



AGENDA

FOR COUNCIL MEETING TO BE HELD ON

22 AUGUST 2016 AT 6:30 PM

IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Mayor G Aldridge
Cr D Balaza (Deputy Mayor)
Cr S Bedford
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr E Gill
Cr D Pilkington
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr B Vermeer
Cr S White
Cr J Woodman
Cr R Zahra

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager, Community Development, Ms J Trotter
General Manager City Infrastructure, Mr M van der Pennen
Manager Governance, Ms T Norman
Manager Communications and Customer Relations, Mr M Bennington
Team Leader Corporate Communications, Mr C Treloar
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

PRAYER

*Lord, we ask for your blessing on this Council meeting,
That you direct our deliberations for the benefit of Salisbury
And the true welfare of the people of this City.*

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

APOLOGIES

LEAVE OF ABSENCE

PUBLIC QUESTION TIME

DEPUTATIONS

No Deputations have been received.

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 25 July 2016.

Presentation of the Minutes of the Confidential Council Meeting held on 25 July 2016.

QUESTIONS ON NOTICE

No Questions on Notice have been received.

QUESTIONS WITHOUT NOTICE

NOTICES OF MOTION

NOM1 Appointment of Deputy Mayor for the period November 2016-November 2017

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That Cr Betty Gill be appointed to the position of Deputy Mayor for the period November 2016 – November 2017.
2. That the vote on the appointment of Deputy Mayor for the period November 2016-November 2017 be conducted by show of hands.

NOM2 Appointment of Deputy Mayor for the period November 2017-November 2018

Cr Robyn Cook has submitted the following Notice of Motion:

1. That Cr Damien Pilkington be appointed to the position of Deputy Mayor for the period November 2017-November 2018.
2. That the vote on the appointment of Deputy Mayor for the period November 2017-November 2018 be conducted by show of hands.

NOM3 Appointment of Chairman Policy and Planning Committee for the period November 2016-November 2017

Cr Robyn Cook has submitted the following Notice of Motion:

1. That Cr Damien Pilkington be appointed to the position of Chairman, Policy and Planning Committee for the period November 2016-November 2017.
2. That the vote on the appointment of Chairman, Policy and Planning Committee for the period November 2016- November 2017 be conducted by a show of hands.

NOM4 Appointment of Chairman Policy and Planning Committee for the period November 2017-November 2018

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That Cr Betty Gill be appointed to the position of Chairman, Policy and Planning Committee for the period November 2017 – November 2018.
2. That the vote on the appointment of Chairman, Policy and Planning Committee for the period November 2017-November 2018 be conducted by show of hands.

NOM5 Appointment of Chairman Budget and Finance Committee for the period November 2016 - November 2018

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That Cr Riccardo Zahra be appointed to the position of Chairman, Budget and Finance Committee for the period November 2016 – November 2018
2. That the vote on the appointment of Chairman, Budget and Finance Committee for the period November 2016- November 2018 be conducted by show of hands.

NOM6 Appointment of Chairman Works and Services Committee for the period November 2016 - November 2018

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That Cr Shiralee Reardon be appointed to the position of Chairman, Works and Services Committee for the period November 2016 – November 2018
2. That the vote on the appointment of Chairman, Works and Services Committee for the period November 2016- November 2018 be conducted by show of hands.

NOM7 Appointment of Chairman Resources and Governance Committee for the period November 2016 - November 2018

Damien Pilkington has submitted the following Notice of Motion:

1. That Cr Sean Bedford be appointed to the position of Chairman, Resources and Governance Committee for the period November 2016 – November 2018
2. That the vote on the appointment of Chairman, Resources and Governance Committee for the period November 2016- November 2018 be conducted by show of hands.

NOM8 Appointment of Chairman Sports, Recreation and Grants Committee for the period November 2016-November 2017

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That Cr Donna Proleta be appointed to the position of Chairman, Sports, Recreation and Grants Committee for the period November 2016 – November 2017
2. That the vote on the appointment of Chairman, Sports, Recreation and Grants Committee for the period November 2017-November 2018 be conducted by show of hands.

NOM9 Appointment of Chairman Sports, Recreation and Grants Committee for the period November 2017-November 2018

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That Cr Linda Caruso be appointed to the position of Chairman, Sports, Recreation and Grants Committee for the period November 2017 – November 2018.
2. That the vote on the appointment of Chairman, Sports, Recreation and Grants Committee for the period November 2017-November 2018 be conducted by show of hands.

NOM10 Appointment of Chairman Strategic and International Partnerships Sub Committee until November 2018

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That Cr Graham Reynolds be appointed to the position of Chairman, Strategic and International Partnerships Sub Committee from the conclusion of the appointment period for the current Chairman (December 2016) until November 2018.
2. That the vote on the appointment of Chairman, Strategic and International Partnerships Sub Committee from the conclusion of the appointment period for the current Chairman until November 2018 be conducted by show of hands.

NOM11 Appointment of Chairman Strategic Property Development Sub Committee until November 2018

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That Cr Steve White be appointed to the position of Chairman, Strategic Property Development Sub Committee from the conclusion of the appointment period for the current Chairman (January 2017) until November 2018.
2. That the vote on the appointment of Chairman, Strategic Property Development Sub Committee from the conclusion of the appointment period for the current Chairman until November 2018 be conducted by show of hands.

NOM12 Program Review Sub Committee Membership

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That Cr Chad Buchanan be appointed as a member of the Program Review Sub Committee for the remainder of the current term of Council.

NOM13 Records of Attendance at Council, Standing Committee and Sub Committee meetings

Cr Brad Vermeer has submitted the following Notice of Motion:

1. That staff compile statistics for Elected Member attendance at Council, Standing Committees and Sub-Committee meetings commencing from 1 July 2016, with these records to be published annually in the City of Salisbury Annual Report.

NOM14 Changes to Remote Participation in Committee Meetings Policy

Cr Brad Vermeer has submitted the following Notice of Motion:

1. That staff prepare a report that outlines:
 - a. A proposal for changes to the Remote Participation in Committee Meetings policy (as set out within the Code of Practice for Meeting Procedures) that could enable the Chairman to terminate an elected members remote participation in the meeting in the event that the Chairman is not satisfied with the location or actions of the elected member; and
 - b. Steps that should be taken by the Committee Chairman and an elected member who is utilising the Remote Participation in Committee meetings provisions (as set out within the Code of Practice for Meeting Procedures) during consideration of a confidential items to ensure that the relevant provisions of the *Local Government Act 1999*, Council's Code of Practice for Meeting Procedures and Council's Code of Practice for Access to Meetings are adhered to.

NOM15 Solid Waste Levy Information on Rates Notice

Cr Brad Vermeer has submitted the following Notice of Motion:

1. That staff report back on options for presentation of information relating to the Solid Waste Levy on future Rates Notices or accompanying documentation to communicate to rate payers that the Solid Waste Levy is a levy collected by the City of Salisbury on behalf of the State Government and not a City of Salisbury determined levy.

NOM16 Abolition of Standing Committees and implementation of Fortnightly Council Meetings

Cr Brad Vermeer has submitted the following Notice of Motion:

1. That the existing Standing Committee structure, with the exception of the Audit Committee of Council, be discontinued.
2. The Council meet on a fortnightly basis, commencing December 2016, on Monday at 6:30pm and that all items of business previously presented to Standing Committees be presented directly to Council for consideration.
3. A report be presented to Council in advance of the first fortnightly Council Meeting, providing details of Sub Committees under the current Committee structure, including the CEO Review Committee, to enable a determination to be made as to which, if any, Sub Committees will be retained as a committee reporting directly to Council and what changes are required to Terms of Reference.

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Chairman - Cr L Caruso

Consideration of the minutes of the Policy and Planning Committee Meeting - 15 August 2016 and adoption of recommendations in relation to item numbers:

Administration

1.0.1 Future Reports for the Policy and Planning Committee

It is recommended to Council that:

1. The information be received.

Community Development

1.1.1 Minutes of the Youth Council Sub Committee meeting held on Tuesday, 9 August 2016

1.1.1-YC1 Youth Council Membership

It is recommended to Council that:

1. The resignations of Jordan Golley and Abi Davey be received and noted.
2. The resignation of Michael Santos as Deputy Chairman be received and noted.
3. That Joel Winder be appointed as the Deputy Chairman of the Youth Council until February 2107.

1.1.1-YC2 Youth Action Plan Project Team - Status Update

It is recommended to Council that:

1. That the information be received.
2. That the title of the third theme, Sports and Arts be changed to Active and Creative Lifestyles.
3. Cresilda Daitol be appointed as Team Leader for the Active Lifestyles - Working Party.
4. Bianca Bilsborow be appointed as Team Leader for the Creative Lifestyles - Working Party.

1.1.1-YC3 Youth Action Plan - Status Update August 2016

It is recommended to Council that:

1. The contents be received and noted.

1.1.1-YC4 Twelve25 Salisbury Youth Enterprise Centre - August Update

It is recommended to Council that:

1. That the information be received and noted.

Urban Development

1.3.1 Salisbury Community Hub Update - Project Control Group

It is recommended to Council that:

1. That the report be received and the draft Terms of Reference of the Salisbury City Centre Community Hub Project Control Group forming Attachment 1 to this report (Item No. 1.3.1, Policy and Planning Committee, 15/08/16), incorporating membership of the Group, be endorsed.
2. That the “Revised Project Governance Structure” for the Salisbury City Centre Community Hub Project, forming attachment 2 to the Policy and Planning Committee Agenda report of 15/08/2016, be amended to delete reference to the Strategic Property Development Sub Committee, to provide for the Project Control Group to report to the Policy and Planning Committee.
3. That the Chief Executive Officer be authorised to engage suitable external advisors as members of the Salisbury City Centre Community Hub Project Control Group consistent with the endorsed Terms of Reference.
4. That the Elected Member representatives on Council’s Audit Committee be appointed as the Elected Member representatives on the Salisbury City Centre Community Hub Project Control Group.

1.3.2 Growth Action Plan Review

It is recommended to Council that:

1. The Growth Action Plan, as provided in Attachment 1 (Item No. 1.3.2, Policy and Planning Committee, 15/08/2016) be endorsed.

2 Works and Services Committee Meeting

Chairman - Cr J Woodman

Consideration of the minutes of the Works and Services Committee Meeting - 15 August 2016 and adoption of recommendations in relation to item numbers:

Administration

2.0.1 Future Reports for the Works and Services Committee

It is recommended to Council that:

1. The information be received.

Community Centres and Youth

2.1.1 Para Hills Community Hub Concept Design Options

It is recommended to Council that:

1. That staff proceed to detailed design on Para Hills Community Hub – Floor Plan Option 3 as outlined in Attachment 4 (Item No. 2.1.1, Works and Services Committee, 15/08/2016).
2. That a Prudential Report, based on Para Hills Community Hub – Floor Plan Option 3 as outlined in Attachment 4 (Item No. 2.1.1, Works and Services Committee, 15/08/2016) be prepared and brought back to Council for consideration.

Public Works

2.6.1 Capital Progress Report - July 2016

It is recommended to Council that:

1. The information be received.

2.6.2 St Kilda Slides - Further information and status update

It is recommended to Council that:

1. To undertake renewal of the existing Wave Slide at the St Kilda Playground on a 'like for like' basis, additional funds of \$75,000 be approved, (bringing the total capital renewal budget for the project to \$225,000) as a 2016/17 First Quarter budget review non-discretionary budget item.
2. That modifications be undertaken to slide 6 and associated decking at St Kilda consistent with the actions outlined in Item No. 2.6.2, Works and Services Committee, 15/08/2016, with funding from within the existing 2016/17 project budget.
3. Decommission Slide 7 and report to Council on the potential reuse of some components at an alternate location as identified in Item No. 2.6.2, Works and Services Committee, 15/08/2016.
4. A New Initiative Bid for the installation of a new Wave Slide at the location of the decommissioned Slide 7 be considered as part of the 2016/17 Second Quarter budget review.

Other Business

W&S-OB1 Potential Sites for Parking Recreational Vehicles

It is recommended to Council that:

1. That relevant staff meet with Ward Councillors, Kevin Collins as representative of the RV Association, Tackle and Tucker and Mayor Gillian Aldridge to consider a potential sites in the St Kilda environs for RVs in accordance with Council's policy.

W&S-OB2 St Kilda Breakwater Lighting

It is recommended to Council that:

1. That staff bring back a report with costs for the installation of an additional three solar lights from the middle to the end of the breakwater, for consideration at either first or second quarter review.

3 Resources and Governance Committee Meeting

Chairman - Cr B Vermeer

Consideration of the minutes of the Resources and Governance Committee Meeting - 15 August 2016 and adoption of recommendations in relation to item numbers:

Administration

3.0.1 Future Reports for the Resources and Governance Committee

It is recommended to Council that:

1. The information be received.

External Relations

3.4.1 Nominations Sought for the South Australian Public Health Council

It is recommended to Council that:

1. Cr C Buchanan be nominated as a Local Government Member on the South Australian Public Health Council.

Corporate Governance

3.6.1 Local Government Association Annual General Meeting 21/10/2016 - Call for Notices of Motion

It is recommended to Council that:

1. The information be received.
2. No additional Notices of Motion be submitted to the Local Government Association Annual General Meeting (aside from that referred to in paragraph 3.2 of Item No. 3.6.1, Resources and Governance Committee, 15/08/2016).

**3.6.2 Local Government Finance Authority Annual General Meeting:
21 October 2016 - Council Representatives, Board Nominations and
Notices of Motion**

It is recommended to Council that:

1. The information be received.
2. Cr Damien Pilkington be appointed as Council Representative (Voting Delegate) to the Local Government Finance Authority Annual General Meetings, with Cr David Bryant as his deputy.
3. No Notice of Motion be submitted to the Local Government Finance Authority Annual General Meeting being held on 21 October 2016.
4. The nomination of members to the LGFA Board of Trustees be deferred to Council on the basis that a quorum was not able to be achieved for the nomination of representatives at the Resources and Governance Committee.

**3.6.3 Summary of Elected Member Training and Development Expenditure and
Outstanding Summary Reports**

It is recommended to Council that:

1. The information be received.

5 Development Assessment Panel Meeting

A meeting of the Development Assessment Panel took place on 26 July 2016 . The minutes have been distributed to all members for information.

6 Budget and Finance Committee Meeting

Chairman - Cr D Pilkington

Consideration of the minutes of the Budget and Finance Committee Meeting - 15 August 2016 and adoption of recommendations in relation to item numbers:

Administration

6.0.1 Future Reports for the Budget and Finance Committee

It is recommended to Council that:

1. The information be received.

6.0.2 Local Government Rate Capping Policies

It is recommended to Council that:

1. The information be received
2. The proposed response to the Local Government Association, as detailed in Section 5 of this report (Item No. 6.0.2, Budget and Finance Committee, 15/08/2016), be endorsed.

6.0.3 Minutes of the Program Review Sub Committee meeting held on Monday 8 August 2016

6.0.3-PRSC1 Program Review Brief - Economic Development & Urban Policy

It is recommended to Council that:

1. The information be received.
2. The Economic Development & Urban Policy Program Review Project Brief and Background Paper as set out in Attachment 1 and 2 to this report (Item No. PRSC1, Program Review Sub Committee, 08/08/2016) be endorsed.

The meeting moved into confidence at 6:59pm.

6.9.1 Request for Extension of Confidentiality Orders: Nursery Plant Supply Agreement

Moved Cr R Zahra

Seconded Cr R Cook

1. The information be received.
2. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that paragraphs 3.3, 3.4, 3.5 and pages 7-19 of Item PRSC2: Program Review – Nursery Lease and Plant Supply Agreement of 11/08/2014 will remain confidential and not available for public inspection until the conclusion of the plant supply agreement with Provenance Indigenous Plants Pty Ltd.
3. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that Table 2 – Summary of Key Terms & Conditions – Plant Supply Agreement in Item PRSC2: Nursery Program Review Close Out Report of 13/04/2015 will remain confidential and not available for public inspection until the conclusion of the plant supply agreement with Provenance Indigenous Plants Pty Ltd.
4. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

CARRIED

The meeting moved out of confidence and closed at 6:59pm.

7 Sport, Recreation and Grants Committee Meeting

Chairman - Cr D Proleta

Consideration of the minutes of the Sport, Recreation and Grants Committee Meeting - 8 August 2016 and adoption of recommendations in relation to item numbers:

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

It is recommended to Council that:

1. The information be received.

Community Grants

7.2.1 Youth Sponsorship - July 2016 Applications

It is recommended to Council that:

1. The information be received.

7.2.2 Community Grants Program Applications for August 2016

It is recommended to Council that:

1. The information be received and noted.

7.2.3 10/2016: The Lao Association of South Australia Inc. - Community Grants Program Application

It is recommended to Council that:

1. The information be received and noted.

7.2.4 13/2016: SecondBite - Community Grants Program Application

It is recommended to Council that:

1. The information be received and noted.

7.2.5 14/2016: Interchange Inc. - Community Grants Program Application

It is recommended to Council that:

1. The information be received and noted.

7.2.6 22/2016: Salisbury East Little Athletics Centre Inc. - Community Grants Program Application

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2016 round of Community Grants as follows:
 - a. Grant No. 22/2016: Salisbury East Little Athletics Centre Inc. be awarded the amount of **\$2,500.00** to assist with the purchase of uniforms for ongoing use as outlined in the Community Grant Application.

7.2.7 23/2016: Providence Chick [World Harvest Christian Centre Inc.] - Community Grants Program Application

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2016 round of Community Grants as follows:
 - a. Grant No. 23/2016: Providence Chick [World Harvest Christian Centre Inc.] be awarded the amount of **\$2,500.00** to assist with the purchase of catering for the 2016 Providence Conference use as outlined in the Community Grant Application.

7.2.8 24/2016: Orana Inc. - Community Grants Program Application

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2016 round of Community Grants as follows:
 - a. Grant No. 24/2016: Orana Inc. be awarded the amount of **\$1,815.00** to assist with the purchase of uniforms for the Para Hills Flyers Bedford Soccer Tournament as outlined in the Community Grant Application.

GENERAL BUSINESS

GB1 Salisbury Recreation Precinct Swimming Pool Filtration System Replacement 55

OTHER BUSINESS

MAYOR'S DIARY

MD1 Mayor's Diary 59

REPORTS FROM COUNCIL REPRESENTATIVES

CONFIDENTIAL ITEMS

6.9.1 Request for Extension of Confidentiality Orders: Nursery Plant Supply Agreement

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - the release of pricing details contained in the report could prejudice the commercial position of Provenance Indigenous Plants Pty Ltd in the marketplace.

On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Orders: Nursery Plant Supply Agreement** item and discussion at this point in time.
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

25 JULY 2016

MEMBERS PRESENT

Mayor G Aldridge
Cr D Balaza (Deputy Mayor)
Cr S Bedford
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr E Gill
Cr D Proleta (*from 6.43pm*)
Cr S Reardon
Cr G Reynolds
Cr B Vermeer
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Acting Chief Executive Officer, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager, Community Development, Ms J Trotter
General Manager City Infrastructure, Mr M van der Pennen
Manager Governance, Ms T Norman
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.
The Acting Chief Executive Officer read the Opening Prayer.
The Mayor read the Kaurna Acknowledgement.

APOLOGIES

An apology was received from Cr D Pilkington.

LEAVE OF ABSENCE

Nil.

PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

DEPUTATIONS

No Deputations have been received.

ACKNOWLEDGEMENT: 100TH ANNIVERSARY, BATTLE OF FROMELLES (19-20 JULY 1916) AND 100TH ANNIVERSARY, POZIERES (23 JULY-3 SEPTEMBER 1916)

Last Tuesday saw the passing of 100 years since the Battle of Fromelles during World War 1. Just before 6.00pm on the 19th and into the early hours of the 20th July 1916, 7,000 Australian soldiers - in the AIF'S first major engagement on the Western Front occurred . This engagement was one of the most costly and devastating Battles of World War 1 for Australia and Australian soldiers. It is regarded as the Australian Army's darkest day, with the greatest loss of life in a 24 hour period. The newly formed 5th Division suffered 5,533 casualties. The only SA Battalion - the 32nd Battalion recorded 718 casualties.

Saturday 23rd July was the 100th anniversary of the commencement of another significantly costly battle of World War 1 at Pozieres, where some 23,000 Australian casualties were sustained over a six week period. 6,800 soldiers paid the ultimate sacrifice during this battle with more than 800 of those from South Australia.

In recognition of the 100th Anniversary of the Battle of Fromelles and the Battle at Pozieres, we, the Elected Members of the City of Salisbury, would like to acknowledge the supreme courage and sacrifice shown by the Australian soldiers at Fromelles and Pozieres. Lest we forget.

Moved Cr S Reardon
Seconded Cr G Caruso

That the Acknowledgement of the 100th Anniversaries of the Battle of Fromelles and Pozieres be recorded in the minutes.

**CARRIED
1182/2016**

PRESENTATION OF MINUTES

Moved Cr R Zahra
Seconded Cr R Cook

The Minutes of the Council Meeting held on 27 June 2016, be taken and read as confirmed.

**CARRIED
1183/2016**

Moved Cr R Zahra
Seconded Cr R Cook

The Minutes of the Confidential Council Meeting held on 27 June 2016, be taken and read as confirmed.

**CARRIED
1184/2016**

QUESTIONS ON NOTICE
QON1 LGA Research and Development Scheme

At the 27 June 2016 Council meeting, Cr Vermeer asked the following questions in relation to the LGA Research and Development Scheme:

1. *How many grants have we (the City of Salisbury) specifically applied for from this fund (how many times and amounts)?*
2. *How many of those grant applications were successful and how many were rejected (how many times and how much)?*
3. *Are we required to, or do we make any contribution to this scheme (directly or indirectly through other bodies)?*

The questions were taken on notice.

Manager Governance, Tami Norman has provided the following response:

1. *One application has been made to the LGA Research and Development Scheme. This application was made in 2013 in relation to the Volunteer Workforce Health and Safety Training Framework and sought \$19,500.*
2. *The above application was successful and the City of Salisbury received \$19,500 grant funding from the Scheme to develop a Volunteer Workforce Health and Safety Training Framework to ensure a safe work environment for volunteers, as per the requirement of the Work Health and Safety Act 2012.*
3. *The City of Salisbury does not make any direct contributions to the LGA Research and Development Scheme. The following summarises the formation of the Scheme, including details on the source of funds made available to the Scheme:*

The Local Government Development (TER) Fund was created by an amendment to the *Local Government Finance Authority Act 1983* as a result of an agreement between the State Government, the Local Government Association (LGA) and the Local Government Finance Authority (LGFA) on the application of the National Competition Policy in the Local Government sector in South Australia.

As a result the LGFA pays a 'Tax Equivalent Regime' (commonly known as a 'TER') on the business activities of the LGFA, to offset any competitive advantage enjoyed by the LGFA as a tax exempt body. In effect the TER represents the equivalent of company tax that would have been payable by the LGFA if it was a private corporation.

Through negotiation with the State Government, a special fund was created to receive the TER funds from the LGFA. It was initially referred to as the 'Local Government (TER) Development Program' and during 1999 the name was changed to the 'Local Government Research and Development Scheme'.

The Scheme is to be used for 'Local Government development purposes' agreed between the Minister and the LGA in accordance with agreed principles and purposes. The legal arrangements for the imposition and broad purpose of the Scheme are set out in Section 31A(4) of the *Local Government Finance Authority Act 1983* and in the Memorandum of Understanding referred to above.

In late 2015, a second source of revenue for the Scheme was provided by amendment to section 294 of the *Local Government Act 1999*. In 2016, the Scheme is now receiving additional revenue from a proportion of royalties (40c per tonne) paid to the State Government by Councils for accessing "extractive minerals" where no mining tenement or licence exists.

QUESTIONS WITHOUT NOTICE

QWON1 Attendance Statistics

Cr B Vermeer asked a question in relation to whether attendance statistics are available for Standing Committees and Council meetings.

The Acting Chief Executive Officer answered the Question.

NOTICES OF MOTION

NOM1 Nomination of Elected Member to Committee Position/Membership

Moved Cr D Bryant

Seconded Cr C Buchanan

1. That when an elected member is nominated for a position of Chairman, Deputy Chairman, or as a member of a Council Committee or Sub-committee, the elected member must be present to accept the nomination at the time it is made, except in circumstances where written advice has been provided to the Mayor and Chief Executive Officer prior to the meeting of the elected members willingness to accept a nomination made in their absence.

LOST

*A **DIVISION** was requested by Cr D Bryant and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Balaza, D Bryant, L Caruso, E Gill, S Reardon, B Vermeer and J Woodman

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs S Bedford, C Buchanan, G Caruso, R Cook, D Proleta, G Reynolds, S White and R Zahra

*The Mayor declared the **MOTION** was **LOST***

Cr D Proleta entered the meeting at 6:43pm.

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Minutes of the Policy and Planning Committee Meeting held on 18 July 2016 were considered by Council.

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr G Reynolds

Seconded Cr S White

1. The information be received.

**CARRIED
1185/2016**

Community Development

1.1.1 Collaboration Agreement between Council and Community Centres Annual Update

Cr C Buchanan declared a material conflict of interest on the basis of being the Chairperson of the Burton Community Centre.

Cr Buchanan left the meeting at 06:53 pm.

Cr D Proleta declared a perceived conflict of interest on the basis of being a committee member of Burton Community Centre.

Cr Proleta left the meeting at 06:53 pm.

Cr J Woodman declared a perceived conflict of interest on the basis of being a committee member of the Burton Community Centre.

Cr Woodman left the meeting at 06:53 pm.

Moved Cr L Caruso

Seconded Cr G Reynolds

1. The information be received.
2. A correction to the report was noted that paragraphs 3.1.3 and 3.1.4 were incorrect, and that the wording of the Collaboration Agreement requires that:

“the design of Services should consider alignment with the Council’s Annual Business Plan and Budget and the Council’s Strategic Plan for the City (as varied from time to time), and

“The services to be provided by the Association at the Centre are to:

...

Be consistent with the Association’s Annual Business Plan and budget and Strategic Plan (as varied from time to time).”

**CARRIED
1186/2016**

Cr C Buchanan returned to the meeting at 06:54 pm.

Cr D Proleta returned to the meeting at 06:54 pm.

Cr J Woodman returned to the meeting at 06:54 pm.

1.1.2 Proposed 2017 Salisbury Secret Garden Program & Budget

Cr D Balaza declared a material conflict of interest on the basis of being a member of the governing body of the Salisbury City Centre Business Association.

Cr D Balaza left the meeting at 06:55 pm.

Moved Cr D Bryant

Seconded Cr E Gill

1. The delivery of the *2017 Salisbury Secret Garden* be endorsed.
2. Council underwrite the *Salisbury Secret Garden* and \$83,700 be allocated as a non-discretionary bid as part of the first quarter budget review.

**CARRIED
1187/2016**

Cr D Balaza returned to the meeting at 07:14 pm.

1.1.3 Minutes of the Tourism and Visitor Sub Committee meeting held on Monday 11 July 2016**1.1.3-TVSC1 Appointment of Deputy Chairman - Tourism and Visitor Sub Committee**

Moved Cr S Reardon

Seconded Cr C Buchanan

1. David Stockbridge be appointed as Deputy Chairman of the Tourism and Visitor Sub Committee for a period of 12 months commencing 01/08/2016.

**CARRIED
1188/2016**

1.1.3-TVSC2 Wiki Town Resolution 0990/2016

Moved Cr S Reardon

Seconded Cr C Buchanan

1. That the information be received.

**CARRIED
1189/2016**

1.1.3-TVSC3 Tourism and Visitor Strategy - for endorsement

Moved Cr S Reardon
Seconded Cr C Buchanan

1. That the information be received.
2. The draft Tourism and Visitor Strategy, as set out in Attachment 1 (Item No. TVSC3, Tourism and Visitor Sub Committee, 11/07/2016) be endorsed.
3. The Implementation Plan be reported to the Sub Committee in September 2016 subsequent to a workshop taking place in August 2016.

**CARRIED
1190/2016**

1.1.3-OB1 Amendment to Tourism and Visitor Sub Committee Terms of Reference and Marketing

Moved Cr S Reardon
Seconded Cr C Buchanan

1. The Terms of Reference of the Tourism and Visitor Sub Committee be amended to provide for three elected members as part of the Committee Membership.
2. Cr R Cook be included as a member of the Tourism and Visitor Sub Committee.
3. A report on the status of outstanding membership be returned to the next Tourism and Visitor Sub Committee.

**CARRIED
1191/2016**

1.1.4 Minutes of the Strategic and International Partnerships Sub Committee meeting held on Tuesday 12 July 2016

1.1.4-SIPSC1 Appointment of Deputy Chairman - Strategic and International Partnerships Sub Committee

Moved Cr E Gill
Seconded Cr R Zahra

1. Cr D Balaza be appointed as Deputy Chairman of the Strategic and International Partnerships Sub Committee for a period of 12 months commencing 01/08/2016.

**CARRIED
1192/2016**

1.1.4-SIPSC2 China Action Plan

Moved Cr E Gill
Seconded Cr R Zahra

1. That the information be received.

**CARRIED
1193/2016**

1.1.4-SIPSC3 Request for Sister City Relationship from the City of San Agustin, El Salvador

Moved Cr E Gill
Seconded Cr R Zahra

1. A report be prepared setting out a proposed program for a delegation visit from the City of San Agustin, including resource implications, to enable the Strategic and International Partnership Committee to determine whether an invitation for a delegation can be extended to the City of San Agustin.

**CARRIED
1194/2016**

1.1.4-SIPSC4 Mobara Educational Exchange Program and Mobara Delegation 2016

Moved Cr E Gill
Seconded Cr R Zahra

1. The program for the 2016 Mobara Educational exchange program (as set out in Attachment 1, Item SIPSC4, Strategic and International Partnerships Sub Committee, 12/07/2016) be endorsed.

**CARRIED
1195/2016**

Urban Development

1.3.1 Establishment of a Precinct at Greater Edinburgh Parks – Update

Cr L Caruso declared a material conflict of interest on the basis of being a resident of the area being discussed.

Cr L Caruso left the meeting at 07:18 pm.

Moved Cr R Zahra

Seconded Cr R Cook

1. That the report and the response of the Minister for Housing and Urban Development advising that it is not proposed to proceed with establishing a Precinct under the *Urban Renewal Act 1995* in relation to the Greater Edinburgh Parks area be noted.

**CARRIED
1196/2016**

Cr L Caruso returned to the meeting at 07:20 pm.

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

1.10.1 Update on the Northern Connector

1.10.2 Salisbury Community Hub - Site Selection

2 Works and Services Committee Meeting

Minutes of the Works and Services Committee Meeting held on 18 July 2016 were considered by Council.

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr J Woodman

Seconded Cr R Zahra

1. The information be received.

**CARRIED
1197/2016**

Public Works

2.6.1 Capital Progress Report - June 2016

Moved Cr G Caruso
Seconded Cr S Reardon

1. Amendments to PR22843 Plant & Fleet Replacement Program as set out in this report (Item No. 2.6.1, Works and Services Committee 18/07/2016) be endorsed for implementation. Balance of 2015/16 program funds to be returned as part of the closure of the financial year.
2. Transfer project PR23005 Fairbanks Drive Reserve Upgrade and its associated budget to PR23459 Fairbanks Drive/Byron Bay Traffic, Car Parking & Reserve Upgrade project. All work to be delivered under single project PR23459.

**CARRIED
1198/2016**

Traffic Management

2.7.1 Speed Limit for Bicycles on Footpaths

Cr L Caruso left the meeting at 07:26 pm.

Cr L Caruso returned to the meeting at 07:27 pm.

Moved Cr C Buchanan

Seconded Cr B Vermeer

1. The report to be received.
2. The Department of Planning, Transport and Infrastructure's State Bicycle Black Spot Program be asked to develop, at a local level, a "*Share the Footpath*" education campaign in conjunction with the Local Government Association.
3. A response, referencing issues identified within this report, be submitted to LGA Circular 23.6 - *Bill to Limit Speed of Bicycles on Footpaths* by the end of July 2016, as part of the LGA's consultation with all metropolitan and rural Councils.

Cr R Zahra moved an AMENDMENT that

1. The report to be received.
2. The Department of Planning, Transport and Infrastructure's State Bicycle Black Spot Program be asked to develop, at a local level, a "*Share the Footpath*" education campaign in conjunction with the Local Government Association.
3. Following a strategic review of the Integrated Transport Plan (ITP), a review of the existing Footpath Policy be undertaken, which will involve changes (as appropriate) to the planning regulations for future residential land divisions to consider in some locations the provision of adequate footpath widths for combined use by cyclists and pedestrians.
4. A response, referencing issues identified within this report, be submitted to LGA Circular 23.6 - *Bill to Limit Speed of Bicycles on Footpaths* by the end of July 2016, as part of the LGA's consultation with all metropolitan and rural Councils.

Seconded Cr D Balaza

The AMENDMENT on BEING PUT was CARRIED.

The MOTION as AMENDED was CARRIED.

**CARRIED
1199/2016**

Other Business**WS-OB1 St Kilda Flood Mitigation – Update**

Cr R Cook declared a perceived conflict of interest on the basis of the proposed works being in the vicinity of her business. Cr Cook chose to manage the conflict by remaining in the meeting and voting in the best interest of the public.

Moved Cr R Zahra

Seconded Cr D Proleta

1. Staff bring back a report on the flood mitigation works for St Kilda including Curnow Street.
2. Staff liaise with key stakeholders in relation to flood mitigation at St Kilda.

**CARRIED
1200/2016**

*The majority of members present voted IN FAVOUR of the MOTION.
Cr R Cook voted IN FAVOUR of the MOTION.*

WS-OB2 Mangrove Trail – costs and budget for repairs to Southern side

Cr R Cook declared a material conflict of interest on the basis of managing the key system on behalf of Council.

Cr R Cook left the meeting at 07:41 pm.

Cr D Balaza declared a perceived conflict of interest on the basis of his employment by a company associated with the construction and maintenance of the Mangrove Trail. Cr Balaza chose to manage the conflict by remaining in the meeting and voting in the best interest of the City of Salisbury.

Cr D Balaza sought leave of the meeting to speak for a second time and leave was granted.

Cr C Buchanan sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr G Reynolds

Seconded Cr J Woodman

1. That staff report back on costings and a budget to undertake necessary repairs to the Southern side of the Mangrove Trail at St. Kilda.

With leave of the meeting and consent of the seconder Cr G Reynolds VARIED the MOTION as follows

1. That staff report back on costings and a budget to undertake necessary repairs to the Southern side of the Mangrove Trail at St. Kilda.

2. As part of this report, staff investigate potential external funding and assistance options for these repairs including from the State and Federal Governments.

**CARRIED
1201/2016**

*The majority of members present voted IN FAVOUR of the MOTION.
Cr D Balaza voted AGAINST the MOTION.*

Cr R Cook returned to the meeting at 08:07 pm.

WS-OB3 Bring Forward Playspace Renewal - Andrew Smith Drive

Cr C Buchanan declared a perceived conflict of interest on the basis of the capital works being located on the same reserve as the North Pines Sports and Social Club, of which he is the President.

Cr C Buchanan left the meeting at 08:08 pm.

Cr S Bedford left the meeting at 08:09 pm.

Cr S Bedford returned to the meeting at 08:11 pm.

Moved Cr D Proleta

Seconded Cr R Zahra

1. That staff report back on bringing forward the playground renewal at Andrew Smith Drive from 2017/18 to 2016/17 financial year.

**CARRIED
1202/2016**

Cr C Buchanan returned to the meeting at 08:13 pm.

3 Resources and Governance Committee Meeting

Minutes of the Resources and Governance Committee Meeting held on 18 July 2016 were considered by Council.

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Cr J Woodman

Seconded Cr L Caruso

1. The information be received.

**CARRIED
1203/2016**

*Health, Animal Management and By-laws***3.3.1 Cat Management and Impounding Services**

Moved Cr B Vermeer
 Seconded Cr D Balaza

1. The information be received.
2. An allocation of \$7500 be approved as a non-discretionary item in the 2016/17 First Quarter Budget Review for payment to the Animal Welfare League of South Australia to cover costs associated with the provision of cat management and impounding services from 1 October 2016.

CARRIED
1204/2016

*Corporate Governance***3.6.1 Annual Report on Internal Reviews of Council decisions in the year ending 30 June 2016 under Section 270 of the Local Government Act 1999**

Moved Cr R Zahra
 Seconded Cr S Bedford

1. The information be received.

CARRIED
1205/2016

4 Audit Committee Meeting

Minutes of the Audit Committee Meeting held on 12 July 2016 were considered by Council.

*Administration***4.0.1 Future Reports for the Audit Committee of Council**

Moved Cr R Zahra
 Seconded Cr G Reynolds

1. The information be received.

CARRIED
1206/2016

Reports

4.2.1 Report on the External Review of Internal Audit

Moved Cr R Zahra
Seconded Cr S Bedford

1. The information be received.
2. A new item be included on the Audit Committee of Council Agenda, reporting on new and emerging risks at each Audit Committee meeting.

**CARRIED
1207/2016**

4.2.2 Audit Committee Self-Assessment Questionnaire

Moved Cr J Woodman
Seconded Cr L Caruso

1. The information be received.

**CARRIED
1208/2016**

4.2.3 Internal Audit Plan

Moved Cr G Reynolds
Seconded Cr J Woodman

1. The information be received.

**CARRIED
1209/2016**

4.2.4 Internal Audit Annual Review and 2016/17 work schedule

Moved Cr R Zahra
Seconded Cr E Gill

1. The information be received.
2. The schedule of Risk Management and Internal Control Activities 2016-17, as set out in Attachment 2 to this report (Item No. 4.2.4, Audit Committee 12/07/2016), be endorsed.

**CARRIED
1210/2016**

Other Business

AC-OB1 RAAF Base Edinburgh Verbal Briefing

Cr D Bryant left the meeting at 08:20 pm.

Moved Cr J Woodman
Seconded Cr R Cook

1. The information be received.

**CARRIED
1211/2016**

Cr D Bryant returned to the meeting at 08:21 pm.

6 Budget and Finance Committee Meeting

Minutes of the Budget and Finance Committee Meeting held on 18 July 2016 were considered by Council.

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr R Zahra
Seconded Cr R Cook

1. The information be received.

**CARRIED
1212/2016**

6.0.2 Minutes of the Program Review Sub Committee meeting held on Monday 11 July 2016

**6.0.2-PRSC1 Parks & Landscape and Civil Services
Program Review - Update and
Implementation Plan**

Moved Cr G Caruso
Seconded Cr E Gill

1. The information be received.

**CARRIED
1213/2016**

6.0.2-PRSC2 Contracts & Procurement Program Review Outcome

Moved Cr G Caruso
Seconded Cr E Gill

1. This report and the BRS Report – Procurement and Contract Review (as set out in Attachment 1, Item No. PRSC2, Program Review Sub Committee, 11/07/2016) be received and noted.
2. The management responses as set out in Attachment 2 (Item No. PRSC2, Program Review Sub Committee, 11/07/2016) be noted, and the Executive Group monitor implementation of the actions as required.

**CARRIED
1214/2016**

Finance

6.1.1 Council Finance Report - June 2016

Moved Cr R Zahra
Seconded Cr S Bedford

1. The information be received.

**CARRIED
1215/2016**

6.1.2 Treasury Report for Year Ended 30 June 2016

Moved Cr J Woodman
Seconded Cr G Caruso

1. Information be received.

**CARRIED
1216/2016**

6.1.3 Certification of the 2016 Annual Financial Statements

Moved Cr J Woodman
Seconded Cr D Balaza

1. The information be received.
2. The Mayor and the Chief Executive Officer be authorised by Council to sign the Council Certificate certifying the Annual Financial Statements for the financial year ended 30 June 2016, following the Audit Committee's review of these Statements on 11 October 2016.

**CARRIED
1217/2016**

Other Business**6.8.1 2016 South Australia State Budget**

Cr D Bryant declared a perceived conflict of interest on the basis of his employer tendering on a contract which is part of the Adapting Northern Adelaide Regional Plan.

Cr D Bryant left the meeting at 08:22 pm.

Moved Cr G Caruso

Seconded Cr S Reardon

1. That the report be noted.
2. That meetings be sought with:
 - Minister Mullighan and Department of Planning, Transport and Infrastructure staff in relation to decisions impacting on opportunities to progress development of the Salisbury City Centre.
 - Minister Maher and Department of State Development staff in relation to progressing the Mawson Innovation Precinct and leveraging budget initiatives to progress the outcomes sought through the Northern Economic Plan process.

**CARRIED
1218/2016**

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

6.9.1 Update on Action on Rates Assessments Outstanding Under Section 184 of the Local Government Act 1999**BREAK**

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 8.34 pm.

The meeting reconvened at 8.46 pm.

7 Sport, Recreation and Grants Committee Meeting

Minutes of the Sport, Recreation and Grants Committee Meeting held on 11 July 2016 were considered by Council.

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr D Proleta
Seconded Cr J Woodman

1. The information be received.

**CARRIED
1219/2016**

Cr D Balaza entered the meeting at 8.47 pm.

Sport and Recreation

7.1.1 Minor Capital Works Grants - July 2016 Allocations

Moved Cr D Proleta
Seconded Cr R Cook

1. That using its delegated powers outlined in the adopted Terms of Reference the Sports, Recreation and Grants Committee assess and allocate funding for the July 2016 round of Minor Capital Works Grants Program as follows:
 - a. Para Hills Cricket Club - \$17,000 for concreting of shed/verandah and upgrade of batting nets;
 - b. Salisbury Cycle Speedway - \$25,000 for track lighting; and
 - c. Ingle Farm Junior Soccer Club - \$23,000 for a storage shed.

**CARRIED
1220/2016**

Community Grants

7.2.1 Youth Sponsorship - June Applications

Moved Cr J Woodman
Seconded Cr D Proleta

1. The information be received.

**CARRIED
1221/2016**

7.2.2 Review of Youth Sponsorship Funding and Allocation Cap

Moved Cr R Zahra
Seconded Cr C Buchanan

1. The information be received.
2. That individual Youth Sponsorship payment levels be increased by 20% for the 2016/17 financial year.
3. A review of the payment levels and funding cap applicable under the Youth Sponsorship Funding program be undertaken as part of the 2017/18 budget process and then every two years.

CARRIED
1222/2016

Further Motion – Funding Caps for Youth Sponsorship Applications

Moved Cr R Zahra
Seconded Cr R Cook

1. That no funding cap be applied to individual youth sponsorship applications from the same organisation for the same event.

LOST

Moved Cr C Buchanan
Seconded Cr B Vermeer

1. The criteria for funding applied to individual youth sponsorship applications from the same organisation for the same event be reviewed.

CARRIED
1223/2016

7.2.3 Community Grants Program Applications for July 2016

Moved Cr L Caruso
Seconded Cr D Proleta

1. The information be received and noted.

CARRIED
1224/2016

7.2.4 17/2016: Second Chances SA Inc. - Community Grants Program Application

Moved Cr R Zahra
Seconded Cr D Proleta

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the July 2016 round of Community Grants as follows:
 - a. Grant No. 17/2016: Second Chances SA Inc. be awarded the amount of **\$2,000.00** to assist with the purchase of school related uniforms and footwear for the Rescuing PK's living in the City of Salisbury project as outlined in the Community Grant Application.

**CARRIED
1225/2016**

7.2.5 18/2016: Adelaide Northern Districts Family History Group Inc.

Moved Cr D Proleta
Seconded Cr D Bryant

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the July 2016 round of Community Grants as follows:
 - a. Grant No. 18/2016: Adelaide Northern Districts History Group Inc. be awarded the amount of **\$1,071.00** to assist with the purchase of a digital projector and colour laser printer for ongoing use as outlined in the Community Grant Application.

**CARRIED
1226/2016**

7.2.6 21/2016: Para Hills Amateur Boxing Club Inc. - Community Grants Program Application

Moved Cr C Buchanan
Seconded Cr D Proleta

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the July 2016 round of Community Grants as follows:
 - a. Grant No. 21/2016: Para Hills Amateur Boxing Club Inc. be awarded the amount of **\$2,000.00** to assist with the trophies, ring and venue hire for the Gloves to Glory event as outlined in the Community Grant Application.

CARRIED
1227/2016

7.2.7 Increase to Maximum Community Grant Amount

Moved Cr C Buchanan
Seconded Cr B Vermeer

1. The information be received.
2. The maximum Community Grants amount be increased to \$2500.
3. A review of the maximum Community Grant level be undertaken as part of the 2017/18 budget process and then every two years

CARRIED
1228/2016

8 CEO Review Committee Meeting

Minutes of the CEO Review Committee Meeting held on 12 July 2016 were considered by Council.

Administration

8.0.1 Annual Review of CEO Total Remuneration 2015/2016

Moved Cr L Caruso
Seconded Cr D Balaza

1. In accordance with Clause 13 of the Employment Agreement and the delegation of authority granted by Council to the CEO Review Committee, an amendment to the CEO Total Remuneration be made, with that amendment being 1.5% to apply from the 2016 anniversary of the CEO Commencement Date (effective 9 May 2016)

**CARRIED
1229/2016**

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Minutes

8.2.1 CEO Personal Evaluation System 2015/2016

GENERAL BUSINESS

GB1 CEO recommendation to amend resolution 1170/2016 Adoption of Annual Plan, Budget and Declaration of Rates - pursuant to Regulation 21 of the Local Government (Procedures at Meetings) Regulations 2013

Moved Cr R Zahra
Seconded Cr G Reynolds

1. That the part of part “e” of resolution 1170/2016 (as highlighted below) from the meeting of Council on 27 June 2016 regarding the Adoption of the Annual Plan, Budget and Declaration of Rates be amended by removing the reference to “*Regulation 10 of the Local Government (General) Regulations 1999*” and replacing it as follows:

e. Declaration of Rate

.....
The Council pursuant to Section 153 of the Local Government Act 1999, hereby declare Differential General Rates on property within its area for the financial year ending on the 30 June, 2017 which rates shall vary by reference to the use of the rateable property in accordance with Regulation 14 of the Local Government (General) Regulations 2013 as follows:

2. An “Erratum” be published in the Government Gazette and the Advertiser notifying of this amendment.

**CARRIED
1230/2016**

OTHER BUSINESS

OB1 Acknowledgement of General Manager Community Development, Ms J Trotter

Moved Cr C Buchanan
Seconded Cr D Balaza

That Council formally acknowledges and thanks the General Manager Community Development for her services to this Council and the many great accomplishments that her and her Department have achieved in her time as General Manager.

**CARRIED
1231/2016**

OB2 Road Safety Issues – Salisbury Highway Intersections

Cr D Proleta left the meeting at 09:39 pm.

Cr D Proleta returned to the meeting at 09:40 pm.

Moved Cr D Balaza

Seconded Cr E Gill

1. Staff liaise with DPTI seeking a solution to the safety issues turning left onto Salisbury Highway from Waterloo Corner Road caused by recent upgrade works.
2. Staff liaise with relevant departments regarding the health and safety of the existing tree located on the traffic island turning left onto Waterloo Corner Road from Salisbury Highway.
3. A report be presented to Council outlining outcomes of all discussions and noting solutions, responsibilities of parties involved and any costs to be incurred by Council, if any.

With leave of the meeting and consent of the seconder Cr D Balaza
VARIED the MOTION as follows

1. Staff liaise with DPTI seeking a solution to the safety issues turning left onto Salisbury Highway from Waterloo Corner Road caused by recent upgrade works.
2. Staff liaise with DPTI seeking a solution to the safety issues and visibility of left turn signal when turning left from Park Terrace on to Salisbury Highway.
3. Staff liaise with relevant departments regarding the health and safety of the existing tree located on the traffic island turning left onto Waterloo Corner Road from Salisbury Highway.
4. A report be presented to Council outlining outcomes of all discussions and noting solutions, responsibilities of parties involved and any costs to be incurred by Council, if any.

CARRIED
1232/2016

OB3 Options for Standing Committee Structure and Appointment of Chairman

Moved Cr B Vermeer

Seconded Cr J Woodman

Staff prepare a report that:

1. Explores options available for alternate standing committee structures including comparisons of costs to Council of the current and proposed structures.
2. Explores options for the election of the membership of these standing committees and their presiding members.

CARRIED
1233/2016

OB4 Elected Members' Attendance at Meetings

Moved Cr B Vermeer
 Seconded Cr D Bryant

1. Staff prepare a report on the attendance of Elected Members at Council, Standing Committee and Sub-Committee meetings for this term of Council.
2. In this report staff consider including Elected Member attendance at meeting information as part of the City of Salisbury Annual Report.

LOST

The Mayor identified Cr C Buchanan was in breach of the meeting procedures on the basis that he was not speaking to the Motion. The Mayor invited Cr Buchanan to make a personal explanation and then leave the meeting.

Cr C Buchanan left the meeting at 10:02 pm.

The Mayor sought a Motion from Council as to what action should be taken.

Moved Cr J Woodman
 Seconded Cr L Caruso
 No further action be taken.

**CARRIED
1234/2016**

*A **DIVISION** on Item OB4 was requested by Cr B Vermeer and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Balaza, D Bryant, E Gill, G Reynolds, B Vermeer and S White

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs S Bedford, C Buchanan, G Caruso, L Caruso, R Cook, D Proleta, S Reardon, J Woodman and R Zahra

*The Mayor declared the **MOTION** was **LOST***

*Cr C Buchanan returned to the meeting at 10:06 pm.
 Cr S Bedford left the meeting at 10:07 pm.
 Cr S Bedford returned to the meeting at 10:07 pm.*

OB5 Remote Participation in Committee Meetings

Cr R Cook left the meeting at 10:30 pm.

Cr S Bedford left the meeting at 10:30 pm and did not return.

Cr R Cook returned to the meeting at 10:30 pm.

Cr D Bryant left the meeting at 10:40 pm.

Cr D Bryant returned to the meeting at 10:41 pm.

Cr D Balaza sought leave of the meeting to speak for a second time and leave was not granted.

Moved Cr B Vermeer

Seconded Cr D Balaza

Staff prepare a report outlining

1. Potential risks and liabilities that extend to council when an Elected Member participates in committee meetings remotely and undertakes dangerous and potentially unlawful activities simultaneously, such as driving.
2. The ability of Council to ensure confidentiality on specified items is retained whilst an Elected Member participates in a committee remotely.
3. Possible changes to the policy to minimise risk liability to Council and Elected Members who participate in meetings remotely and to ensure confidentiality of specified items is maintained when Elected Members participate in committees remotely.

LOST

Cr R Cook moved a FORMAL MOTION that the MOTION be PUT

Seconded Cr D Proleta

**CARRIED
1235/2016**

*A **DIVISION** on the FORMAL MOTION was requested by Cr B Vermeer and the following members responded to the Mayor's call as having voted in favour of the **FORMAL MOTION**:*

Crs C Buchanan, G Caruso, L Caruso, R Cook, E Gill, D Proleta, S Reardon, G Reynolds, S White, J Woodman and R Zahra

*The following members responded to the Mayor's call as having voted against the **FORMAL MOTION**:*

Crs D Balaza, D Bryant and B Vermeer

*The Mayor declared the **FORMAL MOTION** was **CARRIED***

The **MOTION** on being **PUT** was **LOST**.

A **DIVISION** on Item OB5 was requested by Cr B Vermeer and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:

Crs D Balaza, D Bryant and B Vermeer

The following members responded to the Mayor's call as having voted against the **MOTION**:

Crs C Buchanan, G Caruso, L Caruso, R Cook, E Gill, D Proleta, S Reardon, G Reynolds, S White, J Woodman and R Zahra

The Mayor declared the **MOTION** was **LOST**

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a break to all present. The meeting was suspended at 10.50 pm.

The meeting reconvened at 10.59 pm.

Cr C Buchanan left the meeting at 11:00 pm and did not return.

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr R Zahra
Seconded Cr R Cook

1. That this information be noted.

CARRIED
1236/2016

REPORTS FROM COUNCIL REPRESENTATIVES

Cr D Bryant:

- 23/06/2016 Attended the Welcome Salisbury Dinner at St Johns Anglican Church as part of Refugee Week
- 01/07/2016 Attended the City of Salisbury Rotaract Changeover at the Parafield Gardens Community Club

CONFIDENTIAL ITEMS

1.10.1 Update on the Northern Connector

Moved Cr R Zahra
Seconded Cr S White

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure will protect sensitive commercial information in relation to acquisition of, and associated compensation, for Council Land with the Commissioner of Highways*

*On that basis the public's interest is best served by not disclosing the **Update on the Northern Connector** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1237/2016

The meeting moved into confidence at 11.09 pm.

The meeting moved out of confidence at 11.10 pm.

1.10.2 Salisbury Community Hub - Site Selection

Moved Cr R Zahra

Seconded Cr D Balaza

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to future proposed commercial negotiations regarding the purchase and/or disposal of land and/or assets within the Salisbury City Centre so as not to prejudice Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Salisbury Community Hub - Site Selection** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1238/2016

The meeting moved into confidence at 11.10 pm.

The meeting moved out of confidence at 11.11 pm.

6.9.1 Update on Action on Rates Assessments Outstanding Under Section 184 of the Local Government Act 1999

Moved Cr R Cook

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure will protect personal information of individuals.*

*On that basis the public's interest is best served by not disclosing the **Update on Action on Rates Assessments Outstanding Under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED
1239/2016**

The meeting moved into confidence at 11.11 pm.

The meeting moved out of confidence at 11.11 pm.

8.2.1 CEO Personal Evaluation System 2015/2016

Moved Cr R Zahra
Seconded Cr R Cook

1. Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- non-disclosure will protect employment related information.

On that basis the public's interest is best served by not disclosing the **CEO Personal Evaluation System 2015/2016** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED
1240/2016**

The meeting moved into confidence at 11.12 pm.

The meeting moved out of confidence and closed at 11.12 pm.

CHAIRMAN.....

DATE.....

ITEM	GB1
	COUNCIL
DATE	22 August 2016
HEADING	Salisbury Recreation Precinct Swimming Pool Filtration System Replacement
AUTHOR	John Hutton, Manager Projects, City Infrastructure
CITY PLAN LINKS	3.2 Have interesting places where people want to be.
SUMMARY	The ceramic water filtration system installed prior to the 2014/15 season has failed to consistently perform to expected standards in the prevailing conditions. A pre-filtration process installed to improve performance is an unsustainable operational burden. Replacement of the system with a traditional sand filter system can occur at a significant saving on whole of life comparison. Action to expedite filtration system replacement in time for the 2016/17 season is recommended.

RECOMMENDATION

1. The information be received.
2. The transfer of \$190,000 from the Salisbury Swimming Pool Remedial Works budget to the Salisbury Swimming Centre Sand Filtration budget be endorsed.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 In 2012 and 2013, as a consequence of declining performance of the swimming pool sand filtration system, proposals were sought for replacement filtration system options.
- 1.2 One contractor provided a design and construct budget proposal with two options:
 - a traditional sand filtration system; or
 - a ceramic membrane filter system.The contractor undertook site inspections and was aware of the open air environment and use of bore water.
- 1.3 The proposed ceramic filter system offered higher quality filtration and operational advantages over the alternative, such as automated backwashing and did not require a new enclosed area necessary for sand filters.
- 1.4 A firm proposal recommending the ceramic system was endorsed by Executive in April 2013, following Budget and Finance Committee endorsement of a non-discretionary third quarter budget review bid of \$276,000.

- 1.5 The ceramic system was installed and commissioned in October 2013, i.e. the beginning of the 2013/14 season.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Staff in Community Development and City Infrastructure Departments.

2.2 External

- 2.2.1 Belgravia Leisure
- 2.2.2 Norman Waterhouse Lawyers

3. REPORT

- 3.1 Once installed, the ceramic membrane filtration system was initially unable to filter water at the prescribed rate and at times the visual clarity of the water was poor.
- 3.2 Early in the 2013/14 season advice was sought from Norman Waterhouse Lawyers to support correspondence sent to the contractor regarding the non-performance of the filtration system. Advice received was that an opportunity should be provided to the contractor to undertake remedial actions, noting that without such actions the contractor would be held accountable for rectification costs incurred by the City to address the system non-performance. The advice of Norman Waterhouse in the contractual notifications to the contractor has been ongoing.
- 3.3 The contractor initially determined the ceramic filter clogging was attributable to an organic matter in the bore water then in use. In response, the centre was closed, the pools emptied then re-filled with mains water.
- 3.4 Shortly after (in the same 2013/14 season) when the rate of clogging of ceramic filters was unchanged, the contractor installed geotextile bag filters to pre-filter substances considered to be contributing to the clogging of filters including organics (eucalyptus gum and similar) and sunscreen. These filters were expected to require daily cleaning initially, reducing to weekly, however, cleaning of the geotextile bag filters has been required multiple times daily.
- 3.5 It should be noted, at no time was there a risk to users of the pool as a consequence of the performance of the ceramic filtration system.
- 3.6 Due to the clogging and the automated backwashing processes, significant additional water utilisation is occurring at the swimming pool. This additional water use during the 2015/16 season has resulted in mains water costs of approximately \$60,000 being incurred, at a significant premium over bore water cost of approximately \$10,000 for the same period. In addition, Belgravia Leisure has been required to carry out filter bag cleaning at the rate of approximately two hours staff time per day. This cost is underwritten by Council under the current operating arrangements for the swimming pool.
- 3.7 Whilst refinements to the ceramic filtration system did improve performance in 2015/16, water use has remained high and bag filter cleaning at a frequency less than daily has not been possible.

- 3.8 A briefing was provided to Council on the filtration system deficiencies. Following a number of actions to seek to address non-performance of the ceramic filtration system, the contractor has now declined accountability for any further remedial work. On that basis, and consistent with legal advice received, staff are pursuing options in relation to the non performing filtration system. Norman Waterhouse Lawyers are continuing to provide advice in relation to this process.
- 3.9 In April 2016 an engineering firm was engaged to assess the performance of the installed filtration system, propose a remedy to its operation and advise on whole of life costs. Two options were presented, one of which did not diminish the on-going burden of bag filter cleaning and a second option which proposed replacement of the ceramic system with a sand filtration system. Quotations for design of a sand filter replacement option were sought from two engineering consultants, with the preferred provider engaged based on price and demonstrated experience with design and installation of sand filter systems in other South Australian facilities. Design criteria included the use of bore water, and achieving all water quality guidelines for public swimming pools.
- 3.10 On comparative costs based on a 25 year period and factoring in current operational costs, the estimated total net present value of the existing ceramic filtration system is \$2.94M compared with \$1.64M for a sand filtration system.
- 3.11 Suitable sand filters have been located from an Australian manufacturer and these are on hold pending a decision from Council to transfer funds to undertake these works, which can be completed ready for the 2016/17 season.
- 3.12 The cost of the sand filters and associated valves is approximately \$84,000 and delivery can occur within two weeks. Other costs for preparation of an area for the installation of sand filters, a 22,500 litre poly tank for backwashing and system design are estimated at \$106,000, bringing the total cost for installation of a replacement system to \$190,000.
- 3.13 Council is being asked to endorse the transfer of \$190,000 from the Salisbury Swimming Pool Remedial Works budget to the Salisbury Swimming Centre Sand Filtration budget to enable the replacement filtration system installation works to occur. The transfer of funds will require currently budgeted work to renew the pool gutters to be deferred for another season. This deferral will not impact pool availability.
- 3.14 In addition, the shift to the sand filtration is expected to deliver an operational saving of \$60,000 for water costs through returning to the use of bore water in the pool. This is based on an approved budget of \$70,000 in the 2016/17 financial year for the cost of mains water, whereas only \$10,000 will be required as a result of using bore water. There will also be a reduction in staff time spent cleaning the existing bag filtration system, with consequential operating cost savings.

4. CONCLUSION / PROPOSAL

- 4.1 Operation of the existing ceramic filtration system is an onerous operational burden arising from the need for geotextile bag pre-filtration and associated bag filter cleaning. Water filtration rates also fluctuate and at times of peak pool utilisation there are risks that the required filtration standards will not be met.

ITEM GB1

Item GB1

- 4.2 Consequently, it is proposed to replace the ceramic filtration system with a sand filtration system, which is expected to improve consistency of water filtration and reduce operational costs.
- 4.3 The proposed new sand filtration system can be installed within existing budget, through the deferral of currently scheduled renewal work of the pool gutters which will be rescheduled as part of the 2017/18 budget process.

CO-ORDINATION

Officer:

Date:

ITEM MD1

COUNCIL

DATE 22 August 2016

HEADING Mayor's Diary

RECOMMENDATION

1. That this information be noted.

Date	Time	Function
21/07/2016	10:00 AM	Meeting re Parafield Gardens
21/07/2016	02:00 PM	Northern Economic Leaders- Review of Constitution
21/07/2016	12 Noon	Meeting with Van - Mobarra
23/07/2016	12 Noon	Mark Butler - Volunteers BBQ
24/07/2016	11:00 AM	Meeting with residents
25/07/2016	10:30 AM	Linyi Economic Delegation - Discussion & Speech
25/07/2016	12:30 PM	Linyi Economic Delegation - Lunch
25/07/2016	04:30 PM	Meeting with Resident to sign paperwork
25/07/2016	05:00 PM	Building Upgrade Tenders
25/07/2016	06:30 PM	Council Meeting
27/07/2016	07:00 AM	Business Breakfast
27/07/2016	09:00 AM	Meeting with Isabelle - Messenger Newspaper
27/07/2016	10:30 AM	Meeting with Resident re Volunteering
27/07/2016	11:00 AM	Mayor/CEO/EA
27/07/2016	12 Noon	Office Time - Paperwork/signing
27/07/2016	01:00 PM	Speech writing, phone calls to residents
28/07/2016	08:30 AM	NEP Small Business Development Fund
1/08/2016	09:00 AM	Meeting with residents re charity
1/08/2016	02:00 PM	Meeting with C Moore re direction of charities
1/08/2016	06:30 PM	Informal Strategy
2/08/2016	10:00 AM	Mayor's PBA FM Radio Show
2/08/2016	06:30 PM	Para Hills Concept Briefing
2/08/2016	07:15 PM	Training Session - Conflict of Interest Provisions
2/08/2016	12 Noon	Media/Communications Catch up
3/08/2016	10:00 AM	Aboriginal Children's Art Exhibition
3/08/2016	11:00 AM	Mayor/CEO/EA
3/08/2016	12:30 PM	Meeting - Hope Central re Charity
3/08/2016	01:00 PM	Meeting re Multicultural Relations
3/08/2016	12 Noon	Meeting with Resident re Freemasons Community Group

ITEM MD1

Item MD1

8/08/2016	06:30 PM	Sport, Recreation & Grants + Program Review Committees
9/08/2016	10:00 AM	Disability Access and Inclusion Network - Making a Difference in the North
9/08/2016	02:00 PM	Dept of Defence / City of Salisbury meeting
9/08/2016	05:00 PM	Youth Council
9/08/2016	05:30 PM	2016 Every Life Matters, Salisbury Community Suicide Prevention AGM
9/08/2016	06:30 PM	Representation Review Workshop
10/08/2016	10:00 AM	Meeting with Layla Winter (Centre Manager for Hollywood Plaza and Ingle Farm), Mayor Aldridge and Terry Sutcliffe
10/08/2016	11:00 AM	Meeting executive staff, signing docs, speeches.
10/08/2016	06:30 PM	Mobara Student Farewell
12/08/2016	01:30 PM	Meeting CEO/Mayor/Cr Bryant
15/08/2016	09:30 AM	Meeting with K White - Holy Family Primary School
15/08/2016	06:30 PM	Policy & Planning / Budget & Finance / Works & Services / Resources & Governance Committees
16/08/2016	10:00 AM	Mayor's Radio Show
16/08/2016	06:00 PM	Salisbury Institute's South Australian Living Arts (SALA) Festival Exhibition Launch: Salisbury Presents - A Duo of SA Master Artists
16/08/2016	12 Noon	Media/Communications Catch up
17/08/2016	11:00 AM	Meeting to review Council Agenda
17/08/2016	06:30 PM	Elected Member Development Program (The Partnership, with Josie McLean and Sam Wells) - Phase 3, session 3

Events attended by Elected Members on behalf of the Mayor

Date Member Function