



## **AGENDA**

**FOR COUNCIL MEETING TO BE HELD ON**

**29 MARCH 2016 AT 7:00 PM**

**IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY**

### **MEMBERS**

Mayor G Aldridge  
Cr D Balaza (Deputy Mayor)  
Cr S Bedford  
Cr D Bryant  
Cr C Buchanan  
Cr G Caruso  
Cr L Caruso  
Cr R Cook  
Cr E Gill  
Cr D Pilkington  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr B Vermeer  
Cr S White  
Cr J Woodman  
Cr R Zahra

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager, Community Development, Ms J Trotter  
General Manager City Infrastructure, Mr M van der Pennen  
Manager Governance, Ms T Norman  
Manager Communications and Customer Relations, Mr M Bennington  
Team Leader Corporate Communications, Mr C Treloar  
Governance Coordinator, Ms J Rowett  
Governance Support Officer, Ms K Boyd

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## **PRAYER**

*Lord, we ask for your blessing on this Council meeting,  
That you direct our deliberations for the benefit of Salisbury  
And the true welfare of the people of this City.*

## **KAURNA ACKNOWLEDGEMENT**

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.*

## **APOLOGIES**

## **LEAVE OF ABSENCE**

## **PUBLIC QUESTION TIME**

## **DEPUTATIONS**

No Deputations have been received.

## **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Council Meeting held on 22 February 2016.

Presentation of the Minutes of the Confidential Council Meeting held on 22 February 2016.

## QUESTIONS ON NOTICE

### QON1 Local Government Storm Water Management Bill

At the 22 February 2016 Council meeting, Cr Vermeer asked the following question:

*Cr B Vermeer asked a question in relation to the LGA position on the Local Government Storm Water Management Bill currently before Parliament and the LGA position on Local Government representatives on that panel.*

*The question was taken on notice.*

General Manager City Infrastructure, Mark van der Pennen has provided the following response:

*The Bill before Parliament is the “Planning, Development and Infrastructure Bill 2015. Whilst it is not directly worded around Stormwater Management, it has significant consequences for the management and funding of future infrastructure. For example, with respect to funding mechanisms, the Commission/Sub-regions may have the ability to create special rate areas to fund upgrades in Stormwater Infrastructure, independent of the Council.*

*The LGA’s position is outlined in the “LGA Submission- Planning, Development & Infrastructure Bill 2015”, available on the LGA Website.*

*The key issues that are currently of concern to the LGA are summarised below:*

- *The role and influence of local communities to shape the future of their community will be*
- *significantly reduced, but the expectation for Councils and rate payers to fund the planning system remains;*
- *Without a significant funding and resource commitment from the State Government, Councils are concerned about the capacity to implement significant reforms and realise the benefits of a better planning system;*
- *There are many instances where the Bill does not require consultation with the LGA or Councils; specifically, the appointment of members to the Commission, the establishment of sub-regions, the establishment of an environment and food production area, the development of the Community Engagement Charter, and the detailed scoping and funding arrangements for an infrastructure scheme;*
- *There is also no prescribed role for individual Councils or communities in the preparation of important strategic and policy documents such as State Policies, Regional Plans and the Planning and Design Code;*
- *It is not clear from the Bill whether the Minister can enter into a planning agreement and initiate a joint planning board that does not involve a Council. There is concern about local communities being locked out through agreements between the Minister and the private sector;*
- *A state-wide Planning and Design Code is likely to result in the loss of local policy that has been developed with communities over many years. There will be less local content in the policies that shape communities;*

- *A substantial amount of work needs to be done to work through the detail of the proposed infrastructure scheme. As drafted, Councils and ratepayers could end up paying far more than their fair share;*
- *Council members will be ineligible for assessment panel membership. These panels will consequently have no democratic connection to the local community;*
- *Community members will be distanced from decision makers by more centralised assessment of contentious developments by the Commission;*
- *There is less chance for community to have a say on developments that impact them and it is not clear how greater engagement in policy will be achieved to justify the scaling back of public notification at the assessment stage; and LGA Submission- Planning, Development & Infrastructure Bill 2015*
- *Councils should not have a role in determining whether a person can access private property. This should remain as a civil matter.*
- *These issues raised by the LGA highlight significant challenges for the Council in the future planning, management and development of infrastructure in the City.*

## **QON2      Captured Dogs**

At the 22 February 2016 Council Meeting, Cr Vermeer asked the following question:

*Cr B Vermeer asked a question in relation to information available on the number of captured dogs that are not released and are ultimately euthanased.*

*The question was taken on notice.*

Acting General Manager City Development, Greg Ratsch has provided the following response:

*In addition to the above question being taken on notice, the following resolution was passed:*

- 1. That staff report back on the number of stray and lost dogs and cats captured by Council over the last three financial years and how many of those animals were eventually euthanased.*
- 2. The report to address potential strategies to reduce the number of captured animals that are euthanased and the potential for achieving a zero kill rate.*

*This information has been requested from the Animal Welfare League and is not available at this time. It is expected a report detailing the requested information will be presented to Council in June or sooner if the data is provided earlier.*

### **QON3 St Kilda Development Policy**

At the 22 February 2016 Council Meeting, Cr Buchanan asked the following question:

*Cr C Buchanan asked a question in relation to Council's current policy for development of St Kilda.*

*The question was taken on notice.*

General Manager Community Development, Jane Trotter has provided the following response:

*In March 2013 Council resolved that the St Kilda Master Plan would be developed in four stages:*

- *stage 1: adventure playground and associated car parking/green space;*
- *stage 2: the marine recreation & mangroves;*
- *stage 3: existing residential area; and*
- *stage 4: future development options of sounding areas (Penrice Salt Pans).*

*This approach was adopted due to the complexity of the St Kilda Master Plan and was based on the approach adopted for the development of the original St Kilda Township Plan, in 1998.*

*Stage one of the Master Plan (adventure playground and associated car parking/green space) has been undertaken and all implementation works are nearing completion. A St Kilda Master Plan Completion report will be presented to Council by May 2016 which will provide a breakdown of the works undertaken.*

*Work has now commenced for the development of the stage two of the St Kilda Master Plan which will incorporate the following area:*

- *mangrove trail, boardwalk & interpretative centre;*
- *the boating channel, boat ramps, marina and breakwater;*
- *car parking, boat wash down and fish cleaning areas (located between Cockle Street and in front of Tackle and Tucker); and*
- *boat club area.*

*Workshops with external stakeholders are being held during March. It is proposed that the proposed Master Plan for stage two will be presented to Council in June 2016.*

*Once the Master Plan for stage two is complete work will commence on stage 3 which incorporates the following areas:*

- *existing residential;*
- *incorporating the St Kilda Hotel and Progress Association building.*

*The timeframe for the completion of stages three and four of the St Kilda Master Plan are unknown at this time*

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## QUESTIONS WITHOUT NOTICE

### NOTICES OF MOTION

#### **NOM1 Duplication of 'Wave Slide' at St Kilda Playground**

Cr Damien Pilkington has submitted the following Notice of Motion:

1. In preparation for the proposed upgrade to the 'Wave Slide' at the St Kilda Playground (as per information contained in the current budget preparation information), staff report back on opportunities to duplicate the slide, with the report to include details of:
  - Additional costs for the duplication of the 'Wave Slide'
  - A risk assessment and feasibility of the duplication

#### **NOM2 Variation to Part 2 of Council Resolution 0753/2015 dealing with elected member stationery**

Cr Brad Vermeer has submitted the following Notice of Motion:

1. That Part 2 of Council Resolution 0753/2015 as follows:

##### ***3.6.10 Updated Elected Member Allowances, Facilities and Support Policy***

2. *To assist with identification of Elected Member correspondence, the Council Crest be used for letterhead, business cards and other relevant stationery.*

be varied to read:

2. Staff report back with design options and costs for business cards, letterhead and other relevant stationery incorporating the Council Crest in place of the City of Salisbury logo to assist with identification of Elected Member correspondence and communication.

#### **NOM3 Tourism and Visitor Sub Committee Establishment**

Cr Riccardo Zahra has submitted the following Notice of Motion:

1. The Tourism and Visitor Sub Committee Terms of Reference, as set out in Attachment 1, Policy and Planning Committee Item No. 1.9.1, 21/03/2016, be endorsed.
2. Membership of the Tourism and Visitor Sub Committee comprise:
  - One representative from the local commercial tourism industry
  - One representative from a local history club
  - One Kurna representative

- Two representatives from the business community connected with the City of Salisbury
  - A representative of the South Australian Government nominated by the Minister for Tourism
  - Two Elected members
  - The Mayor (ex-officio)
3. The two Elected Members to be appointed to the Tourism and Visitor Sub Committee for the current term of Council be Cr S Reardon and Cr R Zahra.
  4. Staff be authorised to commence processes to fill the necessary positions on the Tourism and Visitor Sub Committee, and to report back to Council with persons recommended for appointment to the Sub Committee.
  5. Cr S Reardon be appointed as Chairman of the Tourism and Visitor Sub Committee for a 12 month term concluding 31 March 2017.
  6. The Tourism and Visitor Sub Committee be reviewed after 12 months.

**NOM4 Change to start time for Council Meeting (variation to previous Council decision 0745/2015)**

Cr Damien Pilkington has submitted the following Notice of Motion:

1. That Council Resolution 0745/2015, which endorsed the 2016 Formal Meeting Schedule as follows:

***3.6.2 Formal Meeting Schedule for 2016***

- 1. The 2016 Formal Meeting Schedule as attached to this report (Item 3.6.2, Resources and Governance Committee, 16/11/2015) be endorsed.*

be varied to read:

1. The 2016 Formal Meeting Schedule, as attached to Resources and Governance Committee Item No. 3.6.2 (16/11/2015) and incorporating a start time of 6.30pm for Council Meetings effective April 2016, be endorsed.

**NOM5 Review of Policies and Interactions with Business**

Mayor Aldridge has submitted the following Notice of Motion:

1. Staff undertake a review of Council policies and interactions with businesses to ensure that, wherever possible, Council policies and practices stimulate and support local business growth, employment creation and the attraction of new businesses to the local area.

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## PETITIONS

No Petitions have been received.



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## COMMITTEE REPORTS

### 1 Policy and Planning Committee Meeting

#### *Chairman - Cr L Caruso*

Consideration of the minutes of the Policy and Planning Committee Meeting - 21 March 2016 and adoption of recommendations in relation to item numbers:

#### *Administration*

##### **1.0.1 Future Reports for the Policy and Planning Committee**

It is recommended to Council that:

1. The information be received.

#### *Community Development*

##### **1.1.1 Development of Fairbanks Drive Reserve for Joint use with Schools**

It is recommended to Council that:

1. The information is received and noted.
2. In conjunction with the Reserve Upgrade Program funds, a new initiative bid be considered as part of the 2016/17 budget process for the construction of a sports surface and traffic management measures which will be co-funded by Temple Christian College and Bethany Christian School.
3. The upgrade of Fairbanks Drive Reserve and the Little Para Overflow, which includes the consolidation and upgrade of passive recreation areas to the south west corner, construction of a sports surface for school and community use and traffic management as illustrated in Attachment 2 (Item No. 1.1.1, Policy and Planning Committee, 21/03/2016) be endorsed pending allocation of funds in the 2016/17 budget process.
4. Further consideration is given towards the future uses of unused portions of the Reserve for strategic development in the next iteration of projects for consideration and that the outcomes of this analysis is presented to the Strategic Property Development Subcommittee in due course.
5. The joint use agreement between Council and Temple Christian College and Bethany Christian School in relation to Fairbanks Drive Reserve be returned to Council for review and endorsement.

##### **1.1.2 Reconciliation & NAIDOC Program: 2015 Evaluation and 2016 Program**

It is recommended to Council that:

1. Information be received and noted.

## ***Urban Development***

### **1.3.1 Salisbury Heights Encumbrance Removal**

It is recommended to Council that:

1. The encumbrance (registered encumbrance no. 5248154) applying to properties adjoining Coomurra Drive, Salisbury Heights that limits land division, be removed due to the encumbrance being inconsistent with Council's approved policy position reflected in the authorisation of the Salisbury Heights Residential Development Plan Amendment by the Minister for Planning on 2 July 2015.
2. The Chief Executive Officer be authorised to prepare and execute all relevant documents to give effect to the removal of the registered encumbrance no. 5248154.

## ***Corporate Plans***

### **1.7.1 Communications Plan - Bringing the 'Living City' to Life**

It is recommended to Council that:

1. The information be received.
2. The City of Salisbury Communications Plan – *Bringing the 'Living City' to Life*, forming Attachment 1 to this report (Policy and Planning Committee, Item No. 1.7.1, 21/03/2016) be deferred subject to further development and discussions with Elected Members and be brought back to Council within three months.

## ***Other Business***

### **1.9.1 Tourism and Visitor Sub Committee Establishment**

It is recommended to Council that:

1. The information be received.
2. The Tourism and Visitor Sub Committee Terms of Reference as set out in Attachment 1 (Item No. 1.9.1, Policy and Planning Committee, 21/03/2016) be endorsed
3. Membership of the Tourism and Visitor Sub Committee comprise:
  - One Representative from the local commercial tourism industry.
  - One Representative from a local history club.
  - One Kaurna Representative.
  - Two Representatives from the business community connected with the City of Salisbury.
  - A representative of the South Australian Government nominated by the Minister for Tourism.
  - Two Elected Members.
  - The Mayor Ex-Officio

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4. The two Elected Members to be appointed to Tourism and Visitor Sub Committee for the current term of Council be Cr S Bedford and Cr R Zahra.
  5. Staff be authorised to commence processes to fill the necessary positions on the Tourism and Visitor Sub Committee.
  6. Cr S Bedford be appointed as Chairman of the Tourism and Visitor Sub Committee for a 12 month term concluding 31 March 2017.
  7. The Tourism and Visitor Sub Committee be reviewed after 12 months.

## 2 Works and Services Committee Meeting

### *Chairman - Cr J Woodman*

Consideration of the minutes of the Works and Services Committee Meeting - 21 March 2016 and adoption of recommendations in relation to item numbers:

### *Administration*

#### **2.0.1 Future Reports for the Works and Services Committee**

It is recommended to Council that:

1. The information be received.

### *Healthy Ageing and Access*

#### **2.2.1 Mid Year Report on Results of Council Funded Transport Options for Older Residents of Salisbury**

It is recommended to Council that:

1. The information be received.

#### **2.2.2 Implementation of Free Bike Hire Scheme (in conjunction with Bike SA) - investigation findings**

It is recommended to Council that:

1. The information be received.
2. On the basis of costs, resource requirements and viability challenges a free bike hire scheme not be introduced within the City of Salisbury.
3. The implementation of a Free Bike Hire Scheme within the City of Salisbury be considered again in three years.

#### **2.2.3 Update on the Salisbury Commonwealth Home Support Programme**

It is recommended to Council that:

1. The information be received.
2. The development of a Standard Fee Schedule for non-subsidised Home and Community Care Services, to provide service choice for older residents of Salisbury, be endorsed.
3. The General Manager Community Development be delegated authority to vary fees charged from those set out in the approved *City of Salisbury Home and Community Care Services Standard Fee Schedule*, including to determine fees applicable for new services.

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## ***Landscaping***

### **2.4.1 Duck Feeding Education and Signage**

It is recommended to Council that:

1. The information be received.
2. Signage be installed at 21 reserves educating the community on duck and water fowl feeding, with the costs of undertaking these works estimated at \$12,500 funded from the operating budget.
3. Signage be installed along the northern section of Sir Douglas Mawson Lake prohibiting duck and water fowl feeding in this vicinity.
4. The installation of signage be supported through the development of a fact sheet on duck and waterfowl feeding and informing the community on duck feeding practices through Council's website, social media and community publications.

## ***Public Works***

### **2.6.1 Capital Works Progress Report - February 2016**

It is recommended to Council that:

1. Include the construction of new kerb ramps in sections of, Montague Road, Pooraka; Strowan Park, Salisbury; Beverley Avenue, Salisbury; Wright Road, Walkley Heights; Taringa Road, Salisbury North; within the 2015/16 Kerb Ramp Construction/Upgrade Program.
2. Transfer \$40,500 Expenditure Budget from PR17205 Watercourse Management Works Program to Pt Wakefield Service Rd Culverts Project.
3. An allocation of \$40,500 Income Budget for the installation of box culverts, Pt Wakefield Service Road, Parafield Gardens be included as part of the 2015/16 Third Quarter Budget Review.
4. An allocation of \$170,000 for drainage modifications Sunburnt Street, Ingle Farm be approved as a non-discretionary capital budget at the 2015/16 Third Quarter Budget Review.

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***Traffic Management***

**2.7.1 Change to Road Rules to Accommodate Cyclists - Application within the City of Salisbury**

It is recommended to Council that:

1. The report to be received.
2. Council to approve the use of “cyclist free zones” to be enforced along footpaths on Old John Street in the Salisbury Town Centre, and The Promenade in the Mawson Lakes Town Centre to maintain safety for pedestrians or patrons involved in outdoor dining/trading by separating these two primary modes of transport.
3. Council to approve the installation of “No Bicycle” pavement marking consisting of a bicycle symbol with a diagonal line across it, and the words “NO BICYCLES” in accordance with the attached plan.

### 3 Resources and Governance Committee Meeting

#### *Chairman - Cr B Vermeer*

Consideration of the minutes of the Resources and Governance Committee Meeting - 21 March 2016 and adoption of recommendations in relation to item numbers:

#### *Administration*

##### **3.0.1 Future Reports for the Resources and Governance Committee**

It is recommended to Council that:

1. The information be received.

#### *Development Control Administration*

##### **3.2.1 Building Fire Safety Committee**

It is recommended to Council that:

1. That the following persons be appointed to the City of Salisbury Building Fire Safety Committee for a period of three (3) years, concluding 31 March 2019:

#### **Members**

- Mr Jeff Shillabeer (City of Salisbury staff) –an accredited Building Surveyor;
- Mr Bahaa Tabet (City of Salisbury staff) – an accredited Building Surveyor;
- Mr Rene Arens – Member with specialist fire safety knowledge and an accredited Building Surveyor; and
- Mr David Kubler – Member nominated by the Chief Officer South Australian Metropolitan Fire Service.

#### **Deputy Members**

- Mr Andrew Sharred – Deputy for Mr Kubler nominated by the Chief Officer South Australian Metropolitan Fire Service.
2. That once established, the Building Fire Safety Committee appoint an appropriate Presiding Member (Chairperson) and Deputy Presiding Member, and review its *Terms of Reference* including where necessary alterations to the terms of reference to be consistent with the State Government's "*Guide to Council Building Fire Safety Committees*".

#### *External Relations*

##### **3.4.1 Nominations Sought for the South Australian Public Health Council**

It is recommended to Council that:

1. No nomination be made for the position of Local Government Member on the South Australian Public Health Council.

### **3.4.2 Nominations Sought for the Local Roads Advisory Committee**

It is recommended to Council that:

1. Cr D Pilkington and Cr B Vermeer be nominated as a Local Government representative on the Local Roads Advisory Committee.

## ***Corporate Governance***

### **3.6.1 Informal Gatherings Policy**

It is recommended to Council that:

1. The information be received.
2. The Informal Gatherings Policy, as set out in Attachment 1 to this report (Resources and Governance Committee, Item No. 3.6.1, 21/03/2016), be endorsed to take effect from the commencement of inserted provisions in section 90 of the *Local Government Act 1999* relating to the adoption of an *Informal Gatherings Policy*.

### **3.6.2 Summary of Attendance at Event - Cr Bryant - Public Speaking**

It is recommended to Council that:

1. The information be received.

### **3.6.3 Review of Transfer of Cemetery Licences Policy**

It is recommended to Council that:

1. The Information be received.
2. The Transfer of Cemetery Licences Policy as set out in Attachment 1 to this report (Resources and Governance Committee, Item No. 3.6.3, 16/11/2015), be endorsed.



### **3.6.4 Review of 'City of Salisbury Code of Practice for Meeting Procedures'**

It is recommended to Council that:

1. The information be received.
  2. The updated Code of Practice for Meeting Procedures (as set out in Attachment 1, Resources and Governance Committee, Item No. 3.6.4, 21/03/2016) and incorporating the following items:
    - a. *S.NOM – Member who places a notice of motion on Agenda Absent*
      - (1) *In circumstances where a Notice of Motion has been placed on the Council Agenda and the member who placed the Notice of Motion is not in attendance at the meeting the Notice of Motion will lapse.*
    - b. *S.MCT – Meeting Conclusion Time - no provision to be included in relation to the meeting conclusion time.*
- be endorsed.

### ***Confidential Items***

***Refer to CONFIDENTIAL ITEMS section of Council Agenda***

### **3.8.1 Request for Extension of Confidentiality Order: Appeal Against ERD Court Decision - Old Spot Farmers Market**

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**5 Development Assessment Panel Meeting**

A meeting of the Development Assessment Panel took place on 23 February 2016 . The minutes have been distributed to all members for information.

## **6 Budget and Finance Committee Meeting**

### ***Chairman - Cr D Pilkington***

Consideration of the minutes of the Budget and Finance Committee Meeting - 21 March 2016 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **6.0.1 Future Reports for the Budget and Finance Committee**

It is recommended to Council that:

1. The information be received.

#### **6.0.2 Minutes of the Program Review Sub Committee meeting held on Tuesday 15 March 2016**

##### **6.0.2-PRSC1 Program Review Brief - Property and Buildings**

It is recommended to Council that:

1. The information be received.
2. The Property and Buildings Program Review Background Paper and Project Brief as set out in Attachments 1 and 2 to this report (Item No. PRSC1, Program Review Sub Committee, 15/03/2016) be endorsed.

##### **6.0.2-PRSC2 Program Review Brief - Business Support**

It is recommended to Council that:

1. The information be received.
2. The Business Support Program Review Project Brief and Background Paper as set out in Attachments 1 and 2 to this report (Item No. PRSC2, Program Review Sub Committee, 15/03/2016) be endorsed.

##### **6.0.2-PRSC3 Projects Division Program Review Update**

It is recommended to Council that:

1. That the information be received.

##### **6.0.2-PRSC4 Technical Services Program Review Update**

It is recommended to Council that:

1. That the information be received.

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***Budget Review***

**6.5.1 Salisbury Water Budget 2016/17 Report**

It is recommended to Council that:

1. The Salisbury Water 2016/17 Budget, including New Initiative Bids and Fees and Charges, be endorsed for consideration in the 2016/17 Council Budget.

**6.5.2 Building Rules Certification Unit Budget 2016/2017 Report**

It is recommended to Council that:

1. The Building Rules Certification Unit Budget be endorsed for consideration in the 2016/17 Council Budget.

**6.5.3 Waste Transfer Station Budget 2016/2017 Report**

It is recommended to Council that:

1. The Waste Transfer Station 2016/17 Budget including the New Initiative Bid and Fees and Charges be endorsed for consideration in the 2016/17 Council Budget.

**6.5.4 Salisbury Memorial Park Budget 2016/2017 Report**

It is recommended to Council that:

1. The Salisbury Memorial Park 2016/17 Budget and Fees and Charges be endorsed for consideration in the 2016/17 Council Budget.
2. The fee for a burial site in perpetuity of \$23,000 be included in the Salisbury Memorial Park 2016/17 fees and charges.
3. The General Manager City Infrastructure be given delegated authority to vary fees up to a maximum of \$300 (+/-) on the approved Salisbury Memorial Park fee schedule for special circumstances.

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***Rating Matters***

**6.6.1 Mawson Central Car Parking Separate Rate**

It is recommended to Council that:

1. Council notes the report
2. Council ceases to collect the Mawson Central Car Parking Separate Rate effective from the 2016/17 rating period
3. Mawson Central Car Parking Separate Rate funds collected for the period up to and concluding 30 June 2016, and any accumulated interest, be applied to the ongoing purpose of maintaining, renewing and developing carparking facilities within the area defined as the Mawson Central Area (for the purpose of application of the Mawson Central Car Parking Separate Rate) and as set out in Attachment 1 to this report (Budget and Finance Committee, Item No. 6.6.1, 21/03/2016).

***Confidential Items***

***Refer to CONFIDENTIAL ITEMS section of Council Agenda***

**6.9.1 Request for Extension of Confidentiality Order: SA Water Expression of Interest**

## **7 Sport, Recreation and Grants Committee Meeting**

### ***Chairman - Cr D Proleta***

Consideration of the minutes of the Sport, Recreation and Grants Committee Meeting - 15 March 2016 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

It is recommended to Council that:

1. The information be received.

### ***Community Grants***

#### **7.2.1 Youth Sponsorship - February Applications**

It is recommended to Council that:

1. The information be received.

#### **7.2.2 Community Grants Program Applications for March 2016**

It is recommended to Council that:

1. The information be received and noted.

#### **7.2.3 01/2016: Mawson Lakes Junior Soccer Club Inc. - Community Grants Program Application**

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2016 round of Community Grants as follows:
  - a. Grant No. 01/2016: Mawson Lakes Junior Soccer Club Inc. be awarded the amount of **\$2,000.00** to assist with the purchase of sport equipment for ongoing use as outlined in the Community Grant Application and additional information.

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#### **7.2.4 07/2016: Adelaide FX Drilldance Team Inc. - Community Grants Program Application**

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2016 round of Community Grants as follows:
  - a. Grant No. 07/2016: Adelaide FX Drilldance Team Inc. be awarded the amount of **\$1,475.00** to assist with the purchase of costumes and props for the 2016 National Drilldance Championships as outlined in the Community Grant Application and additional information.

#### **7.2.5 08/2016: Brahma Lodge Sports Club Inc. - Community Grants Program Application**

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2016 round of Community Grants as follows:
  - a. Grant No. 08/2016: Brahma Lodge Sports Club Inc. be awarded the amount of **\$2,000.00** to assist with the purchase of a defibrillator for ongoing use as outlined in the Community Grant Application.

#### **7.2.6 09/2016: Westside Housing Association Inc. - Community Grants Program Application**

It is recommended to Council that:

1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the March 2016 round of Community Grants as follows:
  - a. Grant No. 09/2016: Westside Housing Association Inc. be awarded no funding.

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**GENERAL BUSINESS**

GB1 Code of Conduct Complaint 09/2014 - Ombudsmans Investigation Findings ..... 61

**OTHER BUSINESS**

OB1 Mayor's Diary ..... 73

OB2 Reports from Council Representatives



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## CONFIDENTIAL ITEMS

### 3.8.1 Request for Extension of Confidentiality Order: Appeal Against ERD Court Decision - Old Spot Farmers Market

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(h) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to legal advice.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- non-disclosure will protect legal advice provided to Council under privilege

On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order: Appeal Against ERD Court Decision - Old Spot Farmers Market** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

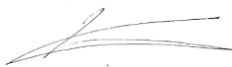
### 6.9.1 Request for Extension of Confidentiality Order: SA Water Expression of Interest

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) and (h) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and
  - legal advice.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - non disclosure of this information will protect legal advice provided to the Council along with commercial information regarding the operations of Salisbury Water.

*On that basis the public's interest is best served by not disclosing the **Request for Extension of Confidentiality Order: SA Water Expression of Interest** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE



John Harry  
CHIEF EXECUTIVE OFFICER



**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**22 FEBRUARY 2016**

**MEMBERS PRESENT**

Mayor G Aldridge  
Cr D Balaza (Deputy Mayor)  
Cr S Bedford  
Cr D Bryant  
Cr C Buchanan  
Cr G Caruso  
Cr L Caruso  
Cr R Cook  
Cr E Gill  
Cr D Pilkington  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr B Vermeer  
Cr S White  
Cr J Woodman  
Cr R Zahra

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager, Community Development, Ms J Trotter  
General Manager City Infrastructure, Mr M van der Pennen  
Manager Governance, Ms T Norman  
Manager Parks and Landscape, Mr M Purdie  
Manager Communications and Customer Relations, Mr M Bennington  
Team Leader Corporate Communications, Mr C Treloar  
Governance Coordinator, Ms J Rowett  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7:00 pm.

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## **OPENING PRAYER AND WELCOME**

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

## **APOLOGIES**

Nil.

## **LEAVE OF ABSENCE**

Nil.

## **PUBLIC QUESTION TIME**

Nil.

## **DEPUTATIONS**

No Deputations have been received.

## **PRESENTATION OF MINUTES**

Moved Cr D Balaza

Seconded Cr L Caruso

The Minutes of the Council Meeting held on 25 January 2016, be taken and read as confirmed.

**CARRIED  
0873/2016**

Moved Cr G Reynolds

Seconded Cr S Bedford

The Minutes of the Confidential Council Meeting held on 25 January 2016, be taken and read as confirmed.

**CARRIED  
0874/2016**

## **Bringing Forward Confidential Item C1**

Moved Cr L Caruso

Seconded Cr J Woodman

That item C1 be brought forward for consideration.

**CARRIED  
0875/2016**

**C1 Appeal against ERD Court Decision - Old Spot Farmers Market**

*Mayor G Aldridge declared an interest due to her son's involvement in the legal proceeding and left the meeting at 7:19 pm. Deputy Mayor D Balaza assumed the Chair.*

*Cr R Zahra declared an interest due to his family being actively involved in markets.*

*Cr L Caruso declared an interest due to being a member of the DAP.*

*Cr C Buchanan declared an interest due to being a member of the DAP.*

*Cr S White declared an interest due to being a member of the DAP.*

*Cr B Vermeer declared an interest due to his lawyer also being Griffiths Lawyers.*

Moved Cr R Zahra

Seconded Cr R Cook

1. *Pursuant to Section 90(2) and (3)(h) and (i) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to legal advice; and*
- information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council.*

2. *In weighing up the factors related to disclosure,*
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - This report is Confidential as it will consider legal advice provided to Council under privilege, and Council's approach to an appeal to the Supreme Court of an ERD Court decision*

*On that basis the public's interest is best served by not disclosing the **Appeal against ERD Court Decision - Old Spot Farmers Market** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, and Council's legal advisor be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0876/2016**

The meeting moved into confidence at 7:19 pm.

Moved Cr C Buchanan  
Seconded Cr R Cook

1. The report be received
2. Council's solicitors be advised to inform the Supreme Court and the parties to the appeal that in the matter of *SCCIV 169 of 2016 between M.M Aldridge and B. Johnston*, Council will abide the decision of the Court and not make submissions to the Court on the matters that are the subject of the appeal.
3. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the report, attachment 1 (legal advice), discussion, and recommendations for this item will remain confidential and not available for public inspection until 22 February 2017.
4. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

**CARRIED**  
**0877/2016**

The meeting moved out of confidence at 7:41 pm.

*Mayor G Aldridge returned to the meeting at 07:43 pm and resumed the Chair.*

## QUESTIONS ON NOTICE

### **QON1 Status of Mobile Phone Tower Installation at Para Hills Bowling Club**

Cr D Bryant asked the following question:

*What is happening at the Para Hills Bowling club in terms of the installation of the approved mobile phone tower? Reports from residents and club patrons have informed me they struck water when drilling. Is the site being abandoned and if so are there any alternate locations for the mobile phone tower?*

The following response was provided by the Manager Property and Buildings:

*After consultation with council staff and Committee representatives from the Para Hills Bowling Club, it was confirmed that Vodafone commenced construction of the mobile phone tower in December 2015. Despite pre drill testing at the predesign stage, Vodafone encountered a problem when the monopole footing hole was bored. Unfortunately the water table was reached before being able to reach the required depth which had been determined. As a consequence of this, further drilling was placed on hold whilst the engineers reviewed the situation. The engineers have since been engaged to redesign the requirements for the pole, but unfortunately delays have been experienced due to the Christmas break and availability of people during this time.*

*Council has been advised that the redesign is currently in progress and once it has been finalised, Vodafone will re-commence construction of the tower. It should be noted that carpark works and footings to the shelter were completed in December 2015. Vodafone's representative has been communicating regularly with representatives from the Para Hills Bowling Club and both parties have come to an agreement to store the monopole within the Club's yard.*

## QUESTIONS WITHOUT NOTICE

### **QWON1 Mixed Use Development Conference**

Cr D Pilkington asked a question in relation to the Mixed Use Development Conference in Melbourne.

The question was answered by the General Manager City Development.

### **QWON2 Local Government Storm Water Management Bill**

Cr B Vermeer asked a question in relation to the LGA position on the Local Government Storm Water Management Bill currently before Parliament and the LGA position on Local Government representatives on that panel.

The question was taken on notice.

### **QWON3 Captured Dogs**

Cr B Vermeer asked a question in relation to information available on the number of captured dogs that are not released and are ultimately euthanased.

The question was taken on notice.

### **QWON4 St Kilda Progress Hall**

Cr R Cook asked a question in relation to a recent Messenger article on possible demolition of the St Kilda Progress Hall.

The question was answered by the Mayor.

### **QWON5 Possible Development at St Kilda**

Cr C Buchanan asked a question in relation to a recent Messenger article about possible development at St Kilda.

The questions were answered by the Mayor.

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Cr B Vermeer moved that Council proceed to the next item of business.

Cr D Bryant seconded.

**LOST**

*A **DIVISION** was requested by Cr C Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

*Crs D Bryant, G Caruso and B Vermeer*

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

*Crs D Balaza, S Bedford, C Buchanan, L Caruso, R Cook, E Gill, D Pilkington, D Proleta, S Reardon, G Reynolds, S White, J Woodman and R Zahra*

*The Mayor declared the **MOTION** was **LOST***

**QWON6 Media Contact**

Cr D Proleta asked a question in relation to media contact with the Mayor.

The question was answered by the Mayor.

**QWON7 Mayor's Interview with the Messenger**

Cr D Pilkington asked a question in relation to the Mayor's interview with the Messenger.

The question was answered by the Mayor.

**QWON8 Authority to Speak with the Media**

Cr D Balaza asked a question in relation to the Mayor's authority to speak with the media.

The question was answered by the Chief Executive Officer.

**QWON9 St Kilda Development Policy**

Cr C Buchanan asked a question in relation to Council's current policy for development of St Kilda.

The question was taken on notice.

*Cr C Buchanan left the meeting at 07:56 pm.*

**NOTICES OF MOTION**

No Notices Of Motion were received.



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## PETITIONS

### **PET1 Notice of Petition: Rejection of Proposed Development at 12-14 Ada Street, Salisbury**

Moved Cr S Reardon  
Seconded Cr D Pilkington

#### **RECOMMENDATION**

1. The notice of petition requesting Council reject the proposed development at 12-14 Ada Street, Salisbury be received.
2. Council note that staff propose to report back to Council addressing the petition in March 2016.

**CARRIED**  
**0878/2016**

## COMMITTEE REPORTS

### **1 Policy and Planning Committee Meeting**

Minutes of the Policy and Planning Committee Meeting held on 15 February 2016 were considered by Council.

#### *Administration*

#### **1.0.1 Future Reports for the Policy and Planning Committee**

Moved Cr L Caruso  
Seconded Cr J Woodman

1. The information be received.

**CARRIED**  
**0879/2016**

#### *Community Development*

#### **1.1.1 Autism Friendly Play Space**

Moved Cr J Woodman  
Seconded Cr G Reynolds

1. The report is received and noted.
2. Funding for the planning and design of one autism sensitive play space be considered in 2016/17 Bid 20018 Playground Renewal Program with a view towards construction in 2017/18.
3. A further report is prepared for November 2016 with preferred design and location, costs of construction and potential partner funding sources.
4. The report to include a longer term plan for increasing the number of autism sensitive play spaces across the city.

**CARRIED**  
**0880/2016**

### **1.1.2 Increase Capacity on Early Intervention Programs**

Moved Cr D Pilkington

Seconded Cr R Zahra

1. The Community Learning and Outreach Team liaise with Community Centres and kindergartens to identify interest in hosting the ABC 30&3 program, in addition to the existing scheduled 12 sessions per year.
2. Where a Community Centre indicates an interest in hosting the ABC 30&3 program, the sessions be modified in format and/or timeframe to suit the needs and availability of participants at the Community Centres.
3. Further grant funding be sought to increase capacity to provide literacy skills development programs for families.

**CARRIED  
0881/2016**

*Cr C Buchanan returned to the meeting at 08:07 pm.*

### **1.1.3 Cr Brian Goodall Recognition**

Moved Cr B Vermeer

Seconded Cr S White

1. The renaming of Royal Avenue Reserve to Brian Goodall Reserve and the renaming of the David Street bridge to the Goodall Bridge be endorsed and staff be authorised to undertake all works required for the renaming of these locations.
2. The installation of a seat and granite plinth within the Royal Avenue Reserve in recognition of Cr Goodall be endorsed.
3. A New Initiative Bid for \$34,000 be included in the 16/17 budget to fund the expenses relating to the recognition of the late Cr Brian Goodall.

**CARRIED  
0882/2016**

### **1.1.4 Minutes of the Youth Council Sub Committee meeting held on Tuesday 9 February 2016**

#### **1.1.4-YC1 Youth Council Positions 2016**

Moved Cr R Zahra

Seconded Cr S White

1. Bianca Bilsborow be appointed to the position of Chairperson of the Youth Council for 2016.
2. Michael Santos be appointed to the position of Deputy Chairperson of the Youth Council for 2016.

**CARRIED  
0883/2016**

#### **1.1.4-YC2 Youth Action Plan**

Moved Cr R Zahra

Seconded Cr S White

1. The report be received and noted.
2. The review and development of the Youth Action Plan be endorsed as the Youth Council Project Team for 2016.
3. The methodology for development of the Youth Action Plan, as outlined in paragraphs 3.2 to 3.6 of Item YC2, Youth Council Sub Committee, 09/02/2016, be endorsed.
4. Membership of the Youth Action Plan Project Team comprise all Youth Council members.
5. Bianca Bilsborow be appointed as the Youth Action Plan Project Team Leader.
6. Working groups be established to evaluate each of the five key directions within the Youth Action Plan, with a youth member to be appointed to lead each working group.

**CARRIED**  
**0884/2016**

#### **1.1.4-YC3 Life Skills Project Team Update**

Moved Cr R Zahra

Seconded Cr S White

1. The information be received and noted.

**CARRIED**  
**0885/2016**

#### **1.1.4-YC4 Twelve25 Salisbury Youth Enterprise Centre February Update**

Moved Cr R Zahra

Seconded Cr S White

1. The information be received and noted.

**CARRIED**  
**0886/2016**

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***Economic Development***

**1.2.1 Strategic and International Partnerships Sub Committee - Financial Considerations and Potential Budget Strategies to Support Initiatives**

Moved Cr L Caruso

Seconded Cr S Reardon

1. A New Initiative Bid for \$30,000 be included for consideration in the 2016/17 budget to deliver on the terms of reference of the Strategic and International Partnerships Sub Committee.
2. It be noted that a complementary New Initiative Bid for \$36,000 is being submitted within the 2016/17 budget to contribute to the cost of participation in trade and investment delegations as well as build capability in small business to capture trade and investment opportunities (as per the China Action Plan).

**CARRIED  
0887/2016**

***Urban Development***

**1.3.1 Salisbury City Centre - Urban Design Framework**

Moved Cr J Woodman

Seconded Cr L Caruso

1. That the Salisbury City Centre Urban Design Framework forming an attachment to the Policy and Planning Committee Agenda report of 15 February 2016 be endorsed for public consultation, to be undertaken concurrent with public consultation on the Salisbury City Centre Development Plan Amendment.

**CARRIED  
0888/2016**

### 1.3.2 Salisbury City Centre Development Plan Amendment for Consultation

Moved Cr L Caruso

Seconded Cr G Caruso

1. The draft Salisbury City Centre Development Plan Amendment forming Attachment 3 to the Policy and Planning Committee report be endorsed for consultation.
2. That the CEO be authorised to sign the Public Consultation certificate in accordance with Section 25(10) of the Development Act 1993.
3. That the General Manager City Development be delegated to make minor editorial amendments to the Development Plan Amendment that do not change the policy intent of the Development Plan Amendment prior to the commencement of consultation.
4. That the Planning and Policy Committee be appointed to hear representations in relation to the Salisbury City Centre Development Plan Amendment at the Public Hearing, in accordance with Section 25(11)(c) of the Development Act 1993.

**CARRIED**  
**0889/2016**

### 1.3.3 Waterloo Corner Road Burton Residential Development Plan Amendment (DPA).

*Cr G Caruso declared an interest due to a relationship with the developers involved in this DPA and left the meeting at 8:14 pm.*

Moved Cr D Pilkington

Seconded Cr G Reynolds

1. The revised Waterloo Corner Road, Burton Residential Development Plan Amendment Statement of Intent forming an attachment to the Policy and Planning Committee agenda report be endorsed.
2. The endorsed Statement of Intent be forwarded to the Minister for Planning requesting agreement to proceed to a Development Plan Amendment in accordance with Section 25 of the Development Act 1993, subject to a signed agreement negotiated by the General Manager City Development for a privately funded Development Plan Amendment between Council and the Developer consistent with Council's endorsed Privately Funded DPA Policy.

3. Council authorise the General Manager City Development to amend the Statement of Intent in a manner which does not significantly alter the intent or proposed outcomes of the DPA, if deemed necessary to obtain the Minister for Planning's approval to begin the Development Plan Amendment process.

**CARRIED**  
**0890/2016**

*Cr G Caruso returned to the meeting at 08:40 pm.*

**1.3.4 Elder Smith Road Duplication Request - Minister for Transport and Infrastructure Response**

*Cr G Caruso declared an interest due to his employment.*

*Cr R Cook left the meeting at 08:51 pm.*

*Cr R Cook returned to the meeting at 08:54 pm.*

Moved Cr S White

Seconded Cr B Vermeer

1. That the information be received, and that Council write to the Premier expressing its dissatisfaction with the Minister's response and implore him and his State Government to elevate the priority and accelerate the timing of the extension of Elder Smith Road to Port Wakefield Road, and its duplication.
2. Council reaffirm to the State Government its preparedness to work with the State Government, Federal Government, business and community stakeholders to improve transport links via Elder Smith Road and Kings Road.

With leave of the meeting and consent of the seconder Cr S White  
VARIED the MOTION as follows

1. That the information be received, and that Council write to the Premier expressing its dissatisfaction with the Minister's response and implore him and his State Government to elevate the priority and accelerate the timing of the extension of Elder Smith Road to Port Wakefield Road, and its duplication, with a copy of the letter to be forwarded to the Leader of the Opposition and the Shadow Minister for Transport and Infrastructure.
2. Council reaffirm to the State Government its preparedness to work with the State Government, Federal Government, business and community stakeholders to improve transport links via Elder Smith Road and Kings Road.

**CARRIED**  
**0891/2016**

## **BREAK**

In accordance with section 10 (2) of the Code of Practice for Meeting Procedures, the Mayor provided a break to all present.

The meeting was suspended at 9:04 pm.

The meeting reconvened at 9:17 pm.

## **2 Works and Services Committee Meeting**

Minutes of the Works and Services Committee Meeting held on 15 February 2016 were considered by Council.

### ***Administration***

#### **2.0.1 Future Reports for the Works and Services Committee**

Moved Cr L Caruso

Seconded Cr G Caruso

1. The information be received.

**CARRIED  
0892/2016**

### ***Community Centres and Youth***

#### **2.1.1 Investigation of Costs Associated with Waterslide/Diving Platform Installation at Salisbury Recreation Precinct**

Moved Cr D Balaza

Seconded Cr D Bryant

It is recommended to Council that:

1. The information be received.
2. A report be brought back to Council exploring the provision of a spray pad/play structure at the Salisbury Recreational Precinct for consideration in the 2017/2018 budget.
3. No further action be taken on the diving board or water slide at this time with a report to return to Council if a relevant Federal Government grant seeking shovel ready projects becomes available.

**CARRIED  
0893/2016**

## *Landscaping*

### **2.4.1 Tree Management Framework**

*Cr J Woodman left the meeting at 09:22 pm.*

*Cr J Woodman returned to the meeting at 09:28 pm.*

*Cr B Vermeer left the meeting at 09:32 pm.*

*Cr B Vermeer returned to the meeting at 09:33 pm.*

Moved Cr D Balaza

Seconded Cr B Vermeer

1. Approval of the Tree Management Framework be deferred for one month pending the presentation of the Street Tree Planting Guide to Council for review.

**CARRIED  
0894/2016**

## *Property*

### **2.5.1 Road Closure Portion of Ryans Road Plantation, Parafield Gardens**

Moved Cr R Zahra

Seconded Cr J Woodman

1. This report be received and noted.
2. Staff be authorised to implement the required provisions of the *Roads (Opening and Closing) Act 1991* to commence a road process for closure of a portion of Ryans Road Plantation, Parafield Gardens as marked "A" on the attached Preliminary Plan (Attachment 1, Item No. 2.5.1, Works and Services Committee, 18/1/2016).
3. Staff undertake public consultation by placing notices in the Leader and News Review Messenger Newspapers and a further notice in the State Government Gazette in accordance with the provisions of the *Roads (Opening and Closing) Act 1991* as well as sending notices to affected residents within the area.
4. Pursuant to Section 193 (4) of the *Local Government Act 1999*, the portion of Ryans Road Plantation marked "A" on the attached Preliminary Plan including consideration of maintaining appropriate road reserve on Ryans Road in the future (Attachment 1, Item No.2.5.1, Works and Services Committee, 18/1/2016) be excluded from Classification as Community Land.
5. A further report will be presented to Council following the public consultation period for consideration of any objections or applications received.

**CARRIED  
0895/2016**



## **2.5.2 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 8 February 2016**

### **2.5.2-SPDSC1 Tranche 1 Program Update Report**

Moved Cr G Reynolds

Seconded Cr L Caruso

1. The report be received and the update on the status of the Tranche 1 program be noted.
2. Funding for of an extension of term of the Project Delivery Coordinator role from the Strategic Development Projects budget be considered through a second quarter 2015/16 Budget Review.

**CARRIED  
0896/2016**

## ***Public Works***

### **2.6.1 Capital Works Progress Report - January 2016**

Moved Cr R Zahra

Seconded Cr R Cook

1. The construction of new footpaths along sections of Short Street, Ingle Farm, Hasse Court, Parafield Gardens and Ceafield Road, Para Hills West, be included within the 2015/16 Council Footpath Program.
2. Harry Bowey and Carisbrooke Reserve be included within the 2015/16 Carpark Renewal Program.

**CARRIED  
0897/2016**

### **2.6.2 Design and Installation of Outdoor Creche perimeter protection at Bagster Road Community Centre and Pooraka Farm Community Centre**

Moved Cr D Pilkington

Seconded Cr G Reynolds

1. The information be received.
2. It be noted that installation of a suitable temporary barrier system at Bagster Road and Pooraka Farm Community centres will be completed until the final solution is approved and budgeted through Council.
3. A further risk assessment and traffic analysis be undertaken at each of Councils Community Centres to determine the level of risk for a similar incident, and to recommend an appropriate action to address this.

**CARRIED  
0898/2016**

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***Other Business***

**W&S OB1 Elder Smith Road, George Street, Ryans Road**

Moved Cr R Zahra  
Seconded Cr C Buchanan

1. The Footpath Request Evaluation Team undertake an assessment of Elder Smith Road, George Street and Ryans Road between Salisbury Highway and Port Wakefield Road.

**CARRIED  
0899/2016**

***Confidential Items***

***Refer to CONFIDENTIAL ITEMS section of Council Minutes***

**2.9.1 Minutes of the Confidential Strategic Property Development  
Sub Committee meeting held on Monday 8 February 2016**

**3 Resources and Governance Committee Meeting**

Minutes of the Resources and Governance Committee Meeting held on 15 February 2016 were considered by Council.

***Administration***

**3.0.1 Future Reports for the Resources and Governance Committee**

Moved Cr L Caruso  
Seconded Cr D Balaza

1. The information be received.

**CARRIED  
0900/2016**

***Health, Animal Management and By-laws***

**3.3.1 Dog Registration Fees 2016 – 2017**

*Cr L Caruso left the meeting at 09:58 pm.  
Cr L Caruso returned to the meeting at 09:59 pm.*

Moved Cr S Bedford  
Seconded Cr C Buchanan

1. The information be received.
2. Council endorse a maximum dog registration fee of \$62.50 for 2016-2017, with the eligible rebates as per the Dog Registration Fee Schedule Proforma.

3. Approval of the Minister for Sustainability, Environment and Conservation be sought for the endorsed maximum dog registration fee of \$62.50 for 2016-2017, with the eligible rebates as per the Dog Registration Fee Schedule Proforma.
4. Appropriate literature explaining the application of dog registration fees to facilities and services within the City of Salisbury to be included with the 2016/2017 dog registration notices.

**CARRIED**  
**0901/2016**

Moved Cr D Bryant  
Seconded Cr D Proleta

Cr D Bryant moved a FORMAL MOTION that the MOTION be PUT.

Seconded Cr D Proleta

The MOTION on BEING PUT was CARRIED.

**CARRIED**  
**0902/2016**

*A **DIVISION** was requested by Cr Buchanan and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:*

*Crs S Bedford, C Buchanan, L Caruso, R Cook, E Gill, D Proleta, S Reardon, G Reynolds, B Vermeer, J Woodman and R Zahra*

*The following members responded to the Mayor's call as having voted against the **MOTION**:*

*Crs D Balaza, D Bryant, G Caruso, D Pilkington and S White*

*The Mayor declared the MOTION was CARRIED*

### ***External Relations***

#### **3.4.1 Nominations Sought for the Dog and Cat Management Board**

Moved Cr D Pilkington  
Seconded Cr R Cook

1. Cr B Vermeer be nominated as a Local Government Member on the Dog and Cat Management Board.

**CARRIED**  
**0903/2016**

### **3.4.2 Nominations Sought for the Libraries Board of SA**

Moved Cr D Balaza

Seconded Cr R Cook

1. Cr L Caruso be nominated as a Local Government Member on the Libraries Board of South Australia.

**CARRIED  
0904/2016**

### ***Corporate Governance***

#### **3.6.1 Provisions for Remote Access to Committee Meetings by Elected Members**

Moved Cr G Reynolds

Seconded Cr D Pilkington

1. The information be received.
2. As part of the next review of the City of Salisbury Code of Practice for Meeting Procedures, the Code of Practice be amended to incorporate provisions for remote access to Committee and Sub-Committee meetings via remote access and be presented to Council for endorsement.

**CARRIED  
0905/2016**

#### **3.6.2 Local Government Association Ordinary General Meeting 15/04/2016 - Call for Notices of Motion**

Moved Cr J Woodman

Seconded Cr B Vermeer

1. The information be received.
2. That the following Notice of Motion also be submitted to the LGA for consideration at its Ordinary General Meeting in April 2016:

“That LGA staff prepare a report to be presented at the October 2016 AGM, investigating and providing recommendations for how local governments in South Australia can provide practical and policy support for members of their communities suffering domestic violence, in conjunction with all relevant policies and actions from the SA Government and the Federal Government.”

**CARRIED  
UNANIMOUSLY  
0906/2016**

### 3.6.3 Initiation of Representation Review

Moved Cr D Pilkington  
Seconded Cr R Zahra

1. The information be received.
2. The Representation Review Process be commenced in accordance with section 12 of the *Local Government Act 1999*.
3. The “Representation review: Key Milestones” document (Item No. 3.6.3, Resources and Governance Committee, 15/02/2016, Attachment 2) be endorsed, noting the document is subject to change at any given time.
4. The Chief Executive Officer be delegated the power to appoint a qualified Independent Person to prepare the Representation Options Paper, following the conduct of a procurement process in accordance with Council’s Procurement Policy.

**CARRIED**  
**0907/2016**

## 4 Audit Committee Meeting

Minutes of the Audit Committee Meeting held on 9 February 2016 were considered by Council.

### *Administration*

#### 4.0.1 Appointment of Deputy Chairman - Audit Committee

*Cr J Woodman left the meeting at 10:22 pm.*

Moved Cr C Buchanan  
Seconded Cr G Reynolds

1. Mr C Johnson be appointed as Deputy Chairman of the Audit Committee for a term concluding 1 September 2017, consistent with the appointment term of the Chairman of the Audit Committee.

**CARRIED**  
**0908/2016**

#### 4.0.2 Future Reports for the Audit Committee of Council

Moved Cr G Reynolds  
Seconded Cr G Caruso

1. The information be received.

**CARRIED**  
**0909/2016**

#### **4.0.3 Review of the Audit Committee Terms of Reference and Internal Audit Charter**

Moved Cr G Caruso

Seconded Cr G Reynolds

1. The information be received.
2. The Audit Committee Terms of Reference, as set out in the attachment to this report (Item No. 4.0.3, Audit Committee, 09/02/2015) be considered and endorsed.
3. The Internal Audit Charter, as set out in the attachment to this report (Item No. 4.0.3, Audit Committee, 09/02/2015) be considered and adopted.

**CARRIED  
0910/2016**

### ***Reports***

#### **4.2.1 Audit Committee Self-Assessment Questionnaire and Process**

Moved Cr S White

Seconded Cr D Proleta

1. The information be received.
2. The self-assessment questionnaire, as set out in the attachment to this report (Item No. 4.2.1, Audit Committee, 09/02/2016) be issued to members of the Audit Committee for completion after the February meeting of the Audit Committee of Council, with results to be collated and presented at the Audit Committee of Council meeting in April 2016.

**CARRIED  
0911/2016**

#### **4.2.2 Internal Audit Plan**

*Cr R Cook left the meeting at 10:25 pm.*

*Cr J Woodman returned to the meeting at 10:25 pm.*

*Cr R Cook returned to the meeting at 10:27 pm.*

Moved Cr G Caruso

Seconded Cr L Caruso

1. The information be received.
2. The Internal Audit Plan 2016-18, as set out in the attachments to this report (Item No. 4.2.2, Audit Committee, 09/02/2015) be endorsed, subject to the deferral of the Payroll audit and bringing forward of the Event Management audit during 2016.

**CARRIED  
0912/2016**

#### **4.2.3 Internal Audit Update**

Moved Cr G Caruso  
Seconded Cr G Reynolds

1. The information be received.

**CARRIED  
0913/2016**

#### **4.2.4 University of Adelaide Research Project: Should South Australian Local Governments be audited by Private Sector Auditors or the State Auditor General?**

Moved Cr G Reynolds  
Seconded Cr G Caruso

1. The information be received.

**CARRIED  
0914/2016**

#### ***Confidential Items***

***Refer to CONFIDENTIAL ITEMS section of Council Minutes***

#### **4.4.1 10887 External Audit Services Contract - 2016/17 to 2020/21**

### **5 Development Assessment Panel Meeting**

A meeting of the Development Assessment Panel took place on 27 January 2016. The minutes have been distributed to all members for information.

### **6 Budget and Finance Committee Meeting**

Minutes of the Budget and Finance Committee Meeting held on 15 February 2016 were considered by Council.

#### ***Administration***

#### **6.0.1 Future Reports for the Budget and Finance Committee**

Moved Cr D Pilkington  
Seconded Cr S Reardon

1. The information be received.

**CARRIED  
0915/2016**

**6.0.2 Minutes of the Program Review Sub Committee meeting held on Monday 8 February 2016**

*Cr D Balaza declared an interest due to being a member of NAWMA.*

**6.0.2-PRSC1 Appointment of Deputy Chairman - Program Review Sub Committee**

Moved Cr G Caruso

Seconded Cr D Pilkington

1. Cr E Gill be appointed as Deputy Chairman of the Program Review Sub Committee for a term of 1 year, commencing 01/03/2016.

**CARRIED  
0916/2016**

**6.0.2-PRSC2 Program Review Update - Waste Transfer Station**

Moved Cr G Caruso

Seconded Cr D Pilkington

1. The information be received.

**CARRIED  
0917/2016**

**6.0.2-PRSC3 Program Review Brief - Public and Environmental Health Services**

Moved Cr G Caruso

Seconded Cr D Pilkington

1. Information be received.
2. The Public and Environmental Health Services Program Review Project Brief and Background Paper as set out in Attachment 1 and 2 to this report be endorsed.

**CARRIED  
0918/2016**

***Finance***

**6.1.1 Council Finance Report - January 2016**

Moved Cr S Bedford

Seconded Cr B Vermeer

1. The information be received.

**CARRIED  
0919/2016**



## **Budget Review**

### **6.5.1 Second Budget Review 2015/2016**

Moved Cr D Pilkington

Seconded Cr G Caruso

1. The budget variances identified in this review and contained in the Budget Variation Summary (Appendix 1) be endorsed and net operating \$122,200, net capital \$135,500 be debited to the Sundry Project Fund. This will bring the balance to **\$257,700**.
2. Funds be allocated for the following non-discretionary net bids:

#### **OPERATING**

- Community Information Booklet \$ 17,300
- Shandong Delegation and Visit to Linyi City \$ 10,000

#### **CAPITAL**

- Underdown Park Upgrade \$ 450,000
- Wilkinson Road P/Hills Bus Pads and Minor Works \$ 10,000
- Salisbury Bowling Club Land Acquisition \$ 710,000
- Replacement of Basketball backboards at Parafield Gardens \$ 24,000

**TOTAL \$1,221,300**

NB: This will bring the balance of the Sundry Projects Fund to (\$963,600).

3. The following transfers be approved:
  - a. Transfer \$15,000 from the Innovation to Business Program to the Economic Regional Collaboration to match contribution of City of Playford for the employment of a Northern Adelaide Manufacturing Development Officer.
  - b. Transfer \$100,000 from Bicycle Networks Improvement Program to the Minor Traffic Improvements Program, to deliver two new pedestrian crossings at Warner Rd/ Hollywood Blvd & Metro St/ Hollywood Blvd, as per Council Resolution 0847/2016.
  - c. Transfer \$30,000 savings on the OCI / LSI program through insourcing to fund an additional trainee, as per Council Resolution 0514/2015.
  - d. Transfer \$15,000 from Building Control to Planning to align Encumbrance Fees budget with actuals.

- e. Transfer \$37,400 from Community Health & Wellbeing to Fleet for the provision of three new buses for Home Assist transport service.
  - f. Transfer of \$22,600 from Wages & Salaries to Fleet budgets due to the allocation of vehicles as part of Managers salary packaging.
  - g. Transfer of \$22,600 from Fleet to Wages & Salaries budgets due to the cessation of vehicles as part of Managers salary packaging.
  - h. Transfer of \$57,500 from Parks and Landscape City Growth to various Parks and Landscape Contractual Services to allow for parks growth in the 2015/16 financial year.
  - i. Transfer of \$53,500 from Civil and Waste City Growth to various Civil and Waste Contractual Services to allow for civil growth in the 2015/16 financial year.
4. Decrease investments in 2015/16 by a net \$1,563,600.

**CARRIED**  
**0920/2016**

## **7 Sport, Recreation and Grants Committee Meeting**

Minutes of the Sport, Recreation and Grants Committee Meeting held on 8 February 2016 were considered by Council.

### ***Administration***

#### **7.0.1 Future Reports for the Sport, Recreation and Grants Committee**

Moved Cr D Proleta  
Seconded Cr L Caruso

1. The information be received.

**CARRIED**  
**0921/2016**

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***Sport and Recreation***

**7.1.1 Sports Development Framework Evaluation**

Moved Cr R Zahra  
Seconded Cr D Proleta

1. The report be received.
2. The ongoing funding of \$30,000 per annum for the Sports Development Program be considered as a New Initiative Bid within the 2016/17 budget process.
3. Subject to consideration of a further report to Council by December 2016, the Sports Development Program be expanded, based on identification of sporting programs that will deliver greatest return to Council for any investment made.

**CARRIED  
0922/2016**

***Community Grants***

**7.2.1 Youth Sponsorship - January Applications**

Moved Cr D Proleta  
Seconded Cr D Bryant

1. The information be received.

**CARRIED  
0923/2016**

**7.2.2 Community Grants Program Applications for February 2016**

Moved Cr J Woodman  
Seconded Cr D Proleta

1. The information be received and noted.

**CARRIED  
0924/2016**

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**7.2.3 03/2016: Saint Mary Choir - Community Grants Program Application**

Moved Cr G Caruso  
Seconded Cr S Reardon

1. The information be received and noted.

**CARRIED  
0925/2016**

**7.2.4 Youth Sponsorship Application Assessment**

Moved Cr D Proleta  
Seconded Cr L Caruso

1. The application for Youth Sponsorship to support participation at the Mediterranean International Cup competition to be held in Spain in March 2016 be received and supported, with Youth Sponsorship to the value of \$800 to be awarded.

**CARRIED  
0926/2016**

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## GENERAL BUSINESS

### **GB1 Code of Conduct Complaint 03/2015 - Response from Ombudsman following consideration of Part 3 elements of the complaint**

ITEM WITHDRAWN

## OTHER BUSINESS

### **OB1 Reports from Council Representatives**

Cr B Gill:

- 26/1 Australia Day at Carisbrooke, inc. Citizenship
- 27/1 JP signing at Nursing home
- 28/1 Launch of Look North at Bickfords
- 30/1 ALGWA DV meeting
- 1/2 ALGWA Teleconference
- 2/2 Radio programme - Secret Garden
- 4/2 Visit resident re trees/footpath
- 11/2 Meeting with V Nguyen  
Parafield Consultative meeting
- 16/2 Radio programme - Performer Kylie Bryce  
JP at Nursing Home
- 18/2 Secret Garden Showcase
- 20/2 ALGWA DV meeting
- 22/2 Meeting w/- V Nguyen & Simon

### **OB2 Mayor's Diary**

Moved Cr D Bryant  
Seconded Cr S White

1. That this information be noted.

**CARRIED**  
**0927/2016**

**OB3 Lost Dog and Cat Information**

*Cr D Bryant left the meeting at 10:49 pm.*

*Cr J Woodman left the meeting at 10:50 pm.*

Moved Cr B Vermeer

Seconded Cr D Balaza

1. That staff report back on the number of stray and lost dogs and cats captured by Council over the last three financial years and how many of those animals were eventually euthanased.
2. The report to address potential strategies to reduce the number of captured animals that are euthanased and the potential for achieving a zero kill rate.

**CARRIED  
0928/2016**

**OB4 Strategic Transport Plan and E-W Traffic Movements Across the City**

*Cr D Bryant returned to the meeting at 10:52 pm.*

Moved Cr R Zahra

Seconded Cr G Reynolds

That:

1. Council reaffirm its commitment to the production of a Strategic Transport Plan.
2. Within six months, Council consider a further report addressing the management of E-W traffic movements across the city.

**CARRIED  
0929/2016**

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## CONFIDENTIAL ITEMS

### 2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 February 2016

*Cr G Caruso declared an interest due to his employment.*

Moved Cr R Zahra

Seconded Cr S Reardon

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- non disclosure of the attachments which contain sales & marketing information the public release of which would prejudice the commercial position of the Council.*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 February 2016** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0930/2016**

The meeting moved into confidence at 10:53 pm.

The meeting moved out of confidence at 10:55 pm.

#### 4.4.1 10887 External Audit Services Contract - 2016/17 to 2020/21

*Cr J Woodman returned to the meeting at 10:54 pm.*

*Cr D Bryant declared an interest due to his association with a Director of the subject company being considered for the external audit services contract.*

Moved Cr R Zahra

Seconded Cr G Reynolds

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) and (k) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and*
- tenders for the supply of goods, the provision of services or the carrying out of works.*

2. *In weighing up the factors related to disclosure,*
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - Non-disclosure of this matter will protect third party commercial information and enable an informed decision in the award of the External Audit Services contract.*

*On that basis the public's interest is best served by not disclosing the **10887 External Audit Services Contract - 2016/17 to 2020/21** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**  
**0931/2016**



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The meeting moved into confidence at 10:55 pm.

Moved Cr R Zahra

Seconded Cr D Pilkington

1. Contract 10887 - External Audit Services - 2016/17 to 2018/19 be awarded to Bentleys SA Partnership for a term not exceeding 5 years and 4 months, with an initial 3 year and 4 month term.
2. The Audit Committee be delegated authority to approve contract variations for Contract 10887 External Audit Services including contract extension, subject to funding availability in an appropriate budget line.
3. Pursuant to Section 91(7) of the Local Government Act 1999, it is recommended that the report, attachments, discussion and recommendations for this item will remain confidential and not available for public inspection for the duration of the contract.
4. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a)&(b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

**CARRIED**  
**0932/2016**

The meeting moved out of confidence at 10:56 pm.

**C2 Code of Conduct Complaint 03/2015**

*Cr C Buchanan declared an interest due to being a party to the complaint and left the meeting at 10:58 pm.*

*Cr D Bryant declared an interest due to being a party to the complaint and left the meeting at 10:58 pm.*

*Cr G Caruso declared an interest due to perceived bias and left the meeting at 10:58 pm.*

*Cr B Gill declared an interest due to being mentioned in the report and left the meeting at 10:58 pm.*

Moved Cr R Zahra

Seconded Cr D Pilkington

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

- *to enable Council to make a decision in relation to the course of action to be taken in response to the complaint, without prejudicing the consideration of the complaint.*

*On that basis the public's interest is best served by not disclosing the **Code of Conduct Complaint 03/2015** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0933/2016**

The meeting moved into confidence at 10:58 pm.

The meeting moved out of confidence at 11:31 pm.

*Cr C Buchanan returned to the meeting at 11:32 pm.*

*Cr D Bryant returned to the meeting at 11:32 pm.*

*Cr G Caruso returned to the meeting at 11:32 pm.*

*Cr B Gill returned to the meeting at 11:32 pm.*

**C3 Code of Conduct Complaint 01/2016**

*Cr White declared an interest due to being a party to the complaint and left the meeting at 11:33pm and did not return.*

Moved Cr D Pilkington

Seconded Cr R Cook

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- to enable Council to make a decision in relation to the course of action to be taken in response to the complaint, without prejudicing the consideration of the complaint.*

*On that basis the public's interest is best served by not disclosing the **Code of Conduct Complaint 01/2016** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED  
0934/2016**

The meeting moved into confidence at 11:33 pm.

The meeting moved out of confidence and closed at 11:56 pm.

CHAIRMAN.....

DATE.....



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<b>ITEM</b>	GB1
	<b>COUNCIL</b>
<b>DATE</b>	29 March 2016
<b>HEADING</b>	Code of Conduct Complaint 09/2014 - Ombudsmans Investigation Findings
<b>AUTHOR</b>	John Harry, Chief Executive Officer, CEO and Governance
<b>CITY PLAN LINKS</b>	4.4 To ensure informed and transparent decision-making that is accountable and legally compliant
<b>SUMMARY</b>	<p>This report presents the findings of the Ombudsman in relation to his investigation of Code of Conduct Complaint 09/2014 and seeks a decision from Council as to what action is required in response to the report.</p> <p>It is a requirement of the Code of Conduct for Council Members that a report from the Ombudsman that finds a Council member has breached Part 3 of the Code of Conduct be provided to a public meeting of the Council. The Ombudsman has also authorised disclosure of his Full Investigation Report on the basis that there is a public interest in disclosure. On that basis this item is not recommended for consideration in confidence</p>

## RECOMMENDATION

1. The Ombudsman's Report dated 15 February 2016 detailing the outcomes of the investigation into whether Cr Buchanan's actions amounted to repeated or sustained breaches of Part 2 of the Code of Conduct for Council Members be received and noted.
2. The Ombudsman's finding that Cr Buchanan has repeatedly breached Part 2 of the Code of Conduct for Council Members, has acted contrary to 3.17 of Part 3 of the Code of Conduct for Council Members and acted in a manner that was unreasonable within the meaning of section 25(1)(b) of the *Ombudsman Act* be acknowledged and supported.

## ATTACHMENTS

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 At its meeting on 27 October 2014 Council considered a complaint from Cr D Pilkington alleging a breach of Part 2 of the Code of Conduct for Council Members by Cr C Buchanan. In response to the complaint Council resolved:

**GB4 CODE OF CONDUCT COMPLAINT 09/2014**

- 2728**
1. *The information be received.*
  2. *Code of Conduct complaint 09/2014 be escalated to an allegation of misconduct under Part 3 of the Code of Conduct for Council Members on the basis that Cr Buchanan has been found to have breached Part 2 of the Code on two previous occasions within the past twelve months.*
  3. *The CEO refer the allegation of misconduct under Part 3 of the Code of Conduct for Council members to the Ombudsman.*
  4. *The CEO write to parties to Code of Conduct Complaint 09/2014 advising of Council's decision in relation to this matter.*
  5. *Pursuant to section 91(7) of the Local Government Act 1999 Code of Conduct complaint 09/2014 report, recommendations, resolutions and minutes remain confidential and not be available for public inspection until such time as a final resolution to the complaint has been achieved.*
  6. *Pursuant to section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under section 91(7)(a) and (b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.*

*(Council Resolution 2728/2014)*

- 1.2 The complaint was subsequently referred to the Ombudsman for consideration.
- 1.3 In a letter dated 22 September 2014 the Ombudsman advised that he had decided to conduct a preliminary investigation of the complaint pursuant to section 18(1) of the *Ombudsman Act 1972*.
- 1.4 In a letter dated 16 January 2015 the Ombudsman requested copies of documentation of previous Code of Conduct complaints to assist his investigation.
- 1.5 In a letter dated 14 October 2015 the Ombudsman advised a full investigation of the complaint was being conducted under section 18(1a) of the *Ombudsman Act 1972* and enclosed a copy of the provisional views about the complaint. Feedback was sought from the Mayor in relation to the provisional views set out in the report.
- 1.6 In a letter dated 8 December 2015 the Ombudsman provided a revised Provisional Report seeking feedback on the provisional views set out in that report. A response from the Mayor, dated 21 December 2015 was sent in response.
- 1.7 In a letter dated 15 February 2016 the Ombudsman advised he had concluded his investigation into this matter and provided a copy of his Final Report.

## 2. REPORT

- 2.1 The Code of Conduct for Council Members provides the following:
- “A report from the Ombudsman that finds a Council member has breached this Part (Misconduct) of the Code of Conduct must be provided to a public meeting of the Council. The Council must pass resolutions that give effect to any recommendations received from the Ombudsman, within two ordinary meetings of the Council following the receipt of these recommendations.”*
- 2.2 The covering letter accompanying the Ombudsman’s final report notes that *“In my opinion, there is a public interest in disclosure of my final reports under the Ombudsman Act. Therefore, I authorise disclosure of this report by you as you see fit.”* On that basis a copy of the Ombudsman Report is provided in its entirety as Attachment 1 to this report.
- 2.3 Following consideration of the matter the Ombudsman’s view is that Cr Buchanan has repeatedly breached Part 2 of the Code of Conduct for Council Members. Consequently the Ombudsman has found that Cr Buchanan has acted contrary to 3.17 of the Code of Conduct for Council Members and acted in a manner that was unreasonable within the meaning of section 25(1)(b) of the *Ombudsman Act*.
- 2.4 The Ombudsman has not made any recommendations to the Council in relation to the finding, but has requested that Council table the report in a public meeting.
- 2.5 In circumstances where a breach of the Code of Conduct for Council Members by a Council member is found, the Council may, by resolution:
- 2.5.1 Take no action
  - 2.5.2 Pass a censure motion in respect of the Council member
  - 2.5.3 Request a public apology, whether written or verbal
  - 2.5.4 Request the Council member to attend training on the specific topic found to have been breached
  - 2.5.5 Resolve to remove or suspend the Council member from a position within the Council (including Council Committees or Sub Committees, but not including the member’s elected position on Council).
  - 2.5.6 Request the member to repay monies to Council.
- 2.6 Further, as noted by the Ombudsman, it is open to Council to lodge a complaint against Cr Buchanan to the District Court pursuant to section 264 of the *Local Government Act*.
- 2.7 Council must ensure that any action taken in response to a breach of the Code is proportionate to the offence. In this instance, Council should also give consideration to penalties imposed following previous findings of breach of the Code of Conduct for Council Members.

## 3. CONCLUSION / PROPOSAL

- 3.1 Having conducted a full investigation into Code of Conduct Complaint 09/2014, the Ombudsman has found that Cr Buchanan has repeatedly breached Part 2 of the Code, acted contrary to 3.17 of the Code and acted in a manner that was unreasonable within the meaning of section 25(1)(b) of the *Ombudsman Act*.

- 3.2 The Ombudsman has not made recommendations in relation to these findings for the following reasons:
- 3.2.1 *Cr Buchanan has apologized in relation to all four complaints;*
  - 3.2.2 *Cr Buchanan has attended training in relation to conflict of interest at his own expense;*
  - 3.2.3 *The behaviour referred to all occurred in 2014;*
  - 3.2.4 *The behaviour was relatively minor breaches of Part 2 of the Code, it is only in totality that it amounts to a breach of Part 3 of the Code; and*
  - 3.2.5 *It is open to the council to lodge a complaint against Cr Buchanan to the District Court pursuant to section 264 of the Local Government Act.*
- 3.3 Council is required to table the Ombudsman's report in a public meeting of the Council. This report meets that obligation.
- 3.4 Council may also consider any action it wishes to take in response to the Ombudsman's report as per sections 2.5 and 2.6 of this report.

**CO-ORDINATION**

Officer:

Date:





Enquiries: Ms Sarah Fairhead Hall  
Telephone: 08 8226 8699  
Ombudsman reference: 2014/09243  
Agency reference: 05, 06, 07, 08, 09/2014

Mayor Gillian Aldridge  
City of Salisbury  
PO Box 8  
SALISBURY SA 5108

Dear Mayor

Investigation of complaint by the City of Salisbury (the council) about Cr Chad Buchanan

I refer to my revised provisional report dated 8 December 2015.

I have now concluded my investigation; and the purpose of this letter is to provide you with my final views about the complaint. They are set out in the enclosed report. I have sent a copy to Cr Buchanan.

I have also sent a copy of my report to the Hon Geoff Brock JP, Minister for Local Government as required by section 25(3) of the *Ombudsman Act 1972*.

As you may be aware, the Ombudsman Act imposes certain obligations<sup>1</sup> on my office and others, including complainants, officers and members of the council, to keep information about my investigation confidential. However, if I consider that disclosure of that information is in the public interest, then I may authorise or require its disclosure.

In my opinion, there is a public interest in disclosure of my final reports under the Ombudsman Act. Therefore, I authorise disclosure of this report by you as you see fit. I advise that I may publish my report on the Ombudsman SA and AustLII websites. If you have any comment to make about that, please contact me within 14 days.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Wayne Lines'.

Wayne Lines  
SA OMBUDSMAN

15 February 2016

Encl

Cc Mr John Harry  
Chief Executive Officer  
City of Salisbury  
PO Box 8  
SALISBURY SA 5108

<sup>1</sup> *Ombudsman Act 1972*, section 26.





**Final Report**  
**Full investigation - *Ombudsman Act 1972***

<b>Complainant</b>	City of Salisbury
<b>Agency</b>	Cr Chad Buchanan, City of Salisbury
<b>Agency reference</b>	05,06,07,08,09/2014
<b>Date complaint received</b>	25 November 2014
<b>Issue</b>	Whether Cr Chad Buchanan's actions amounted to repeated or sustained breaches of Part 2 of the Code of Conduct for Council Members (the Code)

**Jurisdiction**

The complaint alleges breaches of Part 2 and Part 3 of the Code made pursuant to section 63 of the *Local Government Act 1999*. The complaint arose from a resolution of council on 27 October 2014 which determined that the original complaint by Cr Pilkington be escalated to an allegation of a breach of Part 3 of the Code and then referred it to my Office in accordance with the council's Dealing with Complaints Procedure.

An act of a council member that may constitute grounds for complaint under the Local Government Act is taken to be an 'administrative act' for the purposes of the Ombudsman Act<sup>1</sup>.

I consider that the complaint about Cr Buchanan falls within this definition; and I am also satisfied that Cr Buchanan was 'engaged in the work of...[the] agency' within the meaning of section 3 of the *Ombudsman Act 1972*.

The complaint is within the jurisdiction of the Ombudsman under the Ombudsman Act.

**Investigation**

My investigation has involved:

- assessing the information provided by the complainant
- considering Parts 2 and 3 of the Code
- considering the Code of Conduct for Elected Members – Dealing with Complaints Procedure (Council policy)
- considering the Local Government Act
- meeting with Cr Buchanan
- preparing a provisional report
- considering the responses to my provisional report by the council and Cr Buchanan
- preparing a revised provisional report
- providing the council and Cr Buchanan with my revised provisional report for comment, and considering the council's response
- preparing this final report.

<sup>1</sup> Section 263A(4) Local Government Act; section 3 Ombudsman Act

### Standard of proof

The standard of proof I have applied in my investigation and report is on the balance of probabilities. However, in determining whether that standard has been met, in accordance with the High Court's decision in *Briginshaw v Briginshaw* (1938) 60 CLR 336, I have considered the nature of the assertions made and the consequences if they were to be upheld. That decision recognises that greater care is needed in considering the evidence in some cases.<sup>2</sup> It is best summed up in the decision as follows:

The seriousness of an allegation made, the inherent unlikelihood of an occurrence of a given description, or the gravity of the consequences flowing from a particular finding, are considerations which must affect the answer to the question whether the issue has been proved

### Response to my revised provisional report

In response to my revised provisional report the council responded by letter dated 21 December 2015. As well as a technical error in paragraph 3, which I have amended, the council made two comments:

1. Cr Buchanan's response alluded to a 'relationship between volunteers Pat Edwards, Jan Braunholz and Mayor Aldridge'. Mayor Aldridge notes that she is not more closely associated with these volunteers than any other elected member and refutes any inference otherwise; and
2. disappointment that we had made no recommendations to the Council for action against Cr Buchanan when we have found error.

In relation to the second comment, I do not intend making recommendations in this matter for the following reasons:

- Cr Buchanan has apologised in relation to all four complaints;
- Cr Buchanan has attended training in relation to conflict of interest at his own expense;
- the behaviour referred to all occurred in 2014;
- the behaviour was relatively minor breaches of Part 2 of the Code, it is only in totality that it amounts to a breach of Part 3 of the Code; and
- it is open to the council to lodge a complaint against Cr Buchanan to the District Court pursuant to section 264 of the Local Government Act.

Cr Buchanan responded by email dated 22 December 2015 promising a response by the end of the year. My Office therefore agreed to extend the date until 31 December 2015. After receiving no reply throughout December 2015 and January 2016, my Office further extended the time for a response until 5 February 2016. After having received no further reply I decided to prepare my Final Report without Cr Buchanan's further reply.

### Background

1. Cr Buchanan is an elected member of the Council.
2. In 2014 five Code of Conduct complaints were made to the Council about the behaviour of Cr Buchanan. Each complaint is summarised in the paragraphs below.
3. The first complaint is identified as 05/2014 and was made by former Cr Jana Isemonger about Cr Buchanan's behaviour at the council meeting on 28 January 2014. The complaint was that Cr Buchanan 'engaged in a tirade of aggressive and derogatory

<sup>2</sup> This decision was applied more recently in *Neat Holdings Pty Ltd v Karajan Holdings Pty Ltd* (1992) 110 ALR 449 at pp449-450, per Mason CJ, Brennan, Deane and Gaudron JJ.

<sup>3</sup> *Briginshaw v Briginshaw* at pp361-362, per Dixon J.



language directed to the Mayor personally<sup>4</sup>. This behaviour was alleged to have contravened clauses 2.2-2.4 and 2.9-2.11 of the Code. It was determined at the council meeting on 28 April 2014 to forward the complaint to the Local Government Governance Panel (LGGP) for investigation. On 18 August 2014 the LGGP reported to the council its findings that Cr Buchanan had breached clauses 2.2-2.4 and 2.9-2.11 of the Code. The LGGP recommended that Cr Buchanan apologise to the Mayor at a council meeting and attend training in dispute resolution practices, however the final resolution of council was that Cr Buchanan apologise to the Mayor and the council's Manager of Governance.

Cr Buchanan's apology occurred at the ordinary council meeting on 22 September 2014 as follows:

Madam Mayor, it is my pleasure for the third time to apologise to yourself for an incident that occurred in January this year, where it has been reported that I said to you, Madam Mayor, "who is chairing this meeting, you or the Manager of Governance" and that comment I apologise for and I also apologise for the comments that I made later in the debate.

It is a matter of record that in June, or May, when the items were first brought to Council's attention, I sought leave from the Council to make a personal explanation at that point, and I made an apology at that stage. I, on the public Council record, I also made an apology through the media, as well as to yourself, and I would also like apologise (sic) to the Manager of Governance for the fourth time, again I apologised at the meeting where I sought leave of the Council, it was also done in writing through the Messenger Press and it was also done in person to the Manager Governance on at least two occasions.

So, in the spirit of Cr Pilkington's and Cr Caruso's motion that was moved at the last Council meeting requiring me to make a further apology, I unequivocally apologise without reservation and look forward to the exciting times with this Council.

4. The second complaint identified as 06/2014 was by the Mayor about Cr Buchanan's conduct as reported above in complaint 05/2014. The Mayor alleged that Cr Buchanan breached clauses 2.2, 2.4 and 2.9-2.11 of the Code by being 'attacking in his tone, expressed statements and spoke in debate in a sarcastic and obnoxious manner' and 'engaged in overt and covert bullying behaviour towards myself as the Principal Member and which caused me to feel undermined and disrespected in my role as the Chair of the Meeting and as the Mayor of the Council'<sup>5</sup>. The LGGP determined to investigate this complaint along with 05/2014 and therefore the outcome is the same as that reported above.
5. The third complaint identified as 07/2014 was by Cr David Balaza about Cr Buchanan's conduct in sending an email to several councillors and members of the public on 11 February 2014. It was alleged that Cr Buchanan breached clause 2.8 of the Code by suggesting that Crs Balaza and Pilkington made incorrect statements to Council and incorrectly informed debate in relation to deliberations on dog bylaw changes. On 28 April 2015 the council resolved to order mediation between the two councillors, which they both agreed to participate in. However, Cr Balaza suggested to Cr Buchanan that if he offered to apologise to the resident for providing inaccurate information in the email it would be accepted. Cr Buchanan agreed and therefore mediation was not necessary. Cr Buchanan apologised to the resident for 'misinterpreting' their request in an email which was accepted both by the resident and Cr Balaza.

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<sup>4</sup> Letter of complaint from former Cr Jana Isemonger to Mr Harry, undated, p.1.

<sup>5</sup> Letter of complaint from Mayor Gillian Aldridge to Mr Harry, 31 March 2014, p.1.

6. The fourth complaint identified as 08/2014 was made by two residents, Patricia Edwards and Jan Braunholz on behalf of the volunteers of the Community Centres Management/ Board Committees about Cr Buchanan's behaviour. The complaint was received by Council on 22 April 2014 and alleged breaches of clauses 2.1-2.9 and 2.14 of the Code. The complainants allege that disrespect was shown to them and other volunteers by Cr Buchanan including bullying, intimidation, pointing fingers, talking down to people and stifling conversation and debate. At the council meeting on 26 May 2014 the council resolved to refer the complaint to the LGGP for investigation. On 17 September 2014 the LGGP found that Cr Buchanan had breached clauses 2.2-2.4 of the Code but not 2.9-2.11. The LGGP recommended that Cr Buchanan attend training on how to chair a meeting. However at the council meeting on 22 September 2014 the Council decided to remove Cr Buchanan from the position of Chairman on all committees and from all positions in which he was a council representative. It also resolved for him to deliver a public apology to the complainants Ms Edwards and Ms Braunholz. This apology occurred at the ordinary council meeting on 15 December 2014 and read as follows:

Purely for the purpose of complying with the Resolution of the October 2014 meeting, I apologise.

7. The fifth complaint identified as 09/2014 was made by Cr Damien Pilkington in relation to Cr Buchanan's behaviour at the council meeting on 25 August 2014. Cr Pilkington alleged that Cr Buchanan breached clauses 2.3, 2.9, 2.10 and 3.13 of the Code when, following his declaration of a conflict of interest he inserted a recording device under the door of the Chamber. It is alleged he then entered the Chamber during the council break and attempted to influence the votes of other Councillors<sup>6</sup>.
8. On 26 August 2014 Mr Harry forwarded Cr Pilkington's allegations to my Office. As my Office has no jurisdiction to investigate Part 2 breaches that part of the complaint was sent back to Mr Harry.
9. At the 27 October 2014 Council meeting the Council determined at item GB4 to escalate complaint 09/2014 to an allegation of misconduct (Part 3 breach) on the basis that Cr Buchanan has been found to have breached Part 2 of the Code on two previous occasions within the past 12 months.
10. The complaint 09/2014 was then referred to my Office by letter from Mr Harry on 25 November 2014 in accordance with F.1.d of the Council Policy. On 7 October 2015 I determined in a Final Report in relation to 09/2014 that Cr Buchanan had breached the conflict of interest provisions of the Local Government Act, clause 3.13 of the Code and acted in a manner that was contrary to law within the meaning of section 25(1)(a) of the Ombudsman Act. I made recommendations that Cr Buchanan be reprimanded by means of a public statement, and required Cr Buchanan to attend conflict of interest training and issue a public apology.

#### Relevant law/policies

#### The Code

#### Part 2

- 2.1 Show commitment and discharge duties conscientiously.

<sup>6</sup> On 7 October 2015 I found that Cr Buchanan breached the conflict of interest provisions of the Local Government Act 1999 (SA) and clause 3.13 of the Code of Conduct for Council Members at the council meeting on 25 August 2015 and recommended that the council reprimand Cr Buchanan, require Cr Buchanan to issue a public apology and require him to attend Conflict of Interest training.

- 2.2 Act in a way that generates community trust and support.
- 2.3 Act in a reasonable, just, respectful and non-discriminatory way when dealing with people.
- 2.4 Show respect for others if making comments publicly.
- 2.5 Ensure that personal comments to the media or other public comments, on council decisions and other matters, clearly indicate that it is a private view, and not that of the Council.
- 2.6 Comply with all council policies, codes and resolutions.
- 2.7 Deal with information received in their capacity as Council members in a responsible manner.
- 2.8 Endeavour to provide accurate information to the Council and to the public at all times.
- 2.9 Endeavour to establish and maintain a respectful relationship with all Council members, regardless of differences of views and opinions.
- 2.10 Not bully or harass other Council members.
- 2.11 Not bully or harass other Council staff.
- 2.13-2.13 ...
- 2.14 Refrain from directing or influencing Council staff with respect to the way in which these employees perform their duties.
- 2.15-2.22...
- 2.23 Repeated or sustained breaches of this Part by the same council member may be referred, by resolution of the Council, to the relevant authority as a breach of Part 3.
- 2.24-2.25...

### Part 3

- 3.17 At the discretion of the Council to which the member is elected, repeated or sustained inappropriate behaviour, as listed in Part 2, may be escalated to an allegation of misconduct under this Part.
- 3.18 A failure to comply with a finding of inappropriate behaviour (by the Council, independent investigator or Ombudsman) under Part 2 is also grounds for a complaint under this Part.

### Code of Conduct for Elected Members – Dealing with Complaints Procedure (Council policy)

#### F.1.d

Repeated or sustained breaches of Part 2 of the Code by the same Council member may, at the discretion of the Council be escalated, by resolution of the Council to an allegation of misconduct under Part 3 of the Code. The Council must consider escalating repeated or sustained inappropriate behaviour as listed in Part 2 of the Code to an allegation of misconduct under Part 3 of the Code where two complaints within a twelve month period or four complaints within a Council term are received in relation to the same Council Member alleging a breach of Part 2 of the Code.

### Whether Cr Chad Buchanan's actions amounted to repeated or sustained breaches of Part 2 of the Code of Conduct for Council Members

- 11. The council's complaint alleges that Cr Buchanan's behaviour is repeated or sustained behaviour, and as such should be considered as misconduct.



12. As detailed above, three of the four complaints (05/2014, 06/204, 08/2014) have been independently investigated by the LGGP and found that Cr Buchanan has breached provisions of the Code. It is noted that complaints identified as 05/2014 and 06/2014 relate to the same circumstances but were reported by two different people, and determined by the LGGP to each have been a breach of the Code.
13. In my opinion, the complaints when viewed as a whole demonstrate a pattern of behaviour on the part of Cr Buchanan towards his fellow councillors and members of the community that shows disrespect for the views and opinions of others and aggressive, accusatory behaviour when challenged. This does not generate community trust and confidence in the Council to which he was elected.
14. Whilst it could be said that Cr Buchanan has complied with the recommendations of the LGGP investigations, his actions demonstrate little regard for the views of the LGGP as shown by his apology at the council meeting on 15 December 2014.
15. My Investigating Officer met with Cr Buchanan on 31 August 2015 to discuss my Office's ongoing investigations into complaints against him. Cr Buchanan stated that he was the subject of victimisation by other councillors and used this as an explanation for his behaviour. Cr Buchanan stated that there was a campaign against him by other councillors who consistently utilised the provision of the Code to make complaints about him. I consider that because the fourth complaint (08/2014) came from local residents and not councillors, there is reason for concern about Cr Buchanan's ongoing conduct.

### Conclusion

In light of the above, my final view is that Cr Buchanan has repeatedly breached Part 2 of the Code. I therefore find that Cr Buchanan has acted contrary to 3.17 of the Code and acted in a manner that was unreasonable within the meaning of section 25(1)(b) of the Ombudsman Act.

I do not intend making any recommendations to the Council in relation to the above finding.

Pursuant to Part 3 of the Code I therefore request that the Council table this report in a public meeting. The Council must pass any resolutions within two ordinary meetings of the Council.

### Final comment

I now report Cr Buchanan's misconduct to the principal officer of the council, as required by section 18(5) of the Ombudsman Act.

  
Wayne Lines  
SA OMBUDSMAN

15 February 2016



**ITEM** OB1

**COUNCIL**

**DATE** 29 March 2016

**HEADING** Mayor's Diary

**RECOMMENDATION**

1. That this information be noted.

**18 February - 21 March 2016**

<b>Date</b>	<b>Time</b>	<b>Function</b>
18/02/2016	04:00 PM	Mayor/CEO/EA meeting
18/02/2016	06:00 PM	**SPEECH** Salisbury Secret Garden
19/02/2016	10:00 AM	Salisbury Secret Garden walk through pre opening night
19/02/2016	05:45 PM	VIP Opening Night - Secret Garden Hub - Salisbury Secret Garden
19/02/2016	06:30 PM	**SPEECH** Opening night of the Secret Garden hub
20/02/2016	09:30 AM	Street Corner Meeting with Mark Butler
20/02/2016	05:00 PM	ZOMI National Day Celebration
20/02/2016	08:00 PM	Fringe event
21/02/2016	07:50 AM	Radio interview with Kelvin Trimper re Secret Gardens
21/02/2016	02:00 PM	**SPEECH** Opening 'Devine Spine' at Mawson Lakes
22/02/2016	10:30 AM	Funeral for Resident
22/02/2016	03:30 PM	Meeting re Council Papers Tonight
22/02/2016	04:30 PM	Meeting with Resident
22/02/2016	05:00 PM	Briefing for Mayor - Planning/Development Issues
22/02/2016	07:00 PM	Council Meeting
23/02/2016	12 Noon	Media/Communications Catch up
24/02/2016	09:00 AM	Breakfast with reporter from The Messenger
25/02/2016	06:00 PM	Residents birthday
26/02/2016	08:00 AM	Pick a Local - \$1,000,000 Party
26/02/2016	01:00 PM	Meeting with CEO + speeches and correspondence
26/02/2016	07:00 PM	Induction Service of New Minister Rev Nick Patselis
27/02/2016	09:00 AM	2016 Elected Member Weekend Workshop
28/02/2016	09:00 AM	2016 Elected Member Weekend Workshop
28/02/2016	08:00 PM	Secret Garden
29/02/2016	04:00 PM	Speeches meeting with CEO and executive staff
29/02/2016	06:30 PM	Budget Workshop #1
1/03/2016	10:00 AM	PBA Radio
1/03/2016	12:30 PM	Men's Shed Briefing
1/03/2016	01:00 PM	Office Time – signing + correspondence
1/03/2016	12 Noon	Media/Communications Catch up
2/03/2016	09:00 AM	Meeting with Sarah from The Messenger
2/03/2016	10:00 AM	Debrief on St Kilda meeting held 23 February
2/03/2016	11:00 AM	Mayor/CEO/EA meeting
2/03/2016	03:30 PM	Citizenship Ceremony - Afternoon Session
2/03/2016	06:30 PM	Citizenship Ceremony - Evening Session
3/03/2016	04:30 PM	JP interview
5/03/2016	09:30 AM	Street Corner Meeting with Mark Butler
5/03/2016	11:00 AM	Andy from Devine Spine
7/03/2016	03:30 PM	Speeches + document signing

## ITEM OB1

Item OB1

7/03/2016	06:30 PM	Budget Workshop #2
8/03/2016	07:30 AM	** SPEECH** International Women's Day Breakfast 2016
8/03/2016	03:00 PM	Meeting re Tourism and Visitor Strategy
8/03/2016	06:30 PM	Informal Strategy Meeting
8/03/2016	07:30 PM	Meet the Singapore business who have bought the Quest apartment and the building
9/03/2016	10:00 AM	Meeting with Sarah - Messenger Newspaper
9/03/2016	11:00 AM	Meeting with investors
9/03/2016	11:00 AM	Mayor/CEO/EA meeting
9/03/2016	12:30 PM	**SPEECH** Women's Group
9/03/2016	02:00 PM	Meeting with Dr Senthil Govindasamy
9/03/2016	04:30 PM	MLGG
9/03/2016	07:00 PM	Peter Goers radio show
10/03/2016	09:00 AM	Small Business Round Table
12/03/2016	06:30 PM	Early Learning Centre Fundraising Dinner
15/03/2016	10:00AM	Pancake Day – Salisbury Uniting Church
15/03/2016	03:00 PM	Office Time – document/letter signing
15/03/2016	03:30 PM	Briefing for Mayor
15/03/2016	04:00 PM	Meeting with resident
15/03/2016	05:00 PM	Mayor/CEO
15/03/2016	06:30 PM	Sport, Recreation & Grants + Program Review Committees
16/03/2016	10:00 AM	Meeting with Resident
16/03/2016	01:00 PM	Interview with Channel 7
16/03/2016	03:00 PM	CEO/Mayor/Manager Governance meeting
16/03/2016	03:30 PM	Meeting with Cathy Tripodi & Jody Havermehl of Hope Central
16/03/2016	04:00 PM	City of Salisbury Tourism & Visitor Strategy – Local Knowledge Workshop
18/03/2016	10:00 AM	Private Citizenship Ceremony
18/03/2016	01:00 PM	Opening of Mobara Japanese Restaurant
18/03/2016	03:00 PM	Office Time - document/letter signing
18/03/2016	03:00 PM	Mayor and CEO meeting
18/03/2016	04:00 PM	ARA's Harmony Week Twilight BBQ
19/03/2016	06:00 PM	Resident's 50th Birthday
21/03/2016	11:00 AM	**SPEECH** Refugee Welcome Zone Launch and Harmony Day Celebration
21/03/2016	06:30 PM	Policy & Planning / Budget & Finance / Works & Services / Resources & Governance Committees

### Events attended by Elected Members on behalf of the Mayor

Date	Member	Function
19/02/2016	Cr D Balaza	Bombing of Darwin - Commemorative Service
15/03/2016	Cr E Gill	PBA Radio
17/03/2016	Cr G Reynolds	Closing the Gap Day Celebration