



# Lodgement Checklist 10A

## Verandahs, Carports & Sheds

This checklist is designed to assist you lodging a development application. All the items on this checklist should accompany your application to help facilitate a smooth approval process. Should you have any queries please do not hesitate to contact us on 8406 8358. Please submit your application through one of the following methods:

1. Use our online portal at <http://www.salisbury.sa.gov.au/>, click Online payments and Services under our Quick Find menu
2. Email to [development@salisbury.sa.gov.au](mailto:development@salisbury.sa.gov.au)
3. Post two copies of all documents to Development Services at PO BOX 8, Salisbury SA 5108
4. Submit two copies over the counter at City of Salisbury council; 12 James Street, Salisbury

<b>Documentation required for lodgement:</b>	<b>Y</b>	<b>N</b>	<b>N/A</b>
City of Salisbury Development Application Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Payment of the application fees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A completed and signed Powerline Declaration Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A copy of your Certificate of Title	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CITB Levy payment required if development cost is over \$15,000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Builder's indemnity insurance required if development is over \$12,000 and if you have engaged in a building works contract with your builder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site plan drawn to scale of not less than 1:200 (See Detail 1)*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Framing layout showing columns, rafters, beam spacing etc. (See Detail 2)*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elevation drawings drawn to scale not less than 1:100 (See Detail 3)*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Connection and fixing detail drawings including attachment detail, if attached to an existing structure or dwelling (See Detail 4)*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engineering design calculations and/or engineered span tables from your supplier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*\*Please see Detail sheet on reverse of page*

# BASIC REQUIREMENTS FOR PLANS

## Site Plan

A site plan should show the exact dimensions of your entire block, the location of all other existing buildings and a north point. The site plan should also indicate the location of the new building work and the distance of this new structure from the property boundary and other existing buildings. The location of any regulated/significant trees upon the site or on an adjoining property that might be affected by the work or that might affect the proposed work. The effect to the stability of any adjoining property due to any proposed works. The proposed stormwater control systems and point of discharge to the street.

## Plan View

The plan view of the structure should show what you are proposing to build (shown from above). This view is also used to show the location of beams, posts, direction of sheeting, spacing of structural members and the overall dimensions of the structure.

## Elevations

Elevations are a view of the structure from each side showing the post or wall height as well as the overall height of the structure and details as to how the structure will be attached to any existing building.

## Sectional Plan

A sectional drawing of the structure is a view of the structure 'cut away'. Sectional drawings show the detail of how the structure is fixed to the foundation (usually a concrete pad or beam) and how the structure is to be attached to existing building(s) in greater detail than that provided in any other drawing.

