

CITY OF SALISBURY

INSPECTORATE DEPARTMENT

HAVE YOU GOT A CAT NUISANCE PROBLEM?

What can the City of Salisbury Do to Help You?

Convincing a cat owner to change their pet's habits is not easy, and the more information we have will enable us to more effectively resolve the problem.

Sometimes all that is required is for someone from Council to talk to the cat owner about the problem. We need your help to ensure we can give the cat owner as much information about the problem as possible. Therefore providing Council with a completed and detailed Cat Nuisance Record is essential.

Cat Nuisance complaints are difficult to deal with for a number of reasons:

- Each individual person will have a different view as to what is a Nuisance. This will vary from the location of the cat to the complainant, Nuisance tolerance level of the complainant and the type and length of Nuisance created.
- Information supplied by the complainant is based on their personal perception/experience of how the Nuisance affects that individual.

Essential for Council to Proceed - Keeping a Record

To help you, please find enclosed a Cat Nuisance Record which you are required to fill in when the Cat Nuisance occurs. Do not try to remember at the end of each day or night as this will lead to mistakes in the accuracy of the Record. You must remember that the Record is a legal document that could become evidence in court. Therefore, be sure to complete the entry correctly. Please ensure you have correctly identified the offending cat(s) and their location.

Each page of the Record including the cover must be completed, signed and witnessed by a Justice of the Peace. Without the Record being completed, signed and witnessed, Council will not proceed with any investigation.

So What Happens From Here?

Once you have filled out the Cat Nuisance Record Sheets, return it to Council.

If sufficient evidence is received the cat owner will be advised that Council is investigating a complaint and advise them how they may resolve the Nuisance problem. In situations where no other way of resolving the problem is established, Council may serve an Order instructing removal of the cat(s) from the property.

Legal Action

If things have not improved, the Council will consider taking legal action. Legal action is not automatic and depends on our assessment of each case. Should Court action be necessary, you may be asked to appear as a witness.

If you do not wish to do this, then Council may not commence an investigation.

It may also take some time to obtain a hearing date at the Court. During this period you must keep an up to date record of the Nuisance and the effect it has on you.

If you have any further questions please contact the City of Salisbury, Inspectorial Services Section Monday to Friday, between 8.30am and 5.00pm on 8406 8355.



CAT NUISANCE COMPLAINT

To the City of Salisbury, James Street, Salisbury SA 5108 (Fax 8281 5466)

I, _____
(Insert your name)

of _____
((Insert your address))

Suburb _____ Post Code _____

Tel: (Hm:) _____ (Bus:) _____ (Mob:) _____

Hereby state that a cat, which I believe to be a,

(Insert colour and type of cat if known)

Has created Nuisance as detailed on the Cat Nuisance Record Sheets of this complaint, and request that the City of Salisbury investigate this complaint.

The cat is believed to belong to _____
(Insert owner's name if known)

and is kept at _____
(Insert address where cat is kept)

Suburb _____ Post Code _____

If required, I am prepared to appear and give evidence as a witness in a court of law, or inquiry as to the truth of this statement and complaint.

I further state that the information contained in this Cat Nuisance Complaint record and diary sheets is to the best of my ability a true and accurate record of events, and undertake to provide full and further information to the Council if required.

(By signing this form you are indicating you are willing to attend Court and give evidence.)

****Complainant's Details***

Name: _____

Signature: _____

Date: _____

****Witness Details (Must be a Justice of the Peace)***

Name: _____

Signature: _____

Date: _____

*** THIS SECTION MUST BE COMPLETED FOR AN INVESTIGATION TO BE UNDERTAKEN ***

CAT NUISANCE RECORD

Below are a list of instructions to complete the attached Cat Nuisance Record Sheets and an **example** for you to follow.

Note: Sheets must be completed for a period of 7 consecutive days

Step 1 – The Record Sheets are one day to a page – Fill in the date at the top of each page

Step 2 – Fill in the time when Cat Nuisance commenced (Column A)

Step 3 – Fill in the time when Cat Nuisance ceased (Column B)

Step 4 – Fill in the type of Nuisance during the specified time (occasional, intermittent, constant)(Column C)

Step 5 – Fill in how the Nuisance has impacted on you (Column D)

Step 6 – Cat Nuisance Record Sheets **MUST** be completed for a period of 7 consecutive days

Step 7 – Please sign each page of the Cat Nuisance Record and have them witnessed by a Justice of the Peace before returning to Council

Example form:

Day 1: *Monday*

Date: *30/04/2016*

A: Time Commenced	B: Time Ceased	C: Type of Nuisance	D: How did the Nuisance impact you?
<i>10.00pm</i>	<i>11.25pm</i>	<i>Wandering</i>	<i>Kept me awake</i>
<i>5.30pm</i>	<i>6.00pm</i>	<i>Meowing</i>	<i>Couldn't hear TV</i>
<i>7.30am</i>	<i>9.00am</i>	<i>Occasional etc</i>	<i>Woke us up</i>

Complainant's Details

Name: *John Smith*

Signature: _____

Date: *8/05/2016*

Witness Details (Must be a Justice of the Peace)

Name: _____ *J.P.*

Signature: _____

Date: *8/05/2016*

Cat Nuisance Record Sheet (continued)

Sheets must be completed for a period of 7 consecutive days

Day 2: Date:

A: Time Commenced	B: Time Ceased	C: Type of Nuisance	D: How did the Nuisance impact you?

Complainant’s Details

Witness Details (Must be a Justice of the Peace)

Name: _____
Signature: _____
Date: _____

Name: _____
Signature: _____
Date: _____

Cat Nuisance Record Sheet (continued)

Sheets must be completed for a period of 7 consecutive days

Day 3: Date:

A: Time Commenced	B: Time Ceased	C: Type of Nuisance	D: How did the Nuisance impact you?

Complainant’s Details

Name: _____
 Signature: _____
 Date: _____

Witness Details (Must be a Justice of the Peace)

Name: _____
 Signature: _____
 Date: _____

Cat Nuisance Record Sheet (continued)

Sheets must be completed for a period of 7 consecutive days

Day 4: Date:

A: Time Commenced	B: Time Ceased	C: Type of Nuisance	D: How did the Nuisance impact you?

Complainant's Details

Name: _____
 Signature: _____
 Date: _____

Witness Details (Must be a Justice of the Peace)

Name: _____
 Signature: _____
 Date: _____

Cat Nuisance Record Sheet (continued)

Sheets must be completed for a period of 7 consecutive days

Day 5: Date:

A: Time Commenced	B: Time Ceased	C: Type of Nuisance	D: How did the Nuisance impact you?

Complainant's Details

Name: _____
Signature: _____
Date: _____

Witness Details (Must be a Justice of the Peace)

Name: _____
Signature: _____
Date: _____

Cat Nuisance Record Sheet (continued)

Sheets must be completed for a period of 7 consecutive days

Day 6: Date:

A: Time Commenced	B: Time Ceased	C: Type of Nuisance	D: How did the Nuisance impact you?

Complainant's Details

Witness Details (Must be a Justice of the Peace)

Name: _____

Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Statement Relating To Alleged Cat Nuisance Complaint

Please provide us with a brief statement in relation to the alleged Nuisance complaint and how it affects you so that we can get a better understanding of the kind of problems that you are encountering with the cat at

(Insert address where animal is kept)

This statement is necessary in order for Council to investigate your complaint successfully and essential if the matter results in court action.

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

Complainant's Details

Name: _____
Signature: _____
Date: _____

Witness Details (Must be a Justice of the Peace)

Name: _____
Signature: _____
Date: _____