



Sports Club Directional Signage on Council Reserves Policy

Policy Type:	Policy		
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Department:	City Infrastructure	Division:	Technical Services
Function:	14 - Infrastructure	Responsible Officer:	Manager, Technical Services

A - PREAMBLE

1. Council receives several requests a year from various licensed sports clubs to install directional signage on Council Reserves. This policy sets out the type of signs that can be used to ensure both consistency and compliance with the relevant codes.
2. The type of sign approved for Sports Club Directional Signage on Council Reserves are considered to be Community Wayfinder signs. These signs comply with Australian Signage standards and are easily changed if a club relocates or changes its name.
3. This type of Community Wayfinder sign is consistent with City wide format agreed to in the City Marketing Plan.

B - SCOPE

1. This policy applies to all Council licensed sports clubs' directional signs on Council Reserves

C – POLICY PURPOSE/OBJECTIVES

1. To provide for consistent sports club identification signs on City reserves. This policy also allocates the responsibility for costs associated with installing the signs.

D - DEFINITIONS

1. **Community Wayfinder** – a sign that points visitors in the direction of clubrooms, in accordance with Council Standards.
2. **The Community Wayfinder sign** - consists of a minimum 2.5 meter, 60mm OD galvanised support post colour Blue, which is secured into the ground by a wizard spike sleeve. The 200mm Community Wayfinder sign blade has the City logo nearest the post and the directional information lettering made from reflective white sheeting on a blue mask panel overlay.

E - POLICY STATEMENT

1. Where appropriate, a “Community Wayfinder” sign type that complies to Australian Standards can be installed on Council’s verges and reserves for Sport Club Directional Signage.
2. The installation of a “Community Wayfinder” sign type will be at the total cost to the requesting club.
3. The location of the sign is to be approved by compliance officers in the Civil and Transport Team.
4. The Community Wayfinder sign will be installed on the verge area to comply with setback requirements as defined in [Australian Standard 1742.5 – 1997](#) - *Manual for uniform traffic control devices (Part 5 Street name and community facility name signs)*.

G - REFERENCES

1. This Community Wayfinder signage specifications for fabrication and installation requirements are described within Contract No 05 CM 02 & CM 3 - CORPORATE STREET AND SUBURB SIGNAGE (Fabrication and Installation)
2. [Australian Standard 1742.5 – 1997](#) - *Manual for uniform traffic control devices (Part 5 Street name and community facility name signs)*

H - ASSOCIATED PROCEDURES

1. City of Salisbury Style Guide – last updated 14 December 2010.

Document Control

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