

TRANSFER OF INTERMENT RIGHT HOLDER – FUNERAL DIRECTOR 2023-24

Site Number			
Mausoleum Section	Crypt No.	Level	Crypt Type Single <input type="checkbox"/> Double <input type="checkbox"/>
Current Interment Right Holder			
Name _____			
Address _____			
Notes Regarding Transfer of Interment Right Holder			
<p>When transferring an Interment Right, it is a legislative requirement to follow a hierarchy of who has the right to take over the interment right. The connection we must establish is between the person applying for the transfer and their connection to person currently named as the interment right holder.</p> <p>The hierarchy is as follows – please circle what is appropriate to your request:</p> <ol style="list-style-type: none"> 1. The sole executor or administrator of the interment right holder. 2. A joint executor or administrator (with the permission of all others) of the interment right holder. 3. The spouse of interment right holder (including a putative or common law spouse) 4. The eldest living and legally capable child of the interment right holder 5. The eldest living and legally capable grandchild of the interment right holder 6. The eldest living and legally capable sibling of the interment right holder 7. The eldest living and legally capable blood relative of the interment right holder 			
New Interment Right Holder			
Name _____			
Address _____			
Phone _____		Email _____	
Relationship to Original Interment Right Holder _____			
Signature _____		Date _____	
Witness Signature _____		Witness Name _____ Date _____	
Return Paperwork To Cemetery Assistant: 34 Church Street, Salisbury or PO Box 8, Salisbury, SA, 5108 or cemetery@salisbury.sa.gov.au	Office Use Only CemeteryData Entered <input type="checkbox"/> DataWorks No: _____ Certificate -Date Posted _____ DataWorks No: _____ Noted <input type="checkbox"/>		

Payment methods: Cash, cheque or credit card in person at 34 Church Street, Salisbury
 Cheque posted to PO Box 8, Salisbury, SA, 5108
 Credit card over the phone call 8406 8222
 Cheques payable to City of Salisbury

All fees include GST



Cemetery: Spains Road, Salisbury Downs, SA, 5108
Office: Salisbury Community Hub
34 Church Street, Salisbury, SA, 5108
Postal: PO Box 8, Salisbury, SA, 5108
Telephone: 08 8406 8317
TTY: 08 8406 8596 (for hearing impaired)
Email: cemetery@salisbury.sa.gov.au
Website: www.salisbury.sa.gov.au
ABN: 82 615 416 895



BURIAL AND MEMORIAL SITES
INTERMENT RIGHT - RIGHTS & RESPONSIBILITIES

The following Plain English Statement is required by law (*Local Government Cemetery Regulations 2010*). It is an important document. Please keep it with the original interment right.

This statement describes the terms and conditions for buying grave and memorial (ashes site) rights at the Cemetery noted below. This form must be completed and a signed copy of this document must be received by the cemetery before a grave or memorial can be used.

*Name of the Interment Right Holder(s): (Up to two people **may** be named as the Interment Right Holders)*

The person/people named above has/have the sole right to decide and advise the cemetery about who may be buried, have ashes placed or be memorialised in the following site.

Salisbury Memorial Park

Name of Cemetery

Section (ie., Catholic, Orthodox, General).

The path & site number will be confirmed by the cemetery on the interment right.

An interment right will be issued for this site. The interment right does not mean that the buyer owns the land.

The cost of the interment right is \$..... (incl. GST)

The interment right is issued for years.

Not Applicable
Transfer of Interment Right occurring

The interment right starts on The interment right expires on
(Date) (Date)

The interment right will be issued to the Interment Right Holder(s) by the cemetery after payment of the relevant fees. The interment right may be sent via your funeral director who will pass it on to the interment right holder.

The interment right cost does not cover other services such as grave digging, burial, chapel, funeral director, headstone or memorial expenses.

Interment rights are subject to the conditions noted in this statement, the cemetery's Operating Policy and any cemetery rules or laws in force during the term of the interment right.

Please note that the cemetery's *Operating Policy*, interment right conditions, policies and rules may change over time. Updated versions of the cemetery's *Operating Policy* are available from the cemetery or on their website.

Please turn over

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INTERMENT RIGHT CONDITIONS

The following points are part of the Interment Right Conditions.

- Options for periodic payments (cash, credit card, and lay-by options) may be available for the purchase of an interment right. Please check with the cemetery.
- An interment right may **only** be cancelled or transferred as per the cemetery's *Operating Policy*.
- An interment right may be renewed, transferred, extended or cancelled upon application to the cemetery, in accordance with the cemetery's *Operating Policy*.
- The rights granted to the interment right holder may be exercised upon the death or legal incapacity of the interment right holder by any one of the following people in descending order of entitlement:
 - 1st. the executor or administrator of the interment right holder
 - 2nd. a joint executor or administrator (with permission from all others) of the interment right holder
 - 3rd. the legally married spouse of the interment right holder
 - 4th. the domestic partner of the interment right holder
 - 5th. the eldest living and legally capable child of the interment right holder
 - 6th. the eldest living and legally capable grandchild of the interment right holder
 - 7th. the eldest living and legally capable sibling of the interment right holder
 - 8th. the eldest living and legally capable blood relative of the interment right holder
- An interment right may be extended by anyone anytime in accordance with the cemetery's *Operating Policy* or any rules the cemetery in force from time to time.
- The interment right holder is responsible for maintaining headstones and memorials in a safe and proper condition. This is not the cemetery's responsibility.
- Under the *Cemetery Regulations 2010*, if it has been two years or more since the interment right for a site has expired, the cemetery may dispose of unclaimed headstones or memorials. **Before disposing of a monument, the cemetery will attempt to contact the interment right holder for the site.**
- At the end of the interment right period, if the interment right is not renewed or extended, the cemetery may reuse the grave or memorial site.
- Cemeteries have specific requirements regarding the design of headstones and memorials which will require authorisation prior to installation. Some cemeteries are listed on the State Heritage Register and require headstones and monuments and alteration work to be approved by an appointed Heritage Advisor. This approval process will take time.

Please let the cemetery know if you change your address or contact details.

I have read & understand this form.

Signature _____

Witness Signature _____

Name in full _____

Witness Name in full _____

Date / /2023

Date / /2023

END OF STATEMENT

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