



Cemetery: Spains Road, Salisbury Downs, SA, 5108  
 Office: Salisbury Community Hub  
 34 Church Street, Salisbury, SA, 5108  
 Postal: PO Box 8, Salisbury, SA, 5108  
 Telephone: 08 8406 8317  
 TTY: 08 8406 8596 (for hearing impaired)  
 Email: cemetery@salisbury.sa.gov.au  
 Website: www.salisbury.sa.gov.au  
 ABN: 82 615 416 895

## BURIAL ORDER FORM 2023-24

<b>Site Number</b>	New <input type="checkbox"/> Re-Open <input type="checkbox"/> Pre-Need/Reservation <input type="checkbox"/>
<b>Date of Funeral</b>	<b>Time of Arrival at SMP</b>
<b>Current Interment Right Holder or Authorised Representative of the Deceased</b>	
Name _____	Relationship to Deceased _____
Address _____	
Phone _____	Email _____
<b>Deceased</b>	
Name _____	
Last Known Address _____	
Age _____	Gender _____ Date of Death _____
<b>Funeral Director</b>	
Name _____	Contact Person _____
Address _____	
Phone _____	Email _____
Signature _____	Date _____
<b>Additional Documents</b>	
If new site: Burial and Memorial Sites Interment Rights and Responsibilities	
If Interment Right Holder is the deceased: Transfer of Interment Right Holder Form + Burial and Memorial Sites Interment Rights and Responsibilities	
<b>Burial Details &amp; Fees</b>	
<b>Lease</b>	
New lease fee <b>\$4150</b>   Lease extension fee <b>\$410/5 years</b> Extend by _____ years \$ _____	
New lease vault <b>\$15500/\$26000</b> (existing leases require min. of 20 years remaining on lease)	
<b>Burial</b>	
Burial fee Single <b>\$2075</b> <input type="checkbox"/> Double <b>\$2225</b> <input type="checkbox"/> Triple <b>\$2495</b> <input type="checkbox"/> Vault open/close <b>\$2075</b> <input type="checkbox"/> \$ _____	
Coffin Height _____ mm Width * _____ mm Length _____ mm	
* Width over 680mm <input type="checkbox"/> American / Box Type / Metal Casket <input type="checkbox"/>	
<b>Special Fees</b>	
Bookings after 3:30pm <b>\$530</b> <input type="checkbox"/> Saturday Fee <b>\$630</b> (if after 3:30pm additional <b>\$530</b> ) <input type="checkbox"/> \$ _____	
Sections A,B,D & F <b>only</b> : Concrete remove / reinstate <b>\$755</b> <input type="checkbox"/> Remove / replace ledger <b>\$765</b> <input type="checkbox"/> \$ _____	
Sections HV & HL: _____ <b>Total</b> \$ _____	
Concrete/ledger/monument removal/reinstatement is to be arranged by Funeral Director. (fees inclusive of GST)	
<b>Additional Information</b>	
Use of SMP's lowering device and mats <input type="checkbox"/> Graveside service <input type="checkbox"/>	
Extra activities (music, food serving) _____	
<b>Return Burial Order Form To</b> cemetery@salisbury.sa.gov.au	
<b>Confirmation at Cemetery on day of burial</b>	
Signed by Funeral Director: _____	
Date: _____	