



AGENDA

FOR YOUTH COUNCIL SUB COMMITTEE MEETING TO BE HELD ON

9 FEBRUARY 2016 AT 5:00 PM

IN THE JOHN HARVEY GALLERY, 12 JAMES STREET, SALISBURY

MEMBERS

Mayor G Aldridge (ex officio)
Mimona Abdalla
Cr D Balaza
Bianca Bilsborow
Reagan Bledee (Mentor)
Roshan Chamlagai
David Charlett (Mentor)
Cresilda Daitol
Kimberlee Daniels (Mentor)
Abigail Davey
Rebecca Etienne
Jordan Golley
Nick Griguol
Adelyne Huynh (Mentor)
Sue McNamara (Mentor)
Marziya Mohammadi
Shamsiya Mohammadi
Pau Lian Naulak (Mentor)
Eric Ngirimana
Julie Ping
Cameron Rowe
Michael Santos
Taylor Sawtell
Danielle Stewart (Mentor)
Mark Verdini
Joel Winder
Cr S White
Cr R Zahra

REQUIRED STAFF

Manager Community Planning and Vitality, Mrs N Kapitza
Community Planner Youth Participation, Ms J Brett
Community Planner Youth, Ms P Rowe

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Youth Council Sub Committee Meeting held on 01 December 2015.

REPORTS

YC1	Youth Council Positions 2016.....	7
YC2	Youth Action Plan	13
YC3	Life Skills Project Team Update	17
YC4	Twelve25 Salisbury Youth Enterprise Centre February Update.....	19

OTHER BUSINESS

CLOSE



**MINUTES OF YOUTH COUNCIL SUB COMMITTEE MEETING HELD IN
COMMITTEE ROOM 1, 12 JAMES STREET, SALISBURY ON**

1 DECEMBER 2015

MEMBERS PRESENT

Adelyne Huynh (Chairman)
Mayor G Aldridge (ex officio) (5.27 pm)
Mimona Abdalla
Cr D Balaza (5.14 pm)
Bianca Bilsborow (Deputy Chairman)
David Charlett (Mentor)
Cresilda Daitol
Abigail Davey
Jordan Golley
Nick Griguol
Sue McNamara (Mentor)
Pau Lian Naulak (5.12 pm)
Eric Ngirimana
Anthony Otto (5.21 pm)
Julie Ping
Michael Santos
Cr S White

OBSERVERS

There were no observers.

STAFF

Acting Manager Community Planning and Vitality, Mr D Clayton
PA to the General Manager Community Development, Mrs B Hatswell
Community Planner Youth, Ms P Rowe
Community Planner Youth Participation, Ms J Brett
Youth Services Project Officer, Ms K Kitching

The meeting commenced at 5.10 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology has been received from Danielle Stewart.

PRESENTATION OF MINUTES

Moved Jordan Golley
Seconded Julie Ping

The Minutes of the Youth Council Sub Committee Meeting held on 13 October 2015, be taken and read as confirmed.

CARRIED

REPORTS

YC1 Twelve25 Salisbury Youth Enterprise Centre December 2015 Update

*Pau Lian Naulak entered the meeting at 05:12 pm.
Cr D Balaza entered the meeting at 05:14 pm.*

Moved Abigail Davey
Seconded Cr D Balaza

1. That the information be received and noted.

CARRIED

YC2 Youth Council Review

Anthony Otto entered the meeting at 05:21 pm.

Moved Cr D Balaza
Seconded Michael Santos

1. The report be received and noted.

CARRIED

YC3 Drug and Alcohol Project Team Final Report

Mayor G Aldridge entered the meeting at 05:27 pm.

Moved Abigail Davey
Seconded Cr S White

1. That the information be received.

CARRIED

YC4 Life Skills Project Team Update

Moved Julie Ping
Seconded Cr D Balaza

1. That the information be received.

CARRIED

YC5 Youth Council Membership (Verbal)

1. Julie Brett provided an overview of the *2016 Youth Council Membership* report submitted to the Policy and Planning Committee scheduled for 07 December 2015.

OTHER BUSINESS

YCOB1 Youth Council Members Participation at Youth Activities

1. Julie Brett provided information regarding the youth activities Cinema Night, National Youth Week 2016 and the Blue Light Underage Rage Pool Party and encouraged Youth Council Members participation.

YCOB2 2016 Project Ideas

1. Bianca Bilsborow proposed that Youth Council Members present 2016 project ideas at Camp.

CLOSE

The meeting closed at 5.44 pm.

CHAIRMAN.....

DATE.....

ITEM	YC1
	YOUTH COUNCIL SUB COMMITTEE
DATE	09 February 2016
HEADING	Youth Council Positions 2016
AUTHOR	Nichola Kapitza, Manager Community Planning & Vitality, Community Development
CITY PLAN LINKS	3.2 To have an engaged community with a strong sense of vitality, pride and belonging 4.4 To ensure informed and transparent decision-making that is accountable and legally compliant
SUMMARY	Youth Council needs to appoint the Chairperson and Deputy Chairperson for 2016.

RECOMMENDATION

1. Youth Council elect _____ as the Chairperson and _____ as the Deputy Chairperson for 2016.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Role Description: Chairperson
2. Role Description: Deputy Chairperson

1. BACKGROUND

- 1.1. As outlined in the Terms of Reference for Youth Council the following positions have to be appointed at the February Youth Council meeting:
 - Chairperson; and
 - Deputy Chairperson.
- 1.2. Positions are appointed for one year and the role descriptions for these positions are attached to this report.
- 1.3. The Terms of Reference further stipulate that the roles of Chairperson and Deputy Chairperson must be youth members.
- 1.4. Nominations for the positions will be sought at the meeting and all Youth Council members at the February meeting will have the opportunity to vote for the positions of Chairperson and Deputy Chairperson by way of secret ballot.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/02/2016



CHAIRPERSON – Youth Member

Role Title: Salisbury Youth Council Sub Committee Chairperson
Responsible To: Salisbury Youth Council Sub Committee

Department

The Youth Council Sub Committee is referred to as Youth Council and is a formal Sub Committee of Council that enables Council to consult with, and benefit from the expertise of, young people on matters relating to policy development, service provision and issues relevant to young people. It enables young people to become involved in the planning, development and delivery of projects related to Council Strategy.

Key Responsibilities

- chair Youth Council meetings in a professional and objective manner which encourages positive discussion of issues and ensures all members have the opportunity to voice their views;
- serve for a 12 month period;
- work cooperatively with all Youth Council members, elected members, staff and volunteers;
- act as a role model for other Youth Council members; and
- act as the official representative of Youth Council to Council, other organisations and the general public. This may include writing letters and corresponding with others on behalf of Youth Council.

Essential Qualities / Skills

- good communication and interpersonal skills;
- reliability and commitment to Youth Council;
- ability to work cooperatively with all Youth Council members, elected members, volunteers and staff; and
- good organisational skills.

Knowledge

- an understanding of issues faced by local young people;
- an understanding of meeting procedures and protocols; and
- an understanding of Local Government.

Training and Support

- the Chairperson will participate in annual training along with all other Youth Council members;
- the Chairperson will have access to any available free training that is relevant to their role; and

- the Chairperson will receive individual support and skills development from the appropriate Council staff member/s both during and outside of Youth Council meetings to enable them to fulfill their role and responsibilities.

Rewards

- development of skills and experience;
- personal reward and satisfaction from working in partnership with Council for the benefit of young people in the community; and
- an opportunity to meet people and make new friends.



DEPUTY CHAIRPERSON – Youth Member

Role Title: Salisbury Youth Council Sub Committee Deputy Chairperson
Responsible To: Salisbury Youth Council Sub Committee

Department

The Youth Council Sub Committee is referred to as Youth Council and is a formal Sub Committee of Council that enables Council to consult with, and benefit from the expertise of, young people on matters relating to policy development, service provision and issues relevant to young people. It enables young people to become involved in the planning, development and delivery of projects related to Council Strategy.

Key Responsibilities

- chair Youth Council meetings in the absence of the Chairperson in a professional and objective manner which encourages positive discussion of issues and ensures all members have the opportunity to voice their views;
- serve for a 12 month period;
- work cooperatively with all Youth Council members, elected members, staff and volunteers;
- act as a role model for other Youth Council members; and
- act as the official representative of Youth Council to Council, other organisations and the general public. This may include writing letters and corresponding with others on behalf of Youth Council.

Essential Qualities / Skills

- good communication and interpersonal skills;
- reliability and commitment to Youth Council;
- ability to work cooperatively with all Youth Council members, elected members, volunteers and staff; and
- good organisational skills.

Knowledge

- an understanding of issues faced by local young people;
- an understanding of meeting procedures and protocols; and
- an understanding of Local Government.

Training and Support

- the Deputy Chairperson will participate in annual training along with all other Youth Council members;
- the Deputy Chairperson will have access to any available free training that is relevant to their role; and

- the Deputy Chairperson will receive individual support and skills development from the appropriate Council staff member/s both during and outside of Youth Council meetings to enable them to fulfill their role and responsibilities.

Rewards

- development of skills and experience;
- personal reward and satisfaction from working in partnership with Council for the benefit of young people in the community; and
- an opportunity to meet people and make new friends.

ITEM	YC2
	YOUTH COUNCIL SUB COMMITTEE
DATE	09 February 2016
HEADING	Youth Action Plan
AUTHOR	Paula Rowe, Community Planner Youth, Community Development
CITY PLAN LINKS	3.2 To have an engaged community with a strong sense of vitality, pride and belonging 3.4 To have a community that aspires to and embraces learning as a lifelong goal 4.4 To ensure informed and transparent decision-making that is accountable and legally compliant
SUMMARY	This report outlines the proposed methodology for developing the new Youth Action Plan.

RECOMMENDATION

1. That the contents be received and noted.
2. That the Youth Council members endorse the proposed methodology for the development of the Youth Action Plan.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The current Youth Action Plan (YAP) was endorsed by Council in August 2010. The intended lifespan of the YAP was five years; the review of the YAP is now overdue.
- 1.2 The current YAP was largely developed through consultation with youth service providers, both internal and external to Council. The process was largely adult-driven with some minor input from the Youth Council and other young people.
- 1.3 In the five years since Salisbury's YAP was developed, a national agenda for organizations to engage young people in the strategic planning of youth services, programs and provisions has emerged. This agenda reflects current State Government priorities of developing new models of youth engagement.
- 1.4 As such, it is proposed that the Youth Council will be trained and supported to take a lead role in developing the new YAP so that youth voice is clearly represented on matters that affect young people in Salisbury.
- 1.5 The main role of Youth Council would be to plan fun and creative ways to engage with Salisbury youth and lead community consultations to achieve the aim of having youth voice directly inform the new YAP.

- 1.6 The development of the new YAP is a vitally important piece of work for Council in 2016.
- 1.7 Because of this, it is proposed that developing the new YAP would be the main project team of the Youth Council in 2016, and that working groups be formed to work on different areas of the project.
- 1.8 Developing the new YAP will be a very big project because multiple topics need to be addressed and lots of different groups of young people need to be consulted, so it is not feasible that the Youth Council would be able to undertake additional project teams in 2016. Instead, the proposed Youth Council Project Team for 2016 (developing the new YAP) would have working groups to address multiple social issues and topics of interest.
- 1.9 In 2017, the Youth Council could return to having Project Teams that focus on particular social issues. A good outcome would be that future project teams could actually be informed by the topics that Youth Council learn more about during the development of the new YAP.
- 1.10 It is important to note that although this is essentially a research project, the methods of data collection will align very closely with the roles and activities that Youth Council Project Teams have already been undertaking. For example, Youth Council would potentially be required to plan community events, awareness campaigns, develop resource material for young people, and plan the making of a short film to document the community consultations.
- 1.11 It is noted that staff will undertake desktop research, data analysis, and drafting/writing of the YAP unless Youth Council members express an interest in assisting with these activities.
- 1.12 This report will detail the proposed methodology for developing the new YAP, and crucially, it will highlight the significant development opportunities for Youth Council members and engage Salisbury youth more broadly in the process.

2. CONSULTATION / COMMUNICATION

- 2.1 A project team and project board will be established for the development of the YAP both of which will comprise membership from all council departments, as well as the Youth Council.
- 2.2 Executive and Council will also be engaged during the development of the YAP.

3. REPORT

- 3.1 Youth participation in community research is a process of involving young people in knowledge development at the community level. This is viewed as desirable because:
 - It is assumed that organizations want the best available information for decision-making, and young people have important perspectives on matters and decisions that affect them.

- Participation in community research can prepare young people for active citizenship in a democratic society and identify new strategies for civic engagement.
- The process can strengthen the social development of young people in various ways such as personal confidence, social connectedness, social awareness, and raising the bar of what young people feel capable of achieving in their communities.

Methodology outline

- 3.2 Youth-Adult Partnerships in Evaluation (Y-AP/E) is a new model of community research that was developed in response to concerns that young people, and the youth councils representing them, are not reaching their full civic potential, meaning that young people have the skills and knowledge to lead community change, but they are not being supported enough by adults to achieve this.
- 3.3 This model aims to support young people in an important lead role, but it does not set them (or the project) up to fail by insisting that projects are solely ‘youth-led’. Instead, the model is carefully designed to build collaboration between young people and adult staff to create two-way learning opportunities and provide support for youth-as-researchers and community advocates.
- 3.4 Youth Council members have many of the skills required to take on this leadership role, but these can be enhanced through mentorship and through various training and development sessions.
- 3.5 With this in mind, the following structure is proposed for data collection to inform the new YAP:
- The following five key direction areas of the current YAP will provide a frame for the project:
 1. Learning , Education and Employment
 2. Improving Health and Wellbeing
 3. Creative Lifestyles
 4. Safe and Supportive Environments
 5. Youth Participation and Development
 - Youth Council will form working groups to evaluate each of the five key direction areas to identify which issues are still relevant, how issues might have changed, and to identify new or emerging issues. This will be done through workshopping the key direction areas and finding out what the broader youth population have to say.
 - Working groups will consist of Youth Council members and adult staff.
 - It was highlighted earlier that the role of Youth Council would largely involve community event planning and creative methods of engaging young people with a key focus on being fun to participate in.

3.6 Benefits of this model are:

- It aims to support the Youth Council to reach their full potential as representatives of the broader youth population in terms of gathering youth-specific knowledge and providing youth expertise to Council.
- It ensures that Council has access to relevant and up to date community-level knowledge to assist with planning and delivery of youth programs and services.
- It builds the capacity of Youth Council to form community partnerships.
- It is beneficial for improving working relationships between Youth Council and other council departments.
- It is highly innovative: a desk top audit of over 100 Councils has shown that only one other council within Australia has attempted a version of Y-AP/E, but on a much smaller scale. Numerous councils make reference to youth participation in the development of their youth plans, but the level of involvement is not clear, whereas the model proposed here is detailed and clear. As such, through engaging this model, the City of Salisbury, in particular the Salisbury Youth Council, has an opportunity to contribute to state and federal conversations about best-practice youth engagement models, and to develop national learning materials for other LGAs.

Budget

- 3.7 The development of the YAP will be undertaken within the existing budget allocation for Youth Development.
- 3.8 Council has also allocated an annual Youth Council training and development budget of \$10,000. Previously the Youth Council hasn't fully utilized these funds and this project will enable a training program to be developed. The training opportunities will be developed in consultation with the Youth Council over the coming month.

4. CONCLUSION / PROPOSAL

- 4.1 Renewing the YAP provides a timely opportunity for Youth Council to realize its full potential as the main representative body for Salisbury youth.
- 4.2 The proposal is to train and support the Youth Council to take a lead role in designing and undertaking creative and fun community consultations that will inform Council's agenda for youth development and the planning for youth services and programs.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/02/2016

ITEM	YC3
	YOUTH COUNCIL SUB COMMITTEE
DATE	09 February 2016
HEADING	Life Skills Project Team Update
AUTHOR	Jules Brett, Community Planner Youth Participation , Community Development
CITY PLAN LINKS	4.4 To ensure informed and transparent decision-making that is accountable and legally compliant
SUMMARY	This report will provide an update on the 2015 Youth Council Life Skills Project Team.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Council at its meeting in April 2015 endorsed the project briefs developed for the two projects to be undertaken during 2015, one of those projects being Life Skills.
- 1.2 The project focus being to provide young people with the opportunities to develop the necessary skills to support them in employment, gaining housing, managing their money, managing their health and wellbeing and gaining independence.
- 1.3 The project team considering the development of a youth link that will be incorporated under “Youth Services” section of the Salisbury Council Website. This resources that will be included are:
 - transport and accommodation;
 - money management;
 - domestic duties;
 - employment and pathways; and
 - health and wellbeing
- 1.4 The project team has developed a USB, booklet and card promoting the youth link will be provided to guests at a launch on 12 February 2016 at which time the content on the website will be launched also.
- 1.5 The launch will be the conclusion of the Life Skills Project but there is the ability to add to the resource pool on the website, which youth members will do throughout the year.

Item YC3

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/02/2016

ITEM	YC4
	YOUTH COUNCIL SUB COMMITTEE
DATE	09 February 2016
HEADING	Twelve25 Salisbury Youth Enterprise Centre February Update
AUTHOR	Kate Kitching, Youth Services Project Officer, Community Development
CITY PLAN LINKS	3.2 To have an engaged community with a strong sense of vitality, pride and belonging
SUMMARY	This report provides Youth Council members with an overview of current and upcoming Twelve25 programs and activities.

RECOMMENDATION

1. That the information be received and noted.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Twelve25 Salisbury Youth Enterprise Centre was established in 2006 and to have a strong working relationship with Youth Council provides a regular programs summary report.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Nil
- 2.2 External
 - 2.2.1 Nil

3. REPORT

- 3.1 The report provides Youth Council members with information on Twelve25 program and services.
- 3.2 Continuing 2016 programs include:
 - 3.2.1 Getting Your L's – This program is 2 day course and with a test on third day. Designed for 16 - 25 year olds it is delivered by Bagster Road Community Centre with support from Twelve25 staff. Expressions of interest open at: <http://e.mybookingmanager.com/gettinglsEOI2016> for the invite to March course.

- 3.2.2 Getting Your P's (Wheels in Motion) – This program is for 16 - 25 year olds (City of Salisbury and City of Playford) requiring assistance with completing their 75 driving hours with a volunteer mentor. Expressions of interest open at: <http://e.mybookingmanager.com/WIMEOI2016>
- 3.2.3 Jibba Jabba Radio - Youth lead radio show with PBA FM 89.7, Round 13 to commence on Friday 12th February. Eight participants (4 from Salisbury and 4 from Playford) will complete the training then host the live shows on Friday's at 4:30pm. They will complete tasks to achieve a TAFE SA Certificate I in Creative Industries.
- 3.2.4 Jibba Jabba TV - The Jibba Jabba News component of last years program is continuing with 2 participants as presenter and director/editor. A new full Jibba Jabba TV will start with a new group of participants in March/April during afternoons for 8 weeks. They cover interview techniques, sound and lighting, operating the video camera, becoming the host presenter, editing and then creating a film clip. A new exciting opportunity is also about to occur with a new show Jibba Jabba Movie Reviews thanks to corporate sponsorship with Hoyts cinemas commencing shortly.
- 3.2.5 Youth Performing Arts Group – The group meets on Thursdays 4:30 - 7pm. The new participant intake will be after their Fringe production of Freak. Freak is being performed as part of Fringe on Thursday 25 February 6pm, tickets available from www.adelaidefringe.com.au
- 3.3 National Youth Week is on 8-17 April: A working party has formed consisting of Youth Council members to plan and implement a Northern Youth Arts Market on Saturday 9th April, John Harvey Gallery and front lawns.
- 3.4 Flexible Learning Options (FLO) Programs: Staff are attending FLO Orientation Day 27 and 28 January, promoting Twelve25 programs. Through our partnership with Northern Adelaide Senior College (as a Community Learning Centre hub) programs offered at Twelve25 will include Digital Photography, Academy of Gaming, Film and Animation (AGFA), Green Room (career planning, mentoring, Maths, English, Centacare), Experience AGFA, Aerosol Art and Art 101 (Design)
- 3.5 Basic Concepts in Food Safety: A once off workshop ideal for young people living independently, looking to get into the hospitality industry or who would like to develop their skills in food safety. It is being held on Friday 12 February, 10am - 2pm, \$25 and includes lunch (which is part of the learning). The program includes a short multiple choice assessment to receive a certificate of completion. Bookings at: <http://e.mybookingmanager.com/foodsafety2016>
- 3.6 Social Enterprise: Pizza Oven Van and Coffee Connoisseurs programs – These are still in progress with purchasing equipment, materials and supplies. Shortly we will launch a training opportunity for unemployed young people 18 - 25 to develop their skills in pizza / coffee making, business skills, earn & learn and attend community events and various Salisbury locations.

- 3.7 RMT Young Guns – New program of Drama Classes: Mondays 4pm - 5:30pm. RMT Management offer Film & Stage Acting Classes for 9 - 16 year olds. The weekly classes focus on both communication & confidence building whilst teaching important industry skills for film & stage. Ongoing program during term time. Phone 8394 2574 or email angie@rmtmanagement.com

4. CONCLUSION / PROPOSAL

- 4.1 The programs on offer at Twelve25 cover a diverse range of areas of interest to young people. The activities are provided both with the assistance of strategic partners and on a fee for service basis, but all align with the strategic directions of the facility.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/02/2016