



Cemetery: Spains Road, Salisbury Downs, SA, 5108
 Office: Salisbury Community Hub, 34 Church Street, Salisbury, SA, 5108
 Postal: PO Box 8, Salisbury, SA, 5108
 Telephone: 08 8406 8317 TTY: 08 8406 8596 (for hearing impaired)
 Email: cemetery@salisbury.sa.gov.au Website: www.salisbury.sa.gov.au
 ABN: 82 615 416 895

ENTOMBMENT ORDER FORM 2024-25

Site Details			New <input type="checkbox"/> Pre-Need/Existing <input type="checkbox"/>
Crypt No.	Level	Mausoleum Section	Crypt Type Single <input type="checkbox"/> Double <input type="checkbox"/>
Date of Entombment		Time of Arrival at Mausoleum	
Current Interment Right Holder or Authorised Representative of the Deceased			
Name _____		Relationship to Deceased _____	
Address _____			
Phone _____		Email _____	
Deceased			
Name _____			
Last Known Address _____			
Age _____	Gender _____	Date of Death _____	
Funeral Director			
Name _____		Contact Person _____	
Address _____			
Phone _____		Email _____	
Signature _____		Date _____	
Additional Documents			
If new site: Burial and Memorial Sites Interment Rights and Responsibilities			
If Interment Right Holder is the deceased: Transfer of Interment Right Holder Form + Burial and Memorial Sites Interment Rights and Responsibilities			
Entombment Details & Fees			
Lease			
New lease fee \$ _____ Lease extension fee \$ _____/5 years Extend by _____ years \$ _____			
Prices will vary on crypt area/position (existing leases require min. of 20 years remaining on lease)			
Entombment			
Entombment fee Single (new site/contract) \$2,600 <input type="checkbox"/> Existing \$ _____ <input type="checkbox"/> \$ _____			
Coffin Height _____ mm Width _____ mm Length _____ mm			
Not to exceed 600mm Not to exceed 740mm Not to exceed 2200mm			
Special Fees			
Bookings after 3:30pm \$550 <input type="checkbox"/>			\$ _____
Weekend/Short notice Fee \$650 (if after 3:30pm additional \$550) <input type="checkbox"/>			\$ _____
Public Holiday Fee \$850 (if after 3:30pm additional \$550)			\$ _____
Chapel Hire – Cleaning Fees			
Monday-Friday (9:00am-5:00pm) \$175			\$ _____
After-hours, weekends & public holidays \$275			\$ _____
(fees inclusive of GST)			Total \$ _____
Additional Information			
Estimated number of attendees _____			
Return Entombment Order Form To cemetery@salisbury.sa.gov.au			
Confirmation at Cemetery on day of entombment			
Signed by Funeral Director _____		Date _____	