



City of Salisbury Values: Respectful, Accountable, Collaborative, Helpful

Disposal of Assets Other than Land

Adopted by:	Council
Responsible Division:	Finance and Procurement
First Issued/Adopted:	2003
Last Reviewed:	25 September 2023 (Resolution No. 0471/2023)
Next Review Date:	July 2024

1. Purpose

1.1. On occasions there is a need to dispose of Council assets. In complying with legislation, of the *Local Government Act 1999* Section 49 requires that a Council must prepare and adopt policies on contracts and tenders, including policies on the following:

- the contracting out of services;
- competitive tendering and the use of other measures to ensure that services are delivered cost-effectively;
- the use of local goods and services; and
- the sale or disposal of land or other assets.

2. Scope

This policy provides direction to staff for the disposal of Council assets other than land, which the Surplus Land Policy addresses.

3. Legislative Requirements and Corporate Policy Context

Local Government Act 1999 – Section 49 1 (a)

4. Interpretations / Definitions

Nil

5. Policy Statements

5.1. Disposal of vehicles and major plant shall be by:

- trade-in on new items;
- auction, independent of new purchase; or
- sale by tender

The appropriate approach above must demonstrate value for money and the least risk outcome.

5.2. Disposal of assets other than vehicles and major plant, shall be by:

- trade-in on new items;
- redistribution to other Council facilities;
- auction, independent of new purchase; or
- sale by tender.

All avenues to mitigate landfill are to be explored including disposal of assets to Not for Profit sporting and community groups located within the City of Salisbury after the above avenues are exhausted.

The Executive Group, may give approval for selected items to be disposed of by other means. Proceeds from disposal under this clause shall normally be credited to the general revenue of Council unless directed otherwise by Executive Group.

6. Related Policies and Procedures

6.1. Procurement Policy

6.2. Procurement Framework

6.3. Evaluation and Probity Guidelines

7. Approval and Change History

Version	Approval Date	Approval By	Change
1	26/07/2021	Council 0001/2021	Insertion of 6.2
2	25/09/2023	Council 0471/2023	The policy has been updated to reflect organisational changes, Responsible Division and Manager. Title change for a related Policy and Procedure. Minor formatting changes have been made consistent with the new policy template

8. Availability

8.1. The Policy is available to be downloaded, free of charge, from Council's website

www.salisbury.sa.gov.au

8.2. The Policy will be available for inspection without charge at the Civic Centre during ordinary business hours and a copy may be purchased at a fee as set annually by Council.

City of Salisbury Community Hub

34 Church Street

SALISBURY SA 5108

Telephone: 08 8406 8222

Email: city@salisbury.sa.gov.au

9. Review

This Policy will be reviewed within 12 months of a Council election or as required.

Further Information

For further information on this Policy please contact:

Responsible Officer: Manager Finance & Procurement

Address: 34 Church Street, Salisbury SA 5108

Telephone: 8406 8222

Email: city@salisbury.sa.gov.au