



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**15 FEBRUARY 2016**

**MEMBERS PRESENT**

Cr J Woodman (Chairman)  
Cr C Buchanan  
Cr G Caruso (Deputy Chairman)  
Cr E Gill  
Cr S Reardon  
Cr G Reynolds  
Cr S White  
Cr R Zahra

**OBSERVERS**

Cr D Pilkington (*from 9:40 pm*)  
Cr S Bedford (*from 9:40 pm*)

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Community Development, Ms J Trotter  
General Manager City Infrastructure, Mr M van der Pennen  
Governance Support Officer, Ms K Boyd  
Governance Coordinator, Ms J Rowett  
Manager Parks and Landscape, Mr M Purdie  
Coordinator Tree Services, Mr M Oborn  
Manager Business Support, Mr K Stewart

The meeting commenced at 9:05 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Nil.

**LEAVE OF ABSENCE**

Nil.

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## PRESENTATION OF MINUTES

Moved Cr R Zahra  
Seconded Cr S White

The Minutes of the Works and Services Committee Meeting held on 18 January 2016, be taken and read as confirmed.

**CARRIED**

Moved Cr R Zahra  
Seconded Cr S Reardon

The Minutes of the Confidential Works and Services Committee Meeting held on 18 January 2016, be taken and read as confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **2.0.1 Future Reports for the Works and Services Committee**

Moved Cr E Gill  
Seconded Cr G Reynolds

1. The information be received.

**CARRIED**

### *Community Centres and Youth*

#### **2.1.1 Investigation of Costs Associated with Waterslide/Diving Platform Installation at Salisbury Recreation Precinct**

Moved Cr S Reardon  
Seconded Cr G Reynolds

1. The information be received.

With leave of the meeting and consent of the seconder Cr S Reardon  
VARIED the MOTION as follows:

1. The information be received.
2. A report be brought back to Council exploring the provision of a spray pad/play structure at the Salisbury Recreation Precinct for consideration in the 2017/2018 budget.
3. No further action be taken on the diving board or water slide.

**CARRIED**

*Landscaping*

**2.4.1 Tree Management Framework**

Moved Cr C Buchanan  
 Seconded Cr G Caruso

1. The information be received.
2. The Tree Management Policy as set out in Attachment 1 to this report (Item No 2.4.1 Works and Services Committee, 15/2/2016), be endorsed.
3. The revised and updated Tree Removal Procedure, as set out in Attachment 2 to this report (Item No 2.4.1 Works and Services Committee, 15/2/2016, be endorsed; with option 1, the Development Assessment Unit, as the preferred mechanism for processing requests to review tree removal decisions related to Regulated/Significant trees where removal is supported (Clause 2.7 of Tree Removal Procedure).
4. The previous Tree Maintenance Policy be discontinued.

**CARRIED**

*Property*

**2.5.1 Road Closure Portion of Ryans Road Plantation, Parafield Gardens**

Moved Cr R Zahra  
 Seconded Cr G Reynolds

1. This report be received and noted.
2. Staff be authorised to implement the required provisions of the *Roads (Opening and Closing) Act 1991* to commence a road process for closure of a portion of Ryans Road Plantation, Parafield Gardens as marked “A” on the attached Preliminary Plan (Attachment 1, Item No. 2.5.1, Works and Services Committee, 18/1/2016).
3. Staff undertake public consultation by placing notices in the Leader and News Review Messenger Newspapers and a further notice in the State Government Gazette in accordance with the provisions of the *Roads (Opening and Closing) Act 1991* as well as sending notices to affected residents within the area.
4. Pursuant to Section 193 (4) of the *Local Government Act 1999*, the portion of Ryans Road Plantation marked “A” on the attached Preliminary Plan including consideration of maintaining appropriate road reserve on Ryans Road in the future (Attachment 1, Item No.2.5.1, Works and Services Committee, 18/1/2016) be excluded from Classification as Community Land.
5. A further report will be presented to Council following the public consultation period for consideration of any objections or applications received.

**CARRIED**

**2.5.2 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 8 February 2016**

The information contained in the Strategic Property Development Sub Committee of the meeting held on 8 February 2016 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**2.5.2-SPDSC1 Tranche 1 Program Update Report**

Moved Cr E Gill  
Seconded Cr S Reardon

1. The report be received and the update on the status of the Tranche 1 program be noted.
2. Funding for of an extension of term of the Project Delivery Coordinator role from the Strategic Development Projects budget be considered through a second quarter 2015/16 Budget Review.

**CARRIED**

*Public Works*

**2.6.1 Capital Works Progress Report - January 2016**

Moved Cr R Zahra  
Seconded Cr C Buchanan

1. The construction of new footpaths along sections of Short Street, Ingle Farm, Hasse Court, Parafield Gardens and Ceafield Road, Para Hills West, be included within the 2015/16 Council Footpath Program.
2. Harry Bowey and Carisbrooke Reserve be included within the 2015/16 Carpark Renewal Program.

**CARRIED**

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**2.6.2 Design and Installation of Outdoor Creche perimeter protection at Bagster Road Community Centre and Pooraka Farm Community Centre**

Moved Cr G Reynolds  
Seconded Cr C Buchanan

1. The information be received.
2. It be noted that installation of a suitable temporary barrier system at Bagster Road and Pooraka Farm Community centres will be completed until the final solution is approved and budgeted through Council.
3. A further risk assessment and traffic analysis be undertaken at each of Councils Community Centres to determine the level of risk for a similar incident, and to recommend an appropriate action to address this.

**CARRIED**

**OTHER BUSINESS**

**W&S OB1 Elder Smith Road, George Street, Ryans Road**

Moved Cr R Zahra  
Seconded Cr C Buchanan

1. The Footpath Request Evaluation Team undertake an assessment of Elder Smith Road, George Street and Ryans Road between Salisbury Highway and Port Wakefield Road.

**CARRIED**

**CONFIDENTIAL ITEMS**

*Cr G Caruso declared a conflict of interest due to his employment with SA Power Networks and left the meeting at 09:57 pm. Cr G Caruso did not return.*

**2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 February 2016**

Moved Cr R Zahra  
Seconded Cr G Reynolds

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
- *non disclosure of the attachments which contain sales & marketing information the public release of which would prejudice the commercial position of the Council.*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 February 2016** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 9:57 pm.

The meeting moved out of confidence and closed at 9:59 pm.

CHAIRMAN.....

DATE.....