

2020

# Volunteer, Club Coach and Official Education Subsidy Program Guidelines



## BACKGROUND

Sport and Recreation have traditionally played a significant role in the Salisbury community. The City of Salisbury is committed to providing opportunities for all people to participate in sport and recreation.

Salisbury prides itself on being at the forefront of delivering innovative outcomes for its community. The Salisbury Sport & Recreation Network, a key direction of Council's - is an example of Council engaging with community by being active in facilitating opportunities to grow and develop sport and recreation in Salisbury.

Council recognises the importance of sport and recreation within the community and how providing people of all ages and abilities to participate and benefit can create stronger healthier and active communities that work together.

This approach enables the provision of opportunities for people of all ages, abilities and interests to be actively involved in sport and recreation as a player, coach, official, volunteer and or administration. It provides pathways that support participation grass roots to the professional level.

## PURPOSE

The purpose of the Volunteer, Club Coach and Official Subsidy Program is to encourage and support volunteers, club coaches and / or sporting officials to participate in recognised training and development opportunities that develop their knowledge and skill base for their sporting club and to enhance sport within the City of Salisbury.

The program aims to continue building and developing relationships with local sporting clubs by providing tangible benefits for being a member of the Salisbury Sport and Recreation network.

The subsidy will provide financial assistance for volunteers, club coaches and officials who volunteer their time for local sporting clubs in the City of Salisbury.

## WHAT CAN YOU APPLY FOR?

The financial assistance can be used for the following:

- to attend sports specific courses (Level 0, 1, 2 or equivalent courses)
- to attend sport related courses (eg: first aid, mentor and assessor training, sports medicine)
- to attend professional development workshops / conferences (non accredited courses that provide opportunities for volunteers, club coaches and officials to up skill for the benefit of their sporting club).

Financial assistance will be provided on the following basis:

- 100% subsidy for individuals participating in courses that cost \$200 (ex GST) or less
- For courses in excess of \$200, individuals will receive \$200 plus 50% of the remaining costs, up to a maximum total of \$300

Subsidy payments:

1. The organisation delivering the course can invoice the City of Salisbury (only for full amount)
2. A subsidy can be paid directly to the club or individual upon City of Salisbury receiving a copy of the receipt, and at the completion of the course.

## APPLICATION CRITERIA

To be eligible the applicant must:

- belong to a sport or recreation club that is based within the City of Salisbury
- participate in a course/workshop that is accredited or recognised by their national or state body
- participate in a course that is delivered by a recognised trainer or provider
- participate / attend a short course / workshop / conference that assist in their duties with their nominated club
- ensure the President or Chairperson of the club signs an endorsement, as part of the application process, that the applicant is / will be volunteering their services for their club
- submit a copy of the proposed course application, including costs
- be a volunteer coach or official. Professional coaches and officials are not eligible to apply. Professional coach/ official being defined as those coaches and officials who earn their primary source of income from sport
- ensure their local sporting association / club submit the application (applications without club endorsement are ineligible)
- will complete an evaluation form supplied by the City of Salisbury

## HOW WILL MY APPLICATION BE ASSESSED?

Applications for the subsidy will be open year round and assessed on a monthly basis by a review panel.

A maximum five applications from any one club or organisation will be accepted in any financial year.

Additional applications may be accepted at the discretion of the assessment committee.

Once the funds are expended the program will close for that financial year. It is advisable that clubs lodge their application as soon as possible.

Decisions are final and no correspondence will be entered into regarding unsuccessful applications.

Failure to submit the required evaluation paperwork will preclude that coach / official and the club or organisation from seeking further subsidies.

## HOW DO I APPLY?

The Volunteer, Club Coach and Official Education Subsidy Program Application Form can be found and completed online on Council's website at [www.salisbury.sa.gov.au/Grants](http://www.salisbury.sa.gov.au/Grants)

Alternatively, a print friendly version is available which can be submitted via:

Post: Volunteer, Club Coach and Official Education Subsidy Program  
C/- Community Planner: Sport & Recreation  
City of Salisbury  
PO Box 8, Salisbury SA 5108

Fax: 8281 5466

Email: [sport@salisbury.sa.gov.au](mailto:sport@salisbury.sa.gov.au)

In hand: Reception Desk  
34 Church St, Salisbury SA 5108

Applications will close at the end of each month until all monies are expended.

**For Further Information:**  
**Please contact the Community Planner: Sport & Recreation**  
**Phone: 8406 8278 or Email: [sport@salisbury.sa.gov.au](mailto:sport@salisbury.sa.gov.au)**



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