



Cemetery: Spains Road, Salisbury Downs, SA, 5108
 Office: Salisbury Community Hub
 34 Church Street, Salisbury, SA, 5108
 Postal: PO Box 8, Salisbury, SA, 5108
 Telephone: 08 8406 8317
 TTY: 08 8406 8596 (for hearing impaired)
 Email: cemetery@salisbury.sa.gov.au
 Website: www.salisbury.sa.gov.au
 ABN: 82 615 416 895

BURIAL ORDER FORM 2024-25

Site Number _____	New <input type="checkbox"/> Re-Open <input type="checkbox"/> Pre-Need/Reservation <input type="checkbox"/>
Date of Funeral _____	Time of Arrival at SMP _____
Current Interment Right Holder or Authorised Representative of the Deceased	
Name _____	Relationship to Deceased _____
Address _____	
Phone _____	Email _____
Deceased	
Name _____	
Last Known Address _____	
Age _____	Gender _____ Date of Death _____
Funeral Director	
Name _____	Contact Person _____
Address _____	
Phone _____	Email _____
Signature _____	Date _____
Additional Documents	
If new site: Burial and Memorial Sites Interment Rights and Responsibilities	
If Interment Right Holder is the deceased: Transfer of Interment Right Holder Form + Burial and Memorial Sites Interment Rights and Responsibilities	
Burial Details & Fees	
Lease	
New lease fee \$4,195 Lease extension fee \$430/5 years Extend by _____ years \$ _____	
New lease vault \$15,950/\$26,500/\$20,350/\$32,000	
<i>(existing leases require a minimum of 20 years remaining on lease at time of burial)</i>	
Burial	
Burial fee Single \$2,125 <input type="checkbox"/> Double \$2,250 <input type="checkbox"/> Triple \$2,530 <input type="checkbox"/> Vault open/close \$2,125 <input type="checkbox"/> \$ _____	
Coffin Height _____ mm Width * _____ mm Length _____ mm	
* Width over 680mm <input type="checkbox"/> American / Box Type / Metal Casket <input type="checkbox"/>	
Special Fees	
Bookings after 3:30pm \$550 <input type="checkbox"/> Saturday Fee \$650 (if after 3:30pm additional \$550) <input type="checkbox"/> \$ _____	
Sections A,B,D & F only: Concrete remove / reinstate \$795 <input type="checkbox"/> Remove / replace ledger \$785 <input type="checkbox"/> \$ _____	
Sections HV & HL: Total \$ _____	
<i>Concrete/ledger/monument removal/reinstatement is to be arranged by Funeral Director. (fees inclusive of GST)</i>	
Additional Information	
Use of SMP's lowering device and mats <input type="checkbox"/> Graveside service <input type="checkbox"/>	
Extras during service (music, food serving) _____	
Return Burial Order Form to: cemetery@salisbury.sa.gov.au	
Confirmation at Cemetery on day of burial	
Signed by Funeral Director: _____ Date: _____	