



AGENDA

FOR INNOVATION AND BUSINESS DEVELOPMENT SUB COMMITTEE MEETING TO BE HELD ON

**13 AUGUST 2018 AT THE CONCLUSION OF SPORT, RECREATION AND
GRANTS COMMITTEE MEETING**

IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY

MEMBERS

Mayor G Aldridge (ex officio)
Cr D Bryant (Chairman)
Cr S Bedford
Cr B Brug
Cr G Caruso
Cr L Caruso (Deputy Chairman)
Cr E Gill
Cr D Proleta
Cr R Zahra

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Innovation and Business Development Sub Committee Meeting held on 09 July 2018.

REPORTS

IBDSC1 Future Reports for the Innovation and Business Development Sub
Committee 7

OTHER BUSINESS

CONFIDENTIAL ITEMS

IBDSC2 Marketing and Communication Service Review

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non disclosure of this matter would enable information to be considered in detail without disclosing personal affairs of any person in relation to the matter being determined.

*On that basis the public's interest is best served by not disclosing the **Marketing and Communication Service Review** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



**MINUTES OF INNOVATION AND BUSINESS DEVELOPMENT SUB COMMITTEE
MEETING HELD IN COMMITTEE ROOMS, 12 JAMES STREET, SALISBURY ON**

9 JULY 2018

MEMBERS PRESENT

Mayor G Aldridge (ex officio)
Cr D Bryant (Chairman)
Cr S Bedford
Cr B Brug
Cr D Pilkington (*proxy for Cr G Caruso*)
Cr L Caruso (Deputy Chairman)
Cr E Gill
Cr R Zahra

OBSERVERS

Cr J Woodman
Cr S White

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:39 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Cr D Proleta and Cr G Caruso.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr L Caruso
Seconded Cr R Zahra

The Minutes of the Innovation and Business Development Sub Committee Meeting held on 14 May 2018, be taken and read as confirmed.

CARRIED

REPORTS

IBDSC1 Future Reports for the Innovation and Business Development Sub Committee

Moved Cr R Zahra
Seconded Cr L Caruso

1. The information be received.

CARRIED

IBDSC2 Presentation - Marketing and Communication Service Review

Moved Mayor G Aldridge
Seconded Cr L Caruso

1. The presentation be noted.

CARRIED

OTHER BUSINESS

Nil

CLOSE

The meeting closed at 7:26 pm.

CHAIRMAN.....

DATE.....

ITEM	IBDSC1 INNOVATION AND BUSINESS DEVELOPMENT SUB COMMITTEE
DATE	13 August 2018
HEADING	Future Reports for the Innovation and Business Development Sub Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.3 Have robust processes that support consistent service delivery and informed decision making.
SUMMARY	This item details reports to be presented to the Innovation and Business Development Sub Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each standing committee for noting.
- 1.2 The reports to standing committees also capture reports that are required to be presented to sub committees that fall within the responsibility of that standing committee.
- 1.3 The administration will now separate these and present a report indicating items that, as a result of a Council resolution, will be presented to each sub committee.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The following table outlines the reports to be presented to the Innovation and Business Development Sub Committee as a result of a Council resolution:

Meeting Item	- Heading and Resolution	Officer
26/02/2018	Update Report on the Libraries and Marketing Program Reviews	Pippa Webb
6.0.2-PRSC-OB	1. That a report be brought back to Council on the current service levels of the <u>Library</u> and Marketing and Communications functions which also considers external trends and initiatives since the program reviews that could impact on delivery of services into the future.	
Due:	December 2018	

4. CONCLUSION / PROPOSAL

4.1 Future reports for the Innovation and Business Development Sub Committee have been reviewed and are presented for noting.

CO-ORDINATION

Officer: Exec Group

Date: 06/07/2018