



Community Grants Program Evaluation Report

Separate pages can be attached should there be insufficient space for your comments – 'see attached' should be written in the space provided and the attachment should have the heading included.

Organisation: _____

Title/Description of Project/Event

Introduction

outline the project/event, its purpose (aim) and overall achievements (including the date(s) held)

Were the aims of the project/event achieved?

Yes

No

If not, why?

Target Group

provide details about the people assisted by the project/event. This could include families, individuals, age groups, type and level of needs/issues.

Number of Individuals Assisted by the Project/Event

including the number of residents of the City of Salisbury

Total Participants: _____ Total of Residents: _____

% of participants that reside in the City of Salisbury: _____ %

Assistance Provided

describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:

- Assistance to meet general and basic needs;
- Group programs, courses, activities and training;
- Improving resources/facilities/equipment or other initiatives.

Outcomes Achieved

describe what the target group achieved through participation in the project/event, such as:

- Improvement in knowledge, skills, self-esteem, social contacts/ networks, motivation, confidence, community participation, quality of life, empowerment and personal development;
- Enhanced healthy lifestyles, particularly physical activity and mental well-being;
- Reduction in social isolation.

Other Achievements

describe other achievements of the project/event, such as:

- Existing programs expanded or enhanced;
- Improvement in facilities or services;
- New programs or services established;

Promotion

How was the project/event promoted to the community?

How was the City of Salisbury acknowledged?

Please attach evidence and photographs of the project/event.

- City of Salisbury Logo placement on printed advertising material(s)
- City of Salisbury Logo placement on printed newsletter(s)
- City of Salisbury Logo placement on signage
- Verbal acknowledgement of City of Salisbury support at project/event
- Other (please specify):

Outcomes

Did the project/event meet the community need identified in the Application?

- Yes No

If yes, include:

- *how was this measured/determined?*
- *which parts of the project/event were particularly successful?*
- *which parts of the project/event were less successful than expected?*

If no, describe why:
