

## How to Apply for a Burning Permit Environment Protection (Air Quality Policy) 2016

1. Please complete and return the attached application form via email or in person.

Please ensure your application includes:

- location of proposed fire,
- name of occupier/owner of property and contact details including phone numbers,
- reason for wishing to burn in the open,
- matter or class of matter to be burned,
- quantity of matter,
- period of time for which the consent is sought, and
- payment of permit application fee.

***(Note: Payment of permit application fee is required prior to your application being processed)***

- Payment of permit application fee (non-refundable).
- The application fee is set under section 188(1) (f) of the Local Government Act 1999
- Payment does not imply permission, formal written consent and a permit will be issued upon approval

2. A person must not cause or permit the burning of matter by a fire in the open on any non-residential premises without written consent (permit) of the Council, except for:

- disposal of gaseous wastes,
- recreational purposes, including barbecuing, picnicking, scouting or similar outdoor activities,
- instruction in methods of fire-fighting,
- the prevention and control of bushfires.

3. Where the Council grants consent (permit), the permit must be in writing and be expressed to operate for such periods and subject to such conditions as the Council considers necessary or desirable to control or minimise fire risks and air pollution from the land or premises concerned.

4. The requirements for consent should be restricted to the burning of prescribed pest plants, plants infested with a prescribed pest or disease, agricultural/horticultural green waste that cannot be recycled because of its large volume, or for ecologically accepted land management practices.

5. For Schedule 9 and Schedule 10 Permits under the Fire and Emergency Services Act 2005 please contact the Fire Prevention Officer on 84068222

City of Salisbury  
ABN 82 615 416 895  
34 Church Street  
PO Box 8  
Salisbury SA 5108

(08) 8406 8222  
city@salisbury.sa.gov.au  
salisbury.sa.gov.au



## APPLICATION FOR A PERMIT FOR BURNING ON NON DOMESTIC PREMISES

City of Salisbury  
P O Box 8  
SALISBURY SA 5108

**Attention: Fire Prevention Officer**

Licence #: «Licence\_Number»

### Applicant

Name:

Address:

Mobile:

Land Line:

Email:

### Location of Proposed Fire

Site Address:

Name of Responsible Person(s) to be at site to control and completely extinguish fire:

Responsible Person(s) Mobile:

Land Line:

Specific Site /Land Details <i>(select Yes or no for all)</i>	Yes	No
My land is in proximity to major arterial roads and or flight paths that can be affected by smoke - <b>500m or less (if Yes select from below)</b>		
• Northern Connector - North South Motorway		
• Port Wakefield Road		
• RAAF base Edinburgh		
My land is in proximity to different land use (e.g., Where rural is adjacent to residential or commercial or industrial areas) <b>500m or less (if Yes select from below)</b>		
• Residential		
• Industrial or Commercial		
My land has site specific conditions: <i>(if Yes select from below)</i>		

• I have available open space to locate a fire safely and prevent risk to other infrastructure on property and or neighbouring property		
• My market gardener / horticulture activity is large scale resulting in large volume of waste		
• I do not have waste, rubbish and other extraneous materials on the site making the site susceptible to the spread of fire.		
I have had a previous incident associated with incorrect burning practices and failing to comply with permits resulting in spread of fire <i>(if Yes please add details below)</i>		

### Proposed Fire Details

I hereby make application to the City of Salisbury for a permit for burning on non-domestic premises for the following purpose (describe reason for fire):

Items/materials or class of materials to be burned:

Quantity of materials:

Period of time consent is sought, from:     /     / 2025     to:     /     / 2025

**Application Fee: \$55.00**

Receipt Number: .....

Permit subject to conditions as specified over page:

All queries to Community Compliance Team and Fire Prevention Officer

Email: [communitycompliance@salisbury.sa.gov.au](mailto:communitycompliance@salisbury.sa.gov.au)

Phone: 08 8406 8222

THE ISSUING OF A PERMIT IS SUBJECT TO THE FOLLOWING CONDITIONS:

- 1. An application and payment does not imply you have permission.**
- 2. The premises and materials must be inspected by a Fire Prevention Officer prior to permits being issued.**
- 3. The Specific Site /Land Details must be reviewed and confirmed by a Fire Prevention Officer prior to a permit being issued.**
4. A permit does not authorise a person to light or maintain a fire contrary to the terms of a total fire ban.
5. Permits will not be issued during the fire danger season. Dates vary and subject to confirmation.
6. Burning shall only be conducted between the hours of 10.00am and 3.00pm Monday to Saturday; weather permitting. The fire shall be completely extinguished except between those times.
7. Burning is not permitted to be conducted on Sundays and Public Holidays.
8. No Burning shall be within 4 metres of flammable materials.
9. Adequate supply of water is to be available to extinguish the fire.
10. A sufficient number of responsible persons to contain the fire must be present at the site of the fire from the time the fire is lit to the time it is completely extinguished.
11. Only light and maintain one small pile at a time.
12. Burning shall only be conducted so as not to cause nuisance to other properties and in such a manner to minimise the emission of smoke.
13. If you are in proximity to the South of the RAAF Base at Edinburgh, and you are granted a permit, you must contact the RAAF Base on (08)7383 2888 after 9am and before burning on the intended burning day for additional permission to ensure burning will not impact flight operations.
14. Burning is not permitted in a Residential area.
15. Only dry agricultural and horticultural vegetation generated on the site may be burned. No treated/painted timbers, poly or plastic or rubbish is to be burned. Burning of these materials may result in further action including expiations being issued and your permit being revoked.
16. Compliance with CFS Vegetation Pile Burning and CFS Broad Acre Burning Code of Practices is required.
17. Any other specific conditions for each permit as identified by Fire Prevention Officer
18. If a permit is issued you must:
  - (a) notify the Council on 8406 8222 prior to lighting the fire.
  - (b) keep your permit with you while the fire is burning in the event of inspections.
19. Non observance of any condition may result in the permit being revoked and may incur a fine of \$300 or category B offence.
20. A permit may be revoked by an authorised officer (Fire Prevention Officer) or by the Chief Officer—

- (a) if the permit holder fails to comply with a condition of the permit; or
- (b) if the authorised officer or Chief Officer considers that sufficient reasons exist to justify the revocation of the permit.

21. The fact that the holder of a permit has complied with the conditions of the permit does not of itself relieve the holder from liability for any loss or damage caused by a fire lit under the authority of a permit.

22. Specific Conditions:

- (a) As required by Fire Prevention Officer

I have read and understand the conditions:

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Applicants Signature

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Date