



**MINUTES OF AUDIT COMMITTEE MEETING HELD IN COMMITTEE ROOM 1, 12
JAMES STREET, SALISBURY ON**

12 JULY 2016

MEMBERS PRESENT

Mr P Brass (Chairman)
Ms K Briggs (via telephone)
Mr C Johnson (Deputy Chairman)

STAFF

General Manager Business Excellence, Mr C Mansueto
Manager Governance, Ms T Norman
Business Analyst - Internal Audit & Risk, Mr G Kendall

The meeting commenced at 6:13pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr G Caruso and Cr G Reynolds.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Mr C Johnson
Seconded Ms K Briggs

The Minutes of the Audit Committee Meeting held on 12 April 2016, be
taken and read as confirmed.

CARRIED

REPORTS*Administration***4.0.1 Future Reports for the Audit Committee of Council**

Moved Mr C Johnson
Seconded Ms K Briggs

1. The information be received.

CARRIED*Reports***4.2.1 Report on the External Review of Internal Audit**

Moved Ms K Briggs
Seconded Mr C Johnson

1. The information be received.
2. A new item be included on the Audit Committee of Council Agenda, reporting on new and emerging risks at each Audit Committee meeting.

CARRIED**4.2.2 Audit Committee Self-Assessment Questionnaire**

Moved Mr C Johnson
Seconded Ms K Briggs

1. The information be received.

CARRIED**4.2.3 Internal Audit Plan**

Moved Mr C Johnson
Seconded Ms K Briggs

1. The information be received.

CARRIED**4.2.4 Internal Audit Annual Review and 2016/17 work schedule**

Moved Ms K Briggs
Seconded Mr C Johnson

1. The information be received.
2. The schedule of Risk Management and Internal Control Activities 2016-17, as set out in Attachment 2 to this report (Item No. 4.2.4, Audit Committee 12/07/2016), be endorsed.

CARRIED

OTHER BUSINESS

ACOB1 Confidential Verbal Briefing – RAAF Base Edinburgh

Moved Mr C Johnson
 Seconded Ms K Briggs

1. Pursuant to Section 90(2) and (3)(b)(i) and (ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council;
 - and
 - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations;
 - non disclosure of discussion and consideration of the verbal briefing relating to the RAAF Base Edinburgh contamination issue would protect Council's commercial interests relating to the operations of Salisbury Water.

*On that basis the public's interest is best served by not disclosing the **Confidential Verbal briefing – RAAF Base Edinburgh** at this point in time.*
3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CARRIED

Mr P Brass declared a perceived conflict of interest on the basis that GHD has been engaged by Department of Defence to perform a review associated with this matter, and GHD is a member of Water Research Australia. Mr Brass chose to manage the perceived conflict of interest by declaring it on the public record and remaining in the meeting.

ACOB1 RAAF Base Edinburgh Verbal Briefing

Moved Mr C Johnson
 Seconded Ms K Briggs

That the information be received.

CARRIED

*Mr P Brass voted in FAVOUR of the MOTION.
 The majority of members present voted in FAVOUR of the MOTION.*

The meeting closed at 7.28pm.

CHAIRMAN.....

DATE.....