



## **AGENDA**

### **FOR SPORT, RECREATION AND GRANTS COMMITTEE MEETING TO BE HELD ON**

**9 MAY 2016 AT 6:30 PM**

**IN COMMITTEE ROOM 1, 12 JAMES STREET, SALISBURY**

#### **MEMBERS**

Cr D Proleta (Chairman)  
Mayor G Aldridge (ex officio)  
Cr D Balaza  
Cr D Bryant (Deputy Chairman)  
Cr L Caruso  
Cr D Pilkington  
Cr B Vermeer  
Cr J Woodman  
Cr R Zahra

#### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager Community Development, Ms J Trotter  
Manager Governance, Ms T Norman

#### **APOLOGIES**

#### **LEAVE OF ABSENCE**

#### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Sport, Recreation and Grants Committee Meeting held on 11 April 2016.

## REPORTS

### *Administration*

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### *Sport and Recreation*

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## OTHER BUSINESS

## CLOSE



**MINUTES OF SPORT, RECREATION AND GRANTS COMMITTEE MEETING HELD  
IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

**11 APRIL 2016**

**MEMBERS PRESENT**

Cr D Proleta (Chairman)  
Cr D Balaza  
Cr D Bryant (Deputy Chairman)  
Cr L Caruso  
Cr D Pilkington  
Cr J Woodman  
Cr R Zahra

**OBSERVERS**

Cr G Caruso

**STAFF**

Acting Chief Executive Officer, Mr C Mansueto  
General Manager Business Excellence, Mr C Mansueto  
General Manager Community Development, Ms J Trotter  
Manager Governance, Ms T Norman

The meeting commenced at 6.32pm

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Apologies have been received from Cr G Aldridge and Cr B Vermeer.

**LEAVE OF ABSENCE**

## **PRESENTATION OF MINUTES**

Moved Cr R Zahra  
Seconded Cr L Caruso

The Minutes of the Sport, Recreation and Grants Committee Meeting held on 15 March 2016, be taken and read as confirmed.

**CARRIED**

## **REPORTS**

### *Administration*

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

Moved Cr D Pilkington  
Seconded Cr J Woodman

1. The information be received.

**CARRIED**

### *Sport and Recreation*

#### **7.1.1 Applications to Sports Lighting Assistance Program - Salisbury Amateur Athletics Club**

Moved Cr L Caruso  
Seconded Cr R Zahra

1. The report be received and noted.
2. The application by the Salisbury Amateur Athletics Club to the Sports Lighting Assistance Program and award of \$90,000 for the installation of lighting for running training at Rundle Park in Salisbury South be approved.
3. The \$90,000 funding awarded to the Salisbury Amateur Athletics Club for the installation of lighting at Rundle Park under the Sports Lighting Assistance Program be carried forward to the 2016/17 financial year, in light of the timeframe for consideration of the SAAC's application for matching funding and to enable project implementation if that application is successful.
4. In the event that the Salisbury Amateur Athletics Club is unsuccessful in its application for matching funding for the installation of lighting at Rundle Par then the \$90,000 Sports Lighting Assistance Program funding offer will lapse and the funds will be returned to the budget.

**CARRIED**

**7.1.2 Minor Capital Works Grants - April Allocations**

Moved Cr D Pilkington  
Seconded Cr J Woodman

1. That using its delegated powers outlined in the adopted Terms of Reference the Sports, Recreation and Grants Committee assess and allocate funding for the April 2016 round of Minor Capital Works Grants Program as follows:
  - a. Para Hills Boxing Club - \$20,000 for the installation of air-conditioning and storage shelves.

**CARRIED***Community Grants***7.2.1 Youth Sponsorship - March Applications**

Moved Cr D Pilkington  
Seconded Cr L Caruso

1. The information be received.

**CARRIED****7.2.2 Community Grants Program Applications for April 2016**

Moved Cr R Zahra  
Seconded Cr D Pilkington

1. The information be received and noted.

**CARRIED****7.2.3 47/2015: Pooraka Netball Club Inc. Community Grants Program Application**

Moved Cr J Woodman  
Seconded Cr D Pilkington

1. The information be received and noted.

**CARRIED****7.2.4 50/2015: Tatar Bashkurt Association of Australia Inc. - Community Grants Program Application**

Moved Cr D Balaza  
Seconded Cr D Pilkington

1. The information be received and noted.

**CARRIED**

**7.2.5 51/2015: Macedonia United Lions Soccer Club Inc. - Community Grants Program Application**

Moved Cr L Caruso  
Seconded Cr D Bryant

1. The information be received and noted.

**CARRIED**

**7.2.6 11/2016: Trinity Green Residents' Association Inc. - Community Grants Program Application**

Moved Cr J Woodman  
Seconded Cr D Pilkington

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the April 2016 round of Community Grants as follows:
  - a. Grant No. 11/2016: Trinity Green Residents' Association Inc. be awarded the amount of **\$2,000.00** to assist with the purchase of indoor bowls carpet for ongoing use as outlined in the Community Grant Application.

**CARRIED**

**7.2.7 12/2016: Old English Game Fowl Club of Australia Inc. - Community Grants Program Application**

Moved Cr D Pilkington  
Seconded Cr R Zahra

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the April 2016 round of Community Grants as follows:
  - a. Grant No. 12/2016: Old English Game Fowl Club of Australia Inc. be awarded the amount of **\$1,745.00** to assist with the purchase of trophies and ribbons for The Old English Game Fowl Club of Australia Annual Show as outlined in the Community Grant Application.

**CARRIED**

**OTHER BUSINESS**

Nil

The meeting closed at 7:00pm.

CHAIRMAN.....

DATE.....







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<b>ITEM</b>	7.0.1
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	09 May 2016
<b>HEADING</b>	Future Reports for the Sport, Recreation and Grants Committee
<b>AUTHOR</b>	Michelle Woods, Projects Officer Governance, CEO and Governance
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.
<b>SUMMARY</b>	This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

#### **RECOMMENDATION**

1. The information be received.

#### **ATTACHMENTS**

There are no attachments to this report.

#### **1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

#### **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Report authors and General Managers.
- 2.2 External
  - 2.2.1 Nil.

### 3. REPORT

- 3.1 The following table outlines reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution:

Meeting Item	- Heading and Resolution	Officer
25/05/2015	<b>Review of Youth Sponsorship Policy and Team Funding Allocation Scale</b>	Mechelle Potter
7.2.1	4. A report be brought back to Council in 12 months on the application of the revised Youth Sponsorship policy.	
<b>Due:</b>	June 2016	
22/02/2016	<b>Sports Development Framework Evaluation</b>	Paul Zimny
7.1.1	3. Subject to consideration of a further report to Council by December 2016, the Sports Development Program be expanded, based on identification of sporting programs that will deliver greatest return to Council for any investment made.	
<b>Due:</b>	December 2016	

### 4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Sport, Recreation and Grants Committee have been reviewed and are presented to Council for noting.

### CO-ORDINATION

Officer: EXECUTIVE GROUP  
Date: 03/05/2016

<b>ITEM</b>	7.1.1		
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>		
<b>DATE</b>	09 May 2016		
<b>PREV REFS</b>	Sport, Recreation and Grants Committee	7.2.2	13 May 2013
	Sport, Recreation and Grants Committee	7.2.1	14 October 2013
	Resources and Governance Committee	3.1.4	21 July 2014
<b>HEADING</b>	Minor Capital Works Grants – Allocation of Funding to Football Federation of South Australia		
<b>AUTHOR</b>	David Clayton, Recreation & Open Space Planner, Community Development		
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate.		
<b>SUMMARY</b>	This report seeks the allocation of Minor Capital Works Grant funding to the Football Federation of South Australia (FFSA) for paving the center strip of Burton Park as per their application to the Minor Capital Works Grants Program in 2013. A decision on funding was deferred pending discussions with the FFSA about the Burton Park Facility.		

## RECOMMENDATION

1. The report is received and noted.
2. That using its delegated powers outlined in the adopted Terms of Reference the Sports, Recreation and Grants Committee assess and allocate \$30,000 to the Football Federation of South Australia for turf pavers between pitches 1 and 2.
3. Staff progress the installation of turf cell pavers between pitches 1 and 2 at the Burton Facility in consultation with the Football Federation of South Australia.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minor Capital Works Grants - Football Federation of South Australia

## 1. BACKGROUND

- 1.1 The Football Federation of South Australia (FFSA) applied to the 2013/14 Minor Capital Works Grants (MCWG) Program for \$30,000 to pave the area between pitches 1 and 2. The purpose of the project was to reduce a hazard to spectators who stand in this area which is slippery following rain events.
- 1.2 At the time of the application, the FFSA were seeking to convert this undeveloped strip of land to hard stand for spectators. The scope of works exceeded the available MCWG funding and at its May 2013 Meeting, Council resolved *inter alia*:
  - iii. *The application by the Football Federation of South Australia for \$30,000 be placed on hold pending further investigation.*
- 1.3 Staff returned a report in October 2013 recommending the use of a turf cell paver which would be resistant to substantial foot traffic and would enable grass to grow through it the benefit being that this was achievable wholly within the maximum allowable MCWG allocations. At its October 2013 meeting, Council resolved *inter alia*:
  - ii. *The application by the Football Federation of South Australia for \$30,000 be deferred pending further discussions.*
  - iii. *Staff report to the appropriate committee in relation to the terms and conditions of the existing lease and Memorandum of Understanding between the City of Salisbury and the FFSA for the use of the Burton facility.*
- 1.4 The outcomes of meetings between the FFSA and Council were reported in July 2014 and Council resolved:
  - i. *Staff report to the appropriate committee in relation to the terms and conditions of the existing lease and Memorandum of Understanding between the City of Salisbury and the FFSA for the use of the Burton facility.*
  - ii. *A group comprising the Chairman of the Governance Committee, Ward Councilors, CEO (or appropriate delegate) and Manager Property & Buildings to meet with FFSA representatives to discuss possible amendments to the lease between the City of Salisbury and the FFSA for the Burton Park facility agreeable to both parties.*

## 2. REPORT

### Project Compliance

- 2.1 Several meetings have occurred with representatives of the FFSA and no changes were made to the terms of the lease. An undertaking was given by the FFSA to ensure that adequate staff were present on event days to coordinate traffic management and reduce impact on the shopping centre car park. It is noted that there are no complaints on record since 2014 regarding car parking.
- 2.2 The strip between pitches 1 and 2 continues to be unusable following rain events and an appropriate treatment of this area is justifiable.
- 2.3 The FFSA has made considerable investment into the establishment and ongoing operation of the facilities at Burton Park and as such they have advised that they are unable to contribute financially to the project.

- 2.4 FFSA delivers a range of sports development and community development programs in partnership with the City of Salisbury and Burton Community Centre such as:
- grass roots introductory programs;
  - talent identification;
  - coach and official development;
  - elite programs;
  - accredited literacy and language programs;
  - multicultural football programs including hosting the African Nations Cup;
  - school galas; and
  - national league matches.
- 2.5 The proposed scope of works includes:
- excavation of existing corridor;
  - laying sand and gravel base;
  - laying polymer cell paver;
  - backfilling with 80/20 mix; and
  - establishing turf.
- 2.6 Quotations have been checked, price variation is negligible and the project is still achievable within the recommended allocation of \$30,000.

**Status of Minor Capital Works Grants**

- 2.7 MCWG funding of \$30,000 was considered and a decision deferred by this Committee in 2013. Project funding has been carried forward in successive budgets and is still available to implement the proposed works and does not impact on the budget availability for 2015/16 projects.
- 2.8 The hazard caused by slippery conditions between pitches 1 and 2 at Burton Park remains, and the proposed project to install turf cell pavers is still the preferred outcome.
- 2.9 The identified project continues to be eligible for MCWG funding and can be achieved within the maximum grant allocation.

### **3. CONCLUSION**

- 3.1 An application was received from the FFSA in 2013 to address a spectator hazard between pitches 1 and 2.
- 3.2 Meetings have been held with the FFSA and the outcomes have been satisfactory to the Council.
- 3.3 New quotes have been sourced and the project can still be achieved with the \$30,000 maximum MCWG allocation.
- 3.4 It is recommended that \$30,000 MCWG funding be allocated towards the installation of turf cell pavers in the spectator area between pitches 1 and 2 at Burton Park.

### **CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 03/05/2016

Football Federation of South Australia	
Eligibility Criteria	
<b>Has your Club Received a Minor Capital Works Grant Previously?</b> <i>(If Yes – when, amount granted and what the grant was for)</i>	NO
<b>The applicant meets all of the following eligibility criteria:</b>	<input checked="" type="checkbox"/> are an incorporated not-for-profit community organisation <input checked="" type="checkbox"/> are physically located in the City of Salisbury <input checked="" type="checkbox"/> provides sporting, recreation or leisure services within Salisbury <input checked="" type="checkbox"/> are significantly free of Council debt <input checked="" type="checkbox"/> has not received MCWGP funding in the past 24 months <input checked="" type="checkbox"/> has completed all relevant sections of the application form; <input checked="" type="checkbox"/> has supplied all essential documentation
<b>The applicant meets one of the following eligibility criteria:</b>	Category A - Applicant <input checked="" type="checkbox"/> has a current lease or sub-lease of a Council owned building <input type="checkbox"/> licence or sub-license over Council owned land <input type="checkbox"/> has a hire agreement to use Council managed facilities <input type="checkbox"/> facility is located on land where Council has a contracted interest to purchase that land  Category B Applicant <input type="checkbox"/> Is a not-for-profit associations that own their own facilities
Group/Organisation Information	
<b>Name of Organisation:</b>	Football Federation of South Australia Inc.
<b>Incorporation Certificate Number:</b>	A38584
<b>Physical Location (clubroom or facility):</b>	Burton Park Waterloo Corner Road, Burton
<b>Number of Members:</b>	14735 Juniors 4125 Seniors Social 19612 Total
Project Details	
<b>Project description:</b>	Paving of the corridor between Pitches 1 & 2
<b>Project justification:</b> <i>Why there is a need for the project</i>	The corridor between Pitches 1 & 2 is undeveloped. The pitches are crowned and water flows the edges of the pitch during wet weather and this trip becomes water logged and muddy. The area is used by spectators to stand alongside the pitch to view games as is customary in football. This area will remain wet, boggy and slippery for some time after rain events and is a hazard to spectators.
<b>Project benefit:</b> <i>How the project will increase participation opportunities</i>	The project will serve to increase the usefulness of the centre corridor to spectators and to improve the safety of this area to reduce slips and falls. The area when developed will also then become accessible to persons with disability particularly at large events when as much space as is possible is needed for viewing.

## 7.1.1 Minor Capital Works Grants - Football Federation of South Australia

<b>Other beneficiaries:</b> <i>Details of any other groups within the community that may benefit from the project</i>		
<b>Grant Money Requested</b>		
<b>Total Project Cost:</b>	\$ 30,000,000	
<b>Contributions from other sources:</b>	\$	Own Contribution
	\$	Other Grants
	\$	Other Sources
<b>Grant amount requested:</b>	<b>\$ 30,000</b>	
<b>Essential Documentation</b>		
<b>The applicant has attached the following essential documentation:</b>	<input checked="" type="checkbox"/> Copy of most recent financial statement <input checked="" type="checkbox"/> Drawings or concept plans attached <input checked="" type="checkbox"/> Two quotations from qualified individual / businesses <input type="checkbox"/> Evidence of cash support (where applicable) <input type="checkbox"/> Letters of support from user groups (where applicable) <input type="checkbox"/> Letter of support from the head lessee (where applicable) <input checked="" type="checkbox"/> Photos that demonstrate the need for the project <input checked="" type="checkbox"/> Certificate of Incorporation / Association <input checked="" type="checkbox"/> Signed copy of committee minutes endorsing the project, MCW application and project contact	
<b>City of Salisbury Office Use Only</b>		
<b>Recommendations</b>		
<b>Is the Application Compliant?</b>	Yes	
<b>Amount Recommended:</b>	\$30,000	
<b>Any Conditions:</b>	NIL	



<b>ITEM</b>	7.1.2		
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>		
<b>DATE</b>	09 May 2016		
<b>PREV REFS</b>	Policy and Planning Committee	1.3.1	19/11/2012
	Policy and Planning Committee	1.3.1	18/2/2013
	Policy and Planning Committee	1.3.1	20/5/2013
	Policy and Planning Committee	1.3.2	9/12/2013
	Sport, Recreation and Grants Committee	7.2.1	12/5/2014
	Sport, Recreation and Grants Committee	7.1.4	11/8/2014
	Sport, Recreation and Grants Committee	7.1.1	11/05/2015
<b>HEADING</b>	Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program 2016		
<b>AUTHORS</b>	Julie Kalms, Community Planning Project Officer, Community Development Nichola Kapitza, Manager Community Planning & Vitality, Community Development		
<b>CITY PLAN LINKS</b>	4.3 Have robust processes that support consistent service delivery and informed decision making.		
<b>SUMMARY</b>	<p>The following report will:</p> <ul style="list-style-type: none"> <li>• seek Sport Recreation and Grants Committee's endorsement of the 2016 Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program recipient; and</li> <li>• provide an update in relation to the status of the 2013, 2014 and 2015 Phoebe Wanganeen Scholarship recipients.</li> </ul>		

**RECOMMENDATION**

1. The information be received.
2. Nakia Love be awarded the 2016 Phoebe Wanganeen Undergraduate Scholarship (for three (3) years at \$2,000 per annum).

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Phoebe Wanganeen Scholarship Program Eligibility, Criteria and Conditions
2. Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program Overview

**1. BACKGROUND**

- 1.1 Phoebe Wanganeen was a highly respected Aboriginal Elder, who was recognised as a City of Salisbury Living Legend for her work to improve access to education for Aboriginal and Torres Strait Islander young people, something she championed throughout her life.
- 1.2 To recognise her contribution, in 2008 the City of Salisbury announced the Phoebe Wanganeen Indigenous Scholarship Program. These Scholarships recognise the difficulties many young Aboriginal and Torres Strait Islander people face when trying to access further education. They were designed to support young Aboriginal and Torres Strait Islander Salisbury residents to study at any South Australian University or TAFE SA. The Scholarships are offered on an annual basis.
- 1.3 Council, at its meeting in May 2015, resolved that:
  - i) *The Scholarship Program be renamed the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program.*
  - ii) *The Scholarship age criteria be removed.*
- 1.4 This report will:
  - provide an update on the 2013, 2014 and 2015 Undergraduate Scholarship recipients; and, 2015 TAFE Scholarship recipients; and
  - seek endorsement of the 2016 Scholarship recipient.

## 2. CONSULTATION / COMMUNICATION

### Consultation/ Communication 2016

2.1 Applications for the 2016 Scholarship program opened in November 2015 and closed on 11 March 2016.

2.2 Promotional materials were circulated to the following:

- Council's Reconciliation Action Plan Working Group;
- Phoebe Wanganeen Scholarship Selection Working Party;
- current Scholarship recipients;
- Phoebe Wanganeen family members;
- Northern Connections;
- University of South Australia Scholarship website; and David Unaipon College of Indigenous Education and Research;
- University of Adelaide Scholarship website; and Wirrtu Yarlur Aboriginal Education;
- Flinders University Scholarship website; and Office of Indigenous Strategy and Engagement;
- TAFE SA;
- Department for Education and Child Development (DECD) including all secondary schools in Salisbury; and Workabout Centre;
- Salisbury Independent and Catholic secondary schools in Salisbury;
- Council's Community Centres and Libraries;
- Tauondi College;
- Aboriginal organisations including Marra Dreaming Indigenous Arts, Incompro, Nunkuwarrin Yunti, Marni Waiendi, Muna Paiendi, and ART Employment;
- Reconciliation SA;
- Australian Indigenous Mentoring Experience (AIME);
- South Australian Aboriginal Education and Training Consultative Body (SAAETCB);
- Aspiration Initiative national website;
- Hobsons ACIR Scholarship national website which includes entries to My Future website and the Good Universities Guide;
- City of Salisbury website and Facebook page; and
- contacts at other northern Adelaide Councils.

2.3 It is noted that only one application was received.

- 2.4 The Scholarship application was reviewed by the Phoebe Wanganeen Scholarship Selection Working Party, that comprises the following members:
- Gillian Aldridge - Mayor, City of Salisbury;
  - Kylie Ellis - University of South Australia;
  - Winnie Warrior - Department for Education and Child Development/ community representative;
  - Anne Maree Burgoyne -TAFE SA; and
  - Klynton Wanganeen - representing Phoebe Wanganeen's family.
- 2.5 The Scholarship Selection Working Party met on 22 March 2016 and reviewed the application. The applicant attended an interview on 30 March 2016.

### 3. REPORT

- 3.1 The objective of the Scholarship program is to assist Aboriginal and Torres Strait Islander residents in their pursuit of post-secondary studies at any South Australian University or TAFE SA. It is a merit based scholarship program with applicants being assessed according to the Scholarship criteria, a copy of which is attached to this report.
- 3.2 To be eligible for these Scholarships, applicants must be:
- of Aboriginal and/or Torres Strait Islander descent;
  - a resident of the City of Salisbury;
  - able to demonstrate how the Scholarship will support the applicant attaining their educational goals; and
  - enrolled in their first post-secondary course in either an undergraduate degree at any South Australian University; or a vocational training course at TAFE SA.
- 3.3 The Scholarship program is a critical action identified in Council's endorsed Reconciliation Action Plan - Education action where the City recognises and supports the academic achievements and aspirations of Aboriginal students by providing or supporting the educational program of three tertiary education scholarships per annum.
- 3.4 Council allocated \$12,500 for the provision of the Scholarship program which allows for three (3) Scholarships to be offered per year, one (1) Undergraduate and two (2) TAFE.
- 3.5 The Scholarships are:
- Undergraduate: \$2,000 for three (3) years, the first instalment each year is \$1,000 awarded upfront, the remaining funds will be paid in two payments of \$500 made on successful completion of each semester on the submission of academic records; and
  - TAFE: \$1,000 for one (1) year - first instalment of \$500 awarded upfront, and the second payment of \$500 made on successful completion of the year's study on the submission of academic records.

2016 Scholarships

- 3.6 There was an increase in the number of enquiries received about the 2016 Scholarships over previous years; however it is noted that only one application was received.
- 3.7 It is noted that three other potential applicants were unable to obtain the confirmation of Aboriginal and/or Torres Strait Islander descent documentation required for the application before the Scholarship closing date.
- 3.8 The Scholarship Selection Working Party members have reviewed this issue and recommended that the following statement be included in all scholarship promotional materials:
- 'Please be aware of timing of organisations' Board meetings when applying for confirmation of Aboriginal and/or Torres Strait Islander descent, to ensure you have completed the Scholarship application requirements before the closing date.'*
- 3.9 As noted previously only one (1) application was received for this year's Scholarship program, this was received from Nakia Love, who is 18 years old and currently enrolled in the second year of a Bachelor of Education (Primary/Middle) at the University of South Australia. Nakia's ambitions include making a positive difference to education in remote communities.
- 3.10 The Scholarship Selection Working Party interviewed the applicant and agreed the applicant was outstanding and have recommended that she be awarded the Undergraduate Scholarship (3 years at \$2000 per annum).

**Progress Report: Previous Scholarship Recipients**2013 Undergraduate Scholarship: Trischaye Newchurch.

3.11 Trischaye has:

- completed her final year of studies and graduated with a Bachelor of Arts in Indigenous Cultures and Australian Society at the University of South Australia;
- provided acquittals and required paperwork for her third and final year of the Scholarship; and
- highlighted in her completion report that the Scholarship had supported her with purchasing text books and equipment needed for her University studies. Having the Scholarship was an incentive to continue with her studies.

2014 Undergraduate Scholarship: Teegan Hart

3.12 Teegan has:

- undertaken studies for the Bachelor of Psychological Sciences at the University of Adelaide;
- has not maintained satisfactory academic progress in semester 2, 2015; and
- been notified that her Scholarship has been terminated.

2015 Undergraduate Scholarship: Olivia Brownsey

3.13 Olivia has:

- completed her second year of studies for the Bachelor of Laws at the University of South Australia;
- enrolled for 2016 to continue her studies; and
- provided acquittals and required paperwork for her first year of the Scholarship.

2015 TAFE Scholarship: Jacinta Barbour

3.14 This one year scholarship was awarded to Jacinta for the Bachelor of Development Studies at the University of Adelaide. Jacinta has:

- successfully completed the first year of studies and plans to continue her studies in 2016;
- provided acquittals and required paperwork for her Scholarship; and
- highlighted in the completion report that the Scholarship had supported her by providing financial support so she could focus on her studies.

2015 TAFE Scholarship: Nathan Kropinyeri

3.15 This one year scholarship was awarded to Nathan Kropinyeri for the Bachelor of Indigenous Cultures and Australian Societies at the University of South Australia. Nathan withdrew from the Scholarship mid-year after successfully securing fulltime employment.

Scholarship Reporting Process

3.16 The Scholarship recipients are required to undertake reporting and acquittal processes as follows:

- payment one: the recipient will need to provide evidence that they have enrolled in their course;
- payments two and three (for Undergraduate Scholarship): the recipient needs to provide that they have successfully completed at least 75% of subjects in each semester via the provision of their academic transcript.

3.17 A staff member from the Community Planning and Vitality Division meets with each Scholarship recipient on a bi-monthly basis or more regularly if required. The initial meeting will be scheduled during the first study period in consultation with the Scholarship recipients.

3.18 The purpose of these meetings are to:

- identify how the recipient is going with their studies;
- identify further educational support/mentoring if required;
- provide an overview and assist with the reporting that is required; and
- assist the recipient to complete the necessary acquittal documentation.

3.19 If a meeting is missed then the Scholarship recipient will be contacted and another time scheduled. If the recipient fails to attend the rescheduled meeting then the Scholarship will be placed on hold and payments suspended until such time as the recipient attends a meeting.

#### **4. BUDGET IMPLICATIONS**

- 4.1 It is proposed that only one scholarship be awarded in 2016 to Nakia Love.
- 4.2 The Undergraduate Scholarship was awarded in 2015 to Olivia Brownsey who is continuing her studies in 2016. Under the Scholarship program \$2,000 will be paid to Olivia in 2016; and a further \$2,000 in 2017 as long as she continues to meet the Scholarship reporting requirements.

#### **5. CONCLUSION / PROPOSAL**

- 5.1 Although interest in the Scholarship program increased this year the number of eligible applications was reduced.
- 5.2 One eligible applicant has been selected by the Scholarship Selection Working Party to receive Scholarship funding for 2016. Sport, Recreation and Grants Committee endorsement of the allocation of this Scholarship is sought.
- 5.3 It has been identified that all promotional materials for the scholarship program will highlight to potential applicants the importance of being aware of timing of organisation's Board meetings when applying for confirmation of Aboriginal and/or Torres Strait Islander descent, to ensure Scholarship application requirements are completed before the closing date.
- 5.4 It is pleasing to note the progress being made with the existing Scholarship recipients, with one recipient recently graduating from Uni SA who acknowledged that the Scholarship provided the incentive for her to continue with her studies.

#### **CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 03/05/2016





### **Eligibility, Criteria and Conditions**

**for the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program 2016.**

#### **Eligibility**

To be eligible for these Scholarships applicants must be:

- (1) of Aboriginal and/or Torres Strait Islander descent;
- (2) a resident of the City of Salisbury;
- (3) able to demonstrate how the Scholarship will support the applicant attaining their educational goals;
- (4) enrolled in their first post-secondary course in either an undergraduate degree at any South Australian University; or a vocational training course at TAFE SA.

#### **Conditions of the Scholarship**

Scholarship recipients are required to complete and sign an agreement with the City of Salisbury which clearly documents their responsibilities and the terms and conditions under which these Scholarships are made.

Commencement of the Scholarship and payment cannot commence until the City of Salisbury receives the enrolment information from the recipient's nominated Tertiary Education Institution.

The Scholarship cannot be deferred if the recipient defers their program of study. If this occurs the recipient will need to reapply for a Scholarship when they are ready to take up their deferred offer.

#### **Suspension of the Scholarship**

After commencement of the Scholarship, the recipient may seek to suspend the remainder of the Scholarship by applying in writing to City of Salisbury, the maximum period of a suspension will be six months.

#### **Withdrawal from Course**

If a student withdraws from or fails to complete the course of study in which they are enrolled, they must immediately advise the City of Salisbury in writing.

#### **Failure of Subjects**

As per University or TAFE guidelines. Scholarships will not be extended due to failure of subjects.

#### **Change of Course of Study**

A student may change to another course of study during the tenure of the Scholarship with the approval of City of Salisbury. Students must apply in writing to City of Salisbury for approval.

#### **Termination**

The Scholarship can be terminated if: the recipient fails to comply with any condition of the Scholarship; or, it is determined that the recipient has failed to maintain successful completion of at least 75% of subjects.

### **Student Reporting Requirements**

Students will be required to attend bi-monthly meetings with a staff member from the City of Salisbury; bi monthly meetings will be coordinated together for the purpose of:

- identifying the progression status of studies; and
- identifying (if any) further educational support/mentoring assistance required.

A missed meeting will result in contact being made by the City of Salisbury and the meeting rescheduled. If there is failure to attend the rescheduled meeting without a satisfactory reason the Scholarship will be placed on hold and payment suspended until such time a meeting is attended.

The student will be required to demonstrate to the City of Salisbury successful completion of study via academic transcripts each semester and on completion of study.



# the **PHOEBE WANGANEEN** **ABORIGINAL AND TORRES STRAIT ISLANDER** Scholarship Program

## WHY DOES THE CITY OF SALISBURY PROVIDE THE SCHOLARSHIP?

Phoebe Wanganeen was a highly respected Aboriginal Elder. Phoebe's passion was for improving access to education for Aboriginal and Torres Strait Islander young people and this was something she championed throughout her life.

To recognise Phoebe Wanganeen's contribution, the City of Salisbury has awarded the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship since 2008. This Scholarship supports Aboriginal and Torres Strait Islander Salisbury residents to study at any South Australian university or TAFE.

## HOW MANY SCHOLARSHIPS ARE AWARDED?

There is one university and two TAFE scholarships available each year.

## WHAT IS THE AMOUNT OF THE SCHOLARSHIP?

Scholarship recipients will be paid:

- (a) \$2,000 for each year (maximum three years), enrolled in a full-time university course; or
- (b) \$1,000 for one year, enrolled in a full-time TAFE course.

If studying part time, payment will be calculated on a pro-rata basis.

The payments are based on academic transcript evidence showing successful completion of subjects.

## WHAT CAN I SPEND THE SCHOLARSHIP PAYMENT ON?

If you are awarded a scholarship, the payment must be used on any costs involved in undertaking post-secondary studies; such as HECS fees, travel expenses, computer equipment or the cost of textbooks.

## WHO MAY APPLY?

To be eligible for a scholarship you must be:

- of Aboriginal or Torres Strait Islander descent;
- a resident of the City of Salisbury;
- able to demonstrate how the Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Program will support you in attaining your educational goals/qualifications; and
- enrolled in your first post-secondary course in either:
  - (a) an undergraduate degree at any South Australian university; or
  - (b) a vocational training course at TAFE SA.



**HOW IS THE APPLICATION ASSESSED?**

As a merit based scholarship program, all applicants will be assessed according to the criteria above. The Phoebe Wanganeen Aboriginal and Torres Strait Islander Scholarship Selection Committee makes recommendations to Council of the preferred scholarship recipients. Shortlisted applicants will be invited to be interviewed by the Committee and referees may be contacted.

**WHAT DO I NEED TO DO TO APPLY?**

A completed application form needs to be submitted by the due date/time. No late applications will be accepted. The application includes:

- details about your study;
- confirmation of current enrolment from any South Australian university or TAFE;
- contact details for two referees (known to the applicant in different capacities - excluding members of your family. At least one referee to be from a professional or academic capacity);
- confirmation in writing of your Australian Aboriginal and/or Torres Strait Islander descent; and
- evidence to confirm you are resident of Salisbury.

Applications usually close in March. Check the Council website or contact the City of Salisbury for closing dates. The guidelines document explains more about the scholarships and completing the application.

**HOW DO I KNOW IF I LIVE IN THE CITY OF SALISBURY?**

These suburbs are within the City of Salisbury:

SUBURB	POSTCODE	SUBURB	POSTCODE
Bolivar	5110	Parafield	5106
Brahma Lodge	5109	Parafield Gardens	5107
Burton	5110	Paralowie	5108
Cavan	5094	Pooraka	5095
Direk	5110	Salisbury	5108
Dry Creek	5094	Salisbury Downs	5108
Edinburgh	5111	Salisbury East	5109
Elizabeth Vale*	5112	Salisbury Heights*	5109
Globe Derby Park	5110	Salisbury North	5108
Green Fields	5107	Salisbury Park	5109
Gulfview Heights	5096	Salisbury Plain	5109
Ingle Farm	5098	Salisbury South	5106
Mawson Lakes	5095	St Kilda	5110
Para Hills	5096	Valley View*	5093
Para Hills West	5096	Walkey Heights*	5098
Para Vista*	5093	Waterloo Corner*	5110

\* These suburbs cross council boundaries

**WHERE CAN I FIND THE DOCUMENTS OR MORE INFORMATION?**

You can download a copy of the application form and guidelines from the Phoebe Wanganeen Scholarship website at [www.salisbury.sa.gov.au/phoebewanganeen](http://www.salisbury.sa.gov.au/phoebewanganeen).

You can request the documents to be sent to you by emailing [jkalms@salisbury.sa.gov.au](mailto:jkalms@salisbury.sa.gov.au) or phoning Julie Kalms at the City of Salisbury on (08) 8406 8304.

**Good luck with your studies!**



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<b>ITEM</b>	7.2.1
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	09 May 2016
<b>HEADING</b>	Youth Sponsorship - April Applications
<b>AUTHOR</b>	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
<b>CITY PLAN LINKS</b>	3.3 Be a connected city where all people have opportunities to participate.

### **RECOMMENDATION**

1. The information be received.

### **ATTACHMENTS**

There are no attachments to this report.

## **1. BACKGROUND**

- 1.1 The Sports, Recreation and Grants Committee resolved that a report be provided listing all Youth Sponsorship grants approved.

## **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 Elected Members
- 2.2 External
  - 2.2.1 Youth Sponsorship applicants

## **3. REPORT**

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Sport, Recreation and Grants Committee in April 2016.
- 3.2 All applications met the criteria for the Youth Sponsorship Program and the funding allocation was provided as per the appropriate funding level.

<b>Funding per application</b>	<b>Event</b>	<b>Total Funding</b>
1 @ \$800	One application has been received to represent Australia at the 2016 FIRS World Inline Hockey Championships to be held in Asiago, Italy in June 2016.	\$800.00
2 @ \$200	Two applications have been received to represent South Australia at the Australian Trampoline Gymnastics Championships to be held in Melbourne in May 2016.	\$400.00
1 @ \$200	One application has been received to represent South Australia at the 2016 National Tenpin Bowling Championships for People with a Disability to be held in Melbourne in June 2016.	\$200.00
1 @ \$200	One application has been received to represent South Australia at the National U18 Football League State Games to be held in Melbourne in May 2016.	\$200.00
9 @ \$100	Nine applications have been received to represent South Australia at the Australian Drilldance Championships to be held in Findon, Adelaide in April 2016.	\$900.00
<b>Total Funding for April 2016:</b>		<b>\$2500.00</b>

- 3.3 In reference to the applications assessed in March, funding of \$800 was provided for representation of South Australia at the International Festival of Children's Theatre to be held in Ontario, Canada in June 2016. Funding was provided and we were subsequently notified by the applicant that they did not reside within the Council area. The cheque was cancelled and is reflected in the budget balances below.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 The 2015/16 Youth Sponsorship budget allocation is \$48,400 less expenditure to date of \$30,500 (including funding for April 2016) which leaves a balance remaining of \$17,900.

#### **CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 03/05/2016



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<b>ITEM</b>	7.2.2
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	09 May 2016
<b>HEADING</b>	Community Grants Program Applications for May 2016
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.4 Be a proud, accessible and welcoming community.
<b>SUMMARY</b>	This report outlines the Community Grants Program Applications received for the March 2016 round. Each Application is submitted for review by the Sport, Recreation and Grants Committee in an individual report.

## **RECOMMENDATION**

1. The information be received and noted.

## **ATTACHMENTS**

There are no attachments to this report.

## **1. BACKGROUND**

- 1.1 Two (2) applications were received for the May 2016 round of Community Grants.
- 1.2 One (1) application received for the May 2016 round of Community Grants requires further information and will be submitted for consideration once the information has been received:
  - 1.2.1 17/2016: Second Chances SA Inc.
- 1.3 One (1) application received for the May 2016 round of Community Grants is deemed compliant and listed below:
  - 1.3.1 16/2016: Salisbury City Band Inc.
- 1.4 One (1) application received for the April 2016 round of Community Grants required further information. The further information has been received and is listed below:
  - 1.4.1 15/2016: Good Shepherd Social Club [Good Shepherd Lutheran Church Para Vista Inc.]\*

## **2. CONSULTATION / COMMUNICATION**

- 2.1 Internal
  - 2.1.1 GMCD

### 3. REPORT

- 3.1 Two (2) applications are presented for the May 2016 round of Community Grants, all of which are deemed compliant and listed below:
  - 3.1.1 15/2016: Good Shepherd Social Club [Good Shepherd Lutheran Church Para Vista Inc.]\*
  - 3.1.2 16/2016: Salisbury City Band Inc.
- 3.2 The Community Grant Funding budget allocation for 2015/2016 is \$82,000. In 2015/2016 monies approved for grant funding is \$47,124.00 which leaves an unspent balance of \$34,876.00.
- 3.3 The monies committed to the two (2) compliant applications for the May 2016 round, if all approved, is **\$2,585.00**.
- 3.4 The remaining balance of the grant funding if all two (2) applications are approved is **\$32,291.00**.

### 4. CONCLUSION / PROPOSAL

- 4.1 Two (2) Community Grants Program applications are presented for funding consideration at the Sport, Recreation and Grants Committee in May 2016.

### CO-ORDINATION

Officer: EXECUTIVE GROUP  
Date: 03/05/2016



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<b>ITEM</b>	7.2.3
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	09 May 2016
<b>HEADING</b>	15/2016: Good Shepherd Social Club (Good Shepherd Lutheran Church Para Vista Inc.) - Community Grants Program Application
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.4 Be a proud, accessible and welcoming community.
<b>SUMMARY</b>	The Good Shepherd Social Club (Good Shepherd Lutheran Church Para Vista Inc.) Application is submitted to the Sport, Recreation and Grants Committee for consideration.

### RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the May 2016 round of Community Grants as follows:
  - a. Grant No. 15/2016: Good Shepherd Social Club (Good Shepherd Lutheran Church Para Vista Inc.) be awarded the amount of **\$585.00** to assist with the purchase of carpet bowls as outlined in the Community Grant Application.

### ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 15/2016: Good Shepherd Social Club (Good Shepherd Lutheran Church Para Vista Inc.) - Application
2. 15/2016: Good Shepherd Social Club (Good Shepherd Lutheran Church Para Vista Inc.) - Additional Information

### 1. BACKGROUND

- 1.1 The Good Shepherd Social Club received \$363 Community Grant funding in October 2009 for card games and tables for ongoing use.

### 2. CONSULTATION / COMMUNICATION

- 2.1 Internal
  - 2.1.1 GMCD

**3. REPORT**

- 3.1 The Good Shepherd Social Club Application is auspiced by Good Shepherd Lutheran Church Para Vista Inc.
- 3.2 The Good Shepherd Social Club (Good Shepherd Lutheran Church Para Vista Inc.) Application meets the eligibility criteria for the requested Community Grants Program funding.

**4. CONCLUSION / PROPOSAL**

- 4.1 The Good Shepherd Social Club (Good Shepherd Lutheran Church Para Vista Inc.) Application is submitted for consideration by the Sport, Recreation and Grants Committee.

**CO-ORDINATION**

Officer: EXECUTIVE GROUP  
Date: 03/05/2016



# Community Grants Program

## Application Form

FROM THE GOOD SHEPHERD SOCIAL CLUB 1/4/16

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



City of Salisbury

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Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,  
this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 2 of 13

Applicant Organisation Information		
<b>1. GROUP / ORGANISATION DETAILS</b>		
Name:	GOOD SHEPHERD SOCIAL CLUB.	
Address:	388 MONTAGUE ROAD	
Suburb:	PARA VISTA	Postcode: 5093.
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>		
Name:	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> MR. TOM CURNOW	
Title (your role with the group/organisation):	PRESIDENT.	
Address:	[REDACTED]	
Phone:	Landline: [REDACTED] Mobile: [REDACTED]	
Email:	[REDACTED]	
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>		
Name of Person Responsible for the Grant:	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> MR. TOM CURNOW.	
Title (role with the group/organisation):	PRESIDENT	
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>		
How is your group/organisation managed:	COMMITTEE COMPRISING PRESIDENT, SECRETARY, TREASURER PLUS 2 ORDINARY MEMBERS.	
Is your organisation:		
a) Incorporated:	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question b)
ASIC Registration Number:	A 6890	
b) Operated under a Parent Organisation: (please state which parent organisation you operate under below AND attach a supporting letter from the organisation)	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
A SUPPORTING LETTER IS ATTACHED.		
Parent Organisation Name:	GOOD SHEPHERD LUTHERAN CHURCH PARA VISTA INCORPORATED	
ASIC Registration Number:	A 6890	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

AS REQUIRED ON PAGE 3.



388 Montague Road Para Vista SA 5093  
 PO Box 306 Modbury North SA 5092  
 Telephone 08 8263 5087  
[churchenquiries@paravista.org.au](mailto:churchenquiries@paravista.org.au)  
[www.paravista.org.au](http://www.paravista.org.au)

27<sup>th</sup> April 2016

In support of the 'Social Group' operating at  
 Good Shepherd Lutheran Church Para Vista South Australia

To whom it may concern,

I am pleased to offer a letter of Support for the Social Group Ministry operating as part of the life and community of Good Shepherd Lutheran Church Para Vista (GSPV).

The Social Group meet weekly under the umbrella of Good Shepherd using the facilities in the hall and kitchen. This group forms an important and vital part of our church community providing opportunities for fellowship and support for people of all ages.

Good Shepherd Social club is auspiced by GSPV who is a registered organisation under the Australian Charities and Not for Profits Commission (ACNC) and takes legal and financial responsibility for the social club. Any funds, including grant monies, received from any organisation received on behalf of the social club, are administered by Good Shepherd in accordance with the ACNC policies.

We encourage the group's development and expansion to further serve the needs of people in the local community and to share the love and acceptance of Jesus.

Yours Sincerely

  
 Stephen Zanker  
 Business Manager

ABN: 80517 337 437  
 ASIC: A6890

ACCEPTANCE LOVE HOPE SERVING GROWING





Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	Yes <input type="checkbox"/>  (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	AS IN (9)	
f) Purpose:	AS ON LOWER HALF OF P7 ~ P10	
g) Other (please specify):	Yes <input checked="" type="checkbox"/> ALL MEMBERS PAY \$3- PER WEEK TO COVER POWER, RENT, COFFEE, BISCUITS & LUNCHES.	No <input type="checkbox"/>
5. BANKING INFORMATION		
Your organisation must have its own Bank/Credit Union Account or similar		
Full Account Name: [REDACTED]  *do not provide account or BSB numbers*	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)		
Referee's Name: KEVIN AURICHT	MOBILE	[REDACTED]
Referee's Contact Information: [REDACTED]	e-mail	[REDACTED]

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small> <b>OUR PARENT ORGANISATION DOES.</b> <b>80 517 337 437</b> <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p><b>NB: GST Registration</b></p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 5 of 13



Project/Event Budget Information		
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If Yes, provide details:		
INCOME	\$ AMOUNT	
Project or event generated income:	\$ NONE	
Organisation's contribution:	\$ ALL ACTIVE MEMBERS VOLUNTARILY DONATE THEIR TIME.	
Income received from other Grants: (list organisation(s) providing Grant funding and their contribution)	\$ NONE	
Income received from sponsors: (list sponsor(s) and their contribution)	\$ NO SPONSORS : INCOME ONLY FROM MEMBERS AS LISTED ABOVE & BELOW.	
Donations: (please specify the source, product or service and estimated amount of funding requested)	\$ NIL	
Have you sought any other funding for the project: (please specify the source and amount of funding requested)	\$ NO.	
TOTAL (including GST):	\$ NIL.	
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	ALL MEMBERS PAY \$3.00 PER WEEK VOLUNTARILY TO COVER COST OF POWER, HALL HIRE, COFFEE + BISCUITS. AND GIVE THEIR TIME FOR OUR ACTIVITIES.	
EXPENSES (specify the proposed expense budget by item:)	\$ AMOUNT	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL (including GST):	\$	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	INDOOR CARPET BOWLS FOR MEMBERS, A NUMBER OF WHO ARE VISION IMPAIRED
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	ON GOING,
Total cost of Project/Event	\$ 585.00
Amount of Community Grant Funding Requested	\$ 585.00
Is there any other information that you may feel is relevant to your application?	YELLOW CARPET BOWLS ARE ESSENTIAL TO REPLACE BROWN BOWLS DUE TO INCREASED EYESIGHT PROBLEMS TO DISTINGUISH BETWEEN BLACK BOWLS AND ANOTHER COLOUR.
<input checked="" type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 7 of 13

Project/Event Details		
<b>Previous Community Grants Program Funding</b>		
Has your Organisation previously received a Community Grant? (If Yes – when, amount granted and what the grant was for:)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No (go to Group/Organisation Information)
When was the Grant funding received (month & year):	11 Nov 2009.	
What amount of Grant funding was provided:	\$ 363.00	
When was the previous Grant acquitted (month & year):	November, 2009	
<b>Group/Organisation Information</b>		
Group/Organisation Name	GOOD SHEPHERD SOCIAL CLUB.	
Group/Organisation Description	SOCIAL CLUB.	
Group/Organisation Registered Address	Number/Street: 388 MONTAGUE ROAD Suburb: PARA VISTA Postcode: 5093	
Is the Club Incorporated?	No	
Number of Members	35	
% of Membership that reside in the City of Salisbury	83%	
<b>Project/Event Details</b>		
Project/Event Name	GOOD SHEPHERD SOCIAL CLUB	
Project/Event Summary	INDOOR CARPET BOWLS	
Date(s) of Project/Event	EVERY THURSDAY FROM 1PM TO 4 PM FROM FEBRUARY TO DECEMBER	
Location of Project/Event:	Number/Street: 388 MONTAGUE ROAD Suburb: PARA VISTA Postcode: 5093	
How will the Project/Event benefit the residents of the City of Salisbury?	THIS PROJECT IS GOOD FOR HEALTH - SPORT - & THE AGED, PROMOTING HEALTHY ACTIVITIES FOR OVER 50 YEAR OLD LOCAL RESIDENTS.	
How many individuals will benefit from the Project/Event?	35	
% of project/event participants that reside in the City of Salisbury	83%	
If it is an Event, is it open to the public?	YES	
How will the Project/Event be promoted?	SOCIAL CLUB IS ADVERTISED IN LOCAL CHURCH BULLETIN AND COMMUNITY AT LARGE THROUGH ELECTRONIC SIGN ADVERTISING (INTERNAL AND EXTERNAL) AND THE PARENT BODY'S WEBSITE.	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 585.00
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
INDOOR CARPET BOWLS YELLOW (SET OF 8)	\$ 585.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 585.00
Quote Attached:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	<i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

NB ONLY ONE QUOTE IS POSSIBLE BECAUSE [REDACTED] IS THE ONLY RETAILER STOCKING CARPET BOWLS OF THE REQUIRED SIZE IN SOUTH AUSTRALIA. THIS QUOTE IS ATTACHED.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

*Community Grant Application - Page 9 of 13*

A CURRENT QUOTE FOR INDOOR BOWLS AS REQUESTED ON P.9.

3/11/2016

Message Read

Folders » Inbox » RE: Quote Indoor Bowls

[Reply](#) [Reply All](#) [Forward](#) [Edit](#) [Print View](#) [View Headers](#) [Save](#)

**From:** [REDACTED] « Add to Address Book » « Block sender »  
**To:** [REDACTED]  
**Cc:**  
**Subject:** RE: Quote Indoor Bowls  
**Sent:** Fri, 11 Mar 2016 14:45:13 +1030

Hi Kevin,

Quote for:

Good Shepherd Social Club  
388 Montague Road  
Para Vista SA 5093

for the supply of

Indoor Carpet Bowls Yellow (Set of 8) \$585

Cheers,

[REDACTED]

—Original Message—

**From:** [REDACTED]  
**Sent:** Thursday, 10 March 2016 5:27 PM  
**To:** [REDACTED]  
**Subject:** Quote Indoor Bowls

Steve,

We previously had email communication in July last year regarding the supply of a set of 8 carpet bowls.  
Our club has finally completed a Grant Application to the City of Salisbury in the name of Good Shepherd Social Club and now require an up to date written quote.

Please provide a quote addressed to

Good Shepherd Social Club  
388 Montague Road  
Para Vista SA 5093

for the supply of

Indoor Carpet Bowls Yellow (Set of 8)

Regards  
Kevin Auricht

[REDACTED]

1/2



**Project or Event Scope**

*Provide a description of the proposed project or event:*

THE SOCIAL CLUB HAS BEEN OPERATING FOR A NUMBER OF YEARS WITH CARPET BOWLS OF THE OLD TRADITIONAL BLACK & BROWN (RED) COLOURS. A NUMBER OF THE MEMBERS NOW HAVE DIFFICULTY DISTINGUISHING BETWEEN THE BOWLS. THEREFORE IT IS CONSIDERED ESSENTIAL THAT THE BROWN (RED) BOWLS ARE REPLACED WITH YELLOW BOWLS.

**Attachments**

- ☒ There are no attachments relating to the Project or Event Scope.  
☐ The following documents are attached relating to the Project or Event Scope:
- 1.
  - 2.
  - 3.

**Benefits and Outcomes of the Project or Event**

*Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:*

THE CLUB PROMOTES HEALTHY ACTIVITIES (eg. MOBILITY, MEMORY, COMPANIONSHIP) FOR OVER 50 YEAR OLD LOCAL RESIDENTS. THE CLUB IS OPEN TO THE PUBLIC AS WELL. THE CLUB IS OPEN EVERY THURSDAY FROM FEBRUARY TO DECEMBER.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 10 of 13

### Support for the Project or Event

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:*

*(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.*

83% OF OUR MEMBERS RESIDE IN THE CITY OF SALISBURY AND THE CLUB'S ACTIVITIES ARE ADVERTISED LOCALLY AND ON THE PARENT BODY'S WEBSITE

### Attachments

- ☒ There are no attachments relating to Support for the Project or Event.  
☐ The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

### Project or Event Management

#### Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:*

*(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

#### One-off Projects or Events

*Describe how the proposed project or event will be managed:*

*(outline how you will achieve outcomes for the project or activity)*

UNLESS THE BROWN (RED) BOWLS ARE REPLACED WITH YELLOW BOWLS, IT IS POSSIBLE THAT THE BOWLING ACTIVITY OF THE CLUB MAY CEASE. THIS POSSIBILITY WOULD NOT BE GOOD FOR THE WELLBEING OF THE OLDER MEMBERS OF THE LOCAL COMMUNITY

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 11 of 13

## Application Declaration

*Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)*

Please read, tick the S1 and S2 boxes and sign:

S1 S2

- ☒ ☒ I acknowledge that I am authorised to make this application on behalf of the Organisation.
- ☒ ☒ I acknowledge that the information provided in this application is true and correct.
- ☒ ☒ I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- ☒ ☒ I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.
- ☒ ☒ I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of GOOD SHEPHERD SOCIAL CLUB  
(Group/Organisation)

TOM CURNOW /  
(Name/Position) PRESIDENT.

and

JOAN PFITZNER /  
(Name/Position) SECRETARY.

Tom Curnow  
(Signature 1)

Joan Pfitzner  
(Signature 2)

23/3/16  
(Date)

23/3/16  
(Date)

Contact (phone number):  
(08) 72254593.

Contact (phone number):  
(08) 8263 1916

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception.**

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

12 of 13.





## Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

*a VOLUNTEER.*

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input checked="" type="checkbox"/>
As an <b>individual</b> without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input checked="" type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

GOOD SHEPHERD SOCIAL CLUB.

(Group/Organisation)

TOM CURNOW  
PRESIDENT.

(Name/Position)

Tom Curnow

(Signature)

23/3/16.

(Date)

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 13 of 13



Tom Curnow  
President  
Good Shepherd Social Club.

██████████  
Para Vista 5093.  
15/04/16

Dear Madam/ Sir, Please find enclosed, the requested information re your correspondence  
12/ 04 /16 ref: 15/2016 For evidence that will be attached to our formal application form.

Find evidence in the minutes of our A G M of the Good Shepherd Social Club, that they have endorsed  
our submission for the Community Grant Application for a set of 8 yellow carpet bowls for easier  
sighting, to distinguish between the two darker colours of black & brown.

Thank You.

President : Tom Curnow



**GOOD SHEPHERD SOCIAL CLUB**

**MINUTES OF AGM**

**Held on 17<sup>th</sup> NOVEMBER 2015**

The meeting was opened in prayer by the president Irene Weald at 1 pm.

APOLOGIES Ray Turner, Irmgard Stolz

A Minute silence was held for Phyll Turner

Minutes of the  
Prev. meeting Held on 6<sup>th</sup> of November 2014. Accepted as correct.

Business arising  
from the minutes. NIL.

President's  
Report

[REDACTED]

Treasurers  
Report

[REDACTED]

Other Business A discussion on coloured ( yellow ) bowls. They cost \$560.00. They are needed as it is hard to distinguish the black bowls from the brown. Will see if a grant is available thru the Salisbury Council.

Election of  
Committee

[REDACTED]

Other Business.

[REDACTED]

The meeting closed at 1:30 pm.

---

<b>ITEM</b>	7.2.4
	<b>SPORT, RECREATION AND GRANTS COMMITTEE</b>
<b>DATE</b>	09 May 2016
<b>HEADING</b>	16/2016: Salisbury City Band Inc. - Community Grants Program Application
<b>AUTHOR</b>	Bronwyn Hatswell, PA to General Manager, Community Development
<b>CITY PLAN LINKS</b>	3.4 Be a proud, accessible and welcoming community.
<b>SUMMARY</b>	The Salisbury City Band Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

### RECOMMENDATION

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the May 2016 round of Community Grants as follows:
  - a. Grant No. 16/2016: Salisbury City Band Inc. be awarded the amount of **\$2,000.00** to assist with the purchase of a professional standard cornet for ongoing use as outlined in the Community Grant Application.

### ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 16/2016: Salisbury City Band - Application
2. 16/2016: Salisbury City Band - Additional Information

### 1. BACKGROUND

- 1.1 The Salisbury City Band Inc. received \$2,000 Community Grants Program funding in September 2014 toward the purchase of a cornet for ongoing use.

### 2. CONSULTATION / COMMUNICATION

- 2.1 Internal
  - 2.1.1 GMCD

### 3. REPORT

- 3.1 The Salisbury City Band Inc. Application meets the eligibility criteria for the upper limit Community Grants Program funding.

### 4. CONCLUSION / PROPOSAL

- 4.1 The Salisbury City Band Inc. Application is submitted for consideration by the Sport, Recreation and Grants Committee.

**CO-ORDINATION**

Officer:

EXECUTIVE GROUP

Date:

03/05/2016



# Community Grants Program Application Form

Applications for Community Grants must be received by the 15<sup>th</sup> of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15<sup>th</sup> of February will be assessed at the March Meeting).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



**City of Salisbury**  
**The Living City**

*Live it up*

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body <b>or</b> is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and <b>NOT</b> fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If you have answered **YES** to any of these questions,  
this application is **NOT** eligible for grant funding.*

*to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered***

Community Grant Application - Page 2 of 13



Applicant Organisation Information		
<b>1. GROUP / ORGANISATION DETAILS</b>		
Name:	Salisbury City Band Inc	
Address:	PO Box 316	
Suburb:	Salisbury	Postcode: 5108
<b>2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)</b>		
Name:	Mr Geoff Snelling	
Title (your role with the group/organisation):	Secretary	
Address:	PO Box 316, Salisbury, SA 5108	
Phone:	Landline: <span style="background-color: black; color: black;">XXXXXXXXXX</span> Mobile:	
Email:	salburycityband@gmail.com	
<b>3. COMMUNITY GRANT RESPONSIBILITY</b>		
Name of Person Responsible for the Grant:	Mr Geoff Snelling	
Title (role with the group/organisation):	Secretary	
<b>4. GROUP / ORGANISATION MANAGEMENT DETAILS</b>		
How is your group/organisation managed:	Management Committee elected by and from Band Members	
<b>Is your organisation:</b>		
a) Incorporated:	<b>Yes</b> <input checked="" type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question b)
ASIC Registration Number:		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<b>Yes</b> <input type="checkbox"/> (go to question c)	<b>No</b> <input type="checkbox"/> (go to question c)
<b>Parent Organisation</b>		
Name:		
ASIC Registration Number:		

to avoid delays please ensure that your application form is completed in its entirety - **all questions must be answered**

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e &amp; f)</i>	Yes <input type="checkbox"/>  (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>Membership subscription, Paid performances, Fund raising</i>	
f) Purpose:	<i>Performance of Brass Band Music</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>5. BANKING INFORMATION</b>		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <div style="background-color: black; width: 100px; height: 15px;"></div> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <div style="background-color: black; width: 100px; height: 15px;"></div> Branch Location: <div style="background-color: black; width: 100px; height: 15px;"></div>	
<b>6. REFEREE INFORMATION</b>		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Councillor David Balaza</i>	
Referee's Contact Information:	<i>dbalaza@salisbury.sa.gov.au</i>	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN  <i>(If Yes - Please Quote ABN:)</i>  5 1 1 7 4 9 5 2 2 0 3 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p><b>NB: GST Registration</b></p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
<b>INCOME</b>	<b>\$ AMOUNT</b>
Project or event generated income:	\$ 0
Organisation's contribution:	
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	\$ 0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	\$ 0
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	
Have you sought any other funding for the project: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>TOTAL (including GST):</b>	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>The Band will contribute \$1,100.00 from its funds to make up the balance of the purchase price of the instrument.</i>
<b>EXPENSES</b> <i>(specify the proposed expense budget by item:)</i>	<b>\$ AMOUNT</b>
<i>Yamaha Bb Professional Standard Cornet</i>	\$ 3,100
<b>TOTAL (including GST):</b>	\$ 3,100

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	<i>Purchase of replacement band instruments</i>
Date(s) of Project/Event <i>(if ongoing please state "ongoing")</i>	<i>Ongoing</i>
Total cost of Project/Event	<i>\$ 3,100</i>
Amount of Community Grant Funding Requested	<i>\$ 2,000</i>
Is there any other information that you may feel is relevant to your application?	<i>Refer to Scope and Benefits on Page 10.</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Quotation for Yamaha Bb Cornet</i> 2.
<b>Which category best describes your project/event?</b> <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 7 of 13

Project/Event Details	
<b>Previous Community Grants Program Funding</b>	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	October 2014
What amount of Grant funding was provided:	\$ 2,000
When was the previous Grant acquitted (month & year):	November 2014 <i>(Bank cheque given to vendor on receipt of instrument)</i>
<b>Group/Organisation Information</b>	
Group/Organisation Name	Salisbury City Band Inc
Group/Organisation Description	Community Brass Band
Group/Organisation Registered Address	Number/Street: PO Box 316 Suburb: Salisbury Postcode: 5108
Is the Club Incorporated?	Yes
Number of Members	39
% of Membership that reside in the City of Salisbury	25 %
<b>Project/Event Details</b>	
Project/Event Name	Purchase of Replacement Band Instruments
Project/Event Summary	Overtime, to replace instruments which near the end of effective usage.
Date(s) of Project/Event	Ongoing
Location of Project/Event:	Number/Street: n/a Suburb: Salisbury Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	The Band will continue to perform at events in the Salisbury area.
How many individuals will benefit from the Project/Event?	1,000 All band members plus all who attend events where we perform
% of project/event participants that reside in the City of Salisbury	50 % Assuming half those who attend performances are from Salisbury - much higher for Aus Day and ANZAC Day
If it is an Event, is it open to the public?	Yes All performances are open to the public
How will the Project/Event be promoted?	The project is Ongoing; All performances are promoted by flyer/web.

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 2,000
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Yamaha Bb Professional Standard Cornet	\$ 3,100
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 3,100
Quote Attached:	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>
<i>A detailed, current quote <u>must</u> be provided with the application.</i>	

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 9 of 13

### Project or Event Scope

Provide a description of the proposed project or event:

*Salisbury City Band has an Ongoing project to replace its brass instruments over time (this is not a one-off project or event).*

*The band owns many brass instruments: cornets, horns, euphoniums, trombones, tubas and percussion. Many of these instruments are over 20 years old and although they are still serviceable, they are no longer of good standard and require replacement. Brass instruments of higher quality than the student models are prohibitively expensive for the Band to purchase at one time from its limited funds, for example a new tuba is as much as \$16,000, and so the Band's aim is to replace all instruments on an ongoing basis as funding permits.*

### Attachments

- ☒ There are no attachments relating to the Project or Event Scope.
- ☐ The following documents are attached relating to the Project or Event Scope:
- 1.
  - 2.
  - 3.

### Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

*Founded in 1958, the Salisbury City Band has been providing entertainment for the local and broader community for many years. The band is made up local musicians, both young and old, who share a passion for creating music.*

*The band performs in support of local Salisbury events such as the Salisbury Australia Day Celebrations, RSL ANZAC Memorial Service, ANZAC Day Dawn Service Mawson Lakes and the Salisbury Christmas Pageant as well as performing at its own concerts and the Playford Christmas Pageant.*

*The band represents the City of Salisbury in competitions both National and Statewide.*

*Rehearsals take place at the Salisbury Institute on Tuesday evenings from 7:30pm. Anyone interested in watching, or playing with the band is always welcome to come along and sit in.*

*Replacement of the band's aging instruments will enable the band to continue its endeavors.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 10 of 13



### Support for the Project or Event

*Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:*

*(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.*

*The band is approached by organisations (RSL, Rotary, Council) to request our participation at their events. Performances are widely attended by residents of Salisbury.*

### Attachments

- ☒ There are no attachments relating to Support for the Project or Event.
- ☐ The following documents are attached relating to Support for the Project or Event:
- 1.
  - 2.
  - 3.

### Project or Event Management

#### Ongoing Projects or Events

*Describe how the proposed project or event will be managed into the future:*  
*(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

#### One-off Projects or Events

*Describe how the proposed project or event will be managed:*  
*(outline how you will achieve outcomes for the project or activity)*

*The ongoing replacement of instruments is overseen by the band's management committee. The band's instruments will be assessed 6 monthly and those in most urgent need of replacement will be identified. As band funds become available replacement instruments will be acquired.*

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 11 of 13

Application Declaration	
<p>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
<p>On behalf of <u>Salisbury City Band Inc</u> (Group/Organisation)</p>	
<p>Geoff Snelling / Secretary (Name/Position)</p>	<p>Ian Atkinson / Treasurer (Name/Position)</p>
<p><u>G. H. Snelling</u> (Signature 1)</p>	<p><u>I. Atkinson</u> (Signature 2)</p>
<p><u>30 March 2016</u> (Date)</p>	<p><u>30 March 2016</u> (Date)</p>
<p>Contact (phone number): <u>[REDACTED]</u></p>	<p>Contact (phone number): <u>[REDACTED]</u></p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.  
Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



## Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an <b>individual</b> without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

\_\_\_\_\_  
(Group/Organisation)

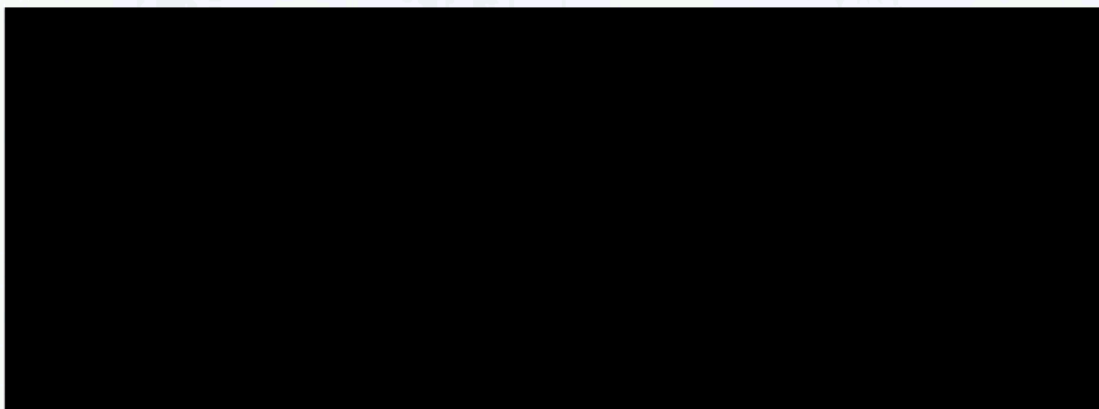
\_\_\_\_\_  
(Name/Position)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

*to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Community Grant Application - Page 13 of 13



21/3/2016

Salisbury Band  
Attention Ian,

Hello Ian,

We have been asked to quote you for the possible purchase on a new Yamaha Neo Cornet for the Salisbury Band.

The Yamaha YCR 8335S or YCR 8335GS with a suggested RRP \$3999  
We could offer to the band for \$3100 including GST

If you require any further information, please do not hesitate to contact us further.

Yours sincerely



## Salisbury city band

Minutes of committee meeting

Held Monday the 7<sup>th</sup> of March 2016 at the Salisbury Institute

**Meeting opened:** 19:36

**Meeting closed:** 20:43

**Next committee meeting:** To be held Monday the 4<sup>th</sup> of April

**Present:** Ken Ennis, Ian Atkinson, Chris Bird, Will Quick, Natalie Richardson, Geoff Snelling, Cliff Amor, Lynne Butters

**Apologies:** Adrienne Meikle, Danniele Sikanen.

**Minutes:** Read from the 1<sup>st</sup> of February

Moved by: Natalie      Seconded by: Cliff      Accepted by all

**Correspondence:** As read and tabled by Geoff Snelling.

**Correspondence report from February 2016** (refer to attached)

Moved by: Ian      Seconded by: Will      Accepted by all

- Minutes from AGM have been written up by Geoff Snelling. **Closed**

Moved by: Cliff      Seconded by: Will

**Auditors report:**

[REDACTED]  
 [REDACTED]  
 [REDACTED]  
 [REDACTED]  
 [REDACTED]

[REDACTED]

**Business arising:**

- [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Property report;**

[REDACTED]	
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

- [REDACTED]

[REDACTED]

- Trombone Mutes- [REDACTED]  
[REDACTED]  
[REDACTED]

- [REDACTED]

- [REDACTED]

- [REDACTED]

**Competitions, concerts and events:**

<b>March 25<sup>th</sup> – 27<sup>th</sup></b>	National band comps at Trinity College	<b>Confirmed</b>
<b>April 25th</b>	Anzac day parade	<b>Confirmed</b>
<b>April service (Sun)</b>	Salisbury RSL	<b>TBC?</b>
<b>May 1<sup>st</sup></b>	Salisbury City Band Solo Competition	<b>Confirmed</b>

**Fundraising and Grant applications**

- **Cadbury Chocolates** order placed, paid for and received  
**Closed**
- **Federal Sports, recreation Grants scheme** A Letter received from Nick Champion outlining possible Recreational grant criteria matching dollar for dollar savings. The committee does not consider this as a viable option as the minimum matching figure for application is far in excess of the Bands ability to match the figure quoted.  
**New Item**
- **Salisbury Council Community grants program** . An Application Form has been obtained and it is proposed and agreed to by all members present that an application for a grant of \$2000 be made to Council as soon as possible towards the purchase of a new cornet

Ian Atkinson and Geoff Snelling will submit the above application Form to Council for their consideration.

Also a request to [REDACTED] to provide the band with a firm quote/price and availability of a new Yamaha Neo Bb Cornet . This to be obtained and forwarded to Council together with the Grant application Form.

**Ongoing**

**Business arising from competitions, concerts & events:**

- [REDACTED]



[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

General Business

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

New officers;

[REDACTED]

[REDACTED]