



**MINUTES OF AUDIT COMMITTEE MEETING HELD IN COMMITTEE ROOMS, 12
JAMES STREET, SALISBURY ON**

9 FEBRUARY 2016

MEMBERS PRESENT

Mr P Brass (Chairman)
Ms K Briggs
Mr C Johnson
Cr G Caruso
Cr G Reynolds

OBSERVERS

Cr S White
Cr R Zahra

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Ms T Norman
Business Analyst - Internal Audit & Risk, Mr G Kendall

The meeting commenced at 6:06 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

There were no Apologies.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Ms K Briggs
Seconded Mr C Johnson

The Minutes of the Audit Committee Meeting held on 13 October 2015,
be taken and read as confirmed.

CARRIED

Moved Mr C Johnson
Seconded Cr G Reynolds

The Minutes of the Confidential Audit Committee Meeting held on 13
October 2015, be taken and read as confirmed.

CARRIED

PRESENTATION

A presentation on the Water Business Unit was given by Mr B Naumann, Manager Salisbury
Water.

Cr G Reynolds left the meeting at 06:47 pm.

Cr G Reynolds returned to the meeting at 06:48 pm.

REPORTS

Administration

4.0.1 Appointment of Deputy Chairman - Audit Committee

Moved Ms K Briggs
Seconded Cr G Reynolds

1. Mr C Johnson be appointed as Deputy Chairman of the Audit
Committee for a term concluding 1 September 2017, consistent
with the appointment term of the Chairman of the Audit
Committee.

CARRIED

4.0.2 Future Reports for the Audit Committee of Council

Moved Cr G Reynolds
Seconded Cr G Caruso

1. The information be received.

CARRIED

4.0.3 Review of the Audit Committee Terms of Reference and Internal Audit Charter

Moved Cr G Reynolds
Seconded Ms K Briggs

1. The information be received.
2. The Audit Committee Terms of Reference, as set out in the attachment to this report (Item No. 4.0.3, Audit Committee, 09/02/2015) be considered and endorsed.
3. The Internal Audit Charter, as set out in the attachment to this report (Item No. 4.0.3, Audit Committee, 09/02/2015) be considered and adopted.

CARRIED

Reports

4.2.1 Audit Committee Self-Assessment Questionnaire and Process

Moved Mr C Johnson
Seconded Cr G Caruso

1. The information be received.
2. The self-assessment questionnaire, as set out in the attachment to this report (Item No. 4.2.1, Audit Committee, 09/02/2016) be issued to members of the Audit Committee for completion after the February meeting of the Audit Committee of Council, with results to be collated and presented at the Audit Committee of Council meeting in April 2016.

CARRIED

4.2.2 Internal Audit Plan

Moved Mr C Johnson
Seconded Cr G Reynolds

1. The information be received.
2. The Internal Audit Plan 2016-18, as set out in the attachments to this report (Item No. 4.2.2, Audit Committee, 09/02/2015) be endorsed, subject to the deferral of the Payroll audit and bringing forward of the Event Management audit during 2016.

CARRIED

4.2.3 Internal Audit Update

Moved Ms K Briggs
Seconded Cr G Caruso

1. The information be received.

CARRIED

4.2.4 University of Adelaide Research Project: Should South Australian Local Governments be audited by Private Sector Auditors or the State Auditor General?

Moved Ms K Briggs
Seconded Cr G Reynolds

1. The information be received.

CARRIED

CONFIDENTIAL ITEMS

4.4.1 10887 External Audit Services Contract - 2016/17 to 2020/21

Moved Cr G Caruso
Seconded Ms K Briggs

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) and (k) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest; and*
 - *tenders for the supply of goods, the provision of services or the carrying out of works.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this matter will protect third party commercial information and enable an informed decision in the award of the External Audit Services contract.*

On that basis the public's interest is best served by not disclosing the 10887 External Audit Services Contract - 2016/17 to 2020/21 item and discussion at this point in time.

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 7:29 pm.

Cr C Johnson declared a conflict of interest due to a working relationship with one of the entities being considered for contract award left the meeting at 07:30 pm

The meeting moved out of confidence at 7:40 pm.

OTHER BUSINESS

Nil

The meeting closed at 7:40 pm.

CHAIRMAN.....

DATE.....