EM Development Program	28/2/16 - EM development session: room hire, food & equipment (Mawson Lakes)	29/1/16 - First instalment for EM Development Program	29/1/16 - First instalment for EM Development Program	29/1/16 - First instalment for EM Development Program	28/2/16 - EM development session: room hire, food & equipment (Mawson Lakes)	28/2/16 - EM development session: room hire, food & equipment (Mawson Lakes)	28/2/16 - EM development session: room hire, food & equipment (Mawson Lakes)
	\$ 66.28	\$ 160.15	\$ 66.28	\$ 66.28	\$ 66.28	\$ 160.15	\$ 160.15	\$ 160.15
	28/2/16 - EM development session: room hire, food & equipment (Mawson Lakes)	1/3/16 - 50% of workshop fee for February and May workshops as part of EM Development Program	28/2/16 - EM development session: room hire, food & equipment (Mawson Lakes)	28/2/16 - EM development session: room hire, food & equipment (Mawson Lakes)	28/2/16 - EM development session: room hire, food & equipment (Mawson Lakes) - did not attend	1/3/16 - 50% of workshop fee for February and May workshops as part of EM Development Program	1/3/16 - 50% of workshop fee for February and May workshops as part of EM Development Program	1/3/16 - 50% of workshop fee for February and May workshops as part of EM Development Program
	\$ 160.15	\$ 160.15	\$ 160.15	\$ 160.15	\$ 160.15	\$ 160.15	\$ 160.15	\$ 160.15
	1/3/16 - 50% of workshop fee for February and May workshops as part of EM Development Program	Final 50% of workshop fee for February and May workshops as part of EM Development Program	1/3/16 - 50% of workshop fee for February and May workshops as part of EM Development Program	1/3/16 - 50% of workshop fee for February and May workshops as part of EM Development Program	1/3/16 - 50% of workshop fee for February and May workshops as part of EM Development Program	Final 50% of workshop fee for February and May workshops as part of EM Development Program	Final 50% of workshop fee for February and May workshops as part of EM Development Program	Final 50% of workshop fee for February and May workshops as part of EM Development Program
	\$ 160.15	\$ 77.65	\$ 160.15	\$ 160.15	\$ 160.15	\$ 77.65	\$ 77.65	\$ 999.00
	Final 50% of workshop fee for February and May workshops as part of EM Development Program	First Monthly Group Coaching Session as part of EM Development Program	Final 50% of workshop fee for February and May workshops as part of EM Development Program	Final 50% of workshop fee for February and May workshops as part of EM Development Program	Final 50% of workshop fee for February and May workshops as part of EM Development Program	First Monthly Group Coaching Session as part of EM Development Program - did not attend	First Monthly Group Coaching Session as part of EM Development Program	Diploma of LG (EM's)
	\$ 77.65	\$ 999.00	\$ 77.65	\$ 999.00	\$ 999.00			\$ 77.65
	First Monthly Group Coaching Session as part of EM Development Program	Diploma of LG (EM's)	First Monthly Group Coaching Session as part of EM Development Program	Diploma of LG (EM's)	Diploma of LG (EM's)			First Monthly Group Coaching Session as part of EM Development Program
				\$ 77.65	\$ 77.65			
				First Monthly Group Coaching Session as part of EM Development Program	First Monthly Group Coaching Session as part of EM Development Program - did not attend			
	\$ 1,455.14	\$ 2,274.14	\$ 1,455.14	\$ 2,420.41	\$ 2,454.14	\$ 1,085.14	\$ 1,085.14	\$ 2,084.14

**Elected Member Training & Development Policy entitlements  
(Council resolution 0370/2015)**





### Item 3.6.3 - Attachment 1 - Summary of Training and Development Activities Attended by Elected Members During 2015/16

City of Salisbury  
Resources and Governance Committee Agenda - 15 August 2016





**Elected Member Training and Development Budget**  
**Summary of Individual Allocations including Carry Forwards to 2016/17**

	Mayor Aldridge	Cr Balaza	Cr Bedford	Cr Bryant	Cr Buchanan	Cr G Caruso	Cr L Caruso	Cr Cook	Cr Gill
14/15 funds carried fwd to 15/16	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 162.04	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,050.00	\$ 1,531.23
spent in 15/16	\$ 1,181.41	\$ 2,010.41	\$ 1,381.41	\$ 2,420.41	\$ 2,380.41	\$ 1,011.41	\$ 1,011.41	\$ 2,010.41	\$ 1,945.91
balance from 14/15 funds carried forward is lost	\$ 618.59	-\$ 210.41	\$ 418.59	-\$ 2,258.37	-\$ 580.41	\$ 788.59	\$ 788.59	-\$ 960.41	-\$ 414.68
15/16 allocation	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
debit balance carried fwd to 15/16	\$ -	-\$ 210.41	\$ -	-\$ 2,258.37	-\$ 580.41	\$ -	\$ -	-\$ 960.41	-\$ 414.68
funds to be carried fwd to 16/17	\$ 1,800.00	\$ 1,589.59	\$ 1,800.00	-\$ 458.37	\$ 1,219.59	\$ 1,800.00	\$ 1,800.00	\$ 839.59	\$ 1,385.32
16/17 allocation	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
<b>16/17 available balance</b>	<b>\$ 3,600.00</b>	<b>\$ 3,389.59</b>	<b>\$ 3,600.00</b>	<b>\$ 1,341.63</b>	<b>\$ 3,019.59</b>	<b>\$ 3,600.00</b>	<b>\$ 3,600.00</b>	<b>\$ 2,639.59</b>	<b>\$ 3,185.32</b>

**Elected Member Training and Development Budget**  
**Summary of Individual Allocations including Carry Forwards to 2016/17**

	Cr Pilkington	Cr Proleta	Cr Reardon	Cr Reynolds	Cr Vermeer	Cr White	Cr Woodman	Cr Zahra	
14/15 funds carried fwd to 15/16	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 720.00	\$ 1,800.00	\$ 1,050.00	\$ 1,800.00	\$ 1,800.00	
spent in 15/16	\$ 2,109.41	\$ 1,278.71	\$ 2,010.41	\$ 1,011.41	\$ 2,010.41	\$ 1,381.41	\$ 1,011.41	\$ 1,260.41	
balance from 14/15 funds carried forward is lost	-\$ 309.41	\$ 521.29	-\$ 210.41	-\$ 291.41	-\$ 210.41	-\$ 331.41	\$ 788.59	\$ 539.59	
15/16 allocation	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	
debit balance carried fwd to 15/16	-\$ 309.41	\$ -	-\$ 210.41	-\$ 291.41	-\$ 210.41	-\$ 331.41	\$ -	\$ -	
funds to be carried fwd to 16/17	\$ 1,490.59	\$ 1,800.00	\$ 1,589.59	\$ 1,508.59	\$ 1,589.59	\$ 1,468.59	\$ 1,800.00	\$ 1,800.00	\$ 24,822.67
16/17 allocation	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	
16/17 available balance	\$ 3,290.59	\$ 3,600.00	\$ 3,389.59	\$ 3,308.59	\$ 3,389.59	\$ 3,268.59	\$ 3,600.00	\$ 3,600.00	