



AGENDA

FOR COUNCIL MEETING TO BE HELD ON

23 MAY 2016 AT 6:30 PM

IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Mayor G Aldridge
Cr D Balaza (Deputy Mayor)
Cr S Bedford
Cr D Bryant
Cr C Buchanan
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr E Gill
Cr D Pilkington
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr B Vermeer
Cr S White
Cr J Woodman
Cr R Zahra

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager, Community Development, Ms J Trotter
General Manager City Infrastructure, Mr M van der Pennen
Manager Governance, Ms T Norman
Manager Communications and Customer Relations, Mr M Bennington
Team Leader Corporate Communications, Mr C Treloar
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

PRAYER

*Lord, we ask for your blessing on this Council meeting,
That you direct our deliberations for the benefit of Salisbury
And the true welfare of the people of this City.*

KAURNA ACKNOWLEDGEMENT

The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

APOLOGIES

An apology has been received from Cr E Gill.

LEAVE OF ABSENCE

PUBLIC QUESTION TIME

DEPUTATIONS

DEP1 Mr Lindsay Virgo of the St Kilda & Surrounds Development & Tourism Association Inc will be in attendance as a deputation in relation to item 6.4.1 Draft Fees and Charges 2016/17

2016/17 ANNUAL PLAN - VERBAL REPRESENTATIONS

PRESENTATION OF MINUTES

Presentation of the Minutes of the Council Meeting held on 26 April 2016.

Presentation of the Minutes of the Confidential Council Meeting held on 26 April 2016.

QUESTIONS ON NOTICE

No Questions on Notice have been received.

QUESTIONS WITHOUT NOTICE

NOTICES OF MOTION

NOM1 Removal of public consultation restrictions for Category 2 Developments under the Development Act 1993

Cr David Balaza has submitted the following Notice of Motion:

1. A notice of motion be forwarded to the next general meeting of the LGA asking that the LGA lobby the State Government to remove the current public consultation restrictions for category 2 developments under the Development Act 1993 by amending the definition of “adjacent land” under the Act to ensure that all properties within 60 metres of the subject land are notified of the proposed development and able to make a representation irrespective of whether they are separated from the subject land by another allotment.
2. Staff ensure the wording of the motion is consistent with the requirements of the Act and the Local Government Association

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Chairman - Cr L Caruso

Consideration of the minutes of the Policy and Planning Committee Meeting - 16 May 2016 and adoption of recommendations in relation to item numbers:

Administration

1.0.1 Future Reports for the Policy and Planning Committee

It is recommended to Council that:

1. The information be received.

Community Development

1.1.1 Membership Strategic and International Partnerships Sub Committee

It is recommended to Council that:

1. Roderick O'Brien be appointed to the Strategic and International Partnerships Sub Committee as the community representative for the remainder of the current term of Council.
2. Mrs Heather Voigt be appointed to the position of high school representative on the Strategic and International Partnerships Sub Committee for the remainder of the current term of Council.
3. It be noted that Mr Rik Morris, Executive Director, Implementation and International Department of the Premier and Cabinet and Professor Nigel Relph, Deputy Vice Chancellor: International and Advancement, University of South Australia have accepted the invitation to join the Strategic and International Partnerships Sub Committee for the remainder of the current term of Council.

1.1.2 Tourism and Visitor Sub Committee

It is recommended to Council that:

1. Kevin Collins be appointed to the Tourism and Visitor Sub Committee as the local commercial tourism representative for the remainder of the current term of Council.
2. The Military Vehicle Museum be appointed to the Tourism and Visitor Sub Committee as the Local History Club Representative for the remainder of the current term of Council, with the Military Vehicle Museum to provide name and contact details for their representative.
3. Staff continue to correspond with Reconciliation Action Plan Working Group members in order to finalise a nomination for the Kaurna Representative for the Tourism and Visitor Sub Committee.

4. The Salisbury City Centre Business Association be appointed to the Tourism and Visitor Sub Committee as a Business Community Representative for the remainder of the current term of Council, with the Salisbury City Centre Business Association to provide name and contact details for their representative.
5. The St Kilda and Surrounds Development and Tourism Association be appointed to the Tourism and Visitor Sub Committee as a Business Community Representative for the remainder of the current term of Council, with the St Kilda and Surrounds Development and Tourism Association to provide name and contact details for their representative.
6. Staff continue to correspond with the South Australian Government to finalise a representative.

1.1.3 Salisbury Secret Garden

It is recommended to Council that:

1. The information be received.
2. Evaluation findings of the 2016 *Salisbury Secret Garden* be noted.
3. Further exploration of Option 1 (as set out in Item No. 1.1.3, Policy and Planning Committee 16/05/2016) be undertaken and that; a further report be presented in July 2016 outlining the proposed budget for *Salisbury Secret Garden*.

1.1.4 Midnight Basketball

It is recommended to Council that:

1. The findings of the evaluation report of the Midnight Basketball Program in Salisbury be noted.
2. The delivery of a program of youth services, including sports based activities; and the Lan Group as outlined as Option 2 within this Report (specifically described in paragraphs 4.27-4.28, Item No. 1.1.4, Policy and Planning Committee, 16/05/2016) be endorsed.
3. Additional funding totalling \$33,000 to enable the delivery of a program of youth services (referred to in Part 2 above and specifically described in paragraphs 4.27-4.28, Item No. 1.1.4, Policy and Planning Committee, 16/05/2016) be incorporated within the 2016/17 Annual Plan and Budget.

Subsidiaries

1.6.1 NAWMA 2016/17 Budget, Service Agreement and Business Plan

It is recommended to Council that:

1. The information be received.
2. The Draft Northern Adelaide Waste Management Authority Annual Budget 2016/17, as set out in Attachment 1 to this report (Item No. 1.6.1, Policy and Planning Committee, 16/05/2016) be endorsed.
3. The Service Agreement between the Northern Adelaide Waste Management Authority and the City of Salisbury (April 2016), as set out in Attachment 2 to this report (Item No. 1.6.1, Policy and Planning Committee, 16/05/2016) be endorsed.
4. The 2016/17 Northern Adelaide Waste Management Authority Business Plan, as set out in Attachment 3 to this report (Item No. 1.6.1, Policy and Planning Committee, 16/05/2016) be endorsed.

2 Works and Services Committee Meeting

Chairman - Cr J Woodman

Consideration of the minutes of the Works and Services Committee Meeting - 16 May 2016 and adoption of recommendations in relation to item numbers:

Administration

2.0.1 Future Reports for the Works and Services Committee

It is recommended to Council that:

1. The information be received.

Property

2.5.1 First Avenue Mawson Lakes - Road Closure

It is recommended to Council that:

1. Council exchange portion of First Avenue Mawson Lakes for a portion of Renewal SA's land for no consideration and the costs shared between both parties.
2. Staff be authorised to implement the required provisions of the *Road (Opening and Closing) Act 1991* to commence a Road Process to close a portion of Lot 120 in Filed Plan 18165 and marked as "B" in Attachment 1 (Item No. 2.5.1, Works and Services Committee, 16/05/2016)
3. Staff undertake public consultation by placing notices in the Leader and News Review Messenger Newspapers and a further notice in the State Government Gazette in accordance with the provisions of the *Road (Opening & Closing) Act 1991* as well as sending notices to affected persons in the area.
4. A further report be presented to Council after the statutory notice period has elapsed for consideration of any objections received and whether to proceed with a Road Process Order under Section 15 of the *Roads (Opening & Closing) Act 1991*.

2.5.2 Assignment of Lease from Crown Castle to Axicom Pty Ltd - Hausler Reserve Paralowie

It is recommended to Council that:

1. The information in this report be received and noted.
2. The change in Lessee details for the lease at Hausler Reserve, Paralowie from Crown Castle to Axicom Pty Ltd be endorsed.

2.5.3 Acquisition of Council Property to Facilitate Construction of Northern Connector

It is recommended to Council that:

1. No objection to the acquisition by the Commissioner of Highways of the following portions of land:
 - Portion of Lot 100 Port Wakefield Rd, Dry Creek as described in Certificate of Title Volume 5913 Folio 503,
 - Portion of Lot 7 Whites Rd, Globe Derby Park as described in Certificate of Title Volume 5913 Folio 504
 - Portion of Lot 9 Whites Rd, Globe Derby Park as described in Certificate of Title Volume 5913 Folio 505
 - Portion of Lot 501 Whites Rd, Globe Derby Park as described in Certificate of Title Volume 5913 Folio 506
 - Lot 57 Sellar Rd, Bolivar as described in Certificate of Title Volume 5913 Folio 507
 - Portion of Lot 58 Sellar Rd, Bolivar as described in Certificate of Title Volume 5913 Folio 508
 - Lot 42 Port Wakefield Rd, Bolivar as described in Certificate of Title Volume 5847 Folio 307
 - Piece 91 Sellar Rd, Bolivar registered as a Memorial Number 166 in Book 543
 - Piece 92 Sellar Rd, Bolivar registered as a Memorial Number 166 in Book 543be lodged by Council.
2. Council staff engage a licenced valuer to determine compensation payable and Norman Waterhouse Lawyers to provide legal advice. Council staff seek reimbursement of these costs from DPTI
3. The Manager Property and Buildings Manager Strategic Relations Infrastructure be authorised to negotiate with DPTI for final approval by the Chief Executive Officer to ensure Council's interests are protected and value is paid for the land acquired.
4. Council have no objections to the Crown resuming Care and Control from the City of Salisbury of Lot 587 Globe Derby Drive, Dry Creek Crown Record Volume 5754 Folio 367

2.5.4 Road Closure Portion of Ann Street, Salisbury

See Further Information Item

2.5.4FI Road Closure Portion of Ann Street, Salisbury (refer page 69)

It is recommended to Council that:

1. This report be received and noted.
2. Staff be authorised to implement the required provisions of the *Roads (Opening and Closing) Act 1991* to commence a road process for closure of a portion of Ann Street, Salisbury as marked “A” on the attached Preliminary Plan (Attachment 1, Item No. 2.5.4FI, Works and Services Committee, 16/5/2016).
3. Staff undertake public consultation by placing notices in the Leader and News Review Messenger Newspapers and a further notice in the State Government Gazette in accordance with the provisions of the *Roads (Opening and Closing) Act 1991* as well as sending notices to affected property owners and occupiers within the area.
4. A further report be presented to Council following the public consultation period for consideration of any objections or applications received and consideration of the outcomes of commercial negotiations regarding the closure and transfer, prior to a formal decision being made in relation to proceeding with the road closure process.

2.5.5 Proposal to Rename Portions of Melvina Road and Kings Road, Paralowie

See Further Information Item

2.5.5FI Proposal to Rename Portions of Melvina Road and Kings Road, Paralowie (refer page 75)

It is recommended to Council that:

1. That the following road names be assigned for the purposes of public consultation:
 - a. The section of Kings Road between Fairbanks Drive and Bolivar Road, Paralowie: Alderman Road;
 - b. The section of Melvina Road between Kings Road and the extension of Kings Road (new road), Paralowie: Deal Court;
 - c. The extension of Kings Road, Paralowie (new road): Kings Road; and
 - d. The extension of Bolivar Road, Paralowie (new road): Bolivar Road.
2. That public consultation be undertaken, including with directly affected property owners, in relation to the proposed road name changes consistent with Council’s Public Consultation Policy and statutory requirements under the Local Government Act 1999, with affected residents and property owners.
3. A further report be brought to the Works and Services Committee outlining the outcomes of public consultation and any recommended changes arising from the consultation process.

Public Works

2.6.1 Capital Works Progress Report - April 2016

It is recommended to Council that:

1. Asphalt of Globe Derby Drive, heavy patching Cross Keys Road, renewal of Barker Street, Barli Street and Foster Street, and construction of new kerb and water table at Foster Street, Pooraka be included within the 2015/16 Road Reseal Program.
2. Montague Road, Ingle Farm, drainage rectification works be included within PR22229 Major Flood Mitigation Program.
3. Transfer Project Balance, approximately \$45k, from PR21378 Little Para Golf Course Drain Replacement to PR22451 Lake Windemere Flood Mitigation \$24k and PR16999 Local Flooding Program \$21k.
4. A further report be prepared detailing investigations and outcomes in relation to the two volcano tube slides at St Kilda Playground.

Traffic Management

2.7.1 Design and Installation of Outdoor Creche Perimeter Protection at the Bagsters Road and Pooraka Farm Community Centres

It is recommended to Council that:

1. The information be received.
2. A non-discretionary bid be prepared for the installation 800mm high double concrete sleeper wall, and associated fencing works for \$47,300 at Bagster Road and Pooraka Farm Community Centres.

3 Resources and Governance Committee Meeting

Chairman - Cr B Vermeer

Consideration of the minutes of the Resources and Governance Committee Meeting - 16 May 2016 and adoption of recommendations in relation to item numbers:

Administration

3.0.1 Future Reports for the Resources and Governance Committee

It is recommended to Council that:

1. The information be received.

External Relations

3.4.1 Nominations Sought for the State Bushfire Coordination Committee

It is recommended to Council that:

1. The information be received.
2. Cr S Reardon and Cr D Balaza be nominated to the State Bushfire Coordination Committee.

Corporate Governance

3.6.1 Representation Review - Options Paper

It is recommended to Council that:

1. The information be received.
2. The Representation Options Paper document (Item No. 3.6.1, Resources and Governance Committee, 16/05/2016, Attachment 1) be endorsed to release for community consultation, containing options 1-6.

3.6.2 Summary Reports for Attendance at Training and Development Events - Cr Reardon and Cr Vermeer

It is recommended to Council that:

1. The information be received.

3.6.3 Elected Member Stationery

It is recommended to Council that:

1. The Corporate Logo continues to be used as the preferred logo on Elected Member letterhead, business cards, name badges and other relevant stationery.

5 Development Assessment Panel Meeting

A meeting of the Development Assessment Panel took place on 27 April 2016 . The minutes have been distributed to all members for information.

6 Budget and Finance Committee Meeting

Chairman - Cr D Pilkington

Consideration of the minutes of the Budget and Finance Committee Meeting - 16 May 2016 and adoption of recommendations in relation to item numbers:

Administration

6.0.1 Future Reports for the Budget and Finance Committee

It is recommended to Council that:

1. The information be received.

6.0.2 Minutes of the Program Review Sub Committee meeting held on Monday 9 May 2016

6.0.2-PRSC1 Library Branches Christmas Opening Hours 2016

It is recommended to Council that:

1. Option 4, recommending that:
 - all Library staff defer the ½ day of leave on Friday 23rd December 2016;
 - Len Beadell Library only be open on Saturday 24th December 2016, Wednesday 28th, Thursday 29th, Friday 30th and Saturday 31st December 2016
 be adopted for Christmas 2016.

6.0.2-PRSC2 Property and Buildings Division Program Review Update

It is recommended to Council that:

1. The information be received.

6.0.2-PRSC3 Business Support Division Program Review Update

It is recommended to Council that:

1. That the information be received.

Finance

6.1.1 Council Finance Report - April 2016

It is recommended to Council that:

1. The information be received.

6.1.2 Loan Borrowings

It is recommended to Council that:

1. The information be received.

Annual Plan and Budget

6.4.1 Draft Fees and Charges 2016/17

It is recommended to Council that:

1. The Fees and Charges (excluding fees and charges relating to the Waste Transfer Station on page 40 & 41 of the 2016/17 Fees and Charges Booklet) as set out in Attachment 1 to this report (Item No. 6.4.1, Budget and Finance Committee, 16/05/2016) be endorsed. Where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with staff authorised to update the 2016/2017 Fees and Charges Booklet accordingly.
2. The Manager Community Health & Wellbeing be delegated authority to determine fees for Positive Ageing Services with special regard to not for profit organisations.
3. The Manager Community Capacity and Learning be delegated authority to vary fees for regular bookings at Twelve25 and authority to vary Library fees for the purpose of introducing new programs and / or allowing for increases in supply costs.
4. The General Manager City Infrastructure be delegated authority to vary fees by up to \$300 for Salisbury Memorial Park and vary Road Reinstatement on the basis of contractor's cost plus overheads.
5. The Manager Governance be delegated authority to waive fees for the provision of copies of documents as set out in Access to Information.
6. The Manager Property and Buildings be delegated authority to vary casual hire of park facilities fees and bonds.
7. The Chief Executive Officer be delegated authority to negotiate fees consistent with those endorsed in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing 'in kind' support to an event or activity.
8. For ease of administration staff are authorised to round fees to the nearest 5 cents, where applicable.

Budget Review

6.5.1 Third Quarter Budget Review 2015/16

It is recommended to Council that:

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$641,900 and net capital \$1,074,000 be debited to the Sundry Project Fund. This will bring the balance to \$1,715,900.
2. Funds be allocated for the following **non-discretionary** net bids:

OPERATING

| | |
|--|-----------|
| ▪ OPAL Program | \$ 25,000 |
| ▪ Little Para Par 3 Golf Course Interim Management | \$ 45,000 |
| ▪ Parks and Landscapes External Water | \$ 80,000 |

CAPITAL

| | |
|---|-------------------|
| ▪ Sunburnt Street Ingle Farm – Local Flooding | \$ 170,000 |
| ▪ Little Para Par 3 Golf Course Interim Management | \$ 43,000 |
| ▪ St Kilda Playground Tube Slide | \$ 100,000 |
| ▪ Outdoor Crèche Perimeter Protections - Bagster and Pooraka Farm Community Centres | \$ 47,000 |
| ▪ TOTALS | \$ 510,000 |

Funds be allocated for the following **discretionary** net bids:

OPERATING

| | |
|---|------------------|
| ▪ Master Plan Contribution – Saltfields Development | \$ 40,000 |
| ▪ TOTAL | \$ 40,000 |

NB: This will bring the balance of the Sundry Projects Fund to \$1,165,900.

3. The following transfers be approved:
 - a. Transfer \$60,000 from City Infrastructure Consulting (operating) to capital expenditure within PR:23198 St Kilda Master Plan Stage 2 \$50,000 and PR:20996 Cobbler Creek Stormwater Management Plan \$10,000
 - b. Transfer \$5,300 from Economic Development and Urban Policy Consulting (operating) to fund works undertaken in PR:22335 Wiltshire Street Upgrade Feasibility Concept Design.
 - c. Transfer \$40,500 from PR:17205 Watercourse Management Program to PR:23376 Port Wakefield Service Road Box Culverts as per Council Resolution 0959/2016 March 2016.
4. Increase investments in 2015/16 by a net \$241,900

Rating Matters

6.6.1 Adelaide and Mount Lofty Ranges Natural Resources Management Board (NRM) Separate Rate

It is recommended to Council that:

1. The information be received and the resolution for the Natural Resources Management separate rate be prepared for the June 2016 meeting of Council.

Other Business

OB1 NRM Levy Information for Ratepayers

It is recommended to Council that:

1. Staff bring back a report next month providing options for Council to include information with the rates notices that indicates the mandatory collection of NRM levies, the expense of collection of the levy to ratepayers, and Council's objection to its collection.

Confidential Items

Refer to CONFIDENTIAL ITEMS section of Council Agenda

6.9.1 Update on Action on Rates Assessments Outstanding under Section 184 of the Local Government Act 1999

7 Sport, Recreation and Grants Committee Meeting

Chairman - Cr D Proleta

Consideration of the minutes of the Sport, Recreation and Grants Committee Meeting - 9 May 2016 and adoption of recommendations in relation to item numbers:

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

It is recommended to Council that:

1. The information be received.

Sport and Recreation

7.1.1 Minor Capital Works Grants – Allocation of Funding to Football Federation of South Australia

It is recommended to Council that:

1. The report is received and noted.
2. That using its delegated powers outlined in the adopted Terms of Reference the Sports, Recreation and Grants Committee assess and allocate \$30,000 to the Football Federation of South Australia for turf pavers between pitches 1 and 2.
3. Staff progress the installation of turf cell pavers between pitches 1 and 2 at the Burton Facility in consultation with the Football Federation of South Australia.

7.1.2 Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program 2016

It is recommended to Council that:

1. The information be received.
2. Nakia Love be awarded the 2016 Pheobe Wanganeen Undergraduate Scholarship (for three (3) years at \$2,000 per annum).

Community Grants

7.2.1 Youth Sponsorship - April Applications

It is recommended to Council that:

1. The information be received.

7.2.2 Community Grants Program Applications for May 2016

It is recommended to Council that:

1. The information be received and noted.

7.2.3 15/2016: Good Shepherd Social Club (Good Shepherd Lutheran Church Para Vista Inc.) - Community Grants Program Application

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the May 2016 round of Community Grants as follows:
 - a. Grant No. 15/2016: Good Shepherd Social Club (Good Shepherd Lutheran Church Para Vista Inc.) be awarded the amount of **\$585.00** to assist with the purchase of carpet bowls as outlined in the Community Grant Application.

7.2.4 16/2016: Salisbury City Band Inc. - Community Grants Program Application

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the May 2016 round of Community Grants as follows:
 - a. Grant No. 16/2016: Salisbury City Band Inc. be awarded the amount of **\$2,000.00** to assist with the purchase of a professional standard cornet for ongoing use as outlined in the Community Grant Application.

GENERAL BUSINESS

| | | |
|-----|---|----|
| GB1 | Visit to Shandong Province & Linyi City - April 2016 | 77 |
| GB2 | SAPol Proposals for Reduction of Hours at Police Stations | 83 |

OTHER BUSINESS

| | | |
|-----|---|-----|
| OB1 | Mayor's Diary | 99 |
| OB2 | Reports from Council Representatives | |
| OB3 | Appointment of Elected member to the Development Assessment Panel | 103 |

CONFIDENTIAL ITEMS

6.9.1 **Update on Action on Rates Assessments Outstanding under Section 184 of the Local Government Act 1999**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *proposed action by Council where the rates for a property have been outstanding for a period of not less than three years.*

*On that basis the public's interest is best served by not disclosing the **Update on Action on Rates Assessments Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

C1 Local Government Governance Panel - Report on the investigation of Code of Conduct Complaint 03/2015

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect information related to the personal affairs of any person (living or dead) as it pertains to an allegation of a breach of the Code of Conduct for Council Members.*

*On that basis the public's interest is best served by not disclosing the **Local Government Governance Panel - Report on the investigation of Code of Conduct Complaint 03/2015** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except*
 - *the Chief Executive Officer; and*
 - *Manager Governance*

be excluded from attendance at the meeting for this Agenda Item.

CLOSE



John Harry
CHIEF EXECUTIVE OFFICER



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

26 APRIL 2016

MEMBERS PRESENT

Mayor G Aldridge
Cr D Balaza (Deputy Mayor)
Cr S Bedford
Cr D Bryant
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr D Pilkington
Cr D Proleta
Cr G Reynolds
Cr B Vermeer
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager, Community Development, Ms J Trotter
General Manager City Infrastructure, Mr M van der Pennen
Manager Governance, Ms T Norman
Acting Manager Communications and Customer Relations, Mr C Treloar
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:33pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

APOLOGIES

Apologies have been received from Cr C Buchanan, Cr E Gill and Cr S Reardon.

LEAVE OF ABSENCE

Nil.

PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

DEPUTATIONS

No Deputations were received.

PRESENTATION OF MINUTES

Moved Cr D Balaza

Seconded Cr J Woodman

The Minutes of the Council Meeting held on 29 March 2016, be taken and read as confirmed.

CARRIED
0998/2016

Moved Cr D Balaza

Seconded Cr B Vermeer

The Minutes of the Confidential Council Meeting held on 29 March 2016, be taken and read as confirmed.

CARRIED
0999/2016

QUESTIONS ON NOTICE

QON1 Part Payment of Council Rates

At the 29 March 2016 Council meeting, Cr Proleta asked the following question:

Cr D Proleta asked a question in relation to the minimum payment allowable at a Post Office.

The question was taken on notice.

General Manager Business Excellence, Charles Mansueto has provided the following response:

The minimum payment at Australia Post Offices is determined by the relevant agency, which for the City of Salisbury is \$50 per payment. This minimum amount was put in place (mid-2014) due to the higher cost of transacting lower payments. The transaction cost at that time was \$1.60 for the over the counter service plus fees for the payment type (cheque or credit card). The fee is now \$2.01, and this is applied to each over the counter payment processed through Australia Post.

The cost to serve low value Australia Post Over the Counter (APOTC) payments is high compared to the amount received. Analysis in early 2014 for the previous 6 months showed that the cost to Council for payments below \$100 was \$11,000 with only \$260k being received, compared to \$33,000 for \$12.2M being received through APOTC for payments over \$100.

Council has a number of payment methods available in addition to Australia Post, including:

- In person at the Council office and Ingle Farm Recreation Centre, with cash/cheque/credit card and debit card being available, minimum payment is \$20*
- Online payments with credit/debit card, minimum \$20*
- Pay by phone with credit/debit card*
- Bpay with credit/debit card or direct from bank account*

It is acknowledged that some residents prefer the ability to make regular small payments, which can be done through all of the payment options detailed above. Whilst some residents may still prefer to pay at Australia Post branches, particularly if unable to access online services, staff have had limited feedback since introducing the \$50 minimum but will undertake a review of the minimum payment.

Bringing Forward Item C2

Moved Cr B Vermeer
Seconded Cr J Woodman

That Item C2 be considered immediately after Item GB5.

CARRIED
1000/2016

QUESTIONS WITHOUT NOTICE

Nil.

NOTICES OF MOTION

NOM1 Speed Limit for Bicycles on Footpaths

Cr D Bryant entered the meeting at 6:51pm.

Moved Cr B Vermeer
Seconded Cr D Balaza

1. That staff report back in relation to the implementation of a 'walking pace' speed limit for all bicycles on footpaths (other than specifically constructed joint use paths) within the city of Salisbury, with the report to include consideration of:
 - Policy and implementation issues
 - Interface with by-laws
 - Assessment of speed and enforcement of breaches
 - Consultation requirements for implementation
 - Costs for implementation including infrastructure requirements and ongoing administration
 - Communication/education requirements

Cr R Zahra moved an AMENDMENT that

1. That staff write to the LGA and ask that they investigate whether there is support across local government for the implementation of a 'walking pace' speed limit for all bicycles on footpaths (other than specifically constructed joint use paths) across local government, with the report to include consideration of:
 - Policy and implementation issues
 - Interface with by-laws
 - Assessment of speed and enforcement of breaches
 - Consultation requirements for implementation
 - Costs for implementation including infrastructure requirements and ongoing administration
 - Communication/education requirements

The amendment was disallowed by the Mayor.

CARRIED
1001/2016

PETITIONS

No Petitions were received.

COMMITTEE REPORTS

1 Policy and Planning Committee Meeting

Minutes of the Policy and Planning Committee Meeting held on 18 April 2016 were considered by Council.

Administration

1.0.1 Future Reports for the Policy and Planning Committee

Moved Cr L Caruso
Seconded Cr G Caruso

1. The information be received.

CARRIED
1002/2016

Cr D Balaza left the meeting at 07:04 pm.
Cr D Balaza returned to the meeting at 07:05 pm.

1.0.2 City of Tea Tree Gully Proposed Suburb Boundary Alteration - Salisbury Heights to Greenwith

Cr D Pilkington declared a perceived conflict of interest as he owns land in the subject area. As Cr Pilkington believes his interest is in line with a large number of people in the area he stated that his interest would not affect the way he voted and elected to stay in the meeting.

Moved Cr D Pilkington
Seconded Cr B Vermeer

1. A response be provided to the Surveyor General to advise that the City of Salisbury objects to the proposed boundary realignment of the suburbs Greenwith and Salisbury Heights within the Tea Tree Gully Council area due to the removal of a historical suburb title which is likely to increase community confusion and the lack of any tangible benefits to the community.

CARRIED
1003/2016

Cr D Pilkington voted FOR the MOTION.

Community Development

1.1.1 Review of the Twelve25 Advisory Group

Moved Cr R Zahra
Seconded Cr S White

1. The Twelve25 Youth Advisory Group continue with a further review to be conducted in February 2017.
2. Councillors Betty Gill, Riccardo Zahra, Steve White and Robyn Cook continue as members of the Twelve 25 Advisory Group pending the outcome of the review in February 2017.

CARRIED
1004/2016

1.1.2 Suicide Prevention Action Plan

Cr B Vermeer declared a perceived conflict interest due to his employer being the Opposition Spokesperson for Suicide Prevention, and that he will stay in the meeting and deal with his interest by stating on the public record this is a process of benefit to the whole community and his employment will not affect his vote.

Moved Cr D Pilkington
Seconded Cr B Vermeer

1. Council continue to support the development of the Salisbury Community Suicide Prevention Network.
2. Staff provide a status update report on the Salisbury Community Suicide Prevention Network to council in six months' time. The report to include a copy of the community owned action plan for council's information and an overview of an ongoing role and commitment for City of Salisbury staff.

CARRIED
1005/2016

Cr Vermeer voted FOR the MOTION.

1.1.3 Minutes of the Youth Council Sub Committee meeting held on Tuesday, 12 April 2016

1.1.3 - YC2 Twelve25 Salisbury Youth Enterprise Centre April Update

Moved Cr D Pilkington
Seconded Cr R Zahra

1. That the information be received and noted.

CARRIED
1006/2016

1.1.3 - YC3 Youth Action Plan

Moved Cr D Pilkington

Seconded Cr S White

1. The report be received and contents noted.

**CARRIED
1007/2016**

1.1.3 - YC4 Youth Council Membership

Moved Cr D Pilkington

Seconded Cr R Zahra

1. The resignation of Shamsiya Mohammadi be received and noted.
2. Council advise Marziya Mohammadi that as a consequence of non-attendance at Youth Council and Working Party meetings their membership has been terminated.

**CARRIED
1008/2016**

1.1.3 - YC5 Youth Council Working Parties

Cr D Bryant left the meeting at 07:28 pm.

Moved Cr D Balaza

Seconded Cr J Woodman

1. The following working groups be endorsed to be undertaken in 2016 by the Youth Council
 - Diversity - LGBTIQ Community
 - Diversity - CALD Community
 - Development - Health. Leader to be decided
 - Development - Education and Employment. Leader to be decided
 - Leisure - Sports. Leader to be decided
 - Leisure - The Arts. Leader to be decided
2. Joel Winder be appointed as the Leader for the Diversity-LGBTIQ Community Working Group.
3. Julie Ping be appointed as the Leader for the Diversity – CALD Community Working Group.

**CARRIED
1009/2016**

Urban Development

1.3.1 City Plan 2030

Moved Cr R Zahra
Seconded Cr L Caruso

1. The submissions received during the consultation process for the City Plan be noted.
2. The Draft City Plan 2030 at Attachment 2 to this report (Item No. 1.3.1, Policy and Planning Committee, 18/04/2016), incorporating amendments in response to public consultation outcomes, be endorsed.

**CARRIED
1010/2016**

1.3.2 Rural Aircraft Noise Direk Industry and Residential Interface DPA Update

Cr G Caruso declared a conflict of interest due to family members owning property in the DPA area and left the meeting at 7.32pm.

Cr D Balaza left the meeting at 07:33 pm.

Cr D Bryant returned to the meeting at 07:34 pm.

Cr D Balaza returned to the meeting at 07:34 pm.

Moved Cr B Vermeer
Seconded Cr S White

1. The Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment be reviewed and amended in accordance with the Minister for Planning's requirements, and the amended DPA and report be further considered by Council for endorsement prior to forwarding to the Minister for Planning to again seek approval for public consultation.

**CARRIED
1011/2016**

Cr G Caruso returned to the meeting at 7.37pm.

2 Works and Services Committee Meeting

Minutes of the Works and Services Committee Meeting held on 18 April 2016 were considered by Council.

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr J Woodman

Seconded Cr R Zahra

1. The information be received.

**CARRIED
1012/2016**

Community Centres and Youth

2.1.1 Burton Park Community Centre

Cr D Proleta declared a perceived interest due to being on the Committee of the Burton Park Community Centre and that she will stay in the meeting and deal with her interest by stating on the public record that any perceived interest is common to a wide range of members of the community and will not affect her vote.

Cr J Woodman declared a perceived interest due to being on the Committee of the Burton Park Community Centre and that she will stay in the meeting and deal with her interest by stating on the public record that any perceived interest is common to a wide range of members of the community and will not affect her vote.

Moved Cr J Woodman

Seconded Cr D Proleta

1. That Option 3, Pre School Demolition, improved car parking and landscaping at the Burton site, including Kaurna Park, be endorsed.
2. A new initiative bid be included in the 2016/17 budget for Burton pre-school demolition, car parking establishment costs and landscaping, for a value of \$303,000.

**CARRIED
1013/2016**

Cr J Woodman voted FOR the MOTION.

Cr D Proleta voted FOR the MOTION.

Landscaping

2.4.1 Tree Management Framework

Moved Cr D Balaza

Seconded Cr B Vermeer

1. The information be received.
2. The Tree Management Policy as set out in Attachment 2 to this report (Item No 2.4.1 Works and Services Committee, 18/4/2016), be endorsed.
3. The revised and updated Tree Removal Procedure, with track changes accepted, as set out in Attachment 3 to this report (Item No 2.4.1 Works and Services Committee, 18/4/2016, be endorsed; with option 1, the Development Assessment Unit, as the preferred mechanism for processing requests to review tree removal decisions related to Regulated/Significant trees where removal is supported (Clause 2.7 of Tree Removal Procedure).
4. The previous Tree Maintenance Policy be discontinued.

**CARRIED
1014/2016**

Public Works

2.6.1 Kerb and Gutter Maintenance Program

Moved Cr G Caruso

Seconded Cr D Proleta

1. The information be received.

**CARRIED
1015/2016**

2.6.2 Capital Works Progress Report - March 2016

Cr D Pilkington declared a perceived interest due to residing adjacent to the Cobbler Creek Linear Park and remained in the meeting declaring that he will deal with his interest by stating on the public record that his interest is in common with the wider community and will not affect his vote.

Moved Cr D Pilkington
Seconded Cr S White

1. The information be received.
2. The capital works underway in the Cobbler Creek Linear Park be noted.
3. The construction of new footpaths in sections of, Erin Court, Gulfview Heights; Golden Court, Paralowie; London Drive, Salisbury East; Mosel Grove, Paralowie; Shepherdson Road, Parafield Gardens and Target Hill Road, Salisbury Heights; be included as part of the Council Footpath Program.
4. St Augustine's Soccer Club, Salisbury Park, be included within the Priority Access Building Upgrades Program.
5. Acquisition of a Parks & Landscape Team Truck due to accident, utilising uncommitted funds associated with the Plant and Fleet Replacement Program, be included.
6. Conduct an audit of play equipment within the 2015/16 Parks and Streetscape Planning Program in lieu of the irrigation network and system.

CARRIED
1016/2016

Cr D Pilkington voted FOR the MOTION.

Consideration of Item 2.9.1

Moved Cr D Pilkington
Seconded Cr S White

That Item 2.9.1. be considered at this point in the agenda.

CARRIED
1017/2016

Confidential Items

2.9.1 Little Para Par 3 Golf Course

Moved Cr D Pilkington

Seconded Cr R Cook

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non disclosure of the discussion of this item would protect commercial information provided by Belgravia Leisure and information relating to the proposed commercial negotiations regarding land associated with the Little Para Par 3 Golf Course and enable Council to consider detailed options and information prior to determining the most appropriate course of action.*

*On that basis the public's interest is best served by not disclosing the **Little Para Par 3 Golf Course** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1018/2016

Cr G Caruso declared a conflict of interest due to some community members believing that he was related to Cr L Caruso and her golf course and left the meeting at 7.58 pm.

Cr L Caruso declared a conflict of interest due to her ownership of a golf course and left the meeting at 7.58 pm.

The meeting moved into confidence at 7.57 pm.

Moved Cr B Vermeer
Seconded Cr D Balaza

1. The information in this report be received and noted.
2. The Little Para Par 3 Golf Course continue to be a managed golf course and not returned to open space.
3. Belgravia Leisure be awarded a 5 year contract on agreed terms as per their submission commencing 1 July 2016 for the management of the Little Para Par 3 Golf Course.
4. Staff work with Belgravia Leisure to increase the revenue including a fee increase to align with other similar Par 3 golf courses.
5. Belair Turf Management continue interim management of the Little Para Par 3 Golf Course until the contract has been executed between Council and Belgravia Leisure.
6. A non-discretionary bid be included in the third quarter budget review of \$45,000 operating expenditure for the interim management costs of the Little Para Golf Course and \$43,000 capital expenditure for the building compliance and maintenance works.
7. A new initiative bid be included in the 2016/17 budget of \$206,000 annual operating expense for the ongoing management of the Little Para Golf Course, for a 5 year period with opportunity for review of the operating model within this period.
8. Subject to the awarding of the contract, staff in conjunction with the Communication's and Customer Relations Division commence a communication strategy to inform residents and members of Council's decision to keep the Little Para Par 3 Golf Course open.
9. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the report for this item will remain confidential and not available for public inspection until 31 December 2022.
10. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

The meeting moved out of confidence at 8.34 pm.

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a five minute break to all present. The meeting was suspended at 8:34 pm.
The meeting reconvened at 8:47 pm.

3 Resources and Governance Committee Meeting

Minutes of the Resources and Governance Committee Meeting held on 18 April 2016 were considered by Council.

Administration

3.0.1 Future Reports for the Resources and Governance Committee

Moved Cr D Bryant
Seconded Cr R Cook

1. The information be received.

**CARRIED
1019/2016**

External Relations

3.4.1 Nominations Sought for the Development Assessment Commission

Moved Cr B Vermeer
Seconded Cr D Bryant

1. Cr. L Caruso be nominated for the Development Assessment Commission.

**CARRIED
1020/2016**

Corporate Management

3.5.1 Request to Attend Interstate Activity - National General Assembly of Local Government, Canberra

Moved Cr D Bryant
Seconded Cr D Proleta

1. Approval be given for Cr Betty Gill to attend Day 1 of the National General Assembly of Local Government on 20 June 2016.
2. Cr Gill be the City of Salisbury voting delegate at the National General Assembly of Local Government in Canberra while in attendance.
3. Council endorse:
 - a) The CEO and Mayor meet with the voting delegate and provide guidance on voting for NGA motions that is in the best interest of the City of Salisbury.

**CARRIED
1021/2016**

Corporate Governance

3.6.1 Variations to Delegations

Moved Cr R Zahra

Seconded Cr R Cook

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 16 May 2016 of those powers and functions under the following:

1.1 *Local Government Act 1999*

- Sections 48(1), 50(4), 50(6), 90(8a)(a), 90(8c), 92(5), 123(5), 123(9), 132(3), 169(15)(b), 202(4), 219(7), 237(4), 270(a1) and 299

2. Council makes the following delegations under the Local Government Act 1999:

- 2.1 In exercise of the power contained in Section 44 of the *Local Government Act 1999* the powers and functions under the following Acts and Regulations and specified in the proposed 'Instruments of Delegation', are hereby delegated from Tuesday 17 May 2016 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified within the Delegations Register.

2.1.1 Local Government Act 1999

- Sections 48(1), 50(4), 50(6), 90(8a)(a), 90(8c), 92(5), 123(5), 123(9), 132(3), 169(15)(b), 202(4), 219(7), 237(4), and 270(a1).

3. Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated in the conditions and/or limitations specified in the Delegations Register.

**CARRIED
1022/2016**

Cr Balaza entered the meeting at 8:48 pm.

4 Audit Committee Meeting

Minutes of the Audit Committee Meeting held on 12 April 2016 were considered by Council.

Administration
4.0.1 Future Reports for the Audit Committee of Council

Moved Cr G Caruso
Seconded Cr R Zahra

1. The information be received.

CARRIED
1023/2016

*Reports***4.2.1 Strategic Asset Management Delivery Report**

Moved Cr G Caruso
Seconded Cr R Zahra

1. The information be received.

CARRIED
1024/2016

4.2.2 Draft 2016/17 Annual Plan and Budget

Moved Cr G Caruso
Seconded Cr R Zahra

1. The information be received

CARRIED
1025/2016

4.2.3 Treasury Policy Update

Moved Cr G Caruso
Seconded Cr R Zahra

1. The information be received
2. The Treasury Policy, as set out in Attachment 1 to this Report (Item No. 4.2.3, Audit Committee, 12/04/2016) be endorsed.

CARRIED
1026/2016

4.2.4 Internal Audit Update

Moved Cr G Caruso
Seconded Cr R Zahra

1. The information be received.

**CARRIED
1027/2016**

6 Budget and Finance Committee Meeting

Minutes of the Budget and Finance Committee Meeting held on 18 April 2016 were considered by Council.

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr S White
Seconded Cr J Woodman

1. The information be received.

**CARRIED
1028/2016**

Finance

6.1.1 Project Budget Delegations

Moved Cr R Zahra
Seconded Cr S Bedford

1. A Financial Delegation (the Project Budget Delegation) be provided to the relevant General Manager to increase an approved budget of an individual capital project in the financial year provided that the program (Information Technology, Transportation, Property and Buildings, Drainage and Waterways, Parks and Streetscapes, Plant, Furniture and Equipment, Water Business Unit, Strategic Projects and Strategic Property) and sub-classification (new, renewal) will not exceed budget, and that there is no change in project scope as a result.
2. The Project Budget Delegation limit be set at \$15,000 per individual capital project with a budget up to \$150,000 in each financial year, and 10% of the project value for projects with budgets greater than \$150,000 in each financial year.
3. In any quarter when the Project Budget Delegation is exercised a separate, standalone report be presented to the Budget and Finance Committee at the end of that quarter

with details also to be reported in the Quarterly Budget Review.

4. The Project Budget Delegation be reviewed during the 2017/18 Budget process.

CARRIED
1029/2016

Financial Sustainability

6.2.1 Financial Indicators

Moved Cr G Caruso

Seconded Cr R Zahra

1. The Operating Ranges for Financial Sustainability Indicators be set as follows
 - a. Operating Surplus Ratio: between 0% and 5%
 - b. Net Financial Liabilities Ratio: less than 40%
 - c. Asset Sustainability Ratio: between 90% and 110%
2. The Operating Ranges for Financial Sustainability Indicators be reviewed as part of considering future Long Term Financial Plan updates.

**CARRIED
1030/2016**

Annual Plan and Budget

6.4.1 Belgravia Business Plans – 2016/17

Moved Cr G Caruso

Seconded Cr B Vermeer

1. The 2016/17 Business Plans for the:
 - Gardens Recreation Centre,
 - Ingle Farm Recreation Centre, and
 - Salisbury Recreation Precinctbe approved.
2. The proposed 2016/17 Fees and Charges for the Recreation Facilities managed by Belgravia Leisure be approved.

**CARRIED
1031/2016**

6.4.2 New Initiative Bids 2016/17

Cr L Caruso declared an interest due to owning a golf course and left the meeting at 9:00pm.

Cr G Caruso declared a conflict of interest due to some community members believing that he was related to Cr L Caruso and her golf course and left the meeting at 9.00 pm.

Moved Cr D Pilkington
Seconded Cr J Woodman

1. The Capital New Initiatives (including Strategic Property) totalling \$29,759,093 net expenditure be endorsed for inclusion in the Draft 2016/17 Annual Plan and Budget.
2. The IT New Initiatives totalling \$672,000 net expenditure be endorsed for inclusion in the 2016/17 Draft Annual Plan and Budget.
3. The Plant, Furniture and Equipment New Initiatives totalling \$1,864,200 net expenditure be endorsed for inclusion in the 2016/17 Draft Annual Plan and Budget.
4. The Operating New Initiatives totalling \$1,633,752 net expenditure be endorsed for inclusion in the 2016/17 Draft Annual Plan and Budget.
5. A further report be brought back on Items NAM23444 on the development process for the multicultural strategy and NAM23466 incorporating further information on the priority actions in adapting the Northern Adelaide Plans and Green Industries Program, prior to formal adoption of the budget.

The Mayor ruled the motion out of order.

Moved Cr J Woodman
Seconded Cr D Balaza

1. The Capital New Initiatives (including Strategic Property) totalling \$29,759,093 net expenditure be endorsed for inclusion in the Draft 2016/17 Annual Plan and Budget.
2. The IT New Initiatives totalling \$672,000 net expenditure be endorsed for inclusion in the 2016/17 Draft Annual Plan and Budget.
3. The Plant, Furniture and Equipment New Initiatives totalling \$1,864,200 net expenditure be endorsed for inclusion in the 2016/17 Draft Annual Plan and Budget.
4. The Operating New Initiatives totalling \$1,633,752 net expenditure be endorsed for inclusion in the 2016/17 Draft Annual Plan and Budget.

5. A further report be brought back on Items NAM23444 on the development process for the multicultural strategy and NAM23466 incorporating further information on the priority actions in adapting the Northern Adelaide Plans and Green Industries Program, prior to formal adoption of the budget.
6. The Chief Executive Officer be authorised to amend figures to be included within the draft annual plan to reflect decisions made at the Council meeting of 26 April 2016 prior to release of the draft annual plan for consultation.

CARRIED
1032/2016

Cr G Caruso returned to the meeting at 9.07 pm.

Cr L Caruso returned to the meeting at 9.07 pm.

6.4.3 Budget Workshop Action Update

Moved Cr S White

Seconded Cr D Pilkington

1. Information be received and noted.
2. Report on Outcomes of the Your Tutor Trial to be included on the futures report for Works and Services, and scheduled for March 2017.

CARRIED
1033/2016

6.4.4 Budget Status Update

Moved Cr R Zahra

Seconded Cr S White

1. Information be received.

CARRIED
1034/2016

6.4.5 Rating Strategy 2016/17

Moved Cr B Vermeer
Seconded Cr D Proleta

1. Information be received.
2. The rate increase based on a 2.9% average increase, including the minimum, be endorsed as the basis for setting rates in 2016/17 and included in the Draft Annual Plan & Budget for public consultation.
3. The current general rate capping policy (as set out in section 3.6 of this report, Item No. 6.4.5, Budget and Finance Committee 18/04/2016) remains unchanged for 2016/17.
4. The application of the currently endorsed Life Style Village Rate Capping, which provides an automatic rate cap of 10% to be applied annually until such time as rate parity is achieved, remains unchanged for 2016/17.

Cr D Bryant moved a FORMAL MOTION that the MOTION be PUT.

Seconded Cr R Cook

The FORMAL MOTION on BEING PUT was CARRIED.

*A **DIVISION** was requested by Cr B Vermeer and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Bryant, G Caruso, R Cook, D Pilkington, D Proleta and S White.

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Mayor G Aldridge, Crs D Balaza, S Bedford, L Caruso, B Vermeer, J Woodman and R Zahra.

*The Mayor declared the **MOTION** was TIED.*

The Mayor exercised her casting vote and voted against the motion that the motion be put.

The FORMAL MOTION was declared LOST.

*The **MOTION** was PUT and LOST.*

*A **DIVISION** was requested by Cr B Vermeer and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Balaza, D Bryant, L Caruso, D Proleta and B Vermeer

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs S Bedford, G Caruso, R Cook, D Pilkington, S White, J Woodman and R Zahra

*The Mayor declared the **MOTION** was **LOST**.*

Moved Cr D Bryant

Seconded Cr L Caruso

1. Information be received.
2. The rate increase based on a 2.95% average increase, including the minimum, be endorsed as the basis for setting rates in 2016/17 and included in the Draft Annual Plan & Budget for public consultation.
3. The current general rate capping policy (as set out in section 3.6 of this report, Item No. 6.4.5, Budget and Finance Committee 18/04/2016) remains unchanged for 2016/17.
4. The application of the currently endorsed Life Style Village Rate Capping, which provides an automatic rate cap of 10% to be applied annually until such time as rate parity is achieved, remains unchanged for 2016/17.

Cr S Bedford moved a FORMAL MOTION that the MOTION be PUT.

Seconded Cr D Proleta

The FORMAL MOTION on BEING PUT was CARRIED.

*A **DIVISION** was requested by Cr B Vermeer and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs S Bedford, D Bryant, G Caruso, L Caruso, R Cook, D Pilkington, D Proleta, S White, J Woodman and R Zahra

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs D Balaza and B Vermeer

*The Mayor declared the **FORMAL MOTION** was **CARRIED**.*

The **MOTION** was PUT and LOST.

Moved Cr B Vermeer

Seconded Cr D Balaza

1. Information be received.
2. The rate increase based on a 2.91% average increase, including the minimum, be endorsed as the basis for setting rates in 2016/17 and included in the Draft Annual Plan & Budget for public consultation.
3. The current general rate capping policy (as set out in section 3.6 of this report, Item No. 6.4.5, Budget and Finance Committee 18/04/2016) remains unchanged for 2016/17.
4. The application of the currently endorsed Life Style Village Rate Capping, which provides an automatic rate cap of 10% to be applied annually until such time as rate parity is achieved, remains unchanged for 2016/17.

Cr S Bedford moved a **FORMAL MOTION** that the **MOTION** be PUT.

Seconded Cr D Proleta

The **FORMAL MOTION** on BEING PUT was **CARRIED**.

*A **DIVISION** was requested by Cr B Vermeer and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs S Bedford, G Caruso, L Caruso, R Cook, D Pilkington, D Proleta, S White, J Woodman and R Zahra

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs D Balaza, D Bryant and B Vermeer

*The Mayor declared the **FORMAL MOTION** was **CARRIED**.*

The **MOTION** was PUT and LOST.

*A **DIVISION** was requested by Cr B Vermeer and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Balaza, D Bryant, L Caruso, D Proleta and B Vermeer

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs S Bedford, G Caruso, R Cook, D Pilkington, S White, J Woodman and R Zahra.

*The Mayor declared the **FORMAL MOTION** was **LOST**.*

Moved Cr G Caruso

Seconded Cr B Vermeer

1. Information be received.
2. The rate increase based on a 2.5% average increase, including the minimum, be endorsed as the basis for setting rates in 2016/17 and included in the Draft Annual Plan & Budget for public consultation.
3. The current general rate capping policy (as set out in section 3.6 of this report, Item No. 6.4.5, Budget and Finance Committee 18/04/2016) remains unchanged for 2016/17.
4. The application of the currently endorsed Life Style Village Rate Capping, which provides an automatic rate cap of 10% to be applied annually until such time as rate parity is achieved, remains unchanged for 2016/17.

Cr R Zahra moved a **FORMAL MOTION** that the **MOTION** be **PUT**

Seconded Cr D Proleta

The **FORMAL MOTION** on **BEING PUT** was **CARRIED**

*A **DIVISION** was requested by Cr B Vermeer*

*and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs S Bedford, G Caruso, L Caruso, R Cook, D Pilkington, D Proleta, S White, J Woodman and R Zahra

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs D Balaza, D Bryant and B Vermeer

*The Mayor declared the **MOTION** was **CARRIED***

Moved Cr R Zahra
Seconded Cr R Cook

1. Information be received.
2. The rate increase based on a 3.25% average increase, including the minimum, be endorsed as the basis for setting rates in 2016/17 and included in the Draft Annual Plan & Budget for public consultation.
3. The current general rate capping policy (as set out in section 3.6 of this report, Item No. 6.4.5, Budget and Finance Committee 18/04/2016) remains unchanged for 2016/17.
4. The application of the currently endorsed Life Style Village Rate Capping, which provides an automatic rate cap of 10% to be applied annually until such time as rate parity is achieved, remains unchanged for 2016/17.

Cr R Zahra sought leave of the meeting to speak for a second time and leave was granted.

*A **DIVISION** was requested by Cr B Vermeer and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs G Caruso, D Pilkington and R Zahra

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs D Balaza, S Bedford, D Bryant, L Caruso, R Cook, D Proleta, B Vermeer, S White and J Woodman

*The Mayor declared the **MOTION** was LOST*

Moved Cr D Balaza
Seconded Cr J Woodman

1. Information be received.
2. The rate increase based on a 3.0% average increase, including the minimum, be endorsed as the basis for setting rates in 2016/17 and included in the Draft Annual Plan & Budget for public consultation.
3. The current general rate capping policy (as set out in section 3.6 of this report, Item No. 6.4.5, Budget and Finance Committee 18/04/2016) remains unchanged for 2016/17.

4. The application of the currently endorsed Life Style Village Rate Capping, which provides an automatic rate cap of 10% to be applied annually until such time as rate parity is achieved, remains unchanged for 2016/17.

Cr D Proleta moved a FORMAL MOTION that the MOTION be PUT

Seconded Cr R Cook

The FORMAL MOTION was CARRIED

The MOTION was PUT and CARRIED.

**CARRIED
1035/2016**

*A **DIVISION** was requested by Cr B Vermeer and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs S Bedford, G Caruso, R Cook, D Pilkington, D Proleta, G Reynolds, S White and J Woodman

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs D Balaza, D Bryant, L Caruso, B Vermeer and R Zahra

The Mayor declared the MOTION was CARRIED

Cr White returned to the meeting at 9.22pm.

Cr D Bryant left the meeting at 09:56 pm.

Cr D Bryant returned to the meeting at 09:57 pm.

Cr G Reynolds entered the meeting at 10.02 pm

6.4.6 Higher Value Property Review

Moved Cr B Vermeer
Seconded Cr G Caruso

1. The Higher Property Value Rate Remission for 2016/17 for residential properties be set on the following basis:

| Tier | Value Range | Rate Adjustment |
|------|-----------------------|-----------------|
| 1 | 0- \$467,000 | 0 |
| 2 | \$467,000 - \$570,000 | 15% |
| 3 | \$570,000 + | 35% |

CARRIED
1036/2016

6.4.7 Draft 2016/17 Annual Plan and Budget

Moved Cr G Caruso
Seconded Cr D Proleta

1. Information be received.
2. Draft 2016/17 Annual Plan and Budget be endorsed for the purposes of Public Consultation, subject to further editing and formatting improvements without changing the substantive nature of the document, and changes required to reflect decisions of Council made at Budget and Finance Meeting 18 April and Council 26 April 2016.

CARRIED
1037/2016

6.4.8 Council Solutions 2016/17 Budget

Moved Cr G Caruso
Seconded Cr J Woodman

1. The proposed Council Solutions Regional Subsidiary 2016/17 Annual Budget be considered and noted.

**CARRIED
1038/2016**

6.4.9 Natural Resource Management (NRM) Levy Collection

Cr B Vermeer declared a perceived interest due to his employment requiring him to assist the Member of the Natural Resources Committee. However he declared on the public record that this matter was of wide community interest and that his perceived interest will not affect his vote and remained in the meeting.

Moved Cr G Caruso
Seconded Cr D Bryant

1. Council note the Adelaide and Mount Lofty NRM Board proposed 6% levy increase and express its concern at the quantum of the increase.
2. The Local Government Association's lobbying of the State Government in seeking alternate NRM Levy arrangements and its proposed campaign be noted and supported.
3. Staff investigate projects within the City of Salisbury which could be submitted to the NRM Board for funding.

**CARRIED
1039/2016**

Cr Vermeer voted FOR the MOTION.

Cr R Cook left the meeting at 10:04 pm.

Confidential Items

Refer to 6.9.1 dealt with directly following Item 2.6.2.

7 Sport, Recreation and Grants Committee Meeting

Minutes of the Sport, Recreation and Grants Committee Meeting held on 11 April 2016 were considered by Council.

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr D Proleta
Seconded Cr D Pilkington

1. The information be received.

**CARRIED
1040/2016**

Sport and Recreation

7.1.1 Applications to Sports Lighting Assistance Program - Salisbury Amateur Athletics Club

Moved Cr D Proleta
Seconded Cr J Woodman

1. The report be received and noted.
2. The application by the Salisbury Amateur Athletics Club to the Sports Lighting Assistance Program and award of \$90,000 for the installation of lighting for running training at Rundle Park in Salisbury South be approved.
3. The \$90,000 funding awarded to the Salisbury Amateur Athletics Club for the installation of lighting at Rundle Park under the Sports Lighting Assistance Program be carried forward to the 2016/17 financial year, in light of the timeframe for consideration of the SAAC's application for matching funding and to enable project implementation if that application is successful.
4. In the event that the Salisbury Amateur Athletics Club is unsuccessful in its application for matching funding for the installation of lighting at Rundle Par then the \$90,000 Sports Lighting Assistance Program funding offer will lapse and the funds will be returned to the budget.

**CARRIED
1041/2016**

Cr S Bedford left the meeting at 10:07 pm.

7.1.2 Minor Capital Works Grants - April Allocations

Moved Cr D Proleta
Seconded Cr R Zahra

1. That using its delegated powers outlined in the adopted Terms of Reference the Sports, Recreation and Grants Committee assess and allocate funding for the April 2016 round of Minor Capital Works Grants Program as follows:
 - a. Para Hills Boxing Club - \$20,000 for the installation of air-conditioning and storage shelves.

**CARRIED
1042/2016**

Community Grants

7.2.1 Youth Sponsorship - March Applications

Moved Cr D Proleta
Seconded Cr D Pilkington

1. The information be received.

**CARRIED
1043/2016**

7.2.2 Community Grants Program Applications for April 2016

Moved Cr D Proleta
Seconded Cr D Pilkington

1. The information be received and noted.

**CARRIED
1044/2016**

Cr R Cook returned to the meeting at 10:07 pm.

7.2.3 47/2015: Pooraka Netball Club Inc. Community Grants Program Application

Moved Cr S White
Seconded Cr B Vermeer

1. The information be received and noted.

**CARRIED
1045/2016**

7.2.4 50/2015: Tatar Bashkurt Association of Australia Inc. - Community Grants Program Application

Moved Cr G Caruso
Seconded Cr D Proleta

1. The information be received and noted.

**CARRIED
1046/2016**

7.2.5 51/2015: Macedonia United Lions Soccer Club Inc. - Community Grants Program Application

Moved Cr D Proleta
Seconded Cr G Caruso

1. The information be received and noted.

**CARRIED
1047/2016**

7.2.6 11/2016: Trinity Green Residents' Association Inc. - Community Grants Program Application

Moved Cr B Vermeer
Seconded Cr S White

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the April 2016 round of Community Grants as follows:
 - a. Grant No. 11/2016: Trinity Green Residents' Association Inc. be awarded the amount of **\$2,000.00** to assist with the purchase of indoor bowls carpet for ongoing use as outlined in the Community Grant Application.

**CARRIED
1048/2016**

7.2.7 12/2016: Old English Game Fowl Club of Australia Inc. - Community Grants Program Application

Moved Cr R Zahra
Seconded Cr D Balaza

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the April 2016 round of Community Grants as follows:
 - a. Grant No. 12/2016: Old English Game Fowl Club of Australia Inc. be awarded the amount of **\$1,745.00** to assist with the purchase of trophies and ribbons for The Old English Game Fowl Club of Australia Annual Show as outlined in the Community Grant Application.

**CARRIED
1049/2016**

8 CEO Review Committee Meeting

Minutes of the CEO Review Committee Meeting held on 19 April 2016 were considered by Council.

Administration

8.0.1 CEO Key Performance Indicators Update

Moved Cr D Pilkington
Seconded Cr J Woodman

1. Information be received and progress towards achievement of the endorsed 2015/2016 Key Performance Indicators to be noted and endorsed.

**CARRIED
1050/2016**

Cr S Bedford returned to the meeting at 10:13 pm.

8.0.2 Appointment of an Independent Advisor

Moved Cr D Pilkington
Seconded Cr J Woodman

1. Hender Consulting is appointed as the Independent Advisor to the CEO Review Committee for the remainder of the term of the CEO Employment Agreement.

**CARRIED
1051/2016**

GENERAL BUSINESS

GB1 Mawson Lakes DPA - requirements to receive approval from Minister for Planning

Cr L Caruso left the meeting at 10:21 pm.

Moved Cr B Vermeer

Seconded Cr S White

1. That the separation and amendments to the Mawson Lakes Development Plan Amendment recommended by the Minister for Planning be supported and the Minister be advised of Council's support for the recommended changes.
2. Staff be authorised to amend the DPA as required to achieve the Minister for Planning's requirements for amendments to the Mawson Lakes Development Plan Amendment Part 1, and submit the DPA as amended to the Minister for approval.
3. That a further report be provided to Council in relation to the proposed Mawson Lakes DPA Part 2 for consideration of the proposed amendments following consideration of appropriate policy content and further discussions with the Department for Planning Transport and Infrastructure.

**CARRIED
1052/2016**

GB2 Review of Local Government Association Membership Subscription Formula

Cr L Caruso returned to the meeting at 10:23 pm.

Cr D Balaza left the meeting at 10:26 pm.

Cr D Balaza returned to the meeting at 10:27 pm.

Cr D Balaza left the meeting at 10:41 pm.

Cr R Zahra left the meeting at 10:41 pm.

Cr J Woodman left the meeting at 10:41 pm.

Cr J Woodman returned to the meeting at 10:42 pm.

Cr D Balaza returned to the meeting at 10:43 pm.

Cr R Zahra returned to the meeting at 10:43 pm.

Cr D Balaza left the meeting at 10:49 pm.

Cr D Balaza returned to the meeting at 10:50 pm.

Moved Cr G Caruso

Seconded Cr B Vermeer

1. The information be received.
2. Council withdraw from the Local Government Association for an initial period of 12 months.
3. Council consult with Northern Councils and the Local Government Association regarding representation on the Board of the LGA.
4. Subject to any amendments required, the Draft Submission to the Local Government Association in response to the Review of LGA Membership Subscription Formula – Summary for Consultation (as set out in Attachment 2, Item No: GB2, Council, 26/02/2016), be endorsed.

*A **DIVISION** was requested by Cr Zahra and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs G Caruso, D Pilkington, B Vermeer and S White

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs D Balaza, S Bedford, D Bryant, L Caruso, R Cook, D Proleta, G Reynolds, J Woodman and R Zahra

*The Chairman declared the **MOTION** was LOST*

Moved Cr B Vermeer

Seconded Cr S White

1. The information be received.
2. Subject to any amendments required, the Draft Submission to the Local Government Association in response to the Review of LGA Membership Subscription Formula – Summary for Consultation (as set out in Attachment 2, Item No: GB2, Council, 26/02/2016), be endorsed.

3. The submission to include reference to the City of Salisbury having a preference for Option 4 as set out within the Review of LGA Membership Subscription Formula - Summary for Consultation paper.

CARRIED
1053/2016

BREAK

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the presiding member provided a five minute break to all present. The meeting was suspended at 10.50 pm.
The meeting reconvened at 10.58 pm.

GB3 City of Salisbury Submission to the LGA on the Private Member's Bill 'Disability Services (Inclusion and Monitoring) Amendment Act 2016'

Cr B Vermeer declared a perceived interest due to the Private Member responsible for the Bill being a member of the same Party to which the Member of Parliament he is employed to assist. However Cr Vermeer declared on the public record that this was a matter of wide community concern, any perceived interest will not affect his vote as the submission is to the Local Government Association and remained in the meeting.

Cr G Reynolds entered the meeting at 11.00 pm.

Moved Cr R Zahra
Seconded Cr S White

1. The City of Salisbury make a submission to the Local Government Association about the Private Member's Bill *Disability Services (Inclusion and Monitoring) Amendment Act 2016* as expressed in Attachment 1 to this report (Item No GB3., Council Meeting, 26/04/2016).

CARRIED
1054/2016

Cr Vermeer voted FOR of the MOTION.

GB4 Recommendation to amend Council Decision 0224/2015 regarding Tranche 2 Business Case and Project Status Update

Moved Cr G Caruso
Seconded Cr L Caruso

1. Part 2 of Council resolution number 0224/2015 of the Council Meeting of 23 March 2015 in relation to Tranche 2 Business Case and Project Status Update be amended to read as follows:
2. *That Council initiate public consultation to rename the section of Walpole Road, Paralowie between Greentree Boulevard and Melvina Road, to be named 'Greentree Boulevard', pursuant to Section 219 of the Local Government Act 1999.*

**CARRIED
1055/2016**

GB5 Recommendation to amend Council Decision 0989/2016 regarding Code of Conduct Complaint 09/2014 - Ombudsman's Investigation Findings

Cr D Bryant declared a perceived conflict of interest on the basis that he was a party to a Code of Conduct complaint against Cr Buchanan. However he elected to remain in the meeting as the matter currently before Council occurred prior to his commencement as a Councillor.

Cr G Caruso declared a perceived conflict of interest on the basis that he was a party to an ongoing investigation and left the meeting at 11.05pm

Cr S Bedford left the meeting at 11:24 pm.

Cr S Bedford returned to the meeting at 11:25 pm.

Moved Cr B Vermeer
Seconded Cr D Bryant

1. Council resolution number 0989/2016 of the Council Meeting of 29 March 2016 in relation to Code of Conduct Complaint 09/2014 – Ombudsman’s Investigation Findings be amended to read as follows:
 1. The Ombudsman’s Report dated 15 February 2016 detailing the outcomes of the investigation into whether Cr Buchanan’s actions amounted to repeated or sustained breaches of Part 2 of the Code of Conduct for Council Members be received and noted.
 2. The Ombudsman’s finding that Cr Buchanan has repeatedly breached Part 2 of the Code of Conduct for Council Members, has acted contrary to 3.17 of Part 3 of the Code of Conduct for Council Members and acted in a manner that was unreasonable within the meaning of section 25(1)(b) of the Ombudsman Act be acknowledged and supported.

3. That Council resolve to remove Cr Buchanan from all positions within the Council (including Council Committees and Sub-Committees, but not including the members elected position on Council).

With leave of the meeting and consent of the seconder Cr B Vermeer
VARIED the MOTION as follows

1. Council resolution number 0989/2016 of the Council Meeting of 29 March 2016 in relation to Code of Conduct Complaint 09/2014 – Ombudsman’s Investigation Findings be amended to read as follows:
 1. The Ombudsman’s Report dated 15 February 2016 detailing the outcomes of the investigation into whether Cr Buchanan’s actions amounted to repeated or sustained breaches of Part 2 of the Code of Conduct for Council Members be received and noted.
 2. The Ombudsman’s finding that Cr Buchanan has repeatedly breached Part 2 of the Code of Conduct for Council Members, has acted contrary to 3.17 of Part 3 of the Code of Conduct for Council Members and acted in a manner that was unreasonable within the meaning of section 25(1)(b) of the Ombudsman Act be acknowledged and supported.
 3. That Council resolve to remove Cr Buchanan from the Development Assessment Panel, and prevent Cr Buchanan from being appointed to the position of Deputy Mayor, Chairman or Deputy Chairman of a Standing Committee or Sub Committee for the remainder of the term of Council.

With leave of the meeting and consent of the seconder Cr B Vermeer
VARIED the MOTION as follows .

1. Council resolution number 0989/2016 of the Council Meeting of 29 March 2016 in relation to Code of Conduct Complaint 09/2014 – Ombudsman’s Investigation Findings be amended to read as follows:
 1. The Ombudsman’s Report dated 15 February 2016 detailing the outcomes of the investigation into whether Cr Buchanan’s actions amounted to repeated or sustained breaches of Part 2 of the Code of Conduct for Council Members be received and noted.
 2. The Ombudsman’s finding that Cr Buchanan has repeatedly breached Part 2 of the Code of Conduct for Council Members, has acted contrary to 3.17 of Part 3 of the Code of Conduct for Council Members and acted in a manner that was unreasonable within the meaning of section 25(1)(b) of the Ombudsman Act be acknowledged and supported.

3. That Council resolve to remove Cr Buchanan from the Development Assessment Panel, and prevent Cr Buchanan from being appointed to the position of Deputy Mayor, Chairman or Deputy Chairman of a Standing Committee or Sub Committee for the remainder of the term of Council.
4. Council censure Cr Buchanan on the basis that the Ombudsman has found he has breached Part 2 of the Code of Conduct for Council Members, has acted contrary to 3.17 of Part 3 of the Code of Conduct for Council Members and acted in a manner that was unreasonable within the meaning of section 25(1)(b) of the Ombudsman Act.

CARRIED
1056/2016

Cr D Bryant voted FOR the MOTION.

Cr G Caruso returned to the meeting at 11.40 pm.

C2 Military Museum - Request for Assistance

Moved Cr R Zahra

Seconded Cr D Balaza

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- information the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - non-disclosure will protect the financial position of Council in relation to the level of support it is willing to provide to the Military Museum

*On that basis the public's interest is best served by not disclosing the **Military Museum - Request for Assistance** item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CARRIED
1067/2016

The meeting moved into confidence at 11:41 pm.

The meeting moved out of confidence at 11:47 pm

C1 Local Government Governance Panel - Report on the Investigation of Code of Conduct Complaint 01/2016

Cr R Cook left the meeting at 11:48 pm.

Cr S White declared a conflict of interest due to being a party to the complaint under investigation and left the meeting at 11.48 pm and did not return.

Cr G Caruso declared a perceived conflict of interest on the basis that he was party to an ongoing investigation and left the meeting at 11.48 pm.

Moved Cr D Bryant

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure would protect information related to the Local Government Governance Panel Report on the investigation of Code of Conduct complaint 01/2016 until such time as Council is able to consider the information contained within the report and determine the ongoing status of the report*

*On that basis the public's interest is best served by not disclosing the **Local Government Governance Panel - Report on the Investigation of Code of Conduct Complaint 01/2016** item and discussion at this point in time.*
4. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except*
 - *the Chief Executive Officer*
 - *the Manager Governance*
 - *the Governance Support Officer*

be excluded from attendance at the meeting for this Agenda Item.

**CARRIED
1057/2016**

The meeting moved into confidence at 11.49pm.

Moved Cr D Proleta

Seconded Cr D Pilkington

1. Information be received.
2. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the Local Government Governance Panel report (Final Report – 636105 – Alleged Breach Code of Conduct – REDACTED -v- Councillor Steve White) remain confidential and not available for public inspection until 23 April 2021.
3. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

The meeting moved out of confidence at 11.51 pm.

Cr G Caruso returned to the meeting at 11.51 pm.

GB6 Code of Conduct Complaint 01/2016 - Local Government Governance Panel Investigation Findings

Cr G Caruso declared a perceived conflict of interest on the basis that he was party to an ongoing investigation and left the meeting at 11.48pm.

Cr D Bryant left the meeting at 12:19 am, 27/04/2016

Cr D Bryant returned to the meeting at 12:21 am, 27/04/2016

Cr D Bryant left the meeting at 12:22 am, 27/04/2016, and did not return.

Moved Cr J Woodman

Seconded Cr D Bryant

1. Information be received.
2. It be noted that having investigated the alleged breach of the *Code of Conduct for Council Members*, the Local Government Governance Panel finds that Councillor White has breach Part 2 Clauses 2.3 and 2.4.
 - 2.3 *Act in a reasonable, just, respectful and non-discriminatory way when dealing with people*
 - 2.4 *Show respect for others if making comments publicly.*
3. Written advice regarding the investigations findings, and Council's decision in relation to action to be taken in response to the Local Government Governance Panel report following the investigation of Code of Conduct Complaint 01/2016 be provided to the complainant.
4. Cr White be removed from the Youth Council.

With leave of the meeting and consent of the seconder Cr J Woodman
VARIED the MOTION as follows

1. Information be received.
2. It be noted that having investigated the alleged breach of the *Code of Conduct for Council Members*, the Local Government Governance Panel finds that Councillor White has breach Part 2 Clauses 2.3 and 2.4.
 - 2.3 *Act in a reasonable, just, respectful and non-discriminatory way when dealing with people*
 - 2.4 *Show respect for others if making comments publicly.*
3. Written advice regarding the investigations findings, and Council's decision in relation to action to be taken in response to the Local Government Governance Panel report following the investigation of Code of Conduct Complaint 01/2016 be provided to the complainant.
4. Cr White be removed from the Youth Council.
5. Cr White apologise with a written apology to the City of Salisbury Youth Council for the manner in which he expressed his personal views at the Youth Council Residential Training session on 1 February 2016. The apology to acknowledge his role as a supporter willing to understand the issues facing young people and not to impose his personal views inappropriately.

*A **DIVISION** was requested by Cr Zahra and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

Crs D Balaza, D Bryant, B Vermeer and J Woodman

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

Crs S Bedford, L Caruso, D Pilkington, D Proleta, G Reynolds and R Zahra

The Chairman declared the MOTION was LOST

Moved Cr R Zahra
Seconded Cr D Pilkington

1. Information be received.
2. It be noted that having investigated the alleged breach of the *Code of Conduct for Council Members*, the Local Government Governance Panel finds that Councillor White has breached Part 2 Clauses 2.3 and 2.4.
 - 2.3 *Act in a reasonable, just, respectful and non-discriminatory way when dealing with people*
 - 2.4 *Show respect for others if making comments publicly.*
3. Written advice regarding the investigations findings, and Council's decision in relation to action to be taken in response to the Local Government Governance Panel report following the investigation of Code of Conduct Complaint 01/2016 be provided to the complainant.
4. Cr White apologise with a written apology to the City of Salisbury Youth Council for the manner in which he expressed his personal views at the Youth Council Residential Training session on 1 February 2016. The apology to acknowledge his role as a supporter willing to understand the issues facing young people and not to impose his personal views inappropriately.
5. Cr White receive training in relation to the role of an Elected Member on the Youth Council.

CARRIED
1058/2016

Cr G Caruso returned to the meeting at 12:24 am, 27/04/2016

OTHER BUSINESS

OB1 Mayor's Diary

Moved Cr B Vermeer
Seconded Cr G Reynolds

1. That this information be noted.

CARRIED
1059/2016

OB2 Reports from Council Representatives

Nil received.

OB3 Code of Conduct

Moved Cr B Vermeer
Seconded Cr D Proleta

1. That Council write to the Ombudsman seeking an explanation regarding why the Code of Conduct complaint 09/2014 took 24 months to resolve and why incorrect information regarding courses of action available to Council was given.

With leave of the meeting and consent of the seconder Cr B Vermeer
VARIED the MOTION as follows

1. That Council write to the Ombudsman seeking an explanation regarding why the Code of Conduct complain 09/2014 took 24 months to resolve and why incorrect information regarding courses of action available to Council was given and what actions the Ombudsman's office has taken to avoid future reoccurrence.

CARRIED
1060/2016

Cr G Caruso left the meeting at 12:25 am, 27/4/2016

Cr G Caruso returned to the meeting at 12:30 am, 27/4/2016

OB4 Part Payment of Council Rates at Australia Post Offices

Moved Cr D Proleta
Seconded Cr B Vermeer

1. That Council change the minimum amount payable at Australia Post Offices for Council rates and other fees from \$50.00 to \$30.00 at Australia Post

CARRIED
1061/2016

6.9.1 Action of Rates Accounts Outstanding under Section 184 of the Local Government Act 1999

Moved Cr R Zahra
Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect information related to the personal affairs of any person (living or dead) and proposed action by Council where the rates for a property have been outstanding for a period of not less than three years.*

*On that basis the public's interest is best served by not disclosing the **Action of Rates Accounts Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED
1062/2016

The meeting moved into confidence at 12.38 pm, 27/04/2016.

The meeting moved out of confidence at 12.39pm, 27/04/2016.

The meeting closed at 12.39 pm, 27/04/2016.

CHAIRMAN.....

DATE.....

| | |
|------------------------|---|
| ITEM | 2.5.4FI |
| | WORKS AND SERVICES COMMITTEE |
| DATE | 16 May 2016 |
| HEADING | Road Closure Portion of Ann Street, Salisbury |
| AUTHOR | Thuyen Vi-Alternetti, Senior Property Officer, City Infrastructure |
| CITY PLAN LINKS | 1.2 Be the place of choice for businesses to invest and grow within South Australia, nationally and internationally. |
| SUMMARY | This report provides additional information for consideration by Council following the recent Works & Services Committee held on 16 May 2016. |

RECOMMENDATION

1. This report be received and noted.
2. Staff be authorised to implement the required provisions of the *Roads (Opening and Closing) Act 1991* to commence a road process for closure of a portion of Ann Street, Salisbury as marked “A” on the attached Preliminary Plan (Attachment 1, Item No. 2.5.4FI, Works and Services Committee, 16/5/2016).
3. Staff undertake public consultation by placing notices in the Leader and News Review Messenger Newspapers and a further notice in the State Government Gazette in accordance with the provisions of the *Roads (Opening and Closing) Act 1991* as well as sending notices to affected property owners and occupiers within the area.
4. A further report be presented to Council following the public consultation period for consideration of any objections or applications received and consideration of the outcomes of commercial negotiations regarding the closure and transfer, prior to a formal decision being made in relation to proceeding with the road closure process.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Preliminary Plan - Road Closure Portion of Ann Street, Salisbury
2. Public Consultation - Road Closure Portion of Ann Street, Salisbury

1. CONSULTATION / COMMUNICATION

1.1 External

1.1.1 Progetto Design

2. REPORT

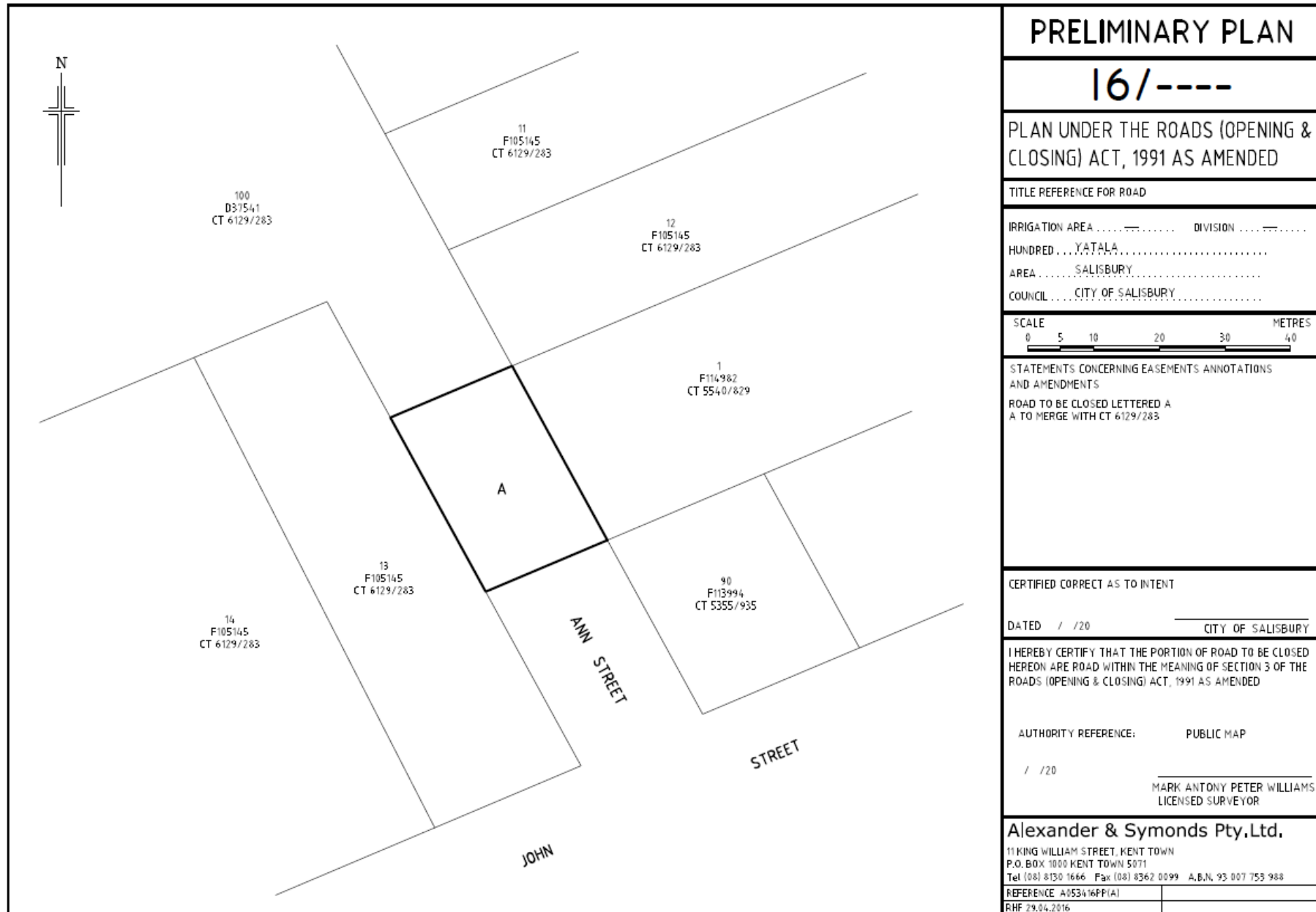
- 2.1 At the Works & Services Committee held on 16 May 2016, Elected Members requested that staff investigate an option to dispose of the entire section of Ann Street adjacent to the Parabanks Shopping Centre to the owner (the applicant) rather than the just the section proposed in the report.
- 2.2 Progetto Design representing the applicant originally came to Council requesting to purchase only a small portion of Ann Street to facilitate the redevelopment of the existing Coles supermarket to an Aldi store. As a result of consultation staff identified that this would leave a non-uniform alignment for the remaining portion of that section of Ann Street resulting in an inconsistent road reserve width. It was subsequently agreed that the applicant would apply to purchase that section of road that abuts their existing land holding (as shown on the preliminary plan).
- 2.3 Since the recent committee meeting, Council staff have approached Progetto Design acting on behalf of the applicant to discuss whether they would consider purchasing the remaining portion of Ann Street to John Street. Staff have subsequently been advised that the applicant would not be interested in pursuing this option as they are already currently proposing to purchase additional land not required for their redevelopment.
- 2.4 There is an existing Strata Titled allotment on the corner of Ann Street and John Street (88 John Street) which has visual exposure to Ann Street for those businesses. Staff have approached the owner to see if there is any interest in them purchasing that section of road. At the time of finalisation of this report no response has been received.
- 2.5 As a road closure process can take time to undertake the applicant has advised staff that it is imperative that the process commence as soon as possible so as not to delay the proposed construction program for conversion of the current Coles supermarket to a new tenancy.

3. CONCLUSION / PROPOSAL

- 3.1 Given the response from the applicant, and the potential complications to the process associated with needing to involve a further party (the Strata Corporation and owners of 88 John Street) in the closure process, it is recommended that staff commence a road process under the *Roads (Operating and Closing) Act 1991* to close portion of Ann Street, Salisbury as marked "A" on the attached plan (Attachment 1), consistent with the recommendation to the Works and Services Committee on 16 May 2016.
- 3.2 A further report will be presented to Council following public consultation period for consideration of any objections or applications received.
- 3.3 Staff will also report back to Council any further discussions that have taken place with the owners of 88 John Street.

CO-ORDINATION

| | | | |
|----------|------------|------------|------------|
| Officer: | GMCI | GMCiD | CEO |
| Date: | 18/05/2016 | 18/05/2016 | 19/05/2016 |





Ann Street, Salisbury

Public Consultation



Item 2.5.4FI - Attachment 2 - Public Consultation - Road Closure Portion of Ann Street, Salisbury

| | |
|------------------------|---|
| ITEM | 2.5.5FI |
| | WORKS AND SERVICES COMMITTEE |
| DATE | 16 May 2016 |
| HEADING | Proposal to Rename Portions of Melvina Road and Kings Road, Paralowie |
| AUTHOR | Harry Pitrans, Manager Strategic Relations – Infrastructure, City Development |
| CITY PLAN LINKS | 1.4 Have well planned urban growth that stimulates investment and facilitates greater housing and employment choice. |
| SUMMARY | As a result of discussion during the Works and Services Committee consideration of Agenda Item 2.5.5 at its meeting of 16 May 2016, further information was requested in relation to a heritage building located at 8 Settlers Court, Paralowie at the end of Kings Road on Bolivar Road, to determine if the building or its history may provide a suitable alternative to the proposed road names of Alderman Road and Deal Court. This report provides a summary of the history of the subject building and its potential to provide an alternative name for the re-naming of portions of Kings and Melvina Roads. |

RECOMMENDATION

1. That the following road names be assigned for the purposes of public consultation:
 - a. The section of Kings Road between Fairbanks Drive and Bolivar Road, Paralowie: Alderman Road;
 - b. The section of Melvina Road between Kings Road and the extension of Kings Road (new road), Paralowie: Deal Court;
 - c. The extension of Kings Road, Paralowie (new road): Kings Road; and
 - d. The extension of Bolivar Road, Paralowie (new road): Bolivar Road.
2. That public consultation be undertaken, including with directly affected property owners, in relation to the proposed road name changes consistent with Council's Public Consultation Policy and statutory requirements under the Local Government Act 1999, with affected residents and property owners.
3. A further report be brought to the Works and Services Committee outlining the outcomes of public consultation and any recommended changes arising from the consultation process.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 In considering item 2.5.5, titled 'Proposal to rename portions of Melvina Road and Kings Road, Paralowie', of the Works and Services Committee meeting held on 16 May 2016, the Committee resolved that a further report be presented to Council on the background and history of a heritage listed house located at 8 Settlers Court, Paralowie at the end of Kings Road on Bolivar Road, and whether names associated with that property could be used as an alternative to Alderman Road or Deal Court in the re-naming of a portion of Kings and Melvina Roads.

2. REPORT

- 2.1 The Heritage Place Database was checked for this property and any others that may have been located in close proximity.
- 2.2 Information on the property identifies that it is of historical significance because of its association with the Burdett family who developed a renowned cattle stud on the property and were influential in local affairs.
- 2.3 A check was made on the name Burdett in the Council area and it has already been used for the street name Burdett Drive in Paralowie. As the name has already been used in the locality, to avoid confusion it is not appropriate to utilise the name for another street or road in the locality.
- 2.4 No other buildings in the locality are listed on the Heritage Place Database.

CO-ORDINATION

Officer:

Date:

| | |
|------------------------|--|
| ITEM | GB1 |
| HEADING | Visit to Shandong Province & Linyi City - April 2016 |
| AUTHORS | John Harry, Chief Executive Officer, CEO and Governance Gillian Aldridge, Mayor, Mayor & Elected Members |
| CITY PLAN LINKS | 1.2 Be the place of choice for businesses to invest and grow within South Australia, nationally and internationally. 4.1 Strengthen partnerships that enable us to better address our community's priorities. |
| SUMMARY | This report provides a summary of the April 2016 delegation to the Shandong cities of Jinan and Linyi. |

RECOMMENDATION

1. That the information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The City of Salisbury entered into a Friendship City Relationship with the City of Linyi in November 2015. The relationship seeks to promote collaboration and exchange to achieve economic, investment, cultural and education outcomes.
- 1.2 The South Australian Government notified Council of its intention to lead a business and government delegation to Shandong to mark the thirtieth anniversary of the relationship between the two states/provinces. Due to Salisbury's relationship with Linyi, a visit to Linyi was included in the itinerary.
- 1.3 At its meeting on 25 January 2016, Council endorsed the participation of the Mayor and Chief Executive in that delegation and to liaise with officials in Linyi to organise a specific program for the City of Salisbury.
- 1.4 Council's China Action Plan contains a range of actions including:
 - Further develop linkages with Linyi City;
 - Partner with the South Australian Government as it implements the South Australia-China Engagement Strategy; and
 - Actively contribute to the development and implementation of the MOU administered by the LGA to increase trade and investment between South Australia and Shandong Prefectures.

Participation in the delegation was consistent with these actions.

2. CEO REPORT

2.1 Below is the itinerary and sites visited during the delegation:

| Date | Appointment |
|--------------------|--|
| Tuesday, 5 April | Local Government briefing Whole of delegation briefing with Premier Weatherill, Australia China Business Council, Minister Hamilton-Smith & Department of State Development Working dinner hosted by City of Onkaparinga business delegates, Jinan Government Representatives with discussion focussing on Sponge City (waste and water management). |
| Wednesday, 6 April | Official launch, 30th Anniversary of Shandong-Australia sister state relationship South Australia Business Fair (State Government/ Business Delegates - food, wine, health, aged care, water, service businesses and agriculture). Working lunch with David Garrick, Bent Creek Wines (Mawson Lakes resident) Meeting with Jinan City Government (Onkaparinga roundtable) regarding water management & waste 30th Anniversary of Shandong-South Australia sister state dinner |
| Thursday, 7 April | Travel to Linyi Lunch hosted by Vice-Mayor Li – Identifying interests Working site visits to - Linyi City Planning Exhibition - National Linyi Economic & Technological Development Zone - Shandong Lingong Machinery Group - Zhongtai car manufacturing facility - Sino-India Software Industry Park - Linyi Zoo Official bilateral meeting with Mayor Zhang & senior officials Evening meal hosted by Mayor Zhang Shuping |
| Friday, 8 April | Site Visits: - Linyi Trade City (logistics) - Linyi e-commerce business incubator centre - Linyi University - Jinluo Meat Products Group - Bancheng water filtration facility Formal dinner hosted by Vice Mayor Li for South Australian Government Minister Brock, Local Government Association, Local Councils and business delegates |
| Saturday, 9 April | Business mission visit to Linyi City Planning exhibition Formal Mayoral meeting with Party Secretary Lin Feghai Government presentation with Minister Brock & Mayor Aldridge Launch of SA Shandong Business Platform South Australia Business Fair Cultural Centre - Linyi opera house, cinema & theatre Linyi television tower museum and viewing platform Evening meal hosted by former Vice Mayor Ms Lin (who visited Salisbury in 2012) – Director Communication and Media, Linyi City. |

| Date | Appointment | Item GB1 |
|------------------|--|----------|
| Sunday, 10 April | Site Visits: - Transport logistics company - Lanling National Agricultural Centre (Agriculture/ horticulture production and research centre) - Lunch hosted by Vice Mayor of Lanling County - Qingdao Jiutian Flight Academy - Discussions with Director of Linyi Civil Aviation Authority - Depart for Shanghai | |

- 2.2 The initial part of the visit was spent with the South Australian delegation in Jinan. The focus of that time were the thirtieth anniversary events marking the sister state relationship, the South Australian business fair and discussions with business and other local government bodies on ways for Council to increase trade and investment activities between South Australia and China. This included participation with the City of Onkaparinga in discussions on opportunities to work with Chinese cities on improving water management.
- 2.3 The local government delegation included representatives from a wide range of metropolitan and regional councils including Adelaide, Charles Sturt, Onkaparinga, Playford, Gawler, West Torrens, Barossa and Prospect. The key themes underpinning local government involvement included:
- The transformation of local and regional economies is critical to rebuilding the South Australian economy.
 - Trade with China is seen as a key component of rebuilding our economy. China is Australia's number one: trading partner, destination for exports, source of imports, source of business migrants, source of tourism revenue, source of education/international students and source of new investment. It is also South Australia's most significant trading partner, taking almost one third of the SA's total exports.
 - South Australia has products and services that the Chinese value and will buy.
 - Equipped with detailed knowledge about their local area, Councils are ideally placed to identify and encourage local small-medium enterprises (SME's) to engage in the Chinese market, thereby creating jobs and flow-on economic benefits for their local communities.
 - Councils are playing an important role in educating and building the capacity of SME's to enter the Chinese market.
 - Councils are uniquely positioned to open doors for SME's who lack the scale and mass to enter the Chinese market without support and networks.
 - Local Government has developed a sophisticated online platform (SASD Connect) specifically to facilitate exchange between pre-qualified South Australian businesses and Chinese businesses and investors. (this platform was launched during the visit).
 - The participation of Local Government in the State's engagement with Shandong Province adds scale and depth, helps lift our State's profile, broadens the options for engagement between South Australian and Chinese businesses, and distinguishes us from other international trading destinations.

- 2.4 Meetings with senior government officials from the Municipal Government of Linyi were positive and productive. Key learnings obtained through site visits and discussions with officials included:
- The scale and pace of development in Linyi is impressive and will continue to grow;
 - Government and firms are increasingly globally oriented and we were able to visit a range of projects where the Linyi Government has partnered with foreign governments on economic development/business growth projects;
 - A strong design focus on civic buildings, infrastructure such as bridges and streetscapes contribute significantly to the City's visual appeal;
 - Open promotion of local government strategy and growth intentions - the Linyi City Planning Exhibition impressively laid out the council's vision and directions for the city, linking them to its spatial planning framework;
 - A strong emphasis on building on Linyi's strength as a trade and distribution hub. Freight landed in Linyi can be distributed at 20-30% lower cost than competitor locations. Increasingly the city's focus on building e-commerce capability is reinforcing that role;
 - As well as building on its strengths, Linyi is focusing on nurturing six new sectors – renewable energy, information technology, transport equipment, green industries, new materials (high performance fibres, new ceramics, high purity graphite and "fine steel.") as well as service industries; and
 - There is technology, such as trade waste treatment equipment, that could potentially be applied in Australia. An example of this was trade waste treatment equipment that could potentially address issues local food manufacturers are currently experiencing.
- 2.5 A range of opportunities at Linyi were identified. Mayor Zhang, in his formal remarks noted opportunities exist around the transfer of technology, distribution of Australian goods through Linyi, green industries particularly those related to improving air quality, cultural exchange and education exchange. This was complemented by opportunities identified during site visits and in discussion with government officials. These opportunities included:
- Establishing a Salisbury/South Australian presence within the Linyi e-commerce business centre;
 - Establishing of an export/import facility within Salisbury;
 - Establishing a point of contact in Linyi for Salisbury firms seeking to export to China to receive preliminary advice about market opportunities and potential buyers;
 - Establishing a MOU between the Linyi business alliance and Salisbury's Northern Economic Leaders to develop a structured approach to business to business activity;
 - Staff exchange between Salisbury and Linyi Governments;
 - Technology transfer in relation to water;
 - Staff and student exchange between the University of SA and Linyi University; and
 - Cultural exchange activities relating to Adelaide's festivals program.

- 2.6 While in Linyi, the South Australian business delegation led by Minister Geoff Brock joined Council for a business fair and launch of the South Australia Shandong business to business platform. This platform was developed as a result of agreements reached in the previous visit to Shandong and provides a simple mechanism for firms to identify trade opportunities. The president of the LGA(SA) and Mayors and senior staff from Port Lincoln, Mid Murray, Murray Bridge and Mount Gambier accompanied the delegation.

3. MAYORAL REPORT

- 3.1 The recent trip to China was exhausting, but also an incredibly positive experience which allowed the City of Salisbury to be an active partner with the South Australian Government on the Shandong 30 year anniversary mission. The celebration of the 30 year relationship recognized that business opportunities and friendships have grown much stronger, particularly in the areas of SA Universities, food sales and aged care.
- 3.2 The City of Onkaparinga invited us to share our knowledge and company to support their discussions on their 'Sponge City' initiative. It was fabulous to be recognized by all for our reputation as a leader in the industry of water management.
- 3.3 The delegation and our role was to create opportunities for business participation and to grow our existing city relationships. The following is a list of areas of focus and core business opportunities for each city.
- | | |
|-----------------------|---------------------------------------|
| Adelaide City | - Qingdao |
| | - Cultural and Commercial Development |
| City of Onkaparinga | - Jinan |
| | - Water Services/Wine/Tourism |
| City of Salisbury | - Linyi |
| | - Food/ Agribusiness/ Logistics |
| | - Commercial |
| City of Playford | - Zibo |
| | - Sports & Recreation Development |
| | - Commercial |
| City of Charles Sturt | - Yantai |
| | - Health & Aged Care |
| | - Commercial |
- 3.4 Mayors, (and/or delegates) and CEOs represented their cities and participated in many meetings with their Chinese counterparts.
- 3.5 During the business forum in Linyi, I promoted the significant opportunities in the City of Salisbury including showing a video outlining Salisbury's economic and community strengths. This video is on the City of Salisbury's 'Makes Good Business Sense' website. In discussions with business afterwards a range of property investment, timber and wine opportunities were identified and are being followed up.
- 3.6 The visit to Linyi was an experience of a lifetime. I was honoured to meet these amazing city leaders, including Mayor Zhang, who are all committed to working with our city in a close relationship promoting our Businesses, Universities and Schools.

- 3.7 We attended many formal engagements, all of which gave me the opportunity to continue to build positive relationships with Linyi representatives and to talk about the many wonderful things the City of Salisbury has to offer. Importantly Mayor Zhang and I co-hosted and gave presentations to a trade investment forum reiterating the opportunities and benefits of further developing our relationship.
- 3.8 This visit has further strengthened our Cities relationship with Linyi and has fostered what will be ongoing dialogue with Mayor Zhang and government officials. I believe that this relationship will be a positive one for Salisbury, providing the opportunity to learn and grow from one another. It is clear that the Chinese place great value on the quality of relationships between Mayors and senior dignitaries and this influences their decision making.
- 3.9 Since the visit we have received a request from Linyi to host a smaller delegation in early June and a follow-up business delegation is expected in September/October.
- 3.10 Our participation in this delegation provided the opportunity for me to represent the City of Salisbury and the Local Government sector. The existing positive relationships with Linyi and the South Australian State Government made the visit a huge success and we have built on those relationships. I was very thankful for Council's support to participate in the delegation and made the most of every opportunity to showcase our wonderful city.

4. CONCLUSION / PROPOSAL

- 4.1 A significant range of opportunities were identified during the visit which will be progressed in the coming months. Spending time in Linyi has enabled strong personal relationships to be developed with senior officials and decision makers. This provides a strong foundation on which to base further exchange and activity.
- 4.2 The potential for returns arising from these opportunities is significant, but will require continued focused attention and commitment to those actions directed at driving economic and cultural outcomes and which add value to both cities.
- 4.3 Staff are currently developing an action plan to address the opportunities identified during the visit and this will be considered by Council's International Relations and Trade sub-committee.
- 4.4 Council has been advised that a small group from Linyi would like to visit Salisbury in June to progress discussions on these initiatives. This is likely to be a precursor to a larger business delegation later in the year which will have a specific focus on trade and investment. Council will work with Linyi, the State Government and the Australia China Business Council to progress those opportunities. Council is currently undertaking a survey of local firms to ascertain their interest in engaging with these opportunities.

CO-ORDINATION

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| Officer: | GMCID | CEO |
| Date: | 05.05.16 | 13.05.16 |

| | |
|------------------------|--|
| ITEM | GB2 |
| | COUNCIL |
| DATE | 23 May 2016 |
| HEADING | SAPol Proposals for Reduction of Hours at Police Stations |
| AUTHOR | Julie Douglas, Senior Social Planner, City Development |
| CITY PLAN LINKS | 4.1 Strengthen partnerships that enable us to better address our community's priorities. 3.4 Be a proud, accessible and welcoming community. |
| SUMMARY | This report summarises key changes to police station operating hours affecting the Salisbury Council area and proposes key points to be included in a submission to SAPol's Organisational Reform Program. |

RECOMMENDATION

1. The report be received
2. That a submission to be submitted to the SAPOL Organisational Reform Program by 27 May 2016 outlining Council's concerns with the proposed reforms summarised as follows, and requesting that the Commissioner not proceed with the proposed reforms in relation to the Salisbury, Holden Hill and Golden Grove Police Stations:
 - a. Lack of details of the specific usage data for the Salisbury, Holden Hill and Golden Grove police stations, particularly in relation to after-hours demand, that demonstrates that the local community will not be adversely affected by proposed changes in opening hours;
 - b. Likely detrimental impacts on community safety, as the presence of an operating police station impacts the real and perceived safety of a community; and the relative importance of a police station isn't uniform across all offence groups and the importance of police stations in reporting crime increases for more serious crimes;
 - c. A reduction in customer service availability, particularly for members of the community who are unable to attend a Police station during normal working hours;
 - d. The lack of rationale aligning SAPol operating hours to other government agencies, given the unique nature of services provided by SAPol;
 - e. Assurances are required of the numbers and extent of officers returning to frontline duties should the proposed reduction in operating hours, and the expected improvement to community safety; and
 - f. The need to maintain meaningful connections with the community via a locally based policing presence that is accessible to the community.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Letter to Commissioner Stevens concerning reduced operating hours at Salisbury and Holden Hill stations
2. Police Stations Review consultation letter
3. Police Stations Review - Metropolitan Police Stations Summary
4. Draft submission to Metropolitan Police Stations Review

1. BACKGROUND

- 1.1 At Council's March meeting the following was resolved:

Council write to the Commissioner of Police expressing its serious concern at reports of the reduction of operating hours of Salisbury and Holden Hill Police Stations and request that the Commissioner take no such action to limit the operation of these vital public resources.

- 1.2 A letter from the Mayor was sent to the Commissioner on 15 April 2016 (attachment 1) outlining Council's serious concerns about the reduced operating hours, particularly in relation to:

- likely detrimental impacts on community safety; and
- the need to maintain meaningful connections with the community via a locally based policing presence that is accessible to the community.

The letter sought a briefing from the Commissioner in relation to this issue and SAPol's organisational reform agenda.

- 1.3 No direct response to this letter has so far been received.

- 1.4 Subsequently a letter and summary findings of the Metropolitan Police Stations review (attachments 2 and 3) were sent to all Metropolitan Councils, inviting a written submission detailing concerns, issues or comments to be taken into account prior to a final decision being made. As the response is requested by 27 May, this report is provided direct to Council rather than via Committee.

- 1.5 This report outlines concerns to be outlined in Council's submission.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal

- 2.1.1 Community Safety Coordination Group

- 2.2 External

- 2.2.1 As per Council resolution 0991/2016 a letter sent to Commissioner Stevens expressing Council's serious concern at reports of the reduction of operating hours of Salisbury and Holden Hill Police Stations and requesting that the Commissioner take no such action to limit the operation of these vital public resources.

- 2.2.2 SAPol Elizabeth LSA Community Safety Committee

3. REPORT

3.1 The Metropolitan Police Stations summary report proposes a reduction in operating hours at 12 metropolitan Police stations. The stations of most concern to Council are Salisbury, Holden Hill and Golden Grove because of their location, areas of responsibility and proximity to Salisbury residents.

3.1.1 The proposed changes to operating hours at these stations are summarised as follows:

| Police Station | Current Days | Current Hours | Proposed Days | Proposed Hours |
|----------------|--------------|---------------|---------------|----------------|
| Salisbury | 7 | 8:30am–9:30pm | Mon-Fri | 9am–5pm |
| Holden Hill | 7 | 24 hr | 7 | 9am–9pm |
| Golden Grove | 7 | 8:30am–9:30pm | Mon-Fri | 9am–5pm |

3.2 The proposed changes to operating hours is largely based on SAPol's analysis of demand for front office policing services which has aggregated demand indicators over a 24 hour period across all metropolitan stations.

3.2.1 Analysis revealed that the majority of non-24/7 police stations experience the highest volume of demand between 9am and 5pm, after these hours demand significantly decreases.

3.2.2 Opening hours and staffing are thus not proportionate to demand for service.

3.3 The aggregated data presented lacks sufficient detail to provide a reasonable understanding of demand indicators relevant to Salisbury, Holden Hill and Golden Grove stations. Accordingly it is not possible from the data presented to determine the level of demand for services at these stations during the periods the stations are now proposed to be closed.

3.4 The rationale for reducing operating hours, as outlined on page 4 of the Police Stations Review report, indicates that:

- *“proposed changes to opening hours aligns SAPOL's non-urgent, administratively based service delivery to the accepted operating hours for all other government agencies. The proposed changes to opening hours deliver greater consistency (i.e. the opening hours are standardised to reduce confusion within the community), ability to better resource 24/7 stations and provide a higher degree of customer service”*
- *“By reducing the opening hours of smaller stations, more robust staffing of larger stations can be achieved while some officers can be returned to frontline policing duties providing a more visible and responsive policing presence within the community”*

- 3.4.2 However aligning service delivery to that of other government agencies does not reflect the unique nature of policing duties and services in comparison to other government agencies, for example the services provided through Services SA.
- 3.4.3 Assurances are sought from SAPol concerning the numbers and extent of officers returning to frontline duties as a result of the proposed reduction in operating hours, and the expected improvement to community safety that will result from this change.
- 3.5 As outlined in the Mayor's letter to Commissioner Stevens (attachment 1), Council has previously expressed its serious concerns about the likely detrimental impacts on community from further reducing access to local policing services and assets.

4. CONCLUSION / PROPOSAL

- 4.1 This report has outlined proposed changes to police station operating hours arising from SAPol's Metropolitan Police Stations Review, a part of their broader Organisational Reform Program.
- 4.2 It is recommended that Council endorse the attached submission (attachment 4) which outlines concerns summarised in the recommendation forming part of this report.

CO-ORDINATION

Officer: GMCID
Date: 18.05.16



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6 April 2016

Office of the Mayor
Gillian Aldridge

Commissioner Grant Stevens
SAPol
GPO Box 1539
ADELAIDE, SA 5001

Dear Commissioner Stevens,

Re: Reduction of operating hours of Salisbury and Holden Hill Police Stations

The City of Salisbury expresses its serious concerns at reports of the reduction of operating hours of Salisbury and Holden Hill Police Stations.

At the City of Salisbury's Council meeting on 29 March 2016 Council had lengthy discussions of the likely detrimental impacts on community and moved that representations be made to request that the Commissioner take no such action to limit the operation of these vital public resources.

Police stations are considered by Council and the broader Salisbury community as vital community assets and important to supporting community safety and maintaining meaningful connections with the community by ensuring a locally based policing presence that is accessible to the community.

There are concerns that any reduction in operating hours at these facilities will further **reduce the visible police presence in the City of Salisbury and lessen the community's access to a broad range of policing assistance.** Council raised its concerns about the **impact of reduced operating hours at SAPol's Elizabeth LSA community safety meeting on 5 April 2016.**

Council seeks a briefing from the Commissioner in relation to this issue and SAPol's organisational reform agenda.

Yours sincerely

Gillian Aldridge
Mayor
Telephone: (08) 8406 8212
Email: galdridge@salisbury.sa.gov.au



Your Ref:
Our Ref:
Enquiries: AC Noel Bamford
Telephone: 08 7322 3266
Facsimile:

A key strategy of the SAPOL Organisational Reform Program is to return more police to front line operational duties. To assist with achieving this, a recent South Australia Police (SAPOL) internal review examined the provision of 'front office' services from all metropolitan police stations.

At the present time SAPOL operates 16 police stations across the metropolitan area, including:

1. Aldinga Police Station
2. Christies Beach Police Station
3. Elizabeth Police Station
4. Glenelg Police Station
5. Golden Grove Police Station
6. Henley Beach Police Station
7. Hindley Street Police Station
8. Holden Hill Police Station
9. McLaren Vale Police Station
10. Netley Police Station
11. Norwood Police Station
12. Parks Police Station
13. Port Adelaide Police Station
14. Salisbury Police Station
15. Sturt Police Station
16. Wakefield Street (Adelaide) Police Station

SAPOL has developed a model for front office Police Station facilities across the Adelaide metropolitan area and a summary is provided for your review.

The Commissioner of Police invites you to consider this proposal and provide a written submission detailing concerns, issues or comments that you feel need to be taken into account prior to a final decision being made.

It would be appreciated if your written submission is addressed to:

Program Manager
SAPOL Organisational Reform Program
GPO Box 1539
ADELAIDE SA 5001

Or by email to sapol.organisationalreview@police.sa.gov.au

All submissions are required by COB Friday 27 May 2016.

Yours sincerely



Noel Bamford
Assistant Commissioner

Program Manager
SAPOL Organisational Reform

6 May 2016



Metropolitan Police Stations Review

A key strategy of the SAPOL Organisational Reform Program is to return more police to front line operational duties. To achieve that goal all facets of the current SAPOL metropolitan policing model are being reviewed. Key considerations for the Metropolitan Police Stations Review were to assess whether the current practices and processes are efficient and meet the needs of both SAPOL and the community.

The main way that the community contacts the police is via the telephone (Triple Zero and 131444). SAPOL answers approximately 150,000 Triple Zero emergency calls each year, with a further 430,000 calls answered on the non-urgent 131444 police assistance number. In addition to police attendance matters, callers report crime, traffic complaints and suspicious behaviour by phone. They are also provided with a range of advice that negates the need to attend a police station.

On line reporting of vehicle collisions, lost property and cybercrime is also available with two new 'apps'; 'Report Suspicious Behaviour' and 'Track My Crime' to be launched in the near future.

The review identified a business need to retain 24 hour front office services at Elizabeth, Port Adelaide and Christies Beach. These stations maintain cell facilities and are adjacent metropolitan courts. The workload at Hindley Street also supports the retention of 24 hour services from that facility.

The review included analysis of demand for front office policing services at the following 12 metropolitan police stations (the 4 proposed 24/7 police stations are not considered in this report):

1. Aldinga Police Station
2. Glenelg Police Station
3. Golden Grove Police Station
4. Henley Beach Police Station
5. Holden Hill Police Station
6. McLaren Vale Police Station

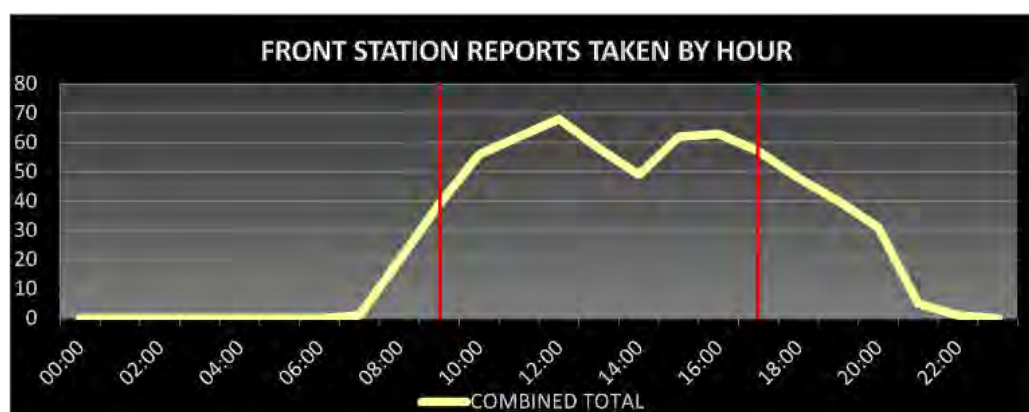
7. Netley Police Station
8. Norwood Police Station
9. Parks Police Station
10. Salisbury Police Station
11. Sturt Police Station
12. Wakefield Street Police Station

Statistical sampling of demand indicators revealed that on average, the majority of non-24/7 police stations experience the highest volume of demand between 9.00 am and 5.00 pm. The review identified that outside 'business hours' demand from attending public significantly decreases. Opening hours and staffing are not proportionate to demand for service.

It is apparent that the current police stations are under-utilised. Front office business hours are not standardised and staffing these offices after hours has a negative resource impact on front line policing. Staffing the front office of a large number of police stations afterhours has an adverse impact on available resources and there is an opportunity to more efficiently resource larger stations afterhours if the business hours of smaller stations are rationalised.

The graph below represents the aggregate results from all the relevant non-24/7 police stations over a 24 hour period. The two red vertical lines indicate the proposed front office opening hours of the non-24/7 police stations. The left axis represents 'units of work' which includes financial transactions, reports of crime or incidents (i.e. Police Incident Reports, Vehicle Collision Reports and Domestic Abuse Reports). A number of functions performed at police stations (e.g. telephone enquiries, witnessing statutory declarations, etc) have not been considered in the assessment due to lack of validated data.

Table 1 – Front Station Aggregate Demand (24 hour period)



This finding suggests the available hours of front office services within police stations could be aligned to more accurately correlate with the times of higher demand for service in consideration of the type of service provided.

A significant proportion of over the counter business at police stations is non-urgent and relates to administrative matters that should be dealt with during business hours. A considerable quantity of reports entered at police stations are vehicle collision reports. It is also the case that a significant percentage of these reports could have been entered online. By maintaining a smaller number of stations that provide afterhours services, members of the community are still able to attend a station if they choose. The average distance to a 24 hour station would be approximately 15 kilometres.

For all urgent matters, police patrols are dispatched to the caller. Front office demand has been examined and 'business as usual' opening hours identified that meet that demand. It is anticipated that outside of the defined business hours the front office services within these stations would be opened at the discretion of the local police commander. For example, this may include local requirements such as extended hours during summer months for Glenelg and Henley Beach Police Stations, or specific special events such as New Year's Eve and Australia Day that may require an extension of the standard front office opening hours.

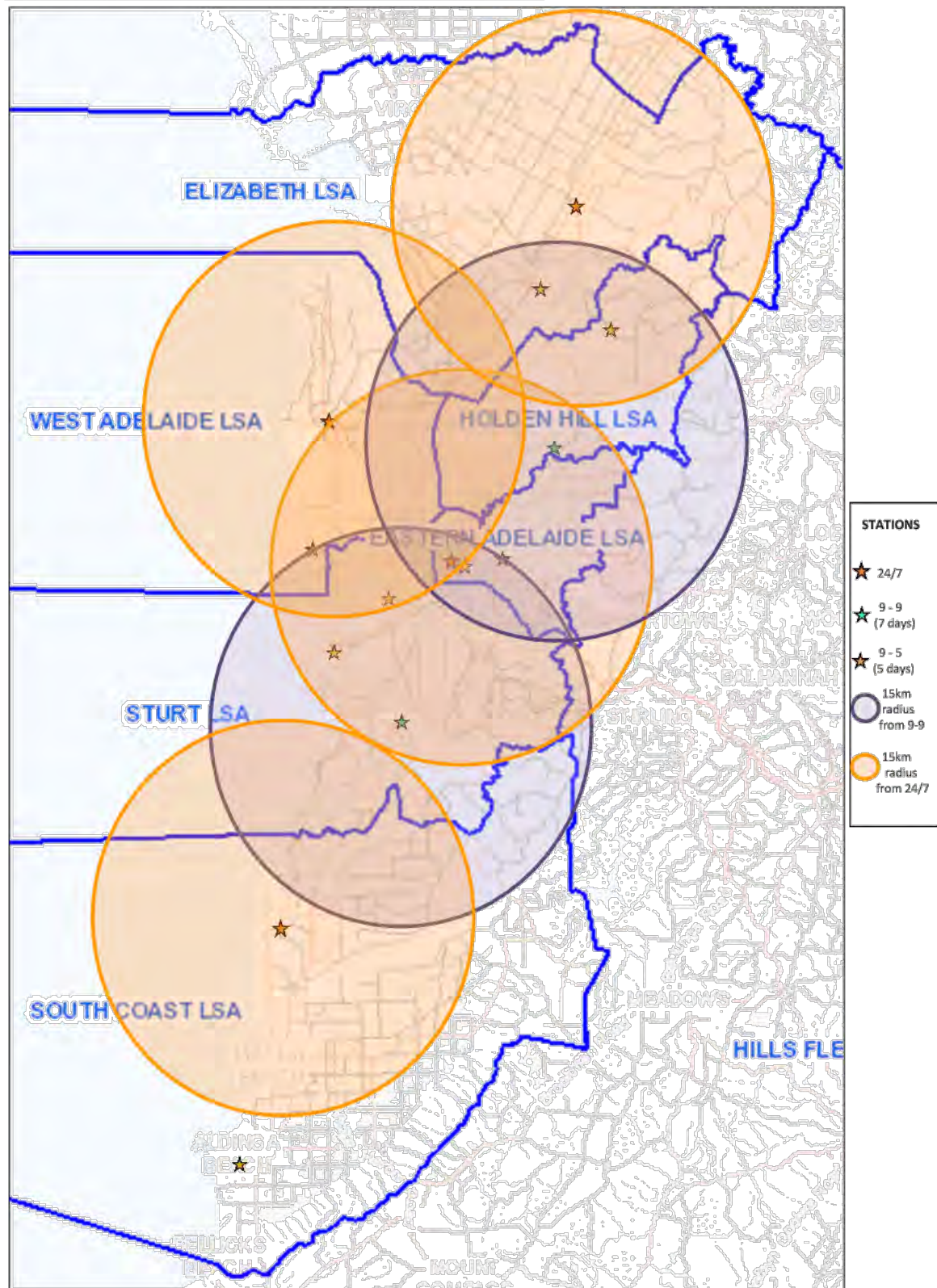
The table below (Table 2) represents both the current police station locations and opening hours, and the proposed days and hours of 'front station' operation. The 24/7 police stations provide an even distribution of locations across the metropolitan area (refer Map 1). It should be noted that there is no direct correlation between front station opening hours and the provision of mobile policing assistance and emergency response to the community. That is, whilst a police station 'front office' may be closed, this does not preclude response police deploying from the building over a 24/7 period to provide a mobile policing response.

Table 2 –Police Station Locations / Front Station Opening Hours (Current/Proposed)

| Police Station | Current Days | Current Hours | Proposed Days | Proposed Hours |
|------------------|--------------|--------------------|---------------|---------------------|
| Aldinga | Mon-Fri | 8:30am – 5:00pm | Mon-Fri | 9:00am – 5:00pm |
| Christies Beach | 7 | 24 hour | 7 | 24 hour |
| Elizabeth | 7 | 24 hour | 7 | 24 hour |
| Glenelg | 7 | 7:30am – 10:00pm | Mon-Fri | 9:00am – 5:00pm |
| Golden Grove | 7 | 8:30am – 9:30pm | Mon-Fri | 9:00am – 5:00pm |
| Grenfell Street | N/A | No Station Service | Mon-Fri | 9:00am – 5:00pm |
| Henley Beach | 7 | 8:00am – 11:00pm | Mon-Fri | 9:00am – 5:00pm |
| Holden Hill | 7 | 24 hour | 7 | 9:00am – 9:00pm |
| McLaren Vale | Closed | Closed | Closed | Closed |
| Netley Police | 7 | 7:30am – 10:00pm | Mon-Fri | 9:00am – 5:00pm |
| Norwood | 7 | 8:00am – 9:00pm | Mon-Fri | 9:00am – 5:00pm |
| Parks | 7 | 8:30am – 5:00pm | Closed | Closed |
| Pt Adelaide | 7 | 24 hour | 7 | 24 hour |
| Salisbury | 7 | 8:30am – 9:30pm | Mon-Fri | 9:00am – 5:00pm |
| Sturt | 7 | 24 hour | 7 | 9:00am – 9:00pm |
| Wakefield Street | 7 | 24 hour | Relocate | see Grenfell Street |

SAPOL's proposed changes to opening hours aligns SAPOL's non-urgent, administratively based service delivery to the accepted operating hours for all other government agencies. The proposed changes to opening hours deliver greater consistency (i.e. the opening hours are standardised to reduce confusion within the community), ability to better resource 24/7 stations and provide a higher degree of customer service. By reducing the opening hours of smaller stations, more robust staffing of larger stations can be achieved while some officers can be returned to frontline policing duties providing a more visible and responsive policing presence within the community.

Map 1 - Police Stations colour coded by proposed opening hours.





City of Salisbury
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city@salisbury.sa.gov.au

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www.salisbury.sa.gov.au

23 May 2016

Program Manager
SAPOL Organisational Reform Program
GPO Box 1539
ADELAIDE SA 5001

Dear Sir/Madam

The City of Salisbury expresses its serious concerns at the proposed reduction of operating hours at Salisbury, Holden Hill and Golden Grove police stations.

At its meeting on 29 March 2016 Council considered the likely detrimental impacts on community of the proposals and resolved that representations be made to request that the Commissioner take into consideration the concerns of Council and not proceed with the proposal reforms in relation to the Salisbury, Holden Hill and Golden Grove Police Stations.

Police stations are considered by Council and the broader Salisbury community as vital community assets and important to supporting community safety and maintaining meaningful connections with the community by ensuring a locally based policing presence that is accessible to the community.

Council is concerned that the Metropolitan Police Stations Review report issued by SAPol aggregates usage data across the metropolitan sites and thereby lacks specific details of usage data for the Salisbury, Holden Hill and Golden Grove police stations, particularly in relation to after-hours demand. The available data does not demonstrate that the local community will not be adversely affected by proposed changes in operating hours.

It is noted that the relative importance of police stations isn't necessarily uniform across all offence groups, as the importance of police stations in reporting crime may in fact increase for more serious crimes. As no data on offence reporting trends was provided in the review report, there is insufficient information upon which to formulate a more considered response in relation to how this might impact the community at the local level. However, a reduction in service availability through reduced operating hours is likely to have a detrimental impact.

More generally the reduction of operating hours will impact on community safety as the presence of an operating police station affects the real and perceived safety of a community. Reduction in customer service availability, will adversely impact community members who are unable to attend a Police station during normal working hours, and may have even more serious impacts for vulnerable community members.

Aligning SAPol's opening hours to the accepted operating hours of other government agencies does not reflect the unique nature of policing duties and services. The claim that the proposed changes to opening hours will deliver greater consistency and reduce confusion within the community is not substantiated.

The argument that reducing non-urgent, administrative service delivery will allow a greater frontline policing presence also lacks detail. Assurances are sought from the Commissioner concerning the numbers and extent of officers returning to frontline duties as a result of the proposed reduction in operating hours, and the expected improvement to community safety that will result from this change.

Council is concerned that any reduction in operating hours at these facilities will further reduce the visible police presence in the City of Salisbury and lessen the **community's access to a broad range of policing assistance**. There is a need to maintain meaningful connections with the community via a locally based policing presence that is accessible to the community.

Council requests that the issues raised are taken into consideration and seeks a briefing from the Commissioner in relation to the Organisational Reform Program, **and its impacts on community, as requested in our Mayor's letter to the Commissioner dated 15 April 2016.**

Yours faithfully

John Harry

Chief Executive Officer

City of Salisbury

Phone: 08 8406 8212

Email: jharry@salisbury.sa.gov.au

ITEM OB1

COUNCIL

DATE 23 May 2016

HEADING Mayor's Diary

RECOMMENDATION

1. That this information be noted.

| Date | Time | Function |
|-------------|-------------|--|
| 18/04/2016 | 01:00 PM | Signing and correspondence |
| 18/04/2016 | 03:00 PM | Mayor Aldridge Tour of Intervolve Data Centre |
| 18/04/2016 | 04:30 PM | Meeting with Para Hills Soccer Club |
| 18/04/2016 | 05:00 PM | FW: Discussion - Military Museum |
| 18/04/2016 | 05:30 PM | Meeting to discuss lunch with Minister Maher |
| 18/04/2016 | 06:30 PM | CONFIRMED: Policy & Planning / Budget & Finance / Works & Services / Resources & Governance Committees |
| 19/04/2016 | 10:00 AM | PBA Radio |
| 19/04/2016 | 11:45 AM | Meeting with Resident |
| 19/04/2016 | 12:15 PM | Media/Communications Catch up |
| 19/04/2016 | 06:30 PM | TRAINING SESSION - New Conflict of Interest Provisions (Local Government Act 1999) |
| 19/04/2016 | 08:30 PM | CONFIRMED: CEO Review Committee |
| 20/04/2016 | 09:00 AM | Interview with Messenger Newspaper |
| 20/04/2016 | 10:00 AM | China Report |
| 20/04/2016 | 11:00 AM | Mayor/CEO/EA |
| 20/04/2016 | 01:30 PM | Meeting Request with Imam |
| 20/04/2016 | 06:00 PM | Citizenship Ceremony - Evening Session |
| 20/04/2016 | 12 Noon | Lunch between Minister Maher, Mayor Docherty, Mayor Aldridge and Mayor Johanson |
| 24/04/2016 | 11:30 AM | The Dutch Club SA Annual Dutch Festival |
| 25/04/2016 | 06:00 AM | Dawn Service |
| 26/04/2016 | 10:00 AM | Listening Post with Mark Butler |
| 26/04/2016 | 02:30 PM | Media/Communications Catch up |
| 26/04/2016 | 06:30 PM | CONFIRMED: Council Meeting |
| 27/04/2016 | 09:00 AM | Watershed Art Prize - Final Judging |
| 27/04/2016 | 12:30 PM | Community Hub discussion with Messenger |
| 27/04/2016 | 06:00 PM | CONFIRMED: Development Assessment Panel |
| 28/04/2016 | 09:30 AM | Breakfast with Sarah Messenger |
| 29/04/2016 | 09:00 AM | Coffee with resident |
| 29/04/2016 | 06:00 PM | **SPEECH** Watershed Art Prize - Exhibition Opening |
| 29/04/2016 | 06:30 PM | The Watershed Art Prize 2016 |

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|------------|----------|---|
| 2/05/2016 | 03:00 PM | Letter signing correspondents speeches |
| 2/05/2016 | 04:00 PM | Catch up - Major Projects |
| 2/05/2016 | 06:30 PM | CONFIRMED: Informal Strategy |
| 3/05/2016 | 09:30 AM | Gillian to film Congratulations / Comments re Salisbury North Neighbourhood watch 25th and 30th Anniversary |
| 3/05/2016 | 10:00 AM | PBA Radio |
| 3/05/2016 | 02:30 PM | Meet with Jeevan to discuss Parafield Gardens Shopping Centre |
| 3/05/2016 | 06:30 PM | CONFIRMED: Representation Review Workshop |
| 3/05/2016 | 12 Noon | Media/Communications Catch up |
| 4/05/2016 | 09:15 AM | DVDs to be filmed on Salisbury North |
| 4/05/2016 | 10:00 AM | Meeting with Michael Gallagher - SA Amateur Soccer |
| 4/05/2016 | 11:00 AM | Mayor/CEO/EA |
| 4/05/2016 | 12:15 PM | Lunch with Ly Lim |
| 6/05/2016 | 02:00 PM | Neighbourhood Watch - Volunteer Award Presentations |
| 7/05/2016 | 10:00 AM | Salisbury Stitchers Biggest Morning Tea. |
| 7/05/2016 | 10:45 AM | Netherlands Ex-Servicemen & Women's Association - Netherlands Liberation Day Ceremony |
| 7/05/2016 | 07:30 PM | Salisbury Amateur Athletic Club AGM |
| 9/05/2016 | 03:30 PM | Correspondence and signing volunteer awards |
| 9/05/2016 | 05:00 PM | Discuss tenure - Hungarian Club |
| 9/05/2016 | 06:30 PM | CONFIRMED: Sport, Recreation & Grants / Program Review Committees |
| 10/05/2016 | 10:30 AM | **SPEECH** South Australian Country Women's Association |
| 10/05/2016 | 02:30 PM | CoS National Volunteer Week Corporate Event |
| 10/05/2016 | 05:00 PM | Discussion re:- China Report |
| 10/05/2016 | 06:30 PM | CONFIRMED: Tourism Strategy Workshop |
| 10/05/2016 | 12 Noon | Media/Communications Catch up |
| 12/05/2016 | 10:15 AM | Opening a new Officeworks store in Parafield |
| 12/05/2016 | 04:30 PM | Meet with Christopher Moore re Rotary Future Goals |
| 13/05/2016 | 11:15 AM | Meeting with the Premier and Minister Maher |
| 13/05/2016 | 02:30 PM | Reconciliation Action Plan Working Group meeting: Friday 13 May: 2.30 - 4pm |
| 14/05/2016 | 10:00 AM | Breakfast meeting with residents |
| 14/05/2016 | 01:00 PM | Variety club fund event |
| 14/05/2016 | 12 Noon | Channel 7 interview |
| 15/05/2016 | 04:00 PM | 108 Kundi Satchandi Yanga (ph # Kingal 0430 495 191) |
| 15/05/2016 | 06:00 PM | Dinner with investor from Singapore Peter Koh |
| 15/05/2016 | 12 Noon | Justice of the Peace - Thank you lunch |
| 16/05/2016 | 10:00 AM | A briefing on the Adelaide International Bird Sanctuary |
| 16/05/2016 | 11:00 AM | Diary and correspondence - discuss with Exec Admin staff |
| 16/05/2016 | 02:00 PM | Service awards presentation |
| 16/05/2016 | 06:30 PM | CONFIRMED: Policy & Planning / Budget & Finance / Works & Services / Resources & Governance Committees |
| 17/05/2016 | 10:00 AM | PBA Radio |
| 17/05/2016 | 12 Noon | Meeting with Playford Councillor re money for youth Parliament |
| 17/05/2016 | 12 Noon | Media/Communications Catch up |

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| | | |
|------------|----------|--|
| 18/05/2016 | 10:30 AM | meet with Jamil Elmawey and Imam Hamza (Islamic Outreach Organisation) |
| 18/05/2016 | 11:00 AM | Mayor/CEO/EA |
| 18/05/2016 | 06:30 PM | CONFIRMED: Elected Member Development Program (The Partnership, with Josie McLean and Sam Wells) |
| 18/05/2016 | 12 Noon | Meeting with Kamal Dahal - Bhutanese Australian Association of South Australia |

Item OB1

Events attended by Elected Members on behalf of the Mayor

| Date | Member | Function |
|------------|---------------|--|
| 10/05/2016 | Cr G Reynolds | Lyell McEwin Regional Volunteer Association Award Ceremony |

| | |
|------------------------|--|
| ITEM | OB3 |
| | COUNCIL |
| DATE | 23 May 2016 |
| HEADING | Appointment of Elected member to the Development Assessment Panel |
| AUTHOR | Terry Sutcliffe, General Manager City Development, City Development |
| CITY PLAN LINKS | 1.4 Have well planned urban growth that stimulates investment and facilitates greater housing and employment choice. 4.3 Have robust processes that support consistent service delivery and informed decision making. |

RECOMMENDATION

1. That _____ be appointed as a Member of the Development Assessment Panel for the balance of the current term of Elected Member appointments to the Panel, concluding after any Development Assessment Panel meeting held in November 2016, or, in the absence of a meeting, 30 November 2016.
2. That public notice of the Development Assessment Panel appointment be made in accordance with the provisions of the Development Act 1993.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Operating Procedures

1. BACKGROUND

- 1.1 The *Development Act 1993* (the Act) establishes Councils as an authority to administer significant segments of the Act. The Act requires the council to establish a Development Assessment Panel (the Panel) primarily for the assessment and determination of development applications.
- 1.2 In November 2014, Council resolved the Elected Members membership of the Panel appointing Cr White, Cr Linda Caruso, and Cr Buchanan to the Panel. The Independent Members of the Panel and Independent Presiding Member appointments were resolved by Council in May 2015, with the current term of the Independent Members expiring in May 2017.
- 1.3 As an outcome of a Council resolution in April 2016 (resolution 1056/2016), Cr Buchanan is no longer a member of the Panel, and a replacement appointment for the balance of the Elected Members' term on the Panel is required.

2. CONSULTATION / COMMUNICATION

2.1 No internal or external consultation has been undertaken in relation to this matter.

3. REPORT

3.1 In considering membership of the Panel, the Act requires that the following should be taken into consideration when making appointments to the Panel:

3.1.1 The Panel must comprise seven (7) members with not more than three Elected Members. (Note that the Planning Development and Infrastructure Act passed by State Parliament on 21 April 2016 will limit Elected Member Panel membership to one, and the total number of Panel members to five, when the Act is commenced).

3.1.2 The Presiding Member must be an independent member (currently Mr Doug Wallace).

3.1.3 There must be at least one male and one female on the Panel with a balance of gender being desirable. (There are currently two female members on the Panel).

3.1.4 It is desirable that members of the Panel have a range of skills and experience relative to their role as a development assessment authority. (Note however that training will be offered to the Elected Member appointed by Council to the Panel).

3.2 The Act requires that the Panel establish its Operating Procedures. A copy of the current Operating Procedures is attached for Members information (Attachment 1).

3.3 Whilst Council has resolved to appoint three Elected Members to the Panel, the Development Act provides for a maximum of three Elected Members, but no minimum. Council could choose to reduce the number of Elected Members on the Panel to one, two or zero; or, in this context, may choose to replace Cr Buchanan with another independent member. A consequential change to the Panel Operating procedures will be required if that is the case.

3.4 The Panel is appointed for a period not exceeding two years. The appointment that is the subject of this report is for the balance of the two year term, expiring November 2016. A report will be presented to Council in November 2016 seeking a decision on Elected Member appointments to the Panel.

3.5 The current independent Members of the Panel are:

- Doug Wallace (Presiding Member);
- Stephanie Johnston;
- Ross Bateup; and
- John Watson.

4. CONCLUSION / PROPOSAL

4.1 Council direction is sought in relation to the appointment of a Member to the Panel for the balance of the current term, to the end of November 2016.

CO-ORDINATION

| | | | |
|----------|----------|------------|-----|
| Officer: | GMCID | MG | CEO |
| Date: | 12.05.16 | 18/05/2016 | |



**City of Salisbury
DEVELOPMENT ASSESSMENT PANEL
General Operating Procedures**

Adopted - 23 February 2016

1. TIMING & NOTICE OF MEETINGS

- 1.1 DAP meetings will be scheduled by the DAP on the fourth Tuesday of the month, or another date as determined by the Presiding Member, subject to there being business to consider.
- 1.2 The DAP will meet in the Council Civic Centre at 12 James Street Salisbury or at such other place as the Presiding Member may determine.
- 1.3 The Delegated Officer pursuant to the Development Act 1993 , must provide written notice detailing the date, time and place of a meeting to all DAP members at least three working days before the meeting. The notice shall include the Agenda for the meeting. The Presiding Member may include late items in the Agenda of a meeting, with the leave of the DAP.
- 1.4 Notice of DAP meetings may be given to DAP members by email, to an email address nominated by a DAP Member, or by personal delivery or post to the usual residence of a DAP Member, or via such other means as authorised by a DAP Member.
- 1.5 A copy of the Agenda (without attachments) for every ordinary meeting of the DAP shall be available for viewing by the public at the Council's offices and on the Council's web site at least three working days before the meeting of the DAP *(Due to copyright restrictions it is not appropriate to provide copies of building plans for the public agenda).*
- 1.6 A special meeting of the DAP may be convened by the Presiding Member, at any time, to consider urgent business by giving not less than two working days written notice to all DAP Members.
- 1.7 Notice of a special meeting of the DAP must be accompanied by an Agenda stating the item(s) of business for which the meeting has been convened. A special meeting must only deal with the business for which the meeting has been convened.

2. COMMENCEMENT OF MEETINGS & QUORUM

- 2.1 DAP Meetings will be conducted in accordance with the requirements of the Development Act 1993 ('the Act') and these Operating Procedures.
- 2.2 Meetings will commence on time, or as soon as a quorum is present. If a quorum is not present within thirty minutes of the time for commencement, the Presiding Member may adjourn the meeting to the next scheduled meeting time and date, or to another time and date.
- 2.3 A quorum for a meeting of the DAP is four (4) DAP Members.
- 2.4 If the number of apologies received by the Delegated Officer in advance of a meeting indicate that a quorum will not be present at a meeting, the Presiding Member may, by notice from the Delegated Officer, provide to all DAP Members in advance of the meeting, a notice adjourning the meeting to a future time and date as specified in the notice (a copy of this notice will be displayed at the Council Offices and on the Council's website).
- 2.5 If a meeting is required to be adjourned by the Presiding Member, the reason for the adjournment, and the date and time to which the meeting is adjourned will be recorded in the Minutes.
- 2.6 A Deputy Presiding Member of the DAP must be appointed by resolution of the DAP, and will preside at any meeting, or part thereof, when the Presiding Member is not present.
- 2.7 If both the Presiding Member and Deputy Presiding Member are absent from a DAP meeting (or part thereof), a DAP Member will be appointed from those present by means of resolution, and will preside at the meeting. That member will have all of the powers and duties of the Presiding Member.
- 2.8 Subject to the Act and these Operating Procedures, the Presiding Member will facilitate the meeting in a manner which promotes relevant, orderly, constructive, respectful and expeditious discussion, but not repetitious discussion, with the intent of ensuring well-informed decisions and debate leading to a determination of any matters before the Panel.
- 2.9 The Presiding Member may adjourn a meeting in the event of a disruption or disturbance by a DAP Member, an applicant, a representor, or any other person present at the DAP meeting, until such time as the disruption or disturbance ceases.

- 2.10 The Presiding Member may ask a member of the public who is present at a meeting of a DAP, who is:
 - 2.10.1 behaving in a disorderly manner; or
 - 2.10.2 causing an interruption; or
 - 2.10.3 using audio and video recording devices, without the prior agreement of the Presiding Member, to leave the meeting.

3. DECISION MAKING

- 3.1 The DAP will conduct its meetings, and undertake all considerations, in accordance with Section 56A(11) and (12) of the Act.
- 3.2 Subject to circumstances where it excludes the public from attendance at a meeting or part thereof pursuant to Section 56A(12)(a) of the Act, the Panel will generally discuss and determine applications for Development Plan Consent in public.
- 3.3 The Presiding Member will invite all Panel members to speak on any matter before the Panel prior to calling for a motion.
- 3.4 Subject to a DAP Member having a direct or indirect personal or pecuniary interest in a matter before the DAP (other than an indirect interest that exists in common with a substantial class of persons), each DAP Member present at a meeting of the DAP must vote on a question arising for decision.
- 3.5 Decisions of the Panel will be where possible by consensus determined through debate and discussion of the agenda item, and where a consensus is reached the Presiding Member shall then call for a mover and put the matter to a formal vote to confirm the consensus.
- 3.6 Where it is evident through debate and discussion that a consensus will not be reached by the Panel, the Presiding Member shall call for a mover and a seconder and put the matter to a formal vote to determine.
- 3.7 Each DAP Member present at a meeting is entitled to one vote on any matter arising for decision and, if the votes are equal, the Member presiding at the meeting is entitled to a second or casting vote.
- 3.8 All decisions of the DAP shall be made on the basis of a majority decision of the Members present and the Minutes shall record that decision only (Votes for/against will not be recorded, and are not relevant once the majority is determined).

- 3.9 The DAP must use the Development Plan as the basis for its decisions, having had regard to any relevant written and verbal representations made in accordance with the provisions of the Act, or any other relevant legislation.
- 3.10 The DAP will, for each and every application, determine whether the proposal is seriously at variance with the Development Plan, and expressly record its determination on this matter in the Minutes. If the DAP determines that the proposal is seriously at variance with the Development Plan, the DAP must provide reasons for its determination, and must expressly record those reasons in the Minutes.
- 3.11 A development application that is assessed by the DAP as being seriously at variance with the Development Plan will be refused.
- 3.12 The DAP must, for each and every application, provide reasons for granting or refusing Development Plan Consent, and for the imposition of any conditions, and express or record those reasons in the Minutes.
- 3.13 Subject to the Act, a person who has lodged a valid representation in relation to a Category 2 or 3 development application, and has indicated their desire to be heard on their representation, is entitled to appear before the DAP and be heard in support of their representation, in person or by an agent.
- 3.14 Applicants and Representors will be allowed 5 minutes to address the DAP, unless a longer time is allowed by the Presiding Member. Where a person is nominated in a representation or by notice of the representors as representing three or more representors (including themselves) the Presiding Member may allow a longer time to address the Panel. Where an applicant is responding to a significant number of representations or a significant number of issues raised in representations, the Presiding Member may allow a longer time to address the Panel.
- 3.15 Should there be no Representor wishing to be heard for a non-complying development application, Category 2 or Category 3 development application, and the recommendation is for a refusal, the Applicant will be entitled to appear before the DAP and be heard in support of the application. Applicants will be allowed 5 minutes to address the DAP, unless a longer time is allowed by the Presiding Member.
- 3.16 Should there be no Representor wishing to be heard for a non-complying development application, Category 2 or Category 3 development application, and the recommendation is for approval, the Presiding Member may allow the Applicant to address the Panel to seek clarification and/or further information that may be required by the Panel in order to determine the application.

3.17 At the discretion of the Presiding Member, any new or additional material to be submitted to the DAP by a person who has made a development application or a valid representation in relation to a matter may be accepted and considered by the DAP. A copy of any additional material accepted shall be provided to the applicant or representors by the party presenting the additional material.

3.18 A DAP Member may ask questions of any person appearing before the DAP. Subject to the Presiding Member's determination, all questions shall be relevant to the subject of the development application before the panel.

4. MINUTES AND REPORTING

4.1 The Delegated Officer is responsible for ensuring that accurate Minutes are kept of Panel meetings, and that they are confirmed by the Panel and signed by the Presiding Member.

4.2 The Minutes of the proceedings of a DAP meeting will record:

4.2.1 the names of the DAP Members present;

4.2.2 the name and time that a DAP Member enters or leaves the meeting;

4.2.3 the name of a person who has made a representation to the DAP at the meeting;

4.2.4 the decision of the DAP, including an express opinion on whether the proposed development is seriously at variance with the Development Plan (including reasons as appropriate);

4.2.5 reasons for granting or refusing Development Plan Consent, and for the imposition of any conditions on a Development Plan Consent;

4.2.6 in the absence of a decision, the deferral of the application including the reasons for the deferral;

4.2.7 any disclosure of interest, or reasonably perceived interest, in a matter made by a DAP Member and the nature of the interest;

4.2.8 a decision to exclude public attendance; and

4.2.9 a notation, describing the confidential nature of the information and matter, in the event a matter has been excluded from the Minutes.

- 4.3 Minutes shall not be formal Minutes of a meeting until adopted by the DAP at its next meeting. This does not, however, preclude the issue of a Decision Notification under the Act, or advising of the determination of the DAP of Development Applications immediately after a meeting at which the DAP determined the particular application.
- 4.4. On the adoption of the Minutes, the Presiding Member will:
 - 4.4.1 initial each page of the Minutes, which pages are to be consecutively numbered; and
 - 4.4.2 place his or her signature and the date of adoption at the foot of the last page of the Minutes.
- 4.5. The Minutes of a DAP meeting must be forwarded to the Council and must be publicly available within two business days after their confirmation by the DAP.
- 4.6 The Panel shall prepare and consider an Annual Report for presentation to the Council via the appropriate Standing Committee. The Annual Report may be presented by the Presiding Member and may contain (but not be limited to) statistical information in relation to the number of items considered, the outcomes of decisions on those items, and matters identified by the Panel in the course of its assessment of development applications that warrant referral to Council for consideration of Development Plan policy, legislative, or procedural change.
- 4.7 The Annual Report shall be presented to Council on or around the anniversary date of the appointment of the Panel, subject to Council meeting timing.

5. DAP PROCEDURES & SUPPORT

- 5.1 Insofar as the Act and these Operating Procedures do not prescribe the procedure to be followed at a DAP meeting, the DAP may determine the procedure at the time. Any such determination may be added to these Operating Procedures.
- 5.2 The DAP will permit and encourage the active participation of Council staff in attendance at a meeting in providing advice to the DAP.
- 5.3 The DAP may call for and consider such professional assistance from Council staff and other professional advisors as it deems necessary and appropriate.

- 5.4 For the purpose of facilitating constructive debate on a development application under consideration by DAP, electronic communication or other telecommunication devices may be acceptable delivery method, at the discretion of the Presiding Member, for the purpose of conducting the meeting and hearing verbal representation from a person, or their representative, in support of their representation concerning a development application, and providing the applicant, or their representative, the opportunity to verbally respond to any relevant matter. Should electronic communication or other telecommunication devices be utilised they should ensure fair and equitable communication to all attendees to the DAP meeting.
- 5.5 Should electronic communication or other telecommunication devices be utilised for the conduct of a DAP meeting, all voting shall be conducted on the voices, with the Presiding Member verbally acknowledging each individual vote before declaring the outcome of the vote, and noted in the minutes of the meeting, consistent with Part 3 of the Operating Procedures.
- 5.6 Should electronic communication or other telecommunication devices be utilised for the conduct of a DAP meeting, the Presiding Member and the Delegated Officer shall be present at the meeting place as nominated in the DAP Agenda for that meeting.