



Schedule A

Twelve25 Salisbury Youth Enterprise Centre/ Institute

TERMS AND CONDITIONS OF HIRE

The issuing of this Permit is subject to the Applicant:

1. Agreeing to the General Conditions of this permit as contained herein;
2. Agreeing to all Special Conditions which the City of Salisbury may determine; and
3. Paying the prescribed bond and fees in accordance with Council's Schedule of Fees and Charges.
Council, at its absolute discretion, upon written application, may provide a discount to its scheduled fees and charges to not for profit community based organisations.

Note: Council written confirmation must be received by the Applicant confirming the booking. Approval should not be assumed with the completion of this application.

1. DEFINITIONS

'the Hirer or Applicant' in these Terms and Conditions the words 'the Hirer or applicant' shall mean the organization, person or persons whose application for the hire of the premises is accepted by the City of Salisbury. Where the Hirer consists of two or more parties those parties shall be bound by these conditions jointly and severally and shall be jointly and severally liable for any liability arising from these conditions or otherwise arising in respect of the hiring.

'the Facility' refers to any of the internal and external spaces that form part of Twelve25 Salisbury Youth Enterprise Centre and the Salisbury Institute, located at Wiltshire Street, Salisbury and any adjoining conveniences.

'Security' the City of Salisbury's contracted Security providers, Titanium Security Australia.

'Community Hirer' any local resident within the Salisbury Local Government Area (criteria applies)

'Commercial Hirer' any business hirer

'Facility Coordinator' the City of Salisbury's nominee situated at Twelve25 Salisbury Youth Enterprise Centre

1.1 In considering whether a community or commercial event is high risk, the City of Salisbury will consider a range of factors including, but not limited to, the following:

- time and duration of event
- age demographic including the attendance of minors
- type and nature of the event
- expected numbers
- compliance history of the event or similar events
- supply of alcohol

- 1.2 Where an event has been deemed by the City of Salisbury to be a high risk event, the following terms and conditions apply in addition to those contained in **Schedule B – High Risk Terms and Conditions of Hire**.
- 1.3 All other definitions contained in the High Risk Events Terms and Conditions are as noted in **Schedule B – High Risk Terms and Conditions of Hire**.
- 1.4 Council acknowledges the current Memorandum of Understanding between Council and the Permeant User Groups and will assess this Casual User Group Booking Application Form in accordance with the requirements of that Memorandum of Understanding.
- 1.5 The Applicant agrees to indemnify and to keep indemnified the City of Salisbury (Council), its servants and agents against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought, or made or claimed against them or any of them arising out of or in relation to the issuing of this permit.

2. GENERAL – FACILITY HIRE

- 1.1 These Terms and Conditions of Hire represent the requirements of the City of Salisbury at the time the booking is made.
- 1.2 A hire agreement can only be entered into by a person over the age of eighteen (18) years and is not transferrable.
- 1.3 Children must be under strict supervision at all times.
- 1.4 Any authorised officer of the City of Salisbury shall at all times have free access to any part of the premises.
- 1.5 The Facility does not have storage facilities other than event space booked by the Hirer during the agreed event times.
- 1.6 City of Salisbury does not take responsibility for items left on the premises. It is the Hirer's responsibility to remove all their goods on conclusion of any booking. Any goods left may be discarded.
- 1.7 The Hirer must conduct and manage their booking in a proper, orderly and lawful manner and must not permit any act, matter or thing which may injure the reputation of the City of Salisbury or the Facility.
- 1.8 The City of Salisbury may at any time impose special conditions on the Hirer in addition to these standard Terms and Conditions of Hire. If this occurs, the Hirer shall be notified in writing prior to the event.
- 1.9 In the interests of public health and in line with Government Regulations, the Facility is a smoke free venue. Outdoor smoking is permitted only in the designated area that provides butt bins. Cigarette butts must not be left on the floor or on surrounding external areas of the building. Failure to clean up any smoking material may result in additional fees being charged.
- 1.10 The City of Salisbury reserves the right to:
 - 2.10.1 refuse any booking without the necessity to give reasons for such refusal to the Hirer;
 - 2.10.2 halt or cease an event if an incident occurs or it is deemed unsafe to continue; and/or
 - 2.10.3 remove a person(s) without liability if behaviour is not considered appropriate.
- 2.11 Any person not complying with these conditions, committing any nuisance or offence, or in any way misconducting themselves, may be summarily expelled from the premises by an authorised officer of the City of Salisbury or their agent.
- 2.12 The Applicant shall ensure that they are licensed and / or registered to carry out the activity authorised by the issuing of this permit.

- 2.13 All bookings must be confirmed and accepted two weeks prior to the booking. The use of the site may be granted up to 24 hours prior to the time of hirer (requests must be included in the application) for setting-up purposes, subject to availability.

3 GENERAL -TYPES OF HIRE

- 3.10 An Application for Hire form must be completed before the booking can be assessed for its suitability for the Facility.

One off events

- 3.11 Once confirmation of a one off event booking has been received and confirmed by the Facility Coordinator, a deposit of fifty percent (50%) of the total hire fee must be received by the City of Salisbury within fourteen (14) days of the date the Hire Agreement was issued in order to secure the booking. The balance of all fees owing must be paid at least fourteen (14) days in advance of the date of the event.
- 3.12 An invoice for any additional fees incurred after the event will be sent for payment within fourteen (14) days.

General

- 3.13 The City of Salisbury may disregard any booking that is not confirmed within the terms of this agreement and reserves the right to re-let unconfirmed bookings.
- 3.14 Fees to be paid by the Hirer for the use of the Facility are set in accordance with the City of Salisbury's **Fees and Charges Schedule** and are administered by the Facility Coordinator.
- 3.15 Subject to all criteria being satisfied, Salisbury based not for profit community hires that provide a benefit to the community are eligible for a 50 percent (50%) discount off the standard hire rate outlined in the fees and charges schedule (C).
- 3.16 If the Hirer fails to vacate the Facility by the time stated for the expiration of the hiring they shall be liable for such further hiring charges as the City of Salisbury may determine.
- 3.17 The City of Salisbury reserves the right to terminate any hire contract for any reason including breach of the terms and conditions of hire.
- 3.18 The setting up of seating, tables, equipment or the cleaning of the Facility at the conclusion of the function is the responsibility of the Hirer. The room and equipment must be left in the condition it was found.
- 3.19 Hirers holding functions Friday through to Sunday must ensure that all guests leave the premises by 11.00 pm with Hirers vacating by 12.00am to allow time for cleaning.
- 3.20 Prior to vacating the premises, the Hirer must ensure that all electrical appliances, gas appliances, lighting and air conditioning are switched off. **Schedule D – Checklist** will assist with this process. A surcharge will apply for any equipment left on.
- 3.21 The Hirer is responsible for securing the premises before leaving the Facility. The Hirer will be required to comply with any other security procedures as specified by Facility staff and/or their agent and as agreed upon by both parties.
- 3.22 No additions or alterations (however temporary) may be made to the building, furnishings or equipment without prior agreement with the City of Salisbury
- 3.23 Arrangements to gain access for setting up must be made with the Facility Coordinator or their nominee at least three (3) days before the event.
- 3.24 Some facilities require the attendance of a City of Salisbury officer or a specialised technician during the hire period. The Facility Coordinator or their nominee will inform the Hirer of these requirements and the associated charges and the Hirer must ensure that the appropriate arrangements are made.

- 3.25 Cancellation of any booking must be provided in writing. Upon receipt, any hire fees paid less cancellation fees, will be refunded within fourteen (14) days of notification. All cancellation fees are as outlined in **Schedule C - Hire Fees and Charges**.
- 3.26 Except at the discretion of the City of Salisbury, a Hirer wishing to transfer a confirmed booking to an alternate date remains liable for cancellation fees.
- 3.27 This permit may be revoked by Council if the Applicant fails to comply with a condition of this permit and may be revoked in any other justifiable circumstance.

4 INSURANCE

- 4.10 Any Hirer without public liability insurance must contact the Facility Coordinator.
- 4.11 The City of Salisbury shall not be held liable for any injury or loss relating to the Hirer, or any employee of the Hirer or any person on the premises by invitation or with the authority or permission of the Hirer.
- 4.12 The Applicant shall take out and keep current a Public Risk Insurance Policy for the minimum sum of Twenty Million Dollars (\$20,000,000) against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against the Applicant in relation to the activity. The Applicant must provide a Certificate of Currency to Council on request. Council reserves the right to request additional insurance coverage.
- 4.13 The Applicant shall be responsible for citing and maintaining a copy of the appropriate Public Liability Insurance for all other parties involved in the event and not covered under the Applicant insurance cover.

5 TECHNICAL EQUIPMENT

- 5.10 The Hirer should specify equipment needs, and subject to availability, these may be provided for a fee.
- 5.11 Any Hirer wanting to provide any additional sound, lighting or other electrical devices and mechanical equipment over and above the existing Facility equipment must submit a complete list of such equipment for approval by the City of Salisbury prior the event specifying delivery and collection times.
- 5.12 The Hirer is responsible for obtaining any permits required for the performance of any dramatic or musical work or playing of any recorded material.
- 5.13 All electrical cables and connections shall be protected and comply with Australian Standards and be secured in such a manner to prevent risk to health, safety and welfare of all persons. The Hirer will be asked to remove any equipment that is not tagged and tested.

6 CATERING

- 6.10 If food is being provided to guests at an event through an independent food business (eg caterer), the Hirer is required to provide to the Facility Coordinator the details of the business name, contact phone number and the Council name in which the food business is notified.
- 6.11 Where food is being sold (even if it is a members only event/ticket holder's event or homemade food eg for a school fundraiser) then a Notification Form is required.

7 BOND

- 7.10 The bond payable for high risk events is determined by the City of Salisbury in accordance with the **Fees and Charges schedule (Schedule C)** and must be paid twenty one (21) days prior to the hire date.
- 7.11 Normal hire charges and loss of bond may be applied if a written cancellation is not received by Council at least **fourteen (14) days** prior to the event date. In excess of 14 days prior to the date will result in 50% of the hire fee, within 14 days is 100% of hire fee.

8 CLEANING

- 8.10 Limited cleaning products may be provided by the Facility upon request.
- 8.11 A cleaning surcharge will be incurred if the Facility has not been left in a satisfactory condition.
- 8.12 Barbecues and spits can only be used outdoors and the Hirer must ensure that they are not in close proximity to the Facility building as they will cause the smoke alarm to activate. A protective sheet must be placed underneath any barbecue/spit to avoid staining of area underneath.
- 8.13 If the Facility is left in an unsatisfactory state, the City of Salisbury may organize a cleaning contractor and the cost will be passed on to the Hirer and/or subtracted from any bond.
- 8.14 At the completion of the event, all areas must be cleaned to the satisfaction of Council. Failure to do so will result in cleaning and waste management fees being charged.
- 8.15 All rubbish must be placed in plastic garbage bags and then deposited in the bins provided outside in the compound area. It is the Hirer's responsibility to remove all excess rubbish that does not fit in the bins.
- 8.16 Any rubbish left by a Hirer will result in a reduction of the bond returned.

9 NOISE LEVELS

- 9.10 Council reserves the right to control sound levels at your event. As this is a multi-use venue, sound levels cannot be guaranteed and no liability will be accepted. Consideration should also be given to other hirers. Please advise your guests accordingly.
- 9.11 The Hirer must respect the rights of nearby residents at all times. This includes, but is not limited to:
- 9.11.2 using or doing anything that is noisy, offensive or dangerous so as to cause a disturbance;
 - 9.11.3 doing anything that causes annoyance, nuisance or damage to any occupier or owner of nearby property; and
 - 9.11.4 doing anything that may become an offence against any Act of Law.
- 9.12 The Hirer should ensure that guests leave the premises promptly and with a minimum of noise.
- 9.13 Failure to comply may, at a minimum, result in a reduction of bond payment or recovery in full of costs incurred if a complaint is made.
- 9.14 Any attendance by SA Police may result in the bond being forfeited.

10 PROMOTION

- 10.10 The Hirer must ensure that the correct name of the Facility: TWELVE25 SALISBURY YOUTH ENTERPRISE CENTRE, is used when identifying the venue in publicity material and advertisements. A copy of all advertising material must be provided to the Facility Coordinator for approval prior to circulation.
- 10.11 All advertisements and public announcements concerning any events or bookings to be held at the Facility shall include the name of the Hirer and their contact details.
- 10.12 The Hirer shall make no statement in an advertisement which might imply that the event is conducted by or is any way connected with the City of Salisbury unless it has approval to do so in writing from the City of Salisbury.
- 10.13 There are limited areas available for posters and the positioning of these must be approved by the Facility Coordinator. All displays must be removed immediately after the event date.
- 10.14 Marketing material must not be attached to any surface. No blu tack, staples, pins, glue or adhesive tape may be used.
- 10.15 Freestanding banners are permitted in the Facility but positioning must be approved by the Facility Coordinator prior to your event.
- 10.16 Private events advertised on social media without prior approval from the Facility Coordinator may result in forfeiture of full bond and hire fees.

11 SECURITY AND ACCESS

- 11.10 The applicant must take precautions or make arrangements to prevent or restrict unwelcome guests (including gate crashers) to their event.
- 11.11 Prior to use of the Facility, the Hirer is required to arrange an acceptable time with the Facility Coordinator or their nominee to participate in a fifteen (15) minute induction which covers building security, lock up, evacuation procedures, safety systems and equipment usage. For hire out of hours, the Hirer will also be given a swipe card and key to obtain entry to the Facility. In signing these Terms and Conditions of Hire the Hirer accepts responsibility for the replacement costs of the swipe card or keys if they are lost, stolen, damaged or not returned and this cost will be deducted from any bond paid or where no bond is involved, will be invoiced separately.
- 11.12 All swipe cards and keys allocated must be returned to P.O Box 6, immediately after the event. Hirers are not to leave, store or access the building outside of the agreed hirer time.
- 11.13 The Hirer must inform their guests of all emergency procedures including fire exits and evacuation procedures prior to the event.
- 11.14 Emergency exit doors may only be used in emergencies.
- 11.15 The use of the Facility will at all times be in the control of the City of Salisbury and the Hirer and associates thereof shall obey all directions given by the City of Salisbury or its authorized agent in all respects.
- 11.16 Unless special approval is given by the City of Salisbury the Facility must be vacated at the conclusion of the hire period. Any costs incurred for Security outside the normal duty hours will be charged to the Hirer.
- 11.17 In the event of an emergency and duress alarms cannot be activated, the City of Salisbury's after hours security can be contacted direct on 1300 800 667
- 11.18 If the alarm is activated a call out fee as outlined in **Schedule C – Hire Fees and Charges** will be charged if it is a result of the Hirer's acts or omissions.
- 11.19 All high risk events will require additional security for the duration of the event plus a period of up to one (1) hour after the event concludes or until all patrons have vacated

the vicinity of the Facility. All security will be facilitated through Council's contracted security providers and following approval of the Application for Hire, the Applicant will be invoiced for payment of this service fourteen (14) days prior to the event.

- 11.20 The Applicant is responsible for shutting down the event and securing the building if the applicant loses control of the event or of those in attendance.
- 11.21 The Application is responsible for all people attending the Facility for the event including, but not limited to, participants and subcontractors.
- 11.22 If the Applicant fails to take appropriate measures to control those in attendance including guests or gate crashers and Facility property is damaged or mistreated, the Applicant will incur the cost of damage or cleaning to the Facility for failing to provide a safe environment and misuses/damage to City of Salisbury property.

12 FIRE SAFETY

- 12.10 The Hirer must be aware of and conform to the fire safety regulations. Every exit, passage, gangway and the immediate approaches to and from any exit door shall be kept entirely free from obstruction, whether permanent or temporary.
- 12.11 All carpets, matting or other floor and stair coverings in aisles or traffic ways shall be securely fixed to the floor.
- 12.12 All curtains covering doors, or in passages, must be hung so as not to reach the floor.
- 12.13 Whilst the Facility is in use, all exit doors must be able to be readily opened without the use of a key from the side towards which a person would approach the door seeking egress.
- 12.14 At the termination of the event, all appropriate entrances and exit doors must be fully opened and the audience must be permitted to leave the through these doors.
- 12.15 No fire of any type may be lit in the surrounding grounds of the Facility without the approval of the City of Salisbury.

13 MEDICAL INCIDENTS

- 13.10 In the event of a medical incident, Facility staff and volunteers will follow First Aid principles which may include the calling of SA Ambulance. Any associated ambulance or medical costs will be the responsibility of the patient.
- 13.11 All Hirers are required to undertake all due care and attention to ensure the safety of their guests and if required, seek the assistance of SA Ambulance. Any associated ambulance or medical costs will be the responsibility of the patient.

14 PROHIBITIONS

- 14.10 Confetti, rice, glitter shapes and helium balloons are not permitted in any area of the Facility including the external areas.
- 14.11 No glass is permitted in any public area of the licensed premises. Exemptions may be considered where a fine dining area or corporate facilities are offered within the event area.
- 14.12 The Hirer and/or its agent should be aware that there are fire detection devices installed throughout the Facility therefore the use of smoke and dry ice machines is not allowed. The Hirer will be responsible for any Metropolitan Fire Service callout fee should any equipment set off the Facility's fire detection devices.
- 14.13 Laser lights and other special effects are permitted but only within the interior of the Facility.
- 14.14 The use of candles or open flames is prohibited in the Facility.
- 14.15 Flammable liquids or other dangerous substances must not be brought onto the Facility.

- 14.16 Gun powder or fireworks used for special effects are prohibited in all areas of the Facility at all times including the external areas.
- 14.17 Animals and ball sports are not permitted inside the Facility or in the external areas unless written permission is attained from Council.

15 CARE OF THE FACILITIES AND DAMAGE

- 15.10 Any unusual incident relating to the hire of the Facility is to be reported to the Facility Coordinator on the first working day after the day of hire.
- 15.11 A bond is required to make good any damage that may be caused to furnishings, equipment or building or to cover additional cleaning or security call out expenses should this be necessary.
- 15.12 The bond will be refunded within twenty one (21) days after the hire date.
- 15.13 Following each hire, a complete inspection of the Facility will be undertaken to ensure there has been no damage or cleaning/security costs incurred.
- 15.14 The Hirer shall, in addition to the agreed hire charge, meet the cost of any additional labour including security and/or cleaning which may be necessary to prepare the Facility before use or to place the Facility in proper order after use.
- 15.15 The Hirer shall be liable for and make good all damage done to the Facility of any furniture, fittings or fixtures, equipment or other effects belonging to the Facility caused by default or neglect of the Hirer or any member or associate thereof.
- 15.16 The Hirer shall satisfy the City of Salisbury prior to the hire date that sufficient arrangements for the proper care of the Facility during the hiring period have been undertaken. Failure to do so may result in the termination of the booking.
- 15.17 Furniture or equipment must not be taken outside of the building without the prior permission of the Facility Coordinator or their nominee.
- 15.18 During office hours, all damage, breakages and losses must be reported to the Facility Coordinator as soon as possible. If they occur outside of office hours, and they affect the security of the Facility and its patrons, the Hirer must contact Council's after-hours security on contact number 1300 800 667.
- 15.19 Decorations must not be affixed with drawing pins, nails, screws, glue, blu tack or adhesive tape. All decorations must be completely removed after the event. If any items remain, the cost of removal and restoration of surfaces may be deducted from the bond.
- 15.20 If the cost of the damage is equal to or less than the bond, the amount will be subtracted from the bond. If it is more than the bond, the bond will be withheld and further costs paid by the Hirer.
- 15.21 Neither the City of Salisbury nor its employees shall be liable for any loss, theft, breakage or damage sustained by the Hirer or any person associated with the hire booking.
- 15.22 If the booking has been deemed 'High Risk' the additional **Scheduled B – High Risk Terms and Conditions of Hire** will apply to your event.
- 15.23 No other activity other than that stated in the **Application for Hire** is to be held without the prior approval of the City of Salisbury.
- 15.24 No other facilities or equipment other than that included in the **Application for Hire** may be used without the prior approval of the City of Salisbury.
- 15.25 Disability car parks are to be kept clear 24 hours per day for the exclusive use of disabled permit holders.

16 STATE AND COMMONWEALTH LAW

- 16.1 The Hirer shall comply with and give all notices required by any Act of Parliament WHS Legislation, Code of Practice, and Australian Standard, By-law, or any other legislative requirement as determined by Council.
- 16.2 In signing the Application to Hire, the Hirer undertakes not to engage in any activity which will contravene a State or Commonwealth law and agrees to obtain all necessary licenses, exemptions, permits, consents or manner of thing as may be required by law.
- 16.3 All Hire organisations providing services or activities, wholly or partly for children under eighteen (18) years must comply with all requirements under the Children's Protection Act 1993 and the Children and Young People (Safety) Act 2017 including having in place appropriate child safe policies and conduct related employment screenings.
- 16.4 Where clause 16.3 is applicable, the Hirer must also provide a copy of their organisation's Child Safe Environment Compliance Statement within fourteen (14) days of the event or first day of hire. Lodging a statement with the South Australian Department for Education is a mandatory requirement for all organisations providing a health, welfare, education, sporting or recreation, religious or spiritual, childcare, cultural, party, entertainment or residential care service wholly or partly at the Facility. For further information, please contact South Australia's Department for Education or visit their website at <https://www.education.sa.gov.au/child-protection/child-safe-environments/lodging-child-safe-environment-compliance-statement> .

17 COVID

- 17.1 Where appropriate the applicant will need to complete a COVID Safe Plan and have this accessible at all times when on site. <https://www.covid-19.sa.gov.au/recovery/create-a-covid-safe-plan>
- 17.2 The maximum number of people per room is not to exceed the current restriction square metre limit in a public space. Each room is to be marked with the maximum capacity allowed per space.
- 17.3 Maintain the physical distancing principle of at least 1.5m separation where possible. Note that this means there must be at least 1.5m between tables, but not necessarily between people at the same table.
- 17.4 Minimise mixing between separate rooms or groups of people as much as possible.
- 17.5 It is recommended where possible people do not congregate in the foyer.
- 17.6 The kitchen will be closed and shared food and drinking facilities will be unavailable until further restrictions change. This includes urns and the puratap.
- 17.7 It is the applicant's responsibility to keep an accurate record of attendees when on site for contact tracing purposes. Under current legislation these records are to be kept for a period of 6 years.
- 17.8 It is the applicant's responsibility to use disinfectant to clean over all door handles, chairs, tables and surfaces used at the beginning and end of your hire.
- 17.9 The applicant will inform members or attendees to not attend if they are unwell with cold/flu or COVID-19 symptoms.
- 17.10 The applicant will notify Twelve25 Salisbury Youth Enterprise Centre immediately (within 24hrs) if there has been a suspected or confirmed COVID-19 case use our facility. Please use the following channels for communications;
- Email: Twelve25@salisbury.sa.gov.au
 - Phone: 8406 8555



Schedule B

Twelve25 Salisbury Youth Enterprise Centre/ Institute HIGH RISK TERMS AND CONDITIONS OF HIRE

18 LIQUOR LICENSING

- 18.1 The Applicant is referred to Schedule B High Risk Terms and Conditions of Hire
- 18.2 It is the Hirer's responsibility to obtain the relevant license for the consumption/supply of alcohol on the premises from Consumer and Business Services, 91 Grenfell Street Adelaide (<https://www.cbs.sa.gov.au/liquor-and-gambling-licenses/apply-for-a-new-liquor-or-gaming-licence/>) and provide it to the Facility Coordinator fourteen (14) days prior to the event. Failure to produce a copy of the relevant license within this time period may result in the cancellation of the booking.
- 18.3 The Hirer is responsible for fulfilling all legal requirements under that license including the Responsible Person requirement.
- 18.4 It is the Hirer's responsibility to ensure that alcoholic beverages are not served to guests under the age of eighteen (18) years or to guests in a state of intoxication. The right to discontinue the liquor service is reserved by the City of Salisbury.
- 18.5 No food or drink may be taken into the Facility without the prior express approval of the City of Salisbury. The Hirer is responsible for ensuring that attendees comply with this condition.
- 18.6 Where the licensee is not the Hirer, the Hirer is responsible for informing the licensee of all terms and conditions relating to the hire.

19 WHS REQUIREMENTS

- 19.1 The Applicant shall ensure that the compliance plate and serial number is attached to each amusement ride / structure requiring SafeWork SA accreditation and that the serial number stated on the Certificate of Accreditation matches that on the amusement ride / structure. Current Engineering and Safety Certificates must be provided to Council. Where the event includes portable stages, marquees, or other constructions, details including dimensions, structural details etc must be provided to Council where requested.
- 19.2 Pyrotechnics (fireworks) must not be used without prior Council written approval, licences and SafeWork SA applications and permits must be supplied to Council at least twenty-one (21) days prior to the event commencement date.
- 19.3 The Applicant will be responsible for ensuring a competent / qualified Work Zone Traffic Management Officer is appointed and will be required to provide Council with detailed traffic management plans in accordance with current legislative requirements.
- 19.4 For high risk activities such as adult birthdays, the provision of liquor, music event, events with 50 / 100 or greater attendees, or any other proposed event, Council may impose specific conditions as it sees fit in its absolute discretion, this may include but is not limited to the provision of security at the event, additional bond and/or notification to police and emergency services prior to the event.