

**Purchase Card Transaction Quarterly Reporting - Senior Management**

<i>Transaction Date</i>	<i>Merchant Name</i>	<i>Expense Description</i>	<i>Cardholder</i>	<i>Amount exc GST</i>	<i>GST Amount</i>	<i>Amount inc GST</i>
20/05/2020	ST PTRS BKHSE & CFE	Catering for Meeting	Terry Sutcliffe	\$ 8.73	\$ 0.87	\$ 9.60
15/06/2020	COFFEE AMIGO	Meeting - Discussion	Terry Sutcliffe	\$ 17.40	-	\$ 17.40
19/06/2020	PAT-A-CAKE	Meeting - Catering	Terry Sutcliffe	\$ 30.45	\$ 3.05	\$ 33.50