

Active & Connected Community Grants



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About the program

The City of Salisbury Community Grants program aligns directly to Council's City Plan 2040. Council's City Plan 2040 has three directions that capture the social, environmental and economic influences on the City of Salisbury.

The Community Grants Program exists to provide financial support to eligible clubs, groups, organisations and residents to help deliver the below outcomes within the City of Salisbury as per Council's Strategic objectives. The Community Grants are open and assessed year-round.

If you're unsure which area your application sits in or if you have any questions, please don't hesitate to reach out to Council on 8460 8222, via email: CommunityGrants@salisbury.sa.gov.au or by visiting the Salisbury Community Hub at 34 Church Street, Salisbury.

Active & Connected Community Grants aim to achieve:

A Welcoming and Liveable City:

- Increase the liveability of the City of Salisbury
- Improve the health and wellbeing of residents
- Increase social connections
- Increase physical activity
- Support community aspirations
- Celebrate Council's diverse community

Priority areas

Desired outcomes

Applications for an Active and Connected Grant should include the below desired outcomes.

- Create opportunities for people to connect with each other
- Celebration of diverse community and collaborations
- Deliver inclusive responses to meet the needs of isolated and marginalised groups
- Develop and strengthen Reconciliation* practices
- Encourage residents and community groups to actively participate in their local city community and neighbourhood
- Increase physical activity in our community
- Decrease social isolation and reduce loneliness in our community
- Empower the community's means of self-development and achievements

*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.

Reconciliation events and activities are ideas that promote nationwide harmony by teaching Australia's history, achievements, and diverse cultures.

Available grant sizes

Council expects each level of funding in the Active and Connected Community Grant stream to deliver positive impacts aligned with its City Plan 2040, with projects scaled in reach and scope as follows:

Mini Grant: up to \$2k (incl.GST)*

Designed for small-scale, community-focused initiatives that foster local connections, promote inclusivity, and encourage resident participation in neighbourhoods or small groups.

- Residents and small community groups can apply for up to \$500 for activities and events in their neighbourhoods
- Youth Sponsorships are included in Mini Grants (value ranges from \$250 - \$1,250 depending on level of representation [listed below]).

Small Grant: \$2k - \$7k (incl.GST)

Intended for more developed projects that build upon community goals, support social connections, and engage a broader range of participants across diverse backgrounds, ages, or abilities.

Applicants of Small Grants are required to showcase how they could partner with Council, what this looks like can be diverse based on each application.

Medium Grant: \$7k - \$12k (incl.GST)

Aimed at significant community programs or events with widespread impact, targeting substantial improvements in health, wellbeing, social inclusion, and reconciliation efforts, with potential to engage and benefit large portions of the community.

Applicants of Medium Grants are required to showcase how they could partner with Council to provide a 'broad community benefit', what this looks like can be diverse based on each application. Broad community benefit means that the application will positively impact persons other than the target population or group.

- Eligible groups and organisations can apply for a Mini and Small Grant in the same year, up to a maximum combined value of \$7k.
- Upon receipt of a Medium Grant, Council will not accept another grant application from the organisation for that financial year.
- Applicants can apply for Active & Connected Community Grant on a 12 monthly basis upon successful acquittal of any previously held grants.
- Withdrawn and/or Ineligible grants as determined by members of the Grants assessment panel will not be submitted to council enabling applicant to resubmit at a future date.
- Organisations with an application that has been assessed and subsequently not provided funding by City of Salisbury, will be unable to reapply for an Active & Connected for 12 months.
- Multiple projects can be submitted as part of a single grant application with an individual budget and acquittal for each.



What can be funded

The table below identifies who is eligible to apply for an Active and Connected Grant.

| | Mini | Sml | Med | Desired Outcomes |
|--|------|-----|-----|--|
| Sport and recreation activities and equipment | ✓ | ✓ | ✓ | To increase access to sport and recreational opportunities, promoting physical activity, well-being, and social connections within the community. <i>*Equipment refers to item/s that can be used over several years, which are integral and relevant to the project or event. Does not include equipment for personal use.</i> |
| Activities that are inclusive of diverse communities from different backgrounds, cultures, age groups and abilities | ✓ | ✓ | ✓ | To foster an inclusive environment that embraces diversity, ensuring all community members feel welcome and valued in community activities. (i.e. Seniors Groups, Culturally and Linguistically Diverse Groups, Disability and Inclusion Groups) |
| Multi-cultural events and festivals | ✓ | ✓ | ✓ | To celebrate the cultural diversity of the community, encouraging cross-cultural understanding and social harmony through vibrant, inclusive events. |
| Celebrating art and culture | ✓ | ✓ | ✓ | To enhance community identity and engagement by supporting projects that showcase local talent and create opportunities for creative expression. |
| Reconciliation events | ✓ | ✓ | ✓ | To strengthen relationships between Aboriginal and Torres Strait Islander peoples and non-First Nations Australians, fostering mutual respect and understanding through community events and education. |
| Events, programs or activities that encourage residents to participate in their local community | ✓ | ✓ | ✓ | To build a stronger sense of belonging and pride by encouraging active resident involvement in local activities and initiatives. |
| Deliver inclusive responses to meet the needs of isolated and marginalised groups/ residents | ✓ | ✓ | ✓ | To reduce isolation and increase engagement by providing accessible programs that address the unique needs of vulnerable community members. |
| Neighbourhood development/activation * Residents and small community groups can apply for a maximum of \$500 | ✓* | ✓ | ✓ | To stimulate community connection and vibrancy by supporting initiatives that enhance local spaces, streets and neighbourhoods encourage social interaction, and promote neighbourhood pride. |
| Defibrillators* * For Organisations leasing a Council Building please contact Sports Leasing via email to enquire about a Defibrillator for your facility | ✓ | | | To improve community safety and emergency response readiness by equipping public spaces with defibrillators, ensuring quick access in case of cardiac emergencies. |

| | | | | |
|---|---|--|--|---|
| Youth sponsorship (limit of \$1,250 every 12 months) <ul style="list-style-type: none"> • Representing South Australia at a National Level in SA – \$250 • Representing South Australia at a National Level in Australia – \$350 • Representing Australia at an International Level in Australia – \$750 • Representing Australia at an International Level Overseas – \$1,250 | ✓ | | | To empower young people to pursue their ambitions and develop leadership skills by providing financial support for youth to engage in skill-building, sports, arts, and community programs. |
|---|---|--|--|---|

Who can apply

The below table identifies who is eligible to apply for an Active and Connected Grant. Further information about eligible groups can be found below.

| | Mini | Sml | Med | Notes: |
|--|------|-----|-----|---|
| City of Salisbury residents Individuals who live within the geographic boundaries of the City of Salisbury. | ✓ | | | Up to \$500 |
| City of Salisbury youth Young people up to the age of 25 who live within the geographic boundaries of the City of Salisbury. | ✓ | | | Up to \$1250 across a 12-month period (Youth Sponsorship funding) |
| Community groups (unincorporated) Informal groups formed by residents to pursue common interests or goals, without a formal legal structure. | ✓ | | | Up to \$500 |
| Community groups (incorporated) Legally registered organisations with a defined structure, formed by residents to promote community interests or provide local services. | ✓ | ✓ | ✓ | |
| Not for profit organisations Organisations dedicated to serving public or community interests without distributing profits to members, instead reinvesting them into their missions. | ✓ | ✓ | ✓ | |
| Sporting groups Organised clubs or associations focused on providing sports and recreational opportunities for members of the Salisbury community | ✓ | ✓ | ✓ | |

Eligible activities

What can be funded ✓

- Activities, events or programs that encourage residents and community groups to actively participate in their local community, celebrate diversity and increase neighbourhood connections
- Multi-cultural festivals
- Reconciliation events and programs First Nations programs (e.g. Closing the Gap events or programs, programs that increase/celebrate First Nations Peoples participation)
- Sport and recreation participation opportunities
- Equipment for ongoing use, integral to the project (e.g. musical instruments, tools, sporting equipment)
- Uniforms for sporting clubs or costumes for performance groups - Does not include items for personal use
- Funding to create public art works across the City (including art created from recycled materials). Please also refer to Council's Create a Place Program and Poles ApART Program for some other options relating to art works
- Activities, events or programs targeting a specific population such as a women's running program
- Community gardens
- Reimbursement for costs for performers (e.g. cultural performers, face painters)
- Reimbursement for costs to hold a Welcome to Country Ceremony
- Reimbursement of costs for leases and licencing fees (e.g. hall hire or fees to host event)
- Costs for food as part of an event (e.g. Sausage Sizzle)
- Applications from Community/not-for-profit organisations including childcare centres
- Events that promote and raise the profile of the City of Salisbury



What can't be funded X

- Activities, events or programs occurring outside of the City of Salisbury boundary
- Activities, events or programs that form part of core service delivery or business as usual* for organisations
 - General-purpose sports equipment (balls, bats, etc.) unless shown to be end of life
 - Basic office supplies (pens, paper, staplers)
 - Awards or trophies for regular events (incl end of season presentations)
 - Gifts for volunteers or members
 - Utility Costs

Business as usual is defined as items that covers all standard, regular activity or operations of the group or organisation.

- Activities, programs or events that duplicate existing services
- Events or expenses where most participants are professional athletes or where prize money is awarded (unless applying for a Youth Sponsorship)
- Maintenance costs
- Travel or accommodation costs
- Purchase of alcohol
- Equipment for personal use (e.g. laptop, mobile phone)
- General or routine maintenance of Council owned facilities and infrastructure
- Reimbursement of costs for Council leases and licencing fees
- Requests for reimbursement of funds already spent
- Payment of any kind for individual speakers/special guests (unless performing a Welcome to Country Ceremony)
- Events that aren't open to the public (depending on grant size)
- Commercial activities that are aimed at making a profit or fundraising activities
- Applications from organisations who have outstanding debt with Council or have not submitted required acquittal documentation
- Staff wages (wages paid to an employee of the organisation)
- Educational programs in schools or other formal educational institutions
- Applications from Schools
- Events that do not comply with the State Government's 'Sustainable Event Guidelines'
- Membership fees
- Public Liability Insurance
- Quotes that do not clearly identify a proposed supplier and the items requested
- Organisations located outside of South Australia



Assessment

How will my application be assessed?

Each application will be assessed by the Community Wellbeing and Sport Committee, who meet on the third Tuesday of every month. In order to give the Administration time to review your grant application*, you will need to submit your application on the 15th day of the month prior.

Prior to submitting your application to the Community Wellbeing and Sport Committee, the Administration will review your application, and it will be weighed against set criteria (See Below).

The Community Wellbeing and Sport Committee will then be able to review your documentation, and the recommendation provided by the Administration, prior to considering your grant application. As your application and the recommendation will be in the public agenda (able to be accessed on Council's website), it is important that any information provided is able to be released to the public. Personal information (names and contact details) and all quotes provided in your application will be withheld from the public agenda.

The Community Grants Program has a limited budget; therefore, your application may be deferred to a subsequent funding round, even if eligible. The Community Wellbeing and Sport Committee have delegation to authorise funding and make the final decision on all grant funding.

In some instances, partial funding may be recommended based on the assessment. It is, therefore, important to consider if the proposed project, program or event can proceed should this occur.

What is the timeline of approval?



** It is important to submit applications within a sufficient timeframe prior to proposed projects, programs or events*

Assessment criteria

General Active & Connected Grants

| Criteria | Consideration | Mini | Sml | Med |
|----------------------------|---|------|-----|-----|
| Community benefit | The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community. | 60% | 45% | 35% |
| | The application demonstrates evidence and /or clear reason for why the project was developed. | | | |
| | A clear plan for identifying the target group is outlined. | | | |
| Strategic alignment | <p>This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's:</p> <ul style="list-style-type: none"> • Regional Public Health Plan • Intercultural Strategic Plan • Ability Inclusion Strategic Plan • Thrive Strategy • Reconciliation Action Plan • Age Friendly Strategy. | 20% | 25% | 30% |
| | Demonstrates the organisation's ability and capacity to successfully deliver on the partnership with Council. | | | |
| Impact | The application responds to the Community Grant priority area of Active and Connected. | 20% | 30% | 30% |
| | The application outlines measures that will be used to evaluate the impact the project has on the community. | | | |
| | The application outlines a strategy for supporting participants to continue their participation beyond the project/program. | | | |
| | The application has a clear strategic aim and goal. | | | |

Youth sponsorships

| Eligibility | Weighting |
|--|-----------|
| <ul style="list-style-type: none"> • A resident of the City of Salisbury, under 25 • Selected to participate in a sporting competition or a cultural/ recreational event at a local, national or international level. • Provision of a letter (on official letterhead) from the relevant organiser, peak sporting body etc. to confirm selection to participate in the event and at the level. • Applicants who are undertaking activity that may result in earning an income are not eligible to receive funds from the grants program • Provide the completed acquittal document within one month of payment. Failure to do so may result in ineligibility for future applications. | 100% |

Partnering with Council

What does 'partnering with Council' look like?

Successful applicants of Small-Medium Community Grants are required to partner with Council. Depending on the size of the grant you've applied for, will depend on the level of partnership required. Partnering with Council can include, but is not limited to:

- providing support at Council's events including Australia Day, Fringe Carnival, Community Days
- running a program or event at your facility or ground
- assisting Council achieve various strategic objectives as outlined in the City Plan 2035 and other strategic documents
- supporting Council to engage with a specific target audience.

Partnering with Council can take a variety of shapes and sizes and Council would be interested in hearing if you or your organisation has partnership ideas.

However, the final agreement of what the partnership will look like is determined by Council and will need to be agreed to prior to the funds being released.

Successful applications

Funding conditions

Successful applicants will be required to:

- sign a funding agreement detailing the grant terms and conditions
- where relevant, provide financial records, relevant insurance and any other key documentation
- provide to Council relevant details for Electronic Funds Transfer of grant monies.
- acknowledge support from the City of Salisbury on promotional materials (logos will be provided).

Acquittal reporting

Provide a detailed written report on all outcomes of the project funded by Council in the form of an acquittal report document (a template will be provided).

- Submit an acquittal report within 6 months from the conclusion of each project, providing all tax invoices and receipts – if these are not provided, the outstanding grant funding are required to be returned to Council.
- Applicants are required to spend the community grant funds within 6 months of receiving the grant funding. Any outstanding funds are required to be returned to Council.
- If the acquittal documentation is not provided, your group or organisation will be deemed ineligible for any future funding.
- Applicants may also be required to present, promote, and share their successful grant projects with the local community/other grant recipients.



More information

Council is here to support you through this process.

For more information or assistance with your grant application, visit our website or please contact the Coordinator, Grants Program on 8406 8222, via email at CommunityGrants@salisbury.sa.gov.au or by visiting the Salisbury Community Hub at 34 Church Street, Salisbury.