



**MINUTES OF BUDGET AND FINANCE COMMITTEE MEETING HELD IN THE  
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

**18 JANUARY 2016**

**MEMBERS PRESENT**

Cr D Pilkington (Chairman)  
Mayor G Aldridge  
Cr D Balaza  
Cr D Bryant  
Cr C Buchanan  
Cr G Caruso  
Cr L Caruso  
Cr R Cook  
Cr E Gill  
Cr S Reardon  
Cr G Reynolds  
Cr B Vermeer  
Cr S White  
Cr J Woodman  
Cr R Zahra

**STAFF**

Acting Chief Executive Officer, Ms J Trotter  
Acting General Manager Business Excellence, Ms L Rattigan  
General Manager City Development, Mr T Sutcliffe  
Acting General Manager City Infrastructure, Mr M Purdie  
Manager Governance, Ms T Norman  
Manager Communications and Customer Relations, Mr M Bennington  
Governance Coordinator, Ms J Rowett  
Governance Support Officer, Ms K Boyd

The meeting commenced at 7:24pm

The Chairman welcomed the members, staff and the gallery to the meeting.

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**APOLOGIES**

Apologies were received from Cr S Bedford and Cr D Proleta.

**LEAVE OF ABSENCE**

Nil

**PRESENTATION OF MINUTES**

Moved Cr R Zahra  
Seconded Cr D Balaza

The Minutes of the Budget and Finance Committee Meeting held on 07 December 2015, be taken and read as confirmed.

**CARRIED**

Moved Cr E Gill  
Seconded Cr R Cook

The Minutes of the Confidential Budget and Finance Committee Meeting held on 07 December 2015, be taken and read as confirmed.

**CARRIED**

**REPORTS**

*Administration*

**6.0.1 Future Reports for the Budget and Finance Committee**

Moved Cr R Zahra  
Seconded Cr B Vermeer

1. The information be received.

**CARRIED**

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*Business Units*

**6.7.1 Standard Customer Sales Contract - Salisbury Water Retail Service**

Moved Mayor G Aldridge  
Seconded Cr J Woodman

1. The information be received.
2. The Standard Customer Sales Contract for Salisbury Water's Retail Service, as provided in Attachment A, be endorsed as Council's standard terms for its water retail service for existing and new **residential** customers and for new or renewing **non-residential** customers with a standard water retail service.
3. Pursuant to Section 36 of the Water Industry Act 2012, the proposed revised Standard Customer Sales Contract, as provided in Attachment A, be published in the next available edition of the Government Gazette.
4. The Water Supply Agreement Schedule, as provided in Attachment B, be adopted for non-residential customers with a non-standard service.
5. Delegate authority to the Chief Executive Officer to authorise future amendments to the Standard Customer Sales Contract to maintain Council's interests and reflect any future regulatory changes.

**CARRIED**

**OTHER BUSINESS**

Nil

**CONFIDENTIAL ITEMS**

**6.9.1 Red Jam Pty Ltd - Legal Costs**

Moved Cr J Woodman

Seconded Cr R Zahra

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non-disclosure of the matter and discussion of this item in confidence would protect commercial and contractual information contained within this report, the disclosure of which would adversely affect the business interests of Red Jam Pty Ltd.

On that basis the public's interest is best served by not disclosing the **Red Jam Pty Ltd - Legal Costs** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CARRIED**

The meeting moved into confidence at 7:25pm.

The meeting moved out of confidence and closed at 8:15pm.

CHAIRMAN.....

DATE.....