



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

16 MAY 2016

MEMBERS PRESENT

Cr D Pilkington (Chairman)
Mayor G Aldridge
Cr D Balaza
Cr D Bryant
Cr G Caruso
Cr L Caruso
Cr R Cook
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr B Vermeer
Cr S White
Cr J Woodman
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager Community Development, Ms J Trotter
General Manager City Infrastructure, Mr M van der Pennen
Manager Governance, Ms T Norman
Manager Communications and Customer Relations, Mr M Bennington
Team Leader Corporate Communications, Mr C Treloar
Governance Coordinator, Ms J Rowett
Governance Support Officer, Ms K Boyd

The meeting commenced at 8.15 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr S Bedford, Cr C Buchanan and Cr E Gill.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr R Zahra
Seconded Cr L Caruso

The Minutes of the Budget and Finance Committee Meeting held on 18 April 2016, be taken and read as confirmed.

CARRIED

Moved Cr R Zahra
Seconded Cr L Caruso

The Minutes of the Confidential Budget and Finance Committee Meeting held on 18 April 2016, be taken and read as confirmed.

CARRIED

REPORTS

Administration

6.0.1 Future Reports for the Budget and Finance Committee

Moved Cr G Caruso
Seconded Cr L Caruso

1. The information be received.

CARRIED

6.0.2 Minutes of the Program Review Sub Committee meeting held on Monday 9 May 2016

Mayor G Aldridge entered the meeting at 8.18 pm.

Cr D Balaza entered the meeting at 8.18 pm.

6.0.2-PRSC1 Library Branches Christmas Opening Hours 2016

Moved Cr R Zahra

Seconded Cr J Woodman

1. Option 4, recommending that:
 - all Library staff defer the ½ day of leave on Friday 23rd December 2016;
 - Len Beadell Library only be open on Saturday 24th December 2016, Wednesday 28th, Thursday 29th, Friday 30th and Saturday 31st December 2016be adopted for Christmas 2016.

CARRIED

6.0.2-PRSC2 Property and Buildings Division Program Review Update

Moved Cr R Zahra

Seconded Cr J Woodman

1. The information be received.

CARRIED

6.0.2-PRSC3 Business Support Division Program Review Update

Moved Cr R Zahra

Seconded Cr J Woodman

1. That the information be received.

CARRIED

Finance

6.1.1 Council Finance Report - April 2016

Moved Cr G Caruso

Seconded Cr R Zahra

1. The information be received.

CARRIED

6.1.2 Loan Borrowings

Moved Cr R Zahra
Seconded Cr R Cook

1. The information be received.

CARRIED

Annual Plan and Budget

6.4.1 Draft Fees and Charges 2016/17

Cr R Cook declared a conflict of interest as she collects the boat ramp fees on Council's behalf. Cr R Cook left the meeting at 08:20 pm.

Cr G Reynolds left the meeting at 08:24 pm.

Cr G Reynolds returned to the meeting at 08:27 pm.

Cr G Reynolds declared a conflict of interest due to being a candidate in the Federal election. Cr G Reynolds left the meeting at 08:30 pm.

Moved Cr G Caruso
Seconded Mayor G Aldridge

1. The Fees and Charges (excluding fees and charges relating to the Waste Transfer Station on page 40 & 41 of the 2016/17 Fees and Charges Booklet) as set out in Attachment 1 to this report (Item No. 6.4.1, Budget and Finance Committee, 16/05/2016) be endorsed. Where fees and charges are set by regulation, gazettal notice or other government agency those fees will be applied by Council, with staff authorised to update the 2016/2017 Fees and Charges Booklet accordingly.
2. The Manager Community Health & Wellbeing be delegated authority to determine fees for Positive Ageing Services with special regard to not for profit organisations.
3. The Manager Community Capacity and Learning be delegated authority to vary fees for regular bookings at Twelve25 and authority to vary Library fees for the purpose of introducing new programs and / or allowing for increases in supply costs.
4. The General Manager City Infrastructure be delegated authority to vary fees by up to \$300 for Salisbury Memorial Park and vary Road Reinstatement on the basis of contractor's cost plus overheads.
5. The Manager Governance be delegated authority to waive fees for the provision of copies of documents as set out in Access to Information.
6. The Manager Property and Buildings be delegated authority to vary casual hire of park facilities fees and bonds.

7. The Chief Executive Officer be delegated authority to negotiate fees consistent with those endorsed in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing 'in kind' support to an event or activity.
8. For ease of administration staff are authorised to round fees to the nearest 5 cents, where applicable.

CARRIED

Cr G Reynolds returned to the meeting at 08:33 pm.

Cr R Cook returned to the meeting at 08:33 pm.

Budget Review

6.5.1 Third Quarter Budget Review 2015/16

Cr D Balaza declared a perceived conflict of interest due to being employed by the company associated with the initial construction of the slide at St Kilda playground. Cr Balaza left the meeting at 08:34 pm.

Cr R Cook declared a perceived conflict of interest due to owning an ice cream van at the playground. Cr Cook chose to remain in the meeting and act in the best interests of the public.

Cr L Caruso declared a conflict of interest due to owning a par 3 golf course. Cr L Caruso left the meeting at 08:35 pm.

Cr G Caruso declared a perceived conflict of interest due to members of the public believing that he had a close relationship with Cr L Caruso.

Cr G Caruso left the meeting at 08:35 pm.

Moved Cr G Caruso

Seconded Mayor G Aldridge

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$641,900 and net capital \$1,074,000 be debited to the Sundry Project Fund. This will bring the balance to \$1,715,900.
2. Funds be allocated for the following **non-discretionary** net bids:

OPERATING

▪ OPAL Program	\$ 25,000
▪ Little Para Par 3 Golf Course Interim Management	\$ 45,000
▪ Parks and Landscapes External Water	\$ 80,000

CAPITAL

▪ Sunburnt Street Ingle Farm – Local Flooding	\$ 170,000
▪ Little Para Par 3 Golf Course Interim Management	\$ 43,000
▪ St Kilda Playground Tube Slide	\$ 100,000
▪ Outdoor Crèche Perimeter Protections - Bagster and Pooraka Farm Community Centres	\$ 47,000
▪ TOTAL\$	\$ 510,000

Funds be allocated for the following **discretionary** net bids:

A **DIVISION** was requested by Cr Vermeer and the following members responded to the Chairman's call as having voted in favour of the **MOTION**:

Mayor G Aldridge, Crs D Pilkington, G Caruso, L Caruso, R Cook, S Reardon, G Reynolds, J Woodman and R Zahra

The following members responded to the Chairman's call as having voted against the **MOTION**:

Crs D Balaza, D Bryant, D Proleta, B Vermeer and S White

The Chairman declared the **MOTION** was **CARRIED**

OTHER BUSINESS

OB1 NRM Levy Information for Ratepayers

Cr B Vermeer declared a conflict of interest due to being employed to assist a member of the South Australian Parliament who is a member of the Natural Resources Standing Committee of Parliament. Cr Vermeer chose to remain in the meeting and make his decision in the public interest.

Cr D Balaza sought leave of the meeting to speak for a second time and leave was granted.

Cr L Caruso sought leave of the meeting to speak for a second time and leave was granted.

Moved Cr B Vermeer
Seconded Cr D Balaza

1. Staff bring back a report next month providing options for Council to include information with the rates notices that indicates the mandatory collection of NRM levies, the expense of collection of the levy to ratepayers, and Council's objection to its collection.

CARRIED

The majority of members present voted **IN FAVOUR** of the **MOTION**.
Cr B Vermeer voted **FOR** the **MOTION**.

CONFIDENTIAL ITEMS

6.9.1 Update on Action on Rates Assessments Outstanding under Section 184 of the Local Government Act 1999

Moved Cr S Reardon
Seconded Cr R Cook

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *proposed action by Council where the rates for a property have been outstanding for a period of not less than three years.*

*On that basis the public's interest is best served by not disclosing the **Update on Action on Rates Assessments Outstanding under Section 184 of the Local Government Act 1999** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 9.14 pm.

The meeting moved out of confidence and closed at 9.15 pm.

CHAIRMAN.....

DATE.....